

**October 1, 2016**

***ADOPTED BUDGET***

**(Pursuant to section 373.536, Florida Statutes)**



*Background image: Apalachicola River*

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## Foreword

To ensure the fiscal accountability of the water management districts, section 373.536, Florida Statutes (F.S.), authorizes the Executive Office of the Governor (EOG) to approve or disapprove water management district (WMD) budgets, in whole or in part. Section 373.536, F.S., also directs the water management districts to submit a tentative budget by August 1 in a standard format prescribed by the EOG. The content and format of this report were developed collaboratively by the staffs of the Executive Office of the Governor, Senate, House of Representatives, Department of Environmental Protection (DEP), and all five water management districts. It uses the statutory program to standardize accounting between districts. This report has been prepared to satisfy the requirements of section 373.536, F.S.

The Northwest Florida Water Management District's Executive Director presented a draft of the tentative budget to the District's Governing Board Administration Budget and Finance Committee on June 9, 2016, for discussion. In compliance with statutory requirements, the Governing Board considered and approved a millage rate and tentative budget on July 14, 2016. The District now submits this August 1, 2016, tentative budget for review by the Governor, the President of the Senate, the Speaker of the House of Representatives, the Legislative Budget Commission, the Secretary of the Department of Environmental Protection, and the governing body of each county in which the District has jurisdiction or derives any funds for the operations of the District.

The Fiscal Year (FY) 2016-2017 Tentative Budget is scheduled for two public hearings before final adoption. The first hearing will take place on September 8, 2016, and the final budget adoption hearing will take place on September 22, 2016. Because this August 1 submission is a tentative budget, readers are advised to obtain a copy of the District's final budget when it becomes available after September 22, 2016, via the District's website: <http://www.nwfwater.com>.

# Introduction

## **A. History of Water Management Districts**

Due to extreme drought and shifting public focus on resource protection and conservation, legislators passed four major laws in 1972: the Environmental Land and Water Management Act, the Comprehensive Planning Act, the Land Conservation Act, and the Water Resources Act. Collectively, these policy initiatives reflect the philosophy that land use, growth management, and water management should be joined.

Florida's institutional arrangement for water management is unique in the United States. The 1972 Water Resources Act (WRA) granted Florida's five water management districts broad authority and responsibility. Two of the five districts existed prior to the passage of the WRA (South Florida and Southwest Florida), primarily as flood control agencies. Today, the responsibilities of all five districts encompass four broad categories: water supply (including water allocation and conservation), water quality, flood protection, and natural systems management.

Regional water management districts, established by the Legislature and recognized in the State Constitution, are set up largely on hydrologic boundaries. Water management districts levy ad valorem taxes normally reserved for local governments using taxing authority which emanates from a constitutional amendment passed by Floridians in 1976. The water management districts are governed regionally by boards appointed by the Governor and confirmed by the Senate. DEP also provides general oversight at the state level.

Florida water law, embodied largely in Chapter 373, F.S., combines aspects of Western (prior appropriation) and Eastern (riparian) water laws. In Florida, water is a resource of the state, owned by no one individual, with the use of water overseen by water management districts acting in the public interest. The original law recognized the importance of balancing human needs for water with those of Florida's natural systems.

Each of Florida's water management districts has a history that cannot be completely detailed here. Together, these unique organizations work with state and local governments to assure the availability of water supplies for all reasonable and beneficial uses; protect natural systems in Florida through land acquisition, management, and ecosystem restoration; promote flood protection; and address water quality issues. The reader should review the websites and contact officials at each district for further details.

# Introduction

## B. Overview of the District

The Northwest Florida Water Management District stretches from the St. Marks River watershed in Jefferson County to the Perdido River in Escambia County. The District is one of five water management districts in Florida created by the WRA of 1972. Sixteen counties lie within the Northwest Florida Water Management District, including the counties of: Bay, Calhoun, Escambia, Franklin, Gadsden, Gulf, Holmes, Jackson, Leon, Liberty, Okaloosa, Santa Rosa, Wakulla, Walton, Washington, and the westernmost portion of Jefferson County.

Within the District's 11,305-square mile area lie several major hydrologic (or drainage) basins: Perdido River and Bay System, Pensacola Bay System (Escambia, Blackwater, and Yellow rivers), Choctawhatchee River and Bay System, St. Andrew Bay System, Apalachicola River and Bay System, Ochlockonee River and Bay System, and St. Marks River watershed (St. Marks and Wakulla rivers and Apalachee Bay). With approximately 1.4 million residents, the northwest region represents approximately seven percent of the state's population and approximately 17 percent of its land area.

A nine-member Governing Board guides the District's budget and activities. Board members are appointed by the Governor and confirmed by the Florida Senate to serve four-year terms without compensation. Members may be re-appointed. An Executive Director oversees a staff of 101 authorized positions and 9 Other Personal Services (OPS) positions that include hydrologists, geologists, biologists, engineers, planners, foresters, land managers, and administrative personnel.

The Northwest Florida Water Management District has three public office facilities strategically located to provide convenient access to citizens within its 16-county area. The locations of these offices are:

### HEADQUARTERS

81 Water Management Drive  
Havana, Florida 32333-4712  
(850) 539-5999

### FIELD OFFICES

Carr Building  
3800 Commonwealth Blvd  
Tallahassee, Florida 32399  
(850) 921-2928

180 E. Redstone Avenue  
Crestview, FL 32539  
(850) 683-5044

## Introduction

### **C. Mission and Guiding Principles of the District**

The mission of the Northwest Florida Water Management District is to implement the provisions of Chapter 373, F.S., in a manner that best ensures the continued welfare of the residents and water resources of northwest Florida.

The District strives to remain policy-based, priority-driven, and fully accountable to taxpayers and their elected representatives.

### **D. Development of the District Budget**

Florida and its water management districts are faced with many long-term challenges and must work efficiently to meet the water resource protection and water supply needs. The Northwest Florida Water Management District is committed to developing budgets that offer efficient and effective levels of service to its citizens while operating within the financial means of the region's taxpayers.

To ensure optimal performance from all programs that receive tax dollars, the District re-examines each program's effectiveness and value to water resources and the citizens of northwest Florida on an ongoing basis. District staff works closely with the EOG, DEP, and Legislature during each budget cycle and throughout the year to further realize this standard.

The Tentative Budget of the Northwest Florida Water Management District for FY 2016-2017 is created, presented, and adopted in compliance with the provisions of sections 200.065, 373.507, 373.535, and 373.536, F.S. The EOG, DEP, the District's Governing Board, Executive Director and District management, and the general public all play major roles in the budget development process. As of August 1, 2016, the Tentative Budget is submitted to the Governor and Legislature for review and comment.

The approved Preliminary Budget is used as the basis for developing the Tentative Budget for submission on August 1. The Tentative Budget is presented to the Governing Board during meetings open to the public in July of each year. Additionally, two public hearings on the Tentative Budget are held in September prior to budget adoption, with the final budget being enacted at the second budget hearing.

# Introduction

## E. Budget Guidelines

The District continues to develop its budget within the guidelines established by Governor Scott and DEP, which include:

- The ongoing review of personnel, programs, and activities to ensure that each district is meeting its core mission without raising costs for the taxpayers they serve;
- Ensuring District employee benefits are consistent with those provided to state employees;
- Continuing District implementation plans for the beneficial use of excess fund balances; and
- Avoiding new debt.

The District-specific guidelines developed by the Governing Board and District management include:

### Maintain core mission responsibilities:

- Water supply;
- Water quality;
- Natural systems; and
- Flood protection.

### Maintain commitment to programmatic responsibilities:

- Springs restoration and protection;
- Surface Water Improvement and Management (SWIM) projects to benefit Apalachicola River and Bay;
- Minimum Flows and Levels;
- Environmental Resource Permitting and Water Use Permitting; and
- Land management, including long-term maintenance of mitigation lands funded through the Florida Department of Transportation (FDOT).

### Maintain commitment to cooperative funding projects:

- Water resource and supply development assistance for local governments and non-profit utilities;
- Agriculturally focused Mobile Irrigation Laboratory (MIL), Sod-Based Crop Rotation, and other best management practice (BMP) cost share programs; and
- Cooperative technical and financial support for local governments seeking to join the District in improving water quality.

### Maintain commitment to other District projects:

- Risk Mapping, Assessment, and Planning (Risk MAP) program funded by the Federal Emergency Management Agency (FEMA); and
- Information Technology improvements.

# Introduction

## **F. Budget Development Calendar and Milestones**

### October – November 2015

- FY 2015-2016 begins. (10/1)
- Staff develops FY 2016-2017 Preliminary Budget.

### December 2015

- Draft Preliminary Budget provided to DEP and Governor's Office of Policy and Budget for review.

### January 2016

- Draft Preliminary Budget presented to the Governing Board for approval. (1/14)
- Preliminary Budget submitted to Governor, Legislature, and DEP. (1/15)

### March 2016

- Legislative Preliminary Budget comments due to the District. (3/1)
- District's response to legislative comments on Preliminary Budget due. (3/15)

### May – June 2016

- Staff amends the Preliminary Budget as needed to develop the FY 2016-2017 Tentative Budget.
- Property Appraisers provide taxable value estimates. (6/1)
- Draft Tentative Budget summary presented to the Governing Board Administration Budget and Finance Committee for discussion. (6/9)

### July 2016

- If no action is taken by the Legislature on the Preliminary Budget, the District may proceed with development of the Tentative Budget. (7/1)
- Property appraisers provide certificates of taxable values – TRIM. (7/1)
- The Governing Board approves millage rate and Tentative Budget. (7/14)
- Budget presentation to DEP and Governor's Office of Policy and Budget.

### August 2016

- Tentative Budget is submitted to Governor, Legislature, and DEP. (8/1)
- TRIM DR420 (millage form) sent to property appraisers.
- Tentative Budget presented to legislative staff.

### September 2016

- Legislative Tentative Budget comments due. (9/5)
- Tentative Budget posted on District website. (9/6)
- Public hearing on the Tentative Budget. (9/8)
- Governor and Legislative Budget Commission disapproval of Tentative Budget due. (9/15)
- Governing Board adopts FY 2016-2017 millage rate and Budget after final public hearing. (9/22)
- Adopted Budget submitted to Governor, Legislature, and DEP.
- FY 2015-2016 ends. (9/30)



# Introduction

## October 2016

- FY 2016-2017 begins. (10/1)
- Adopted Budget posted on District website by 10/21.

# Budget Highlights

## A. Accomplishments and Efficiencies

### Springs Restoration and Protection

The District is committed to protecting and restoring the quality and quantity of water that flows from springs in northwest Florida. A number of projects have been developed to restore and protect spring habitats; enhance compatible public access; and to assess, protect, and improve water quality within the groundwater contribution areas of major spring systems. These efforts are complemented by the District's dedicated focus to establish minimum flows and minimum water levels (MFLs) for the St. Marks River Rise, Wakulla Spring and Sally Ward Spring system, and Jackson Blue Spring.

The District initiated several major spring restoration and protection projects beginning in FY 2013-2014 and these, as well as new projects, continued through FY 2015-2016. Over the past year, progress continued on habitat restoration and public access enhancements at numerous springs on District lands, as well as water quality improvement projects with local communities for first-magnitude springs.

#### Williford Spring

Extensive shoreline, habitat restoration, and stormwater work, as well as enhanced public access and recreation facilities for Williford Spring, a second-magnitude spring on Econfina Creek, were initiated in April 2014. The major components of the project were completed by August 2015. Resource protection, public safety, public access, and interpretative signage were initiated in spring of 2016 and are expected to be completed by July 2016. The facility is scheduled to open in July 2016.

#### Jackson Blue Spring

The District's Agricultural Best Management Practices (BMPs) Cost Share Program began its third year in FY 2015-2016. The program provides grant funding to producers to improve irrigation and nutrient application efficiencies in the Jackson Blue Spring groundwater contribution area. As of June 2016, 44 contracts have been executed since the program's inception in FY 2013-2014. This cost share grant program is a cooperative effort between the District, DEP, the Florida Department of Agriculture and Consumer Services (DACS) and the Jackson Soil and Water Conservation District.

In March 2016, the District executed a funding agreement with Jackson County to implement Phase I of the Indian Springs Sewer Extension project. Through this project, the County will install a septic-to-central sewer system within the lower Indian Springs subdivision in the Merritt's Mill Pond drainage basin. Upon completion, it is anticipated that approximately 22,842 linear feet of sewer line and one lift station will be installed. Sewer service connections, with onsite grinder stations and septic system abandonment, will be made available for approximately 125 residences. A project kickoff meeting was held April 12, 2016.

## Budget Highlights

### Claiborne Aquifer Evaluation

The District began an investigation of the Claiborne aquifer within the Jackson Blue Spring contribution area in FY 2015-2016. The project involves constructing test and monitoring wells; completing aquifer performance testing; and analyses and modeling to determine the aquifer's viability as a potential water source to offset demand on the Floridan aquifer. Activities during the last year include identification of potential well installation sites and obtaining approval for access on a federal site for one test well and up to three monitoring wells.

### Wakulla Spring

Three major septic-to-central sewer projects initiated in FY 2014-2015 received additional springs funding in FY 2015-2016.

- Magnolia Gardens Sewer System Expansion – grant to Wakulla County for sewer expansion and connection of approximately 300 homes on septic systems to the county's Advanced Wastewater Treatment (AWT) plant. Design is underway and 90 percent complete as of June 2016. All project permits have been received.
- Wakulla Gardens Sewer System Expansion, Phase II – grant to Wakulla County for sewer expansion and connection of approximately 416 homes on septic systems to the county's AWT plant. Design is underway and 90 percent complete as of June 2016. All project permits have been received.
- Woodside Heights Wakulla Springshed Restoration, Phase II – grant to Leon County for sewer expansion and connection of approximately 200 homes on septic systems to the City of Tallahassee AWT water reclamation facility. Funding contracts have been executed and project engineering services are in the bid process. Engineering is anticipated to be complete in February 2017.

### Streambank Restoration and Protection for Live Oak, Hightower, and Spurling Landings

The District has entered into a cooperative agreement with Washington County to conduct streambank restoration and protection measures along the extensive Holmes Creek spring run. Along this stretch of the creek, 57 springs have been identified. The measures developed for implementation include constructing stormwater facilities at Live Oak, Hightower, and Spurling landings within the Holmes Creek Water Management Area (WMA). In addition, public access and recreation enhancements have been scheduled for each of these sites within the Holmes Creek spring run. Except for the construction of a fishing pier, streambank restoration, protection, and improvement measures at Live Oak Landing were completed in the winter of 2015. Due to unexpected high water levels during the late fall, winter, and spring, restoration, protection, and improvement measures to Hightower and Spurling landings have been initiated, but not completed. All three projects should be completed by the end of FY 2016-2017.

## Budget Highlights

### Streambank Restoration and Protection for Devil's Hole Spring and Cotton Landing

In FY 2014-2015, the District budgeted \$300,000 in funding from DEP to conduct streambank restoration and protection measures at Devil's Hole Spring (\$125,000) on Econfina Creek and for Cotton Landing (\$175,000) along the Holmes Creek spring run. In addition, public access enhancements and recreation facilities are planned at Devil's Hole Spring and Cotton Landing. Plans at Cotton Landing include stormwater facilities, enhanced parking, canoe launch with handicap access, streambank stabilization, and four primitive campsites. Plans at Devil's Hole Spring include streambank stabilization, boardwalk overlook, and stream-access boardwalk. District funds will be used for non-spring as well as spring-related restoration and protection work, including engineering designs, boardwalk access, and campsite development. Conceptual and final engineering designs were completed in March 2016. Regulatory permits are expected by July 2016. Construction is scheduled to start in September 2016 with project completion to be before April 30, 2017.

### Mobile Irrigation Laboratory

The District continued support for the Mobile Irrigation Lab (MIL), a cooperative effort with the West Florida Resource Conservation and Development Council, DACS, and the U.S. Natural Resources Conservation Service (NRCS). The MIL provides a free service to help agricultural producers identify inefficiencies in their irrigation systems and implement appropriate agricultural BMPs to improve water use efficiency and reduce nutrient loading. To date in FY 2015-2016, team members completed 32 initial evaluations and 29 follow-up evaluations, covering an area of 2,451 irrigated acres. The water savings from this work to date in FY 2015-2016 is over 409,000 gallons of water per day. These efforts protect groundwater and springs and support long-term efforts to protect and improve watershed conditions.

### Sod-Based Crop Rotation Program

The District renewed a grant with the University of Florida's Institute of Food and Agricultural Sciences (IFAS) for continued research and public outreach on the Sod-Based Crop Rotation Program. The funding supported the evaluation of alternative (non-traditional) crops for effectiveness in reducing water and nutrient use. This program complements the District's Agriculture BMP and MIL programs that protect the quality and quantity of water within the Jackson Blue Spring groundwater contribution area.

In addition, the District has been awarded federal 319(h) grant funding in the amount of \$380,032 to provide grants to agriculture producers for implementation of sod-based crop rotation.

### Spring Water Quality and Flow Monitoring

In FY 2015-2016, the District renewed water quality sampling of the St. Marks River Rise while continuing collection of quarterly water quality samples at Wakulla, Jackson Blue, Pitt, Econfina Blue, and Williford springs. The District also measures continuous spring flow at Jackson Blue, Sally Ward, and Wakulla springs. Partnering with the City of Tallahassee and DEP, the District continued funding flow monitoring at the Spring Creek Springs Group in coastal Wakulla County in FY 2015-2016. These monitoring

## Budget Highlights

activities support the ongoing MFL technical assessment for the St. Marks, Wakulla Spring, and Sally Ward springs complex. The District has also worked closely with DEP to establish continuous real-time water quality monitoring at Wakulla and Jackson Blue springs.

### **Minimum Flows and Minimum Water Levels**

To ensure a sustainable supply of water, both for our citizens and environment, the District continues to implement an ambitious districtwide MFL program. During FY 2015-2016, the District allocated \$1.65 million and significant staff resources toward establishing MFLs for northwest Florida's water resources.

The District is working on MFL development for five waterbodies: St. Marks River Rise, Wakulla Spring, Sally Ward Spring, Jackson Blue Spring, and the Floridan aquifer in coastal Planning Region II (Okaloosa, Santa Rosa, and Walton counties). The technical assessment of the first MFL, St. Marks River Rise, will be completed in 2018.

To support MFL development for Wakulla Spring, Sally Ward Spring, and the St. Marks River Rise, instream habitat, floodplain, and topographic transects were surveyed during FY 2015-2016. Temperature data was collected during the winter of 2016 to assess manatee thermal refuge at Wakulla Spring. Work was initiated to develop hydraulic models of the St. Marks and Wakulla Rivers and salinity, stage, temperature, and bathymetric data collections were initiated to support modeling of estuarine habitats. Hydrologic monitoring of flows, stage, and aquifer levels is also continuing at 54 sites to support MFL development for this system.

To support MFL development for the Floridan aquifer in coastal Planning Region II (Walton, Okaloosa, and Santa Rosa counties), existing groundwater wells were evaluated in FY 2015-2016 to assess their suitability for water quality monitoring. Technical specifications were finalized for the construction and testing of four new deep Floridan aquifer monitoring wells and the District issued an Invitation to Bid for their installation. The construction and testing of the four new wells will be completed in FY 2016-2017.

A 450-foot core was obtained and two new monitoring wells were constructed in FY 2015–2016 to support MFL development for Jackson Blue Spring. Two additional wells will be constructed by September 30, 2016. Equipment for three new rainfall stations was purchased and surface water monitoring has expanded to include the measurement of discharge and stage in Spring Creek. Sites are being selected for ecological and topographic transects, and the subsequent field surveys will be completed in September 2016.

Work was also initiated on the development of two regional groundwater flow models, one to support MFL development for the Floridan aquifer in coastal Okaloosa, Santa Rosa, and Walton counties; and a second model to support MFL development for the St. Marks River Rise and Wakulla and Sally Ward springs.

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The current MFL priority list and schedule for northwest Florida can be found at <http://www.nwfwater.com/water-resources/minimum-flows-levels/>.

### **Water Supply**

#### Funding Assistance to Local Governments

In FY 2015-2016, the Governing Board awarded more than \$2.4 million in new grant funding for 13 water supply development projects that address important local and regional needs throughout the District. Since 2013, grant funding of more than \$20.5 million has been awarded for 58 projects to help communities replace aging water distribution systems, increase both potable and reclaimed water storage, develop system interconnections, and extend and improve potable and reclaimed water systems. Thirty-nine of these projects serve financially disadvantaged communities. The District grant funding will leverage more than \$8.6 million in additional funding from both local and federal sources. These funds also complement state legislative appropriations in making significant new investments in public water supply infrastructure in northwest Florida. To date, 20 projects have been completed, 12 are under construction, and 26 are in design, permitting, analyses, or planning stages.

#### Regional Water Supply Plan Implementation

Regional Water Supply Plan implementation continued for water supply planning regions II and III. In Region II (Santa Rosa, Okaloosa, and Walton counties), previously completed projects have fulfilled a major plan objective by increasing the capacity of utilities to deliver inland groundwater to meet coastal water use demands. Through the water supply grant funding described above, the District has provided more than \$1.43 million to assist in the development of new reclaimed water projects sponsored by Fort Walton Beach, Gulf Breeze, Niceville, Holley Navarre Water System, and Pace Water System.

Also during FY 2015-2016, District staff initiated an update to the districtwide Water Supply Assessment. Draft estimates and projections will be complete by the end of the fiscal year. Refinements to the draft data, resource evaluations, and completion of the document will occur during FY 2016-2017.

### **Apalachicola-Chattahoochee-Flint River Basin**

Management of water resources in the Apalachicola-Chattahoochee-Flint (ACF) River Basin continues to be a challenge for the State and the District, particularly given that nearly 90 percent of the watershed lies outside the State of Florida. Extreme low-flow conditions in the Apalachicola River, created in large part by upstream consumptive use, have caused significant impacts to fisheries in Apalachicola Bay, creating economic and ecological harm. Despite the immense external damage done by Georgia's over-consumption, the District continues its efforts to protect and restore these valuable water resources through the activities described below.

## Budget Highlights

### Technical Assistance

The District has continued to provide technical assistance to the Governor's Office and DEP on a variety of issues related to ACF freshwater allocation. These include evaluation of alternative operating procedures for the U.S. Army Corps of Engineers' reservoir system through revisions to the Water Control Manual; exploration of options for dealing with the upstream states on water management activities; and participation in the ongoing Supreme Court litigation. Considerable efforts were expended this year during the discovery and deposition phases of the case requiring significant staff involvement.

### Intergovernmental Cooperation

Staff continued to work with the Governor's Office, state agencies, including DACS, DEP, the Florida Fish and Wildlife Conservation Commission (FWC), and local governments to improve water quality in the bay. These efforts include planning for construction of a series of local water quality improvement projects, development of an updated River and Bay SWIM plan, development of RESTORE (federal Resources and Ecosystems Sustainability, Tourism Opportunities and Revived Economies Act) projects for the system, and additional studies targeting freshwater needs of the system.

Part of the cooperative efforts included continuing to work with local governments to retrofit existing stormwater management systems to improve water quality in the bay by reducing nonpoint source pollution (activities described further below).

### **Watershed Resource Protection and Restoration**

The District continues to focus on efforts to protect and restore water quality and estuarine habitats districtwide as part of the Surface Water Improvement and Management (SWIM) program.

### Surface Water Improvement and Management (SWIM) Plan Updates

In late FY 2014-2015, the District was awarded grant funding from the National Fish and Wildlife Foundation's Gulf Environmental Benefit Fund (GEBF) to support updates to SWIM plans for each of the District's major watersheds. Work on these updates has been initiated and they are scheduled to be completed in September 2017. Over the past year, the project team has developed draft plan updates and held technical advisory committee meetings for six of the District's seven major watersheds.

This work is associated with a multi-agency effort, also funded by the GEBF, to develop an integrated restoration strategy to prioritize and develop projects that address the restoration needs of Florida's Gulf Coast. In addition to the NFWFMD, participating agencies include the FWC, DEP, and the Suwannee River Water Management District.

### Apalachicola Bay SWIM

Progress continued on implementation of water quality improvement projects in cooperation with the cities of Apalachicola and Carrabelle. Carrabelle has completed construction of the Marine Street stormwater retrofit project, which provides treatment for an 11-acre basin that discharges into the lower Carrabelle River. Apalachicola has

## Budget Highlights

completed engineering for three new stormwater facilities to provide treatment for approximately 175 acres of the city. Apalachicola also completed construction of the Battery Park stormwater retrofit project during FY 2014-2015. Together, these projects will protect and improve watershed conditions by reducing nonpoint source pollution of Apalachicola Bay.

### St. Andrew Bay SWIM

Within the St. Andrew Bay watershed, six major stormwater treatment and nonpoint source pollution abatement projects have been completed over the past two years with grant funding assistance from the District, including:

- Lisenby Avenue Pond (City of Panama City);
- Maple Avenue Pollutant Separator Units (City of Panama City);
- Ed Lee Road Stabilization (Bay County);
- Parker Stormwater Improvements (City of Parker);
- Callaway Stormwater Retrofit (City of Callaway); and
- Mexico Beach Nutrient Separating Baffle Box and Drainage Improvements (City of Mexico Beach).

Since FY 2013-2014, the District provided over \$3.9 million in grant funding from the Ecosystem Management and Restoration Trust Fund to assist the above-listed communities. Treatment systems and best management practices implemented included 20 stormwater pollutant separator units, four stormwater ponds, and road stabilization. As a result, improved water quality treatment was provided for nearly 800 acres of drainage area within the St. Andrew Bay watershed.

### Gulf of Mexico Restoration

Through the SWIM program, the District is assisting in the development of Florida's Gulf Environmental Benefit Fund Restoration Strategy. This effort is in partnership with FWC, DEP, and the Suwannee River Water Management District. Also as part of the SWIM program, District staff has continued to provide technical assistance to support Florida's efforts to identify opportunities to restore and protect coastal waterbodies pursuant to the federal RESTORE Act.

### Tate's Hell State Forest Restoration

The District has spearheaded hydrologic restoration efforts within Tate's Hell State Forest (THSF). Since the State's purchase of the forest in 1994, the District has worked closely with the Florida Forest Service (FFS) to develop and implement a plan to restore many of the historical wetlands and flow pathways altered by past forestry practices. The goal of these efforts is to restore the hydrologic connectivity of tributaries draining to Apalachicola and Ochlockonee Bays and improve water quality and habitat. From 1988 through 2014, hydrologic restoration projects have been completed to improve the hydrology approximately 55,000 acres. The District also continues to collaborate with the FFS on hydrologic restoration by participating as a member of the Tate's Hell State Forest Liaison Advisory Committee, a public forum for stakeholder input to the FFS on planned activities in the forest.



## Budget Highlights

In December 2015, the Gulf Coast Ecosystem Restoration Council awarded funding for planning, engineering, design, and environmental compliance for implementation of hydrologic restoration activities identified as high priority in the THSF Hydrologic Restoration Plan developed by the District and the FFS. The FFS will take the lead on implementing this work, with the District providing technical assistance.

### **Monitoring and Data Collection**

During FY 2015-2016, a priority for both water resource development and water supply planning was to expand and enhance the District's water resource monitoring network. Enhancements initiated include installation of water level, water quality, and rainfall stations. These improved capabilities are vital to supporting resource evaluations and cumulative impact assessments that allow the District to protect water resources, further define alternative water supply potential, and support the establishment of MFLs.

Staff coordinated with other governmental agencies on water resource monitoring and related issues through participation on several working groups and committees including: DEP's Florida Water Resources Monitoring Council and its subgroups; the Florida Geological Survey (FGS) STATEMAP Advisory Committee; and the Inter-district Potentiometric Mapping Working Group.

In FY 2015-2016, the District continued working with the FGS on producing statewide Floridan aquifer potentiometric maps. The maps show regional scale features such as depression cones resulting from cumulative groundwater withdrawals and areas of potential groundwater discharge. The District's contribution to the mapping efforts included the quarterly collection and review of 238 water level measurements and the review of the contour lines proposed by the FGS using ArcGIS, a geographic information system (GIS) for working with maps and geographic information.

### **Floodplain Management**

#### Digital Flood Insurance Rate Maps

During FY 2015-2016, the District completed detailed coastal remapping studies for Escambia, Santa Rosa, Okaloosa, Walton, Bay, and Gulf counties. Preliminary DFIRMs (digital flood insurance rate maps) were issued for Walton County on March 16, 2016; Okaloosa County on April 19, 2016; and Gulf County on May 2, 2016. Preliminary DFIRMs are scheduled to be issued for Santa Rosa County in July 2016, Bay County in September 2016, and Escambia County in September 2016.

#### Flood Information Portal

The Flood Information Portal is available online at [www.portal.nfwmdfloodmaps.com](http://www.portal.nfwmdfloodmaps.com). The portal makes extensive data sources available to the public through an intuitive online interface and makes detailed flood information available down to the individual parcel level. A public website providing detailed LiDAR-based (Light Detection and Ranging) elevation and surface feature data for properties across northwest Florida is also available. The data provided is 10 times more detailed than most previous topographic maps. This provides an important tool for many water resource

## Budget Highlights

management and flood protection functions. Residents and technical experts can also access the data to plan for activities including landscaping, resource protection, flood risk evaluation, and construction. The website is available at [www.nwfwmdlidar.com](http://www.nwfwmdlidar.com).

### Risk Mapping, Assessment, and Planning (Risk MAP) Program

The District continues to address flood hazard mapping, assessment, and planning evaluations at the watershed level as part of FEMA's Risk MAP program. This effort includes collaboration with state and local agencies to deliver quality data to increase public awareness of and support for actions that reduce flood-related risks. Risk MAP projects for the lower Ochlockonee River, Apalachicola River, New River, Chipola River, Pensacola Bay, Perdido Bay, Perdido River, and Apalachee Bay - St. Marks River watersheds are underway.

### **FDOT Mitigation**

Since 1997, under section 373.4137, F.S., the District has developed 29 mitigation sites on approximately 11,800 acres and enabled the Florida Department of Transportation (FDOT) to move forward with nearly 60 transportation improvement projects across northwest Florida. The associated projects included approximately 3,900 acres of wetland restoration and enhancement, 3,000 acres of wetland preservation, and 4,900 acres of upland buffer enhancements.

The District does not compete with private mitigation banks. When the District's mitigation program was first initiated, there were no private mitigation banks in northwest Florida, and until 2009 there was only one private bank that made credits available for purchase for FDOT projects. As of FY 2015-2016, approximately 68 percent of the District's jurisdiction is still outside of any permitted private mitigation bank service area. FDOT purchases credits from private banks when available.

Highlights for FY 2015-2016 include prescribed burning on 550 acres, invasive and exotic plant control on 193 acres, hardwood forest reestablishment through planting on 30 acres, and beaver and feral hog control activities at four mitigation sites. Additionally, mitigation was completed for two FDOT projects that were outside of any private mitigation bank service area and remote from existing District mitigation sites. Monitoring in accordance with state and federal regulations was conducted on all sites with ongoing restoration and long-term maintenance.

### **Land Management**

A number of restoration and maintenance activities have been undertaken to protect and enhance natural areas. As the District makes all of its lands available to the public, staff also works to provide for resource-based recreational activities that are still protective of the natural and water resources.

### Restoration

The District is managing the following projects to restore and protect natural systems, water quality, and habitat:

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- Spring restoration and protection construction efforts at Williford Spring were completed in August of 2015. Resource protection, public safety, public access, and interpretative signage are scheduled for completion in July 2016. Restoration and protection efforts include: spring sediment removal, springbank restoration and protection, stormwater facilities, public access boardwalks and sidewalks, a canoe dock and mono-pile boardwalk, two small and one large picnic pavilion, composting toilet unit, parking lot, and connector and interpretative trails. The facility is scheduled to open July 2016.
- The District is continuing to work with Washington County to complete streambank restoration and protection activities at Live Oak, Hightower, and Spurling landings along the Holmes Creek WMA. The project is underway and completion is scheduled on or before September 30, 2017.
- The District completed bank restoration and protection (stabilization) measures for Devil's Hole Swallet in the Econfina Creek WMA using a public works inmate crew and in-house District staff. Site improvements include streambank restoration and erosion control measures, construction of boardwalk entry steps and a dock, and the installation of additional landscape plants, a rail fence, and picnic facilities.
- The District completed shoreline restoration and protection (stabilization) measures for Walsingham Park in the Econfina Creek WMA using in-house District staff, U.S. Fish and Wildlife Services personnel, and private contractors. Site improvements utilized non-structural materials including root wads, stop logs, fill dirt and geo-technical cloth to restore the shoreline, and sodding and landscaping to stabilize the area. This restoration project was funded through a grant from the Florida Fish and Wildlife Conservation Commission's Aquatic Habitat Restoration and Enhancement Section.
- Streambank restoration and protection measures at Devil's Hole Spring on Econfina Creek and for Cotton Landing along the Holmes Creek spring run are in the design and permitting stage. In addition to restoring the shoreline at both of these locations, public access enhancements and recreation facilities are planned and include stormwater facilities, enhanced parking, and four primitive campsites at Cotton Landing, and a public access deck at Devil's Hole Spring. District funds will be used for non-spring as well as spring-related restoration and protection work, including engineering designs, boardwalk access, and campsite development. Conceptual and final engineering designs are planned for completion by September 30, 2016. Regulatory permits are anticipated by fall of 2016. Construction is scheduled to start in the fall of 2016 with project completion before September 30, 2017.
- Streambank restoration and protection measures at the James tract along Econfina Creek will include non-structural shoreline restoration using geo-technical bags. Backfill material will be placed behind the bag layers and the elevation will be stabilized with geo-technical fabric. Adjacent disturbed floodplain will be planted with native vegetation. This restoration project is being funded through \$50,000 in springs funding from DEP.

## Budget Highlights

### Maintenance

District land managers also worked to protect and enhance District-owned natural resources through a variety of maintenance activities, which include having:

- Completed one timber sale that resulted in FY 2015-2016 revenue of more than \$81,578, and continued or commenced four timber sales with estimated total revenue of \$2.1 million; of which approximately \$419,000 in revenue has been received as of June 30, 2016.
- Burned 4,240 acres in Quarters 1 and 2 using cooperative prescribed burn partners and in-house crews.
- Contracted for 913 acres of prescribed burning on wetland mitigation tracts.
- Contracted for chemical site preparation services on 665 acres of clearcut timberland to prepare for longleaf pine planting in FY 2016-2017.
- Contracted for chemical pine release herbicide services on 477 acres to improve habitat and survival of longleaf pine tree saplings.
- Completed nuisance sand pine and hardwood tree eradication on 1,080 acres.
- Planted 830,600 longleaf pine tree seedlings on 1,198 acres.
- Completed a sale of 641.2 pounds of bulk wiregrass seed at \$3.06/lb. for \$1,962.07 in revenue.

### Public Access and Recreation

As part of its statutory responsibility to provide access to public lands, the District provides the opportunity for a range of recreational activities, such as boating, hiking, camping, hunting, and fishing, while also striving to protect the resource. The District has worked to encourage recreation on District-managed lands by having:

- Hosted a special hunt for wounded veterans at Econfina Creek WMA with support from DACS' Operation Outdoor Freedom program.
- Managed more than 80 public recreation sites and more than 75 miles of public access roads.
- Refined and updated website pages that show all District-owned public recreation sites.
- Implemented a new online system for reserving 88 campsites within 28 District recreation areas. From January 1, 2016 to July 31, 2016, more than 1,100 reservations have been made through the District's campsite reservation system for reservation-only campsites and issued nine special resource area permits for events on District lands.
- Installed more than 700 signs to identify recreation areas, campsites, and District property boundaries and for public access wayfinding.
- Maintained (painted and posted) approximately 80 miles of boundary line.
- Drafted a Land Management Prospectus and Operating Report for Brunson Landing in Washington County, part of the Holmes Creek WMA. The District is

## Budget Highlights

the lead manager for the Brunson Landing tract owned by the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida.

- Managed leases for 22 apiary sites on District Lands, generating \$1,125 in revenue.
- Evaluated the potential for cattle grazing leases on District lands.

### **Land Acquisition**

#### Spring Protection

In FY 2015-2016, the District purchased the James tract, encompassing 3.13 acres, on the Econfina Creek WMA for \$48,000 to enhance water quality protection of Econfina Creek. The District is also working to acquire nearby Gainer Springs. Both purchases are through springs funding from DEP.

#### Land Surplus, Exchange, or Donation

The District did not participate in an exchange or donation during FY 2015-2016, but is actively marketing two surplus parcels.

### **Regulatory Services**

The Division of Regulatory Services continues to improve customer service, permit evaluation and processing times, inspection frequency, and compliance and enforcement of applicable state laws and District rules. The division's performance metrics continue to trend in positive directions across all bureaus, showing increased productivity and efficiency at a lower cost per activity.

#### Rule Revisions and Process Improvements

The District has largely completed its work with St. Johns River Water Management District (SJRWMD) IT staff to modify and implement a database solution developed and in use by SJRWMD and Suwannee River Water Management District (SRWMD). This system includes external e-Permitting functionality for customer use and an e-Regulatory module for staff analysis of applications and permit development.

The system, developed by the SJRWMD, automates the permit process for Environmental Resource Permitting (ERP) and Water Use Permitting (WUP) by allowing customers to access the system online. Customers can create a unique account, apply for a permit, check on the status of an application, search for existing permits, or submit required compliance data online. The e-Permitting system integrates existing District database and GIS systems and allows customers and Regulatory Services staff to share information by email, reducing the need for time-consuming travel. This streamlines the permit application and evaluation process for customers and staff. A well construction and contractor licensing system is currently under construction and should be completed in late 2016. This system will be shared with SJRWMD and SRWMD.

## Budget Highlights

### Information Technology Improvements

The Information Technology Bureau has implemented several new technologies including a new content management system for the District's web sites that allows non-technical users the ability to make modifications themselves, a new campsite reservation system hosted by an industry standard service provider, replacement of a legacy timesheet application with an industry standard time tracking program, and implementation of a disk backup system replicated to our Disaster Recovery site in Crestview using up-to-date technology. A computer replacement cycle has also been implemented to update aging hardware at Headquarters and field offices.

### Cost Savings Efficiencies and Initiatives

The District continually reviews operations and practices to provide improved service delivery methods and outcomes, while being fiscal stewards of local, state, and federal funds. The following efforts have been made by the District in FY 2015-2016 and/or will be addressed in FY 2016-2017:

#### FY 2015-2016

- Closed the Marianna field office and transferred Lands Division staff to the renovated Econfina field office, saving at least \$11,000 annually.
- Implemented an online facilities help desk to ensure minor repairs don't turn into major repairs.
- Increased the use of direct deposit for vendor payments to reduce postage and check costs.
- Implemented a new time and attendance system to replace an unsupported legacy system with supported commercial software.
- Completed an evaluation of suitable lands for future cattle lease consideration.
- Received grant funding of \$12,900 from The Nature Conservancy and the National Fish and Wildlife Foundation in FY 2015-2016 for the purchase of 85,000 Longleaf tubelings for habitat restoration efforts.
- Transitioned hydrologic data collection to an integrated data management software tool to make it possible to access District data through the web, providing a higher level of service to all data consumers.
- Updated the District website to enable recreational users to donate funds for the continued management, maintenance, and improvement of recreation sites.
- Performed a cost benefit analysis that determined Voice over IP Technology does not have a positive return on investment and therefore terminated the project.
- Received \$695,000 in grant funding from the National Fish and Wildlife Foundation to complete assessments and project plans for the District's seven SWIM watersheds, saving the District and/or State the cost to implement.

## Budget Highlights

### FY 2016-2017

- Creation of a replacement plan for the 24 central and window air conditioning units at Headquarters to mitigate the utility bill, service call, and emergency replacement costs.
- Reduction of indirect costs by distributing postage and vehicle insurance costs from Division of Administration to divisions incurring the actual costs.
- New grant funding of \$380,032 from U.S. Environmental Protection Agency (via DEP) for a sod-based crop rotation demonstration project with producers in the Jackson Blue Spring groundwater contribution area to offset the implementation costs of the District and/or State.
- New funding of \$155,000 from the Florida Forest Service, a division of the Florida Department of Agriculture and Consumer Services' (DACCS) to increase prescribed burning efforts on District lands.
- Carry forward grant funding of \$588,267 from the National Fish and Wildlife Foundation to develop updates to the District's SWIM plans.
- Development of an e-Permitting database system for well construction and contractor licensing in conjunction with SJRWMD and SRWMD should be completed by late 2016 or early 2017.

### Ongoing Efforts

- Continue implementation of contract concessions with all contractors and consultants at three percent or greater per contract task.
- Continue multi-year strategy to reduce license fee costs by replacing numerous legacy applications with more modern technologies currently owned by the District.
- Agreement with Florida Department of Corrections (Washington County Reception Center) for Public Works Inmate Crew to assist with repairs and improvements on District lands.
- Cooperative agreement with U.S. Forest Service for a Prescribed Fire Training Team to assist with prescribed burns on District lands.
- Cooperative agreement with Apalachicola Regional Stewardship Alliance for a burn team to assist with prescribed burns on District lands.
- Cooperative agreement with Gulf Coastal Plain Ecosystem Partnership for a burn team to assist with prescribed burns on District lands.

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### **B. Major Budget Objectives and Priorities**

#### **Springs Restoration and Protection**

During FY 2016-2017, the District will continue to implement projects with funding appropriated by the Legislature since FY 2013-2014. These projects will improve water resources in Wakulla Spring, Jackson Blue Spring, and springs associated with the Econfina and Holmes creeks systems.

#### Jackson Blue Spring Agricultural BMP Cost Share Program

The Agricultural Best Management Practice (BMP) Cost Share Program initiative will continue through FY 2016-2017. The program provides grant funding to producers to retrofit existing irrigation systems and purchase equipment that will conserve water and reduce the amount of fertilizer applied on crops. This cost share grant program provides 75 percent of the equipment costs with producers providing the remaining 25 percent. The FY 2016-2017 Tentative Budget includes grant funding of \$1,321,022 carried forward to make payments on prior year cost share grants. Since FY 2013-2014, the District has committed \$2,168,375 for this program, leveraging \$722,791 in producer contributions.

Participation in the BMP cost share program requires producers with pivot irrigation systems to have MIL evaluations to estimate water use and provide recommended irrigation retrofits that conserve water. Producers are also required to enroll in the DACS BMP program and implement agricultural BMPs. This initiative will reduce agricultural water use and improve water quality by reducing the amount of nitrogen leaking into the Floridan aquifer at the Jackson Blue Spring groundwater contribution area.

#### Sod-Based Crop Rotation Program

In FY 2016-2017, the District will renew a grant with the University of Florida's Institute of Food and Agricultural Sciences (IFAS) for continued research and public outreach on the Sod-Based Crop Rotation Program. This will be the eleventh year the District has provided grant support for this research. Additionally, the District has applied for a federal grant for a sod-based crop rotation pilot project. If awarded, additional funds are included in the budget that will be provided to IFAS to expand the sod-based research to include alternative crop evaluation. The evaluation will be to assess the effectiveness and productivity of non-traditional crops for up to four producers in the Jackson Blue Spring basin. The overall goal of this program is to encourage adoption of best management practices by farmers and further demonstrate the economic and environmental benefits of integrating beef cattle/perennial grass into a multi-crop production system using conservation technology and other BMPs. These practices have been shown to reduce water irrigation demands and reduce nutrient and pesticide application rates while increasing crop yields. The FY 2016-2017 Tentative Budget includes a total budget of \$380,832 for this effort.



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### Claiborne Aquifer Evaluation

The District began an investigation of the Claiborne aquifer within the Jackson Blue Spring groundwater contribution area in FY 2015-2016. The project involves constructing test and monitoring wells; completing aquifer performance testing; and analyses and modeling to determine the aquifer's viability as a potential water source to offset demand on the Floridan aquifer. This project will continue in FY 2016-2017 and be completed in FY 2017-2018.

### Mobile Irrigation Laboratory (MIL)

The District will renew an agreement with the West Florida Resource Conservation and Development Council to provide funding support for the MIL. This is a cooperative effort that started in FY 2003-2004 with DACS and the U.S. Department of Agriculture's Natural Resources Conservation Service (NRCS) to provide this service to producers in the panhandle. The District funding of \$71,125 is matched by a similar amount from DACS and an in-kind match from the NRCS. This level of funding will continue through FY 2016-2017. As of June 2016, water savings of approximately 9.25 million gallons per day (MGD) have been attributed to this program in northwest Florida since it was initiated in 2004.

### Septic-to-Sewer Retrofit Projects

Implementation of four major septic-to-sewer retrofit projects to protect and help reduce nutrient pollution to Jackson Blue Spring and Wakulla Spring will continue in Jackson, Leon, and Wakulla counties. The FY 2016-2017 Tentative Budget includes \$11,150,968 in previously-awarded State funding for planning, design, permitting, and the initiation of construction for the following projects:

- Magnolia Gardens Sewer System Expansion – grant to Wakulla County for sewer expansion and connection of homes on septic systems to the county's Advanced Wastewater Treatment (AWT) plant. Approximately 300 homes in Magnolia Gardens served by septic systems will be connected to the central sewer system, substantially completing the connections of homes to central sewer in this neighborhood. Design and permitting should be complete by January 2017, with construction commencing in the spring of 2017.
- Wakulla Gardens Sewer System Expansion, Phase II – grant to Wakulla County for sewer expansion and connection of homes on septic systems to the county's AWT plant. Approximately 416 homes in Wakulla Gardens served by septic systems will be connected to the central sewer system. Design and permitting should be complete by January 2017, with construction commencing in the spring of 2017.
- Woodside Heights Wakulla Springshed Restoration, Phase II – grant to Leon County for sewer expansion and connection of homes on septic systems to the City of Tallahassee wastewater treatment system. Approximately 200 homes in Woodside Heights served by septic systems will be connected to the central sewer system. The main sewer line collection system will be constructed, providing for existing project connections and future extension of the system and connection of additional service locations to the wastewater treatment system as

## Budget Highlights

funding allows. Design and permitting should be complete by February 2017, with construction commencing in the spring of 2017.

- Indian Springs Sewer Extension Phase I – grant to Jackson County to implement the first phase of a project to extend central sewer to the Indian Springs subdivision adjacent to Merritt's Mill Pond which receives flow from Jackson Blue Spring and other submerged springs. This project will connect 125 homes on septic systems to central sewer eliminating this source of nitrogen from Merritt's Mill Pond. Design should be complete by January 2017, with construction commencing in the spring or early summer of 2017.

### Streambank Restoration and Protection

The District plans to conduct streambank restoration and protection measures at Seven Runs in the Choctawhatchee River Water Management Area (WMA).

Streambank restoration and protection measures at Seven Runs will include the in-house installation of geo-technical bags to create a natural vegetative retaining wall, stormwater improvements, and public access enhancements. The project is scheduled to be completed by the end of FY 2016-2017, and the Tentative Budget includes \$25,000 to complete the project.

The District is continuing to work with Washington County to complete streambank restoration and protection activities at Live Oak, Hightower, and Spurling landings within the Holmes Creek WMA. The project is underway and completion is scheduled on or before September 30, 2017, and the Tentative Budget includes \$117,500 to complete the project.

Streambank restoration and protection measures at Devil's Hole Spring (\$137,000) on Econfina Creek and for Cotton Landing (\$193,000) along the Holmes Creek spring run are in the design and permitting stage. In addition to restoring the shoreline at both of these locations, public access enhancements and recreation facilities are planned and include stormwater facilities, enhanced parking, and four primitive campsites. District funds will be used for non-spring as well as spring-related restoration and protection work, including engineering designs, boardwalk access, and campsite development. Conceptual and final engineering designs are planned for completion by September 30, 2016. Regulatory permits are expected by the fall of 2016. Construction is scheduled to start in the fall of 2016 with project completion before September 30, 2017. These two restoration projects total \$330,000 in the Tentative Budget.

Streambank restoration and protection measures at the James tract along Econfina Creek will include non-structural shoreline restoration using geo-technical bags. Backfill material will be placed behind the bag layers and the elevation will be stabilized with geo-technical fabric. Adjacent disturbed floodplain will be planted with native vegetation. This restoration project is \$50,000 in the Tentative Budget.

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### FY 2016-2017 Springs State Appropriation

In the 2016 Regular Session, the Legislature appropriated \$50 million for statewide spring restoration and protection activities to DEP. Of this amount, DEP has proposed \$15,338,200 to be budgeted for priority projects in northwest Florida. In cooperation with DEP, DACS, and local governments, the District has identified the following priorities for this funding:

- Jackson Blue Spring Agricultural BMP Cost Share Program: additional year of funding for current program to improve water use efficiency and reduce nutrient pollutant loading within the Jackson Blue Spring contribution area;
- Gainer Springs Land Acquisition: acquisition of up to 942 acres and spring bank restoration at the first magnitude springs complex along Econfina Creek in northern Bay County;
- Cypress Spring Land Acquisition: acquisition of up to 308 acres and spring bank restoration at a second magnitude spring along Holmes Creek in central Washington County;
- Tallahassee Septic-to-Sewer Connections: connection of up to 130 properties currently on septic tanks to existing central sewer within the Wakulla Basin Management Action Plan (BMAP) Priority Focus Area 1 (meaning highest priority area in basin);
- Woodville Sewer System Project: design of a central sewer system to serve residences using septic tanks and within the Wakulla BMAP Priority Focus Area 1;
- Advanced Septic Systems Pilot Project: design and installation of advanced septic systems in Leon and/or Wakulla counties within the Wakulla BMAP Priority Focus Area 1;
- Blue Springs Road Sewer Project: design and construction to extend central sewer service to the Jackson Blue Springs Recreation Area and approximately 82 residences along Jackson Blue Spring and Merritt's Mill Pond in Jackson County; and
- Econfina Blue Spring Camp Improvements: public access improvements and shoreline restoration at second magnitude Econfina Blue Spring on Econfina Creek, an MFL priority waterbody.

### **Apalachicola-Chattahoochee-Flint (ACF) River Basin**

Management of water resources in the ACF River Basin continues to be a major emphasis of the District, in partnership with other state agencies and regional stakeholders. In October 2013, the State of Florida initiated a legal action against the State of Georgia in the U.S. Supreme Court concerning over-consumption of water by Georgia in the ACF River Basin. The District will continue to provide technical assistance to the State of Florida on an array of issues related to interstate freshwater allocation, setting aside just over \$6,000 in the FY 2016-2017 Tentative Budget for related staff time and travel.

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### **Minimum Flows and Minimum Water Levels (MFLs) and Water Resource Monitoring**

Implementation of an effective MFL program is a major component of the District's overall effort to ensure the long-term protection and sustainability of regionally significant water resources. The program complements other efforts, including water use permitting, regional water supply planning, and watershed restoration.

The FY 2016-2017 Tentative Budget of \$2.0 million for MFL development will allow the District to accomplish the ambitious schedule set in its priority list, which includes MFLs for six waterbodies under simultaneous development. As required by s. 373.042, F.S., the priority list and schedule identify the specific waterbodies and timeframes for MFL development. The priority list and schedule are submitted annually to DEP for review and approval. Work planned for FY 2016-2017 includes:

- Continued data collection, ecological assessments, and the development of surface water, instream habitat, estuarine, and groundwater flow models for the St. Marks River Rise, Wakulla Spring and Sally Ward Spring system;
- Continued data collection and the development of surface water and instream habitat models for Jackson Blue Spring;
- Continued monitoring well construction, water quality sampling, and groundwater model development to support MFLs for the coastal Floridan aquifer in Planning Region II (Okaloosa, Santa Rosa, and Walton counties); and
- Development of an MFL Work Plan for the Shoal and Lower Yellow River system.

### Monitoring Network and Data Collection

Hydrologic monitoring activities are essential functions of water management districts. The District uses information and data collected through its monitoring programs to assess the status of Districtwide water resources and identify threats or vulnerabilities related to the resource. Monitoring programs are implemented in an integrated manner so that one monitoring activity may serve multiple programs and areas of responsibility.

The major objectives and priorities for FY 2016-2017 include expansion of the hydrologic monitoring network in support of the MFL program and continued network improvements to improve efficiency and expand real time access to hydrologic data on the District's website. Enhancement of the District's groundwater, surface water, and rainfall monitoring network is a priority in MFL development and resource evaluation.

The District will renew agreements with DEP to monitor water quality in District aquifers, streams, and lakes, and renew revenue agreements with Leon County and the City of Tallahassee to monitor surface water discharge and rainfall for stormwater management and flood warning. The District will continue revenue agreements with Bay County to provide monitoring of stormwater and the Deer Point Lake reservoir basin. The District will also continue its joint funding agreement with the USGS to collect hydrologic data

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on the Apalachicola River, Yellow River, Telogia Creek, and the Spring Creek Springs Group.

### **Water Supply**

#### Water Supply Planning

This activity supports planning to ensure water supply sources are sufficient to meet current and long-term water supply needs while also sustaining natural systems. Included are Water Supply Assessments (WSAs) developed pursuant to section 373.036, F.S., and Regional Water Supply Plans (RWSPs) developed pursuant to section 373.709, F.S. Districtwide water supply planning expenditures are expected to be \$296,133 during FY 2016-2017. Areas of focus will include updating the districtwide WSA, beginning an update to the Region II RWSP, and continued coordination with DACS on statewide agricultural water use projections. The District plans to partner with USGS and DACS to complete an agricultural irrigation land use project for northern Escambia and Santa Rosa counties. The District will continue water use data collection and analysis to support reporting on statewide water use metrics and identifying emerging challenges and opportunities.

#### Water Resource Development

Water resource development includes regional projects designed to identify quantifiable supplies of water from traditional or alternative sources. Water resource development projects are identified in RWSPs and the water resource development work program.

Priorities include continuing implementation of water resource development projects in Santa Rosa, Okaloosa, Walton, and Bay counties, pursuant to approved RWSPs and as outlined in the Water Resource Development Work Program. Consulting services will be engaged to support the development and refinement of groundwater flow models, which support the RWSP and Regulatory Services programs. Supporting tasks include data collection, modeling, monitoring, and water resource assessments; engineering and geographic analysis of water supply alternatives; and water conservation and reuse.

Districtwide water resource development is budgeted at \$978,943 for FY 2016-2017. Included in this amount is a \$500,000 grant to Bay County for a major collaborative wastewater reuse pipeline project with Gulf Power Company and Panama City. The grant will go toward construction of one component of a larger initiative to reduce wastewater discharges and improve water quality of St. Andrew Bay, while also providing potable water offset to utility and industrial users.

#### Water Supply Development Assistance

The District provides financial assistance for water supply development projects that meet local needs and support regional water resource priorities. During FY 2016-2017 the District will continue support for cooperative grant projects across northwest Florida funded since FY 2013-2014. It is expected that the majority of the projects funded in the first two years of the grant program will be complete by the end of FY 2016-2017. Reimbursements for water supply development assistance grants during FY 2016-2017 are expected to total \$8,985,183, all of which is funded from General Fund reserves.

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### **Watershed Resource Protection and Restoration**

Watershed resource protection and restoration priorities in FY 2016-2017 will include activities planned and implemented under the District's SWIM program. These include projects described above to benefit important spring systems, projects designed to protect and restore the Apalachicola River and Bay and St. Andrew Bay watersheds, and efforts to assist the state and regional stakeholders in Gulf of Mexico restoration, benefitting all of northwest Florida's coastal and estuarine watersheds.

#### Apalachicola River and Bay

Activities noted earlier include ACF River Basin management and spring protection and restoration. Activities for ACF River Basin management include technical assistance to DEP and the Governor's Office. In addition, the District is providing grant funding for local stormwater retrofit projects to improve water and aquatic habitat quality in Apalachicola Bay and to provide flood relief for area residents. Expenditures for assistance with three stormwater retrofit projects in the City of Apalachicola and a stormwater retrofit project in the City of Carrabelle are expected to be completed before the end of September 2016. A total of \$982,228 is planned for remaining expenditures on projects for additional water quality improvement work for the Apalachicola River and Bay watershed during FY 2016-2017.

#### St. Andrew Bay Watershed

Direct expenditures for the St. Andrew Bay watershed are expected to be \$85,323 in FY 2016-2017. This represents remaining carry forward funds after completion of stormwater retrofit projects for Callaway, Parker, and Mexico Beach in FY 2015-2016. The District plans to apply any remaining funds to support existing springs and watershed improvement projects for St. Andrew Bay.

#### Gulf of Mexico Restoration

Throughout FY 2016-2017 the District will continue to work in cooperation with DEP, FWC, local governments, and other public and private stakeholders to achieve restoration and protection of coastal waters pursuant to the federal RESTORE Act and associated initiatives. Activities will include prioritization and planning of projects, as well as technical assistance for project development and implementation. Additionally, \$588,267 has been budgeted to support the completion of the District's updated SWIM plans. This funding is provided through a grant from the National Fish and Wildlife Foundation's Gulf Environmental Benefit Fund.

### **Floodplain Management**

The District continues to work in cooperation with FEMA on flood map modernization and the Risk MAP program. Preliminary digital flood insurance rate maps (DFIRMs) are scheduled to be issued for Santa Rosa County in July 2016, Bay County in September 2016, and Escambia County in September 2016. Final effective DFIRMs are scheduled to be issued for Walton County and Okaloosa County in the fall of 2017.

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In addition, Risk MAP evaluations are underway for the lower Ochlockonee River, Apalachicola River, New River, Chipola River, Pensacola Bay, Perdido River and Bay, and Apalachee Bay – St. Marks River watersheds. These studies will provide additional information to communities to mitigate and reduce flood risk. The Flood Information Portal, which provides internet access to digital flood maps for the panhandle, and the public light detection and ranging (LiDAR) website, which provides high resolution elevation data, will be continued in FY 2016-2017. Expenditures for the District's floodplain management programs are budgeted to be \$2,476,773 during FY 2016-2017. More information about the District's flood map modernization and Risk MAP programs may be found at <http://nwfwmdfloodmaps.com/>.

### **FDOT Mitigation**

There are thirteen projects on the current FDOT environmental impact inventory, six of which may require compensatory mitigation during FY 2016-2017 per section 373.4137, F.S. These project impacts occur in areas not served by any private mitigation bank. The District will only provide mitigation in cases where private mitigation options are unavailable. In the absence of a private mitigation bank option for FDOT permitting requirements, the District's mitigation sites that could potentially provide compensatory mitigation to meet the needs of FDOT include the Sand Hill Lakes Mitigation Bank (SHLMB) and mitigation projects included in the federally approved In-Lieu Fee Mitigation Instrument: Dutex, Yellow River Ranch, Lafayette Creek, Live Oak Point, Shuler, Tate's Hell, and Ward Creek West. On occasions, if required to support FDOT, the District also develops mitigation projects in areas not served by private mitigation banks, the SHLMB, or approved in-lieu fee projects. Such mitigation projects are typically minor hydrologic or habitat improvements that, in addition to meeting FDOT mitigation needs, help to further the resource objectives for District lands or state lands.

In addition to developing mitigation projects for new FDOT impacts, activities ongoing on District mitigation sites include wetland restoration and enhancement outlined in the approved restoration plans and the development and release of mitigation credits associated with the federal In-Lieu Fee Instrument and SHLMB. The FY 2016-2017 Tentative Budget for these activities and for long-term maintenance and monitoring for all mitigation sites is \$1,080,192. A detailed description of the District's wetland programs and mitigation projects, as well as information on private mitigation bank options, may be found at <http://www.nwfwmdwetlands.com/>.

### **Information Technology (IT) Initiatives**

The District is proposing expenditures of \$1,929,434 for IT in FY 2016-2017. Over the past two fiscal years, the District has made a significant investment in technology improvements. New systems have been implemented in asset, fleet, contract, project, and document management. A new external website, intranet site, online recreational site reservation system, social media sites, and hydrologic software have been implemented. Significant investments and upgrades in server, network, database, and desktop technologies have also been completed.

## Budget Highlights

Going forward, IT efforts will primarily focus on maintenance and support to provide solutions that meet the business needs of the organization. Hardware and software will be maintained or replaced to ensure capacity, performance, and adherence to support requirements. In addition, the District will continue to maximize and leverage existing technology to provide better service at a reduced cost.



## Budget Highlights

### C. Adequacy of Fiscal Resources

Since FY 2007-2008, the District has assessed a millage rate less than the 0.0500 set by Florida Statute and the State Constitution. The rate assessed in FY 2015-2016 was 0.0378. The rate for the FY 2016-2017 Tentative Budget is 0.0366, or 26.8 percent below the maximum authorized. The millage rate of 0.0366 reflects the 2016 rolled-back rate, which is the millage rate that would produce the same tax revenue as the previous year. Based on taxable values provided by the 16 counties in the District, tax collections using the rolled-back rate are estimated to be \$3.4 million for FY 2016-2017. With a recurring budget of \$17.1 million, the District must rely on state and other revenue sources to conduct many of its programs.

To supplement ad valorem revenue, the District has historically received state appropriations for activities including the management of District-owned lands; the ERP program; regional water supply planning and development; SWIM; research and data collection; MFLs; the Apalachicola River and Bay System; and programmatic operations. Similarly, separate funding for specific purposes such as land acquisition (Preservation 2000 and Florida Forever programs); SWIM projects; the Water Protection and Sustainability program; and other direct appropriations are typical, but usually nonrecurring. While not a direct appropriation, but anticipated through DEP, the District is budgeting new nonrecurring state funding in FY 2016-2017 for springs protection and restoration.

The District has a number of reserve accounts that are available for necessary and unanticipated expenditures. These include reserves for water supply development; land management and acquisition; General Fund deficiency for immediate needs not budgeted; and an economic budget stabilization reserve to be used in the event revenues become insufficient to fund District obligations or to mitigate emergency situations. In FY 2016-2017, the District is able to minimize its use of reserves for mostly nonrecurring, one-time expenditures. In FY 2017-2018, the use of reserves for recurring purposes is planned to be \$452,564 for Minimum Flows and Minimum Water Levels. The District will continue to pursue cost saving measures as well as recurring fund sources to eliminate dependency on reserves for recurring purposes.

Details on the District's uses of fund balance over the next five years are shown in Table 2. District fund balances are grouped into three types of uses: (1) restricted uses are those specified by law or rule; (2) committed uses are specified via Governing Board resolutions for specific purposes; and (3) assigned uses are determined by the Governing Board in the budget. The following describes each of the 11 fund balance uses through FY 2020-2021.

- ***Mitigation:*** \$1,479,399 is to meet legal requirements for FDOT mitigation projects conducted by the District and cannot be used for any other purpose. Any change in the amount of fund balance over the next five years will be the result of ongoing maintenance requirements.

## Budget Highlights

- Regulation – ERP: \$1,523,663 is carry forward funding previously appropriated to support the statutorily required ERP program and cannot be used for any other purpose. The District intends to retain this balance in the event state appropriations come in lower than annual regulatory expenditures or to implement rule or law changes related to regulatory operations that exceed annual expenditures.
- Water Supply Development Assistant Grants: \$9,985,183 is set aside by the Governing Board for water supply and water resource development projects throughout the region. These funds are awarded as grants to local governments and utilities and spent down as reimbursement for work completed by grantees. Of the \$20.6 million approved since FY 2013-2014 for funding as part of the District's grant program, the estimated carryover and expenditures is \$8,985,183 for FY 2016-2017. An additional \$1,000,000 is planned for FY 2017-2018, if state appropriations continue at the FY 2016-2017 level. No funds are anticipated to remain for this purpose after these grants are expended. Any further assistance to local governments and communities for this work would be from the result of new legislative appropriations.
- Operation and Maintenance of Lands and Works: \$2,373,313 is set aside by the Governing Board for the restoration and maintenance of public lands managed by the District. The District will continue use of these nonrecurring dollars for recurring programmatic expenses until they are depleted. The main funding source for this purpose is timber sales from District lands and is what sustains the balance through FY 2020-2021. An inventory of District timber is being conducted to better monitor its availability for future sales. Otherwise, no long-term recurring revenue source is yet available to cover all the programmatic responsibilities in the District's Lands program.
- Capital Improvement Projects: \$540,201 is designated by the Board to be used for pre-acquisition, acquisition of land, or restoration projects on District land. In FY 2016-2017, these funds cover pre-acquisition efforts associated with the review of potential acquisition projects as well as several streambank restoration projects. The District will continue use of these nonrecurring dollars for recurring programmatic expenses until they are depleted. No remaining balance for this purpose is expected after these funds are spent, unless there is available cash from a different District funding source to transfer to this fund or from new legislative appropriations.
- Economic Stabilization Fund: \$3,299,570 is an amount equal to two months of the operating budget proposed in FY 2016-2017. Through a resolution, the Governing Board established a policy for this funding to provide sufficient financial liquidity for operations only under unforeseen and unexpected extreme events and for major emergencies. The District's policy is to replenish this fund, if used, within three fiscal years; however, no dedicated funding exists to replenish these funds.
- Minimum Flows and Minimum Water Levels: \$1,335,414 is for statutorily required resource management activities related to the Minimum Flows and Minimum Water Levels (MFL) program. Annual appropriations have provided \$1.5 million

## Budget Highlights

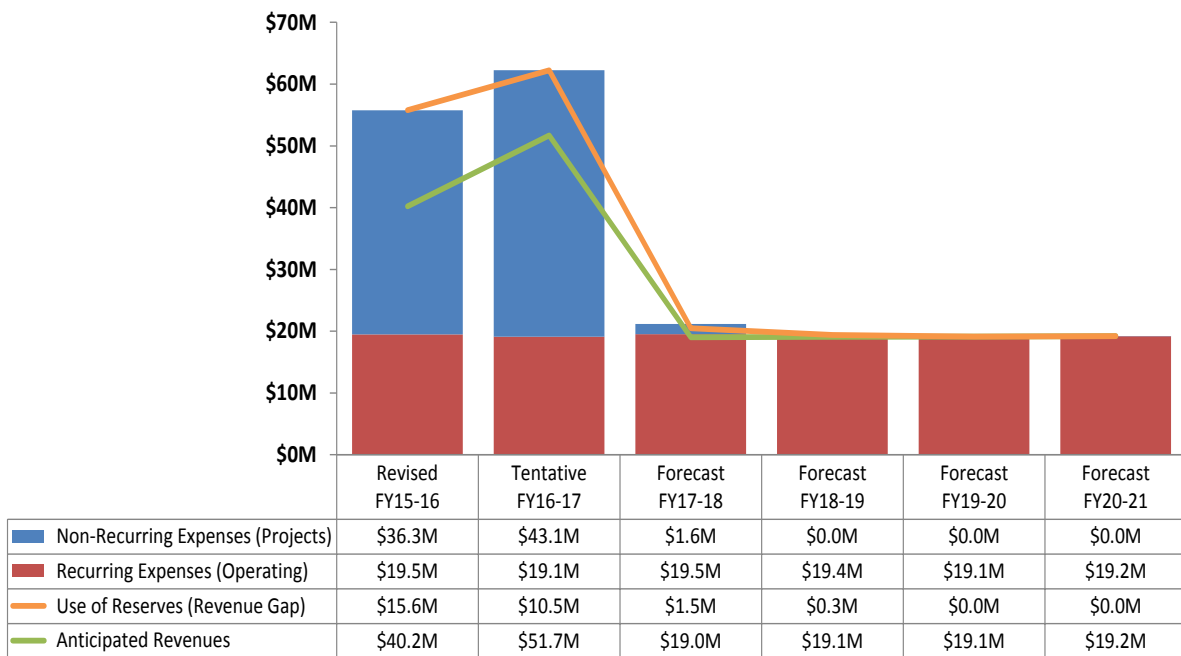
for MFLs, since FY 2015-2016. This fund balance is carried forward from the previous year to offset budget needs that exceed \$1.5 million. Any remaining balance will be used to offset fluctuations in MFL expenditures and appropriations.

- Water Resources Planning and Monitoring (operational support, excludes MFLs): The remainder of Program 1.0 includes: water supply planning; watershed and SWIM planning; research, data collection, analysis and monitoring; and technical assistance to local governments and utilities. These activities are not fully covered by a recurring funding source and compete with other District priorities for the same state appropriation for general operations. An amount of \$180,101 is set aside for nonrecurring purposes.
- Acquisition, Restoration, and Public Works: A nonrecurring grant award of \$500,000 will be provided to assist Bay County, Gulf Power, and the City of Panama City with a wastewater reuse project within the District's Region III Regional Water Supply Plan (RWSP) area. No recurring costs are expected after FY 2016-2017.
- General Fund Deficiencies: \$3,968,078 is set aside to cover cash flow shortfalls, cost overruns, unanticipated expenditures in the administrative and regulatory programs, and to cover budgeted expenditures, if revenue collections from taxes and fees are lower than anticipated. This fund balance is a nonrecurring safety net, due to the small amount of ad valorem tax collected and irregular deposits of revenue. Funds will only be spent if there is an unanticipated need or invoices received exceed cash-on-hand.
- District Short-Term Projects: \$1,100,000 consists of \$100,000 in the FY 2016-2017 Tentative Budget to remediate structural and maintenance issues concerning the District's Headquarters facilities. The purpose of the remaining \$1,000,000 is for future short-term projects.

## Budget Highlights

Below is a graph that displays the FY 2016-2017 Tentative Budget and proposed expense and revenue growth through FY 2020-2021. The bars represent expenses and the lines represent the anticipated revenues with the use of reserves filling in for the revenue gap. Under the graph shows how reserves are being spent down with a \$13.9 million fund balance retained due to restricted uses. To maintain this reserve balance in out years, the District will have to restrict growth or reduce expenses to operate without a deficit, unless additional revenues can be identified.

### Long-Term Funding Plan



<b>Reserves</b>	<b>As of 9/30/16</b>	<b>FY16-17</b>	<b>FY17-18</b>	<b>FY18-19</b>	<b>FY19-20</b>	<b>FY20-21</b>
<b>Remaining:</b>	<b>\$26.3M</b>	<b>\$15.7M</b>	<b>\$14.3M</b>	<b>\$13.9M</b>	<b>\$13.9M</b>	<b>\$13.9M</b>

# Budget Highlights

## D. Budget Summary

### 1. Overview

The FY 2016-2017 Tentative Budget is \$62,233,759, an increase of \$6,458,635 or 11.6 percent higher than the FY 2015-2016 Current-Amended Budget. Operating expenditures, which include categories of Salaries and Benefits; Other Personal Services; Contracted Services; Operating Expenses; and Operating Capital Outlay (OCO) total \$19,757,903, a decrease of \$523,114 or 2.6 percent. Of the operating budget request, \$16,847,479 is recurring and \$2,910,424 is nonrecurring.

Non-Operating expenditures, considered Fixed Capital Outlay (FCO) and Interagency Expenditures (e.g., grants to public entities), total \$42,475,856, an increase of \$6,981,749 or 19.7 percent. This amount reflects an increase in FCO of \$4,834,000 and Interagency Expenditures of \$2,147,749.

The proposed ad valorem tax millage rate is 0.0366, which is less than the 0.0378 assessed in FY 2015-2016. Applying the current year (2016) gross taxable value for operating purposes of \$95,184,957,104 and the proposed .0366 of a mill, which is the rolled-back rate, total taxes to be levied in FY 2016-2017 are estimated to be \$3,483,769. Adjusted prior year (2015) ad valorem proceeds are \$3,436,378. The difference of \$47,391 is a 1.4 percent increase in tax revenues for the upcoming fiscal year. This tax data is based on the estimates of property values, furnished by the 16 counties in the District. Because the District has historically collected less than the amount estimated (about 96 percent), ad valorem is budgeted at \$3,413,531 or 2.0 percent less than the \$3,483,769. This budgeted amount accounts for 6.6 percent of total projected revenues, excluding fund balance. Including fund balance, the estimated tax revenue accounts for 5.5 percent of the total revenue budget.

The total projected revenue of \$51,690,328 is comprised of \$33,042,215 (63.9 percent) in new revenue and \$18,648,113 (36.1 percent) of state funds appropriated to the District in prior years. In addition, \$10,543,431 of fund balances will be used to support the Tentative Budget. New revenue mainly includes \$18,448,200 from the Land Acquisition Trust Fund, \$5,211,231 from the General Revenue Fund, \$3,413,531 in ad valorem, \$2,879,250 in Federal funds, and \$1,500,000 in timber sales. Prior appropriations carried forward consists of mostly state funds of \$15,958,558 for springs restoration and protection, \$1,182,784 for mitigation efforts, \$978,978 for Apalachicola Bay water quality improvements, and \$91,313 for St. Andrew Bay and Apalachicola River and Bay watersheds.

Table 1. Source and Use of Funds, Fund Balance and Workforce

# Budget Highlights

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT SOURCE AND USE OF FUNDS, FUND BALANCE AND WORKFORCE

Fiscal Years 2015-16 and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

	Fiscal Year 2015-16 (Current-Amended)	New Issues (Increases)	Reductions	Fiscal Year 2016-17 (Tentative)
<b>SOURCE OF FUNDS</b>				
Beginning Fund Balance	34,344,034			26,284,922
District Revenues	6,057,587	20,129	-	6,077,716
Local Revenues	146,840	-	4,423	142,417
Debt	-	-	-	-
Unearned Revenue	16,098,015	31,100	2,331,777	13,797,338
State Revenues	30,903,659	11,687,286	-	42,590,945
Federal Revenues	3,097,801	-	218,551	2,879,250
<b>SOURCE OF FUND TOTAL</b>	<b>90,647,936</b>	<b>11,738,515</b>	<b>2,554,751</b>	<b>91,772,588</b>

	Fiscal Year 2015-16 (Current-Amended)	New Issues (Increases)	Reductions	Fiscal Year 2016-17 (Tentative)
<b>USE OF FUNDS</b>				
Salaries and Benefits	8,370,365	395,926	414,645	8,351,646
Other Personal Services	359,720	7,404	12,204	354,920
Contracted Services	7,960,282	1,254,615	1,427,058	7,787,839
Operating Expenses	2,812,876	279,504	465,548	2,626,832
Operating Capital Outlay	777,774	88,500	229,608	636,666
Fixed Capital Outlay	5,785,068	7,410,000	2,576,000	10,619,068
Interagency Expenditures (Cooperative Funding)	29,709,039	10,026,593	7,878,844	31,856,788
Debt	-	-	-	-
Reserves - Emergency Response	-	-	-	-
<b>USE OF FUNDS TOTAL</b>	<b>55,775,124</b>	<b>19,462,542</b>	<b>13,003,907</b>	<b>62,233,759</b>

	Fiscal Year 2015-16 (Current-Amended)	New Issues (Increases)	Reductions	Fiscal Year 2016-17 (Tentative)
<b>Unearned Revenue (ESTIMATED)</b>				
DOT Mitigation Funds	14,729,739	30,000	1,182,784	13,576,955
State Ecosystems Trust Fund	1,070,893	-	1,070,893	-
Phipps Park Endowment & Advanced Timber Sales	297,383	1,100	78,100	220,383
<b>TOTAL UNEARNED REVENUE</b>	<b>16,098,015</b>	<b>31,100</b>	<b>2,331,777</b>	<b>13,797,338</b>

	Fiscal Year 2015-16 (Current-Amended)	New Issues (Increases)	Reductions	Fiscal Year 2016-17 (Tentative)
<b>FUND BALANCE (ESTIMATED)</b>				
Nonspendable	-	-	-	-
Restricted	3,003,062	-	-	3,003,062
Committed	16,198,267	-	9,180,461	7,017,806
Assigned	7,083,593	-	1,362,970	5,720,623
Unassigned	-	-	-	-
<b>TOTAL FUND BALANCE</b>	<b>26,284,922</b>	<b>-</b>	<b>10,543,431</b>	<b>15,741,491</b>

	Fiscal Year 2015-16 (Current-Amended)	New Issues (Increases)	Reductions	Fiscal Year 2016-17 (Tentative)
<b>WORKFORCE</b>				
Authorized Position (Full-Time Equivalents/FTE)	101.00	-	-	101.00
Contingent Worker (Independent Contractors)	-	-	-	-
Other Personal Services (OPS)	9.40	-	-	9.40
Intern	-	-	-	-
Volunteer	-	-	-	-
<b>TOTAL WORKFORCE</b>	<b>110.40</b>	<b>-</b>	<b>-</b>	<b>110.40</b>

### Reserves:

Nonspendable - amounts required to be maintained intact as principal or an endowment

Restricted - amounts that can be spent only for specific purposes like grants or through enabling legislation

Committed - amounts that can be used only for specific purposes determined and set by the District Governing Board

Assigned - amounts intended to be used for specific contracts or purchase orders

Unassigned - available balances that may be used for a yet to be determined purpose in the general fund only

# Budget Highlights

Table 2. Projected Utilization of Fund Balance

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
PROJECTED UTILIZATION OF FUND BALANCE  
TENTATIVE BUDGET - Fiscal Year 2016-2017**

Core Mission	Designations (Description of Restrictions)	Total Projected Designated Amounts at September 30, 2016	Five Year Utilization Schedule					Remaining Balance
			FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	
<b>NONSPENDABLE</b>								
		0	0	0	0	0	0	0
	NONSPENDABLE SUBTOTAL	0	0	0	0	0	0	0
<b>RESTRICTED</b>								
WS/WQ/FP/NS	Mitigation - Interest and Other Misc Revenue	1,479,399	0	0	0	0	0	1,479,399
WS/WQ/FP/NS	Regulation - ERP	1,523,663	0	0	0	0	0	1,523,663
	RESTRICTED SUBTOTAL	3,003,062	0	0	0	0	0	3,003,062
<b>COMMITTED</b>								
WS/WQ/FP/NS	Water Supply Development Assistance Grants (GF & Timber Sales)	9,985,183	8,985,183	1,000,000	0	0	0	0
WS/WQ/FP/NS	Operation & Maintenance of Lands & Works (Land Mgt Fund)	2,373,313	50,779	0	0	0	0	2,322,534
WS/WQ/FP/NS	Capital Improvement Projects (Cap Improv & Land Acq TF)	540,201	144,499	0	0	0	0	395,702
WS/WQ/FP/NS	Economic Stabilization Fund	3,299,570	0	0	0	0	0	3,299,570
	COMMITTED SUBTOTAL	16,198,267	9,180,461	1,000,000	0	0	0	6,017,806
<b>ASSIGNED</b>								
WS/WQ/FP/NS	Minimum Flows and Levels	1,335,414	582,869	452,564	299,981	0	0	0
WS/WQ/FP/NS	Water Resources Planning & Monitoring (operational support, excluding MFLs)	180,101	180,101	0	0	0	0	0
WS/WQ/FP/NS	Acquisition, Restoration, & Public Works	500,000	500,000	0	0	0	0	0
WS/WQ/FP/NS	General Fund Deficiencies	3,968,078	0	0	0	0	0	3,968,078
WS/WQ/FP/NS	District Short-Term Projects	1,100,000	100,000	0	0	0	0	1,000,000
	ASSIGNED SUBTOTAL	7,083,593	1,362,970	452,564	299,981	0	0	4,968,078
<b>UNASSIGNED</b>								
		0	0	0	0	0	0	0
	UNASSIGNED SUBTOTAL	0	0	0	0	0	0	0
<b>Total</b>		<b>26,284,922</b>	<b>10,543,431</b>	<b>1,452,564</b>	<b>299,981</b>	<b>0</b>	<b>0</b>	<b>13,988,946</b>
<b>Remaining Fund Balance at Fiscal Year End</b>			<b>15,741,491</b>	<b>14,288,927</b>	<b>13,988,946</b>	<b>13,988,946</b>	<b>13,988,946</b>	<b>13,988,946</b>

WS = Water Supply: WQ = Water Quality: FP = Flood Protection: NS = Natural Systems

## Budget Highlights

Table 3. Use of Fund Balance

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
USE OF FUND BALANCE  
Fiscal Year 2016-17  
TENTATIVE BUDGET - Fiscal Year 2016-2017**

	Fiscal Year 2016-17 (Tentative)	SOURCES OF FUND						
		District Revenues	Fund Balance	Debt	Local	State	Federal	TOTAL
1.0 Water Resources Planning and Monitoring	7,096,643	-	762,970	-	-	-	-	762,970
2.0 Acquisition, Restoration and Public Works	45,192,383	-	9,729,682	-	-	-	-	9,729,682
3.0 Operation and Maintenance of Lands and Works	3,879,883	-	50,779	-	-	-	-	50,779
4.0 Regulation	3,874,432	-	-	-	-	-	-	-
5.0 Outreach	178,215	-	-	-	-	-	-	-
6.0 District Management and Administration	2,012,203	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>62,233,759</b>	<b>-</b>	<b>10,543,431</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,543,431</b>

	USES OF FUND									
	Salaries and Benefits	Other Personal Services	Contracted Services	Operating Expenses	Operating Capital Outlay	Fixed Capital Outlay	Interagency Expenditures (Cooperative Funding)	Administrative Overhead Transfer	Reserves	TOTAL
1.0 Water Resources Planning and Monitoring	15,000	-	528,798	21,536	15,000	-	-	182,636	-	762,970
2.0 Acquisition, Restoration and Public Works	-	-	-	40,000	10,000	194,499	9,463,209	21,974	-	9,729,682
3.0 Operation and Maintenance of Lands and Works	-	-	-	-	15,185	-	-	35,594	-	50,779
4.0 Regulation	-	-	-	-	-	-	-	-	-	-
5.0 Outreach	-	-	-	-	-	-	-	-	-	-
6.0 District Management and Administration	-	-	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>15,000</b>	<b>-</b>	<b>528,798</b>	<b>61,536</b>	<b>40,185</b>	<b>194,499</b>	<b>9,463,209</b>	<b>240,204</b>	<b>-</b>	<b>10,543,431</b>

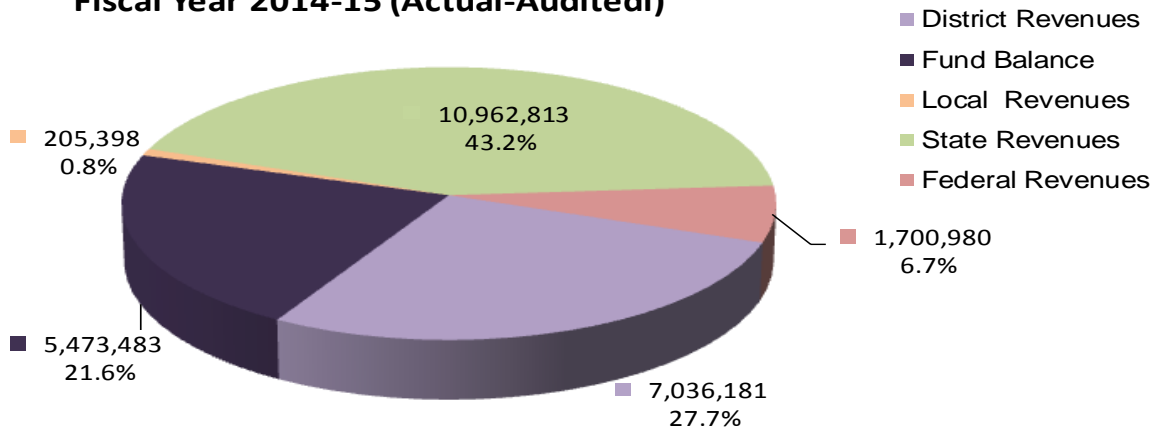


# Budget Highlights

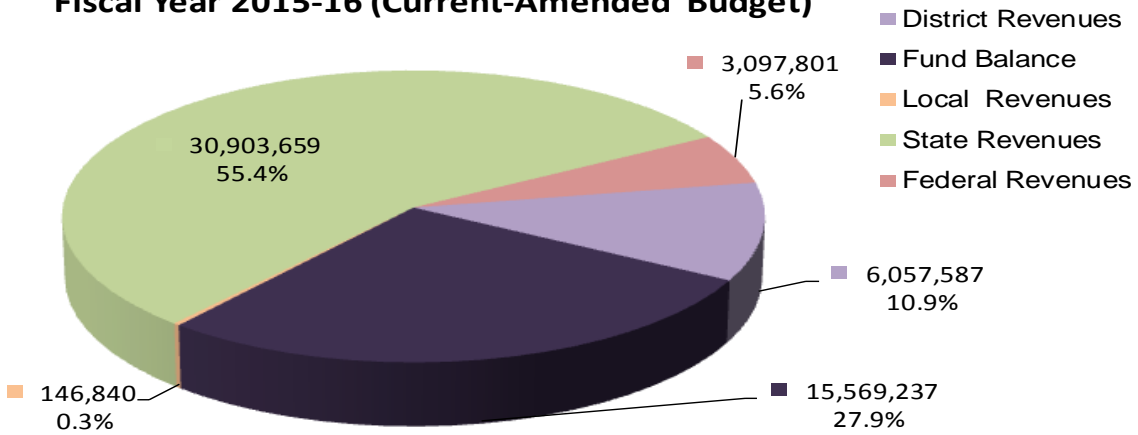
## 2. Source of Funds Three-Year Comparison

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
TENTATIVE BUDGET - Fiscal Year 2016-2017  
REVENUES BY SOURCE

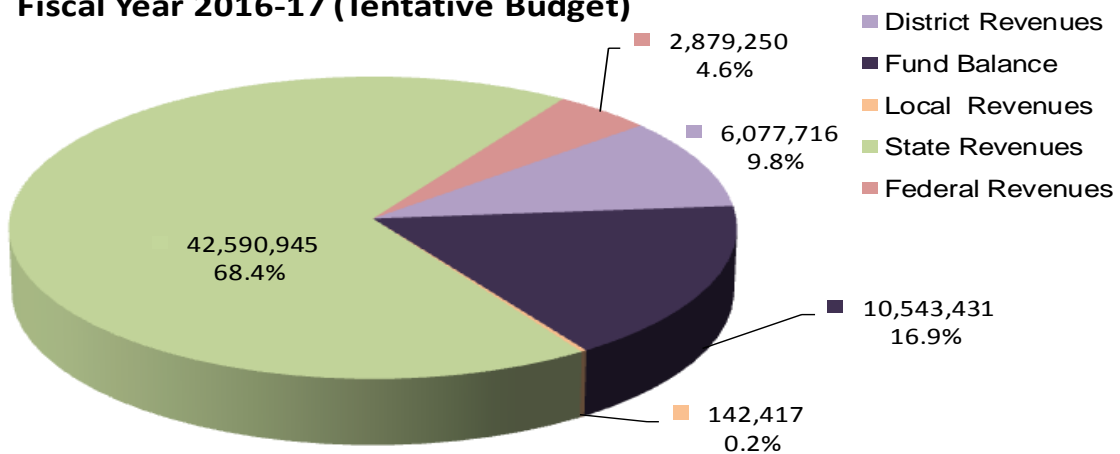
### Fiscal Year 2014-15 (Actual-Audited)



### Fiscal Year 2015-16 (Current-Amended Budget)



### Fiscal Year 2016-17 (Tentative Budget)



## Budget Highlights

Table 4. Source of Funds Comparison for Three Fiscal Years

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
**SOURCE OF FUNDS COMPARISON FOR THREE FISCAL YEARS**  
 Fiscal Years 2014-2015 (Actual-Audited), 2015-2016 (Current-Amended), and 2016-2017 (Tentative)  
 TENTATIVE BUDGET - Fiscal Year 2016-2017

SOURCE OF FUNDS	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
District Revenues	7,036,181	6,057,587	6,077,716	20,129	0.3%
Fund Balance	5,473,483	15,569,237	10,543,431	(5,025,806)	-32.3%
Debt - Certificate of Participation (COPS)	-	-	-	-	-
Local Revenues	205,398	146,840	142,417	(4,423)	-3.0%
State General Revenues	1,470,478	7,625,681	11,245,891	3,620,210	47.5%
Ecosystem Management Trust Fund	2,503,281	2,694,458	155,313	(2,539,145)	-94.2%
FDEP/EPC Gardiner Trust Fund	-	-	-	-	-
P2000 Revenue	-	-	-	-	-
FDOT/Mitigation	610,267	1,371,078	1,182,784	(188,294)	-13.7%
Water Management Lands Trust Fund	6,338,283	1,426,394	978,978	(447,416)	-31.4%
Land Acquisition Trust Fund	-	17,413,568	28,372,098	10,958,530	62.9%
Water Quality Assurance (SWIM) Trust Fund	-	-	-	-	-
Florida Forever	-	372,480	372,480	-	0.0%
Save Our Everglades Trust Fund	-	-	-	-	-
Alligator Alley Tolls	-	-	-	-	-
Other State Revenue	40,504	-	283,401	283,401	-
Federal Revenues	1,480,649	2,560,887	2,477,516	(83,371)	-3.3%
Federal through State (FDEP)	220,331	536,914	401,734	(135,180)	-25.2%
<b>SOURCE OF FUND TOTAL</b>	<b>25,378,855</b>	<b>55,775,124</b>	<b>62,233,759</b>	<b>6,458,635</b>	<b>11.6%</b>

District Revenues include:

Ad Valorem	3,258,534	3,433,785	3,413,531	(20,254)	-1%
Timber Sales	3,034,678	1,500,000	1,500,000	-	0%
Permit & License Fees	396,205	332,500	393,250	60,750	18%
Miscellaneous Revenues	346,764	791,302	770,935	(20,367)	-3%

REVENUES BY SOURCE	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
District Revenues	7,036,181	6,057,587	6,077,716	20,129	0.3%
Fund Balance	5,473,483	15,569,237	10,543,431	(5,025,806)	-32.3%
Debt	-	-	-	-	-
Local Revenues	205,398	146,840	142,417	(4,423)	-3.0%
State Revenues	10,962,813	30,903,659	42,590,945	11,687,286	37.8%
Federal Revenues	1,700,980	3,097,801	2,879,250	(218,551)	-7.1%
<b>TOTAL</b>	<b>25,378,855</b>	<b>55,775,124</b>	<b>62,233,759</b>	<b>6,458,635</b>	<b>11.6%</b>

## Budget Highlights

### 3. Major Sources of Funds Variances

The District's annual budget is funded by District, local, state, federal, and miscellaneous revenue sources. District sources include estimates for ad valorem revenues (\$3,413,531), timber sales (\$1,500,000), permit fees (\$393,250), and miscellaneous revenues (\$770,935), such as grants from non-profit groups like the National Fish and Wildlife Foundation, interest earnings, fines, and apiary leases. The table on the previous page compares FY 2014-2015 Actual-Audited, FY 2015-2016 Current-Amended, and FY 2016-2017 Tentative Budget revenue by source. The following is a summary of major revenue source variances.

#### Ecosystem Management and Restoration Trust Fund (94.2 percent decrease)

The District's budget includes the remaining Ecosystem Management and Restoration Trust Fund revenue of \$155,313, which represents a decrease of \$2,539,145 from FY 2015-2016. The decrease is due to progress made in the St. Andrew Bay and Apalachicola River and Bay watershed projects in FY 2015-2016. The District is using carryover funds from prior years for these activities. No new legislative funds have been appropriated since 2008.

#### Water Management Lands Trust Fund (WMLTF) (31.4 percent decrease)

The WMLTF reduction of \$447,416 is due to spending down a FY 2013-2014 nonrecurring state appropriation of \$3,000,000 for Apalachicola Bay water quality improvement projects. The remaining balance of \$978,978 from the FY 2013-2014 WMLTF appropriation is budgeted to complete water quality improvement projects in Apalachicola Bay.

#### State General Revenue (47.5 percent increase)

State General Revenue sources consist of state appropriations of \$3,360,000 for general operations, \$1,851,231 for the Environmental Resource Permitting Program, and \$5,954,660 in carry forward funding from FY 2014-2015 for springs restoration projects. Also included is \$80,000 in grant funding from DEP for springs monitoring. The increase of \$3,620,210 mainly reflects the carry forward funding for wastewater improvement projects to help protect Wakulla Spring.

#### Florida Forever (No change)

Florida Forever funding has been used to acquire land and to protect environmentally significant lands for conservation, recreation, water resource protection, wildlife habitat protection, and for capital land improvement and public access to those lands. The balance of \$372,480 in Florida Forever funding will be directed to water quality improvement and/or habitat restoration consistent with the District's SWIM program in FY 2016-2017.

#### Land Acquisition Trust Fund (LATF) (62.9 percent increase)

LATF sources consist of state appropriations of \$1,500,000 for MFLs, \$1,610,000 for land management operations, \$9,923,898 in carry forward funding from FY 2015-2016 for springs acquisition and restoration projects, and \$15,338,200 in new FY 2016-2017 funding for springs acquisition and restoration projects tentatively approved for implementation in northwest Florida. The increase of \$10,958,530 reflects the new state

## Budget Highlights

appropriation for springs projects offset mostly by a reduction in land acquisition funding and work completed on Wakulla Spring protection projects.

### Federal Revenue – Direct and through DEP (7.1 percent decrease)

Federal funding supports a FEMA Risk MAP initiative involving flood studies, a statewide Integrated Water Resources Monitoring Network initiative with DEP for the collection of water quality samples and habitat assessments in streams, rivers, and lakes as well as groundwater quality samples across northwest Florida and a demonstration grant to implement a sod-based crop rotation system with the goal of reducing irrigation water usage and nitrogen usage. The District's budget includes \$2,477,516 directly from FEMA, which represents a slight decrease from the prior year. Federal revenues also come to the District through DEP, providing \$401,734 in the FY 2016-2017 Tentative Budget. The decrease of \$135,180 is mainly due to a change in the fund source of one DEP project from federal to state funds.

### Fund Balance (32.3 percent decrease)

The District has a number of reserve accounts that are available for necessary and unanticipated large expenditures. In FY 2016-2017, the District will use \$582,869 to fund necessary MFL expenditures of which most is for recurring purposes. The remaining use of reserves is mostly for nonrecurring grants to help local governments and non-profit utilities achieve water supply development priorities. The total use of reserves for FY 2016-2017 is estimated to be \$10,543,431.

# Budget Highlights

## 4. Source of Funds by Program

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

### SOURCE OF FUNDS BY PROGRAM

Fiscal Year 2014-15 (Actual-Audited)

TENTATIVE BUDGET - Fiscal Year 2016-2017

SOURCE OF FUNDS	Water Resources Planning and Monitoring	Acquisition, Restoration and Public Works	Operation and Maintenance of Lands and Works	Regulation	Outreach	District Management and Administration	Fiscal Year 2014-15 (Actual-Audited)
District Revenues	307,090	379,229	3,147,724	2,179,600	184,532	838,006	7,036,181
Fund Balance	(777,408)	6,033,425	78,095	(927,909)	(30,229)	1,097,509	5,473,483
Debt - Certificate of Participation (COPS)	-	-	-	-	-	-	-
Local Revenues	205,059	-	339	-	-	-	205,398
State General Revenues	276,038	1,194,440	-	-	-	-	1,470,478
Ecosystem Management Trust Fund	-	2,503,281	-	-	-	-	2,503,281
FDEP/EPC Gardinier Trust Fund	-	-	-	-	-	-	-
P2000 Revenue	-	-	-	-	-	-	-
FDOT/Mitigation	-	610,267	-	-	-	-	610,267
Water Management Lands Trust Fund	2,982,837	1,144,215	-	2,211,231	-	-	6,338,283
Land Acquisition Trust Fund	-	-	-	-	-	-	-
Water Quality Assurance (SWIM) Trust Fund	-	-	-	-	-	-	-
Florida Forever	-	-	-	-	-	-	-
Save Our Everglades Trust Fund	-	-	-	-	-	-	-
Alligator Alley Tolls	-	-	-	-	-	-	-
Other State Revenue	30,147	10,357	-	-	-	-	40,504
Federal Revenues	1,343,941	113,356	15,000	8,352	-	-	1,480,649
Federal through State (FDEP)	220,331	-	-	-	-	-	220,331
<b>SOURCE OF FUND TOTAL</b>	<b>4,588,035</b>	<b>11,988,570</b>	<b>3,241,158</b>	<b>3,471,274</b>	<b>154,303</b>	<b>1,935,515</b>	<b>25,378,855</b>

District Revenues include	
Ad Valorem	3,258,534
Timber Sales	3,034,678
Permit & License Fees	396,205
Miscellaneous Revenues	346,764

REVENUES BY SOURCE	Water Resources Planning and Monitoring	Acquisition, Restoration and Public Works	Operation and Maintenance of Lands and Works	Regulation	Outreach	District Management and Administration	Fiscal Year 2014-15 (Actual-Audited)
District Revenues	307,090	379,229	3,147,724	2,179,600	184,532	838,006	7,036,181
Fund Balance	(777,408)	6,033,425	78,095	(927,909)	(30,229)	1,097,509	5,473,483
Debt	-	-	-	-	-	-	-
Local Revenues	205,059	-	339	-	-	-	205,398
State Revenues	3,289,022	5,462,560	-	2,211,231	-	-	10,962,813
Federal Revenues	1,564,272	113,356	15,000	8,352	-	-	1,700,980
<b>TOTAL</b>	<b>4,588,035</b>	<b>11,988,570</b>	<b>3,241,158</b>	<b>3,471,274</b>	<b>154,303</b>	<b>1,935,515</b>	<b>25,378,855</b>

# Budget Highlights

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

### SOURCE OF FUNDS BY PROGRAM

Fiscal Year 2015-16 (Current-Amended)

TENTATIVE BUDGET - Fiscal Year 2016-2017

SOURCE OF FUNDS	Water Resources Planning and Monitoring	Acquisition, Restoration and Public Works	Operation and Maintenance of Lands and Works	Regulation	Outreach	District Management and Administration	Fiscal Year 2015-16 (Current-Amended)
District Revenues	-	504,539	2,259,336	2,161,585	210,944	921,183	6,057,587
Fund Balance	78,224	14,710,112	658,859	122,042	-	-	15,569,237
Debt - Certificate of Participation (COPS)	-	-	-	-	-	-	-
Local Revenues	146,840	-	-	-	-	-	146,840
State General Revenues	3,084,912	2,345,297	-	2,195,472	-	-	7,625,681
Ecosystem Management Trust Fund	-	2,694,458	-	-	-	-	2,694,458
FDEP/EPC Gardiner Trust Fund	-	-	-	-	-	-	-
P2000 Revenue	-	-	-	-	-	-	-
FDOT/Mitigation	-	1,371,078	-	-	-	-	1,371,078
Water Management Lands Trust Fund	-	1,426,394	-	-	-	-	1,426,394
Land Acquisition Trust Fund	1,500,000	15,088,568	825,000	-	-	-	17,413,568
Water Quality Assurance (SWIM) Trust Fund	-	-	-	-	-	-	-
Florida Forever	-	372,480	-	-	-	-	372,480
Save Our Everglades Trust Fund	-	-	-	-	-	-	-
Alligator Alley Tolls	-	-	-	-	-	-	-
Other State Revenue	-	-	-	-	-	-	-
Federal Revenues	2,512,607	-	12,900	35,380	-	-	2,560,887
Federal through State (FDEP)	220,082	316,832	-	-	-	-	536,914
<b>SOURCE OF FUND TOTAL</b>	<b>7,542,665</b>	<b>38,829,758</b>	<b>3,756,095</b>	<b>4,514,479</b>	<b>210,944</b>	<b>921,183</b>	<b>55,775,124</b>

District Revenues include  
 Ad Valorem 3,433,785  
 Timber Sales 1,500,000  
 Permit & License Fees 332,500  
 Miscellaneous Revenues 791,302

REVENUES BY SOURCE	Water Resources Planning and Monitoring	Acquisition, Restoration and Public Works	Operation and Maintenance of Lands and Works	Regulation	Outreach	District Management and Administration	Fiscal Year 2015-16 (Current-Amended)
District Revenues	-	504,539	2,259,336	2,161,585	210,944	921,183	6,057,587
Fund Balance	78,224	14,710,112	658,859	122,042	-	-	15,569,237
Debt	-	-	-	-	-	-	-
Local Revenues	146,840	-	-	-	-	-	146,840
State Revenues	4,584,912	23,298,275	825,000	2,195,472	-	-	30,903,659
Federal Revenues	2,732,689	316,832	12,900	35,380	-	-	3,097,801
<b>TOTAL</b>	<b>7,542,665</b>	<b>38,829,758</b>	<b>3,756,095</b>	<b>4,514,479</b>	<b>210,944</b>	<b>921,183</b>	<b>55,775,124</b>

# Budget Highlights

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

### SOURCE OF FUNDS BY PROGRAM

Fiscal Year 2016-17 (Tentative)

TENTATIVE BUDGET - Fiscal Year 2016-2017

SOURCE OF FUNDS	Water Resources Planning and Monitoring	Acquisition, Restoration and Public Works	Operation and Maintenance of Lands and Works	Regulation	Outreach	District Management and Administration	Fiscal Year 2016-17 (Tentative)
District Revenues	-	653,470	2,054,388	2,271,748	211,812	886,298	6,077,716
Fund Balance	762,970	9,729,682	50,779	-	-	-	10,543,431
Debt - Certificate of Participation (COPS)	-	-	-	-	-	-	-
Local Revenues	142,417	-	-	-	-	-	142,417
State General Revenues	2,447,714	6,561,685	-	2,236,492	-	-	11,245,891
Ecosystem Management Trust Fund	-	155,313	-	-	-	-	155,313
FDEP/EPC Gardinier Trust Fund	-	-	-	-	-	-	-
P2000 Revenue	-	-	-	-	-	-	-
FDOT/Mitigation	-	1,182,784	-	-	-	-	1,182,784
Water Management Lands Trust Fund	-	978,978	-	-	-	-	978,978
Land Acquisition Trust Fund	1,500,000	25,387,316	1,484,782	-	-	-	28,372,098
Water Quality Assurance (SWIM) Trust Fund	-	-	-	-	-	-	-
Florida Forever	-	372,480	-	-	-	-	372,480
Save Our Everglades Trust Fund	-	-	-	-	-	-	-
Alligator Alley Tolls	-	-	-	-	-	-	-
Other State Revenue	128,401	-	155,000	-	-	-	283,401
Federal Revenues	2,477,516	-	-	-	-	-	2,477,516
Federal through State (FDEP)	84,902	316,832	-	-	-	-	401,734
<b>SOURCE OF FUND TOTAL</b>	<b>7,543,920</b>	<b>45,338,540</b>	<b>3,744,949</b>	<b>4,508,240</b>	<b>211,812</b>	<b>886,298</b>	<b>62,233,759</b>

District Revenues include  
 Ad Valorem 3,413,531  
 Timber Sales 1,500,000  
 Permit & License Fees 393,250  
 Miscellaneous Revenues 770,935

REVENUES BY SOURCE	Water Resources Planning and Monitoring	Acquisition, Restoration and Public Works	Operation and Maintenance of Lands and Works	Regulation	Outreach	District Management and Administration	Fiscal Year 2016-17 (Tentative)
District Revenues	-	653,470	2,054,388	2,271,748	211,812	886,298	6,077,716
Fund Balance	762,970	9,729,682	50,779	-	-	-	10,543,431
Debt	-	-	-	-	-	-	-
Local Revenues	142,417	-	-	-	-	-	142,417
State Revenues	4,076,115	34,638,556	1,639,782	2,236,492	-	-	42,590,945
Federal Revenues	2,562,418	316,832	-	-	-	-	2,879,250
<b>TOTAL</b>	<b>7,543,920</b>	<b>45,338,540</b>	<b>3,744,949</b>	<b>4,508,240</b>	<b>211,812</b>	<b>886,298</b>	<b>62,233,759</b>

## Budget Highlights

### 5. Proposed Millage Rate

<b>DISTRICTWIDE – Ad Valorem Taxes</b>			
	Fiscal Year 2014-15 Adopted Budget	Fiscal Year 2015-16 Adopted Budget	Fiscal Year 2016-17 Tentative Budget
<b>Ad Valorem Taxes*</b>	3,381,733	3,433,785	3,413,531
<b>Millage Rate</b>	0.0390	0.0378	0.0366
<b>Rolled-back Rate</b>	0.0390	0.0378	0.0366
<b>Rolled-back Rate Change (%)</b>	0.00%	0.00%	0.00%
<b>Gross Taxable Value for Operating Purposes</b>	\$86,711,098,855	\$90,840,872,683	\$95,184,957,104
<b>Net New Taxable Value</b>	\$ 1,147,221,046	\$ 1,307,072,757	\$ 1,317,455,436
<b>Adjusted Taxable Value</b>	\$85,563,877,809	\$89,533,799,926	\$93,867,501,668

\* Ad valorem figures represent the budgeted amounts, which may differ from the actual proceeds collected or be an amount less than the estimated proceeds to be collected.

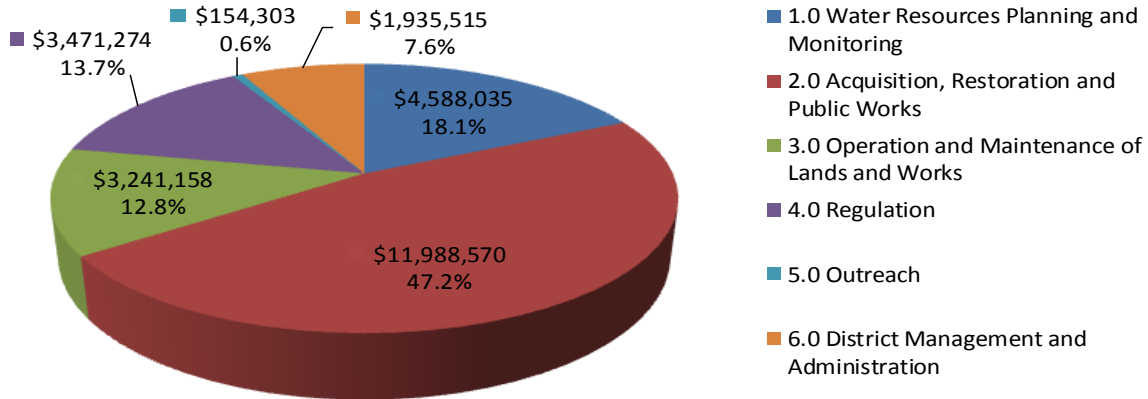


# Budget Highlights

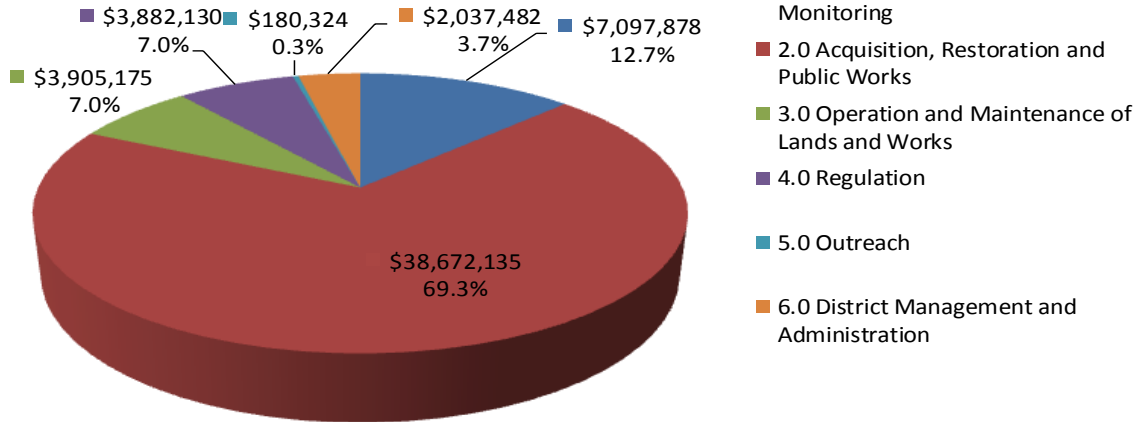
## 6. Three-Year Use of Funds by Program

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
TENTATIVE BUDGET - Fiscal Year 2016-2017  
EXPENDITURES BY PROGRAM

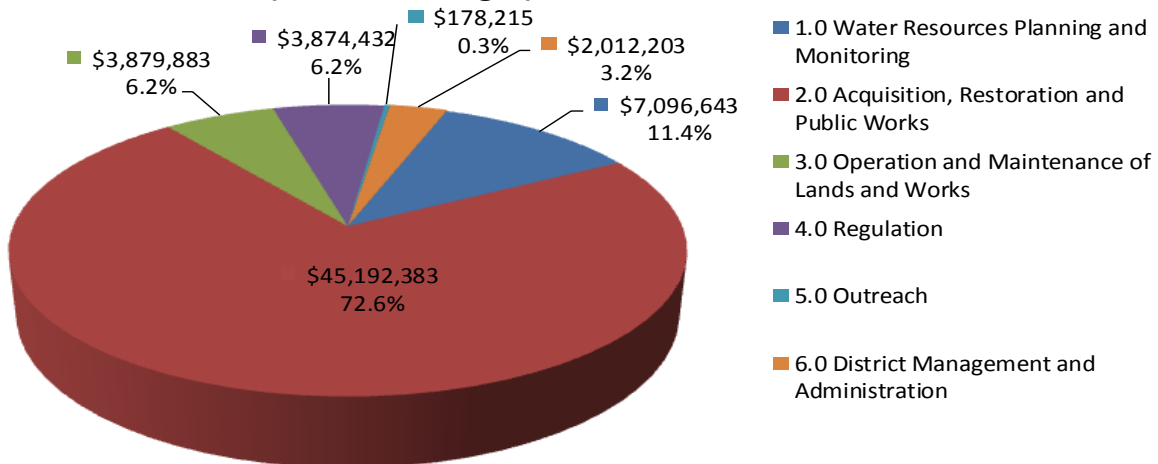
### Fiscal Year 2014-15 (Actual-Audited)



### Fiscal Year 2015-16 (Current-Amended)



### Fiscal Year 2016-17 (Tentative Budget)



# Budget Highlights

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**  
**THREE-YEAR EXPENDITURE SUMMARY BY PROGRAM**  
 Fiscal Years 2014-2015 (Actual-Audited), 2015-2016 (Current-Amended), and 2016-2017 (Tentative)  
**TENTATIVE BUDGET - Fiscal Year 2016-2017**

PROGRAMS, ACTIVITIES AND SUB-ACTIVITIES	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
<b>1.0 Water Resources Planning and Monitoring</b>	<b>\$4,588,035</b>	<b>\$7,097,878</b>	<b>\$7,096,643</b>	<b>-\$1,235</b>	<b>0.0%</b>
1.1 - District Water Management Planning	1,739,620	2,388,071	2,886,780	498,709	20.9%
1.1.1 Water Supply Planning	60,799	85,255	296,133	210,878	247.3%
1.1.2 Minimum Flows and Minimum Water Levels	1,088,967	1,651,801	1,996,477	344,676	20.9%
1.1.3 Other Water Resources Planning	589,854	651,015	594,170	-56,845	-8.7%
1.2 - Research, Data Collection, Analysis and Monitoring	1,050,953	1,610,759	1,073,872	-536,887	-33.3%
1.3 - Technical Assistance	1,422,274	2,648,245	2,620,048	-28,197	-1.1%
1.4 - Other Water Resources Planning and Monitoring Activities	0	0	0	0	
1.5 - Technology and Information Services	375,188	450,803	515,943	65,140	14.4%
<b>2.0 Acquisition, Restoration and Public Works</b>	<b>\$11,988,570</b>	<b>\$38,672,135</b>	<b>\$45,192,383</b>	<b>\$6,520,248</b>	<b>16.9%</b>
2.1 - Land Acquisition	25,785	4,932,838	9,877,903	4,945,065	100.2%
2.2 - Water Source Development	5,455,243	14,571,100	10,044,899	-4,526,201	-31.1%
2.2.1 Water Resource Development Projects	216,120	622,340	978,943	356,603	57.3%
2.2.2 Water Supply Development Assistance	5,239,123	13,948,760	9,065,956	-4,882,804	-35.0%
2.2.3 Other Water Source Development Activities	0	0	0	0	
2.3 - Surface Water Projects	4,997,014	18,130,767	24,382,239	6,251,472	34.5%
2.4 - Other Cooperative Projects	0	0	0	0	
2.5 - Facilities Construction and Major Renovations	192,107	240,000	100,000	-140,000	-58.3%
2.6 - Other Acquisition and Restoration Activities	1,136,351	715,000	722,500	7,500	1.0%
2.7 - Technology and Information Services	182,070	82,430	64,842	-17,588	-21.3%
<b>3.0 Operation and Maintenance of Lands and Works</b>	<b>\$3,241,158</b>	<b>\$3,905,175</b>	<b>\$3,879,883</b>	<b>-\$25,292</b>	<b>-0.6%</b>
3.1 - Land Management	2,494,351	2,989,824	3,015,472	25,648	0.9%
3.2 - Works	832	5,422	8,332	2,910	53.7%
3.3 - Facilities	296,887	376,033	377,021	988	0.3%
3.4 - Invasive Plant Control	0	0	0	0	
3.5 - Other Operation and Maintenance Activities	0	0	0	0	
3.6 - Fleet Services	35,696	47,443	57,441	9,998	21.1%
3.7 - Technology and Information Services	413,392	486,453	421,617	-64,836	-13.3%
<b>4.0 Regulation</b>	<b>\$3,471,274</b>	<b>\$3,882,130</b>	<b>\$3,874,432</b>	<b>-\$7,698</b>	<b>-0.2%</b>
4.1 - Consumptive Use Permitting	582,835	629,648	589,004	-40,644	-6.5%
4.2 - Water Well Construction Permitting and Contractor Licensing	670,278	812,963	825,395	12,432	1.5%
4.3 - Environmental Resource and Surface Water Permitting	1,250,653	1,432,140	1,388,567	-43,573	-3.0%
4.4 - Other Regulatory and Enforcement Activities	316,436	337,718	392,789	55,071	16.3%
4.5 - Technology and Information Services	651,072	669,661	678,677	9,016	1.3%
<b>5.0 Outreach</b>	<b>\$154,303</b>	<b>\$180,324</b>	<b>\$178,215</b>	<b>-\$2,109</b>	<b>-1.2%</b>
5.1 - Water Resource Education	0	0	0	0	
5.2 - Public Information	144,918	170,049	167,940	-2,109	-1.2%
5.3 - Public Relations	0	0	0	0	
5.4 - Lobbying / Legislative Affairs / Cabinet Affairs	9,385	10,275	10,275	0	0.0%
5.5 - Other Outreach Activities	0	0	0	0	
5.6 - Technology and Information Services	0	0	0	0	
<i>SUBTOTAL - Major Programs (excluding Management and Administration)</i>	<i>\$23,443,340</i>	<i>\$53,737,642</i>	<i>\$60,221,556</i>	<i>\$6,483,914</i>	<i>12.1%</i>
<b>6.0 District Management and Administration</b>	<b>\$1,935,515</b>	<b>\$2,037,482</b>	<b>\$2,012,203</b>	<b>-\$25,279</b>	<b>-1.2%</b>
6.1 - Administrative and Operations Support	1,879,541	1,977,482	1,952,203	-25,279	-1.3%
6.1.1 - Executive Direction	635,452	695,068	674,814	-20,254	-2.9%
6.1.2 - General Counsel / Legal	0	0	0	0	
6.1.3 - Inspector General	0	0	0	0	
6.1.4 - Administrative Support	750,273	835,792	842,901	7,109	0.9%
6.1.5 - Fleet Services	0	0	0	0	
6.1.6 - Procurement / Contract Administration	0	0	0	0	
6.1.7 - Human Resources	100,645	114,341	120,102	5,761	5.0%
6.1.8 - Communications	0	0	0	0	
6.1.9 - Technology and Information Services	393,171	332,281	314,386	-17,895	-5.4%
6.2 - Computer/Computer Support	0	0	0	0	
6.3 - Reserves	0	0	0	0	
6.4 - Other - (Tax Collector / Property Appraiser Fees)	55,974	60,000	60,000	0	0.0%
<b>TOTAL</b>	<b>\$25,378,855</b>	<b>\$55,775,124</b>	<b>\$62,233,759</b>	<b>\$6,458,635</b>	<b>11.6%</b>

Expenditures by Program	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
<b>1.0 Water Resources Planning and Monitoring</b>	<b>\$4,588,035</b>	<b>\$7,097,878</b>	<b>\$7,096,643</b>	<b>-\$1,235</b>	<b>0.0%</b>
<b>2.0 Acquisition, Restoration and Public Works</b>	<b>\$11,988,570</b>	<b>\$38,672,135</b>	<b>\$45,192,383</b>	<b>\$6,520,248</b>	<b>16.9%</b>
<b>3.0 Operation and Maintenance of Lands and Works</b>	<b>\$3,241,158</b>	<b>\$3,905,175</b>	<b>\$3,879,883</b>	<b>-\$25,292</b>	<b>-0.6%</b>
<b>4.0 Regulation</b>	<b>\$3,471,274</b>	<b>\$3,882,130</b>	<b>\$3,874,432</b>	<b>-\$7,698</b>	<b>-0.2%</b>
<b>5.0 Outreach</b>	<b>\$154,303</b>	<b>\$180,324</b>	<b>\$178,215</b>	<b>-\$2,109</b>	<b>-1.2%</b>
<b>6.0 District Management and Administration</b>	<b>\$1,935,515</b>	<b>\$2,037,482</b>	<b>\$2,012,203</b>	<b>-\$25,279</b>	<b>-1.2%</b>

# Budget Highlights

## 7. Major Use of Funds Variances

### **1.0 Water Resources Planning and Monitoring (0.0 percent change)**

FY 2016-2017 funding is \$7,096,643, a net decrease of \$1,235 from the FY 2015-2016 Current-Amended Budget. This small decrease is attributable to completion of a springs monitoring grant in FY 2015-2016 offset by an increase in Contracted Services to update a regional water supply plan and for MFL activities.

### **2.0 Acquisition, Restoration and Public Works (16.9 percent increase)**

FY 2016-2017 funding is \$45,192,383, a 16.9 percent increase from the FY 2015-2016 Current-Amended Budget. The overall program increase of \$6,520,248 reflects the FY 2016-2017 state appropriation for springs-related projects, including land acquisition, restoration, and protection.

In addition to the state appropriation for new springs projects, the District proposes two projects receive nonrecurring funding. They include \$25,000 for streambank restoration and protection efforts at Seven Runs Park in the Choctawhatchee River WMA and \$500,000 for a grant to assist with a wastewater reuse project within the District's Region III RWSP area. Seven Runs Creek improvements will include the in-house installation of geo-technical bags to create a natural vegetated retaining wall, stormwater improvements, and public access enhancements. The \$500,000 grant is to Bay County for the North Bay Wastewater Reuse project. These funds will help support a collaborative effort on the part of Bay County and Gulf Power Company to install approximately 7.5 miles of reuse line from the North Bay Wastewater Treatment Facility to Gulf Power's Plant Smith facility. This is one component of a major wastewater reuse initiative in the North Bay area intended to enhance the efficient use of water resources and improve the water quality entering St. Andrew Bay, a SWIM priority waterbody.

More than \$31.8 million of Program 2.0 funding is dedicated for springs restoration and protection. The springs funding will support efforts to improve conditions in Wakulla Spring, Jackson Blue Spring, and springs associated with the Econfina Creek and Holmes Creek systems. Planned project activities include land acquisition for springs protection at Jackson Blue Spring, Gainer Springs, and Cypress Spring; springs bank protection and habitat restoration along Econfina and Holmes creeks; implementation of agricultural best management practices for water quality improvement and water conservation; and grant funding to help local governments connect areas now served by septic systems to central sewer systems. Additionally, other Program 2 activities for water supply development grants, watershed restoration, and wetland mitigation projects will continue in FY 2016-2017.

Program 2.0 is also comprised of the renovation budget regarding District facilities. In FY 2014-2015, funds were provided to update and expand the District's Lands Division forestry operations field office in Youngstown. This expansion enabled the District to close the Marianna field office at the beginning of FY 2015-2016. Through an agreement with Jackson County, the new owner of the Marianna building, the District is able to maintain an office, vehicle parking, and temporary parking for trailerable

## Budget Highlights

equipment to expedite work on projects in the Jackson and Calhoun county area. By having completed substantial renovations over the past several years, the FY 2016-2017 Tentative Budget is reduced by \$140,000 for a remaining renovation budget of \$100,000.

### **3.0 Operation and Maintenance of Lands and Works (0.6 percent decrease)**

This program's FY 2016-2017 Tentative Budget is \$3,879,883, a reduction of \$25,292 or 0.6 percent from the FY 2015-2016 Current-Amended Budget. Activities include Land Management, Works, Facilities, Fleet Services, and IT operations that support this program. Land Management represents 77.7 percent of the program's budget to restore, improve, protect, and maintain more than 200,000 acres of District-owned land. Salaries and Benefits followed by Operating Expenses continue to be the significant drivers of expenditures in comparison to Fixed Capital Outlay, which can vary significantly from year to year.

Facilities mentioned above consist of the operations and maintenance budget for administrative buildings and grounds. Funds provide for building security, janitorial services, utilities, building insurance, phone service, generator use, and building and shop supplies. In particular, funds cover maintenance and repair costs for buildings, grounds, and electrical and plumbing needs. A replacement plan for the District Headquarters' 13 central air conditioning/heating units was implemented in FY 2015-2016 and includes the potential replacement of four units in FY 2016-2017.

### **4.0 Regulation (0.2 percent decrease)**

This program's FY 2016-2017 Tentative Budget is \$3,874,432, a reduction of \$7,698 or 0.2 percent from the FY 2015-2016 Current-Amended Budget. This small decrease is due primarily to a \$53,932 reduction in Contracted Services for banking expenses related to online payments offset by an increase in Operating Expenses of \$16,966 mainly for IT equipment, software, and supplies as well as an increase in Operating Capital Outlay of \$34,030. The OCO increase is a combination of \$52,000 added to replace two trucks for well inspectors and a reduction of \$17,970 in computer hardware.

The Regulatory Services Division uses the e-Permitting and e-Regulatory database system in the Environmental Resource Permitting (ERP) and Water Use Permitting (WUP) program and the Water Well Construction and Contractor e-Permitting program. The Water Well Construction Permitting program is scheduled to begin using the e-Permitting system by mid-2017.

### **5.0 Outreach (1.2 percent decrease)**

This program's FY 2016-2017 Tentative Budget is \$178,215, a reduction of \$2,109 or 1.2 percent from the FY 2015-2016 Current-Amended Budget. This program funds a Communications Director and Communications Specialist as well as operational expenses for conducting the outreach efforts of the District. Personnel costs decreased slightly and some operating expenses were reduced to better align with historical spending patterns.

## Budget Highlights

### **6.0 District Management and Administration (1.2 percent decrease)**

This program's FY 2016-2017 Tentative Budget is \$2,012,203, a reduction of \$25,279 or 1.2 percent from the FY 2015-2016 Current-Amended Budget. This program funds the Governing Board, Executive Director, Information Technology, Human Resources, and Finance functions of the District. The reduction is mainly due to less Operating Capital Outlay expenses planned for computer hardware and the removal of excess personnel budget from the prior year.

### **Districtwide Information Technology (1.3 percent increase)**

The District is proposing expenditures of \$1,929,434 for IT in the FY 2016-2017 Tentative Budget, which is \$25,353 or 1.3 percent more than budgeted in the FY 2015-2016 Current-Amended Budget. The District's IT efforts in FY 2016-2017 will primarily focus on maintenance and support to provide solutions that meet the business needs of the organization. Hardware and software will be maintained or replaced to ensure capacity, performance, and adherence to support requirements. The small change in IT's budget is a net increase of higher online data service charges associated with greater bandwidth needs and in maintenance agreements from related software purchases offset by savings attributable to e-Permitting and e-Regulatory applications that became operational in FY 2015-2016.

It should be noted that IT's budget is shown in activities across programs allocated by either direct usage of specific technologies or for shared technology resources by percentage based on the number of computers each division uses. The FY 2016-2017 allocation for selected IT resources is set at 16.0 percent for Regulatory Services specific to ERP operations, 17.7 percent for other Regulatory Services operations, 25.2 percent for Water Resources Planning and Monitoring, 2.5 percent for mitigation-related assistance, 16.8 percent for Operations and Maintenance of Lands and Works, and 21.8 percent for District Management and Administration.

## Budget Highlights

### 8. Preliminary to Tentative Comparison

According to section 373.536(5), F.S., the Executive Office of the Governor may approve or disapprove, in whole or in part, the District's budget. Additionally, any individual variances in a District's Tentative Budget in excess of 25 percent from the District's Preliminary Budget may be rejected by the Legislative Budget Commission. Written disapproval of any provision in the Tentative Budget is to be provided to the District at least five business days before the District's final budget adoption hearing scheduled in September, and must be excluded from the final budget.

Below is a summary of variances by program area. The FY 2016-2017 Tentative Budget for Program 2.0 Acquisition, Restoration and Public Works exceeds the FY 2016-2017 Preliminary Budget by \$24,945,950, or by 123.2 percent.

#### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT PRELIMINARY AND TENTATIVE BUDGET COMPARISON TENTATIVE BUDGET - Fiscal Year 2016-2017

	Fiscal Year 2016-17 Preliminary Budget	Fiscal Year 2016-17 Tentative Budget	Difference in \$ (Tentative - Preliminary)	% of Change (Tentative - Preliminary)
1.0 Water Resources Planning and Monitoring	\$ 6,614,644	\$ 7,096,643	\$ 481,999	7.3%
2.0 Acquisition, Restoration and Public Works	\$ 20,246,433	\$ 45,192,383	\$ 24,945,950	123.2%
3.0 Operation and Maintenance of Lands and Works	\$ 3,728,521	\$ 3,879,883	\$ 151,362	4.1%
4.0 Regulation	\$ 3,833,353	\$ 3,874,432	\$ 41,079	1.1%
5.0 Outreach	\$ 175,760	\$ 178,215	\$ 2,455	1.4%
6.0 District Management and Administration	\$ 2,102,117	\$ 2,012,203	\$ (89,914)	-4.3%
TOTAL	\$ 36,700,828	\$ 62,233,759	\$ 25,532,931	69.6%

Program 2.0 encompasses multiple activities focused on protecting and restoring water resources, including land acquisition, water resource and supply development, and surface water projects. Adjustments were made to the Tentative Budget after finalizing the Preliminary Budget due to recent updates on project activity and expenditure projections for the remainder of FY 2015-2016. These adjustments include carrying forward the use of reserves of \$1.3 million for water supply development assistance grants as well as state appropriations from prior years in the amounts of:

- \$3.8 million for Wakulla Spring protection and restoration activities.
- \$2.7 million for land acquisition and related expenses for springs protection and restoration.
- \$821,022 for Jackson Blue Spring Agricultural BMP funds.
- \$447,500 for other acquisition and restoration activities related to springs and streambank projects (Live Oak, Hightower, Spurling, and Cotton landings and Devil's Hole Spring).
- \$247,692 from the National Fish and Wildlife Foundation's Gulf Environmental Benefit Fund to update watershed management plans for the entirety of northwest Florida.
- \$215,811 for the Claiborne aquifer investigation project.

## Budget Highlights

Additionally, the District budgeted new state funding from the Land Acquisition Trust Fund of \$15,338,200 anticipated to be approved by DEP in FY 2016-2017 for springs protection and restoration efforts.

## Program and Activity Allocations

### A. Program Definitions, Descriptions and Budget

The following section provides definitions and descriptions by program as previously defined by the EOG. Each program has five segments, including Program Definitions; District Definitions; Changes and Trends; Major Budget Items; and Budget Variances. It should be noted that the budget variances segment compares the FY 2015-2016 Current-Amended with the FY 2016-2017 Tentative Budget.

Programs with minor variances are generally considered to be within an allowable margin and do not include a detailed explanation. A more detailed description is provided for programs with a significant budget variance. There are numerous variances resulting from the reallocation of staff resources and expenditures across program areas to more accurately align costs and provide resources for priority activities. Personnel information for all six program areas is also summarized on the following pages.

Due to a relatively low ad valorem millage rate and subsequently small amount of revenue collected in proportion to the total budget, it is necessary for the District to use all sources of revenue to fund the administrative support activities. All program activities that have Salaries and Benefits in their budget transfer a portion of the revenue collected to the administrative activities. The transfers-out, if presented in the budget, would overstate the requested expenditure budget as they provide authority for the transfer of cash from one fund to another. For the same reason, the transfers-in are not presented in the budget as they are revenue received by another fund being transferred to the General Fund. Including the transfers-in would overstate the available resources of the District.

Because of the required transfers, the revenue and expenditures presented in the following program and activity spreadsheets will not be balanced. Programs transferring funds out will have higher revenue receipts than the expenditure budget and programs receiving the transfer will show lower revenue than the expenditure budget. No revenue will appear in the following charts for activities funded totally by transfers.

<b><u>Expenditure Category</u></b>	<b><u>Budget</u></b>	<b><u>Funds</u></b>	<b><u>Difference</u></b>
Salaries and Benefits	8,351,646	7,401,290	(950,356)
Other Personal Services	354,920	341,830	(13,090)
Contracted Services	7,787,839	7,610,287	(177,552)
Operating Expenses	2,626,832	2,099,450	(527,382)
Operating Capital Outlay	636,666	636,666	0
Fixed Capital Outlay	10,619,068	10,619,068	0
Interagency Expenditures (Cooperative Funding)	31,856,788	31,856,788	0
Interagency Transfers	0	1,668,380	1,668,380
<b>Total</b>	<b>62,233,759</b>	<b>62,233,759</b>	<b>0</b>



# Program and Activity Allocations

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

### PROGRAM BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### ALL PROGRAMS

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
1.0 Water Resources Planning and Monitoring	\$ 2,469,337	\$ 3,733,756	\$ 4,588,035	\$ 7,097,878	\$ 7,096,643	\$ (1,235)	0.0%
2.0 Acquisition, Restoration and Public Works	\$ 2,745,571	\$ 9,440,282	\$ 11,988,570	\$ 38,672,135	\$ 45,192,383	\$ 6,520,248	16.9%
3.0 Operation and Maintenance of Lands and Works	\$ 2,765,509	\$ 2,862,776	\$ 3,241,158	\$ 3,905,175	\$ 3,879,883	\$ (25,292)	-0.6%
4.0 Regulation	\$ 2,968,755	\$ 3,244,518	\$ 3,471,274	\$ 3,882,130	\$ 3,874,432	\$ (7,698)	-0.2%
5.0 Outreach	\$ 121,091	\$ 135,950	\$ 154,303	\$ 180,324	\$ 178,215	\$ (2,109)	-1.2%
6.0 District Management and Administration	\$ 1,900,404	\$ 2,409,366	\$ 1,935,515	\$ 2,037,482	\$ 2,012,203	\$ (25,279)	-1.2%
<b>TOTAL</b>	<b>\$ 12,970,667</b>	<b>\$ 21,826,648</b>	<b>\$ 25,378,855</b>	<b>\$ 55,775,124</b>	<b>\$ 62,233,759</b>	<b>\$ 6,458,635</b>	<b>11.6%</b>

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 7,026,076	\$ 7,613,198	\$ 7,994,942	\$ 8,370,365	\$ 8,351,646	\$ (18,719)	-0.2%
Other Personal Services	\$ 155,602	\$ 248,761	\$ 270,647	\$ 359,720	\$ 354,920	\$ (4,800)	-1.3%
Contracted Services	\$ 2,683,297	\$ 3,473,909	\$ 3,538,455	\$ 7,960,282	\$ 7,787,839	\$ (172,443)	-2.2%
Operating Expenses	\$ 2,036,653	\$ 2,104,691	\$ 2,027,368	\$ 2,812,876	\$ 2,626,832	\$ (186,044)	-6.6%
Operating Capital Outlay	\$ 228,632	\$ 506,167	\$ 688,610	\$ 777,774	\$ 636,666	\$ (141,108)	-18.1%
Fixed Capital Outlay	\$ 47,587	\$ 937,153	\$ 1,331,788	\$ 5,785,068	\$ 10,619,068	\$ 4,834,000	83.6%
Interagency Expenditures (Cooperative Funding)	\$ 792,820	\$ 6,942,769	\$ 9,527,045	\$ 29,709,039	\$ 31,856,788	\$ 2,147,749	7.2%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	<b>\$ 12,970,667</b>	<b>\$ 21,826,648</b>	<b>\$ 25,378,855</b>	<b>\$ 55,775,124</b>	<b>\$ 62,233,759</b>	<b>\$ 6,458,635</b>	<b>11.6%</b>

#### SOURCE OF FUNDS

Fiscal Year 2016-17

	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Salaries and Benefits	\$ 2,343,376	\$ 15,000	\$ -	\$ -	\$ 4,312,432	\$ 730,482	\$ 7,401,290
Other Personal Services	\$ 50,188	\$ -	\$ -	\$ -	\$ 291,642	\$ -	\$ 341,830
Contracted Services	\$ 751,456	\$ 528,798	\$ -	\$ -	\$ 4,181,265	\$ 2,148,768	\$ 7,610,287
Operating Expenses	\$ 1,184,631	\$ 61,536	\$ -	\$ -	\$ 853,283	\$ -	\$ 2,099,450
Operating Capital Outlay	\$ 208,548	\$ 40,185	\$ -	\$ 96,531	\$ 291,402	\$ -	\$ 636,666
Fixed Capital Outlay	\$ 75,000	\$ 194,499	\$ -	\$ -	\$ 10,349,569	\$ -	\$ 10,619,068
Interagency Expenditures (Cooperative Funding)	\$ 630,879	\$ 9,463,209	\$ -	\$ -	\$ 21,762,700	\$ -	\$ 31,856,788
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intra-agency Transfers	\$ 833,638	\$ 240,204	\$ -	\$ 45,886	\$ 548,652	\$ -	\$ 1,668,380
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 6,077,716</b>	<b>\$ 10,543,431</b>	<b>\$ -</b>	<b>\$ 142,417</b>	<b>\$ 42,590,945</b>	<b>\$ 2,879,250</b>	<b>\$ 62,233,759</b>

#### RATE, OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Workforce	Rate (Salary without benefits)	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	101.0	\$ 5,742,681	\$ 8,294,865	\$ 56,781	\$ 8,351,646
Other Personal Services	9.4	\$ 285,012	\$ 354,920	\$ -	\$ 354,920
Contracted Services	-	\$ -	\$ 5,283,892	\$ 2,503,947	\$ 7,787,839
Operating Expenses			\$ 2,536,136	\$ 90,696	\$ 2,626,832
Operating Capital Outlay			\$ 377,666	\$ 259,000	\$ 636,666
Fixed Capital Outlay			\$ 10,000	\$ 10,609,068	\$ 10,619,068
Interagency Expenditures (Cooperative Funding)			\$ 193,125	\$ 31,663,663	\$ 31,856,788
Debt			\$ -	\$ -	\$ -
Reserves - Emergency Response			\$ -	\$ -	\$ -
<b>TOTAL</b>			<b>\$ 17,050,604</b>	<b>\$ 45,183,155</b>	<b>\$ 62,233,759</b>

#### WORKFORCE

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

WORKFORCE CATEGORY	Fiscal Year					(Amended -- Tentative) 2015-2016 to 2016-2017	
	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	Difference	% Change
Authorized Positions	105.0	101.0	101.0	101.0	101.0	0.0	0.0%
Contingent Worker	0.0	0.0	0.0	0.0	0.0	0.0	
Other Personal Services	15.0	10.4	9.4	9.4	9.4	0.0	0.0%
Intern	0.0	0.0	0.0	0.0	0.0	0.0	
Volunteer	0.0	0.0	0.0	0.0	0.0	0.0	
<b>TOTAL WORKFORCE</b>	<b>120.0</b>	<b>111.4</b>	<b>110.4</b>	<b>110.4</b>	<b>110.4</b>	<b>0.0</b>	<b>0.00%</b>

# Program and Activity Allocations

Northwest Florida Water Management District  
 NEW ISSUES - REDUCTION SUMMARY  
 Fiscal Year 2016-17  
 Tentative Budget - August 1, 2016

	1.0 Water Resources Planning and Monitoring	2.0 Acquisition, Restoration and Public Works	3.0 Operation and Maintenance of Lands and Works	4.0 Regulation	5.0 Outreach	6.0 District Management and Administration	TOTAL
Reductions							
Salaries and Benefits	218,057	74,554	30,666	45,769	3,942	41,657	414,645
Other Personal Services	0	4,957	0	7,247	0	0	12,204
Contracted Services	471,700	759,161	121,507	63,465	5,225	6,000	1,427,058
Operating Expenses	27,396	105,191	303,589	4,582	1,619	23,171	465,548
Operating Capital Outlay	113,249	1,333	84,479	17,970	0	12,577	229,608
Fixed Capital Outlay	0	2,536,000	40,000	0	0	0	2,576,000
Interagency Expenditures (Cooperative Funding)	0	7,878,844	0	0	0	0	7,878,844
Reserves - Emergency Response	0	0	0	0	0	0	0
	830,402	11,360,040	580,241	139,033	10,786	83,405	

New Issues							
Salaries and Benefits	199,398	32,505	83,325	48,254	3,452	28,992	395,926
Other Personal Services	4,338	1,189	1,594	0	0	283	7,404
Contracted Services	540,121	423,757	267,061	9,533	0	14,143	1,254,615
Operating Expenses	85,310	21,244	131,469	21,548	5,225	14,708	279,504
Operating Capital Outlay	0	0	36,500	52,000	0	0	88,500
Fixed Capital Outlay	0	7,375,000	35,000	0	0	0	7,410,000
Interagency Expenditures (Cooperative Funding)	0	10,026,593	0	0	0	0	10,026,593
Reserves - Emergency Response	0	0	0	0	0	0	0
	829,167	17,880,288	554,949	131,335	8,677	58,126	

	1.0 Water Resources Planning and Monitoring	2.0 Acquisition, Restoration and Public Works	3.0 Operation and Maintenance of Lands and Works	4.0 Regulation	5.0 Outreach	6.0 District Management and Administration	TOTAL
NET CHANGE							
Salaries and Benefits	(18,659)	(42,049)	52,659	2,485	(490)	(12,665)	(18,719)
Other Personal Services	4,338	(3,768)	1,594	(7,247)	0	283	(4,800)
Contracted Services	68,421	(335,404)	145,554	(53,932)	(5,225)	8,143	(172,443)
Operating Expenses	57,914	(83,947)	(172,120)	16,966	3,606	(8,463)	(186,044)
Operating Capital Outlay	(113,249)	(1,333)	(47,979)	34,030	0	(12,577)	(141,108)
Fixed Capital Outlay	0	4,839,000	(5,000)	0	0	0	4,834,000
Interagency Expenditures (Cooperative Funding)	0	2,147,749	0	0	0	0	2,147,749
Reserves - Emergency Response	0	0	0	0	0	0	0
	(1,235)	6,520,248	(25,292)	(7,698)	(2,109)	(25,279)	6,458,635

# Program and Activity Allocations

## Water Resources Planning and Monitoring (Program 1.0)

This program area includes all water management planning, including water supply planning; other water resources planning; development of MFLs; research, data collection, analysis and monitoring; and technical assistance including local and regional plan and program reviews.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### PROGRAM BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 1.0 Water Resources Planning and Monitoring

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 1,360,739	\$ 1,632,804	\$ 1,878,631	\$ 2,060,849	\$ 2,042,190	\$ (18,659)	-0.9%
Other Personal Services	\$ 19,281	\$ 12,702	\$ 20,251	\$ 20,529	\$ 24,867	\$ 4,338	21.1%
Contracted Services	\$ 826,050	\$ 1,614,610	\$ 1,991,055	\$ 4,222,341	\$ 4,290,762	\$ 68,421	1.6%
Operating Expenses	\$ 179,668	\$ 236,421	\$ 253,277	\$ 370,529	\$ 428,443	\$ 57,914	15.6%
Operating Capital Outlay	\$ 83,599	\$ 187,219	\$ 411,984	\$ 373,630	\$ 260,381	\$ (113,249)	-30.3%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interagency Expenditures (Cooperative Funding)	\$ -	\$ 50,000	\$ 32,837	\$ 50,000	\$ 50,000	\$ -	0.0%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	<b>\$ 2,469,337</b>	<b>\$ 3,733,756</b>	<b>\$ 4,588,035</b>	<b>\$ 7,097,878</b>	<b>\$ 7,096,643</b>	<b>\$ (1,235)</b>	<b>0.0%</b>

#### SOURCE OF FUNDS

Fiscal Year 2016-17

	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Salaries and Benefits	\$ -	\$ 15,000	\$ -	\$ -	\$ 1,613,540	\$ 413,650	\$ 2,042,190
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ 24,867	\$ -	\$ 24,867
Contracted Services	\$ -	\$ 528,798	\$ -	\$ -	\$ 1,613,196	\$ 2,148,768	\$ 4,290,762
Operating Expenses	\$ -	\$ 21,536	\$ -	\$ -	\$ 406,907	\$ -	\$ 428,443
Operating Capital Outlay	\$ -	\$ 15,000	\$ -	\$ 96,531	\$ 148,850	\$ -	\$ 260,381
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 762,970</b>	<b>\$ -</b>	<b>\$ 142,417</b>	<b>\$ 4,076,115</b>	<b>\$ 2,562,418</b>	<b>\$ 7,543,920</b>

#### RATE, OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Workforce	Rate (Salary without benefits)	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	22.0	\$ 1,439,142	\$ 2,015,746	\$ 26,444	\$ 2,042,190
Other Personal Services	1.5	\$ 23,025	\$ 24,867	\$ -	\$ 24,867
Contracted Services	-	\$ -	\$ 3,168,043	\$ 1,122,719	\$ 4,290,762
Operating Expenses			\$ 413,107	\$ 15,336	\$ 428,443
Operating Capital Outlay			\$ 196,381	\$ 64,000	\$ 260,381
Fixed Capital Outlay			\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)			\$ 50,000	\$ -	\$ 50,000
Debt			\$ -	\$ -	\$ -
Reserves - Emergency Response			\$ -	\$ -	\$ -
<b>TOTAL</b>			<b>\$ 5,868,144</b>	<b>\$ 1,228,499</b>	<b>\$ 7,096,643</b>

#### WORKFORCE

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

WORKFORCE CATEGORY	Fiscal Year					(Amended -- Tentative) 2015-2016 to 2016-2017	
	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	Difference	% Change
Authorized Positions	19.0	21.0	21.0	21.0	22.0	1.0	4.8%
Contingent Worker	0.0	0.0	0.0	0.0	0.0	0.0	-
Other Personal Services	4.0	1.5	1.0	1.0	1.5	0.5	50.0%
Intern	0.0	0.0	0.0	0.0	0.0	0.0	-
Volunteer	0.0	0.0	0.0	0.0	0.0	0.0	-
<b>TOTAL WORKFORCE</b>	<b>23.0</b>	<b>22.5</b>	<b>22.0</b>	<b>22.0</b>	<b>23.5</b>	<b>1.5</b>	<b>6.82%</b>

## Program and Activity Allocations

### **Changes and Trends**

The District will continue the development of MFLs for northwest Florida that began in FY 2012-2013. The increases in staffing and Other Personal Services beginning in FY 2014-2015 also reflect the Districtwide Water Supply Assessment (WSA) and Region II RWSP updates and continued support for springs and Gulf of Mexico restoration activities. The overall increases in Other Personal Services, Contracted Services, and Operating Expenses primarily reflect Risk MAP modeling tasks for FEMA projects, additional springs and MFL monitoring activities, contractor assistance for MFL development, and information technology services to implement program activities. MFL development and FEMA technical assistance projects will continue to comprise large portions of this program, with budgets that will vary from year-to-year based on work accomplished and the cyclical nature of the work products.

### **Budget Variances**

The total budget for this program remains relatively unchanged from the previous fiscal year. Other Personal Services increased by \$4,338 or 21.1 percent to support staff efforts on the WSA and Region II RWSP updates and expanded support for prioritizing watershed restoration projects associated with the federal RESTORE Act. Operating Expenses increase by 15.6 percent to reflect more monitoring and MFL development activities while Operating Capital Outlay decreases by 30.3 percent from the completion of a springs monitoring grant.

### **Major Budget Items**

Contracted Services of \$4,290,762 makes up more than half (60.5 percent) of the budget for this program, followed by Salaries and Benefits of \$2,042,190. Contracted Services includes management consultant activity for FEMA Risk MAP projects, MFL development, the WSA and Region II RWSP updates. Salaries and Benefits budget covers several major activities conducted by the District such as MFL development, water supply planning, watershed planning, and technical assistance. About half (52.6 percent or \$225,382) of the Operating Expenses represent the program's share of licensing, software maintenance, and other information technology services necessary for program activities.

Program and Activity Allocations  
Northwest Florida Water Management District  
**REDUCTIONS - NEW ISSUES**  
1.0 Water Resources Planning and Monitoring  
Fiscal Year 2016-17  
Tentative Budget - August 1, 2016

FY 2015-16 Budget (Amended)		22.00	\$	7,097,878
Reductions				
Issue	Description	Issue Amount	Workforce	Category Subtotal
<b>Salaries and Benefits</b>				218,057
1	Reduce Level of Effort for Apalachicola Chattahoochee Flint (ACF) Coordination and Litigation Support	81,254		
2	Completion of Preliminary Federal Emergency Management Agency (FEMA) Activities	74,127		
3	Distribution of labor costs among activities and programs, and removal of excess budget	62,676		
<b>Other Personal Services</b>				
<b>Contracted Services</b>				471,700
4	Completion of Department of Environmental Protection (DEP) springs grant tasks and FEMA Activities	471,700		
<b>Operating Expenses</b>				27,396
5	Fuel, staff travel, general postage, cell phones, photographic and field supplies, continuing education, and repair and maintenance of copiers and vehicles	16,751		
6	Staff travel related to completion of preliminary FEMA activities	8,200		
7	Reallocation of general operating costs among IT projects	2,445		
<b>Operating Capital Outlay</b>				113,249
8	Completion of DEP springs grant tasks and reductions in monitoring equipment for Minimum Flows and Minimum Water Levels (MFLs) and data collection	96,775		
9	Reprioritization of existing IT budget across programs	16,474		
<b>Fixed Capital Outlay</b>				-
<b>Interagency Expenditures (Cooperative Funding)</b>				-
<b>Reserves</b>				-
<b>TOTAL REDUCTIONS</b>			0.00	830,402

Program and Activity Allocations  
Northwest Florida Water Management District  
**REDUCTIONS - NEW ISSUES**  
1.0 Water Resources Planning and Monitoring  
Fiscal Year 2016-17  
Tentative Budget - August 1, 2016

FY 2015-16 Budget (Amended)		22.00	\$	7,097,878
New Issues				
Issue	Description	Issue Amount	Workforce	Category Subtotal
Salaries and Benefits			1.00	199,398
1	Distribution of labor costs among activities and programs	61,268		
2	Staff time for new FEMA grant	42,648		
3	Shifted labor costs among activities and programs for Water Supply Assessment (WSA) - Region II Plan Update	37,376		
4	Shifted labor costs among activities and programs to support increased project development	36,427		
5	Staff time for New Shoal River MFL	18,067		
6	Salary, tax, and benefit adjustments for IT Bureau	3,612		
Other Personal Services			0.50	4,338
7	Distribution of labor costs among activities and programs and inclusion of bonus allocation	4,338		
Contracted Services				540,121
8	Monitor well construction and technical assessments for MFLs	353,180		
9	Assistance with WSA - Region II Plan Update; Department of Agriculture and Consumer Services (DACS) agricultural irrigated lands project	174,000		
10	Activities for hydrologic monitoring program	6,270		
11	Reallocation of IT budget across programs	5,410		
12	Legal counsel for review of contracts and agreements for IT initiatives	1,261		
Operating Expenses				85,310
13	Reprioritization of existing IT budget across programs	42,301		
14	Reallocation of Ethernet expenses across all IT projects	31,938		
15	Postage budget from Division of Administration, training, travel, copier rent, repair and maintenance and parts for field equipment, vehicles, and watercraft, and office supplies for FEMA community meetings	8,180		
16	Distribution of insurance, licenses and certificates, GPS tracking for vehicles and boats to Resource Management Division from Division of Administration	2,891		
Operating Capital Outlay				-
Fixed Capital Outlay				-
Interagency Expenditures (Cooperative Funding)				-
Reserves				-
<b>TOTAL NEW ISSUES</b>			1.50	829,167
<b>1.0 Water Resources Planning and Monitoring</b>				
<b>Total Workforce and Tentative Budget for FY 2016-17</b>			23.50	\$ 7,096,643

# Program and Activity Allocations

## District Water Management Planning (Activity 1.1)

The District's Strategic Water Management Plan is the Districtwide planning document developed pursuant to section 373.036, F.S. The document encompasses all other levels of water management planning that include, but are not limited to, local and regional water management and water supply planning, MFLs, watershed planning, and other long-term water resource planning efforts.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 1.1 District Water Management Planning

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 434,816	\$ 1,036,165	\$ 1,009,323	\$ 1,036,058	\$ 1,019,784	\$ (16,274)	-1.6%
Other Personal Services	\$ 8,965	\$ 5,509	\$ 11,618	\$ 10,537	\$ 14,731	\$ 4,194	39.8%
Contracted Services	\$ 77,679	\$ 378,793	\$ 626,205	\$ 1,218,900	\$ 1,744,880	\$ 525,980	43.2%
Operating Expenses	\$ 15,002	\$ 25,100	\$ 20,113	\$ 42,576	\$ 42,385	\$ (191)	-0.4%
Operating Capital Outlay	\$ 27,366	\$ 62,914	\$ 39,524	\$ 30,000	\$ 15,000	\$ (15,000)	-50.0%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ 50,000	\$ 32,837	\$ 50,000	\$ 50,000	\$ -	0.0%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 563,828</b>	<b>\$ 1,558,481</b>	<b>\$ 1,739,620</b>	<b>\$ 2,388,071</b>	<b>\$ 2,886,780</b>	<b>\$ 498,709</b>	<b>20.9%</b>

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ -	\$ 692,519	\$ -	\$ -	\$ 2,416,478	\$ -	\$ 3,108,997

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 1,004,784	\$ 15,000	\$ 1,019,784
Other Personal Services	\$ 14,731	\$ -	\$ 14,731
Contracted Services	\$ 1,448,161	\$ 296,719	\$ 1,744,880
Operating Expenses	\$ 34,699	\$ 7,686	\$ 42,385
Operating Capital Outlay	\$ 15,000	\$ -	\$ 15,000
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ 50,000	\$ -	\$ 50,000
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 2,567,375</b>	<b>\$ 319,405</b>	<b>\$ 2,886,780</b>

### Changes and Trends

The changes and trends for water management planning reflect those described above for Program 1.0: continuing efforts to develop MFLs for northwest Florida that began in FY 2012-2013; technical assistance for the state's efforts with respect to the ACF interstate basin; updates to the WSA and Region II RWSP; and watershed planning in support of the state's RESTORE Act effort as well as project planning in support of other restoration efforts.

## Program and Activity Allocations

### **Budget Variances**

The primary increases reflected in the table are for Contracted Services (43.2 percent) and Other Personal Services (39.8 percent). The increase in Contracted Services is for continued implementation of priority MFL projects, including a newly initiated Shoal and Lower Yellow River MFL project, and support for five-year updates to the WSA and Region II RWSP. Increases in Other Personal Services reflect reallocation of part-time staff to assist with these efforts. Decreases in Operating Capital Outlay reflect successful installation of monitoring equipment for MFL development and springs.

### **Major Budget Items**

Major budget items in this activity are Contracted Services for consultant services (\$1,744,880) followed by Salaries and Benefits (\$1,019,784) for MFLs, water supply planning, and watershed planning. Contracted Services includes surveying, well drilling, data collection, hydrologic modeling, and technical assessments for priority MFL waterbodies. This category also includes consultants to assist with resource evaluations for the WSA and Region II RWSP update. Additionally, funding is budgeted for a collaborative agriculture irrigation land use project with USGS and DACS.



# Program and Activity Allocations

## Water Supply Planning (Subactivity 1.1.1)

The purpose of this activity is to quantify existing and reasonably anticipated water supply needs and sources, and to maximize the beneficial use of those sources for people and natural systems. This includes WSAs developed pursuant to section 373.036, F.S., and RWSPs developed pursuant to section 373.709, F.S.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT SUBACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 1.1.1 Water Supply Planning

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 134,036	\$ 100,700	\$ 60,233	\$ 79,169	\$ 115,515	\$ 36,346	45.9%
Other Personal Services	\$ 6,406	\$ 2,583	\$ 10	\$ 2,386	\$ 2,818	\$ 432	18.1%
Contracted Services	\$ 403	\$ 43,408	\$ -	\$ 1,000	\$ 175,000	\$ 174,000	17400.0%
Operating Expenses	\$ 1,160	\$ 1,744	\$ 556	\$ 2,700	\$ 2,800	\$ 100	3.7%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 142,005	\$ 148,435	\$ 60,799	\$ 85,255	\$ 296,133	\$ 210,878	247.3%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ -	\$ 94,650	\$ -	\$ -	\$ 227,276	\$ -	\$ 321,926

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 115,515	\$ -	\$ 115,515
Other Personal Services	\$ 2,818	\$ -	\$ 2,818
Contracted Services	\$ 1,000	\$ 174,000	\$ 175,000
Operating Expenses	\$ 2,700	\$ 100	\$ 2,800
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 122,033	\$ 174,100	\$ 296,133

### Changes and Trends

Expenditures for water supply planning vary over a five-year period to reflect the cyclical statutory and rule requirements for updating assessments and plans. Increases in FY 2015-2016 and FY 2016-2017 reflect initiation and implementation of updates for both the Districtwide WSA and Region II RWSP.

## Program and Activity Allocations

### **Budget Variances**

Increased expenditures for Contracted Services (17,400.0 percent), Salaries and Benefits (45.9 percent) and Other Personal Services (18.1 percent) reflect continued implementation of the Districtwide WSA and initiation of the Region II RWSP update. The increase in Contracted Services is for consultants to assist with resource evaluations for the WSA and Region II RWSP update and for a collaborative agriculture irrigation land use project with USGS and DACS.

### **Major Budget Items**

Contracted Services and Salaries and Benefits make up the majority of this activity at \$175,000 and \$115,515, respectively. Areas of focus include continuation of the WSA, initiation of an update to the Region II RWSP, and developing an annual water use report. The District continues to provide water use data collection and analysis to support reporting on important statewide water use metrics, technical assistance to DACS for updates to the Florida Statewide Agricultural Irrigation Demand estimates, and identification of emerging water supply opportunities. Additionally, a nonrecurring data collection project in northern Escambia and Santa Rosa counties with USGS and DACS is planned to provide better information on agricultural irrigation in these areas to assist in future water supply estimates and projections.

# Program and Activity Allocations

## Minimum Flows and Minimum Water Levels (Subactivity 1.1.2)

The foundation of the development of minimum surface and groundwater levels and surface water flows is established in section 373.042, F.S., to protect water resources from significant harm.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT SUBACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 1.1.2 Minimum Flows and Minimum Water Levels

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 138,307	\$ 265,291	\$ 418,097	\$ 388,052	\$ 396,167	\$ 8,115	2.1%
Other Personal Services	\$ 2,245	\$ 1,016	\$ 391	\$ 199	\$ 194	\$ (5)	-2.5%
Contracted Services	\$ 77,258	\$ 335,385	\$ 624,507	\$ 1,213,200	\$ 1,566,380	\$ 353,180	29.1%
Operating Expenses	\$ 6,706	\$ 16,406	\$ 6,448	\$ 20,350	\$ 18,736	\$ (1,614)	-7.9%
Operating Capital Outlay	\$ 27,366	\$ 62,914	\$ 39,524	\$ 30,000	\$ 15,000	\$ (15,000)	-50.0%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	\$ 251,882	\$ 681,012	\$ 1,088,967	\$ 1,651,801	\$ 1,996,477	\$ 344,676	20.9%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ -	\$ 582,869	\$ -	\$ -	\$ 1,500,000	\$ -	\$ 2,082,869

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 396,167	\$ -	\$ 396,167
Other Personal Services	\$ 194	\$ -	\$ 194
Contracted Services	\$ 1,443,661	\$ 122,719	\$ 1,566,380
Operating Expenses	\$ 11,150	\$ 7,586	\$ 18,736
Operating Capital Outlay	\$ 15,000	\$ -	\$ 15,000
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 1,866,172	\$ 130,305	\$ 1,996,477

### Changes and Trends

The District budget for MFL development has substantially increased from FY 2012-2013 to FY 2016-2017. Increases in Salaries and Benefits and Contracted Services beginning in FY 2014-2015 reflect implementation of assessments for St. Marks River Rise, Wakulla Spring, Sally Ward Spring, the Floridan aquifer in Coastal Region II, Jackson Blue Spring, and, most recently, the Shoal and Lower Yellow River system. During FY 2014-2015 and FY 2015-2016 the District received a total of \$800,770 in DEP springs protection grant funding for hydrologic monitoring of MFL bodies. The grant funding reduced the need for Contracted Services for data collection in those two years. Contractual Services increased in FY 2016-2017 due to additional budget needs for hydrologic monitoring and technical assessments.

## Program and Activity Allocations

### **Budget Variances**

The major decreases in Operating Capital Outlay (50.0 percent) and Operating Expenses (7.9 percent) reflect the completion of the DEP springs monitoring grant. Increases in Contracted Services (29.1 percent) will go toward monitoring well construction and technical assessments for MFL development.

### **Major Budget Items**

The major budget item is Contracted Services (\$1,566,380), which makes up 78.5 percent of the budget for this activity providing services to support MFL data collection and technical assessments. Salaries and Benefits (\$396,167) is the next largest category and covers full-time staff working on MFL development and managing consultant contracts.

# Program and Activity Allocations

## Other Water Resources Planning (Subactivity 1.1.3)

This subactivity includes water management planning efforts not otherwise captured above, such as statewide clearinghouse activities, comprehensive planning, SWIM/watershed assessment and plans, project planning, and feasibility studies.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT SUBACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 1.1.3 Other Water Resources Planning

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 162,473	\$ 670,174	\$ 530,993	\$ 568,837	\$ 508,102	\$ (60,735)	-10.7%
Other Personal Services	\$ 314	\$ 1,910	\$ 11,217	\$ 7,952	\$ 11,719	\$ 3,767	47.4%
Contracted Services	\$ 18	\$ -	\$ 1,698	\$ 4,700	\$ 3,500	\$ (1,200)	-25.5%
Operating Expenses	\$ 7,136	\$ 6,950	\$ 13,109	\$ 19,526	\$ 20,849	\$ 1,323	6.8%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ 50,000	\$ 32,837	\$ 50,000	\$ 50,000	\$ -	0.0%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 169,941</b>	<b>\$ 729,034</b>	<b>\$ 589,854</b>	<b>\$ 651,015</b>	<b>\$ 594,170</b>	<b>\$ (56,845)</b>	<b>-8.7%</b>

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ -	\$ 15,000	\$ -	\$ -	\$ 689,202	\$ -	\$ 704,202

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 493,102	\$ 15,000	\$ 508,102
Other Personal Services	\$ 11,719	\$ -	\$ 11,719
Contracted Services	\$ 3,500	\$ -	\$ 3,500
Operating Expenses	\$ 20,849	\$ -	\$ 20,849
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ 50,000	\$ -	\$ 50,000
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 579,170</b>	<b>\$ 15,000</b>	<b>\$ 594,170</b>

#### Changes and Trends

Planned expenditures for Salaries and Benefits have fluctuated over the last five years to meet both statewide and District priorities. Examples include increased efforts to improve major spring systems and watershed restoration projects and planning pursuant to the federal RESTORE Act at both the regional and local levels. Likewise, the Other Personal Services and Operating Expenses categories have also varied based on these needs. Decreases in FY 2016-2017 reflect reallocation of resources to other programs and activities.

## Program and Activity Allocations

### **Budget Variances**

The primary variances reflected are increases in Other Personal Services (47.4 percent) and Operating Expenses (6.8 percent) to address an increased effort in watershed and project planning and prioritization of office operation costs, respectively. Contracted Services decrease 25.5 percent to align with historical spending patterns. The decrease in Salaries and Benefits (10.7 percent) reflects reallocation of staff hours to Activity 1.1.1 as well as watershed planning efforts funded through a two-year grant to complete SWIM Plan updates under Activity 2.3.

### **Major Budget Items**

The major budget items for FY 2016-2017 include \$508,102 in Salaries and Benefits and \$50,000 in Interagency Expenditures. This funding will support the accomplishment of previously described priorities, including ACF River Basin coordination, project planning and development for watershed and springs protection and interagency RESTORE Act related coordination. Additional activities include development of annual updates to the Consolidated Annual Report, Florida Forever Work Plan, and Strategic Water Management Plan. Interagency expenditures will support funding assistance for local watershed initiatives.

# Program and Activity Allocations

## Research, Data Collection, Analysis and Monitoring (Activity 1.2)

This activity supports water management planning, restoration, and preservation efforts including water quality monitoring; data collection; and evaluation and research. More specifically, these activities include operation of the District's ground and surface water monitoring networks; hydrologic data collection for water resources development; special projects performed in cooperation with state and federal agencies, local governments and utilities; and data collection, analysis and monitoring associated with the SWIM program as well as regional water supply planning activities.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 1.2 Research, Data Collection, Analysis and Monitoring

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 321,692	\$ 341,431	\$ 463,575	\$ 490,747	\$ 503,010	\$ 12,263	2.5%
Other Personal Services	\$ 9,128	\$ 7,125	\$ 8,633	\$ 9,992	\$ 10,136	\$ 144	1.4%
Contracted Services	\$ 53,435	\$ 88,213	\$ 177,993	\$ 697,780	\$ 235,050	\$ (462,730)	-66.3%
Operating Expenses	\$ 147,136	\$ 140,301	\$ 97,206	\$ 145,165	\$ 140,376	\$ (4,789)	-3.3%
Operating Capital Outlay	\$ 56,233	\$ 87,383	\$ 303,546	\$ 267,075	\$ 185,300	\$ (81,775)	-30.6%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 587,624	\$ 664,453	\$ 1,050,953	\$ 1,610,759	\$ 1,073,872	\$ (536,887)	-33.3%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ -	\$ 65,960	\$ -	\$ 142,417	\$ 892,439	\$ 84,902	\$ 1,185,718

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 496,231	\$ 6,779	\$ 503,010
Other Personal Services	\$ 10,136	\$ -	\$ 10,136
Contracted Services	\$ 155,050	\$ 80,000	\$ 235,050
Operating Expenses	\$ 140,376	\$ -	\$ 140,376
Operating Capital Outlay	\$ 121,300	\$ 64,000	\$ 185,300
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 923,093	\$ 150,779	\$ 1,073,872

## Program and Activity Allocations

### **Changes and Trends**

Beginning in FY 2014-2015, total expenditures for this activity increased with the full implementation of the District's MFL program. Contracted Services increased in FY 2015-2016 due to receipt of a DEP grant for enhanced hydrologic and water quality monitoring of Wakulla Spring and Jackson Blue Spring. Operating Capital Outlay decreases in FY 2015-2016 and FY 2016-2017 are due to completion of equipment acquisition for spring basin hydrologic and water quality monitoring and reallocation of equipment costs to Operating Expenses as a result of declines in monitoring and metering equipment prices. Operating Expenses decreased in FY 2014-2015 due to reduced fuel costs as well as reallocation of computer software costs to Activity 1.5. In addition to the reallocation of equipment costs, this category increased again in FY 2015-2016 to accommodate increasing staff travel and vehicle repair and maintenance expenses as well as increased equipment repair and maintenance costs associated with expanded monitoring networks. FY 2015-2016 fuel costs are a significant portion of the increase in Operating Expenses from FY 2014-2015. The decrease in FY 2016-2017 reflects lower costs for fuel and reduced repair costs associated with replacement of two sampling vehicles in FY 2015-2016 and one sampling vehicle in FY 2016-2017.

### **Budget Variances**

The primary variance between FY 2015-2016 and FY 2016-2017 includes a decrease in Contracted Services of 66.3 percent due to completion of the nonrecurring DEP grant for enhanced hydrologic and water quality monitoring as well as a reduction in well drilling contractor services for new monitoring stations. Operating Capital Outlay decreases by 30.6 percent from the completion of monitoring equipment purchases and installation associated with the DEP spring monitoring grant.

### **Major Budget Items**

Salaries and Benefits (\$503,010) is the major budget item followed by Contracted Services (\$235,050), OCO (\$185,300), and Operating Expenses (\$140,376). These provide for the continuation of Districtwide surface water and groundwater monitoring efforts to support MFLs, springs protection, resources assessment, regulatory programs, and emergency management activities.



# Program and Activity Allocations

## Technical Assistance (Activity 1.3)

Technical assistance activities include local, state, tribal, and federal planning support, including review of state transportation projects; floodplain management and mapping efforts; assistance to the State Emergency Operations Center; local government comprehensive plan technical assistance; developments of regional impact review; and coastal zone management technical assistance.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 1.3 Technical Assistance

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 603,758	\$ 254,787	\$ 265,587	\$ 346,545	\$ 328,748	\$ (17,797)	-5.1%
Other Personal Services	\$ 1,188	\$ 68	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ 694,936	\$ 1,139,087	\$ 1,149,921	\$ 2,272,500	\$ 2,271,000	\$ (1,500)	-0.1%
Operating Expenses	\$ 15,838	\$ 2,545	\$ 6,766	\$ 29,200	\$ 20,300	\$ (8,900)	-30.5%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 1,315,720	\$ 1,396,487	\$ 1,422,274	\$ 2,648,245	\$ 2,620,048	\$ (28,197)	-1.1%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ -	\$ 4,491	\$ -	\$ -	\$ 209,701	\$ 2,477,516	\$ 2,691,708

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 324,083	\$ 4,665	\$ 328,748
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 1,525,000	\$ 746,000	\$ 2,271,000
Operating Expenses	\$ 12,650	\$ 7,650	\$ 20,300
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 1,861,733	\$ 758,315	\$ 2,620,048

### Changes and Trends

Planned expenditures for this activity have fluctuated over the last five years largely to meet FEMA and regional priorities and work plans. Decreases between FY 2015-2016 and FY 2016-2017 reflect completion of work plan activities.

## Program and Activity Allocations

### **Budget Variances**

The reduction in Contracted Services (0.1 percent) reflects completion of preliminary FEMA mapping projects and associated outreach, the migration to the Flood Risk Information System, and quality control plan development tasks in FY 2015-2016. Likewise, Operating Expenses for travel, office supplies, and continuing education, as well as Salaries and Benefits also decrease (30.5 percent and 5.1 percent, respectively).

### **Major Budget Items**

The Contracted Services budget of \$2,271,000 makes up 86.7 percent of the budget for this activity. Consultants with expertise in a wide range of floodplain mapping activities including mapping needs assessment, project scoping, engineering analysis, floodplain delineation, outreach, GIS and intergovernmental coordination are contracted to assist the District in developing a fully integrated floodplain mapping program. Contracted Services primarily supports continued implementation of the District's flood hazard mapping, assessment and planning initiatives through Risk MAP, and continuation of coastal flood map updates.

# Program and Activity Allocations

## Technology and Information Services (Activity 1.5)

This activity includes items associated with technology and information services. Costs include communications; software; computer supplies; computer equipment and other information processing equipment; and Salaries and Benefits associated with database modifications and upgrades.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 1.5 Technology and Information Services

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 473	\$ 421	\$ 140,146	\$ 187,499	\$ 190,648	\$ 3,149	1.7%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ -	\$ 8,517	\$ 36,936	\$ 33,161	\$ 39,832	\$ 6,671	20.1%
Operating Expenses	\$ 1,692	\$ 68,475	\$ 129,192	\$ 153,588	\$ 225,382	\$ 71,794	46.7%
Operating Capital Outlay	\$ -	\$ 36,922	\$ 68,914	\$ 76,555	\$ 60,081	\$ (16,474)	-21.5%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 2,165</b>	<b>\$ 114,335</b>	<b>\$ 375,188</b>	<b>\$ 450,803</b>	<b>\$ 515,943</b>	<b>\$ 65,140</b>	<b>14.4%</b>

SOURCE OF FUNDS Fiscal Year 2016-17	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	\$ -	\$ -	\$ -	\$ -	\$ 557,497	\$ -	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 190,648	\$ -	\$ 190,648
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 39,832	\$ -	\$ 39,832
Operating Expenses	\$ 225,382	\$ -	\$ 225,382
Operating Capital Outlay	\$ 60,081	\$ -	\$ 60,081
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 515,943</b>	<b>\$ -</b>	<b>\$ 515,943</b>

## Changes and Trends

Starting in FY 2014-2015, the IT budget was distributed across program areas to share in the cost of recurring IT-related expenses, e.g., licensing, software maintenance, and IT staff time. After a couple of years of major IT investments, the focus is changing to primarily be in a maintenance and support mode and will use and maintain this technology to provide solutions that meet the business needs of the organization. Hardware and software will be maintained or replaced as needed to ensure capacity, performance, and adherence to support requirements. IT costs are shared among all divisions by either direct usage of specific technologies or for shared technology resources by percentage based on the number of computers each division uses.

## Program and Activity Allocations

### **Budget Variances**

The FY 2016-2017 Tentative Budget reflects the prior year allocation of recurring IT costs related to the program areas and the need to support existing technologies, which requires both software and hardware to maintain services and infrastructure to support District business needs.

### **Major Budget Items**

Operating Expenses (\$225,382) followed by Salaries and Benefits (\$190,648) make up the majority of this activity's budget. These costs are comprised of expenses directly related to Program 1.0 activities and a share of the recurring licensing, software maintenance, and IT staff time associated with IT activities for the District.

# Program and Activity Allocations

## Acquisition, Restoration and Public Works (Program 2.0)

This program includes the development and construction of all capital projects (except for those contained in Program 3.0), including water resource development projects; water supply development assistance; water control projects; support and administrative facilities construction; cooperative projects; land acquisition; and the restoration of lands and waterbodies.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT PROGRAM BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17  
TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 2.0 Acquisition, Restoration and Public Works

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 756,459	\$ 658,672	\$ 735,936	\$ 689,266	\$ 647,217	\$ (42,049)	-6.1%
Other Personal Services	\$ 24,462	\$ 10,199	\$ 4,543	\$ 27,119	\$ 23,351	\$ (3,768)	-13.9%
Contracted Services	\$ 764,133	\$ 746,232	\$ 331,687	\$ 2,369,315	\$ 2,033,911	\$ (335,404)	-14.2%
Operating Expenses	\$ 332,599	\$ 157,646	\$ 86,687	\$ 213,365	\$ 129,418	\$ (83,947)	-39.3%
Operating Capital Outlay	\$ 70,822	\$ 66,791	\$ 29,508	\$ 16,963	\$ 15,630	\$ (1,333)	-7.9%
Fixed Capital Outlay	\$ 15,000	\$ 916,219	\$ 1,314,001	\$ 5,705,068	\$ 10,544,068	\$ 4,839,000	84.8%
Interagency Expenditures (Cooperative Funding)	\$ 782,096	\$ 6,884,523	\$ 9,486,208	\$ 29,651,039	\$ 31,798,788	\$ 2,147,749	7.2%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	<b>\$ 2,745,571</b>	<b>\$ 9,440,282</b>	<b>\$ 11,988,570</b>	<b>\$ 38,672,135</b>	<b>\$ 45,192,383</b>	<b>\$ 6,520,248</b>	<b>16.9%</b>

#### SOURCE OF FUNDS

Fiscal Year 2016-17

	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ 330,385	\$ 316,832	\$ 647,217
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ 23,351	\$ -	\$ 23,351
Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ 2,033,911	\$ -	\$ 2,033,911
Operating Expenses	\$ -	\$ 40,000	\$ -	\$ -	\$ 89,418	\$ -	\$ 129,418
Operating Capital Outlay	\$ -	\$ 10,000	\$ -	\$ -	\$ 5,630	\$ -	\$ 15,630
Fixed Capital Outlay	\$ -	\$ 194,499	\$ -	\$ -	\$ 10,349,569	\$ -	\$ 10,544,068
Interagency Expenditures (Cooperative Funding)	\$ 622,879	\$ 9,463,209	\$ -	\$ -	\$ 21,712,700	\$ -	\$ 31,798,788
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 653,470</b>	<b>\$ 9,729,682</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 34,638,556</b>	<b>\$ 316,832</b>	<b>\$ 45,338,540</b>

#### RATE, OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Workforce	Rate (Salary without benefits)	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	6.0	\$ 465,855	\$ 647,217	\$ -	\$ 647,217
Other Personal Services	0.5	\$ 21,472	\$ 23,351	\$ -	\$ 23,351
Contracted Services	-	\$ -	\$ 768,683	\$ 1,265,228	\$ 2,033,911
Operating Expenses			\$ 65,158	\$ 64,260	\$ 129,418
Operating Capital Outlay			\$ 5,630	\$ 10,000	\$ 15,630
Fixed Capital Outlay			\$ -	\$ 10,544,068	\$ 10,544,068
Interagency Expenditures (Cooperative Funding)			\$ 135,125	\$ 31,663,663	\$ 31,798,788
Debt			\$ -	\$ -	\$ -
Reserves - Emergency Response			\$ -	\$ -	\$ -
<b>TOTAL</b>			<b>\$ 1,645,164</b>	<b>\$ 43,547,219</b>	<b>\$ 45,192,383</b>

#### WORKFORCE

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

WORKFORCE CATEGORY	Fiscal Year					(Amended--Tentative) 2015-2016 to 2016-2017	
	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	Difference	% Change
Authorized Positions	12.0	7.0	7.0	7.0	6.0	(1.0)	-14.3%
Contingent Worker	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other Personal Services	4.0	1.5	1.0	1.0	0.5	(0.5)	-50.0%
Intern	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Volunteer	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>TOTAL WORKFORCE</b>	<b>16.0</b>	<b>8.5</b>	<b>8.0</b>	<b>8.0</b>	<b>6.5</b>	<b>(1.5)</b>	<b>-18.8%</b>

## Program and Activity Allocations

### **Changes and Trends**

The most visible change in this program's budget over the last five years is in cooperative funding expenditures that have increased since FY 2012-2013, most significantly in the last two fiscal years. The increase in the FY 2016-2017 Tentative Budget is due to anticipated new springs-related funding of \$15,338,200 offset by reductions from having completed or rescheduled work on several nonrecurring grants and projects. Fixed Capital Outlay costs vary across the time period reflecting major acquisition, restoration and capital projects, such as the Williford Spring restoration completed in FY 2015-2016. Increases and decreases in other budget categories are often proportional to these major initiatives as the associated costs to implement the projects, such as increased Contracted Services costs in FY 2015-2016. However, this budget category will also fluctuate based on the cyclical nature of some FDOT mitigation tasks and FDOT's mitigation needs. The District does not plan to make additional land purchases for mitigation in FY 2016-2017.

Funding is budgeted to accomplish District and state priorities for protection and restoration of major spring systems. Stormwater retrofit and restoration projects in the Apalachicola and St. Andrew Bay watersheds is largely complete, but planning and some project implementation will continue. Expenditures are also planned to further implement the District's water supply development assistance grant program.

### **Budget Variances**

This program reflects an overall increase of 16.9 percent, the largest variance being the increase in Fixed Capital Outlay of 84.8 percent. This increase, as well as the Interagency Expenditures increase of 7.2 percent, is due to the new state appropriation for springs land acquisition and restoration projects. The 39.3 percent decrease in Operating Expenses reflects a reduction to the District's renovation and IT budgets. Contracted Services is reduced by 14.2 percent to reflect completion of mitigation tasks; construction of coastal water quality monitoring wells; and the western regional groundwater flow model. Staffing decreases reflect the completion of nonrecurring springs protection and restoration, water quality improvement, and water supply development grant projects.

### **Major Budget Items**

Grant funding of \$31,798,788 accounts for 70.4 percent of this program's budget to help local governments and non-profit utilities achieve water supply development priorities, implement major stormwater retrofit projects, and continue implementing springs restoration and protection efforts at first and second magnitude springs. Other major budget items include \$10,544,068 for Fixed Capital Outlay for springs land acquisition, land management, and restoration activities and \$2,033,911 for Contracted Services to continue SWIM watershed plan updates and cyclical mitigation restoration and land management activities on District lands and springs.

# Program and Activity Allocations

**Northwest Florida Water Management District**  
**REDUCTIONS - NEW ISSUES**  
**2.0 Acquisition, Restoration and Public Works**  
**Fiscal Year 2016-17**  
**Tentative Budget - August 1, 2016**

FY 2015-16 Budget (Amended)			8.00	\$	38,672,135
Reductions					
Issue	Description	Issue Amount	Workforce	Category Subtotal	
<b>Salaries and Benefits</b>			1.00		74,554
1	Redistribution of labor costs to Minimum Flows and Minimum Water Levels (MFLs) and Water Supply Assessment (WSA) Update, reduction in hydrogeologic evaluations	34,901			
2	Staff time due to Ecosystem Trust Fund related projects nearing completion	18,889			
3	Completion of staff engineering services for Florida Department of Transportation (FDOT) restoration, reallocation to other programs	11,440			
4	Reallocation of staffing for Claiborne aquifer evaluation	5,680			
5	Removal of excess budget in IT Bureau	3,644			
<b>Other Personal Services</b>			0.50		4,957
6	Realignment of OPS labor costs to WSA - Region II Plan Update	4,841			
7	Redistribution of labor costs for National Fish and Wildlife Foundation	116			
<b>Contracted Services</b>					759,161
8	Redistribution of budget to cooperative funding	250,000			
9	Completion of mitigation tasks and reallocation to Lands Division	114,100			
10	Completion of coastal water quality monitoring well	101,336			
11	Reduced mitigation costs based on actual expenses and reallocation to Lands Division	98,000			
12	Reduced services for Western Regional Groundwater Flow Model	75,000			
13	Completion of Claiborne aquifer test design	70,000			
14	Appraisals for land acquisition projects	23,000			
15	Completion of cyclical mitigation tasks	20,275			
16	Appraisal review for land acquisition projects	5,450			
17	Environmental audit for land acquisition projects	2,000			
<b>Operating Expenses</b>					105,191
18	District building renovation needs	70,000			
19	Reprioritization of existing IT budget across programs	18,925			
20	Mitigation operating expenses including field and tech supplies, travel, fuel, parts and supplies, field equipment rental, printing, legal ads, and maps	15,041			
21	Resource Management Division operating expenses due to completion of projects	1,225			
<b>Operating Capital Outlay</b>					1,333
22	Implementation of new computer hardware replacement cycle	1,333			
<b>Fixed Capital Outlay</b>					2,536,000
23	Fewer land acquisition projects	2,152,000			
24	Walsingham streambank restoration complete	75,000			
25	District building renovation needs	70,000			
26	Williford Spring restoration complete	70,000			
27	Live Oak streambank restoration partially complete	53,750			
28	Transferred James Tract project to Lands Division and completed purchase of gate at Dutex	51,500			
29	Hightower streambank restoration partially complete	47,500			
30	Spurling streambank restoration partially complete	16,250			
<b>Interagency Expenditures (Cooperative Funding)</b>					7,878,844
31	Distribution of water supply grant funds	4,892,610			
32	Completion of water quality improvement grants in St. Andrew Bay and Apalachicola River and Bay	2,656,090			
33	Distribution of Apalachicola water quality grant funds	197,416			
34	Distribution of Jackson Blue Spring Agricultural Best Management Practices (BMP) grant funds	132,728			
<b>Debt</b>					-
<b>Reserves</b>					-
<b>TOTAL REDUCTIONS</b>			1.50		11,360,040

**Program and Activity Allocations**  
**Northwest Florida Water Management District**  
**REDUCTIONS - NEW ISSUES**  
**2.0 Acquisition, Restoration and Public Works**  
**Fiscal Year 2016-17**  
**Tentative Budget - August 1, 2016**

<b>FY 2015-16 Budget (Amended)</b>			<b>8.00</b>	<b>\$</b>	<b>38,672,135</b>
<b>New Issues</b>					
Issue	Description	Issue Amount	Workforce	Category	Subtotal
<b>Salaries and Benefits</b>					32,505
1	Staff time for National Fish and Wildlife Foundation projects	21,361			
2	Distribution of staff time across programs and activities to manage water supply grants	10,104			
3	Realignment of salaries and benefits	1,040			
<b>Other Personal Services</b>					1,189
4	Salary, tax and benefit adjustment for staff assigned to DOT mitigation projects	431			
5	Inclusion of bonus allocation	758			
<b>Contracted Services</b>					423,757
8	Distribution of budget for National Fish and Wildlife Foundation project into four separate projects by task	236,041			
12	Remaining distribution of Ecosystem Funds from cooperating funding	76,000			
9	Restoration, wiregrass planting, prescribed burn and herbicide work at mitigation bank	53,850			
10	Cyclical restoration, wiregrass planting, prescribed burn and herbicide work at Lafayette Creek	29,000			
6	Title insurance for acquisitions	11,475			
7	Baseline documentation for acquisition of conservation easements	10,000			
11	Annual monitoring, prescribed burning and herbicide work at Ward Creek	7,000			
14	Reallocation of contracted services among IT projects	265			
13	Legal counsel for review of contracts and agreements for IT initiatives	126			
<b>Operating Expenses</b>					21,244
15	Grasses, herbs and forbs for Lafayette Creek	10,000			
16	Reallocation of Ethernet expenses across all IT projects	3,212			
17	Road and bridge repairs at Sand Hill Lakes mitigation bank (SHLMB)	3,000			
18	Reprioritization of existing IT budget across programs	2,711			
19	Distribution of budget for National Fish and Wildlife Foundation project into four separate projects by task	1,821			
20	Increase continuing education	500			
<b>Operating Capital Outlay</b>					-
<b>Fixed Capital Outlay</b>					7,375,000
21	Land acquisition projects	7,100,000			
22	Blue Spring campsite restoration	200,000			
23	James tract restoration	50,000			
24	Seven Runs streambank restoration	25,000			
<b>Interagency Expenditures (Cooperative Funding)</b>					10,026,593
25	Blue Springs Road sewer project	3,401,200			
26	Advanced septic systems pilot program	1,500,000			
27	Woodville sewer system project	1,500,000			
28	Wakulla Spring protection grants	1,353,268			
29	Jackson Blue Spring Ag BMP project	1,000,000			
30	Wakulla BMAP septic to central sewer project	637,000			
31	Bay County reuse project and Northwest Florida Mobile Irrigation Lab (NWFML)	571,125			
32	Sod-based crop rotation match	64,000			
<b>Debt</b>					-
<b>Reserves</b>					-
<b>TOTAL NEW ISSUES</b>			<b>0.00</b>		<b>17,880,288</b>
<b>2.0 Acquisition, Restoration and Public Works</b>					
<b>Total Workforce and Tentative Budget for FY 2016-17</b>			<b>6.50</b>	<b>\$</b>	<b>45,192,383</b>



# Program and Activity Allocations

## Land Acquisition (Activity 2.1)

This activity is for the acquisition of land and facilities, such as those purchased for the protection and management of water resources in northwest Florida. It does not include land acquisition components of water resource development projects, surface water projects, or other cooperative projects. Typical purchases have included acquisition of the floodplain of the major rivers in northwest Florida, as well as the acquisition of aquifer recharge areas that protect potable water supplies. Acquisitions are characterized as fee (District owns outright) or other less-than-fee (seller retains ownership) interests in lands needed for water management, water supply, or the conservation or protection of water resources.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 2.1 - Land Acquisition

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 10,660	\$ 11,480	\$ 17,274	\$ 25,945	\$ 26,985	\$ 1,040	4.0%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Contracted Services	\$ 17,781	\$ 22,644	\$ 8,302	\$ 64,725	\$ 60,750	\$ (3,975)	-6.1%
Operating Expenses	\$ 367	\$ 476	\$ 209	\$ 3,600	\$ 3,600	\$ -	0.0%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Fixed Capital Outlay	\$ 15,000	\$ -	\$ -	\$ 4,838,568	\$ 9,786,568	\$ 4,948,000	102.3%
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	\$ 43,808	\$ 34,600	\$ 25,785	\$ 4,932,838	\$ 9,877,903	\$ 4,945,065	100.2%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	Fiscal Year 2016-17	\$ -	\$ -	\$ -	\$ -	\$ 9,883,785	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 26,985	\$ -	\$ 26,985
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 60,750	\$ -	\$ 60,750
Operating Expenses	\$ 3,600	\$ -	\$ 3,600
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ 9,786,568	\$ 9,786,568
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 91,335	\$ 9,786,568	\$ 9,877,903

## Changes and Trends

This activity's budget changes depend on land acquisition efforts. Beginning in FY 2015-2016, state appropriations were provided for land purchases related to springs protection. The 100.2 percent increase in this activity for FY 2016-2017 reflects the carry forward of land acquisition funding from FY 2015-2016 and anticipated new funding from DEP. The small increase in Salaries and Benefits in FY 2016-2017 is in support of purchases that will be under consideration.

## Program and Activity Allocations

### **Budget Variances**

The increase of 102.3 percent in Fixed Capital Outlay reflects anticipated new funding of \$7.1 million and carry forward funding from FY 2015-2016 of \$2.7 million for springs land acquisition and public access improvements. Salaries and Benefits increased by 4.0 percent to address the pre-acquisition-related costs associated with the land purchases. Budget was removed in Contracted Services, due to having completed prior year land purchase-related work.

### **Major Budget Items**

Fixed Capital Outlay (\$9,786,568) followed by Contracted Services (\$60,750) make up the majority of this activity's budget. Fixed Capital Outlay represents the funding set aside for the purchase of land and public access improvements on District-owned lands, while Contracted Services covers costs for legal services, land appraisals and appraisal reviews, boundary map-acreage certifications or surveys, environmental audits, and title examination and insurance. The following will be proposed in FY 2016-2017:

- Gainer Springs land acquisition of up to 942 acres and spring bank restoration at the first magnitude springs complex along Econfina Creek in northern Bay County;
- Cypress Spring land acquisition of up to 308 acres and spring bank restoration at a second magnitude spring along Holmes Creek in central Washington County; and
- Jackson Blue Spring land acquisition of approximately 598 agricultural acres within the Jackson Blue groundwater contribution area.

# Program and Activity Allocations

## Water Source Development (Activity 2.2)

This activity includes water resource development projects and regional or local water supply development assistance projects designed to increase the availability of water supplies for consumptive use.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 2.2 - Water Source Development

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 166,207	\$ 148,297	\$ 205,806	\$ 192,768	\$ 167,971	\$ (24,797)	-12.9%
Other Personal Services	\$ 14,397	\$ 6,001	\$ 2,534	\$ 16,502	\$ 12,419	\$ (4,083)	-24.7%
Contracted Services	\$ 14,044	\$ 2,035	\$ 67,490	\$ 481,787	\$ 305,451	\$ (176,336)	-36.6%
Operating Expenses	\$ 7,071	\$ 5,277	\$ 560	\$ 2,250	\$ 2,750	\$ 500	22.2%
Operating Capital Outlay	\$ 2,086	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ 341,785	\$ 5,873,100	\$ 5,178,853	\$ 13,877,793	\$ 9,556,308	\$ (4,321,485)	-31.1%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 545,590</b>	<b>\$ 6,034,710</b>	<b>\$ 5,455,243</b>	<b>\$ 14,571,100</b>	<b>\$ 10,044,899</b>	<b>\$ (4,526,201)</b>	<b>-31.1%</b>

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ 7,510	\$ 9,485,183	\$ -	\$ -	\$ 591,524	\$ -	\$ 10,084,217

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 167,971	\$ -	\$ 167,971
Other Personal Services	\$ 12,419	\$ -	\$ 12,419
Contracted Services	\$ 305,451	\$ -	\$ 305,451
Operating Expenses	\$ 2,750	\$ -	\$ 2,750
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ 71,125	\$ 9,485,183	\$ 9,556,308
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 559,716</b>	<b>\$ 9,485,183</b>	<b>\$ 10,044,899</b>

## Changes and Trends

The most significant trend in budgeted expenditures for this activity is the increase in Interagency Expenditures in FY 2013-2014 reflecting the creation of a water supply development grant program. Contracted Services increased beginning in FY 2014-2015 for updates to the district's regional groundwater models and installation of saltwater intrusion monitoring wells. Subsequent changes to staffing are largely related to the management of grants and consultant contracts to implement these projects. Decreases in FY 2016-2017 reflect completed progress of tasks and also reallocation of staff to achieve cyclical water supply planning activities under Activity 1.1.1.

## Program and Activity Allocations

### **Budget Variances**

The primary changes reflected for FY 2016-2017 are the decreases in Contracted Services (36.6 percent), Interagency Expenditures (31.1 percent), Other Personal Services (24.7 percent), and Salaries and Benefits (12.9 percent). Additional variances include increased expenditures in Operating Expenses (22.2 percent). Details are provided in the following discussions of subactivities 2.2.1 and 2.2.2.

### **Major Budget Items**

The major budget items are Interagency Expenditures (\$9,556,308), Contracted Services (\$305,451), and Salaries and Benefits (\$167,971), which all support cooperative funding and water resource development as described below.

# Program and Activity Allocations

## Water Resource Development Projects (Subactivity 2.2.1)

This subactivity includes projects designed to create, from traditional or alternative sources, a quantifiable supply of water for existing and/or future reasonable-beneficial uses. These projects do not include the construction of facilities for water supply development, as defined in section 373.019(26), F.S. (See Subactivity 2.2.2). Such projects may include the construction, operation, and maintenance of major public works facilities that provide for the augmentation of available surface and groundwater supply or that create alternative sources of supply. Water resource development projects are to be identified in water management district RWSPs or district water management plans, as applicable, and the water resource development work program.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT SUBACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 2.2.1 Water Resource Development Projects

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 159,342	\$ 89,325	\$ 146,206	\$ 123,299	\$ 88,398	\$ (34,901)	-28.3%
Other Personal Services	\$ 14,348	\$ 5,615	\$ 2,534	\$ 16,104	\$ 12,419	\$ (3,685)	-22.9%
Contracted Services	\$ 1,950	\$ 2,035	\$ 66,843	\$ 481,187	\$ 304,751	\$ (176,436)	-36.7%
Operating Expenses	\$ 6,805	\$ 5,210	\$ 537	\$ 1,750	\$ 2,250	\$ 500	28.6%
Operating Capital Outlay	\$ 2,086	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ 571,125	\$ 571,125	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 184,531	\$ 102,185	\$ 216,120	\$ 622,340	\$ 978,943	\$ 356,603	57.3%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ 7,510	\$ 500,000	\$ -	\$ -	\$ 493,407	\$ -	\$ 1,000,917

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 88,398	\$ -	\$ 88,398
Other Personal Services	\$ 12,419	\$ -	\$ 12,419
Contracted Services	\$ 304,751	\$ -	\$ 304,751
Operating Expenses	\$ 2,250	\$ -	\$ 2,250
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ 71,125	\$ 500,000	\$ 571,125
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 478,943	\$ 500,000	\$ 978,943

## Program and Activity Allocations

### Changes and Trends

With the exception of Contracted Services and Interagency Expenditures, this subactivity has generally remained consistent over the last five years. Salaries and Benefits decreases in FY 2013-2014 and FY 2016-2017 reflect realignment of staff to meet changing priorities, such as MFLs and updates to the WSA and Region II RWSP (Activity 1.1.1). Beginning in FY 2014-2015, Contracted Services increased to begin the well construction and modeling work needed to support the RWSPs and other regional aquifer modeling projects. Reductions in FY 2016-2017 reflect completion of all or portions of these tasks. New costs in FY 2016-2017 to the Interagency Expenditures category are for a nonrecurring wastewater reuse grant within the Region III RWSP as well as realignment of recurring Mobile Irrigation Lab (MIL) support to DACS that was previously budgeted in Activity 2.3.

### Budget Variances

The increase in Interagency Expenditures reflects a \$500,000 grant to Bay County for a major collaborative wastewater reuse pipeline project with Gulf Power Company and Panama City. The grant will go toward construction of one component of a larger initiative to reduce wastewater discharges and improve water quality of St. Andrew Bay, while also providing potable water offset to utility and industrial users. The remaining \$71,125 in this category is a recurring expense to support the MIL in northwest Florida. This project has been ongoing since 2004 and is being realigned in the budget.

The wastewater reuse pipeline project is part of a larger initiative consisting of three interconnected projects: (1) construction of a reuse line from the North Bay Wastewater Treatment Facility (WWTF) to Gulf Power's Plant Smith; (2) construction of a wastewater line along County Road 388, bringing wastewater from the existing River Camps WWTF to the North Bay WWTF; and (3) construction of the North Bay wastewater collection system, resulting in the near-term elimination of 220 septic systems and long-term connection of up to 4,000 other residences served by septic systems. To build upon this effort, Gulf Power and Panama City are also developing plans to bring wastewater from Panama City's wastewater system, which currently discharges treated wastewater into St. Andrew Bay.

The other categories reflect decreases from a combination of completing water resource activities, including construction of a coastal water quality monitoring well and the development of preliminary input files for the Western Regional Groundwater Flow Model, as well as reallocation of staff and resources from this activity to 1.1.1 and 1.1.2. These changes are reflected in the decreases to Contracted Services (36.7 percent), Salaries and Benefits (28.3 percent) and Other Personal Services (22.9 percent).

### Major Budget Items

The major budget items are Interagency Expenditures (\$571,125) and Contracted Services (\$304,751) followed by Salaries and Benefits (\$88,398). These support the District's Water Resource Development program, including data collection and groundwater model development in support of RWSPs and Regulatory Services, and local government assistance with alternative water source development.

# Program and Activity Allocations

## Water Supply Development Assistance (Subactivity 2.2.2)

This subactivity provides financial assistance for regional and local water supply development projects. Such projects may include the construction of facilities identified as water supply development pursuant to section 373.019(26), F.S. This subactivity also includes assistance provided to local governments and water utilities in their efforts to develop traditional and alternative water supply sources to meet demands or to address shortcomings in traditional sources. This can include assistance with reuse projects, alternative surface water sources, and other traditional or alternative activities that increase the long-term reliability of water resources.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### SUBACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 2.2.2 Water Supply Development Assistance

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 6,865	\$ 58,972	\$ 59,600	\$ 69,469	\$ 79,573	\$ 10,104	14.5%
Other Personal Services	\$ 49	\$ 386	\$ -	\$ 398	\$ -	\$ (398)	-100.0%
Contracted Services	\$ 12,094	\$ -	\$ 647	\$ 600	\$ 700	\$ 100	16.7%
Operating Expenses	\$ 266	\$ 67	\$ 23	\$ 500	\$ 500	\$ -	0.0%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ 341,785	\$ 5,873,100	\$ 5,178,853	\$ 13,877,793	\$ 8,985,183	\$ (4,892,610)	-35.3%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 361,059	\$ 5,932,525	\$ 5,239,123	\$ 13,948,760	\$ 9,065,956	\$ (4,882,804)	-35.0%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ -	\$ 8,985,183	\$ -	\$ -	\$ 98,117	\$ -	\$ 9,083,300

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 79,573	\$ -	\$ 79,573
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 700	\$ -	\$ 700
Operating Expenses	\$ 500	\$ -	\$ 500
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ 8,985,183	\$ 8,985,183
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 80,773	\$ 8,985,183	\$ 9,065,956

## Program and Activity Allocations

### **Changes and Trends**

Beginning in FY 2013-2014, significant investment in water supply development commenced and is reflected in increases to Interagency Expenditures as well as Salaries and Benefits. The FY 2016-2017 Tentative Budget for this activity has a significant decrease in nonrecurring expenditures for cooperative funding, reflecting reimbursements paid to local governments and utilities for completed water supply development projects throughout northwest Florida, especially to financially disadvantaged communities.

### **Budget Variances**

The primary change is a net decrease in Interagency Expenditures of 35.3 percent, reflecting completion and reimbursements paid for existing water supply grants. Salaries and Benefits increase by 14.5 percent to reflect actual costs and additional project management required for new projects that started toward the end of FY 2015-2016 and will continue into FY 2016-2017.

### **Major Budget Items**

The major budget item for this activity is Interagency Expenditures (\$8,985,183), which is from multi-year water supply development assistance grants approved in FY 2013-2014 through FY 2015-2016, and that will continue through FY 2016-2017.



# Program and Activity Allocations

## Surface Water Projects (Activity 2.3)

This activity includes projects that restore or protect surface water quality, associated aquatic and wetland habitats, and related resources. It may also include projects that provide flood and resource protection, through the acquisition and improvement of land, construction of public works, and other activities.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 2.3 - Surface Water Projects

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 579,592	\$ 498,895	\$ 423,663	\$ 437,702	\$ 423,054	\$ (14,648)	-3.3%
Other Personal Services	\$ 10,065	\$ 4,198	\$ 2,009	\$ 10,617	\$ 10,932	\$ 315	3.0%
Contracted Services	\$ 730,795	\$ 721,553	\$ 240,534	\$ 1,799,212	\$ 1,648,728	\$ (150,484)	-8.4%
Operating Expenses	\$ 323,469	\$ 39,698	\$ 19,359	\$ 58,490	\$ 57,045	\$ (1,445)	-2.5%
Operating Capital Outlay	\$ 68,736	\$ -	\$ 4,094	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ 51,500	\$ -	\$ (51,500)	-100.0%
Interagency Expenditures (Cooperative Funding)	\$ 440,311	\$ 1,011,423	\$ 4,307,355	\$ 15,773,246	\$ 22,242,480	\$ 6,469,234	41.0%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 2,152,968	\$ 2,275,767	\$ 4,997,014	\$ 18,130,767	\$ 24,382,239	\$ 6,251,472	34.5%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ 645,960	\$ -	\$ -	\$ -	\$ 23,514,038	\$ 316,832	\$ 24,476,830

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 423,054	\$ -	\$ 423,054
Other Personal Services	\$ 10,932	\$ -	\$ 10,932
Contracted Services	\$ 398,500	\$ 1,250,228	\$ 1,648,728
Operating Expenses	\$ 32,785	\$ 24,260	\$ 57,045
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ 64,000	\$ 22,178,480	\$ 22,242,480
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 929,271	\$ 23,452,968	\$ 24,382,239

### Changes and Trends

Budgeted expenditures for this activity vary greatly between categories and from year to year. Some categories, like Salaries and Benefits, show a slowly decreasing trend over the last five years while other categories, such as Interagency Expenditures, have ranged from \$440,311 in FY 2012-2013 to \$22,242,480 in FY 2016-2017. Relatively consistent projects in this activity include water quality improvement projects for St. Andrew Bay and Apalachicola River and Bay, implementation of RESTORE Act-related stormwater and flood control projects, and FDOT mitigation.

## Program and Activity Allocations

With additional Legislative appropriations in FY 2014-2015, significant increases in Interagency Expenditures were budgeted for springs protection and restoration projects including: Agricultural BMP Cost Share Program in the Jackson Blue Spring contribution area; Wakulla Spring restoration, including wastewater retrofit and water quality improvement projects; and the Claiborne aquifer evaluation. Subsequent springs funding has included additional phases to the aforementioned Agricultural BMP and Wakulla Spring projects; new septic-to-central sewer projects in the Wakulla Spring basin; an advanced septic treatment pilot project in the Wakulla Spring basin; and new septic-to-sewer projects in Jackson County. Apalachicola River and Bay stormwater and water quality improvement activities were budgeted from carryover funding appropriated by the Legislature in FY 2013-2014.

The overall increase in this activity (34.5 percent) in FY 2016-2017 reflects additional springs project funding from the FY 2016-2017 GAA. Although an increase, this activity also includes the completion of major stormwater retrofit projects in St. Andrew Bay and Apalachicola River and Bay; completion of all or portions of springs restoration projects; and rescheduling of some major construction activities for spring projects to future years.

### **Budget Variances**

The major budget decreases in Fixed Capital Outlay of 100.0 percent and Contracted Services of 8.4 percent reflect completion of planned projects, reallocation of projects to other activities, and reductions in mitigation budget expenditures. Projects completed include stormwater retrofit projects in Bay County with the cities of Callaway, Mexico Beach, and Parker, and in Franklin County with the City of Carrabelle. The increase of 3.0 percent in planned expenditures for Other Personal Services reflects the addition of bonus allocation eligibility for staff. The increase in Interagency Expenditures of 41.0 percent represents the anticipated new state appropriation for springs projects.

### **Major Budget Items**

The largest budget item is Interagency Expenditures at \$22,242,480, which supports new and continuing springs restoration and cooperative watershed protection and restoration projects. FDOT mitigation expenses, including Salaries and Benefits (\$423,054), Contracted Services (\$1,648,728), and Operating Expenses (\$57,045), are directed towards providing compensatory mitigation for wetland impacts incurred by FDOT transportation improvements. Mitigation activities include implementing restoration and monitoring plans pursuant to existing permits and developing mitigation for new projects for transportation impacts outside of private mitigation bank service areas. Budget across these categories also include the second year of a National Fish and Wildlife Foundation grant to update SWIM plans for the seven major watersheds across northwest Florida, and an anticipated federal grant for the sod-based crop rotation pilot project in Jackson County. See Appendix C for more information on individual projects.

# Program and Activity Allocations

## Facilities Construction and Major Renovations (Activity 2.5)

This program is responsible for the design, construction, and significant renovation of all District support and administrative facilities.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 2.5 - Facilities Construction and Major Renovations

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Operating Expenses	\$ -	\$ 78,802	\$ 10,692	\$ 110,000	\$ 40,000	\$ (70,000)	-63.6%
Operating Capital Outlay	\$ -	\$ 51,677	\$ 3,765	\$ 10,000	\$ 10,000	\$ -	0.0%
Fixed Capital Outlay	\$ -	\$ 116,432	\$ 177,650	\$ 120,000	\$ 50,000	\$ (70,000)	-58.3%
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ -	\$ 246,911	\$ 192,107	\$ 240,000	\$ 100,000	\$ (140,000)	-58.3%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ -	\$ -	\$ -
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ -	\$ -	\$ -
Operating Expenses	\$ -	\$ 40,000	\$ 40,000
Operating Capital Outlay	\$ -	\$ 10,000	\$ 10,000
Fixed Capital Outlay	\$ -	\$ 50,000	\$ 50,000
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ 100,000	\$ 100,000

### Changes and Trends

Major construction, renovation, and repairs have been ongoing since FY 2013-2014 at the District's Headquarters office complex consisting of four buildings located near Midway. The buildings are about 40 years old and have significant structural, electrical, and other deficiencies that require attention. Continued renovations address safety for the District's employees, customers, and Governing Board members, as well as ensuring the maximum effective use of existing space.

## Program and Activity Allocations

In FY 2014-2015, Headquarters facility improvements included the replacement of a septic tank with hookups to city sewer and construction/renovations to a roof, sidewalk, and driveway. The District also expanded the Lands Division's Econfina Field Office facility in Youngstown by 1,200 square feet to accommodate a transfer of Lands staff from the Marianna Field Office. In the 1980s, the District had the Marianna building constructed on land leased from the Jackson County Board of County Commissioners. Through an agreement with Jackson County, the District donated the Marianna field office to, and terminated the lease with, the Board of County Commissioners in October 2015. The agreement includes District retention of office space, vehicle parking, and temporary parking for trailerable equipment to provide more efficient operations in the east region of the District.

The FY 2015-2016 Current-Amended Budget included more improvements to the Econfina Field Office, including the addition of a concrete slab under a large barn structure with enclosed storage to hold equipment and materials being relocated from the Marianna Field Office. However, the main renovations expense in FY 2015-2016 was for the installation of a second Internet connection to District Headquarters. When the existing circuit fails, the District is unable to send or receive emails or share information with other agencies or the public via our systems. Over the past two years, numerous outages have occurred, some lasting more than a day. This redundancy provides for increased availability of District IT resources hosted in the Headquarters Data Center to staff, partner agencies, and the general public.

### **Budget Variances**

The FY 2016-2017 Tentative Budget for this activity proposes a decrease of 58.3 percent with the expectation that the majority of major renovations will be completed.

### **Major Budget Items**

Operating Expenses (\$40,000) and Fixed Capital Outlay (\$50,000) are the main budget categories due to the District's interest in addressing continued improvements to District support and administrative buildings.

# Program and Activity Allocations

## Other Acquisition and Restoration Activities (Activity 2.6)

This activity is for the protection and restoration of springs, spring shorelines and creek and river shorelines located on District lands while allowing for public access and recreation.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 2.6 - Other Acquisition and Restoration Activities

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ 1,513	\$ -	\$ -	\$ 20,000	\$ 15,000	\$ (5,000)	-25.0%
Operating Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ 799,787	\$ 1,136,351	\$ 695,000	\$ 707,500	\$ 12,500	1.8%
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 1,513	\$ 799,787	\$ 1,136,351	\$ 715,000	\$ 722,500	\$ 7,500	1.0%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ -	\$ 144,499	\$ -	\$ -	\$ 578,001	\$ -	\$ 722,500

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ -	\$ -	\$ -
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ -	\$ 15,000	\$ 15,000
Operating Expenses	\$ -	\$ -	\$ -
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ 707,500	\$ 707,500
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ 722,500	\$ 722,500

## Changes and Trends

The FY 2016-2017 Tentative Budget reflects a small increase in total, but is the net change of anticipated new springs-related funding offset by reductions from the completion of restoration and protection activities at Williford Spring, Devil's Hole Swallet and Walsingham Park in the Econfina Creek WMA, and partial completion of restoration projects in the Choctawhatchee River/Holmes Creek WMA during FY 2015-2016. Funds proposed for the District's FY 2016-2017 Tentative Budget include funding for restoration activities at Seven Runs Park in the Choctawhatchee River WMA; completion of the cooperative project with Washington County for restoration activities at Hightower, Live Oak and Spurling landings on Holmes Creek; and completion of the streambank restoration projects at Cotton Landing on Holmes Creek and at Devil's Hole Spring, James tract and Blue Spring Camp improvements on Econfina Creek.

## Program and Activity Allocations

### **Budget Variances**

The 1.8 percent increase to Fixed Capital Outlay reflects a net change of \$200,000 in new funding for Econfina Blue Spring Camp improvements offset by reductions from the completion of the Williford Spring project, the Walsingham Park project, and partial completion of the cooperative project with Washington County.

### **Major Budget Items**

Fixed Capital Outlay makes up 97.9 percent of this activity's budget. These funds will support a streambank restoration and protection project benefitting the Choctawhatchee River system, completion of a cooperative project with Washington County for streambank restoration and improvements at Hightower, Live Oak, and Spurling landings on Holmes Creek, and completion of the streambank restoration projects at Cotton Landing on Holmes Creek and at Devil's Hole Spring and the James tract on Econfina Creek. The \$200,000 in new funding is to provide public access improvements and shoreline restoration at second magnitude Econfina Blue Spring on Econfina Creek.

# Program and Activity Allocations

## Technology and Information Services (Activity 2.7)

This activity includes items associated with technology and information services. Costs include communications; software; computer supplies; computer equipment and other information processing equipment; and Salaries and Benefits associated with database modifications and upgrades.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 2.7 - Technology and Information Services

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ -	\$ -	\$ 89,193	\$ 32,851	\$ 29,207	\$ (3,644)	-11.1%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ -	\$ -	\$ 15,361	\$ 3,591	\$ 3,982	\$ 391	10.9%
Operating Expenses	\$ 1,692	\$ 33,393	\$ 55,867	\$ 39,025	\$ 26,023	\$ (13,002)	-33.3%
Operating Capital Outlay	\$ -	\$ 15,114	\$ 21,649	\$ 6,963	\$ 5,630	\$ (1,333)	-19.1%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 1,692	\$ 48,507	\$ 182,070	\$ 82,430	\$ 64,842	\$ (17,588)	-21.3%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	Fiscal Year 2016-17	\$ -	\$ -	\$ -	\$ -	\$ 71,208	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 29,207	\$ -	\$ 29,207
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 3,982	\$ -	\$ 3,982
Operating Expenses	\$ 26,023	\$ -	\$ 26,023
Operating Capital Outlay	\$ 5,630	\$ -	\$ 5,630
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 64,842	\$ -	\$ 64,842

### Changes and Trends

Starting in FY 2014-2015, the IT budget was distributed across program areas to share in the cost of recurring IT-related expenses, e.g., licensing, software maintenance, and IT staff time. After a couple of years of major IT investments, the focus is changing to primarily be in a maintenance and support mode. The District will use and maintain this technology to provide solutions that meet the business needs of the organization.

## Program and Activity Allocations

### **Budget Variances**

Reductions in Operating Expenses (33.3 percent), Operating Capital Outlay (19.1 percent), and Salaries and Benefits (11.1 percent) reflect fewer IT-related charges to mitigation activities. The increase in Contracted Services (10.9 percent) is to provide additional budget for legal review of IT contracts.

### **Major Budget Items**

Salaries and Benefits (\$29,207) and Operating Expenses (\$26,023) make up the majority of this activity's budget. These costs represent a share of the recurring licensing, software maintenance, and IT staff time associated with activities within Program 2.0.



# Program and Activity Allocations

## Operation and Maintenance of Lands and Works (Program 3.0)

This program includes all operation and maintenance of facilities; flood control and water supply structures; lands; and other works authorized by Chapter 373, F.S.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT PROGRAM BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 3.0 Operation and Maintenance of Lands and Works

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 1,101,750	\$ 1,176,239	\$ 1,339,731	\$ 1,320,632	\$ 1,373,291	\$ 52,659	4.0%
Other Personal Services	\$ 33,931	\$ 32,240	\$ 37,765	\$ 35,565	\$ 37,159	\$ 1,594	4.5%
Contracted Services	\$ 824,200	\$ 708,763	\$ 772,139	\$ 961,709	\$ 1,107,263	\$ 145,554	15.1%
Operating Expenses	\$ 700,719	\$ 836,805	\$ 969,293	\$ 1,265,329	\$ 1,093,209	\$ (172,120)	-13.6%
Operating Capital Outlay	\$ 68,736	\$ 79,549	\$ 96,443	\$ 233,940	\$ 185,961	\$ (47,979)	-20.5%
Fixed Capital Outlay	\$ 25,449	\$ 20,934	\$ 17,787	\$ 80,000	\$ 75,000	\$ (5,000)	-6.3%
Interagency Expenditures (Cooperative Funding)	\$ 10,724	\$ 8,246	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	0.0%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	\$ 2,765,509	\$ 2,862,776	\$ 3,241,158	\$ 3,905,175	\$ 3,879,883	\$ (25,292)	-0.6%

#### SOURCE OF FUNDS

Fiscal Year 2016-17

	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Salaries and Benefits	\$ 196,133	\$ -	\$ -	\$ -	\$ 1,058,465	\$ -	\$ 1,254,598
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ 37,159	\$ -	\$ 37,159
Contracted Services	\$ 543,560	\$ -	\$ -	\$ -	\$ 529,158	\$ -	\$ 1,072,718
Operating Expenses	\$ 834,985	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ 839,985
Operating Capital Outlay	\$ 160,776	\$ 15,185	\$ -	\$ -	\$ 10,000	\$ -	\$ 185,961
Fixed Capital Outlay	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Interagency Expenditures (Cooperative Funding)	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 2,054,388	\$ 50,779	\$ -	\$ -	\$ 1,639,782	\$ -	\$ 3,744,949

#### RATE, OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Workforce	Rate (Salary without benefits)	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	16.0	\$ 893,536	\$ 1,365,784	\$ 7,507	\$ 1,373,291
Other Personal Services	1.9	\$ 33,468	\$ 37,159	\$ -	\$ 37,159
Contracted Services	-	\$ -	\$ 991,263	\$ 116,000	\$ 1,107,263
Operating Expenses			\$ 1,082,109	\$ 11,100	\$ 1,093,209
Operating Capital Outlay			\$ 52,961	\$ 133,000	\$ 185,961
Fixed Capital Outlay			\$ 10,000	\$ 65,000	\$ 75,000
Interagency Expenditures (Cooperative Funding)			\$ 8,000	\$ -	\$ 8,000
Debt			\$ -	\$ -	\$ -
Reserves - Emergency Response			\$ -	\$ -	\$ -
<b>TOTAL</b>			\$ 3,547,276	\$ 332,607	\$ 3,879,883

#### WORKFORCE

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

WORKFORCE CATEGORY	Fiscal Year					(Amended -- Tentative) 2015-2016 to 2016-2017	
	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	Difference	% Change
Authorized Positions	14.0	16.0	16.0	16.0	16.0	0.0	0.0%
Contingent Worker	0.0	0.0	0.0	0.0	0.0	0.0	
Other Personal Services	4.0	1.9	1.9	1.9	1.9	0.0	0.0%
Intern	0.0	0.0	0.0	0.0	0.0	0.0	
Volunteer	0.0	0.0	0.0	0.0	0.0	0.0	
<b>TOTAL WORKFORCE</b>	18.0	17.9	17.9	17.9	17.9	0.0	0.0

## Program and Activity Allocations

### **Changes and Trends**

Program expenses have been fairly consistent over the past several years. Land management represents a large percentage of this program's budget. Overall, Salaries and Benefits, Operating Expenses, and Contracted Services continue to be significant expenses as demonstrated across the past several years in comparison to Fixed Capital Outlay which can vary significantly from year to year.

Included in this program is budget for upgrading the land management database to a Forest Information Dashboard system in FY 2016-2017. Under the new system, land management database information will be uploaded daily for easier data access and storage and will provide enhanced web-based reporting, analytics, and mapping capabilities. In the FY 2016-2017 Tentative Budget, the District plans to evaluate and consider the implementation of a pine harvest allocation program and development of other databases in concert with District GIS staff. These efforts are to improve planning and evaluation of prescribed burns and track and manage infrastructure inventory, repair, and maintenance activities for District lands.

The overall decrease in budget from FY 2015-2016 to the FY 2016-2017 Tentative Budget is due to the completion of inventories of all pine timber resources on District lands and fewer needs for software, hardware, and measuring equipment.

### **Budget Variances**

The FY 2016-2017 Tentative Budget reflects an increase in Salaries and Benefits (4.0 percent) and Other Personal Services (4.5 percent). Both adjustments consist of the reallocation of Lands staff from FDOT mitigation properties to other District lands for habitat restoration activities, as well as the allocation of IT and other District staff who assist with land management activities. Additionally, \$15,000 of the increase in the Salaries and Benefits category is to address the impact of a change in the federal Fair Labor Standards Act that enables more employees to be eligible for overtime pay rather than being exempt from such pay. Three exempt staff in the Division of Land Management and Acquisition will become eligible for overtime pay, beginning November 2016. These employees tend to work in excess of the standard 40-hours a week during prescribed burning operations. This funding is to help expend at least the same level of effort toward this activity as in prior years.

Contracted Services reflects a 15.1 percent increase primarily due to an award from the Florida Forest Service, a division of the Florida Department of Agriculture and Consumer Services' (DACCS), to increase the District's prescribed burning efforts. Smaller increases were included to cover contractual costs related to security, land improvements, and planning services for management of District lands.

Operating Expenses decrease by 13.6 percent, due to the completion of major sign purchases and their installation on District lands. Operating Capital Outlay decreases by 20.5 percent to reflect the removal of nonrecurring budget in FY 2015-2016 for an F550 flatbed truck and several all-terrain/utility task vehicles for land management activities. Funds remain for the purchase of two replacement trucks and one special purpose vehicle. Funds for a replacement truck in the pool vehicle budget have also been added

## Program and Activity Allocations

in FY 2016-2017. The Fixed Capital Outlay decrease of 6.3 percent is due to a transfer of budget to Activity 2.6 for the Seven Runs streambank restoration project.

### **Major Budget Items**

Salaries and Benefits (\$1,373,291) continue to be the foundation for supporting this program's budget. This is followed by Contracted Services (\$1,107,263) and Operating Expenses (\$1,093,209), which includes day-to-day expenditures for land management, facilities, fleet services, and technology and information services.

Program and Activity Allocations  
Northwest Florida Water Management District  
**REDUCTIONS - NEW ISSUES**  
3.0 Operation and Maintenance of Lands and Works  
Fiscal Year 2016-17  
Tentative Budget - August 1, 2016

FY 2015-16 Budget (Amended)		17.90	\$ 3,905,175
Reductions			
Issue	Description	Issue Amount	Workforce
			Category Subtotal
<b>Salaries and Benefits</b>			30,666
1	Realignment of salaries and benefits between the Land Division and Resource Management Division	30,626	
2	Salary & benefit costs associated with monitoring the Lake Jackson facility	40	
<b>Other Personal Services</b>			-
<b>Contracted Services</b>			121,507
3	Completion of land management plan for Brunson and land management database nearing completion	41,750	
4	Tree planting, chemical site preparation, and sand pine eradication	27,000	
5	Reprioritization of existing IT budget across programs	22,577	
6	Distribution of budget for beaver/hog control to Land Division	20,000	
7	Contractual services budget in Facilities Section	5,260	
8	Land improvements at Chipola River WMA	4,920	
<b>Operating Expenses</b>			303,589
9	Completion of District signs initiative on District land	120,125	
10	Road/bridge repair supplies for roads on District land	45,200	
11	Security system expenses (deemed unnecessary) in Facilities Section	30,000	
12	Reallocation of Ethernet expenses across all IT projects	21,259	
13	Reprioritization of existing IT budget across programs	15,712	
14	Distribution of auto insurance from Fleet Services to other program areas	14,510	
15	Fuel and lubricants	10,250	
16	Tubelings and seedlings for Chipola River WMA	8,950	
17	Land Division operating expenses, including cellphones, copy machines, repair and maintenance for administrative equipment, repair and maintenance for copiers, legal ads, computer supplies, parts and supplies, other vehicle supplies and shop supplies	13,495	
18	Other field and technical supplies for Land Division	5,000	
19	Photographic services and printing of posters for Phipps Park	2,500	
20	Utilities for Marianna Field Office	6,700	
21	Computer software for land management database	4,800	
22	Landscape trees and shrubs at recreation sites	2,500	
23	Office furniture and equipment for Land Division offices	2,000	
24	Repair and maintenance at recreation sites	390	
25	Operating Expense general reduction to Facilities Section	148	
26	Fuel costs associated with monitoring the Lake Jackson facility	50	
<b>Operating Capital Outlay</b>			84,479
27	Heavy equipment for Land Division	50,000	
28	Special purpose vehicle for Land Division	13,000	
29	Reprioritization of existing IT budget across programs	10,479	
30	Forge units for land management database	8,000	
31	Computer hardware purchases by Land Mangement Division	3,000	
<b>Fixed Capital Outlay</b>			40,000
32	Transfer of budget between activities to build a pavilion for Seven Runs streambank restoration project, and reduced need for pavilions and improvements at the Blackwater River and Econfina Creek WMA's	40,000	
<b>Interagency Expenditures (Cooperative Funding)</b>			-
<b>Debt</b>			-
<b>Reserves</b>			-
<b>TOTAL REDUCTIONS</b>			580,241
		0.00	

# Program and Activity Allocations

## Northwest Florida Water Management District REDUCTIONS - NEW ISSUES 3.0 Operation and Maintenance of Lands and Works Fiscal Year 2016-17 Tentative Budget - August 1, 2016

FY 2015-16 Budget (Amended)		17.90	\$ 3,905,175
New Issues			
Issue	Description	Issue Amount	Workforce Category Subtotal
<b>Salaries and Benefits</b>			83,325
1	Leave payout allocation	31,000	
2	Salary, tax, and benefit adjustments for IT Section	18,175	
3	Realignment of salaries and benefits between the Land Division and Resource Management Division	18,162	
4	Salary, tax, and benefit adjustments for Land Division	15,000	
5	Salary, tax, and benefit adjustments for Facilities Section	988	
<b>Other Personal Services</b>			1,594
6	Realignment of salaries and benefits between the Land Division and Resource Management Division	1,594	
<b>Contracted Services</b>			267,061
7	Prescribed burn contract work	140,000	
8	Land improvements for treatment of climbing fern on 850 acres in Choctawhatchee River WMA	45,000	
9	Management consultants for beaver and hog contract, increase to FWC Cooperative Agreement for SHLMB	18,475	
10	Aerial burn at Garcon Point	15,000	
11	Security services for FWC enhanced patrol on District land	15,000	
12	Other contractual services on District land	12,450	
13	Janitorial service improvements	6,045	
14	Surveys for land management issues on District land	6,000	
15	Culvert replacement in marsh at Lake Jackson Facility	3,000	
16	Hazardous tree removal at recreation sites on District land	2,500	
17	Title search and insurance for access issues for District land	2,500	
18	Legal counsel for review of contracts for Land Management Division	250	
19	Legal counsel for review of contracts and agreements for IT initiatives	841	
<b>Operating Expenses</b>			131,469
20	Repair and maintenance of software for new reservation system and new web site hosting modifications	35,539	
21	Air conditioning/heating unit replacement plan and other facility repair and maintenance costs	26,158	
22	Repair and maintenance at recreation sites on District land	16,750	
23	Operating expenses for Land Division, including general postage and freight, repair and maintenance for vehicles, buildings and equipment, printing and binding, other field and technical supplies, other operating supplies and building and grounds supplies	18,628	
24	Tubeings and seedlings for reforestation for Econfina Creek WMA	15,000	
25	Automobile insurance moved from overhead to project	7,329	
26	Online data services for land management database to move data and reporting to the cloud	3,080	
27	Road/bridge repair supplies for roads on District land	2,500	
28	Reprioritization of existing IT budget across programs	2,152	
29	Buildings/contents/general liability insurance	1,083	
30	GPS services on Land Management Division trucks	1,020	
31	Repair and maintenance of field equipment for Land Division	1,000	
32	Rentals and leases of equipment for Land Division projects	600	
33	GPS service charge to Facilities Section	298	
34	Distribution of auto insurance from Fleet Services to Facilities Section	282	
35	Registration and tag costs for new truck in Facilities Section	50	
<b>Operating Capital Outlay</b>			36,500
36	Replacement of District pool truck which has surpassed both the years and mileage thresholds	25,000	
37	Utility trailer for east region	1,500	
38	Purchase of ignition machine for prescribed burns	10,000	
<b>Fixed Capital Outlay</b>			35,000
39	Repair of Lake Victoria Dam at Phipps Park	35,000	
<b>Interagency Expenditures (Cooperative Funding)</b>			-
<b>Debt</b>			-
<b>Reserves</b>			-
<b>TOTAL NEW ISSUES</b>		0.00	554,949
<b>3.0 Operation and Maintenance of Lands and Works</b>			
<b>Total Workforce and Tentative Budget for FY 2016-17</b>		17.90	\$ 3,879,883

# Program and Activity Allocations

## Land Management (Activity 3.1)

This activity involves the maintenance, custodial and restoration efforts for lands acquired through Save Our Rivers, Preservation 2000, Florida Forever, or other land acquisition programs.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 3.1 - Land Management

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 977,909	\$ 1,063,695	\$ 1,106,889	\$ 1,053,383	\$ 1,089,465	\$ 36,082	3.4%
Other Personal Services	\$ 33,931	\$ 32,240	\$ 37,765	\$ 35,565	\$ 37,159	\$ 1,594	4.5%
Contracted Services	\$ 779,589	\$ 557,978	\$ 622,563	\$ 810,403	\$ 1,010,158	\$ 199,755	24.6%
Operating Expenses	\$ 486,641	\$ 466,297	\$ 660,997	\$ 836,973	\$ 681,690	\$ (155,283)	-18.6%
Operating Capital Outlay	\$ 68,736	\$ -	\$ 40,350	\$ 165,500	\$ 114,000	\$ (51,500)	-31.1%
Fixed Capital Outlay	\$ 25,449	\$ 20,934	\$ 17,787	\$ 80,000	\$ 75,000	\$ (5,000)	-6.3%
Interagency Expenditures (Cooperative Funding)	\$ 10,724	\$ 8,246	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	0.0%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 2,382,979	\$ 2,149,390	\$ 2,494,351	\$ 2,989,824	\$ 3,015,472	\$ 25,648	0.9%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ 1,611,225	\$ -	\$ -	\$ -	\$ 1,639,782	\$ -	\$ 3,251,007

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 1,089,465	\$ -	\$ 1,089,465
Other Personal Services	\$ 37,159	\$ -	\$ 37,159
Contracted Services	\$ 924,158	\$ 86,000	\$ 1,010,158
Operating Expenses	\$ 680,840	\$ 850	\$ 681,690
Operating Capital Outlay	\$ 14,000	\$ 100,000	\$ 114,000
Fixed Capital Outlay	\$ 10,000	\$ 65,000	\$ 75,000
Interagency Expenditures (Cooperative Funding)	\$ 8,000	\$ -	\$ 8,000
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 2,763,622	\$ 251,850	\$ 3,015,472

## Program and Activity Allocations

### **Changes and Trends**

Personnel costs fluctuate across the years as staff time moves between mitigation (in Program 2.3), land management, and Lands Division IT projects. Contracted Services show an increase due to growth in habitat restoration activities. Operating Expenses decrease due to completion of sign purchases and their installation on District lands. Operating Capital Outlay and Fixed Capital Outlay fluctuate due to nonrecurring purchases of heavy equipment, trucks, all terrain vehicles, and varied major improvement costs by project over the years. Included in FY 2016-2017 is a transfer of budget to Activity 2.6 for the Seven Runs streambank restoration project. (The transfer of budget to the appropriate activity also means a change in fund source, from the District's Land Management Fund focused on land management operations to the Capital Improvement and Land Acquisition Fund for acquisition, construction, and improvement on District lands.)

### **Budget Variances**

The District's FY 2016-2017 Tentative Budget for land management activities increases by 0.9 percent from FY 2015-2016. Decreases occur across Operating Expenses (18.6percent), Operating Capital Outlay (31.1 percent), and Fixed Capital Outlay (6.3 percent), due to fewer sign purchases and installations, fewer heavy equipment and vehicle purchases, and a transfer of Fixed Capital Outlay budget to another activity. These are offset by increases in Salaries and Benefits (3.4 percent), Other Personal Services (4.5 percent), and Contracted Services (24.6 percent). Personnel cost increases are attributable to staff allocation adjustments and adding funds for overtime pay due to FLSA changes. Increased contractual costs are related to security, land improvements, and planning services, but mainly from new DACS funding for additional prescribed burn operations.

### **Major Budget Items**

Salaries and Benefits continue to be the main expense for the management and maintenance of District lands at \$1,089,465 of the FY 2016-2017 Tentative Budget. Other key land management budget components consist of Contracted Services at \$1,010,158, which continues to be essential to the restoration, enhancement, and maintenance of District lands. Examples include prescribed burns, law enforcement and security services for resource protection, recreation site cleanup and maintenance services, and cooperative land management services with other agencies, such as FWC. Operating Expenses represent \$681,690 of the program budget, which include day-to-day expenditures for land management operations, maintenance, and repairs.

# Program and Activity Allocations

## Works (Activity 3.2)

This activity is responsible for the maintenance of flood control and water supply system infrastructure, such as canals, levees, pump stations, and water control structures. This includes electronic telemetry communication and control activities. This activity is limited to providing for operation and maintenance of the Lake Jackson Regional Stormwater Treatment Facility, the only public work owned by the District.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 3.2 - Works

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 3,149	\$ 814	\$ 380	\$ 1,872	\$ 1,832	\$ (40)	-2.1%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ 2,850	\$ -	\$ -	\$ 3,000	\$ 6,000	\$ 3,000	100.0%
Operating Expenses	\$ 393	\$ 408	\$ 452	\$ 550	\$ 500	\$ (50)	-9.1%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 6,392</b>	<b>\$ 1,222</b>	<b>\$ 832</b>	<b>\$ 5,422</b>	<b>\$ 8,332</b>	<b>\$ 2,910</b>	<b>53.7%</b>

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ 8,731	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,731

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 1,832	\$ -	\$ 1,832
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 6,000	\$ -	\$ 6,000
Operating Expenses	\$ 500	\$ -	\$ 500
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 8,332</b>	<b>\$ -</b>	<b>\$ 8,332</b>

## Changes and Trends

Contracted Services, and associated Salaries and Benefits, will fluctuate from year-to-year based on maintenance needs of the facility.

## Budget Variances

The budget increases by 53.7 percent, reflecting costs to manage fencing repairs and maintenance of the District's stormwater management facility for FY 2016-2017.

## Major Budget Items

The major budget item for this activity is \$6,000 in Contracted Services for fencing repairs.



# Program and Activity Allocations

## Facilities (Activity 3.3)

This activity involves the operation and maintenance of District support and administrative buildings and grounds.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 3.3 - Facilities

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 108,557	\$ 107,218	\$ 111,153	\$ 117,705	\$ 118,693	\$ 988	0.8%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ 21,767	\$ 21,898	\$ 24,054	\$ 33,760	\$ 34,545	\$ 785	2.3%
Operating Expenses	\$ 181,736	\$ 218,237	\$ 161,680	\$ 221,568	\$ 220,783	\$ (785)	-0.4%
Operating Capital Outlay	\$ -	\$ 2,532	\$ -	\$ 3,000	\$ 3,000	\$ -	0.0%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 312,060	\$ 349,885	\$ 296,887	\$ 376,033	\$ 377,021	\$ 988	0.3%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 111,186	\$ 7,507	\$ 118,693
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 34,545	\$ -	\$ 34,545
Operating Expenses	\$ 220,783	\$ -	\$ 220,783
Operating Capital Outlay	\$ 3,000	\$ -	\$ 3,000
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 369,514	\$ 7,507	\$ 377,021

## Changes and Trends

The budget is for routine maintenance, including staff salaries; outsourced contracts for janitorial, security, major electrical, and plumbing repairs, etc.; and supplies and materials for routine facilities and grounds maintenance. Variances are due to nonrecurring needs, such as major repairs for septic tanks, air conditioning, and plumbing. Higher actual expenses in FY 2013-2014 were due to related renovation costs, such as new carpet and paint. The higher budget in FY 2015-2016 and FY 2016-2017 is for the implementation of a replacement plan for the District Headquarters' 13 central air conditioning/heating units.

## Program and Activity Allocations

### **Budget Variances**

The FY 2016-2017 Tentative Budget includes an increase of 0.8 percent in Salaries and Benefits due to minimal adjustments in personnel costs.

### **Major Budget Items**

Operating Expenses make up \$220,783 or 58.6 percent of the \$377,021 budgeted for this activity. Maintenance and repair costs are the main expenses charged to this category followed by utilities, building insurance, and the phone system. Salaries and Benefits of \$118,693 provide for two full-time positions that handle repairs, maintenance, and management of facilities, grounds, and fleet at District Headquarters and field offices.

# Program and Activity Allocations

## Fleet Services (Activity 3.6)

Fleet Services is associated with the on-road vehicles owned by the District and provided for staff use. All costs of the fleet, including repair, maintenance, tires, and fuel, are paid from this category.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 3.6 - Fleet Services

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Operating Expenses	\$ 30,250	\$ 47,451	\$ 35,696	\$ 47,443	\$ 32,441	\$ (15,002)	-31.6%
Operating Capital Outlay	\$ -	\$ 34,887	\$ -	\$ -	\$ 25,000	\$ 25,000	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 30,250</b>	<b>\$ 82,338</b>	<b>\$ 35,696</b>	<b>\$ 47,443</b>	<b>\$ 57,441</b>	<b>\$ 9,998</b>	<b>21.1%</b>

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ -	\$ -	\$ -
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ -	\$ -	\$ -
Operating Expenses	\$ 32,391	\$ 50	\$ 32,441
Operating Capital Outlay	\$ -	\$ 25,000	\$ 25,000
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 32,391</b>	<b>\$ 25,050</b>	<b>\$ 57,441</b>

## Changes and Trends

Fleet expenses have been consistently steady for the last several years with the exception of nonrecurring Operating Capital Outlay increases. In FY 2013-2014, the District purchased a new sports utility vehicle and in FY 2016-2017, the District plans to replace a truck. Both are pool vehicles available for Districtwide use. The decrease in Operating Expenses for FY 2016-2017 is due to the transfer of the vehicle insurance budget to other divisions so charges are properly reflected in the divisions using the vehicles. This decrease may diminish over time as more repairs may be necessary as the District's 10 pool vehicles' age and mileage increase.

## Program and Activity Allocations

### **Budget Variances**

The decrease in Operating Expenses for FY 2016-2017 is due to the transfer of the vehicle insurance budget to other divisions so charges are reflected in the divisions using the vehicles. The increase in Operating Capital Outlay of \$25,000 is to replace one of the District's pool vehicles, a 12-year old truck with more than 150,000 miles.

### **Major Budget Items**

With the exception of the occasional vehicle purchase, Fleet Services consists of the Operating Expenses budget (\$32,441) for maintenance and repair, global positioning management system coverage, and fuel costs.

# Program and Activity Allocations

## Technology and Information Services (Activity 3.7)

This activity includes items associated with technology and information services. Costs include communications; software; computer supplies; computer equipment and other information processing equipment; and Salaries and Benefits associated with database modifications and upgrades.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 3.7 - Technology and Information Services

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 12,135	\$ 4,512	\$ 121,309	\$ 147,672	\$ 163,301	\$ 15,629	10.6%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ 19,994	\$ 128,887	\$ 125,522	\$ 114,546	\$ 56,560	\$ (57,986)	-50.6%
Operating Expenses	\$ 1,699	\$ 104,412	\$ 110,468	\$ 158,795	\$ 157,795	\$ (1,000)	-0.6%
Operating Capital Outlay	\$ -	\$ 42,130	\$ 56,093	\$ 65,440	\$ 43,961	\$ (21,479)	-32.8%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 33,828</b>	<b>\$ 279,941</b>	<b>\$ 413,392</b>	<b>\$ 486,453</b>	<b>\$ 421,617</b>	<b>\$ (64,836)</b>	<b>-13.3%</b>

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ 406,432	\$ 50,779	\$ -	\$ -	\$ -	\$ -	\$ 457,211

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 163,301	\$ -	\$ 163,301
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 26,560	\$ 30,000	\$ 56,560
Operating Expenses	\$ 147,595	\$ 10,200	\$ 157,795
Operating Capital Outlay	\$ 35,961	\$ 8,000	\$ 43,961
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 373,417</b>	<b>\$ 48,200</b>	<b>\$ 421,617</b>

## Changes and Trends

Starting in FY 2014-2015, the IT budget was distributed across program areas to share in the cost of recurring IT-related expenses, e.g., licensing, software maintenance, and IT staff time. After a couple of years of major IT investments, the focus is changing to primarily be in a maintenance and support mode and the District will use and maintain this technology to provide solutions that meet the business needs of the organization.

## Program and Activity Allocations

Unique to this program is a multi-year project to develop and support a land management database. The development of this database is vital to the efficient and effective management of District lands, especially to help determine the long-term growth and yield of pine and accessible mixed bottomland hardwood timber resources, which provide revenue generation that helps fund the District's land management program.

Beginning in FY 2015-2016 and continuing into FY 2016-2017, the District plans to upgrade to a Forest Information Dashboard system. Under the new system, land management database information will be uploaded daily for easier data access and storage and the system will provide enhanced web-based reporting, analytics, and mapping capabilities.

### **Budget Variances**

The overall decrease from FY 2015-2016 to FY 2016-2017 of 13.3 percent is due to the completion of inventories of all pine timber resources on District lands which equates to less IT assistance, costly upgrades, development, and replacements. Salaries and Benefits increase by 10.6 percent as part of the effort to evaluate and consider the implementation of a pine harvest allocation program.

### **Major Budget Items**

Major budget items are Salaries and Benefits (\$163,301) for IT staff time and Operating Expenses (\$157,795) for online data services, software, and server maintenance costs.

# Program and Activity Allocations

## Regulation (Program 4.0)

This program includes water use permitting; water well permitting; water well contractor licensing; environmental resource and surface water management permitting; permit administration, compliance and enforcement; and any delegated regulatory program.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### PROGRAM BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 4.0 Regulation

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 2,273,321	\$ 2,248,676	\$ 2,459,403	\$ 2,648,940	\$ 2,651,425	\$ 2,485	0.1%
Other Personal Services	\$ 77,691	\$ 193,620	\$ 208,088	\$ 263,700	\$ 256,453	\$ (7,247)	-2.7%
Contracted Services	\$ 159,240	\$ 161,087	\$ 240,998	\$ 240,053	\$ 186,121	\$ (53,932)	-22.5%
Operating Expenses	\$ 451,365	\$ 572,794	\$ 468,386	\$ 636,545	\$ 653,511	\$ 16,966	2.7%
Operating Capital Outlay	\$ -	\$ 68,341	\$ 94,399	\$ 92,892	\$ 126,922	\$ 34,030	36.6%
Fixed Capital Outlay	\$ 7,138	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	<b>\$ 2,968,755</b>	<b>\$ 3,244,518</b>	<b>\$ 3,471,274</b>	<b>\$ 3,882,130</b>	<b>\$ 3,874,432</b>	<b>\$ (7,698)</b>	<b>-0.2%</b>

#### SOURCE OF FUNDS

Fiscal Year 2016-17

	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Salaries and Benefits	\$ 1,341,383	\$ -	\$ -	\$ -	\$ 1,310,042	\$ -	\$ 2,651,425
Other Personal Services	\$ 50,188	\$ -	\$ -	\$ -	\$ 206,265	\$ -	\$ 256,453
Contracted Services	\$ 181,121	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ 186,121
Operating Expenses	\$ 301,553	\$ -	\$ -	\$ -	\$ 351,958	\$ -	\$ 653,511
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ 126,922	\$ -	\$ 126,922
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 2,271,748</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,236,492</b>	<b>\$ -</b>	<b>\$ 4,508,240</b>

#### RATE, OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Workforce	Rate (Salary without benefits)	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	32.0	\$ 1,820,684	\$ 2,628,595	\$ 22,830	\$ 2,651,425
Other Personal Services	5.0	\$ 194,907	\$ 256,453	\$ -	\$ 256,453
Contracted Services	-	\$ -	\$ 186,121	\$ -	\$ 186,121
Operating Expenses			\$ 653,511	\$ -	\$ 653,511
Operating Capital Outlay			\$ 74,922	\$ 52,000	\$ 126,922
Fixed Capital Outlay			\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)			\$ -	\$ -	\$ -
Debt			\$ -	\$ -	\$ -
Reserves - Emergency Response			\$ -	\$ -	\$ -
<b>TOTAL</b>			<b>\$ 3,799,602</b>	<b>\$ 74,830</b>	<b>\$ 3,874,432</b>

#### WORKFORCE

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

WORKFORCE CATEGORY	Fiscal Year					(Amended-- Tentative) 2015-2016 to 2016-2017	
	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	Difference	% Change
Authorized Positions	36.0	33.0	32.0	32.0	32.0	0.0	0.0%
Contingent Worker	0.0	0.0	0.0	0.0	0.0	0.0	
Other Personal Services	3.0	5.0	5.0	5.0	5.0	0.0	0.0%
Intern	0.0	0.0	0.0	0.0	0.0	0.0	
Volunteer	0.0	0.0	0.0	0.0	0.0	0.0	
<b>TOTAL WORKFORCE</b>	<b>39.0</b>	<b>38.0</b>	<b>37.0</b>	<b>37.0</b>	<b>37.0</b>	<b>0.0</b>	<b>0.00%</b>

## Program and Activity Allocations

### **Changes and Trends**

The e-Permitting and e-Regulatory automated database is operational for Water Use Permitting and Environmental Resource and Surface Water Permitting. This enables the District's customers to apply for new permits, check the status of permit applications, and access information about existing permits using the Internet from their home or office. Staff is able to evaluate applications and manage the permitting process in a shared database environment which has greatly increased efficiency. Water Well Construction Permitting is scheduled to be functioning in FY 2016-2017.

### **Budget Variances**

The main variance for this program includes a decrease in Contracted Services (22.5 percent) to align the budget closer to historical actuals. The increase in Operating Capital Outlay (36.6 percent) is due to the planned replacement of two field inspector trucks.

### **Major Budget Items**

The Regulatory Program's major budget categories are Salaries and Benefits (\$2,651,425) and Other Personal Services (\$256,453), which supports three significant functions: Water Use Permitting; Environmental Resource Permitting, including the District's Dam Safety Inspection Program; and Well Construction Permitting. Staff is able to respond to questions from the public, review and grant permit applications, issue recommendations, assist customers in complying with permit conditions, and pursue enforcement if needed. Operating Expenses are another major budget category (\$653,511), which includes the expenses related to the field offices including rent and lease, phones, and utilities.



# Program and Activity Allocations

Northwest Florida Water Management District

## REDUCTIONS - NEW ISSUES

4.0 Regulation

Fiscal Year 2016-17

Tentative Budget - August 1, 2016

FY 2015-16 Budget (Amended)		37.00	\$	3,882,130
Reductions				
Issue	Description	Issue Amount	Workforce	Category Subtotal
Salaries and Benefits				45,769
1	Removal of excess budget, employee benefit selection adjustments, and reallocation of hours across projects	45,769		
Other Personal Services				7,247
2	Removal of excess budget	7,247		
Contracted Services				63,465
3	E-permitting payment portal expenses	63,465		
Operating Expenses				4,582
4	Reprioritization of existing IT budget across programs	3,441		
5	Reallocation of Ethernet expenses across all IT projects	1,141		
Operating Capital Outlay				17,970
6	Reprioritization of existing IT budget across programs	17,970		
Fixed Capital Outlay				-
Interagency Expenditures (Cooperative Funding)				-
Debt				-
Reserves				-
<b>TOTAL REDUCTIONS</b>			0.00	139,033
New Issues				
Issue	Description	Issue Amount	Workforce	Category Subtotal
Salaries and Benefits				48,254
1	Salary, tax, and benefit adjustments for Regulatory Services Section	44,231		
2	Salary, tax, and benefit adjustments for IT Section	4,023		
Other Personal Services				-
Contracted Services				9,533
3	Reprioritization of existing IT budget across programs	6,851		
4	Legal counsel for review of contracts and agreements for IT initiatives	1,682		
5	Align legal counsel expense with actual expenditures	1,000		
Operating Expenses				21,548
6	Bandwidth increase for Headquarters and field offices, connectivity to St. Johns River Water Management District, and repair and maintenance for software purchased in FY 2015-2016	12,537		
7	Reprioritization of existing IT budget across programs	6,475		
8	Redistribution of postage allocation from Division of Administration to Regulatory Services and addition of copier lease budget	2,536		
Operating Capital Outlay				52,000
9	Replacement of two trucks for well construction inspectors	52,000		
Fixed Capital Outlay				-
Interagency Expenditures (Cooperative Funding)				-
Debt				-
Reserves				-
<b>TOTAL NEW ISSUES</b>			0.00	131,335
<b>4.0 Regulation</b>				
<b>Total Workforce and Tentative Budget for FY 2016-17</b>			<b>37.00</b>	<b>\$ 3,874,432</b>

# Program and Activity Allocations

## Consumptive Use Permitting (Activity 4.1)

Consumptive Use Permitting includes the review, issuance, renewal, and enforcement of water use permits. The terms Consumptive Use Permitting (CUP) and Water Use Permitting (WUP) are used interchangeably throughout the document.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 4.1 - Consumptive Use Permitting

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 470,119	\$ 532,811	\$ 567,402	\$ 587,913	\$ 542,947	\$ (44,966)	-7.6%
Other Personal Services	\$ 26,541	\$ 5,128	\$ 5,732	\$ 24,005	\$ 25,722	\$ 1,717	7.2%
Contracted Services	\$ 58,251	\$ 1,016	\$ -	\$ 2,500	\$ 2,500	\$ -	0.0%
Operating Expenses	\$ 20,039	\$ 11,163	\$ 9,701	\$ 15,230	\$ 17,835	\$ 2,605	17.1%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	\$ 574,950	\$ 550,118	\$ 582,835	\$ 629,648	\$ 589,004	\$ (40,644)	-6.5%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ 712,953	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 712,953

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 535,337	\$ 7,610	\$ 542,947
Other Personal Services	\$ 25,722	\$ -	\$ 25,722
Contracted Services	\$ 2,500	\$ -	\$ 2,500
Operating Expenses	\$ 17,835	\$ -	\$ 17,835
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 581,394	\$ 7,610	\$ 589,004

### Changes and Trends

The District continues to work with DEP to increase regulatory consistency in the WUP program. WUP has acquired an e-Permitting capability which has improved response time and overall staff productivity.

## Program and Activity Allocations

### **Budget Variances**

For FY 2016-2017, the Tentative Budget decreases by 6.5 percent from FY 2015-2016. The 7.6 percent decrease in Salaries and Benefits is due to reallocation of staff time within the Division and salary adjustments. Operating Expenses increase by 17.1 percent due to expenses associated with permit ads and general postage fees. The latter historically has been funded in Program 6.0, but has been distributed across programs to more accurately reflect expenses in the program from which they are expended.

### **Major Budget Items**

Salaries and Benefits (\$542,947) and Other Personal Services (\$25,722) make up the majority of this activity's expenses, providing staff to answer questions from the public, review applications, issue recommendations, and enforce permit conditions.

# Program and Activity Allocations

## Water Well Construction Permitting and Contractor Licensing (Activity 4.2)

The Water Well Program includes the review, issuance, and enforcement of water well permits and the regulation of contractor licensing.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 4.2 - Water Well Construction Permitting and Contractor Licensing

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 576,046	\$ 601,336	\$ 652,186	\$ 713,428	\$ 724,300	\$ 10,872	1.5%
Other Personal Services	\$ 11,798	\$ 17,996	\$ 7,577	\$ 24,005	\$ 24,466	\$ 461	1.9%
Contracted Services	\$ 15,486	\$ 9,625	\$ 2,750	\$ 62,500	\$ 62,500	\$ -	0.0%
Operating Expenses	\$ 96,721	\$ 8,820	\$ 7,765	\$ 13,030	\$ 14,129	\$ 1,099	8.4%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ 1,735	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 701,786	\$ 637,777	\$ 670,278	\$ 812,963	\$ 825,395	\$ 12,432	1.5%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ 779,349	\$ -	\$ -	\$ -	\$ 209,249	\$ -	\$ 988,598

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 716,690	\$ 7,610	\$ 724,300
Other Personal Services	\$ 24,466	\$ -	\$ 24,466
Contracted Services	\$ 62,500	\$ -	\$ 62,500
Operating Expenses	\$ 14,129	\$ -	\$ 14,129
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 817,785	\$ 7,610	\$ 825,395

#### Changes and Trends

Water Well Construction continues its effort to improve customer service by developing an e-Permitting well construction and contractor licensing system with the SJRWMD and SRWMD.

## Program and Activity Allocations

### **Budget Variances**

For FY 2016-2017, the Tentative Budget increases by 1.5 percent over FY 2015-2016. An increase of 1.5 percent in Salaries and Benefits is due to the reallocation of time across the program. An increase of 1.9 percent in Other Personal Services is due to benefit adjustments. The increase of 8.4 percent in Operating Expenses is due to the general postage budget being transferred from Program 6.0 and distributed across programs to more accurately reflect expenses in the program from which they are expended.

### **Major Budget Items**

Salaries and Benefits (\$724,300) and Other Personal Services (\$24,466) make up the majority of this activity's expenses, providing staff to answer questions from the public, review applications, issue recommendations, and enforce permit conditions.

# Program and Activity Allocations

## Environmental Resource and Surface Water Permitting (Activity 4.3)

The District implements the permitting, compliance monitoring, and enforcement activities of surface water regulation programs, including: Environmental Resource Permitting; Regulation of Agricultural and Forestry Surface Water Management Projects; Works of the District; and Dam Safety.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 4.3 - Environmental Resource and Surface Water Permitting

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 1,206,522	\$ 1,102,512	\$ 1,033,997	\$ 1,117,686	\$ 1,150,242	\$ 32,556	2.9%
Other Personal Services	\$ 39,019	\$ 170,496	\$ 194,779	\$ 215,690	\$ 206,265	\$ (9,425)	-4.4%
Contracted Services	\$ 85,503	\$ 2,686	\$ 4,754	\$ 68,465	\$ 5,000	\$ (63,465)	-92.7%
Operating Expenses	\$ 329,267	\$ 18,979	\$ 17,123	\$ 30,299	\$ 27,060	\$ (3,239)	-10.7%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ 5,403	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 1,665,714	\$ 1,294,673	\$ 1,250,653	\$ 1,432,140	\$ 1,388,567	\$ (43,573)	-3.0%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ 159,800	\$ -	\$ -	\$ -	\$ 1,524,434	\$ -	\$ 1,684,234

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 1,142,632	\$ 7,610	\$ 1,150,242
Other Personal Services	\$ 206,265	\$ -	\$ 206,265
Contracted Services	\$ 5,000	\$ -	\$ 5,000
Operating Expenses	\$ 27,060	\$ -	\$ 27,060
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 1,380,957	\$ 7,610	\$ 1,388,567

#### Changes and Trends

Environmental Resource Permitting (ERP) continues to decrease permitting time for applicants. The implementation of the new database system should enable process improvement and streamlining to continue.

## Program and Activity Allocations

### **Budget Variances**

For FY 2016-2017, the Tentative Budget decreases by 3.0 percent from FY 2015-2016. Salaries and Benefits increase 2.9 percent due to reallocation of staff time across this program. Other Personal Services decrease by 4.4 percent due to the removal of excess budget. Decreases in Contracted Services (92.7 percent) and Operating Expenses (10.7 percent) are due to aligning budget closer to actual expenditures.

### **Major Budget Items**

Salaries and Benefits (\$1,150,242) and Other Personal Services (\$206,265) make up the majority of this activity's expenses, providing staff to answer questions from the public, review applications, issue recommendations, inspect proposed stormwater construction in the field, and enforce permit conditions.

# Program and Activity Allocations

## Other Regulatory and Enforcement Activities (Activity 4.4)

This activity includes other regulatory service activities not associated with a specific permit and support for the regulatory activities. Costs include legal counsel; administrative hearings; office space rentals and associated costs; equipment rental; vehicle fuel and maintenance; and telecommunications expenses related to the District's regulatory functions.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 4.4 - Other Regulatory and Enforcement Activities

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 15,924	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Personal Services	\$ 333	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ -	\$ 96,312	\$ 77,803	\$ 62,000	\$ 63,000	\$ 1,000	1.6%
Operating Expenses	\$ 15	\$ 245,925	\$ 238,633	\$ 275,718	\$ 277,789	\$ 2,071	0.8%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ 52,000	\$ 52,000	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 16,272	\$ 342,237	\$ 316,436	\$ 337,718	\$ 392,789	\$ 55,071	16.3%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ 155,643	\$ -	\$ -	\$ -	\$ 237,146	\$ -	\$ 392,789

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ -	\$ -	\$ -
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 63,000	\$ -	\$ 63,000
Operating Expenses	\$ 277,789	\$ -	\$ 277,789
Operating Capital Outlay	\$ -	\$ 52,000	\$ 52,000
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 340,789	\$ 52,000	\$ 392,789

### Changes and Trends

Budget was first approved for this activity in FY 2012-2013, even though general program operational expenses not associated with a specific permit activity had been charged to the activity. Over the last several years, the alignment of budget to actual expenditures has improved such that there is more consistency in the figures.



## Program and Activity Allocations

### **Budget Variances**

The FY 2016-2017 Tentative Budget increases by 16.3 percent over FY 2015-2016 as a result of transitioning to leased copy machines, increase in legal expenses, and the purchase of two new inspector trucks. Contracted Services increase 1.6 percent from aligning legal expenses closer to actuals. Operating Expenses increase by 0.8 percent due to copy machine leases, auto insurance, and the alignment of utilities closer to actuals. The \$52,000 increase in Operating Capital Outlay is due to the replacement of two high-mileage Well Construction Inspector trucks.

### **Major Budget Items**

The major budget item for this activity is Operating Expenses (\$277,789). The largest costs are for the Crestview and Carr field offices' lease payments and fuel for field inspectors to perform customer assistance and compliance site visits.

# Program and Activity Allocations

## Technology and Information Services (Activity 4.5)

This activity includes items associated with technology and information services. Costs include communications; software; computer supplies; computer equipment and other information processing equipment; and Salaries and Benefits associated with database modifications and upgrades.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 4.5 - Technology and Information Services

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 4,710	\$ 12,017	\$ 205,818	\$ 229,913	\$ 233,936	\$ 4,023	1.7%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Contracted Services	\$ -	\$ 51,448	\$ 155,691	\$ 44,588	\$ 53,121	\$ 8,533	19.1%
Operating Expenses	\$ 5,323	\$ 287,907	\$ 195,164	\$ 302,268	\$ 316,698	\$ 14,430	4.8%
Operating Capital Outlay	\$ -	\$ 68,341	\$ 94,399	\$ 92,892	\$ 74,922	\$ (17,970)	-19.3%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	\$ 10,033	\$ 419,713	\$ 651,072	\$ 669,661	\$ 678,677	\$ 9,016	1.3%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ 464,003	\$ -	\$ -	\$ -	\$ 265,663	\$ -	\$ 729,666

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 233,936	\$ -	\$ 233,936
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 53,121	\$ -	\$ 53,121
Operating Expenses	\$ 316,698	\$ -	\$ 316,698
Operating Capital Outlay	\$ 74,922	\$ -	\$ 74,922
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 678,677	\$ -	\$ 678,677

### Changes and Trends

Starting in FY 2014-2015, the IT budget was distributed across program areas to share in the cost of recurring IT-related expenses, e.g., licensing, software maintenance, and IT staff time. After a couple of years of major IT investments, the focus is changing to primarily be in a maintenance and support mode. The District will use and maintain this technology to provide solutions that meet the business needs of the organization.

## Program and Activity Allocations

### **Budget Variances**

The reductions proposed in FY 2016-2017 for Operating Capital Outlay of 19.3 percent reflect the nonrecurring nature of hardware and software purchases; the focus has transitioned to maintenance and less costly upgrades, development, and replacements. An increase of 19.1 percent in Contracted Services is attributed to permitting database support and maintenance needs.

### **Major Budget Items**

Operating Expenses (\$316,698) and Salaries and Benefits (\$233,936) make up the majority of this activity's budget. These items address staff time to support the Regulatory Program's IT needs, online data services and software and server maintenance costs, as well as annual replacement of desk-tops, wireless devices, and monitors.

# Program and Activity Allocations

## Outreach (Program 5.0)

This program includes environmental education activities such as water conservation campaigns and water resource education; public information activities; lobbying activities relating to local, regional, state, and federal governmental affairs; and all public relations activities, including related public service announcements and media events.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### PROGRAM BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 5.0 Outreach

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 116,199	\$ 125,654	\$ 140,590	\$ 154,630	\$ 154,140	\$ (490)	-0.3%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Contracted Services	\$ 2,880	\$ 3,727	\$ 9,235	\$ 10,000	\$ 4,775	\$ (5,225)	-52.3%
Operating Expenses	\$ 2,012	\$ 6,569	\$ 4,478	\$ 15,694	\$ 19,300	\$ 3,606	23.0%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	<b>\$ 121,091</b>	<b>\$ 135,950</b>	<b>\$ 154,303</b>	<b>\$ 180,324</b>	<b>\$ 178,215</b>	<b>\$ (2,109)</b>	<b>-1.2%</b>

#### SOURCE OF FUNDS

Fiscal Year 2016-17

	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Salaries and Benefits	\$ 154,140	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 154,140
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contracted Services	\$ 4,775	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,775
Operating Expenses	\$ 19,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,300
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 211,812</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 211,812</b>

#### RATE, OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Workforce	Rate (Salary without benefits)	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	2.0	\$ 104,501	\$ 154,140	\$ -	\$ 154,140
Other Personal Services	0.0	\$ -	\$ -	\$ -	\$ -
Contracted Services	-	\$ -	\$ 4,775	\$ -	\$ 4,775
Operating Expenses			\$ 19,300	\$ -	\$ 19,300
Operating Capital Outlay			\$ -	\$ -	\$ -
Fixed Capital Outlay			\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)			\$ -	\$ -	\$ -
Debt			\$ -	\$ -	\$ -
Reserves - Emergency Response			\$ -	\$ -	\$ -
<b>TOTAL</b>			<b>\$ 178,215</b>	<b>\$ -</b>	<b>\$ 178,215</b>

#### WORKFORCE

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

WORKFORCE CATEGORY	Fiscal Year					(Amended--Tentative) 2015-2016 to 2016-2017	
	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	Difference	% Change
Authorized Positions	2.0	2.0	2.0	2.0	2.0	0.0	0.0%
Contingent Worker	0.0	0.0	0.0	0.0	0.0	0.0	
Other Personal Services	0.0	0.0	0.0	0.0	0.0	0.0	
Intern	0.0	0.0	0.0	0.0	0.0	0.0	
Volunteer	0.0	0.0	0.0	0.0	0.0	0.0	
<b>TOTAL WORKFORCE</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>	<b>0.0%</b>

## Program and Activity Allocations

### **Changes and Trends**

Outreach, Program 5.0, has the smallest budget across the 6 programs. Key changes over the years include: (1) an increase in Salaries and Benefits budget in FY 2015-2016 due to hiring a more experienced Communications Specialist; (2) an increase in Contracted Services in FY 2014-2015 due to new subscription costs to a governmental research and legislative monitoring website; and (3) an increase in Operating Expenses in FY 2015-2016 that mainly reflects available budget set aside for printing and copying. In prior years, the District had a large inventory of posters and brochures that were printed for water conservation and water resource educational events. As this inventory declines, more will be produced with this budget.

### **Budget Variances**

The changes in FY 2016-2017 are either from eliminating unnecessary budget or from transferring budget between expense categories to record purchases being made from the appropriate category.

### **Major Budget Items**

Salaries and Benefits (\$154,140) is the major budget category in this program that funds two employees, a Communications Director and Communications Specialist, who work full-time handling public information activities for the District.

Program and Activity Allocations  
Northwest Florida Water Management District  
**REDUCTIONS - NEW ISSUES**  
5.0 Outreach  
Fiscal Year 2016-17  
Tentative Budget - August 1, 2016

FY 2015-16 Budget (Amended)		2.00	\$	180,324
<b>Reductions</b>				
Issue	Description	Issue Amount	Workforce	Category Subtotal
Salaries and Benefits				3,942
1	Removal of excess budget	3,942		
Other Personal Services				-
Contracted Services				5,225
2	Transfer Lobby Tools expense from Contracted Services to Operating Expenses category	5,225		
Operating Expenses				1,619
3	Travel and supplies	1,619		
Operating Capital Outlay				-
Fixed Capital Outlay				-
Interagency Expenditures (Cooperative Funding)				-
Debt				-
Reserves				-
<b>TOTAL REDUCTIONS</b>			0.00	10,786
<b>New Issues</b>				
Issue	Description	Issue Amount	Workforce	Category Subtotal
Salaries and Benefits				3,452
1	Benefit rate adjustments	3,452		
Other Personal Services				-
Contracted Services				-
Operating Expenses				5,225
2	Transfer Lobby Tools expense to Operating Expenses from Contracted Services category	5,225		
Operating Capital Outlay				-
Fixed Capital Outlay				-
Interagency Expenditures (Cooperative Funding)				-
Debt				-
Reserves				-
<b>TOTAL NEW ISSUES</b>			0.00	8,677
<b>5.0 Outreach</b>				
<b>Total Workforce and Tentative Budget for FY 2016-17</b>			2.00	\$ 178,215

# Program and Activity Allocations

## Public Information (Activity 5.2)

The District's public information programs are designed to assist and inform local governments, other agencies and the general public about regional water issues. The primary goal is to enhance public awareness, understanding, and participation in comprehensive water resource management. This activity includes a general public awareness program for the SWIM program; preparation, printing, and distribution of brochures, booklets, and materials on the District's water conservation and protection programs; and public noticing of water management district decision-making, Governing Board meetings, and budgetary information.

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

### 5.2 - Public Information

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 116,199	\$ 125,654	\$ 140,590	\$ 154,630	\$ 154,140	\$ (490)	-0.3%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Operating Expenses	\$ 1,767	\$ 6,444	\$ 4,328	\$ 15,419	\$ 13,800	\$ (1,619)	-10.5%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 117,966	\$ 132,098	\$ 144,918	\$ 170,049	\$ 167,940	\$ (2,109)	-1.2%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ 201,537	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 201,537

### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 154,140	\$ -	\$ 154,140
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ -	\$ -	\$ -
Operating Expenses	\$ 13,800	\$ -	\$ 13,800
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 167,940	\$ -	\$ 167,940

## Program and Activity Allocations

### **Changes and Trends**

This activity consists of budget for only personnel and operating expenses. Operating Expenses increased in FY 2013-2014 to cover an employee's tuition reimbursement payments, the purchase of folding chairs for outdoor events, and a subscription to a newsfeed for press articles of interest to the District. The Salaries and Benefits category increased in FY 2015-2016 due to hiring a more experienced Communications Specialist and benefit selection changes. Actual costs for the Operating Expenses category fluctuate due to travel. The increase in Operating Expenses showing between FY 2014-2015 (actual expenses) and FY 2015-2016 (budget) is attributable to budget set aside for the potential need for printing and copying media-related documents for public education and information events.

### **Budget Variances**

Personnel costs decrease slightly (0.3 percent) and Operating Expenses are reduced by 10.5 percent to better align with historical spending patterns.

### **Major Budget Items**

Salaries and Benefits (\$154,140) is the major budget category that funds two employees, a Communications Director and Communications Specialist, who work full-time handling public information activities for the District.



# Program and Activity Allocations

## Lobbying/Legislative Affairs/Cabinet Affairs (Activity 5.4)

This activity includes costs associated with staff coverage of Florida's legislative sessions, coordination with local legislative offices and the Department of Environmental Protection, interaction with delegation members and other water management districts, and the monitoring of state and federal legislative and congressional activities.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 5.4 - Lobbying / Legislative Affairs / Cabinet Affairs

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ 2,880	\$ 3,727	\$ 9,235	\$ 10,000	\$ 4,775	\$ (5,225)	-52.3%
Operating Expenses	\$ 245	\$ 125	\$ 150	\$ 275	\$ 5,500	\$ 5,225	1900.0%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 3,125	\$ 3,852	\$ 9,385	\$ 10,275	\$ 10,275	\$ -	0.0%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	Fiscal Year 2016-17	\$ 10,275	\$ -	\$ -	\$ -	\$ -	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ -	\$ -	\$ -
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 4,775	\$ -	\$ 4,775
Operating Expenses	\$ 5,500	\$ -	\$ 5,500
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 10,275	\$ -	\$ 10,275

### Changes and Trends

The District works in cooperation with the Florida Legislature, Executive Office of the Governor, and other state agencies to serve Floridians and protect the area's water and natural resources. The budget increase in FY 2014-2015 is attributable to recurring access costs to a governmental research and legislative monitoring website.

## Program and Activity Allocations

### **Budget Variances**

No change is being proposed in the FY 2016-2017 Tentative Budget from the FY 2015-2016 Current-Amended Budget other than moving budget to the appropriate spending category.

### **Major Budget Items**

This activity consists of Contracted Services (\$4,775) to contribute to the cost of congressional resource consulting services and Operating Expenses (\$5,500) to access a governmental research and legislative monitoring website.

# Program and Activity Allocations

## District Management and Administration (Program 6.0)

This program includes all Governing Board support; executive support; management information systems; general counsel; ombudsman; human resources; finance, audit and budget; risk management; and administrative services.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### PROGRAM BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 6.0 District Management and Administration

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 1,417,608	\$ 1,771,153	\$ 1,440,651	\$ 1,496,048	\$ 1,483,383	\$ (12,665)	-0.8%
Other Personal Services	\$ 237	\$ -	\$ -	\$ 12,807	\$ 13,090	\$ 283	2.2%
Contracted Services	\$ 106,794	\$ 239,490	\$ 193,341	\$ 156,864	\$ 165,007	\$ 8,143	5.2%
Operating Expenses	\$ 370,290	\$ 294,456	\$ 245,247	\$ 311,414	\$ 302,951	\$ (8,463)	-2.7%
Operating Capital Outlay	\$ 5,475	\$ 104,267	\$ 56,276	\$ 60,349	\$ 47,772	\$ (12,577)	-20.8%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	<b>\$ 1,900,404</b>	<b>\$ 2,409,366</b>	<b>\$ 1,935,515</b>	<b>\$ 2,037,482</b>	<b>\$ 2,012,203</b>	<b>\$ (25,279)</b>	<b>-1.2%</b>

#### SOURCE OF FUNDS

Fiscal Year 2016-17

	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Salaries and Benefits	\$ 651,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 651,720
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contracted Services	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,000
Operating Expenses	\$ 28,793	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,793
Operating Capital Outlay	\$ 47,772	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,772
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 886,298</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 886,298</b>

#### RATE, OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Workforce	Rate (Salary without benefits)	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	23.0	\$ 1,018,963	\$ 1,483,383	\$ -	\$ 1,483,383
Other Personal Services	0.5	\$ 12,140	\$ 13,090	\$ -	\$ 13,090
Contracted Services	-	\$ -	\$ 165,007	\$ -	\$ 165,007
Operating Expenses			\$ 302,951	\$ -	\$ 302,951
Operating Capital Outlay			\$ 47,772	\$ -	\$ 47,772
Fixed Capital Outlay			\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)			\$ -	\$ -	\$ -
Debt			\$ -	\$ -	\$ -
Reserves - Emergency Response			\$ -	\$ -	\$ -
<b>TOTAL</b>			<b>\$ 2,012,203</b>	<b>\$ -</b>	<b>\$ 2,012,203</b>

#### WORKFORCE

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

WORKFORCE CATEGORY	Fiscal Year					(Amended--Tentative) 2015-2016 to 2016-2017	
	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	Difference	% Change
Authorized Positions	22.0	22.0	23.0	23.0	23.0	0.0	0.0%
Contingent Worker	0.0	0.0	0.0	0.0	0.0	0.0	
Other Personal Services	0.0	0.5	0.5	0.5	0.5	0.0	0.0%
Intern	0.0	0.0	0.0	0.0	0.0	0.0	
Volunteer	0.0	0.0	0.0	0.0	0.0	0.0	
<b>TOTAL WORKFORCE</b>	<b>22.0</b>	<b>22.5</b>	<b>23.5</b>	<b>23.5</b>	<b>23.5</b>	<b>0.0</b>	<b>0.00%</b>

## Program and Activity Allocations

### **Changes and Trends**

Since FY 2011-2012, the EOG, Legislature, and DEP have coordinated with the five water management districts to gain consistencies in numerous functional areas, including equipment replacement cycles, employee benefits, and financial and budget reporting. Costs previously paid from this program have been reallocated across all programs to better reflect the full cost of providing services and to align costs with the appropriate revenue sources. The District started spending funds from the newly created Technology activities in each program area in FY 2012-2013, to begin capturing the costs associated with each program. The increase in FY 2013-2014 in Operating Capital Outlay was specifically for building up the District's IT infrastructure with better server and computer hardware. Starting in FY 2014-2015, the IT budget was distributed across program areas to share in the cost of recurring IT-related expenses, e.g., licensing, software maintenance, and IT staff time. After a couple of years of major IT investments, the focus is changing to primarily be in a maintenance and support mode. The District will use and maintain this technology to provide solutions that meet the business needs of the organization.

Salaries and Benefits have fluctuated throughout the years. The increase in FY 2013-2014 was due to the legislatively authorized merit increases and bonuses for that fiscal year. The District budgeted an amount that reflected the authorized increases in the FY 2013-2014 General Appropriations Act (GAA). The District decided that in lieu of permanent increases plus bonuses, the funding would be set aside only for nonrecurring bonuses on an annual basis. The bonus allocation is calculated by division, based on the FY 2013-2014 GAA, whereby an annual salary of \$40,000 or less generates \$1,400 toward the bonus allocation and an annual salary greater than \$40,000 generates \$1,000. Allocations reside in each division's budget. The decrease in FY 2014-2015 was from more IT staff time being charged to other division's projects than budgeted in Program 6.0. The increase in FY 2015-2016 is mainly due to the transfer of a position to Accounting and Finance from Regulatory Services to address workload needs.

Contracted Services increased in FY 2013-2014 from the implementation of major upgrades in technology, such as District website improvements, addition of SharePoint, and the recreational site reservation system. Expenses declined as the related start-up costs were expended.

The combined budgets for Program 5.0, Outreach (\$178,215) and Program 6.0, District Management and Administration (\$2,012,203) represent 3.5 percent of the total budget proposed for FY 2016-2017.

### **Budget Variances**

The total budget decrease for Program 6.0 of \$25,279 or 1.2 percent is due to a reduction in Operating Capital Outlay for computer hardware and the removal of excess personnel budget from the prior year.

## Program and Activity Allocations

### **Major Budget Items**

Salaries and Benefits (\$1,483,383) make up nearly three-fourths of this program's budget, funding 23.5 full-time-equivalent positions (authorized and OPS) which include executive, financial, human resources, IT, and other administrative support for the District. The remaining budget of \$528,820 mostly consists of \$165,007 for Contracted Services (e.g., legal counsel, audit services) and \$302,951 for Operating Expenses (e.g., liability insurance, training, travel, tax collector fees, online data services, and repair and maintenance of computer servers and software).

Program and Activity Allocations  
Northwest Florida Water Management District  
**REDUCTIONS - NEW ISSUES**  
6.0 District Management and Administration  
Fiscal Year 2016-17  
Tentative Budget - August 1, 2016

FY 2015-16 Budget (Amended)		23.50	\$	2,037,482
Reductions				
Issue	Description	Issue Amount	Workforce	Category Subtotal
Salaries and Benefits				41,657
1	Removal of excess budget in Information Technology Bureau	11,854		
2	Removal of excess budget in Finance and Accounting	8,378		
3	Removal of excess budget from Office of Executive Director	21,425		
Other Personal Services				-
Contracted Services				6,000
4	Removal of nonrecurring budget planned for FY 2015-2016 for other postemployment benefit actuarial analysis	6,000		
Operating Expenses				23,171
5	Reprioritization of existing IT budget across programs	11,300		
6	Distribution of postage budget from Division of Administration to other program areas	7,158		
7	Legal ad placement, office supplies, cell phone plan, and copier costs across Office of Executive Director, Governing Board, Human Resources, and Finance and Accounting	4,713		
Operating Capital Outlay				12,577
8	Reprioritization of existing IT budget across programs	12,577		
Fixed Capital Outlay				-
Interagency Expenditures (Cooperative Funding)				-
Debt				-
Reserves				-
<b>TOTAL REDUCTIONS</b>			0.00	83,405

# Program and Activity Allocations

## Northwest Florida Water Management District

### REDUCTIONS - NEW ISSUES

#### 6.0 District Management and Administration

Fiscal Year 2016-17

Tentative Budget - August 1, 2016

FY 2015-16 Budget (Amended)			23.50	\$	2,037,482
New Issues					
Issue	Description	Issue Amount	Workforce	Category Subtotal	
<b>Salaries and Benefits</b>					28,992
1	Salary, tax, and benefit adjustments for Finance and Accounting	11,738			
2	Salary, tax, and benefit adjustments for Office of the Executive Director	8,213			
3	Salary, tax, and benefit adjustments for Human Resources	6,761			
4	Salary, tax, and benefit adjustments for IT Section	2,280			
<b>Other Personal Services</b>					283
5	Bonus allocation for existing OPS position	283			
<b>Contracted Services</b>					14,143
6	Legal counsel for Governing Board	7,000			
7	Reprioritization of existing IT budget across programs	5,051			
8	Legal counsel for review of contracts and agreements for IT initiatives	1,092			
9	Legal counsel for Human Resources	1,000			
<b>Operating Expenses</b>					14,708
10	Reprioritization of existing IT budget across programs	5,563			
11	Reallocation of Ethernet expenses across all IT projects	3,850			
12	Replacement of fully-depreciated owned copier with a leased copier for Human Resources	1,900			
13	Professional liability insurance	1,802			
14	Redistribution of postage budget from Division of Administration to Office of the Executive Director	1,458			
15	Federal and state-required Human Resource posters and membership to Society of Human Resource Managers	135			
<b>Operating Capital Outlay</b>					-
<b>Fixed Capital Outlay</b>					-
<b>Interagency Expenditures (Cooperative Funding)</b>					-
<b>Debt</b>					-
<b>Reserves</b>					-
<b>TOTAL NEW ISSUES</b>			0.00		58,126
<b>Total Workforce and Tentative Budget for FY 2016-17</b>			23.50	\$	2,012,203

# Program and Activity Allocations

## Administrative and Operations Support (Activity 6.1)

This activity includes executive management, executive support, Governing Board support, ombudsman, general counsel, inspector general, administrative support (general), procurement and contract administration, insurance, finance, accounting, budget, and human resources. In addition, this activity includes administrative and programmatic computer systems support, directs maintenance and replacement of equipment, hardware and software support, and includes the Geographic Information System (GIS) staff and systems support.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 6.1 - Administrative and Operations Support

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ 1,417,608	\$ 1,771,153	\$ 1,440,651	\$ 1,496,048	\$ 1,483,383	\$ (12,665)	-0.8%
Other Personal Services	\$ 237	\$ -	\$ -	\$ 12,807	\$ 13,090	\$ 283	2.2%
Contracted Services	\$ 106,794	\$ 239,490	\$ 193,341	\$ 156,864	\$ 165,007	\$ 8,143	5.2%
Operating Expenses	\$ 319,851	\$ 241,012	\$ 189,273	\$ 251,414	\$ 242,951	\$ (8,463)	-3.4%
Operating Capital Outlay	\$ 5,475	\$ 104,267	\$ 56,276	\$ 60,349	\$ 47,772	\$ (12,577)	-20.8%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 1,849,965</b>	<b>\$ 2,355,922</b>	<b>\$ 1,879,541</b>	<b>\$ 1,977,482</b>	<b>\$ 1,952,203</b>	<b>\$ (25,279)</b>	<b>-1.3%</b>

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2016-17	\$ 886,298	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 886,298

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 1,483,383	\$ -	\$ 1,483,383
Other Personal Services	\$ 13,090	\$ -	\$ 13,090
Contracted Services	\$ 165,007	\$ -	\$ 165,007
Operating Expenses	\$ 242,951	\$ -	\$ 242,951
Operating Capital Outlay	\$ 47,772	\$ -	\$ 47,772
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 1,952,203</b>	<b>\$ -</b>	<b>\$ 1,952,203</b>



## Program and Activity Allocations

### **Changes and Trends**

Since FY 2011-2012, the EOG, Legislature, and DEP have coordinated with the five water management districts to gain consistencies in numerous functional areas, including replacement equipment cycles and financial and budget reporting. To provide more accurate program costs versus administrative costs, the districts agreed to certain allocations or direct charging of costs previously paid from the administrative activities. Prior to FY 2011-2012, the Division of Administration budget included all employee benefits, including the payment of compensated absences for the District; fleet and property insurance; utilities and janitorial costs for Headquarters and field offices; telephone costs; and furniture and equipment purchase and rental. In FY 2011-2012, the employee benefits were distributed to the program areas. Other costs directly related to the program areas have also been transitioned to those budgets.

### **Budget Variances**

The decrease for this activity is primarily due to a reduction in Salaries and Benefits (0.8 percent) from removing excess budget and Operating Capital Outlay (20.8 percent) for fewer planned computer hardware purchases. The remaining variance is a net increase of \$37 consisting of increases for legal counsel, copier lease, and insurance offset by decreases in personnel ad placements, the distribution of postage from this program to others, and the removal of one-time actuary study costs planned for FY 2015-2016.

### **Major Budget Items**

This activity's FY 2016-2017 Tentative Budget is \$1,952,203, of which \$314,386 or 16.1 percent makes up the IT budget for Districtwide support needs. Salaries and Benefits (\$1,483,383) make up 76.0 percent of this activity's budget, funding 23.5 full-time-equivalent positions (authorized and OPS) which include executive, financial, human resources, IT, and other administrative support for the District. The remaining budget of \$468,820 mostly consists of \$165,007 for Contracted Services (e.g., legal counsel, audit services) and \$242,951 for Operating Expenses (e.g., liability insurance, training, travel, online data services, and repair and maintenance of computer servers and software).

## Program and Activity Allocations

### Other – (Tax Collector/Property Appraiser Fees) (Activity 6.4)

This category includes fees charged by the tax collectors and property appraisers of the 16 counties within the District's jurisdiction. These fees are to compensate the counties for their costs associated with the noticing, collection, and remittance of ad valorem tax revenues on behalf of and to the District.

#### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

##### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

TENTATIVE BUDGET - Fiscal Year 2016-2017

#### 6.4 - Other - (Tax Collector / Property Appraiser Fees)

	Fiscal Year 2012-13 (Actual-Audited)	Fiscal Year 2013-14 (Actual-Audited)	Fiscal Year 2014-15 (Actual-Audited)	Fiscal Year 2015-16 (Current-Amended)	Fiscal Year 2016-17 (Tentative)	Difference in \$ (Current -- Tentative)	% of Change (Current -- Tentative)
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Operating Expenses	\$ 50,439	\$ 53,444	\$ 55,974	\$ 60,000	\$ 60,000	\$ -	0.0%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 50,439	\$ 53,444	\$ 55,974	\$ 60,000	\$ 60,000	\$ -	0.0%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	<small>Fiscal Year 2016-17</small>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2016-17

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ -	\$ -	\$ -
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ -	\$ -	\$ -
Operating Expenses	\$ 60,000	\$ -	\$ 60,000
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 60,000	\$ -	\$ 60,000

### Changes and Trends

Fees paid to the property appraisers are based on a percent of their approved budget and the District's share of ad valorem taxes levied. Tax collectors are paid based on the amount of taxes collected. As the property appraisers' budgets and/or the District's share of ad valorem taxes levied continue to increase, so will the budget for this activity.

### Budget Variances

None.

### Major Budget Items

None.

## Program and Activity Allocations

### **B. District Specific Programs**

None.

## Program and Activity Allocations

### **C. Program by Area of Responsibility**

Subparagraph 373.536(5)(e)5, F.S., requires the District to report the total estimated amount in its budget for each area of responsibility (AOR). All programs and activities at the water management districts are categorized by four AORs; water supply, water quality, flood protection, and natural systems.

Expenditures in the four AORs are provided only at the program level. These AOR expenditures are estimates only and do not reflect the overlap between the areas of responsibility. For instance, a land acquisition project can serve more than one purpose (e.g., flood protection/floodplain management and natural systems). Therefore, the AOR expenditures should be viewed only as one indication of whether the District is adequately addressing each area of responsibility.

# Program and Activity Allocations

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT PROGRAMS, ACTIVITIES AND SUBACTIVITIES BY AREA OF RESPONSIBILITY

Fiscal Year 2014-15 (Actual-Audited)

### TENTATIVE BUDGET - Fiscal Year 2016-2017

PROGRAMS, ACTIVITIES AND SUB-ACTIVITIES	Fiscal Year 2014-15 (Actual-Audited)	Water Supply	Water Quality	Flood Protection	Natural Systems
<b>1.0 Water Resources Planning and Monitoring</b>	<b>\$4,588,035</b>	<b>\$972,427</b>	<b>\$1,553,857</b>	<b>\$3,034,301</b>	<b>\$3,183,215</b>
1.1 - District Water Management Planning	1,739,620	X	X	X	X
1.1.1 Water Supply Planning	60,799	X	X		
1.1.2 Minimum Flows and Levels	1,088,967	X	X		X
1.1.3 Other Water Resources Planning	589,854	X	X	X	X
1.2 - Research, Data Collection, Analysis and Monitoring	1,050,953	X	X	X	X
1.3 - Technical Assistance	1,422,274	X	X	X	X
1.4 - Other Water Resources Planning and Monitoring Activities	0				
1.5 - Technology & Information Services	375,188	X	X	X	X
<b>2.0 Acquisition, Restoration and Public Works</b>	<b>\$11,988,570</b>	<b>\$15,962,619</b>	<b>\$10,675,234</b>	<b>\$2,283,028</b>	<b>\$5,663,061</b>
2.1 - Land Acquisition	25,785	X	X	X	X
2.2 - Water Source Development	5,455,243	X	X		X
2.2.1 Water Resource Development Projects	216,120	X	X		X
2.2.2 Water Supply Development Assistance	5,239,123	X			
2.2.3 Other Water Source Development Activities	0				
2.3 - Surface Water Projects	4,997,014		X	X	X
2.4 - Other Cooperative Projects	0				
2.5 - Facilities Construction and Major Renovations	192,107	X	X	X	X
2.6 - Other Acquisition and Restoration Activities	1,136,351	X	X	X	X
2.7 - Technology & Information Service	182,070	X	X	X	X
<b>3.0 Operation and Maintenance of Lands and Works</b>	<b>\$3,241,158</b>	<b>\$524,884</b>	<b>\$1,119,363</b>	<b>\$1,108,145</b>	<b>\$1,108,145</b>
3.1 - Land Management	2,494,351	X	X	X	X
3.2 - Works	832		X		
3.3 - Facilities	296,887	X	X	X	X
3.4 - Invasive Plant Control	0				
3.5 - Other Operation and Maintenance Activities	0				
3.6 - Fleet Services <sup>(2)</sup>	35,696	X	X	X	X
3.7 - Technology & Information Services <sup>(1)</sup>	413,392	X	X	X	X
<b>4.0 Regulation</b>	<b>\$3,471,274</b>	<b>\$1,628,595</b>	<b>\$1,162,090</b>	<b>\$541,040</b>	<b>\$753,562</b>
4.1 - Consumptive Use Permitting	582,835	X	X		X
4.2 - Water Well Construction Permitting and Contractor Licensing	670,278	X	X		X
4.3 - Environmental Resource and Surface Water Permitting	1,250,653	X	X	X	X
4.4 - Other Regulatory and Enforcement Activities	316,436	X	X	X	X
4.4 - Technology & Information Service	651,072	X	X	X	X
<b>5.0 Outreach</b>	<b>\$154,303</b>	<b>\$38,576</b>	<b>\$38,576</b>	<b>\$38,576</b>	<b>\$38,576</b>
5.1 - Water Resource Education	0	X	X	X	X
5.2 - Public Information	144,918	X	X	X	X
5.3 - Public Relations	0				
5.4 - Lobbying / Legislative Affairs / Cabinet Affairs	9,385	X	X	X	X
5.5 - Other Outreach Activities	0				
5.5 - Technology & Information Service	0				
<i>SUBTOTAL - Major Programs (excluding Management and Administration)</i>	<i>\$23,443,340</i>				
<b>6.0 District Management and Administration</b>	<b>\$1,935,515</b>				
6.1 - Administrative and Operations Support	1,879,541				
6.1.1 - Executive Direction	635,452				
6.1.2 - General Counsel / Legal	0				
6.1.3 - Inspector General	0				
6.1.4 - Administrative Support	750,273				
6.1.5 - Fleet Services	0				
6.1.6 - Procurement / Contract Administration	0				
6.1.7 - Human Resources	100,645				
6.1.8 - Communications	0				
6.1.9 - Technology & Information Services	393,171				
6.2 - Computer/Computer Support	0				
6.3 - Reserves	0				
6.4 - Other - (Tax Collector / Property Appraiser Fees)	55,974				
<b>TOTAL</b>	<b>\$25,378,855</b>				

# Program and Activity Allocations

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT PROGRAMS, ACTIVITIES AND SUBACTIVITIES BY AREA OF RESPONSIBILITY

Fiscal Year 2015-16 (Current-Amended)

### TENTATIVE BUDGET - Fiscal Year 2016-2017

PROGRAMS, ACTIVITIES AND SUB-ACTIVITIES	Fiscal Year 2015-16 (Current-Amended)	Water Supply	Water Quality	Flood Protection	Natural Systems
<b>1.0 Water Resources Planning and Monitoring</b>	<b>\$7,097,878</b>	<b>\$1,021,213</b>	<b>\$1,492,232</b>	<b>\$2,284,485</b>	<b>\$2,289,904</b>
1.1 - District Water Management Planning	2,388,071	X	X	X	X
1.1.1 Water Supply Planning	85,255	X	X		
1.1.2 Minimum Flows and Levels	1,651,801	X	X		X
1.1.3 Other Water Resources Planning	651,015	X	X	X	X
1.2 - Research, Data Collection, Analysis and Monitoring	1,610,759	X	X	X	X
1.3 - Technical Assistance	2,648,245	X	X	X	X
1.4 - Other Water Resources Planning and Monitoring Activities	0				
1.5 - Technology & Information Services	450,803	X	X	X	X
<b>2.0 Acquisition, Restoration and Public Works</b>	<b>\$38,672,135</b>	<b>\$15,836,296</b>	<b>\$13,019,463</b>	<b>\$5,214,969</b>	<b>\$8,375,067</b>
2.1 - Land Acquisition	4,932,838	X	X	X	X
2.2 - Water Source Development	14,571,100	X	X		X
2.2.1 Water Resource Development Projects	622,340	X	X		X
2.2.2 Water Supply Development Assistance	13,948,760	X			
2.2.3 Other Water Source Development Activities	0				
2.3 - Surface Water Projects	18,130,767		X	X	X
2.4 - Other Cooperative Projects	0				
2.5 - Facilities Construction and Major Renovations	240,000	X	X	X	X
2.6 - Other Acquisition and Restoration Activities	715,000	X	X	X	X
2.7 - Technology & Information Service	82,430	X	X	X	X
<b>3.0 Operation and Maintenance of Lands and Works</b>	<b>\$3,905,175</b>	<b>\$521,098</b>	<b>\$1,136,730</b>	<b>\$1,131,307</b>	<b>\$1,131,307</b>
3.1 - Land Management	2,989,824	X	X	X	X
3.2 - Works	5,422		X		
3.3 - Facilities	376,033	X	X	X	X
3.4 - Invasive Plant Control	0				
3.5 - Other Operation and Maintenance Activities	0				
3.6 - Fleet Services <sup>(2)</sup>	47,443	X	X	X	X
3.7 - Technology & Information Services <sup>(1)</sup>	486,453	X	X	X	X
<b>4.0 Regulation</b>	<b>\$3,882,130</b>	<b>\$1,603,285</b>	<b>\$1,080,890</b>	<b>\$486,294</b>	<b>\$694,403</b>
4.1 - Consumptive Use Permitting	629,648	X	X		X
4.2 - Water Well Construction Permitting and Contractor Licensing	812,963	X	X		X
4.3 - Environmental Resource and Surface Water Permitting	1,432,140	X	X	X	X
4.4 - Other Regulatory and Enforcement Activities	337,718	X	X	X	X
4.4 - Technology & Information Service	669,661	X	X	X	X
<b>5.0 Outreach</b>	<b>\$180,324</b>	<b>\$45,081</b>	<b>\$45,081</b>	<b>\$45,081</b>	<b>\$45,081</b>
5.1 - Water Resource Education	0	X	X	X	X
5.2 - Public Information	170,049	X	X	X	X
5.3 - Public Relations	0				
5.4 - Lobbying / Legislative Affairs / Cabinet Affairs	10,275	X	X	X	X
5.5 - Other Outreach Activities	0				
5.5 - Technology & Information Service	0				
<i>SUBTOTAL - Major Programs (excluding Management and Administration)</i>	<i>\$53,737,642</i>				
<b>6.0 District Management and Administration</b>	<b>\$2,037,482</b>				
6.1 - Administrative and Operations Support	1,977,482				
6.1.1 - Executive Direction	695,068				
6.1.2 - General Counsel / Legal	0				
6.1.3 - Inspector General	0				
6.1.4 - Administrative Support	835,792				
6.1.5 - Fleet Services	0				
6.1.6 - Procurement / Contract Administration	0				
6.1.7 - Human Resources	114,341				
6.1.8 - Communications	0				
6.1.9 - Technology & Information Services	332,281				
6.2 - Computer/Computer Support	0				
6.3 - Reserves	0				
6.4 - Other - (Tax Collector / Property Appraiser Fees)	60,000				
<b>TOTAL</b>	<b>\$55,775,124</b>				

# Program and Activity Allocations

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT PROGRAMS, ACTIVITIES AND SUBACTIVITIES BY AREA OF RESPONSIBILITY

Fiscal Year 2016-17 (Tentative)

### TENTATIVE BUDGET - Fiscal Year 2016-2017

PROGRAMS, ACTIVITIES AND SUB-ACTIVITIES	Fiscal Year 2016-17 (Tentative)	Water Supply	Water Quality	Flood Protection	Natural Systems
<b>1.0 Water Resources Planning and Monitoring</b>	<b>\$7,096,643</b>	<b>\$1,131,349</b>	<b>\$1,346,885</b>	<b>\$2,165,625</b>	<b>\$2,452,783</b>
1.1 - District Water Management Planning	2,886,780	X	X	X	X
1.1.1 Water Supply Planning	296,133	X	X		
1.1.2 Minimum Flows and Levels	1,996,477	X	X		X
1.1.3 Other Water Resources Planning	594,170	X	X	X	X
1.2 - Research, Data Collection, Analysis and Monitoring	1,073,872	X	X	X	X
1.3 - Technical Assistance	2,620,048	X	X	X	X
1.4 - Other Water Resources Planning and Monitoring Activities	0				
1.5 - Technology & Information Services	515,943	X	X	X	X
<b>2.0 Acquisition, Restoration and Public Works</b>	<b>\$45,192,383</b>	<b>\$11,058,736</b>	<b>\$17,912,444</b>	<b>\$5,623,430</b>	<b>\$10,597,772</b>
2.1 - Land Acquisition	9,877,903	X	X	X	X
2.2 - Water Source Development	10,044,899	X	X		X
2.2.1 Water Resource Development Projects	978,943	X	X		X
2.2.2 Water Supply Development Assistance	9,065,956	X			
2.2.3 Other Water Source Development Activities	0				
2.3 - Surface Water Projects	24,382,239		X	X	X
2.4 - Other Cooperative Projects	0				
2.5 - Facilities Construction and Major Renovations	100,000	X	X	X	X
2.6 - Other Acquisition and Restoration Activities	722,500	X	X	X	X
2.7 - Technology & Information Service	64,842	X	X	X	X
<b>3.0 Operation and Maintenance of Lands and Works</b>	<b>\$3,879,883</b>	<b>\$515,567</b>	<b>\$1,126,993</b>	<b>\$1,118,661</b>	<b>\$1,118,661</b>
3.1 - Land Management	3,015,472	X	X	X	X
3.2 - Works	8,332		X		
3.3 - Facilities	377,021	X	X	X	X
3.4 - Invasive Plant Control	0				
3.5 - Other Operation and Maintenance Activities	0				
3.6 - Fleet Services <sup>(2)</sup>	57,441	X	X	X	X
3.7 - Technology & Information Services <sup>(1)</sup>	421,617	X	X	X	X
<b>4.0 Regulation</b>	<b>\$3,874,432</b>	<b>\$1,591,816</b>	<b>\$1,089,026</b>	<b>\$492,007</b>	<b>\$701,583</b>
4.1 - Consumptive Use Permitting	589,004	X	X		X
4.2 - Water Well Construction Permitting and Contractor Licensing	825,395	X	X		X
4.3 - Environmental Resource and Surface Water Permitting	1,388,567	X	X	X	X
4.4 - Other Regulatory and Enforcement Activities	392,789	X	X	X	X
4.5 - Technology & Information Service	678,677	X	X	X	X
<b>5.0 Outreach</b>	<b>\$178,215</b>	<b>\$44,554</b>	<b>\$44,554</b>	<b>\$44,554</b>	<b>\$44,554</b>
5.1 - Water Resource Education	0	X	X	X	X
5.2 - Public Information	167,940	X	X	X	X
5.3 - Public Relations	0				
5.4 - Lobbying / Legislative Affairs / Cabinet Affairs	10,275	X	X	X	X
5.5 - Other Outreach Activities	0				
5.6 - Technology & Information Service	0				
<i>SUBTOTAL - Major Programs (excluding Management and Administration)</i>	<i>\$60,221,556</i>				
<b>6.0 District Management and Administration</b>	<b>\$2,012,203</b>				
6.1 - Administrative and Operations Support	1,952,203				
6.1.1 - Executive Direction	674,814				
6.1.2 - General Counsel / Legal	0				
6.1.3 - Inspector General	0				
6.1.4 - Administrative Support	842,901				
6.1.5 - Fleet Services	0				
6.1.6 - Procurement / Contract Administration	0				
6.1.7 - Human Resources	120,102				
6.1.8 - Communications	0				
6.1.9 - Technology & Information Services	314,386				
6.2 - Computer/Computer Support	0				
6.3 - Reserves	0				
6.4 - Other - (Tax Collector / Property Appraiser Fees)	60,000				
<b>TOTAL</b>	<b>\$62,233,759</b>				

# Summary of Staffing Levels

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

## SUMMARY OF WORKFORCE

Fiscal Years 2012-13, 2013-14, 2014-15, 2015-16, and 2016-17

PRELIMINARY BUDGET - Fiscal Year 2016-2017

PROGRAM	WORKFORCE CATEGORY	2012-2013 to 2016-2017					Current-Amended to Tentative 2015-2016 to 2016-2017			
		Difference	% Change	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	Difference	% Change
All Programs	Authorized Positions	(4.0)	-3.81%	105.0	101.0	101.0	101.0	101.0	-	0.00%
	Contingent Worker	-		-	-	-	-	-	-	
	Other Personal Services	(5.6)	-37.33%	15.0	10.4	9.4	9.4	9.4	-	0.00%
	Intern	-		-	-	-	-	-	-	
	Volunteer	-		-	-	-	-	-	-	
	TOTAL WORKFORCE	(9.6)	-8.00%	120.0	111.4	110.4	110.4	110.4	-	0.00%
Water Resource Planning and Monitoring	Authorized Positions	3.0	15.79%	19.0	21.0	21.0	21.0	22.0	1.0	4.76%
	Contingent Worker	-		-	-	-	-	-	-	
	Other Personal Services	(2.5)	-62.50%	4.0	1.5	1.0	1.0	1.5	0.5	50.00%
	Intern	-		-	-	-	-	-	-	
	Volunteer	-		-	-	-	-	-	-	
	TOTAL WORKFORCE	0.5	2.17%	23.0	22.5	22.0	22.0	23.5	1.5	6.82%
Acquisition, Restoration and Public Works	Authorized Positions	(6.0)	-50.00%	12.0	7.0	7.0	7.0	6.0	(1.0)	-14.29%
	Contingent Worker	-		-	-	-	-	-	-	
	Other Personal Services	(3.5)	-87.50%	4.0	1.5	1.0	1.0	0.5	(0.5)	-50.00%
	Intern	-		-	-	-	-	-	-	
	Volunteer	-		-	-	-	-	-	-	
	TOTAL WORKFORCE	(9.5)	-59.38%	16.0	8.5	8.0	8.0	6.5	(1.5)	-18.75%
Operations and Maintenance of Lands and Works	Authorized Positions	2.0	14.29%	14.0	16.0	16.0	16.0	16.0	-	0.00%
	Contingent Worker	-		-	-	-	-	-	-	
	Other Personal Services	(2.1)	-52.50%	4.0	1.9	1.9	1.9	1.9	-	0.00%
	Intern	-		-	-	-	-	-	-	
	Volunteer	-		-	-	-	-	-	-	
	TOTAL WORKFORCE	(0.1)	-0.56%	18.0	17.9	17.9	17.9	17.9	-	0.00%
Regulation	Authorized Positions	(4.0)	-11.11%	36.0	33.0	32.0	32.0	32.0	-	0.00%
	Contingent Worker	-		-	-	-	-	-	-	
	Other Personal Services	2.0	66.67%	3.0	5.0	5.0	5.0	5.0	-	0.00%
	Intern	-		-	-	-	-	-	-	
	Volunteer	-		-	-	-	-	-	-	
	TOTAL WORKFORCE	(2.0)	-5.13%	39.0	38.0	37.0	37.0	37.0	-	0.00%
Outreach	Authorized Positions	-	0.00%	2.0	2.0	2.0	2.0	2.0	-	0.00%
	Contingent Worker	-		-	-	-	-	-	-	
	Other Personal Services	-		-	-	-	-	-	-	
	Intern	-		-	-	-	-	-	-	
	Volunteer	-		-	-	-	-	-	-	
	TOTAL WORKFORCE	-	0.00%	2.0	2.0	2.0	2.0	2.0	-	0.00%
Management and Administration	Authorized Positions	1.0	4.55%	22.0	22.0	23.0	23.0	23.0	-	0.00%
	Contingent Worker	-		-	-	-	-	-	-	
	Other Personal Services	0.5		-	0.5	0.5	0.5	0.5	-	0.00%
	Intern	-		-	-	-	-	-	-	
	Volunteer	-		-	-	-	-	-	-	
	TOTAL WORKFORCE	1.5	6.82%	22.0	22.5	23.5	23.5	23.5	-	0.00%



## Performance Measures

The five water management districts maintain a consistent set of performance metrics used to monitor and compare the performance of the districts. The Northwest Florida Water Management District's budget presents core mission performance measures to report the effectiveness and efficiency of its programs and activities.

# Performance Measures

Northwest Florida Water Management District  
**PERFORMANCE MEASURES - NATURAL SYSTEMS**  
 Fiscal Year 14-15 End of Year Performance Data  
 Tentative Budget - August 1, 2016

**Natural System Primary Goal: To restore the hydrology of natural systems and improve water quality of natural systems.**

NS Objective 1: Maintain the integrity and functions of water resources and related natural systems		
Annual Measures	Fiscal Year 14-15	
<b>Number of MFLs and Reservations, by water body type, established annually (fiscal year) and cumulatively (ever)</b>	<b>Annual</b>	<b>Cumulative</b>
Aquifer	0	0
Estuary	0	0
Lake	0	0
River	0	2
Spring	0	0
Wetland	0	0
<b>Number and percentage of water bodies meeting their adopted MFLs</b>	<b>Annual</b>	<b>Percent</b>
Number of water bodies meeting MFLs	0	0.00%
Number of water bodies with adopted MFLs	0	

NS Objective 2: Restore or improve degraded water resources and related natural systems to a naturally functioning condition.		
Annual Measures	Fiscal Year 14-15	
<b>For water bodies not meeting their adopted MFLs, the number and percentage of those water bodies with an adopted recovery or prevention strategy.</b>	<b>Annual</b>	<b>Percent</b>
Number of water bodies with an adopted recovery or prevention strategy	0	0.00%
Number of water bodies supposed to have an adopted recovery or prevention strategy	0	

NS Objective 3: To evaluate district owned lands to ensure that lands owned are necessary for the protection and restoration of water resources										
Quarterly Measures	Quarter 1		Quarter 2		Quarter 3		Quarter 4		Annualized Cost per Acre	
<b>Number of acres and percentage of District lands evaluated for surplus.</b>	<b>Number</b>	<b>Percent</b>	<b>Number</b>	<b>Percent</b>	<b>Number</b>	<b>Percent</b>	<b>Number</b>	<b>Percent</b>	<b>Number</b>	<b>Fiscal Year 14-15</b>
Number of acres evaluated for surplus	0.00	0.00%	2.60	0.00%	0.00	0.00%	0.00	0.00%	2.60	0.001%
Total acres of District lands held at the beginning of the fiscal year	211,152.00		211,152.00		211,152.00		211,152.00		211,152.00	
<b>Number of acres and % of surplus lands sold, exchanged, or leased.</b>	<b>Number</b>	<b>Percent</b>	<b>Number</b>	<b>Percent</b>	<b>Number</b>	<b>Percent</b>	<b>Number</b>	<b>Percent</b>	<b>Number</b>	<b>Annualized Average</b>
Number of acres of surplus lands sold, exchanged, or leased	0.00	0.00%	0.00	0.00%	2.60	0.00%	0.00	0.00%	2.60	100.00%
Total acres of land approved for sale, trade or lease by the Governing Board	0.00		0.00		2.60		0.00		2.60	

# Performance Measures

Northwest Florida Water Management District  
**PERFORMANCE MEASURES - NATURAL SYSTEMS**  
 Fiscal Year 14-15 End of Year Performance Data  
 Tentative Budget - August 1, 2016

**Natural System Primary Goal: To restore the hydrology of natural systems and improve water quality of natural systems.**

NS Objective 4: To identify the efficiency and relative cost of restoration and land management activities										
Quarterly Measures	Quarter 1		Quarter 2		Quarter 3		Quarter 4		Annualized Cost per Acre	
Cost/acre for lands managed by the District (not total).	Number	Cost/Acre	Number	Cost/Acre	Number	Cost/Acre	Number	Cost/Acre	Number	Fiscal Year 14-15
Dollars expended in land management where the District serves as the lead manager	\$558,246.04	\$2.64	\$786,651.45	\$3.72	\$826,669.97	\$3.91	\$770,149.86	\$3.64	\$2,941,717.32	\$13.91
Number of acres where the District serves as the lead manager	211,152.00		211,500.00		211,497.00		211,497.00		211,497.00	
Cost/acre prescribed fire.	Number	Cost/Acre	Number	Cost/Acre	Number	Cost/Acre	Number	Cost/Acre	Number	Annualized Average
Dollars expended for prescribed burning	\$20,935.55	\$23.37	\$39,783.92	\$15.50	\$32,251.28	\$14.77	\$9,434.41	\$16.85	\$102,405.16	\$16.50
Number of acres burned	896.00		2,567.00		2,183.00		560.00		6,206.00	
Cost/acre for invasive plant control.	Number	Cost/Acre	Number	Cost/Acre	Number	Cost/Acre	Number	Cost/Acre	Number	Annualized Average
Dollars expended controlling invasive plants	\$0.00	\$0.00	\$0.00	\$0.00	\$2,071.19	\$0.37	\$757.26	\$0.44	\$2,828.45	\$0.39
Number of acres treated	0.00		0.00		5,555.00		1,705.00		7,260.00	

Northwest Florida Water Management District  
**PERFORMANCE MEASURES - FLOOD CONTROL**  
 Fiscal Year 14-15 End of Year Performance Data  
 Tentative Budget - August 1, 2016

**Flood Control Primary Goal: Prevent or minimize loss of life and property from flood events**

FC Objective 1: Minimize damage from flooding		
Annual Measure	Annualized Average	
Percentage of Maintenance Activities Completed on Schedule	Number	Percent
Number of maintenance activities completed	N/A	0.00%
Number of maintenance activities planned	N/A	

# Performance Measures

Northwest Florida Water Management District  
**PERFORMANCE MEASURES - WATER QUALITY**  
 Fiscal Year 14-15 End of Year Performance Data  
 Tentative Budget - August 1, 2016

**Water Quality Primary Goal: To achieve and maintain surface water quality standards**

WQ Objective 1: Identify the efficiency of permit review, issuance and relative cost of permit processing.										
Quarterly Measures	Quarter 1		Quarter 2		Quarter 3		Quarter 4		Annualized Performance	
<b>For closed applications, the median time to process ERP by permit type and total.</b>	<b>Median</b>		<b>Median</b>		<b>Median</b>		<b>Median</b>		<b>Median</b>	
Exemptions and noticed general permits	2.00		7.00		2.00		2.00		3.25	
Individually processed permits	25.00		18.00		25.00		22.00		22.50	
Letter modifications and extensions	3.00		3.00		2.00		3.00		2.75	
All authorizations combined	2.00		8.00		2.00		9.00		5.25	
<b>For ERPs, cost to issue permit for all permit types</b>	<b>Number</b>	<b>Cost/Permit</b>	<b>Number</b>	<b>Cost/Permit</b>	<b>Number</b>	<b>Cost/Permit</b>	<b>Number</b>	<b>Cost</b>	<b>Number</b>	<b>Cost/Permit</b>
Total cost	\$63,738.32	\$344.53	\$61,450.79	\$590.87	\$63,483.24	\$364.85	\$65,703.14	\$513.31	\$63,593.87	\$430.42
Number of permits	185		104		174		128		\$147.75	
<b>For ERP, In-House Application to Staff Ratio for All Permit Types</b>	<b>Number</b>	<b>Ratio</b>	<b>Number</b>	<b>Ratio</b>	<b>Number</b>	<b>Ratio</b>	<b>Number</b>	<b>Ratio</b>	<b>Number</b>	<b>Ratio</b>
Total number of open applications	185	54.09	104	30.06	174	47.80	128	34.78	147.75	41.62
Number of staff for the permit area	3.42		3.46		3.64		3.68		3.55	

# Performance Measures

Northwest Florida Water Management District  
**PERFORMANCE MEASURES - WATER SUPPLY**  
 Fiscal Year 14-15 End of Year Performance Data  
 Tentative Budget - August 1, 2016

**Water Supply Primary Goal: To ensure a safe and adequate source of water for all users**

WS Objective 1: Increase available water supplies and maximize overall water use efficiency to meet identified existing and future needs.		
Annual Measure	Fiscal Year 14-15	
District-wide, the quantity (mgd) of the 2010-2030 Public Supply increase in demand that has been met, excluding water conservation projects	MGD	
	31.76	
Uniform residential per capita water use (Public Supply) by District	GPCD	
	76.00	
Percentage of domestic wastewater reused	MGD	
Quantity (mgd) of domestic reused wastewater	78.83	80.55%
Quantity (mgd) domestic wastewater produced	97.86	

WS Objective 2: To identify the efficiency of permit review and issuance and relative cost of permit processing.										
Quarterly Measures	Quarter 1		Quarter 2		Quarter 3		Quarter 4		FY 14-15 Annualized Performance	
For closed applications, the median time to process CUP by permit type and total.	Median		Median		Median		Median		Median	
Individually processed permits < 0.1mgd	7.00		6.00		11.00		8.00		8.00	
Individually processed permits >= 0.1mgd	14.00		17.00		17.00		8.00		14.00	
Letter modifications	8.00		0.00		6.00		6.00		5.00	
All authorizations combined	9.00		13.00		14.00		8.00		11.00	
For CUPs, cost to issue permit for all permit types (BPM and Metric - Report Quarterly Measures)	Number	Cost	Number	Cost	Number	Cost	Number	Cost	Number	Cost
Total cost	\$16,526.84	\$516.46	\$13,651.56	\$505.61	\$18,336.83	\$509.36	\$15,584.22	\$432.90	\$16,024.86	\$489.31
Number of permits	32		27		36		36		33	
For CUP, In-House application to staff ratio for all permit types (Metric - Report Quarterly Measures)	Number	Ratio	Number	Ratio	Number	Ratio	Number	Ratio	Number	Ratio
Total number of open applications	32	32.65	27	32.14	36	30.51	36	35.64	33	32.67
Number of staff for the permit area	0.98		0.84		1.18		1.01		1.00	

WS Objective 3: To identify the efficiency of developing water resources and water supply.		
Annual Measures	Fiscal Year 14-15	
Cost per million gallons a day for Water Supply Development	Number	Cost
Water Supply Development Cost	5,536,939.34	\$356,761.56
Quantity (mgd) produced	15.52	

# Performance Measures

Northwest Florida Water Management District  
**PERFORMANCE MEASURES - MISSION SUPPORT**  
 Fiscal Year 14-15 End of Year Performance Data  
 Tentative Budget - August 1, 2016

**Mission Support Primary Goal: Support District core programs both effectively and efficiently.**

MS Objective 1: To assess the ongoing costs of administrative and support operations in order to achieve optimal efficiency to minimize costs.									
Quarterly Measures	Quarter 1		Quarter 2		Quarter 3		Quarter 4		Annualized Performance
Administrative Costs as a Percentage of Total Expenditures (report cumulative totals for each quarter during a fiscal year)	Number	Percent	Number	Percent	Number	Percent	Number	Percent	(Quarters are cumulative)
Administrative costs	528,127.63	12.91%	936,102.82	10.31%	1,468,337.61	9.57%	2,142,910.25	9.54%	
Total expenditures	4,090,100.29		9,077,849.40		15,340,478.58		22,459,451.63		

## Basin Budget

Not Applicable

## Appendices

### A. Terms

**Ad Valorem Tax:** a tax imposed on the value of real and personal property as certified by the property appraiser in each county.

**Alternative Water Supply (AWS):** includes, but is not limited to, conservation, reuse, aquifer storage and recovery, surface water storage, desalination, and other sources designated within an applicable regional water supply plan (also known as non-traditional sources).

**Areas of Responsibility (AOR):** the four areas of responsibility which must be addressed by each water management district's District Water Management Plan or Strategic Plan: water supply, water quality, flood protection, and natural systems.

**Best Management Practices (BMPs):** a practice or combination of practices determined, through research, field testing, and expert review, to be the most effective and practicable (including economic and technological considerations) on-site means of improving water quality in discharges.

**Basin Management Action Plan (BMAP):** a water quality improvement plan to identify sources of pollution, and includes strategies to address water quality.

**Carryover:** unexpended funds carried forward from the previous FY(s).

**District Water Management Plan:** the long-range comprehensive water resource management plan prepared by a water management district pursuant to section 373.036, F.S. See also Strategic Water Management Plan.

**Ecosystem Management and Restoration Trust Fund:** the state trust fund established by section 403.1651, F.S., administered by the Department of Environmental Protection, which supports the detailed planning and implementation of programs for the management and restoration of ecosystems, including development and implementation of surface water improvement and management (SWIM) plans.

**Fixed Capital Outlay (FCO):** payment for lands and land improvements, land easements, water control structures, bridges, buildings and improvements, and leasehold improvements. Items have an estimated service life of at least one year.

**Florida Forever (FF):** the Florida Forever Act, section 259.105, F.S., enacted by the 1999 Legislature and signed into law by Governor Bush, provided \$3 billion over 10 years to acquire land or less than fee interests in land to protect environmentally significant lands for conservation, recreation, water resource protection, wildlife habitat protection, and to provide for capital land improvement and public access to those lands.

**Florida Water Plan (FWP):** a statewide plan for the management of Florida's water resources developed by the Department of Environmental Protection and the water management districts, pursuant to section 373.036, F.S.



## Appendices

**Full Time Equivalent (FTE):** a measurement of employee work hours both allocated and used. One FTE is equivalent to 2,080 work hours per year (40 hours per week for 52 weeks).

**Geographic Information System (GIS):** a specialized data management system designed for the entry, analysis, and display of data commonly found on maps.

**Hydrologic Basin or Watershed:** the area of land where all the water drains to the same waterbody.

**Interagency Agreements/Expenditures:** funds used to assist other local agencies, regional agencies, the State of Florida, the federal government, public and private universities, and not-for-profit organizations in projects that have a public purpose.

**Land Acquisition Trust Fund:** The trust fund is for use as a depository for expenditure of such funds for the purposes defined in Section 28 Article 10 of the State Constitution.

**Millage Rate:** the tax rate on real property, based on \$1 per \$1,000 of assessed property value.

**Mitigation:** to make less severe; to alleviate, diminish or lessen; one or all of the following may comprise mitigation: (1) avoiding an impact altogether by not taking a certain action or parts of an action; (2) minimizing impacts by limiting the degree or magnitude of an action and its implementation; (3) rectifying an impact by repairing, rehabilitating, or restoring the affected environment; (4) reducing or eliminating an impact over time by preservation and maintenance operations during the life of an action; and (5) compensating for an impact by replacing or providing substitute resources or environments.

**Operating Capital Outlay (OCO):** payments for automotive equipment, boats, computer hardware, furniture, and equipment. Items have a value of at least \$1,000 and an estimated service life of at least one year.

**Operating Expenses:** all costs for items to be used as part of something else or disposed of within a year of purchase, including parts and supplies, small tools or equipment, and construction and maintenance products; and all costs associated with rental or lease of equipment, buildings, offices, insurance programs, permits, and fees paid to other agencies, taxes and relocation.

**Other Personal Services (OPS):** services rendered by a person who is not a regular or full-time employee filling an established position. OPS includes, but is not limited to, services of temporary employees, student or graduate assistants, persons on fellowships, part-time academic employees, board members and consultants, and other services specifically budgeted by an agency.

**Potentiometric surface:** the level to which water will rise in a tightly cased well open to a confined aquifer. In an unconfined aquifer the potentiometric surface is the water table level.

## Appendices

**Preservation 2000 (P2000):** the land acquisition program established by section 259.101, F.S., that provided \$300 million annually in bonds for land acquisition for environmental protection, recreation, open space, water management, and other purposes. The last bond issue was in April 2000.

**Reserves:** unbudgeted funds to be used for contingencies, managerial reserves, and capital expenditure needs requiring Governing Board approval to be spent.

**Rolled-Back Rate:** the rate that would generate prior year tax revenues less allowances for new construction, plus additions to the tax roll minus deletions to the tax roll. The rolled-back rate controls for changes in the market value of property and, if levied, represents “no tax increase” from the prior year.

**Strategic Water Management Plan (SWMP):** five-year strategic plan describing the District’s responsibilities, strategic priorities, and applicable funding resources pursuant to section 373.036, F.S.

**Swallet:** an opening through which a stream disappears underground.

**Truth in Millage (TRIM):** requirement in section 200.065, F.S., which establishes a specific timetable and procedure for local governments and water management districts to consider and adopt their annual budgets.

**Water Management Area (WMA):** a district conservation land management area, typically comprised of multiple tracts that are grouped together to be managed as a single unit.

**Water Management District (WMD):** a regional water management district created pursuant to section 373.069, F.S.

**Water Management Lands Trust Fund (WMLTF):** the trust fund established by section 373.59, F.S., for water management district land acquisition, management, maintenance, capital improvements, payments in lieu of taxes, and administration in accordance with the provisions of Chapter 373, F.S.

**Water Protection and Sustainability Trust Fund (WPSTF):** the trust fund established by section 403.890, F.S., for implementing priority alternative water supply development, water resource development projects, springs protection, and surface water projects.

**Water Supply Development:** the planning, design, construction, operation, and maintenance of public or private facilities for water collection, production, treatment, transmission, or distribution for sale, resale, or end use (section 373.019(24), F.S.).

**Watershed:** an area of land that drains all the rainfall and streams within to a common outlet, such as a river, lake, or estuary. The word watershed is sometimes used interchangeably with drainage basin or catchment.

## Appendices

### B. Acronyms

<b>ACSC</b>	Area of Critical State Concern
<b>ACF</b>	Apalachicola-Chattahoochee-Flint River System
<b>AOR</b>	Area of Responsibility
<b>AWS</b>	Alternative Water Supply
<b>AWT</b>	Advanced Water Treatment
<b>BMAP</b>	Basin Management Action Plan
<b>BMP(s)</b>	Best Management Practice(s)
<b>COE</b>	U.S. Army Corps of Engineers
<b>CUP</b>	Consumptive Use Permit
<b>DACS</b>	Florida Department of Agriculture and Consumer Services
<b>DEP</b>	Florida Department of Environmental Protection
<b>DFIRMS</b>	Digital Flood Insurance Rate Maps
<b>DOQQ</b>	Digital Orthophoto Quarter Quadrangle
<b>DRI</b>	Development of Regional Impact
<b>EOG</b>	Executive Office of the Governor
<b>EPA</b>	U.S. Environmental Protection Agency
<b>ERP</b>	Environmental Resource Permit
<b>ETDM</b>	Efficient Transportation Decision Making
<b>FCO</b>	Fixed Capital Outlay
<b>FDOT</b>	Florida Department of Transportation
<b>FEMA</b>	Federal Emergency Management Agency
<b>FTE</b>	Full Time Equivalent Position
<b>FAC</b>	Florida Administrative Code
<b>FFS</b>	Florida Forest Services
<b>FGS</b>	Florida Geological Survey
<b>FS</b>	Florida Statute
<b>FWC</b>	Florida Fish and Wildlife Conservation Commission
<b>FWP</b>	Florida Water Plan
<b>FY</b>	Fiscal Year
<b>GAA</b>	General Appropriations Act
<b>GEBF</b>	Gulf Environmental Benefit Fund
<b>GIS</b>	Geographic Information System
<b>IFAS</b>	University of Florida's Institute of Food and Agricultural Sciences
<b>IT</b>	Information Technology
<b>LATF</b>	Land Acquisition Trust Fund
<b>LiDAR</b>	Light Detection and Ranging
<b>LBC</b>	Legislative Budget Commission
<b>MIL</b>	Mobile Irrigation Lab
<b>MFL(s)</b>	Minimum Flows and Minimum Water Levels
<b>MGD</b>	Million Gallons per Day

## Appendices

<b>NFWF</b>	National Fish and Wildlife Foundation
<b>NFWWMD</b>	Northwest Florida Water Management District
<b>NRCS</b>	Natural Resources Conservation Service (USDA)
<b>OCO</b>	Operating Capital Outlay
<b>OFFAR</b>	Office of Financial and Regulatory Reform
<b>OPB</b>	Office of Policy and Budget, Governor's Office
<b>OPS</b>	Other Personal Services
<b>OWPMA</b>	Online Well Permitting Management Account
<b>P2000</b>	Preservation 2000
<b>RAI</b>	Request for Additional Information
<b>RFQ</b>	Request for Qualifications
<b>Risk MAP</b>	Risk Mapping, Assessment and Planning
<b>RESTORE</b>	Resources and Ecosystems Sustainability, Tourism Opportunities and Revived Economies
<b>RSTF</b>	Regional Stormwater Treatment Facility
<b>RWSP</b>	Regional Water Supply Plan
<b>SERC</b>	Statement of Estimated Regulatory Costs
<b>SHLMB</b>	Sand Hill Lakes Mitigation Bank
<b>SJRWMD</b>	St. Johns River Water Management District
<b>SRWMD</b>	Suwannee River Water Management District
<b>SWIM</b>	Surface Water Improvement and Management (Program)
<b>SWMP</b>	Strategic Water Management Plan
<b>THSF</b>	Tate's Hell State Forest
<b>TRIM</b>	Truth in Millage
<b>USGS</b>	United States Geological Survey
<b>WCA</b>	Water Conservation Area
<b>WMA</b>	Water Management Area
<b>WMD(s)</b>	Water Management District(s)
<b>WMLTF</b>	Water Management Lands Trust Fund
<b>WPSTF</b>	Water Protection and Sustainability Trust Fund
<b>WRA</b>	Water Resources Act
<b>WRCA</b>	Water Resource Caution Area
<b>WSA</b>	Water Supply Assessment
<b>WUCA</b>	Water Use Caution Area
<b>WUP</b>	Water Use Permit
<b>WWTF</b>	Waste Water Treatment Facility

## Appendices

### C. Project Worksheets

The projects listed in Appendix C include the projects anticipated to be included in the annual funding plan developed pursuant to the Five-Year Water Resource Development Work Program.

The projects listed in Appendix C to implement water resource development projects, as prioritized in its regional water supply plans, are included in the District's tentative budget for a total of \$8,823,378 for FY 2016-2017.

Pursuant to Section 373.707(6)(a), F.S., the District has reviewed its funding for Alternative Water Supply (AWS) projects.

- District Funding for AWS: \$2,950,005
- State Funding for AWS in the District: \$0
- Total Funding for AWS in the District: \$2,950,005

State Program	Activity-Subactivity	Project Title	Water Body	Project Description	Planning Document	Intended Quantified Water Quality Benefits	Achieved Quantified Water Quality Benefits	Intended Quantified Water Supply Benefits	Achieved Quantified Water Supply Benefits	Begin Date	End Date	Budget Request for FY2016-17	Expenditure Category (excludes overhead)						Projected Budget Request (excludes overhead costs)					AREA OF RESPONSIBILITY						
													Salaries and Benefits	Expense	Other Personal Services	Contractual Services	Operating Capital Outlay	Fixed Capital Outlay	Interagency Grants	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	Water Supply	Water Quality	Flood Protect	Natural Systems	Mgmt. Svcs	
<b>1.0 Water Resources Planning and Monitoring</b>																														
	1.1.1	Water Supply Planning	All ground and surface water sources	Staff time and resources toward quantifying existing and reasonably anticipated water supply needs and sources, and to maximize the beneficial use of those sources for people and natural systems. Includes water supply assessments, interconnection of water systems planning, planning technical assistance, and coordination.	Five-Year Water Resource Development Work Program	N/A	N/A	N/A	N/A	10/1/1997	Unscheduled	321,926	115,515	2,800	2,818	175,000	-	-	-	300,000	150,000	150,000	200,000	300,000	100%	0%	0%	0%	0%	
	1.1.2	Minimum Flows and Minimum Water Levels	MFLs in development for six waterbodies: Wakulla Spring, Sally Ward Spring, St. Marks River Rise, Jackson Blue Spring, coastal Floridan aquifer in Planning Region II, and the Shoal and Lower Yellow River system.	Work planned for FY 2016-2017 includes: continued data collection, ecological assessments, and the development of hydrologic models for the St. Marks River Rise, Wakulla Spring, and Sally Ward Spring system; data collection, ecologic assessments, and the development of hydrologic models for Jackson Blue Spring; monitor well construction and water quality sampling to support MFL development for the coastal Floridan aquifer in Planning Region II, and the development of a MFL Work Plan for the Shoal and Lower Yellow River system.	Strategic Water Management Plan Annual Work Plan Report; Five-Year Water Resource Development Work Program; Annual Minimum Flows and Minimum Water Levels Priority Waterbody List and Schedule	TBD	TBD	TBD	TBD	10/1/2012	Unscheduled	1,996,477	430,535	16,975	-	1,501,565	30,000	-	-	2,071,447	2,123,272	2,345,470	2,257,623	2,336,996	33%	33%	0%	34%	0%	
	1.2.0	Hydrologic Data Collection and Analysis	All ground and surface water sources in Regions II and III	Collection and analysis of surface and groundwater data throughout RWSP Regions II and III.	Five-Year Water Resource Development Work Program	N/A	N/A	N/A	N/A	10/1/1997	Unscheduled	174,508	77,650	31,375	1,321	16,950	30,000	-	-	175,000	175,000	175,000	175,000	175,000	100%	0%	0%	0%	0%	
													2,492,911	623,700	51,150	4,139	1,693,515	60,000	-	-	2,546,447	2,448,272	2,670,470	2,632,623	2,811,996					
<b>2.0 Acquisition, Restoration and Public Works</b>																														
	2.1.0	Cypress Spring Protection and Restoration	Cypress Spring	Fee and/or less-than-fee acquisition (conservation easement) of up to 308 acres at second magnitude spring along Holmes Creek in central Washington County. Project also includes limited restoration and access improvements.	Florida Forever Land Acquisition Work Plan	N/A	N/A	N/A	N/A	TBD	TBD	1,100,000	-	-	-	-	-	1,100,000	-	-	-	-	-	-	0%	10%	10%	80%	0%	
	2.1.0	Gainer Springs Land Acquisition	Gainer Springs Group	Fee simple and less-than-fee acquisition (conservation easement) of up to 942 acres and spring bank restoration at first magnitude springs complex along Econfina Creek in northern Bay County. The project will help protect natural systems and reduce erosion to Gainer Springs Group.	Florida Forever Land Acquisition Work Plan; Five-Year Water Resource Development Work Program	N/A	N/A	N/A	N/A	TBD	TBD	6,000,000	-	-	-	-	-	6,000,000	-	-	-	-	-	-	0%	10%	10%	80%	0%	
	2.1.0	Jackson County Land Acquisition	Jackson Blue Spring	Less-than-fee acquisition and protection of approximately 598 agricultural acres within the Jackson Blue groundwater contribution area.	Florida Forever Land Acquisition Work Plan	TBD	0	N/A	N/A	12/18/2015	TBD	2,686,568	-	-	-	-	-	2,686,568	-	-	-	-	-	-	0%	0%	0%	100%	0%	

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State Program	Activity-Subactivity	Project Title	Water Body	Project Description	Planning Document	Intended Quantified Water Quality Benefits	Achieved Quantified Water Quality Benefits	Intended Quantified Water Supply Benefits	Achieved Quantified Water Supply Benefits	Begin Date	End Date	Budget Request for FY2016-17	Expenditure Category (excludes overhead)						Projected Budget Request (excludes overhead costs)					AREA OF RESPONSIBILITY					
													Salaries and Benefits	Expense	Other Personal Services	Contractual Services	Operating Capital Outlay	Fixed Capital Outlay	Interagency Grants	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	Water Supply	Water Quality	Flood Protect	Natural Systems	Mgmt. Svcs
2.0 Acquisition, Restoration and Public Works (continued)																													
	2.2.1	Water Resource Development	All ground and surface water sources in Regions II and III	Staff time and resources toward the creation and protection of a quantifiable supply of water for existing and/or future reasonable-beneficial uses, from traditional or alternative sources, in Regional Water Supply Planning Regions II and III. Includes reclaimed water, water conservation, aquifer feasibility, water source modeling, and ASR feasibility activities.	Five-Year Water Resource Development Work Program	N/A	N/A	94 MGD	22 MGD	2/21/2001	Unscheduled	500,917	88,398	2,250	12,419	304,751	-	-	71,125	600,000	600,000	600,000	600,000	600,000	75%	15%	0%	10%	0%
	2.2.1	North Bay Wastewater Reuse Project	St. Andrew Bay watershed	This nonrecurring grant is planned for Bay County to install approximately 7.5 miles of reclaimed water pipeline between the North Bay WWTF and Gulf Power's Plant Smith. Total project cost is estimated at \$3.25 million. The project is part of a larger, collaborative effort between Bay County, Gulf Power and Panama City to complete significant wastewater and reclaimed water improvements within the Region III RWSP.	Region III Regional Water Supply Plan; Five-Year Water Resource Development Work Program	N/A	N/A	0.25-1.5 MGD	TBD	10/1/2016	9/30/2018	500,000	-	-	-	-	-	-	500,000	250,000	250,000	-	-	-	75%	25%	0%	0%	0%
	2.2.2	Water Supply Development Grants	Floridan aquifer; sand-and-gravel aquifer; Deer Point Lake Reservoir	This funding is awarded as part of a competitive grant program to help local governments and non-profit utilities address local water supply challenges and meet regional water supply protection and management needs.	Strategic Water Management Plan Annual Work Plan Report; Five-Year Water Resource Development Work Program	N/A	N/A	N/A	N/A	1/30/2014	Unscheduled	8,985,183	-	-	-	-	-	-	8,985,183	2,000,000	-	-	-	-	100%	0%	0%	0%	0%
	2.3.0	Advanced Septic Systems Pilot Project	Wakulla Springs; Woodville Karst Plain springs complex	Design and install individual advanced septic systems in a Leon County neighborhood and Wakulla County neighborhood within the Wakulla BMAP Priority Focus Area 1. This project is a partnership with Leon and Wakulla Counties, the Florida Department of Health, the Florida Department of Environmental Protection, and the Northwest Florida Water Management District. The pilot project will provide information on feasibility and nutrient reduction associated with advanced septic system, but is estimated to reduce nutrients by 1,355 pounds per year.	Strategic Water Management Plan Annual Work Plan Report; St. Marks River Watershed SWIM Plan	TBD; A preliminary estimate is 1,355 lbs/yr TN	0	N/A	N/A	TBD	TBD	1,500,000	-	-	-	-	-	-	1,500,000	750,000	-	-	-	-	0%	75%	0%	25%	0%
	2.3.0	Apalachicola Bay Water Quality	Apalachicola River and Bay watershed	Project includes multiple projects funded by the Water Management Land Trust Fund for water quality improvements in Apalachicola Bay.	Strategic Water Management Plan Annual Work Plan Report; Apalachicola River and Bay Management Plan	170 acres treated	0	N/A	N/A	10/1/2013	9/30/2018	978,978	-	-	-	-	-	-	978,978	-	-	-	-	-	0%	100%	0%	0%	0%
	2.3.0	Apalachicola River and Bay SWIM	Apalachicola River and Bay watershed	Project includes multiple stormwater retrofit and water quality improvement projects to improve water quality within the watershed.	Strategic Water Management Plan Annual Work Plan Report; Apalachicola River and Bay Management Plan	64 acres treated	0 acres treated	N/A	N/A	9/6/2001	9/30/2017	3,958	3,250	-	-	-	-	-	-	-	-	-	-	-	0%	45%	10%	45%	0%
	2.3.0	Blue Springs Road Sewer Project	Jackson Blue Spring; Merritt's Mill Pond	Design, engineering, permitting, and construction to extend central sewer service to the Jackson Blue Springs Recreational Area and approximately 82 homes along Blue Springs Road. The project includes removing the public park septic tank at Jackson Blue Spring as well as homes adjacent to Merritt's Mill Pond.	Strategic Water Management Plan Annual Work Plan Report	1,125 lbs/yr TN	0	N/A	N/A	TBD	TBD	3,401,200	-	-	-	-	-	-	3,401,200	3,000,000	-	-	-	-	0%	75%	0%	25%	0%
	2.3.0	Claiborne Aquifer Evaluation	Jackson Blue Spring; Merritt's Mill Pond; Chipola River watershed	Investigation into the Claiborne aquifer within the Jackson Blue Spring contribution area to evaluate feasibility as an alternative water supply source. The project involves constructing test and monitor wells; completing aquifer performance testing; and analyses and modeling.	Strategic Water Management Plan Annual Work Plan Report; Five-Year Water Resource Development Work Plan	N/A	N/A	TBD	TBD	12/11/2014	9/30/2017	385,501	12,727	-	-	-	-	-	370,000	70,000	-	-	-	-	50%	25%	0%	25%	0%

## Appendices

State Program	Activity-Subactivity	Project Title	Water Body	Project Description	Planning Document	Intended Quantified Water Quality Benefits	Achieved Quantified Water Quality Benefits	Intended Quantified Water Supply Benefits	Achieved Quantified Water Supply Benefits	Begin Date	End Date	Budget Request for FY2016-17	Expenditure Category (excludes overhead)						Projected Budget Request (excludes overhead costs)					AREA OF RESPONSIBILITY					
													Salaries and Benefits	Expense	Other Personal Services	Contractual Services	Operating Capital Outlay	Fixed Capital Outlay	Interagency Grants	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	Water Supply	Water Quality	Flood Protect	Natural Systems	Mgmt. Svcs
2.0 Acquisition, Restoration and Public Works (continued)																													
	2.3.0	Florida Forever Capital Improvement Program	NFWMD SWIM Priority waterbodies	Florida Forever funding has been used to acquire land and to protect environmentally significant lands for conservation, recreation, water resource protection, wildlife habitat protection, and for capital land improvement and public access to those lands. The remaining balance of \$372,480 in Florida Forever funding will be directed to water quality improvement and/or habitat restoration consistent with the District's SWIM program.	Florida Forever Work Plan; Consolidated Annual Report	acres treated/linear feet restored	TBD	N/A	N/A	6/1/2003	9/30/2017	372,480	-	-	-	-	-	-	372,480	-	-	-	-	-	0%	60%	0%	40%	0%
	2.3.0	Indian Springs Sewer Extension Phase I	Jackson Blue Spring; Merritt's Mill Pond	Project with Jackson County to implement the first phase of this project, eliminating septic systems within the Jackson Blue Springs groundwater contribution area.	Strategic Water Management Plan Annual Work Plan Report	1,861 lbs N/year	0	N/A	N/A	10/1/2015	9/30/2017	1,450,000	-	-	-	-	-	-	1,450,000	-	-	-	-	-	0%	75%	0%	25%	0%
	2.3.0	Jackson Blue Springs Ag BMPs	Jackson Blue Spring; Merritt's Mill Pond; Chipola River watershed	Implementation of agriculture BMPs for water quality improvement and water use efficiency in the Jackson Blue Spring groundwater contribution area.	Strategic Water Management Plan Annual Work Plan Report	10% nutrient reduction (from standard application methods)	TBD	N/A	N/A	10/1/2013	9/30/2018	2,321,022	-	-	-	-	-	-	2,321,022	1,000,000	-	-	-	-	25%	50%	0%	25%	0%
	2.3.0	Lake Munson Target Area Wastewater Retrofit Project - Woodside Heights	Wakulla Springs; Woodville Karst Plain springs complex	Project for the design, engineering and construction of sanitary sewer lines in the Woodside Heights neighborhood to the City of Tallahassee's advanced wastewater treatment plant.	Strategic Water Management Plan Annual Work Plan Report; St. Marks River Watershed SWIM Plan	5,980 lbs/yr N reduction	0	N/A	N/A	12/11/2014	12/11/2017	1,337,500	-	-	-	-	-	-	1,337,500	1,112,500	-	-	-	-	25%	50%	0%	25%	0%
	2.3.0	NFWF SWIM	All surface watersheds	Project funded by the National Fish and Wildlife Foundation to complete assessments and project plans for the District's seven SWIM watersheds.	Strategic Water Management Plan Annual Work Plan Report; Consolidated Annual Report	N/A	N/A	N/A	N/A	9/1/2015	10/31/2017	605,960	76,126	4,260	5,053	502,828	-	-	-	-	-	-	-	-	0%	45%	10%	45%	0%
	2.3.0	Septic Connection to Existing Sewer in the Wakulla BMAP	Wakulla Springs; Woodville Karst Plain springs complex	Connect up to 130 properties currently on OSTDS to existing central sewer in the Wakulla BMAP Priority Focus Area 1.	Strategic Water Management Plan Annual Work Plan Report; St. Marks River Watershed SWIM Plan	2,526 lbs/yr TN	0	N/A	N/A	TBD	TBD	637,000	-	-	-	-	-	-	637,000	337,000	-	-	-	-	25%	50%	0%	25%	0%
	2.3.0	Sod-Based Crop Rotation Program	Jackson Blue Spring; Merritt's Mill Pond; Chipola River watershed	Project includes ongoing support to IFAS for research and outreach to producers; and a pilot project for sod-based crop rotation project with up to four producers in the Jackson Blue Spring basin.	Strategic Water Management Plan Annual Work Plan Report	TBD	TBD	N/A	N/A	10/1/2005	9/30/2019	380,832	-	-	-	-	-	-	380,832	118,400	118,400	118,400	-	-	0%	75%	0%	25%	0%
	2.3.0	St. Andrew Bay SWIM	St. Andrew Bay watershed	Project includes five stormwater retrofit and sediment abatement projects with local governments that will address water quality priorities within the St. Andrew Bay watershed. Remaining funds will be applied to projects that will reduce nonpoint source pollution and sedimentation within the watershed.	Strategic Water Management Plan Annual Work Plan Report; St. Andrew Bay SWIM Plan; Consolidated Annual Report	665 acres treated	665 acres treated	N/A	N/A	9/28/2000	9/30/2017	87,355	9,323	-	-	76,000	-	-	-	-	-	-	-	-	0%	45%	10%	45%	0%
	2.3.0	Wakulla County Wastewater Retrofit Project - Magnolia Gardens Phases I & II & Wakulla Gardens Phases I & II	Wakulla Springs; Woodville Karst Plain springs complex	Project for the design, engineering and construction of sanitary sewer lines in the Magnolia and Wakulla Gardens neighborhoods to Wakulla County's planned advanced wastewater treatment plant. The expanded central sewer collection system will provide the infrastructure to connect up to 716 residences.	Strategic Water Management Plan Annual Work Plan Report; St. Marks River Watershed SWIM Plan	21,000 lbs/yr N reduction	0	N/A	N/A	12/11/2014	9/30/2017	8,363,468	-	-	-	-	-	-	8,363,468	1,900,170	-	-	-	-	25%	50%	0%	25%	0%
	2.3.0	Woodville Sewer System Project Phase I	Wakulla Springs; Woodville Karst Plain springs complex	Design and permit a central sewer system to service approximately 1,500 homes in south Leon County currently on septic tanks (Phase I). Project is within the Wakulla Springs Priority Focus Area 1.	Strategic Water Management Plan Annual Work Plan Report; St. Marks River Watershed SWIM Plan	29,142 lbs/yr TN upon completion of Phase III	0	N/A	N/A	TBD	TBD	1,500,000	-	-	-	-	-	-	1,500,000	750,000	-	-	-	-	0%	75%	0%	25%	0%





## Appendices

### D. Related Reports

The following table includes a list of reports provided to the state that support the Standard Format Budget. Also included are the due dates, District employee responsible, and his/her email address.

<b>PLAN / REPORT / ACTIVITY</b>	<b>DUE DATE</b>	<b>CONTACT</b>	<b>E-MAIL</b>
Five-year Capital Improvement Plan	Annually March 1	Bill Cleckley	<a href="mailto:bill.cleckley@nfwwater.com">bill.cleckley@nfwwater.com</a>
Five-year Water Resource Development Work Plan	≤ 30 days budget	Nick Wooten	<a href="mailto:nick.wooten@nfwwater.com">nick.wooten@nfwwater.com</a>
Strategic Water Management Plan	Annually Nov 30	Nick Wooten	<a href="mailto:nick.wooten@nfwwater.com">nick.wooten@nfwwater.com</a>
Strategic Water Management Plan Annual Work Plan Report	Annually March 1	Nick Wooten	<a href="mailto:nick.wooten@nfwwater.com">nick.wooten@nfwwater.com</a>
Minimum Flows and Minimum Water Levels Priority List	Annually Nov 15	Nick Wooten	<a href="mailto:nick.wooten@nfwwater.com">nick.wooten@nfwwater.com</a>
Regional Water Supply Plan Update	5 year update or as needed	Nick Wooten	<a href="mailto:nick.wooten@nfwwater.com">nick.wooten@nfwwater.com</a>
SWIM Plans (all)	As needed	Nick Wooten	<a href="mailto:nick.wooten@nfwwater.com">nick.wooten@nfwwater.com</a>
SWIM Priority List	5 year update or as needed	Nick Wooten	<a href="mailto:nick.wooten@nfwwater.com">nick.wooten@nfwwater.com</a>
Florida Forever Five-year Work Plan update	Annually March 1	Bill Cleckley	<a href="mailto:bill.cleckley@nfwwater.com">bill.cleckley@nfwwater.com</a>
Northwest Florida Umbrella, Watershed-based, Regional Mitigation Plan Update F.S. 373.4137	Annually March 1	Nick Wooten	<a href="mailto:nick.wooten@nfwwater.com">nick.wooten@nfwwater.com</a>

## Appendices

### **E. Outstanding Debt**

Not Applicable

**F. Alternative Water Supply Funding**

**Water Protection and Sustainability Programs**

**Project Status**

No projects are budgeted during FY 2016-2017 with funding from the Water Protection and Sustainability Program Trust Fund.

## Appendices

### G. Consistency Issues

Vehicle Maintenance Standards: Report on the development of baseline vehicle maintenance data and the use of this date to determine a cost effective vehicle replacement standard.

The Florida Department of Management Services has developed Minimum Equipment Replacement Criteria. For cars and pickup trucks, a Replacement Eligibility Factor (REF) is determined by considering the age of the vehicle, mileage, condition, lifetime maintenance costs, downtime, most recent annual maintenance cost and cost per mile. For trucks, tractors, mowers, trailers, and other equipment, a mile per hour or age threshold is established. If an asset exceeds the REF or replacement threshold, it is eligible for replacement.

The water management districts evaluated their fleet and equipment replacement policies, compared them to the state's criteria and adopted the state's minimum equipment replacement criteria (floor) or established criteria greater than the state.

#### Water Management Districts Minimum Replacement Criteria

	State	Northwest	St. Johns River	South Florida	Southwest Florida	Suwannee River
<b>DROPDEAD AGE</b>						
Gas	12	12	12	12	10	12
Diesel	---	12	---	15	10	---
<b>DROPDEAD MILES</b>						
Gas	120,000	150,000	120,000	180,000	150,000	120,000
Diesel	---	250,000	150,000	250,000	150,000	---
$\frac{3}{4}$ Ton & 1 Ton Truck	150,000	175,000				

## Appendices

The District has adopted the DMS minimum standards for vehicle replacement at 120,000 and 150,000 miles; however, most automobiles and trucks are replaced at 170,000 to 180,000 miles depending on condition, type of usage, and repair history. The DMS standards were also adopted for other classes of larger vehicles and equipment but the replacement is based on condition and cost of repair. NWFWMMD has replaced one on-road vehicle in the last year. As future replacements are considered, the repair and maintenance cost data gathered and reported in the metrics will be used.

### Structure and Staff Nomenclature: Report of the progress of the development of a standardized classification for non-managerial positions.

Prior to 2011, no state standard existed for the structure and staff nomenclature for the water management districts. In 2011, the water management districts began developing consistent standards for the classification and nomenclature of staff positions. In FY 2011-2012, the water management districts focused on management level positions.

The districts agreed to a five-level classification for management, as stated below:

- Level 1 – Executive Director
- Level 2 – Assistant Executive Director
- Level 3 – Division Director or Office Director
- Level 4 – Bureau Chief or Office Chief
- Level 5 – Section Administrator or Manager

In FY 2012-2013, the districts expanded their work in the development of standardized classification to non-managerial positions. It was determined that a tiered approach would best enable the districts to achieve consistency while maintaining the appropriate staff necessary to support the core missions of the districts. The districts were grouped into the following tiers based on size, scope, and programs of each district:

- Tier 1 - South Florida
- Tier 2 - Southwest Florida and St. Johns
- Tier 3 - Northwest and Suwannee

The Tier 1 district continues to evaluate its pay grades, job titles, and pay rates in comparison to other water management districts to determine where it can establish commonalities.

The Tier 2 and Tier 3 districts have all adopted common pay grades, which facilitates the development of a standard classification system for all positions. The Tier 2 districts have evaluated their job classifications to determine which positions could be classified in a common pay grade. To date, the Tier 2 districts have achieved pay grade consistency for approximately 50 existing jobs, particularly jobs in information technology, engineering, and science.

Tier 3 districts have extensively reviewed the organizational structures of the districts. The Tier 3 districts have aligned district resources with core missions and programmatic needs and aligned their job classifications with Tier 2 districts.

## Appendices

The districts will continue to review job classifications and adopt consistent classifications where possible.

All Districts have agreed to structure and staff nomenclature for the top five levels of management.

Staff Levels/Reorganization: Develop a method of regularly evaluating staffing levels to ensure that staffing is consistent with programmatic needs.

Each water management district continues to evaluate its organizational structure and staffing levels as it focuses on core missions.

The NFWWMD continues to review positions to assess and align each position to core missions and ensure that salary costs are appropriately budgeted and expended. As positions become vacant, they are evaluated to substantiate the need for the position. In addition, the position is assessed to see if it could be better filled as an OPS position or contracted rather than authorized FTE, which would generate a savings to the District.

Salary Range: Evaluate the common pay plan set for finalization in October 2012 between the NFWWMD, SJRWMD, SRWMD, and SWFWMD, and then compare it to that of the SFWMD to determine whether a common plan is a feasible option for all Districts.

SJRWMD, SWFWMD, NFWWMD, and SRWMD implemented a common pay plan. SFWMD determined that implementing a common pay plan would result in significant adverse impact to 38 percent of the SFWMD workforce unless pay loads are widened. Additionally, there are a number of positions that are unique to the services provided by SFWMD, such as flood control and Everglades restoration. SFWMD continues to evaluate pay grades, titles, and rates to determine where it can establish commonalities.

### Health Insurance:

The water management districts continue to explore options individually, as well as collectively, to standardize benefits and control health insurance costs for both the employee and employer.

Retiree Health Subsidies: Districts will report on the progress of their phase out plans and conversions to a standard retiree health subsidy identical with the State's.

Historically, SFWMD, SWFWMD, NFWWMD, and SJRWMD provided health insurance subsidies to retirees. Each of these districts developed a phase out plan. SRWMD did not provide this benefit.

NFWWMD discontinued contributing towards retirees' health insurance premiums effective October 1, 2011. Effective April 1, 2013, retirees had the option of having their health insurance premiums deducted from their retirement check from the Florida Department of Management Services.

## Appendices

### Metrics

The reporting of water management district metrics began in Fiscal Year 2011-2012. This information is used to assess the effectiveness of the districts' work processes, such as consumptive use and environmental resource permitting, and to gauge progress toward district goals, such as meeting future water supply needs and protecting natural systems. Since Fiscal Year 2011-2012, the number of individual metrics has been reduced from 83 to 24, to focus on those metrics most useful for performance evaluation. Currently, 16 metrics are reported quarterly and the remaining eight are reported annually at the end of each fiscal year.

### Contract and Lease Renewals: Report on progress of price concessions from vendors

Governor Scott has asked each state agency falling under his purview to examine its existing contracts and seek price concessions from its vendors. Each water management district is encouraged, regarding contracts or lease agreements, to seek these same price concessions from its vendors for existing contracts. When considering lease agreements, office space should be utilized in the most efficient manner possible with a focus on saving taxpayer dollars.

In compliance with Florida Statutes, the policy of NFWFMD is pursuing price concessions from vendors for those purchases that require concession efforts. Additionally, the District has taken this concept a step further and engages in price concession efforts on those purchases that are not subject to the requirement. Pursuing price concessions on both required and non-required purchases is of benefit to the District and to the citizens it serves.