

# NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

## MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director  
Guy Gowens, Assistant Executive Director  
William O. Cleckley, Director, Division of Land Management and Acquisition

FROM: Tyler L. Macmillan, Chief, Bureau of Land Management Operations

DATE: December 21, 2016

SUBJECT: Consideration of Invitation to Bid 17B-006; Choctawhatchee River 2017 Devils Swamp Thinning Timber Sale

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### **Recommendation:**

Staff recommends the Governing Board approve the bids submitted in response to Invitation to Bid 17B-006, and authorize the Executive Director to enter into an agreement for this timber sale with the high bidder, DeerPoint Timber Products, Inc., at the bid prices of \$6.00 per ton for Pine Pulpwood; \$19.00 per ton for Pine Chip-N-Saw; and \$30.00 per ton for Pine Saw Timber.

### **Background:**

On November 22, 2016, the District posted Invitation to Bid No. 17B-006 for the Choctawhatchee River 2017 Devils Swamp Thinning Timber Sale on the State's Vendor Bid System and the District's website. Notices were also sent to a number of companies that have previously expressed an interest in District timber sales.

This timber sale will result in the harvest of an estimated 22,230 tons of pine timber products from 477 acres in Walton County, as described below. These stands are also delineated on the attached Exhibit Map A.

<b>Stand No.</b>	<b>Stand Name</b>	<b>County</b>	<b>Acres</b>	<b>Sections</b>	<b>Township</b>	<b>Range</b>
1	118037	Walton	138	20, 29	2 South	18 West
2	118048	Walton	104	29, 30 & 31	2 South	18 West
3	118050	Walton	13	29	2 South	18 West
4	118051	Walton	222	29, 30 & 31	2 South	18 West
<b>TOTAL</b>			<b>477</b>			

On December 21, 2016, at 2:30 p.m. EST, the District opened two sealed bids for the purchase of the designated timber products. The bids received are listed below.

A detailed breakdown of the bids with prices for each timber product is found in Exhibit A. The total estimated sale value amounts are listed below for your consideration.

<b>Company</b>	<b>Total Estimated Sale Value*</b>
Nature Coast Timber, LLC	\$ 306,992.73
<b>DeerPoint Timber Products, Inc.</b>	<b>\$ 309,223.00</b>

*\*These figures are to be used for bid evaluation and comparison purposes only. Payments to the District will be made on a measured per ton basis.*

# **Exhibit A**

## **Bid Prices – NFWMD ITB 17B-006**

### **Choctawhatchee River 2017 Devils Swamp Thinning Timber Sale**

**CHOCTAWHATCHEE RIVER 2017 DEVILS SWAMP THINNING TIMBER SALE  
NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
(BID NUMBER 17B-006)  
Bids Opened December 21, 2016 2:30 P.M. EST**

		DeerPoint Timber Products, Inc.		Nature Coast Timber, LLC	
Product	Estimated Total Tons*	Bid Price/Ton	Total For Bid Comparison*	Bid Price/Ton	Total For Bid Comparison*
Pine Pulpwood	10,357	\$ 6.00	\$ 62,142.00	\$ 10.26	\$ 106,262.82
Pine Chip-N-Saw	9,919	\$ 19.00	\$ 188,461.00	\$ 16.10	\$ 159,695.90
Pine Saw Timber	1,954	\$ 30.00	\$ 58,620.00	\$ 21.00	\$ 41,034.00
Estimated Sale Value*		\$ 309,223.00		\$ 306,992.72	

*\*These figures are to be used for bid evaluation and comparison purposes only. Payments to the District will be made on a measured per ton basis.*

Exhibit Map A - Locator



# NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

## MEMORANDUM

TO: Lands Committee

THROUGH: Brett Cyphers, Executive Director  
Guy Gowens, Assistant Executive Director  
William O. Cleckley, Director, Division of Land Management and Acquisition

FROM: Tyler L. Macmillan, Chief, Bureau of Land Management Operations

DATE: December 9, 2016

SUBJECT: Consideration of Invitation to Bid 17B-007; 2017 Econfina Creek Sand Pine Timber Sale

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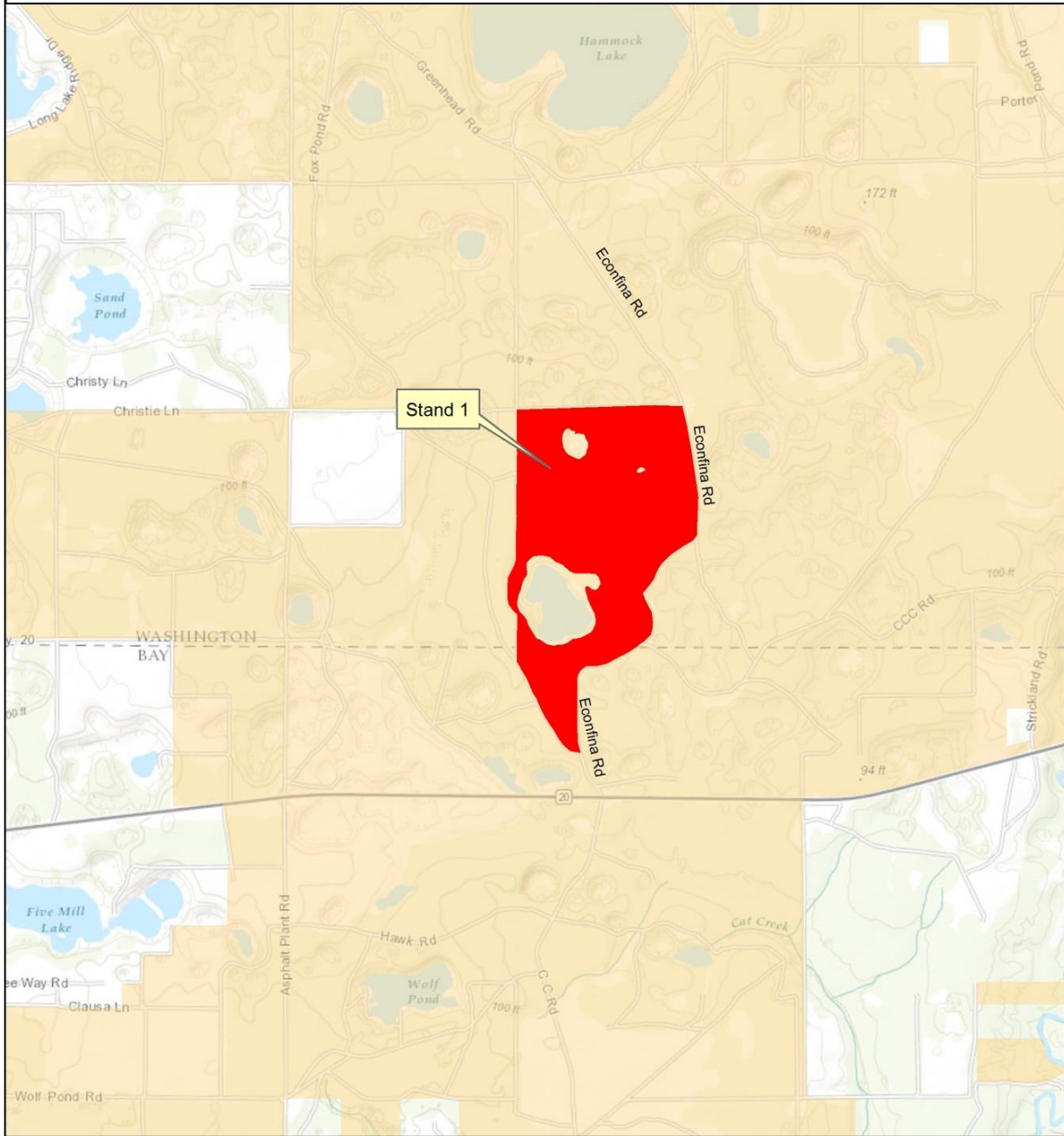
On December 9, 2016, the District posted Invitation to Bid No. 17B-007 for the 2017 Econfina Creek Sand Pine Timber Sale on the State's Vendor Bid System and the District's website, and notices were sent to a number of companies that have previously expressed an interest in District timber sales.

This timber sale will result in the clear-cut harvest of an estimated 32,362 tons of sand pine pulpwood timber product from one stand totaling 464 acres in Bay and Washington counties, as described below. The stand is also delineated on the attached Exhibit Map A.

Stand No.	County	Acres	Pine Species	Age
1	Bay & Washington	464	Sand Pine	31

On January 6, 2017, at 2:30 p.m. EST, the District will conduct the bid opening for the 2017 Econfina Creek Sand Pine Timber Sale. The results of the bid opening will be provided in a supplement for the Governing Board at the January 12, 2017, meeting.

# Exhibit Map A



2017 Econfina Creek Sand Pine Timber Sale  
 Econfina Creek WMA  
 Section 31, T1N, R13W, Section 36, T1N, R14W  
 & Section 6, T1S, R13W  
 Bay and Washington Counties, Florida  
 464 Acres

- Stand 1
- District Lands

0 900 1,800 3,600 5,400 7,200 Feet



**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

**MEMORANDUM**

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director  
Guy Gowens, Assistant Executive Director  
William O. Cleckley, Director, Division of Land Management and Acquisition

FROM: Tyler Macmillan, Chief, Bureau of Land Management Operations

DATE: December 21, 2016

SUBJECT: Consideration of Donation of Canoes from the Southwest Florida Water Management District

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**Recommendation**

Staff recommends the Governing Board approve the receipt of up to 12 canoes donated by the Southwest Florida Water Management District (SWFWMD).

**Background**

The Southwest Florida Water Management District SWFWMD has a need to dispose of up to 12 aluminum canoes which came into their possession a few years ago when they purchased a property that included a closed Boy Scout camp. Knowing that our District often conducts canoe tours, they asked if we would be interested in these vessels, which they would be willing to donate to our office. The District can utilize the canoes for future tours and for collection of water samples by Resource Management Division staff. This would reduce, and in some instances, eliminate the need to rent canoes for tour participants.

Section 373.083(4), Florida Statutes indicates that the general powers and duties of the Governing Board include the authority to “Solicit and accept donations or grants of funds or services from both public and private sources for the planning and implementation of district undertakings and delegations, including, but not limited to, projects, programs, works, and studies.”

/tlm

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
GOVERNING BOARD MEETING MINUTES**

**District Headquarters  
81 Water Management Drive  
Havana, FL 32333**

**Thursday  
December 8, 2016**

Governing Board Members Present

George Roberts, Chairman  
Jerry Pate, Vice Chairman  
Gus Andrews  
Jon Costello  
Ted Everett  
Nick Patronis  
Bo Spring

Governing Board Members Absent

John W. Alter, Secretary-Treasurer  
Marc Dunbar

1. Opening Ceremonies

Governing Board Chairman George Roberts called the meeting to order at 1:08 p.m.  
Brett Cyphers called the roll and a quorum was declared present.

2. Additions, Deletions or Changes to the Agenda

There were no additions, deletions or changes to the agenda.

3. Approval of the Minutes for November 10, 2016

MOTIONED BY TED EVERETT, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR NOVEMBER 10, 2016. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

4. Approval of the Financial Reports for the Month of October 2016

MOTIONED BY TED EVERETT, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF OCTOBER 2016. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Consideration of Invitation to Bid 17B-004; Prescribed Burning Services on District Lands in Northwest Florida

MOTIONED BY JERRY PATE, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AGREEMENTS WITH CHLOETA FIRE, LLC FOR PRESCRIBED BURNING SERVICES ON DISTRICT LANDS IN PRESCRIBED BURN AREAS II AND III AT THE RATE OF \$32.00 PER ACRE AND APPROVE INDIVIDUAL OR CUMULATIVE TASK ORDERS UNDER THESE AGREEMENTS THAT EXCEED THE \$65,000 DELEGATED AUTHORITY. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.



6. Consideration of Hourly Rate Increase for Legal Services

MOTIONED BY JERRY PATE, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE THE AMENDED FEE SCHEDULE TO PROVIDE FOR A REVISED HOURLY RATE OF \$200 FOR ATTORNEYS EMPLOYED BY THE LAW FIRM OF PENNINGTON, P.A., TO BE EFFECTIVE JANUARY 1, 2017. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of Funding for a Sod-Based Rotation Pilot Program

MOTIONED BY TED EVERETT, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENTS WITH THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION TO RECEIVE \$480,032 IN NEW GRANT FUNDING AND TO ENTER INTO AGREEMENTS WITH AGRICULTURAL PRODUCERS TO IMPLEMENT SOD-BASED CROP ROTATION PROJECTS IN THE JACKSON BLUE SPRING GROUNDWATER CONTRIBUTION AREA IN NORTHWEST FLORIDA SUBJECT TO LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Fiscal Year 2016-2017 Strategic Water Management Plan

MOTIONED BY TED EVERETT, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE THE FISCAL YEAR 2016-2017 UPDATE TO THE DISTRICT STRATEGIC WATER MANAGEMENT PLAN AND AUTHORIZE THE EXECUTIVE DIRECTOR TO FINALIZE THE PLAN PENDING ANY COMMENTS FROM THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Executive Director's Performance Evaluation

Breck Brannen announced that he had received and reviewed the performance evaluations and submitted the documents for the official record.

10. Legal Counsel Report

Breck Brannen gave a detailed overview of the case referenced below. A copy of the report can be found on page 32 of the December 8, 2016, board folder.

CGUPS, LLC, Steven Cox, and Claudia Cox, Petitioners v. Northwest Florida Water Management District and Florida Department of Transportation, Respondents, DOAH Case No. 16-4691

Meeting was adjourned at 1:50 p.m.

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Chair

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Date

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Executive Director

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Agency Clerk

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
Financial Report  
Summary Statement of Receipts, Disbursements & Cash Balances  
For Month Ending November 30, 2016

Balance Forward - Operating Funds \$47,558,564.93

Operating Funds Received in current month:

Revenue Receipts, Current	\$581,395.94	
Contracts Receivable	53,594.68	
Other Deposits/Refunds/Adjustments	16,914.13	
Transfers from Lands Accounts	0.00	
Total Deposits during month	651,904.75	

Total Deposits and Balance Forward \$ 48,210,469.68

Disbursements:

Employee Salaries	521,970.04	
Employee Benefits	87,018.55	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	76,292.08	
Operating Expenses - Services	168,025.97	
Operating Expenses - Commodities	11,366.55	
Operating Capital Outlay	252.00	
Grants and Aids	15,298.13	
Total Operating Expenses during month	880,223.32	
Payables, Prior Year	0.00	
Other Disbursements or (Credits)	146,569.26	
Total Funds Disbursed by check during month	1,026,792.58	
Bank Debits (Fees, Deposit Slips, etc.)	91.40	
Transfer to Land Acquisition Account	0.00	
Total Funds Disbursed	1,026,883.98	

Cash Balance Operating Funds at month end \$ 47,183,585.70

Operating Depositories:

Petty Cash Fund	250.25	
Bank of America:		
General Fund Checking	3,386,408.23	
Payroll Account	6,400.74	
Pensacola Account	0.00	
Investment Accounts:		
Fla. Board of Administration @ 0.85%		
General Fund	21,477,544.75	
Lands Fee Fund	5,833,812.27	
SWIM Fund	188,120.82	
Springs Protection	54.51	
Mitigation Fund	16,290,994.13	

Total Operating Depositories at month end \$ 47,183,585.70

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
Financial Report  
Summary Statement of Receipts, Disbursements & Cash Balances  
For Month Ending November 30, 2016

Land Acquisition Funds:

Fla. Board of Administration @ 0.85%	\$	485,674.03	
Total Land Acquisition Funds			485,674.03

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 0.85%	\$	152,856.43	
Total Land Acquisition Funds			152,856.43

Total Land Acquisition, and Restricted Management Funds			<u>638,530.46</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END			<u><u>\$ 47,822,116.16</u></u>
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Approved: \_\_\_\_\_  
Chairman or Executive Director

Date: January 12, 2017

**Northwest Florida Water Management District**  
**Statement of Sources and Uses of Funds**  
**For the Period ending November 30, 2016**  
**(Unaudited)**

	<b>Current Budget</b>	<b>Actuals Through 11/30/2016</b>	<b>Variance (under)/Over Budget</b>	<b>Actuals As A % of Budget</b>
<b>Sources</b>				
Ad Valorem Property Taxes	\$ 3,413,531	\$ 410,122	\$ (3,003,409)	12%
Intergovernmental Revenues	45,612,612	8,321,231	(37,291,381)	18%
Interest on Invested Funds	66,266	63,836	(2,430)	96%
License and Permit Fees	393,250	89,220	(304,030)	23%
Other	2,204,669	202,678	(2,001,991)	9%
Fund Balance	26,284,922		(26,284,922)	0%
<b>Total Sources</b>	<b>\$ 77,975,250</b>	<b>\$ 9,087,087</b>	<b>\$ (68,888,163)</b>	<b>12%</b>

	<b>Current Budget</b>	<b>Expenditures</b>	<b>Encumbrances <sup>1</sup></b>	<b>Available Budget</b>	<b>%Expended</b>	<b>%Obligated <sup>2</sup></b>
<b>Uses</b>						
Water Resources Planning and Monitoring	\$ 7,096,643	\$ 366,906	\$ 138,127	\$ 6,591,610	5%	7%
Acquisition, Restoration and Public Works	45,192,383	158,888	64,136	44,969,359	0%	0%
Operation and Maintenance of Lands and Works	3,879,883	324,030	134,319	3,421,535	8%	12%
Regulation	3,874,432	583,343	104,610	3,186,479	15%	18%
Outreach	178,215	35,065	-	143,150	20%	20%
Management and Administration	2,012,203	289,161	44,615	1,678,427	14%	17%
<b>Total Uses</b>	<b>\$ 62,233,759</b>	<b>\$ 1,757,392</b>	<b>\$ 485,807</b>	<b>\$ 59,990,560</b>	<b>3%</b>	<b>4%</b>
Reserves	15,741,491			15,741,491	0%	0%
<b>Total Uses and Reserves</b>	<b>\$ 77,975,250</b>	<b>\$ 1,757,392</b>	<b>\$ 485,807</b>	<b>\$ 75,732,051</b>	<b>2%</b>	<b>3%</b>

<sup>1</sup> Encumbrances represent unexpended balances of open purchase orders.

<sup>2</sup> Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of November 30, 2016, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

NOVEMBER 2016

CHECKS	11/3/2016	\$	135,762.53
AP EFT CHECKS	11/4/2016		722.94
CHECKS	11/10/2016		102,991.04
AP EFT CHECKS	11/10/2016		14,543.21
CHECKS	11/17/2016		131,237.59
AP EFT CHECKS	11/18/2016		10,711.07
AP EFT	11/29/2016		28,158.50
VOIDED CHECK	11/30/2015		-100.00
RETIREMENT EFT			47,714.08
		\$	<u>471,740.96</u>

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Chairman or Executive Director

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January 12, 2017

Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4832	ASSURANT EMPLOYEE BENEFITS	11/03/2016	4,471.18	DENTAL INSURANCE
4832	ASSURANT EMPLOYEE BENEFITS	11/03/2016	217.56	PREPAID DENTAL
4834	ASSURANT EMPLOYEE BENEFITS	11/03/2016	896.42	BASE LIFE INSURANCE
4833	ASSURANT EMPLOYEE BENEFITS	11/03/2016	1,127.32	VOLUNTARY LTD
95	AT&T	11/03/2016	413.30	PHONES-ECONFINA
4180	BA MERCHANT SERVICES	11/03/2016	233.72	TRANSACTION FEES FOR E-PERMITTING
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	11/03/2016	331.59	RETIREE INSURANCE
4731	BNA	11/03/2016	569.00	IOMA'S PAYROLL PRACTITIONERS
4599	CITY OF CALLAWAY	11/03/2016	73,772.75	HWY 2297 WATER MAIN RELOCATION
1948	DELL MARKETING L.P.	11/03/2016	3,276.00	DELL REPLACEMENT COMPUTERS
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	11/03/2016	1,209.76	QUARTERLY INTEREST
45	DMS	11/03/2016	18.42	AIR CARDS/HOTSPOTS
3761	EMERALD COAST UTILITIES AUTHORITY	11/03/2016	20,945.20	PENSACOLA BEACH RECLAIMED WATER SYSTEM EXPANSION
5417	FLORIDA ASSOCIATION OF PROCUREMENT OFFICERS	11/03/2016	120.00	MEMBERSHIP APPLICATION FEE
3686	FLORIDA FLOODPLAIN MANAGERS ASSOC., INC.	11/03/2016	150.00	FUNDAMENTALS OF FLOODPLAIN MAN
839	FORESTRY SUPPLIERS, INC.	11/03/2016	1,026.64	FIELD SUPPLIES
839	FORESTRY SUPPLIERS, INC.	11/03/2016	201.16	FIELD SUPPLIES
5416	GEO LOGIC, INC	11/03/2016	40.00	WELL PERMITTING FEE REFUND
4851	GEOCUE CORPORATION	11/03/2016	1,522.68	LP360 ADVANCED MAINTENANCE
3282	W.W. GRAINGER, INC.	11/03/2016	100.09	SAMPLING SUPPLIES
3282	W.W. GRAINGER, INC.	11/03/2016	111.62	SAMPLING SUPPLIES
3003	HAVANA FORD, INC.	11/03/2016	57.70	OPEN PURCHASE FOR REG
61	JACKSON COUNTY FLORIDAN	11/03/2016	654.25	LEGAL ADS/TRIM ADVERTISEMENT
666	JEFFERSON COUNTY PROPERTY APPRAISER	11/03/2016	210.79	1ST QTR FY 16-17
5237	JEFFERSON COMMUNITIES WATER SYSTEM, INC	11/03/2016	6,506.48	HAYFIELD SPUR ROAD EXTENSION LOOP
5227	MAC'S AUTO SERVICE	11/03/2016	239.77	VEHICLE REPAIR FOR WMD2427 REG
5227	MAC'S AUTO SERVICE	11/03/2016	46.35	OPEN PURCHASE ORDER FOR REG-MF
3725	MODULAR MAILING SYST INC	11/03/2016	102.14	SUPPLIES FOR POSTAGE MACHINE -
1205	OFFICE DEPOT, INC.	11/03/2016	352.20	OFFICE SUPPLIES
4059	SNARR ENTERPRISES	11/03/2016	14,000.00	LOW-WATER-CROSSING
3104	SOUTHERN WATER SERVICES	11/03/2016	165.00	WATER MONITORING ECONFINA FIELD OFFICE
4799	STAPLES CONTRACT & COMMERCIAL, INC.	11/03/2016	49.98	OFFICE SUPPLIES, TONERS, COMPU
4799	STAPLES CONTRACT & COMMERCIAL, INC.	11/03/2016	57.56	OFFICE SUPPLIES, TONERS, COMPU
4799	STAPLES CONTRACT & COMMERCIAL, INC.	11/03/2016	19.99	OFFICE SUPPLIES, TONERS, COMPU
4799	STAPLES CONTRACT & COMMERCIAL, INC.	11/03/2016	5.42	OFFICE SUPPLIES, TONERS, COMPU
3783	SUTRON CORPORATION	11/03/2016	2,295.00	XCONNECT FOR RMD
4557	VERIZON WIRELESS	11/03/2016	88.80	CELL PHONES
4626	WASTE PRO OF FLORIDA, INC	11/03/2016	156.69	SOLID WASTE-HQ
<b>TOTAL CHECKS</b>			<b><u>135,762.53</u></b>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

4966	DAVID REED CHERRY	11/04/2016	110.00	TRAVEL REIMBURSEMENT
3080	STEVEN COSTA	11/04/2016	110.00	TRAVEL REIMBURSEMENT
5170	GREENWOOD, KENNETH	11/04/2016	185.00	EMPLOYEE REIMBURSEMENT
5397	SHAWN HALPHEN	11/04/2016	317.94	TRAVEL REIMBURSEMENT
<b>TOTAL ACH TRANSFER</b>			<u><b>722.94</b></u>	
<b>TOTAL AP</b>			<u><u><b>136,485.47</b></u></u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

**AP COMPUTER PAID/EFT CHECKS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
2197	A J TROPHIES & AWARDS INC	11/10/2016	109.50	DISTRICT LOGO PATCHES
2197	A J TROPHIES & AWARDS INC	11/10/2016	108.00	SEWING DISTRICT LOGO ONTO HATS
325	BAY CO. PROPERTY APPRAISER	11/10/2016	2,071.15	1ST QTR FY 16-17
3904	DADE PAPER & BAG COMPANY	11/10/2016	311.28	SUPPLIES
3212	DLT SOLUTIONS, LLC	11/10/2016	669.81	AUTOCAD MAINTENANCE
45	DMS	11/10/2016	706.59	CRESTVIEW PHONES/ISDN
45	DMS	11/10/2016	7.84	AUDIO CONFERENCE
45	DMS	11/10/2016	0.06	SUNCOM
45	DMS	11/10/2016	58.56	CARR PHONES
45	DMS	11/10/2016	597.28	PHONES/ISDN- CARR
45	DMS	11/10/2016	59.28	LONG DISTANCE-CRESTVIEW
45	DMS	11/10/2016	1,472.35	PHONES-HQ
4748	EAST MILTON WATER SYSTEM	11/10/2016	10.69	WATER-MILTON
4855	ENVIRON SERVICES INCORPORATED	11/10/2016	2,127.00	JANITORIAL SERVICES,HEADQUARTE
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	11/10/2016	30.52	RULEMAKING NOTICES
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	11/10/2016	27.58	FAR AD FOR ITB 17B-003
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	11/10/2016	32.90	FAR ADS 10/01/2016-9/30/2017 B
839	FORESTRY SUPPLIERS, INC.	11/10/2016	330.34	RX BURN GEAR, SAFETY SUPPLIES
1746	FRANKLIN COUNTY TAX COLLECTOR	11/10/2016	15.69	2016 TAX STATEMENT POSTAGE DUE
35	GOODYEAR TIRE AND RUBBER COMPANY	11/10/2016	261.16	TIRES FOR WMD2089
5287	JON HICKS	11/10/2016	255.00	REPAIR DUCT WORK AT HQ
5396	LESLIE A. HOPE	11/10/2016	320.00	APPLICATION WITHDRAWAL REFUND
2299	LIBERTY COUNTY SOLID WASTE	11/10/2016	32.00	SOLID WASTE-FL RIVER
3266	LOWE'S COMPANIES INC.	11/10/2016	433.40	GENERAL SUPPLIES
5227	MAC'S AUTO SERVICE	11/10/2016	640.99	BRAKE JOB AND SERVICE FOR FORD
1205	OFFICE DEPOT, INC.	11/10/2016	105.12	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	11/10/2016	41.46	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	11/10/2016	359.97	CAMERAS FOR CRESTVIEW
1205	OFFICE DEPOT, INC.	11/10/2016	59.21	OFFICE SUPPLIES
5413	MR. BRYAN OSBORN	11/10/2016	100.00	P17641 REFUND OVERPAYMENT
4854	PANHANDLE STUMP & TREE SERVICE, INC.	11/10/2016	600.00	HAZARDOUS TREE REMOVAL
3370	PAUL'S MARINE SERVICE INC.	11/10/2016	502.38	SCANDY WHITE SERVICE/REPAIRS
71	PETTY CASH	11/10/2016	127.74	PETTY CASH
4368	PROFESSIONAL HEALTH EXAMINERS	11/10/2016	104.75	LABORATORY TESTING
5330	RESEARCH PLANNING, INC.	11/10/2016	11,993.49	ST MARKS/WAKULLA MFL DEVELOPEMENT TO 2
3475	SHRUG, INC.	11/10/2016	230.00	REGISTRATION FEE FOR SHRUG GI



**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

**AP COMPUTER PAID/EFT CHECKS**

4799	STAPLES CONTRACT & COMMERCIAL, INC.	11/10/2016	38.63	OFFICE SUPPLIES
4799	STAPLES CONTRACT & COMMERCIAL, INC.	11/10/2016	22.38	OFFICE SUPPLIES
4799	STAPLES CONTRACT & COMMERCIAL, INC.	11/10/2016	(11.23)	OFFICE SUPPLIES CREDIT
4799	STAPLES CONTRACT & COMMERCIAL, INC.	11/10/2016	132.60	TONER FOR PRINTER
4799	STAPLES CONTRACT & COMMERCIAL, INC.	11/10/2016	479.96	OFFICE SUPPLIES, TONERS, COMPU
4799	STAPLES CONTRACT & COMMERCIAL, INC.	11/10/2016	130.27	OFFICE SUPPLIES
4793	SYMANTEC CORPORATION	11/10/2016	995.00	SSL CERTIFICATE FOR GEOSERVICE
110	TALQUIN ELECTRIC COOPERATIVE, INC.	11/10/2016	286.31	WATER/SEWER HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	11/10/2016	87.17	SECURITY LIGHTS-HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	11/10/2016	3,570.71	ELECTRIC-HQ
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	11/10/2016	3,801.60	PUBLIC RECREATION SITE CLEAN U
3941	TYLER TECHNOLOGIES, INC.	11/10/2016	12,731.99	MUNIS LICENSE AND SUPPORT
3941	TYLER TECHNOLOGIES, INC.	11/10/2016	2,700.00	MUNIS LICENSE AND SUPPORT
3941	TYLER TECHNOLOGIES, INC.	11/10/2016	52,824.96	MUNIS LICENSE AND SUPPORT
5218	WAGeworks, INC.	11/10/2016	132.60	ADMIN FEES FOR FSA
3462	WASTE MANAGEMENT OF PANAMA CITY	11/10/2016	155.00	DUMPSTER FOR ECONFINA OFFICE A

**TOTAL CHECKS**

**102,991.04**

611	CAROL L. BERT	11/10/2016	115.00	TRAVEL REIMBURSEMENT
4125	KATHLEEN COATES	11/10/2016	411.99	TRAVEL REIMBURSEMENT
3904	DADE PAPER & BAG COMPANY	11/10/2016	124.00	PAPER TOWELS FOR HQ
5170	GREENWOOD, KENNETH	11/10/2016	216.08	TRAVEL REIMBURSEMENT
5170	GREENWOOD, KENNETH	11/10/2016	205.40	TRAVEL REIMBURSEMENT
3942	A & W VENTURES, L.C.	11/10/2016	151.34	PORTABLE TOILET FOR PHIPPS PAR
5032	WILLIAM HUNKAPILLER	11/10/2016	290.00	TRAVEL REIMBURSEMENT
5368	KOUNTRY RENTAL NWF, INC.	11/10/2016	7,085.00	RENTAL AND SERVICE OF PORTABLE
1095	TYLER MACMILLAN	11/10/2016	115.00	TRAVEL REIMBURSEMENT
3813	PENNINGTON, P.A.	11/10/2016	5,313.00	LEGAL COUNSEL
2794	RONALD POTTS	11/10/2016	205.40	TRAVEL REIMBURSEMENT
5365	AARON WAITS	11/10/2016	311.00	TRAVEL REIMBURSEMENT

**TOTAL ACH TRANSFER**

**14,543.21**

**TOTAL AP**

**117,534.25**

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
4923	JOHN ALTER	11/17/2016	61.41	BOARD TRAVEL
3293	ANGUS ANDREWS	11/17/2016	107.69	BOARD TRAVEL
2197	A J TROPHIES & AWARDS INC	11/17/2016	49.75	NAME BADGE
2967	BANK OF AMERICA	11/17/2016	4,433.00	P-CARD
771	CITY OF MARIANNA	11/17/2016	17,370.80	CHIPOLA RIVER PROTECTION & STORMWATER RE-USE PROJE
5374	CONRAD DESIGN & LANDSCAPE, INC.	11/17/2016	252.00	WILLIFORD SPRING REPLACEMENT P
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	11/17/2016	420.00	PERMIT FEE - LAKE VICTORIA DAM
2972	EDWARDS FIRE PROTECTION, INC.	11/17/2016	510.52	INSPECT FIRE EXTINGUISHERS AT
2171	ESRI, INCORPORATED	11/17/2016	55,000.00	ESRI CONSULTING AGREEMENT
5298	TED EVERETT	11/17/2016	65.86	BOARD TRAVEL
349	GADSDEN COUNTY PROPERTY APPRAISER	11/17/2016	438.29	1ST QTR FY 16-17
2291	GULF COAST ELECTRIC COOPERATIVE, INC	11/17/2016	295.39	ELECTRIC- EFO
916	GULF POWER COMPANY	11/17/2016	638.14	ELECTRIC-CRESTVIEW
916	GULF POWER COMPANY	11/17/2016	500.05	ELECTRIC- MILTON
5287	JON HICKS	11/17/2016	885.00	REPAIR A/C #9 AT HEADQUARTERS
3193	INSURANCE INFORMATION EXCHANGE	11/17/2016	90.10	BACKGROUND SCREENING
4952	LAW, REDD, CRONA & MUNROE, P.A.	11/17/2016	1,372.00	INSPECTOR GENERAL SERVICES ENG
4986	PATRICIA LUJAN	11/17/2016	7,374.16	CRESTVIEW LEASE
5421	JAVIER MONTIEL	11/17/2016	220.00	TRAVEL REIMBURSEMENT
4849	NICK PATRONIS	11/17/2016	81.88	BOARD TRAVEL
5315	JAMES PETERSON JR.	11/17/2016	75.00	SECURITY DETAIL FOR 11/16 COMM
1180	PRIDE ENTERPRISES	11/17/2016	227.91	WELL COMPLETION REPORT FORM
1180	PRIDE ENTERPRISES	11/17/2016	227.91	WELL PERMIT APPLICATION FORM
3960	GEORGE ROBERTS	11/17/2016	81.88	BOARD TRAVEL
5420	SOUTHERN FORESTRY CONSULTANTS	11/17/2016	4,989.63	BID DEPOSTI REFUND
3104	SOUTHERN WATER SERVICES	11/17/2016	1,670.00	WATER SAMPLE-TEST -CLEAN-ECONF
3104	SOUTHERN WATER SERVICES	11/17/2016	250.00	QUARTERLY WATER SAMPLING -EFO
519	SOUTHSIDE MOWER & MAGNETO RPR., INC	11/17/2016	762.35	REPAIR AND SERVICE FOR PORTABL
4967	SAMUEL SPRING	11/17/2016	85.44	BOARD TRAVEL
1620	SUPERIOR FORESTRY SERVICE, INC	11/17/2016	2,030.20	BID DEPOSIT REFUND
4431	RUBY & STEVEN SWETT, LLC	11/17/2016	11,402.13	COLLECTING TOOTHACHE AND WETLA
4557	VERIZON WIRELESS	11/17/2016	897.58	JETPACKS
5218	WAGeworks, INC.	11/17/2016	254.75	ADMIN FEES FOR FSA
5271	ANDY WELLS	11/17/2016	15,298.13	AGRICULTURAL BMP COST SHARE AG
4297	WILLIAMS FORESTRY & ASSOCIATES, INC	11/17/2016	2,594.90	BID DEPOSIT REFUND
4774	JOHN T WILLIAMSON	11/17/2016	175.00	JANITORIAL SERVICES - MILTON O
4038	WINDSTREAM COMMUNICATIONS	11/17/2016	48.74	800#'S & EFO LONG DISTANCE
<b>TOTAL CHECKS</b>			<u><b>131,237.59</b></u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

5329	SARA BROCK	11/18/2016	237.68	TRAVEL REIMBURSEMENT
982	WILLIAM O. CLECKLEY	11/18/2016	115.00	TRAVEL REIMBURSEMENT
3660	RAGINA FLENNIKEN	11/18/2016	276.89	TRAVEL REIMBURSEMENT
4961	PETER FOLLAND	11/18/2016	200.00	TRAVEL REIMBURSEMENT
3337	FORESTECH CONSULTING	11/18/2016	1,080.00	FOREST INFORMATION DASHBOARD 2
5172	FREDDIE WILBON	11/18/2016	750.00	JANITORIAL SERVICE FOR CRESTVI
4607	MAIL FINANCE INC	11/18/2016	126.00	MAILING SYSTEM LEASE FOR CARR,
3921	KOUNTRY RENTAL, INC.	11/18/2016	207.50	CLEANING OF ECONFINA OFFICE
3813	PENNINGTON, P.A.	11/18/2016	7,518.00	LEGAL COUNSEL
3823	KENNETH ANDREW ROACH	11/18/2016	200.00	TRAVEL REIMBURSEMENT
<b>TOTAL ACH TRANSFER</b>			<b><u>10,711.07</u></b>	
<b>TOTAL AP</b>			<b><u><u>141,948.66</u></u></b>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

**AP COMPUTER PAID/EFT CHECKS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
3813	PENNINGTON, P.A.	11/29/2016	7,575.00	ENGINEER CONSULTING SERVICES-C
3813	PENNINGTON, P.A.	11/29/2016	20,583.50	LEGAL COUNSEL
	<b>TOTAL AP</b>		<b><u>28,158.50</u></b>	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

NOVEMBER 2016

DIRECT DEPOSIT	11/09/2016	\$	207,193.50
CHECKS	11/10/2016		1,607.55
FLEX SPENDING EFT	TF0011		1,596.02
DIRECT DEPOSIT	11/18/2016		134,481.84
DIRECT DEPOSIT	11/23/2016		206,879.61
CHECKS	11/23/2016		1,936.89
FLEX SPENDING EFT	TF0014		1,596.02
VOIDED CHECK			-239.81
			<hr/>
		\$	<u><u>555,051.62</u></u>

APPROVED:

\_\_\_\_\_  
Chairman or Executive Director

January 12, 2017  
\_\_\_\_\_  
Date

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

### MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director  
Guy Gowens, Assistant Executive Director  
Nick Wooten, Director, Division of Resource Management  
Paul Thorpe, Chief, Bureau of Environmental and Resource Planning

FROM: David Clayton, Environmental Scientist IV, Division of Resource Management

DATE: December 19, 2016

SUBJECT: Consideration of Invitation to Bid No. 17B-005 Mystic Spring Forested Wetland Planting

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#### Recommendation

Staff recommends the Governing Board accept the bid of \$37,737.00 from EarthBalance to supply and install mixed forested wetland trees at the Mystic Springs restoration site and authorize the Executive Director to enter into contract with EarthBalance for these services.

#### Background

On November 10, 2016, the District issued Invitation to Bid No. 17B-005 for Mystic Springs Forested Wetland Planting. On November 17, 2016, the District held a mandatory pre-bid meeting and tour of the Mystic Springs wetland restoration site. Two prospective bidders, EarthBalance and DBI Services, attended. A single bid was received as of the December 15, 2016 opening date, as detailed below.

<u>Company</u>	<u>Bid Amount</u>
EarthBalance	\$37,737.00

A total of 2,396 appropriate forested wetland trees, 3 feet to 6 feet in height, will be installed on 4.47 acres within old sand pit wetlands adjacent to the Escambia River floodplain. The bid amount is \$15.75 per installed tree with a one year survival guarantee. Staff consider this to be a competitive bid amount.

The proposed forested wetland planting at the Mystic Springs recreation site in the Escambia River Water Management Area will be used to offset Florida Department of Transportation (FDOT) forested wetland impacts through the District's Regional Wetland Mitigation Program. The restoration at Mystic Springs will be used to offset 1.23 acres of forested wetland impacts associated with the FDOT bridge replacement at CR 99 Bridge and Pine Barren Creek (a tributary to the Escambia River).

The site has surface elevations similar to nearby forested floodplain wetlands, and it is periodically flooded by the Escambia River during high flow conditions. Water levels within the restoration area range

from two feet during periods of flooding to ground level during periods of drought. Soils consist of deep coarse sandy clay. This site was selected for the following reasons:

- The impacts are outside the service area of any existing or planned private mitigation bank.
- The mitigation is within the same watershed as the impacts (Escambia River)
- The mitigation addresses ecological needs of the Escambia River floodplain and larger Pensacola Bay System watershed.
- The hydrology of the mitigation site will be maintained naturally without human manipulations.
- The mitigation enables creation of forested wetlands that would otherwise be unfunded.

When complete, the forested wetland restoration will be self-sustaining and managed for ecological integrity.

## **NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

### **MEMORANDUM**

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director  
Guy Gowens, Assistant Executive Director

FROM: Wendy Dugan, Division of Administration Director

DATE: December 21, 2016

SUBJECTS: Consideration of Fiscal Year 2017-2018 Preliminary Budget

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#### **Recommendation**

Staff recommends the Governing Board approve the Fiscal Year 2017-2018 Preliminary Budget as presented and allow staff to make changes based on collaboration with DEP and EOG and submit the final document to the Legislature by January 15, 2017.

#### **Background**

Pursuant to Chapter 373, Florida Statutes, the District is to submit a Preliminary Budget for the next fiscal year to the Legislature by January 15<sup>th</sup> of each year. A draft copy was provided to the Executive Office of the Governor (EOG) and Department of Environmental Protection (DEP) for initial review. The Preliminary Budget will be the basis for preparing the District's Tentative Budget, which must be presented to the Governing Board by July 13<sup>th</sup> and submitted to the Governor and Legislature by August 1<sup>st</sup>. The District can make changes to the Preliminary Budget, within statutory limits, prior to Tentative Budget completion.

The Fiscal Year (FY) 2017-2018 Preliminary Budget is \$51,834,736, which represents a decrease of \$10,399,023 (16.7 percent) from the FY 2016-2017 Adopted Budget. The completion of land acquisition efforts makes up the majority of this reduction (\$9,789,568). Six of every ten dollars (63 percent) of the District's Preliminary Budget provides grant funds for regional and local water supply development projects as well as for District-managed springs restoration and protection initiatives. The increase in grant funding of \$899,171 consists of \$15,000,000 in potentially new springs funding, subject to 2017 state appropriations, offset by decreases of planned reimbursements to grantees for local projects (\$6,387,429), work on springs-related improvements (\$7,463,400), and partial completion of a collaborative wastewater reuse pipeline project (\$250,000).

The Preliminary Budget continues funding priority projects and activities that are vital to support the District's core mission of water supply, water quality, natural systems, and flood protections, including:



- \$2.8 million for Water Supply and Water Resource Development Assistance to continue support for cooperative grant projects across northwest Florida. This funding also supports the collaborative efforts with Bay County, Gulf Power, and Panama City to expand reclaimed water use in Bay County.
- \$29.3 million for Springs Projects. This funding will enable the District to implement springs restoration projects for Wakulla Spring, Jackson Blue Spring, and springs associated with the Econfina and Holmes creek systems.
- \$2.2 million for monitoring and technical assessments to develop MFLs for the St. Marks River Rise; Wakulla Spring; Sally Ward Spring; Jackson Blue Spring; the Floridan aquifer in coastal Okaloosa, Santa Rosa, and Walton counties; and the Shoal River system.
- \$918,400 for Watershed Restoration. This funding will facilitate continued efforts to protect and restore water quality and estuarine habitats in the Apalachicola River and Bay system through the implementation of cooperative water quality improvement projects and best management practices. This funding will also support focused project planning to benefit watersheds across northwest Florida.

The following charts summarize the budget by revenue, expenditure, program, and activity with prior year figures for comparison purposes. A comprehensive document with significant detail supporting the Preliminary Budget is provided separately in the Board packet.

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
FY 2017-2018 PRELIMINARY BUDGET COMPARISON  
REVENUE CATEGORIES**

	FY 2014-15 Actuals	FY 2015-16 Est. Actuals	FY 2016-17 Adopted Budget	FY 2017-18 Preliminary	Preliminary O/(U) Adopted Budget	Percent Change
Ad Valorem Tax	3,258,534	3,280,708	3,413,531	3,344,418	(69,113)	-2.0%
Federal	1,700,980	1,002,664	2,879,250	2,500,669	(378,581)	-13.1%
State	10,352,546	10,523,395	41,408,161	38,756,097	(2,652,064)	-6.4%
Mitigation	610,267	255,733	1,182,784	990,258	(192,526)	-16.3%
Local Revenues	205,398	72,305	142,417	162,535	20,118	14.1%
Permit Fees	396,205	419,135	393,250	384,569	(8,681)	-2.2%
Timber Sales	3,034,678	747,246	1,500,000	2,000,000	500,000	33.3%
Miscellaneous	346,764	454,056	770,935	84,880	(686,055)	-89.0%
w/o Fund Balance	19,905,372	16,755,242	51,690,328	48,223,426	(3,466,902)	-6.7%
Fund Balance	5,473,483	6,852,371	10,543,431	3,611,310	(6,932,121)	-65.7%
w/Fund Balance	25,378,855	23,607,613	62,233,759	51,834,736	(10,399,023)	-16.7%

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
FY 2017-2018 PRELIMINARY BUDGET COMPARISON  
EXPENSE CATEGORIES**

	FY 2014-15 Actuals	FY 2015-16 Est. Actuals	FY 2016-17 Adopted Budget	FY 2017-18 Preliminary	Preliminary O/(U) Adopted Budget	Percent Change
Salaries & Benefits	7,994,942	7,705,242	8,351,646	8,444,859	93,213	1.1%
Other Personal Services	270,646	238,650	354,920	345,101	(9,819)	-2.8%
Contracted Services	3,538,453	4,083,117	7,787,839	6,927,775	(860,064)	-11.0%
Operating Expense	2,027,372	1,876,942	2,626,832	2,500,838	(125,994)	-4.8%
Operating Capital Outlay	688,608	414,624	636,666	684,104	47,438	7.5%
Operating Categories	14,520,022	14,318,575	19,757,903	18,902,677	(855,226)	-4.3%
Fixed Capital Outlay	1,331,788	363,200	10,619,068	176,100	(10,442,968)	-98.3%
Grants	9,527,045	8,925,838	31,856,788	32,755,959	899,171	2.8%
Non-Operating Categories	10,858,833	9,289,038	42,475,856	32,932,059	(9,543,797)	-22.5%
GRAND TOTAL	25,378,855	23,607,613	62,233,759	51,834,736	(10,399,023)	-16.7%

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
FY 2017-2018 PRELIMINARY BUDGET COMPARISON  
PROGRAM LEVEL**

Program	FY 2014-15 Actuals	FY 2015-16 Est. Actuals	FY 2016-17 Adopted Budget	FY 2017-18 Preliminary	Preliminary O/(U) Adopted Budget	Percent Change
1 Water Resource Plan/Monitoring	4,588,035	4,590,877	7,096,643	7,048,519	(48,124)	-0.7%
2 Acq/Restoration/ Public Works	11,988,570	10,607,099	45,192,383	34,826,212	(10,366,171)	-22.9%
3 Operations & Maint Land & Works	3,241,158	3,106,318	3,879,883	3,879,883	0	0.0%
4 Regulation	3,471,274	3,278,563	3,874,432	3,872,543	(1,889)	0.0%
5 Outreach	154,303	162,555	178,215	178,215	0	0.0%
6 District Management & Admin	1,935,515	1,862,201	2,012,203	2,029,364	17,161	0.9%
GRAND TOTAL	25,378,855	23,607,613	62,233,759	51,834,736	(10,399,023)	-16.7%

Combined Outreach and Management & Administration as a Percent of Total Budget*	2,207,579 4.3%
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\* The Legislative Budget Commission may reject the District's budget proposals in these two programs that exceed 15% of the total budget.

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
FY 2017-2018 PRELIMINARY BUDGET COMPARISON  
PROGRAM AND ACTIVITY LEVEL**

	FY 2014-15 Actuals	FY 2015-16 Est. Actuals	FY 2016-17 Adopted Budget	FY 2017-18 Preliminary	Preliminary O/(U) Adopted Budget	Percent Change
<b>1.0 Water Resources Planning and Monitoring</b>						
1.1 - District Water Management Planning						
1.1.1 Water Supply Planning	60,799	75,793	296,133	229,434	(66,699)	-22.5%
1.1.2 Minimum Flows and Levels	1,088,967	903,056	1,996,477	2,173,356	176,879	8.9%
1.1.3 Other Water Resources Planning	589,854	633,722	594,170	634,314	40,144	6.8%
1.2 - Rsch, Data Collec. /Analysis / Monitor.	1,050,953	874,451	1,073,872	1,013,225	(60,647)	-5.6%
1.3 - Technical Assistance	1,422,274	1,691,807	2,620,048	2,480,547	(139,501)	-5.3%
1.5 - Technology & Information Services	375,189	412,048	515,943	517,643	1,700	0.3%
Total	4,588,035	4,590,877	7,096,643	7,048,519	(48,124)	-0.7%
<b>2.0 Acquisition, Restoration and Public Works</b>						
2.1 - Land Acquisition	25,785	90,687	9,877,903	74,885	(9,803,018)	-99.2%
2.2 - Water Source Development						
2.2.1 Water Resource Development Projects	216,120	305,183	978,943	765,549	(213,394)	-21.8%
2.2.2 Water Supply Development Assistance	5,239,123	5,543,164	9,065,956	2,675,524	(6,390,432)	-70.5%
2.3 - Surface Water Projects	4,997,014	4,284,458	24,382,239	31,044,504	6,662,265	27.3%
2.5 - Facilities Constr. and Major Renov.	192,108	98,901	100,000	100,000	-	0.0%
2.6 - Other Acquisition and Restor. Activities	1,136,351	222,068	722,500	100,000	(622,500)	-86.2%
2.7 - Technology & Information Service	182,070	62,638	64,842	65,750	908	1.4%
Total	11,988,570	10,607,099	45,192,383	34,826,212	(10,366,171)	-22.9%
<b>3.0 Operation and Maintenance of Lands and Works</b>						
3.1 - Land Management	2,494,352	2,317,235	3,015,472	3,019,425	3,953	0.1%
3.2 - Works	832	4,538	8,332	9,095	763	9.2%
3.3 - Facilities	296,887	296,158	377,021	373,162	(3,859)	-1.0%
3.6 - Fleet Services	35,696	33,394	57,441	57,389	(52)	-0.1%
3.7 - Technology & Information Services	413,392	454,992	421,617	420,812	(805)	-0.2%
Total	3,241,158	3,106,318	3,879,883	3,879,883	-	0.0%

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
FY 2017-2018 PRELIMINARY BUDGET COMPARISON  
PROGRAM AND ACTIVITY LEVEL (continued)**

	FY 2014-15 Actuals	FY 2015-16 Est. Actuals	FY 2016-17 Adopted Budget	FY 2017-18 Preliminary	Preliminary O/(U) Adopted Budget	Percent Change
<b>4.0 Regulation</b>						
4.1 - Consumptive Use Permitting	582,835	489,272	589,004	593,840	4,836	0.8%
4.2 - Water Well Constr. Permitting and Contractor Licensing	670,278	690,381	825,395	805,292	(20,103)	-2.4%
4.3 - Env. Resource and Surface Water Permitting	1,250,653	1,167,499	1,388,567	1,400,021	11,454	0.8%
4.4 - Other Reg. and Enforcement Activities	316,436	283,005	392,789	393,030	241	0.1%
4.5 - Technology & Information Services	651,072	648,407	678,677	680,360	1,683	0.2%
Total	3,471,274	3,278,563	3,874,432	3,872,543	(1,889)	0.0%
<b>5.0 Outreach</b>						
5.2 - Public Information	144,918	152,635	167,940	167,940	-	0.0%
5.4 - Lobbying / Legis. & Cabinet Affairs	9,385	9,920	10,275	10,275	-	0.0%
Total	154,303	162,555	178,215	178,215	-	0.0%
<b>6.0 District Management and Administration</b>						
6.1 - Administrative and Operations Support						
6.1.1 - Executive Direction	635,451	605,489	674,814	694,630	19,816	2.9%
6.1.4 - Administrative Support	806,247	815,818	902,901	899,223	(3,678)	-0.4%
6.1.7 - Human Resources	100,645	103,658	120,102	120,102	-	0.0%
6.1.9 - Technology & Information Services	393,172	337,235	314,386	315,409	1,023	0.3%
Total	1,935,515	1,862,201	2,012,203	2,029,364	17,161	0.9%
Total District Expenditure Budget	25,378,855	23,607,613	62,233,759	51,834,736	(10,399,023)	-16.7%

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: January 4, 2017

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*CGUPS, LLC, Steven Cox, and Claudia Cox, Petitioners v. Northwest Florida Water Management District and Florida Department of Transportation, Respondents*, DOAH Case No. 16-4691

This is a case brought by the Petitioners challenging the proposed issuance by the District of an environmental resource permit to FDOT relating to FDOT's widening of State Road 390 in Panama City, Florida.

The discovery phase of the litigation is ongoing.

**The final hearing of this case may be continued. We will update the Board further upon our receipt of additional information.**

The District is continuing to vigorously defend its decision to issue the permit and the District remains confident in its position.

There are no other pending cases in which the District is a party.