

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING MINUTES**

**District Headquarters
81 Water Management Drive
Havana, FL 32333**

**Thursday
September 8, 2016**

Governing Board Members Present
George Roberts, Chairman*

Gus Andrews
Jon Costello
Marc Dunbar*
Ted Everett
Bo Spring*

Governing Board Members Absent
Jerry Pate, Vice Chairman
John W. Alter, Secretary-Treasurer
Nick Patronis

*via Telephone

1. Opening Ceremonies

Governing Board Chairman George Roberts called the meeting to order at 4:01 p.m. ET.
Brett Cyphers called the roll and a quorum was declared present.

Chairman George Roberts apologized for not being able to attend the meeting in person and requested Gus Andrews to serve as acting Chair for the remainder of the meeting.

2. Additions, Deletions or Changes to the Agenda

Lands Committee Meeting- Cancelled

Lands Committee Agenda Item 1- Moved to Governing Board Agenda Item 5. A.

Lands Committee Agenda Item 2- Moved to Governing Board Agenda Item 5. B.

Lands Committee Agenda Item 3- Withdrawn

Governing Board Agenda Item 9- Withdrawn

3. Approval of the Minutes for August 11, 2016

MOTIONED BY TED EVERETT, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR AUGUST 11, 2016. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

4. Approval of the Financial Reports for the Month of July 2016

MOTIONED BY JON COSTELLO, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF JULY 2016. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. A. Consideration of Contract with Washington County Sheriff's Office for Law Enforcement and Security Services: Choctawhatchee River and Holmes Creek and Econfiná Creek WMAs

MOTIONED BY TED EVERETT, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE RENEWAL OF THE AGREEMENT WITH THE WASHINGTON COUNTY SHERIFF'S OFFICE IN THE AMOUNT OF \$146,086.80 TO PROVIDE LAW ENFORCEMENT AND SECURITY SERVICES FOR DISTRICT LANDS LOCATED IN BAY AND WASHINGTON COUNTIES, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE NEW AGREEMENT, SUBJECT TO APPROVAL OF THE FISCAL YEAR 2016 - 2017 BUDGET. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. B. Consideration of Agreement with Florida Department of Agriculture and Consumer Services for Prescribed Fire Enhancement Funding

MOTIONED BY JON COSTELLO, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACTUAL SERVICES AGREEMENT WITH THE FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES TO RECEIVE FUNDING FOR PRESCRIBED FIRE ENHANCEMENT, SUBJECT TO APPROVAL OF THE DISTRICT'S FISCAL YEAR 2016-2017 BUDGET AND ADMINISTRATIVE AND LEGAL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Consideration of Resolution No. 815 Committing Fiscal Year 2015-2016 Fund Balances as Required by GASB Statement No. 54

MOTIONED BY TED EVERETT, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 815 TO COMMIT FUND BALANCES FOR FISCAL YEAR 2015-2016 AS FOLLOWS:

- COMMIT \$8,951,127 OF THE GENERAL FUND BALANCE AND \$1,034,056 OF THE LANDS MANAGEMENT FUND FOR WATER SUPPLY DEVELOPMENT ASSISTANCE GRANTS;
- COMMIT THE AMOUNT OF THE GENERAL FUND BALANCE FOR AN ECONOMIC STABILIZATION FUND PURSUANT TO DISTRICT POLICY;
- COMMIT THE REMAINING ENDING FUND BALANCE IN THE LANDS MANAGEMENT FUND FOR LAND MANAGEMENT OF DISTRICT-OWNED LANDS; AND
- COMMIT THE REMAINING ENDING FUND BALANCE IN THE CAPITAL IMPROVEMENT & LAND ACQUISITION FUND FOR LAND ACQUISITION AND CAPITAL CONSTRUCTION AND IMPROVEMENT ON DISTRICT-OWNED LANDS.

NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of Fiscal Year 2016-2017 Purchases to Support Information Technology Operations

MOTIONED BY JON COSTELLO, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD APPROVE THE INFORMATION TECHNOLOGY BUREAU TO PROCURE THE FOLLOWING FOR FISCAL YEAR 2016-2017, CONTINGENT UPON APPROVAL OF THE DISTRICT'S FISCAL YEAR 2016-2017 BUDGET.

- DEPARTMENT OF MANAGEMENT SERVICES (DMS) COMPETITIVELY PROCURED PURCHASE OF INTERNET ACCESS, TELEPHONY CIRCUITS, AND SECURITY SERVICES FOR DISTRICT HEADQUARTERS, FIELD OFFICES, AND CONNECTIONS TO PARTNER WATER MANAGEMENT DISTRICTS FOR DMS IN THE AMOUNT NOT TO EXCEED \$80,000.
- SOLE SOURCE PURCHASE OF ANNUAL SUPPORT AND LICENSING FOR TYLER TECHNOLOGIES MUNIS SUPPORT IN AN AMOUNT NOT TO EXCEED \$85,000.
- SOLE SOURCE PURCHASE OF GEOGRAPHIC INFORMATION SYSTEMS (GIS) ARC GIS AND ARC ONLINE LICENSING, TRAINING, SUPPORT, AND CONSULTING FOR ESRI IN AN AMOUNT NOT TO EXCEED \$113,000.
- STATE OF FLORIDA CONTRACT PURCHASE OF MICROSOFT LICENSING FOR MICROSOFT SERVER AND WORKSTATION OPERATING SYSTEMS AND SOFTWARE, SQL DATABASE SERVER, SHAREPOINT SERVER, OFFICE 365 TO SHI INTERNATIONAL GROUP IN AN AMOUNT NOT TO EXCEED \$125,000.
- STATE OF FLORIDA CONTRACT PURCHASE OF WORKSTATIONS, LAPTOPS, SERVERS, SWITCHES, ROUTERS, DATA CENTER EQUIPMENT, ENTERPRISE SOFTWARE LICENSING, DESKTOP SOFTWARE LICENSING, TELEPHONY PRODUCTS AND OTHER MISCELLANEOUS COMPUTER EQUIPMENT TO CDW IN AN AMOUNT NOT TO EXCEED \$325,000.
- STATE OF FLORIDA CONTRACT PURCHASE OF CONSULTING SERVICES FOR IT INFRASTRUCTURE SYSTEM ASSESSMENT AND REMEDIATION, AND CONSULTING SERVICES FOR PROJECTS APPROVED BY THE IT STEERING COMMITTEE FROM RANDSTAD, INC., IN AN AMOUNT NOT TO EXCEED \$80,000.33
- STATE OF FLORIDA CONTRACT PURCHASE OF CAMPSITE RESERVATION SYSTEM HOSTING, SUPPORT, AND MAINTENANCE FROM CONTEXTUAL CODE, INC./THINKCREATIVE, IN AN AMOUNT NOT TO EXCEED \$20,000.
- STATE OF FLORIDA CONTRACT PURCHASE OF DISTRICT WEBSITE SYSTEM HOSTING, SUPPORT, AND MAINTENANCE FROM CONTEXTUAL CODE, INC./THINKCREATIVE, IN AN AMOUNT NOT TO EXCEED \$42,000.

NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Consideration of Revision to Moore Creek Mount Carmel 2015-2016 Water Supply Development Grant Project

MOTIONED BY TED EVERETT, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE A REVISION TO THE MOORE CREEK MOUNT CARMEL 2015-2016 SCOPE OF WORK AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE APPLICANT TO PROVIDE FUNDING NOT TO EXCEED THE PREVIOUS AWARD AMOUNT, SUBJECT TO LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Consideration of Contract to Continue Support for Leon County and the City of Tallahassee Stormwater Monitoring

Withdrawn.

10. Consideration of Joint Funding Agreement with the U.S. Geological Survey for Surface Water Monitoring

MOTIONED BY TED EVERETT, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE THE FISCAL YEAR 2016-2017 JOINT FUNDING AGREEMENT FOR \$197,976 WITH THE U.S. GEOLOGICAL SURVEY FOR CONTINUATION OF STAGE AND DISCHARGE MONITORING. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

11. Consideration of Amendment to Extend Surface Water Quality Monitoring Agreement G0373

MOTIONED BY JON COSTELLO, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT AMENDMENT WITH THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR THE DISTRICT'S CONTINUED PARTICIPATION IN THE FISCAL YEAR 2016-2017 WATER QUALITY SAMPLING PROGRAM FOR THE SURFACE WATER TEMPORAL VARIABILITY NETWORK. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

12. Consideration of Fiscal Year 2016-2017 Contractual Services to Support Minimum Flows and Levels

MOTIONED BY TED EVERETT, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO SPEND UP TO \$1,566,380 FOR CONTRACTUAL SERVICES FOR DATA COLLECTION, MODELING, ANALYSIS, AND OTHER ACTIVITIES TO SUPPORT THE DEVELOPMENT OF MINIMUM FLOWS AND LEVELS IN FISCAL YEAR 2016-2017. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

13. Annual Regulatory Plan

Informational purposes only.

14. Public Hearing on Consideration of Regulatory Matters

Acting Chairman Gus Andrews called the meeting to order at 4:30 p.m. ET.

MOTIONED BY JON COSTELLO, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD APPROVE THE CONSENT AGENDA PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

15. Public Hearing on Consideration of Amendment No. 1 to Lark and Sims Conservation Easement; Econfina Creek WMA

Acting Chairman Gus Andrews called the meeting to order at 4:32 p.m. ET.

MOTIONED BY TED EVERETT, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE AMENDMENT NO. 1 TO THE LARK AND SIMS CONSERVATION EASEMENT IN WASHINGTON COUNTY, SUBJECT TO LEGAL COUNSEL REVIEW AND APPROVAL. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

16. Legal Counsel Report

Mr. Breck Brannen gave a detailed overview of the case referenced below. A copy of the report can be found on page 78 of the September 8, 2016, board folder.

CGUPS, LLC. Steven Cox, and Claudia Cox, Petitioners v. Northwest Florida Water Management District and Florida Department of Transportation, Respondents, DOAH Case No. 16-4691

17. Public Hearing on Consideration of Fiscal Year 2016-2017 Tentative Budget

Governing Board Members Present

John W. Alter, Secretary-Treasurer*
Gus Andrews
Jon Costello
Marc Dunbar*
Ted Everett
Bo Spring*

Governing Board Members Absent

George Roberts, Chairman
Jerry Pate, Vice Chairman
Nick Patronis

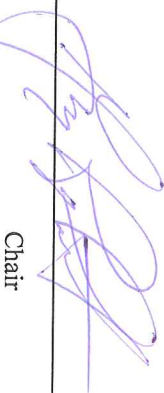
*via Telephone

Acting Chairman Gus Andrews called the meeting to order at 5:05 p.m. ET.
Brett Cyphers called the roll and a quorum was declared present.

MOTIONED BY TED EVERETT, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD ADOPT THE PROPOSED MILLAGE RATE OF .0366 OF A MILL FOR FISCAL YEAR 2016-2017 AND AUTHORIZE STAFF TO PRESENT IT FOR FINAL ADOPTION AT THE PUBLIC HEARING ON THE BUDGET TO BE HELD ON SEPTEMBER 22, 2016, AT THE GULF COAST STATE COLLEGE IN PANAMA CITY. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

MOTIONED BY JON COSTELLO, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD ADOPT THE DISTRICT'S TENTATIVE BUDGET FOR FISCAL YEAR 2016-2017 AND AUTHORIZE STAFF TO PRESENT IT FOR FINAL ADOPTION AT THE PUBLIC HEARING ON THE BUDGET TO BE HELD ON SEPTEMBER 22, 2016, AT THE GULF COAST STATE COLLEGE IN PANAMA CITY. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Meeting was adjourned at 5:11 p.m. ET.



Chair

10/13/2014

Date



Executive Director

C. Costello

Agency Clerk

