

# NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

## MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director  
Guy Gowens, Assistant Executive Director

FROM: Wendy Dugan, Division of Administration Director

DATE: September 15, 2016

SUBJECTS: Adoption of the Millage Rate for Fiscal Year 2016-2017  
Adoption of the Budget for Fiscal Year 2016-2017

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### Recommendation

Staff recommends the Governing Board approve the ad valorem tax millage rate of .0366 of a mill for Fiscal Year 2016-2017 by adoption of Resolution Number 816.

### Background

During the public hearing held at District Headquarters in Havana on September 8, 2016, the Governing Board adopted the Northwest Florida Water Management District's tentative ad valorem tax millage rate of .0366 of a mill and the Tentative Budget for Fiscal Year (FY) 2016-2017, and authorized staff to present the ad valorem millage rate and budget for final adoption by resolution on September 22, 2016, at the final public hearing in Panama City.

Using the current year (2016) gross taxable value for operating purposes of \$95,184,957,104 and the proposed .0366 of a mill, which is the rolled-back rate, total taxes to be levied in FY 2016-2017 are estimated to be \$3,483,769. Adjusted prior year (2015) ad valorem proceeds are \$3,436,378. The difference of \$47,391 is a 1.4 percent increase in tax revenues for the upcoming fiscal year. This tax data is based on the estimates of property values, furnished by the 16 counties in the District. Because the District has historically collected slightly less than the amount estimated (about 96 percent), ad valorem was budgeted at \$3,413,531 or 2.0 percent less than the \$3,483,769.

After formal adoption of the ad valorem tax millage rate, the Governing Board is authorized to adopt a budget for the District's 2016-2017 fiscal year.

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### Recommendation

Staff recommends the Governing Board adopt Resolution Number 817 adopting the Fiscal Year 2016-2017 budget as presented herein.

### Background

The proposed budget provides operating resources of \$62,233,759, which represents an 11.6 percent increase from the current year operating budget. The budget increase is mainly attributable to non-recurring expenditures for springs restoration and protection. The proposed budget will provide adequate fiscal resources to effectively implement the District's core mission.

Attachments:

Resolution Number 816, Resolution Number 817, FY 2016-2017 Budget



Brett J. Cyphers  
Executive Director

# Northwest Florida Water Management District

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81 Water Management Drive, Havana, Florida 32333-4712  
*(U.S. Highway 90, 10 miles west of Tallahassee)*

Phone: (850) 539-5999 • Fax: (850) 539-2777

## RESOLUTION NO. 816

### AUTHORIZATION OF AD VALOREM TAX ASSESSMENT

**WHEREAS**, the Florida Legislature created the Northwest Florida Water Management District under Chapter 373, Florida Statutes; and

**WHEREAS**, the Northwest Florida Water Management District is authorized by the Constitution of the State of Florida and Chapter 373, Florida Statutes, to assess ad valorem tax revenues to support the Water Management District's operations; and

**WHEREAS**, programs and projects which are of District benefit will be supported with ad valorem tax revenues as reflected in the Fiscal Year 2016-2017 budget; and

**WHEREAS**, the Northwest Florida Water Management District held a Public Hearing as required by Section 200.065, Florida Statutes;

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Board of the Northwest Florida Water Management District, that the District will implement its authorized ad valorem tax assessment at .0366 of a mill for Bay, Calhoun, Escambia, Franklin, Gadsden, Gulf, Holmes, Jackson, Leon, Liberty, Okaloosa, Santa Rosa, Wakulla, Walton, Washington, and western portions of Jefferson County. Based on the available estimates of property values, furnished by the various counties in the District, said millage rate will increase tax revenues by 1.4 percent (forty seven thousand three hundred ninety one dollars) over the current year computed amount and is equal to the 0.0366 mill rolled-back rate.

**BE IT FURTHER RESOLVED** that the ad valorem revenues will be used by the District, by adoption of the Fiscal Year 2016-2017 budget to initiate and support projects of local or District significance as needed, requested, or required throughout the District as determined by the District's Governing Board.

**DULY ADOPTED** at a public hearing this 22<sup>nd</sup> day of September, 2016, A.D.

Time Adopted \_\_\_\_\_PM

The Governing Board of the  
**NORTHWEST FLORIDA WATER  
MANAGEMENT DISTRICT**

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George Roberts, Chair

**ATTEST:**

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John W. Alter, Secretary-Treasurer



Brett J. Cyphers  
*Executive Director*

# Northwest Florida Water Management District

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## **RESOLUTION NO. 817**

### **ADOPTION OF FISCAL YEAR 2016-2017 BUDGET**

**WHEREAS**, the Florida Legislature created the Northwest Florida Water Management District under Chapter 373, Florida Statutes; and

**WHEREAS**, the ensuing 2016-2017 fiscal year of the Northwest Florida Water Management District shall extend from October 1, 2016, through September 30, 2017; and

**WHEREAS**, the Northwest Florida Water Management District is authorized by Chapter 373, Florida Statutes, to adopt a budget in accordance with the provisions of Section 200.065, Florida Statutes; and

**WHEREAS**, the Northwest Florida Water Management District held a Public Hearing as required by Section 200.065, Florida Statutes; and

**WHEREAS**, programs and projects which are of District benefit will be supported with ad valorem tax revenues and other funding sources as reflected in the sixty two million two hundred thirty three thousand seven hundred fifty nine dollar Fiscal Year 2016-2017 budget.

**NOW THEREFORE BE IT RESOLVED**, by the Governing Board of the Northwest Florida Water Management District, that:

1. The Fiscal Year Final 2016-2017 budget be adopted
2. This resolution will take effect immediately upon the adoption.

**DULY ADOPTED** at a public hearing this 22<sup>nd</sup> day of September, 2016, A.D.

Time Adopted \_\_\_\_\_PM

The Governing Board of the  
**NORTHWEST FLORIDA WATER  
MANAGEMENT DISTRICT**

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George Roberts, Chair

**ATTEST:**

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John W. Alter, Secretary-Treasurer

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
 FY 2016-2017 TENTATIVE BUDGET SUMMARY  
 OCTOBER 1, 2016 - SEPTEMBER 30, 2017**

**Proposed Ad Valorem Millage Rate** .0366 of a mill  
 26.8% below the legally approved rate of .05 of a mill  
 .0012 of a mill less than the rate in the current year  
 Provides 1.4% or \$47,391 more than in the current year  
 Rolled-back rate is .0366

**Total Expenditure Budget** \$ 62,233,759  
 11.6% higher than the Current Year Amended Budget Provides  
 \$31,856,788 for Interagency Expenditures/Grants  
 Provides for 110.4 full-time equivalent positions, 101.0  
 authorized & 9.4 equivalent OPS

**Total Revenue Received/Earned** \$ 51,690,328  
 \$33.04 million in new revenue  
 \$18.65 million in carryover from prior years

**Estimated Use of Cash Carryover/Reserves** \$ 10,543,431

**Budget By Program Area**

1.0 Water Resources Planning and Monitoring	\$ 7,096,643	11.4%
2.0 Acquisition, Restoration and Public Works	\$45,192,383	72.6%
3.0 Operation and Maintenance of Lands and Works	\$ 3,879,883	6.2%
4.0 Regulation	\$ 3,874,432	6.2%
5.0 Outreach	\$ 178,215	0.3%
6.0 District Management and Administration	\$ 2,012,203	3.2%
	<u>\$62,233,759</u>	

The combined Outreach and Management and Administration budget is 3.5% of the total District Budget

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT FY 2016-2017 TENTATIVE BUDGET COMPARISON BY FUND

<b>DESCRIPTION</b>	<b>General Fund</b>	<b>Capital Improv &amp; Lands Acq</b>	<b>Lands Management</b>	<b>Special Projects</b>	<b>Regulation</b>	<b>Mitigation</b>	<b>TOTAL</b>
<b>Cash Balances Brought Forward</b>	17,998,876	395,702	3,551,868	1,335,414	1,523,663	1,479,399	26,284,922
<b><u>ESTIMATED REVENUES:</u></b>							
Ad Valorem Taxes <b>.0366</b>	1,134,841		406,432	7,510	1,864,748		3,413,531
State Water Management Lands TF				978,978			978,978
Land Acquisition Trust Fund		10,161,786	1,484,782	16,725,530			28,372,098
State Florida Forever Trust Fund		372,480					372,480
State Ecosystem Trust Fund				155,313			155,313
Permitting and Licensing					393,250		393,250
Federal Grants				2,879,250			2,879,250
Other State Funds	99,363	300,000	155,000	8,738,437	2,236,492	1,182,784	12,712,076
Local Government Units-Monitoring				142,417			142,417
Timber Sales			1,500,000				1,500,000
Miscellaneous Revenues			111,225	605,960	13,750	40,000	770,935
Revenue	1,234,204	10,834,266	3,657,439	30,233,395	4,508,240	1,222,784	51,690,328
Interfund Transfers	2,702,436	144,499		680,101			3,527,036
<b>Total Estimated Revenues, Transfers and Balances</b>	<b>21,935,516</b>	<b>11,374,467</b>	<b>7,209,307</b>	<b>32,248,910</b>	<b>6,031,903</b>	<b>2,702,183</b>	<b>81,502,286</b>
<b><u>ESTIMATED EXPENDITURES:</u></b>							
Salaries & Benefits	1,838,435	26,985	1,252,766	2,231,200	2,651,425	350,835	8,351,646
Other Personal Services	13,090		37,159	42,339	256,453	5,879	354,920
Contractual Services	210,327	75,750	1,066,718	5,545,041	186,121	703,882	7,787,839
Operating Expenses	617,425	3,600	839,485	434,003	653,511	78,808	2,626,832
Capital Outlay	135,772	10,494,068	232,961	260,381	126,922	5,630	11,255,734
Grants and Aids (Gen Fund is from reserves)	8,985,183	372,480	8,000	22,491,125			31,856,788
<b>Total Operating Expenditures</b>	<b>11,800,232</b>	<b>10,972,883</b>	<b>3,437,089</b>	<b>31,004,089</b>	<b>3,874,432</b>	<b>1,145,034</b>	<b>62,233,759</b>
Administrative Overhead Allocation	187,535	5,882	271,129	492,276	633,808	77,750	1,668,380
Interfund Transfers	680,101		1,178,555				1,858,656
Operating Expenditures and Transfers	12,667,868	10,978,765	4,886,773	31,496,365	4,508,240	1,222,784	65,760,795
Reserves	9,267,648	395,702	2,322,534	752,545	1,523,663	1,479,399	15,741,491
<b>Total Operating Expenditures, Transfers and Reserves</b>	<b>21,935,516</b>	<b>11,374,467</b>	<b>7,209,307</b>	<b>32,248,910</b>	<b>6,031,903</b>	<b>2,702,183</b>	<b>81,502,286</b>

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
FY 2016-2017 TENTATIVE BUDGET COMPARISON  
REVENUE CATEGORIES**

	FY 2014-15 Actuals	FY 2015-16 Amended Budget	FY 2016-17 Tentative	Tentative O/(U) Amended Budget	Percent Change
Ad Valorem Tax	3,258,534	3,433,785	3,413,531	(20,254)	-0.6%
Federal	1,700,980	3,097,801	2,879,250	(218,551)	-7.1%
State	10,352,547	29,532,581	41,408,161	11,875,580	40.2%
Mitigation	610,267	1,371,078	1,182,784	(188,294)	-13.7%
Local Revenues	205,398	146,840	142,417	(4,423)	-3.0%
Permit Fees	396,205	332,500	393,250	60,750	18.3%
Timber Sales	3,034,678	1,500,000	1,500,000	0	0.0%
Miscellaneous	346,764	791,302	770,935	(20,367)	-2.6%
w/o Fund Balance	19,905,373	40,205,887	51,690,328	11,484,441	28.6%
Fund Balance	5,473,482	15,569,237	10,543,431	(5,025,806)	-32.3%
w/Fund Balance	25,378,855	55,775,124	62,233,759	6,458,635	11.6%



**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
FY 2016-2017 TENTATIVE BUDGET COMPARISON  
EXPENDITURE CATEGORIES**

	FY 2014-15 Actuals	FY 2015-16 Amended Budget	FY 2016-17 Tentative	Tentative O/(U) Amended Budget	Percent Change
Salaries & Benefits	7,994,942	8,370,365	8,351,646	(18,719)	-0.2%
Other Personal Services	270,647	359,720	354,920	(4,800)	-1.3%
Contracted Services	3,538,455	7,960,282	7,787,839	(172,443)	-2.2%
Operating Expense	2,027,368	2,812,876	2,626,832	(186,044)	-6.6%
Operating Capital Outlay	688,610	777,774	636,666	(141,108)	-18.1%
Operating Categories	14,520,022	20,281,017	19,757,903	(523,114)	-2.6%
Fixed Capital Outlay	1,331,788	5,785,068	10,619,068	4,834,000	83.6%
Grants	9,527,045	29,709,039	31,856,788	2,147,749	7.2%
Non-Operating Categories	10,858,833	35,494,107	42,475,856	6,981,749	19.7%
<b>GRAND TOTAL</b>	<b>25,378,855</b>	<b>55,775,124</b>	<b>62,233,759</b>	<b>6,458,635</b>	<b>11.6%</b>

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
FY 2015-2016 TENTATIVE BUDGET COMPARISON  
PROGRAM LEVEL**

Program	FY 2014-15 Actuals	FY 2015-16 Amended Budget	FY 2016-17 Preliminary	FY 2016-17 Tentative	Tentative O/(U) Amended Budget	Percent Change	Tentative O/(U) Preliminary	Percent Change <sup>1</sup>
1 Water Resource Plan/Monitoring	4,588,035	7,097,878	6,614,644	7,096,643	(1,235)	0.0%	481,999	7.3%
2 Acq/Restoration/Public Works	11,988,570	38,672,135	20,246,433	45,192,383	6,520,248	16.9%	24,945,950	123.2%
3 Operations & Maint Land & Works	3,241,158	3,905,175	3,728,521	3,879,883	(25,292)	-0.6%	151,362	4.1%
4 Regulation	3,471,274	3,882,130	3,833,353	3,874,432	(7,698)	-0.2%	41,079	1.1%
5 Outreach	154,303	180,324	175,760	178,215	(2,109)	-1.2%	2,455	1.4%
6 District Management & Admin	1,935,515	2,037,482	2,102,117	2,012,203	(25,279)	-1.2%	(89,914)	-4.3%
<b>GRAND TOTAL</b>	<b>25,378,855</b>	<b>55,775,124</b>	<b>36,700,828</b>	<b>62,233,759</b>	<b>6,458,635</b>	<b>11.6%</b>	<b>25,532,931</b>	<b>69.6%</b>

Combined Outreach and Management & Administration as a Percent of Total Budget <sup>2</sup>	2,190,418 3.5%
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The Legislative Budget Commission may reject the District's budget proposals:

<sup>1</sup>In any individual variance in the Tentative Budget that exceeds 25% of the Preliminary Budget

<sup>2</sup>In these two programs that exceed 15% of the total Tentative Budget