

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Assistant Executive Director
Nick Wooten, Director, Division of Resource Management
Paul Thorpe, Chief, Bureau of Environmental and Resource Planning

FROM: Christina Coger, Resource Planning Program Manager

DATE: February 21, 2017

SUBJECT: Consideration of the City of Jacob Funding Request

Recommendation

Staff recommends the Governing Board approve a one-time funding request of \$4,000 to the City of Jacob to complete inspection and maintenance of two water storage tanks.

Discussion

In April 2016, the District received a letter from Mr. Carl Bailey, the City Manager for the City of Jacob, requesting financial assistance with a tank inspection for their potable water system. The tank inspection is a periodic regulatory requirement of utilities with water storage systems. The District coordinated with the city, the city's consultant, Florida Rural Water Association and the Department of Environmental Protection to work toward a solution to the city's request. The FRWA developed an asset management plan that identified both the short- and long-term funding needs for the system. The asset management plan identified that completion of the tank inspection would meet the regulatory requirements of the city's potable water system for the next five years.

Jacob City Water System

Jacob City is a small city located in northwestern Jackson County, Florida. The 2015 University of Florida Bureau of Economic and Business Research estimate for total population was 228 people. The city partnered with USDA Rural Development and completed construction of a new potable water system in 2011. The system withdraws water from two Floridan aquifer wells and distributes through 2"-6" PVC non-looped piping to approximately 84 customer connections. The system has two storage facilities: one 150,000 gallon elevated storage tank and one 6,000 gallon hydropneumatic tank. A standard regulatory requirement of potable water systems with elevated storage is to have the tanks inspected by a Florida certified engineer every five years. This is the first time the city has had to meet this regulatory requirement.

Financial Need

Like many small communities in northwest Florida, the City of Jacob has limited revenues to operate its potable water system. The potable water system cost an estimated \$1.2 million to complete, most of which was provided by a USDA Rural Development grant. A debt service of approximately \$264,000 remains with a scheduled payoff date of 2049. Without the debt service payment, the water system generates more than enough revenue to operate and maintain the system and to set aside approximately \$12,000 to a reserve fund for operation, maintenance and capital expenditures. With the annual debt service payment of \$15,480, however, the total expenditures of the water system annually exceed the revenues collected.

Section 373.705, F.S., directs the water management districts to focus on water supply planning and projects that develop water sources; however, the statute also authorizes districts to provide water supply development assistance. Water supply development is defined as “the planning, design, construction, operation, and maintenance of public or private facilities for water collection, production, treatment, transmission, or distribution for sale, resale, or end use” (Section 373.019(26), F.S.). Funding is available for this request through cost-savings realized from completed water supply development grant projects.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

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Paul Thorpe, Chief, Bureau of Environmental and Resource Planning

FROM: Christina Coger, Resource Planning Program Manager

DATE: February 21, 2017

SUBJECT: Consideration of Additional Funding for the City of DeFuniak Springs' Red Eye and Widner Circle Waterline Loop Project

Recommendation

Staff recommends the Governing Board approve additional funding in the amount of \$39,981 for the City of DeFuniak Springs' Red Eye and Widner Circle Waterline Loop Project and authorize the Executive Director to enter into an agreement with the city to provide funding not to exceed a total of \$93,136 for this project.

Background

In November 2016, the Governing Board approved the City of DeFuniak Springs' Red Eye and Widner Circle Waterline Loop project in the amount of \$53,155. Upon development of the scope of work for the project, the city's engineer revised the original estimate of the length of pipe needed to complete the project. The city is requesting additional funds to replace an additional 900 linear feet of 6" water pipe over that originally proposed, creating a looped water system for this neighborhood. A comparison summary of the original and proposed project components is included as Table 1.

Grant funding remains available from cost savings realized upon the completion of other water supply development grant projects. This funding is consistent with sections 373.703 and 373.705, Florida Statutes (F.S.), which state water management districts may provide assistance for water supply development to local governments and utilities.

Table 1. DeFuniak Springs Additional Funding Request Comparison

	Original	Proposed
Project Name	Red Eye and Widner Circle Waterline Loop	No change
Description	Distribution System/Pipe Improvements. Replace aging water lines with upgraded watermain and appurtenant structures, including looping the system for increased reliability.	No change
Linear Feet of Pipe Installed	1,345	2,245 (increase of 900)
Fire Hydrants	3	6 (increase of 3)
Completion Time	12-18 months	No change
Total Funding	\$53,155	\$93,136 (increase of \$39,981)

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Assistant Executive Director
Nick Wooten, Director, Division of Resource Management
Kathleen Coates, Chief, Bureau of Water Resource Evaluation

FROM: Angela Chelette, Hydrogeologist IV, Bureau of Water Resource Evaluation

DATE: February 15, 2017

SUBJECT: Consideration of ITB 17B-008 for Well Construction and Aquifer Performance Testing of the Claiborne Aquifer

Recommendation

Staff recommends the District award a contract to the qualified bidder that submitted the lowest bid for the Claiborne Aquifer Well Construction and Aquifer Performance Testing and the Governing Board authorize the Executive Director to enter into an agreement to perform the work.

Background

The Claiborne aquifer project is part of the State's and the District's ongoing efforts to protect Jackson Blue Spring and Merritts Mill Pond. The project will evaluate the aquifer's viability as an alternative water source to offset demand on the Floridan Aquifer, making additional water available to springs. The cost for this project is included in the adopted FY 2016 – 2017 budget and is funded by a Florida Department of Environmental Protection Springs Restoration Grant.

On February 1, 2017, the District issued an Invitation to Bid (ITB) 17B-008 for construction and aquifer performance testing to assess the feasibility of the Claiborne aquifer as a water supply source in northern Jackson County. Current plans are to utilize the former Coast Guard Station located approximately two (2) miles northwest of the Town of Malone. The work in this ITB includes construction of a 450-foot deep Claiborne test well, a 450-foot deep Claiborne aquifer monitor well, and a 180-foot deep Floridan aquifer monitor well. The wells will be used to conduct an aquifer test to assess the productivity of the Claiborne aquifer and effects of Claiborne aquifer pumpage on the Floridan aquifer. Optional work, which may be performed at the direction of the District, includes coring, geophysical logging, construction of an additional monitor well, and well abandonment following the completion of testing activities.

On March 2, 2017, at 2:00 p.m. ET, the District will conduct the bid opening for ITB 17B-008. The results of the bid opening will be provided in a supplement for consideration by the Governing Board at the March 9, 2017, meeting.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Assistant Executive Director
Nick Wooten, Director, Division of Resource Management
Kathleen Coates, Chief, Bureau of Water Resource Evaluation

FROM: Angela Chelette, Hydrogeologist IV, Bureau of Water Resource Evaluation

DATE: February 22, 2017

SUBJECT: Consideration of a Requisition for the Florida Geological Survey to Perform Work in Support of the Claiborne Aquifer Feasibility Evaluation

Recommendation

Staff recommends the Governing Board approve a requisition in the amount of \$75,938.00 for the Florida Geological Survey (FGS) to provide hydrogeologic services in support of the Claiborne aquifer feasibility evaluation.

Background

The Claiborne aquifer project is part of the State's and the District's ongoing efforts to protect Jackson Blue Spring and Merritts Mill Pond. The project is to determine the aquifer's viability as an alternative water source to offset demand on the Floridan Aquifer, making additional water available to springs. The cost for this work is included in the adopted FY 2016 – 2017 budget and is funded by a Florida Department of Environmental Protection Springs Restoration Grant.

The FGS has agreed to partner with the District to perform work and collect information at the Claiborne aquifer test site in northern Jackson County to enhance understanding of the hydrogeology of the area. The information gathered from their work will be used to facilitate decision-making regarding optimal total depths and cased depths for subsequent construction of a Claiborne aquifer test well and monitor wells. Other well construction and testing will commence in late spring and will utilize a commercial water well contractor.

The District and the FGS have a mutual interest in collecting information about the geologic formations and aquifers within northwest Florida. There is relatively little information available regarding the Claiborne aquifer and work on this site will provide data that benefits both agencies. The FGS, with its extensive history of conducting geologic and hydrogeologic investigations throughout Florida, offers unique specialized experience in discrete core collection and geologic formation identification.

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING MINUTES**

**District Headquarters
81 Water Management Drive
Havana, FL 32333**

**Thursday
February 9, 2017**

Governing Board Members Present

George Roberts, Chairman
Jerry Pate, Vice Chairman
John W. Alter, Secretary-Treasurer
Nick Patronis
Bo Spring

Governing Board Members Absent

Gus Andrews
Jon Costello
Marc Dunbar
Ted Everett

1. Opening Ceremonies

Governing Board Chairman George Roberts called the meeting to order at 1:07 p.m. Brett Cyphers called the roll and a quorum was declared present.

2. Additions, Deletions or Changes to the Agenda

Governing Board Agenda Item 8- Cancelled.

3. Approval of the Minutes for January 12, 2017

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN W. ALTER, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR JANUARY 12, 2017. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

4. Approval of the Financial Reports for the Month of December 2016

MOTIONED BY JERRY PATE, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF DECEMBER 2016. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Committee Reports and Recommendations for Board Action

Resource Management Committee:

Consideration of Grant Agreement with the City of Carrabelle for the Lighthouse Estates Septic to Sewer Project, Phase 1

MOTIONED BY JERRY PATE, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE \$851,000 IN GRANT FUNDING TO THE CITY OF CARRABELLE FOR THE LIGHTHOUSE ESTATES SEPTIC TO SEWER PROJECT, PHASE 1, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENT WITH THE CITY TO SUPPORT IMPLEMENTATION OF THIS PROJECT. PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Joint Funding Agreement with the United States Geological Survey (USGS) for the Acquisition of LiDAR

MOTIONED BY JERRY PATE, SECONDED BY JOHN W. ALTER, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A JOINT FUNDING AGREEMENT WITH THE UNITED STATES GEOLOGICAL SURVEY FOR THE ACQUISITION OF LIDAR, SUBJECT TO LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of the North Bay Wastewater Reuse Project

MOTIONED BY JERRY PATE, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE \$500,000 IN GRANT FUNDING FOR THE NORTH BAY WASTEWATER REUSE PROJECT AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH BAY COUNTY TO COMPLETE THE PROJECT. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Contract to Continue Support for Leon County and the City of Tallahassee Stormwater Monitoring

MOTIONED BY JERRY PATE, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE OF THE REVENUE CONTRACT WITH THE CITY OF TALLAHASSEE AND LEON COUNTY FOR STORMWATER FLOW MONITORING FOR THE PURPOSE OF IMPROVING STORMWATER QUALITY, STORMWATER MANAGEMENT AND FLOOD ATTENUATION. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Lands Committee:

Consideration of Contract Amendment with Florida Fish and Wildlife Conservation Commission for Law Enforcement/Security Services (Enhanced Patrol) on District Lands

MOTIONED BY NICK PATRONIS, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT TO THE EXISTING AGREEMENT WITH THE FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION FOR LAW ENFORCEMENT AND SECURITY SERVICES (SCHEDULED ENHANCED PATROL AND AS-NEEDED ENHANCED PATROL) ON DISTRICT LANDS DURING FISCAL YEAR 2016-2017 WITH A MAXIMUM TOTAL COMPENSATION AMOUNT NOT TO EXCEED \$89,000. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Consideration of Inspector General's Audit Work Plan for Fiscal Year 2016-2017

MOTIONED BY BO SPRING, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE THE INSPECTOR GENERAL'S AUDIT WORK PLAN FOR FY 2016-2017. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of Renewal of Employee Health and Life Insurance

MOTIONED BY BO SPRING, SECONDED BY JOHN W. ALTER, THAT THE GOVERNING BOARD APPROVE THE RENEWAL OF THE EMPLOYEE HEALTH AND LIFE INSURANCE POLICIES FOR THE YEAR BEGINNING APRIL 1, 2017, AND ENDING MARCH 31, 2018. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Public Hearing on Consideration of Florida Forever 2017 Five-Year Work Plan for Land Acquisition

Cancelled.

9. Legislative Update

Informational purposes only.

10. Report on February 3-5, 2017 Wounded Veteran's Hunt

Informational purposes only.

11. Employee Recognition

Retirement recognition for Bill Cleckley. Informational purposes only.

12. Legal Counsel Report

Breck Brannen gave a detailed overview of the case referenced below. A copy of the report can be found on page 83 of the February 9, 2017, board folder.

CGUPS, LLC, Steven Cox, and Claudia Cox, Petitioners v. Northwest Florida Water Management District and Florida Department of Transportation, Respondents, DOAH Case No. 16-4691

Meeting was adjourned at 1:44 p.m.

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
PUBLIC HEARING MINUTES**

**District Headquarters
81 Water Management Drive
Havana, FL 32333**

**Wednesday
February 22, 2017**

Governing Board Members Present

George Roberts, Chair*
Gus Andrews*
Jon Costello*
Marc Dunbar*
Ted Everett*
Nick Patronis*

Governing Board Members Absent

Jerry Pate, Vice Chair
John W. Alter, Secretary-Treasurer
Bo Spring

*via Telephone

1. Opening Ceremonies

Governing Board Chairman George Roberts called the meeting to order at 10:12 a.m.
Brett Cyphers called the roll and a quorum was declared present.

2. Additions, Deletions or Changes to the Agenda

There were no additions, deletions or changes to the agenda.

3. Consideration of Florida Forever 2017 Five-Year Work Plan for Land Acquisition

MOTIONED BY MARC DUNBAR, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE THE 2017 FLORIDA FOREVER FIVE-YEAR WORK PLAN. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Meeting was adjourned at 10:16 a.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 Financial Report
 Summary Statement of Receipts, Disbursements & Cash Balances
 For Month Ending January 31, 2017

Balance Forward - Operating Funds	\$49,592,520.95	
Operating Funds Received in current month:		
Revenue Receipts, Current	\$497,640.12	
Contracts Receivable	504,404.02	
Other Deposits/Refunds/Adjustments	151,587.80	
Transfers from Lands Accounts	<u>75,978.55</u>	
Total Deposits during month		<u>1,229,610.49</u>
Total Deposits and Balance Forward		\$ 50,822,131.44
Disbursements:		
Employee Salaries	413,974.58	
Employee Benefits	189,727.68	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	183,112.06	
Operating Expenses - Services	155,027.29	
Operating Expenses - Commodities	12,576.61	
Operating Capital Outlay	6,696.12	
Grants and Aids	<u>196,989.41</u>	
Total Operating Expenses during month		1,158,103.75
Payables, Prior Year	0.00	
Other Disbursements or (Credits)	<u>61,572.22</u>	
Total Funds Disbursed by check during month		1,219,675.97
Bank Debits (Fees, Deposit Slips, etc.)	80.40	
Transfer to Land Acquisition Account	<u>0.00</u>	
Total Funds Disbursed		<u>1,219,756.37</u>
Cash Balance Operating Funds at month end		<u>\$ 49,602,375.07</u>
Operating Depositories:		
Petty Cash Fund	250.25	
Bank of America:		
General Fund Checking	1,658,745.29	
Payroll Account	6,400.74	
Investment Accounts:		
Fla. Board of Administration @ 0.99%		
General Fund	25,836,664.39	
Lands Fee Fund	5,843,198.76	
SWIM Fund	186,818.93	
Springs Protection	54.59	
Mitigation Fund	<u>16,070,242.12</u>	
Total Operating Depositories at month end		\$ 49,602,375.07

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 Financial Report
 Summary Statement of Receipts, Disbursements & Cash Balances
 For Month Ending January 31, 2017

Land Acquisition Funds:

Fla. Board of Administration @ 0.99%	\$	435,202.47	
Total Land Acquisition Funds			435,202.47

Restricted Land Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 0.99%		128,361.30	
Total Restricted Land Management Funds			<u>128,361.30</u>

Total Land Acquisition, and Restricted Management Funds			<u>563,563.77</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END			<u><u>\$ 50,165,938.84</u></u>
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Approved: _____
 Chairman or Executive Director

Date: March 9, 2017

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending January 31, 2017
(Unaudited)

	Current Budget	Actuals Through 1/31/2017	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 3,413,531	\$ 2,636,721	\$ (776,810)	77%
Intergovernmental Revenues	45,612,612	8,321,975	(37,290,637)	18%
Interest on Invested Funds	66,266	132,127	65,861	199%
License and Permit Fees	393,250	156,705	(236,545)	40%
Other	2,204,669	246,874	(1,957,795)	11%
Fund Balance	26,284,922		(26,284,922)	0%
Total Sources	\$ 77,975,250	\$ 11,494,403	\$ (66,480,847)	15%

	Current Budget	Expenditures	Encumbrances¹	Available Budget	%Expended	%Obligated²
Uses						
Water Resources Planning and Monitoring	\$ 7,096,643	\$ 828,636	\$ 189,529	\$ 6,078,478	12%	14%
Acquisition, Restoration and Public Works	45,192,383	1,231,863	187,535	43,772,985	3%	3%
Operation and Maintenance of Lands and Works	3,879,883	722,433	135,490	3,021,960	19%	22%
Regulation	3,874,432	1,128,018	121,565	2,624,850	29%	32%
Outreach	178,215	62,852	-	115,363	35%	35%
Management and Administration	2,012,203	564,795	33,833	1,413,576	28%	30%
Total Uses	\$ 62,233,759	\$ 4,538,596	\$ 667,951	\$ 57,027,211	7%	8%
Reserves	15,741,491			15,741,491	0%	0%
Total Uses and Reserves	\$ 77,975,250	\$ 4,538,596	\$ 667,951	\$ 72,768,702	6%	7%

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of January 31, 2017, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

JANUARY 2017

CHECKS	01/06/2017	155,453.82
AP EFT CHECKS	01/06/2017	3,426.92
CHECKS	01/12/2017	166,933.45
AP EFT CHECKS	01/13/2017	44,048.49
CHECKS	01/19/2017	68,700.29
AP EFT CHECKS	01/20/2017	2,826.96
CHECKS	01/26/2017	301,042.27
AP EFT CHECKS	01/27/2017	1,853.85
RETIREMENT EFT		46,677.27
		\$ <u><u>790,963.32</u></u>

Chairman or Executive Director

March 9, 2017

Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
2905	ALTHA FARMERS COOPERATIVE	01/06/2017	995.53	FENCING SUPPLIES
95	AT&T	01/06/2017	413.38	EFO PHONES
3269	CDW GOVERNMENT, INC.	01/06/2017	2,508.50	SYMANTEC RENEWAL
5095	CITY OF MONTICELLO	01/06/2017	1,200.00	WATER LINE REPLACEMENT
2354	COMPUTER TUTORS USA, INC.	01/06/2017	9,000.00	IT TRAINING
5174	CRAIG BISHOP FARMS, INC.	01/06/2017	20,601.00	AGRICULTURAL BMP COST SHARE AG
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	01/06/2017	4,500.00	CRSP 10/1/2016-9/30/2017
45	DMS	01/06/2017	43.85	AUDIO CONFERENCE/GO TO MEETING
45	DMS	01/06/2017	0.59	DEDICATED LONG DISTANCE-MILTON
45	DMS	01/06/2017	37.32	MILTON PHONES
45	DMS	01/06/2017	48.80	CRESTVIEW LONG DISTANCE
45	DMS	01/06/2017	1,376.42	PHONES-HQ
45	DMS	01/06/2017	16.20	AIR CARDS/HOT SPOTS
5147	TOWN OF ESTO	01/06/2017	101,455.12	WATER MAIN REPLACEMENT PROJECT
5030	F.I. MOTORS LLC	01/06/2017	37.75	OPEN PURCHASE FOR REG-EFO
4479	FONDRIEST ENVIRONMENTAL	01/06/2017	5,630.14	MOBILE WATER QUALITY SAMPLING
2029	HILLER SYSTEMS, INC	01/06/2017	123.00	INSPECTIONS FOR FIRE EXTINGUSH
3542	JAMES WESTBROOK	01/06/2017	50.00	WELL PERMITTING FEE REFUND
1717	JACKSON COUNTY PROPERTY APPRAISER	01/06/2017	557.93	1ST QTR FY 16-17
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	01/06/2017	879.43	LEASE FOR COPIER OUTSIDE ACCOU
76	LEON COUNTY PROPERTY APPRAISER	01/06/2017	2,503.21	2ND QTR FY 16-17
63	NORTHWEST FLORIDA DAILY NEWS	01/06/2017	394.32	LEGAL ADS
5414	OFFICE BUSINESS SYSTEMS, INC.	01/06/2017	109.00	TONER FOR LF 310 FAX MACHINE (
1205	OFFICE DEPOT, INC.	01/06/2017	34.40	HDMI CABLES AND HEADPHONES
1205	OFFICE DEPOT, INC.	01/06/2017	59.98	HDMI CABLES AND HEADPHONES
1205	OFFICE DEPOT, INC.	01/06/2017	131.71	RMD OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	01/06/2017	6.66	RMD OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	01/06/2017	4.76	RMD OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	01/06/2017	7.83	RMD OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	01/06/2017	12.22	RMD OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	01/06/2017	226.98	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	01/06/2017	90.83	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	01/06/2017	166.46	OFFICE SUPPLIES

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

1205	OFFICE DEPOT, INC.	01/06/2017	8.28	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	01/06/2017	42.90	OFFICE SUPPLIES
64	PANAMA CITY NEWS HERALD	01/06/2017	104.54	LEGAL ADS
64	PANAMA CITY NEWS HERALD	01/06/2017	61.70	2017 GB MEETING SCHEDULE
62	PENSACOLA NEWS-JOURNAL	01/06/2017	61.54	2017 GB MEETING SCHEDULE
5251	RANDSTAD NORTH AMERICA, INC.	01/06/2017	480.00	ENTERPRISE ARCHITECTURE CONSUL
3768	SMITH TRACTOR CO, INC	01/06/2017	494.91	PARTS FOR JD 5101E FARM TRACTO
4799	STAPLES CONTRACT & COMMERCIAL, INC.	01/06/2017	44.58	PAPER AND BINDERS - FY17-18 PR
4799	STAPLES CONTRACT & COMMERCIAL, INC.	01/06/2017	71.40	MAINTENANCE CARTRIDGE FOR PLOT
4799	STAPLES CONTRACT & COMMERCIAL, INC.	01/06/2017	48.22	RMD OFFICE SUPPLIES
4799	STAPLES CONTRACT & COMMERCIAL, INC.	01/06/2017	51.82	OFFICE SUPPLIES
3941	TYLER TECHNOLOGIES, INC.	01/06/2017	291.68	TAX FORMS FOR 2016
4557	VERIZON WIRELESS	01/06/2017	74.24	CELL PHONES
382	WASHINGTON COUNTY NEWS	01/06/2017	83.00	LEGAL ADS
3462	WASTE MANAGEMENT OF PANAMA CITY	01/06/2017	155.00	DUMPSTER FOR ECONFINA OFFICE A
4626	WASTE PRO OF FLORIDA, INC	01/06/2017	156.69	SOLID WASTE-HQ
TOTAL CHECKS			<u>155,453.82</u>	
4845	CALHOUN COUNTY SHERIFF'S OFFICE	01/06/2017	702.80	CALHOUN CO SHERIFF-LAW ENFCMT/
4966	DAVID REED CHERRY	01/06/2017	110.00	TRAVEL REIMBURSEMENT
3080	STEVEN COSTA	01/06/2017	110.00	TRAVEL REIMBURSEMENT
4961	PETER FOLLAND	01/06/2017	146.00	TRAVEL REIMBURSEMENT
5172	FREDDIE WILBON	01/06/2017	750.00	JANITORIAL SERVICE FOR CRESTVI
4607	MAIL FINANCE INC	01/06/2017	274.62	MAILING SYSTEMS FOR HQ, CRESTV
3813	PENNINGTON, P.A.	01/06/2017	1,207.50	LEGAL
3823	KENNETH ANDREW ROACH	01/06/2017	126.00	TRAVEL REIMBURSEMENT
TOTAL ACH TRANSFER			<u>3,426.92</u>	
TOTAL AP			<u>158,880.74</u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5427	TALLAHASSEE CHAPTER OF THE AGA	01/12/2017	235.00	REGISTRATION FOR AGA GOVERNMENT
5384	APPLIED DRILLING ENGINEERING, INC.	01/12/2017	73,560.00	WELL CONSTRUCTION AND EXPLORIT
4180	BA MERCHANT SERVICES	01/12/2017	232.76	TRANSACTION FEES FOR E-PERMITT
4450	GREGORY MONROE BARRY	01/12/2017	294.04	SKID UNIT AND TS100 BATTERIES
735	CARLTON APPRAISAL COMPANY	01/12/2017	3,849.00	PROPERTY APPRAISAL
735	CARLTON APPRAISAL COMPANY	01/12/2017	1,474.00	APPRAISAL FOR PERMIT 9717-2 CO
4676	CITY OF MILTON FLORIDA	01/12/2017	41.54	ANNUAL FIRE ASSESSMENT FOR MFO
4673	DEWBERRY CONSULTANTS LLC	01/12/2017	12,222.00	RISK MAP PROGRAM SUPPORT
4748	EAST MILTON WATER SYSTEM	01/12/2017	12.99	WATER-MILTON
4855	ENVIRON SERVICES INCORPORATED	01/12/2017	2,127.00	JANITORIAL SERVICES, HEADQUARTE
349	GADSDEN COUNTY PROPERTY APPRAISER	01/12/2017	438.29	2nd QTR FY 16-17
916	GULF POWER COMPANY	01/12/2017	491.82	ELECTRIC-MILTON
916	GULF POWER COMPANY	01/12/2017	608.40	ELECTRIC-CRESTVIEW
2029	HILLER SYSTEMS, INC	01/12/2017	435.72	INSPECTIONS FOR FIRE EXTINGUSH
374	HOLMES COUNTY TIMES - ADVERTISER	01/12/2017	41.00	2017 GB MEETING SCHEDULE
61	JACKSON COUNTY FLORIDAN	01/12/2017	124.00	2017 GB MEETING SCHEDULE
61	JACKSON COUNTY FLORIDAN	01/12/2017	156.35	LEGAL ADS
666	JEFFERSON COUNTY PROPERTY APPRAISER	01/12/2017	210.79	2ND QTR FY 16-17
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	01/12/2017	101.87	NEW COPIER LEASE FOR HR
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	01/12/2017	245.81	NEW COPIER LEASES FOR CARR
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	01/12/2017	236.83	NEW COPIER LEASES FOR CRESTVIE
2299	LIBERTY COUNTY SOLID WASTE	01/12/2017	32.00	SOLID WASTE-FL RIVER
3266	LOWE'S COMPANIES INC.	01/12/2017	169.98	MATERIALS - JAMES TRACT PROJEC
4986	PATRICIA LUJAN	01/12/2017	7,374.16	CRESTVIEW LEASE
56	MAC PAPERS INC. - TALLAHASSEE	01/12/2017	936.55	RESTOCK PAPER SUPPLY
252	MONTICELLO NEWS	01/12/2017	48.00	2017 GB MEETING SCHEDULE
63	NORTHWEST FLORIDA DAILY NEWS	01/12/2017	76.32	2017 GB MEETING SCHEDULE
63	NORTHWEST FLORIDA DAILY NEWS	01/12/2017	136.97	LEGAL ADS
288	OKALOOSA CO. PROPERTY APPRAISER	01/12/2017	2,069.16	2ND QTR FY 16-17
62	PENSACOLA NEWS-JOURNAL	01/12/2017	135.78	LEGAL ADS
4799	STAPLES CONTRACT & COMMERCIAL, INC.	01/12/2017	95.73	OFFICE SUPPLIES
105	TALLAHASSEE DEMOCRAT	01/12/2017	70.06	2017 GB MEETING SCHEDULE
107	TALLAHASSEE STAMP CO.	01/12/2017	139.60	REPLACEMENT STAMPS
110	TALQUIN ELECTRIC COOPERATIVE, INC.	01/12/2017	3,210.99	ELECTRIC-HQ

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

110	TALQUIN ELECTRIC COOPERATIVE, INC.	01/12/2017	87.17	SECURITY LIGHTS-HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	01/12/2017	263.98	WATER/SEWER-HQ
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	01/12/2017	3,445.20	PUBLIC RECREATION SITE CLEAN U
4557	VERIZON WIRELESS	01/12/2017	853.92	JETPACKS
75	WALTON COUNTY PROPERTY APPRAISER	01/12/2017	1,417.43	2ND QTR FY 16-17
382	WASHINGTON COUNTY NEWS	01/12/2017	41.00	2017 GB MEETING SCHEDULE
5430	WESTROCK, C.P. LLC	01/12/2017	49,190.24	BID BOND REFUND
TOTAL CHECKS			<u>166,933.45</u>	
5368	KOUNTRY RENTAL NWF, INC.	01/13/2017	7,085.00	RENTAL AND SERVICE OF PORTABLE
3813	PENNINGTON, P.A.	01/13/2017	10.00	LEGAL EXPENSE
3813	PENNINGTON, P.A.	01/13/2017	10,430.49	LEGAL EXPENSES-COX
3813	PENNINGTON, P.A.	01/13/2017	26,523.00	LEGAL
TOTAL ACH TRANSFER			<u>44,048.49</u>	
TOTAL AP			<u><u>210,981.94</u></u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5431	ADVANCE AUTO PARTS	01/19/2017	35.98	WIPER BLADES FOR WMD96202
5429	WHITMAN ALEXANDER	01/19/2017	1,300.00	P17755 REFUND OVERPAYMENT
4923	JOHN ALTER	01/19/2017	61.41	GOVERNING BOARD MEETING
3293	ANGUS ANDREWS	01/19/2017	107.69	GOVERNING BOARD MEETING
2967	BANK OF AMERICA	01/19/2017	3,370.62	P-CARD PURCHASES
97	THE DEFUNIAK HERALD	01/19/2017	24.75	LEGAL ADS
4945	MARCUS A. DIXON	01/19/2017	75.00	SECURITY DETAIL
45	DMS	01/19/2017	19.88	AIR CARDS/HOTSPOTS
5298	TED EVERETT	01/19/2017	65.86	GOVERNING BOARD MEETING
2702	FISH AND WILDLIFE	01/19/2017	3,994.52	LAW ENFORCEMENT/SECURITY SERVI
5410	GUARDIAN AUTOMOTIVE	01/19/2017	30.00	OPEN PURCHASE ORDER FOR RMD
3193	INSURANCE INFORMATION EXCHANGE	01/19/2017	121.45	BACKGROUND SCREENING
5120	JOHNSON'S AUTO REPAIR, INC.	01/19/2017	408.23	VEHICLE REPAIR TO WMD96203 - L
4952	LAW, REDD, CRONA & MUNROE, P.A.	01/19/2017	3,665.50	INSPECTOR GENERAL SERVICES ENG
5409	MARTIN ENVIRONMENTAL SERVICES, INC	01/19/2017	140.00	PORTABLE TOILETS
5409	MARTIN ENVIRONMENTAL SERVICES, INC	01/19/2017	140.00	PORTABLE TOILETS
2663	PATIENTS FIRST APPELYARD, INC	01/19/2017	49.00	LABORATORY TESTING
62	PENSACOLA NEWS-JOURNAL	01/19/2017	140.42	LEGAL ADS
5251	RANDSTAD NORTH AMERICA, INC.	01/19/2017	656.14	STAFF AUG SERVICES
3960	GEORGE ROBERTS	01/19/2017	81.88	GOVERNING BOARD MEETING
523	SANTA ROSA PRESS GAZETTE	01/19/2017	94.45	LEGAL ADS
523	SANTA ROSA PRESS GAZETTE	01/19/2017	109.43	LEGAL ADS
4720	SOUTHWOOD SHARED RESOURCE CENTER	01/19/2017	993.43	OFFSITE DATA STORAGE
4967	SAMUEL SPRING	01/19/2017	85.44	GOVERNING BOARD MEETING
4799	STAPLES CONTRACT & COMMERCIAL, INC.	01/19/2017	65.32	OFFICE SUPPLIES
3711	US POSTAL SERVICE-HASLER	01/19/2017	3,000.00	REPLENISH HEADQUARTERS POSTAGE
3754	WEST FLORIDA RC&D COUNCIL, INC	01/19/2017	37,356.29	MOBILE IRRIGATION LAB
5218	WAGeworks, INC.	01/19/2017	132.60	ADMIN FEES FOR FSA
385	WAKULLA NEWS	01/19/2017	47.00	2017 GB MEETING SCHEDULE
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	01/19/2017	12,328.00	LAW ENFORCEMENT/SECURITY
TOTAL CHECKS			<u>68,700.29</u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

4845	CALHOUN COUNTY SHERIFF'S OFFICE	01/20/2017	474.28	CALHOUN CO SHERIFF-LAW ENFCMT/
3078	GEORGIA-FLORIDA BURGLAR ALARM CO, INC	01/20/2017	1,147.84	MAINTENANCE- MONITORING HQ - C
3942	A & W VENTURES, L.C.	01/20/2017	151.34	PORTABLE TOILET FOR PHIPPS PAR
2268	INNOVATIVE OFFICE SOLUTIONS, INC	01/20/2017	846.00	PHONE MAINTENANCE
5368	KOUNTRY RENTAL NWF, INC.	01/20/2017	207.50	CLEANING OF ECONFINA OFFICE
TOTAL ACH TRANSFER			<u>2,826.96</u>	
TOTAL AP			<u><u>71,527.25</u></u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
95	AT&T	01/26/2017	413.38	PHONES- EFO
2967	BANK OF AMERICA	01/26/2017	45.00	ANNUAL CREDIT CARD FEE
2967	BANK OF AMERICA	01/26/2017	1.00	FINANCE CHARGE
2992	BANK OF AMERICA	01/26/2017	299.03	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	01/26/2017	481.50	PAYMENT PORTEL FOR E-PERMITTIN
2992	BANK OF AMERICA	01/26/2017	867.04	ACCOUNT ANALYSIS
2417	BEARD EQUIPMENT COMPANY, INC.	01/26/2017	362.00	NEW HOLLAND TS100 REPAIRS
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	01/26/2017	53,789.10	EMPLOYEE MEDICAL INSURANCE
1617	CAPITAL HEALTH PLAN	01/26/2017	76,715.66	EMPLOYEE MEDICAL INSURANCE
3269	CDW GOVERNMENT, INC.	01/26/2017	8,346.00	VMWARE SUPPORT AND MAINTENANCE
4504	CENTRAL FLORIDA LANDS AND TIMBER NURSERY	01/26/2017	896.00	JAMES TRACT LANDSCAPE TREES AN
4686	MCCASKILL - QUIGLEY FORD, INC	01/26/2017	336.43	DIAGNOSTIC FEE FOR REPAIRS TO
3880	CITY OF BRISTOL	01/26/2017	4,980.00	WSD CONSTRUCTION OF WATER STOR
3524	CITY OF CRESTVIEW	01/26/2017	69.70	WATER/SEWER CFO
4676	CITY OF MILTON FLORIDA	01/26/2017	65.31	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	01/26/2017	19.36	SEWER-MILTON
3289	CITY OF TALLAHASSEE	01/26/2017	37.92	LAKESHORE
1948	DELL MARKETING L.P.	01/26/2017	659.96	DOCKING STATIONS FOR LAPTOPS
1709	DIVISION OF ADMINISTRATIVE HEARINGS	01/26/2017	74.50	COX ADMINISTRATIVE HEARING
45	DMS	01/26/2017	1,909.36	ST JOHNS CONNECTION
45	DMS	01/26/2017	4.23	AUDIO CONFERENCING
45	DMS	01/26/2017	0.19	SUNCOM
45	DMS	01/26/2017	9,170.89	MY FLORIDA NET-ALL
45	DMS	01/26/2017	5.26	SUNCOM
45	DMS	01/26/2017	1.17	AUDIO CONFERENCING
3424	DURRA-QUICK-PRINT INC.	01/26/2017	25.00	BUSINESS CARDS-SEIGLER
3424	DURRA-QUICK-PRINT INC.	01/26/2017	15.00	BUSINESS CARDS FOR JOHN W. ALT
3309	FAST SIGNS	01/26/2017	78.00	EMPLOYEE OFFICE SIGNS AT HQ
3747	FLORIDA STATE UNIVERSITY	01/26/2017	22,868.00	FNAI 2016 MONITORING
4807	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION	01/26/2017	6,194.02	FUEL
4807	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION	01/26/2017	1,651.63	WEX TELEMATICS FLEET MANAGEMEN
4807	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION	01/26/2017	25.00	FLEET MANAGEMENT SYSTEM - LAND
391	GADSDEN COUNTY TAX COLLECTOR	01/26/2017	15.86	2016 POSTAGE
3492	GEOTECH ENVIRONMENTAL EQUIP, INC.	01/26/2017	680.00	POLYETHYLENE TUBING
5180	GK HOLDINGS, INC	01/26/2017	2,006.65	TRAINING-WILKINS
2291	GULF COAST ELECTRIC COOPERATIVE, INC	01/26/2017	286.66	ELECTRIC-ECONFINA
3003	HAVANA FORD, INC.	01/26/2017	37.75	OPEN PURCHASE FOR REG
5150	TOWN OF JAY	01/26/2017	32,597.00	WATERLINE LOOP SYSTEM PROJECT

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

5120	JOHNSON'S AUTO REPAIR, INC.	01/26/2017	515.33	VEHICLE REPAIR FOR WMD2435 - C
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	01/26/2017	452.31	COPIER LEASE FOR ECONFINA OFFI
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	01/26/2017	179.38	LEASE & MAINTENANCE FOR REG CO
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	01/26/2017	106.34	LEASE & MAINTENANCE FOR REG CO
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	01/26/2017	839.57	LEASE FOR REG COPIER
3266	LOWE'S COMPANIES INC.	01/26/2017	37.94	AMDRO ANT POISON FOR PHIPPS PA
5227	MAC'S AUTO SERVICE	01/26/2017	64.52	OPEN PURCHASE ORDER FOR REG-MF
3725	MODULAR MAILING SYST INC	01/26/2017	15.37	GALLON OF SURE SEAL FOR HEADQU
71	PETTY CASH	01/26/2017	77.00	PETTY CASH
4081	POT-O-GOLD RENTALS, LLC	01/26/2017	1,120.00	PORTABLE TOILETS
3213	SHI INTERNATIONAL CORP	01/26/2017	58,677.25	MICROSOFT ANNUAL SUPPORT
4832	SUN LIFE FINANCIAL	01/26/2017	4,497.00	PPO DENTAL - ACCT 4
4832	SUN LIFE FINANCIAL	01/26/2017	217.56	ACCT 5 P REPAID DENTAL
4834	SUN LIFE FINANCIAL	01/26/2017	912.38	EMPLOYEE LIFE & AD&D
4833	SUN LIFE FINANCIAL	01/26/2017	1,108.60	VOL LTD
5242	MARSIGLIO & MURPHY DESIGN GROUP, INC.	01/26/2017	6,000.00	RESERVATION SYSTEM, HOSTING AN
4557	VERIZON WIRELESS	01/26/2017	81.50	CELL PHONES
5218	WAGeworks, INC.	01/26/2017	59.15	COBRA ADMINISTRATION
4038	WINDSTREAM COMMUNICATIONS	01/26/2017	50.51	800'S & LONG DISTANCE EFO
TOTAL CHECKS			<u>301,042.27</u>	
3506	THOMAS E. BROWN	01/27/2017	135.00	TRAVEL REIMBURSEMENT
4944	BRETT CYPHERS	01/27/2017	647.94	TRAVEL REIMBURSEMENT-ACF MEDIATION
4607	MAIL FINANCE INC	01/27/2017	482.00	MAILING SYSTEMS FOR HQ, CRESTV
3340	KAREN KEBART	01/27/2017	176.33	TRAVEL REIMBURSEMENT
2516	HAINES J. LAYFIELD JR.	01/27/2017	99.00	TRAVEL REIMBURSEMENT
5116	LYN SHIVER	01/27/2017	135.00	TRAVEL REIMBURSEMENT
1918	PAUL J. THORPE	01/27/2017	178.58	TRAVEL REIMBURSEMENT
TOTAL ACH TRANSFER			<u>1,853.85</u>	
TOTAL AP			<u>302,896.12</u>	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

JANUARY 2017

DIRECT DEPOSIT	01/06/2017	204,945.24
CHECKS	01/06/2017	3,210.52
FLEX SPENDING EFT	TF0020	1,596.02
DIRECT DEPOSIT	01/20/2017	209,781.00
CHECKS	01/20/2017	7,583.85
FLEX SPENDING EFT	TF0023	1,596.02
		<hr/>
		\$ <u><u>428,712.65</u></u>

APPROVED:

Chairman or Executive Director

March 9, 2017

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Assistant Executive Director

FROM: Wendy Dugan, Division of Administration Director

DATE: February 15, 2017

SUBJECT: Consideration of Resolution No. 819 Amending the Fiscal
2016-2017 Budget - Amendments No. 1 through 9

Recommendation

Staff recommends that the Governing Board adopt Resolution No. 819 amending the Fiscal Year 2016-2017 Budget and all staff to align revenues and reserves to maintain the proper balance in each fund.

Background

These amendments realign budget within and across programs, funds, projects, and categories. Amendments 1 through 8 involve budgeting unanticipated revenue and were forwarded on February 14, 2017 to the Executive Office of the Governor for approval (per s. 373.536(4)(a), F.S.). While each of these would have resulted in an increase to the District's total budget, offsetting decreases were incorporated so as not to carry forward unnecessarily any unspent budget into the FY 2017-18 Tentative Budget request. Amendment 9 consists of transfers within existing expense and revenue budget.

Below are explanations for each of the nine amendments:

1. Request for \$31,900 in budget funded by the Arbor Day Foundation to purchase and plant 220,000 longleaf trees in the Econfina Creek Water Management Area to support the District's longleaf pine restoration project.

Request for \$6,500 in budget funded by The Longleaf Alliance to be applied toward the purchase of a utility terrain vehicle to support the District's prescribed fire program and other restoration and land management activities on District lands.

3. Request for \$66,000 in budget funded with Environmental Resource Permit program fund balance reserves to cover incurred and estimated expenses relating to a petition for a formal administrative hearing.
4. Request for \$250,083 in budget funded through a Florida Department of Environmental Protection (DEP) agreement for the District to be reimbursed for hydrologic and water quality monitoring activities of Wakulla Springs, St. Marks River Rise, Econfina Creek Springs, and Jackson Blue Spring.
5. Request for \$35,000 in budget funded through a DEP agreement for the District to be reimbursed for work relating to restoration at Cotton Landing on Holmes Creek and Devils Hole Spring.
6. Request for \$462,017 in budget funded through a DEP agreement for the District to be reimbursed for the acquisition of a conservation easement for property located directly south of Jackson Blue Spring.
7. Request for \$13,964 in budget funded through a DEP agreement for the District to be reimbursed for support services relating to the Apalachicola-Chattahoochee-Flint River litigation.
8. Request to redirect the use of \$300,000 of the \$1,985,115 in fund balance budgeted for previously awarded water supply development grants (WSDGs) to the newly awarded WSDGs approved by the Governing Board in November 2016. Due to cost savings realized or extensions granted to previously awarded WSDGs, existing budget is available to be forwarded with the newly awarded WSDGs sooner than initially planned.
9. Request transfers for the following:
 - a. \$467,603 in Activity 100 Technical Assistance to move Federal Emergency Management Agency (FEMA) budget from one project to multiple projects as was determined after task orders were finalized for the year.
 - b. \$1,097,979 in Activity 130 Technical Assistance to move FEMA budget between ongoing projects, based on prioritizing updates to Risk Mapping, Assessment, and Planning business plans and completing the building footprint within the special flood hazard areas.
 - c. \$75,000 in Activity 112 Minimum Flows and Minimum Water Levels to move budget from one project to another to cover increased costs for well construction and testing in coastal Region II.
 - d. \$57,370 in Activity 230 Surface Water Projects to move mitigation budget between projects to address costs mainly for the propagation and planting of native sandhill species at Sand Hill Lakes Mitigation Bank, wiregrass and toothache grass plants for Lafayette Creek In-Lieu Fee (ILF) site, and an access gate at Dutex ILF site.
 - e. \$56,096 in the Bureau of Information Technology to ensure budget is allocated the same way expenses are charged against projects and accounts.

- f. \$8,300 in the Division of Regulatory Services to cover property appraisal costs for the valuation of Environmental Resource Permit conservation easements.
- g. \$2,540 in Activity 113 Other Water Resources Planning to move salary and benefit budget from one project to another to accurately reflect where staff time is being charged.
- h. \$125 in Activity 120 Research, Data Collection, Analysis and Monitoring to move budget from fuel to legal for review of a DEP contract amendment.

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	250,083	(12,094)	237,989
Land Acquisition Fund	35,000		35,000
Projects Fund	802,846	(1,101,927)	(300,077)
Lands Management Fund	8,355		8,355
Regulation Fund	96,597	(100,673)	(4,081)
Mitigation Fund	80,000	(57,186)	22,814
	1,052,881	(1,273,000)	0

Withdrawal



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 819

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AMENDING THE FISCAL YEAR 2016-2017 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 817, after a public hearing on November 22, 2016, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2016 through September 30, 2017; and

WHEREAS, in accordance with section 189.016(4), Florida Statute, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves a reversion of funds, transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.05, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published minutes of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that

The Budget is hereby amended as summarized in the memorandum dated February 15, 2017, requesting Amendments No. 1 through No. 9 to the Fiscal Year 2016-2017 budget. These amendments reallocate budget authority across programs, funds, projects, and budget categories to properly reflect activities performed and to properly assign actual costs with no increase to the total District budget.

PASSED AND ADOPTED this 9th day of March, 2017, A.D.

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOHN W. ALTER
Secretary-Treasurer
Malone

GUS ANDREWS
DeFuniak Springs

JON COSTELLO
Tallahassee

MARC DUNBAR
Tallahassee

TED EVERETT
Chipley

NICK PATRONIS
Panama City Beach

BO SPRING
Port St. Joe

The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

George Roberts, Chair

ATTEST:

John W. Alter, Secretary-Treasurer

Withdrawn

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Assistant Executive Director
William O. Cleckley, Director, Division of Land Management and
Acquisition

FROM: Tyler L. Macmillan, Chief, Bureau of Land Management Operations

DATE: February 24, 2017

SUBJECT: Consideration of ITB 17B-009; Altha North 2017 Thinning Timber Sale

Recommendation:

Staff recommends the Governing Board approve the bids submitted in response to Invitation to Bid 17B-009, and authorize the Executive Director to enter into an agreement for this timber sale with the high bidder, Panhandle Forestry Services, Inc. the bid prices of \$14.00 per ton for Pine Pulpwood; \$23.50 per ton for Pine Chip-N-Saw; \$30.50 per ton for Pine Saw Timber; and \$8.00 per ton for Hardwood Pulpwood.

Background:

On January 25, 2017, the District posted Invitation to Bid No. 17B-009 for the Altha North 2017 Thinning Timber Sale on the State's Vendor Bid System and the District's website. Notices were also sent to a number of companies that have previously expressed an interest in District timber sales.

This timber sale will result in the harvest of an estimated 16,896 tons of pine and hardwood timber products from 438 acres in Calhoun County, as described below. These stands are also delineated on the attached Exhibit Map A.

Stand No.	Stand Name	County	Acres	Sections	Township	Range
1	Altha North	Calhoun	75	19 & 20	2 North	9 West
2	Johnny Boy	Calhoun	363	19, 20, 29 & 30	2 North	9 West
TOTAL			438			

On February 24, 2017, at 2:30 p.m. EST, the District opened seven sealed bids for the purchase of the designated timber products. The bids received are listed below.

A detailed breakdown of the bids with prices for each timber product is found in Exhibit A. The total estimated sale value amounts are listed below for your consideration.

Company	Total Estimated Sale Value*
Cedar Creek Timber Company, Inc.	\$ 260,482.00
Nature Coast Timber, LLC	\$ 290,312.40
Longleaf Timber Products, Inc.	\$ 294,746.96
DeerPoint Timber Products, Inc.	\$ 308,282.50
Burgundy Timber, Inc.	\$ 317,373.86
Whitfield Timber Company, Inc.	\$ 326,988.30
Panhandle Forestry Services, Inc.	\$ 336,878.00

**These figures are to be used for bid evaluation and comparison purposes only. Payments to the District will be made on a measured per ton basis.*

Exhibit A

Bid Prices – NFWFMD ITB 17B-009

Altha North 2017 Thinning Timber Sale

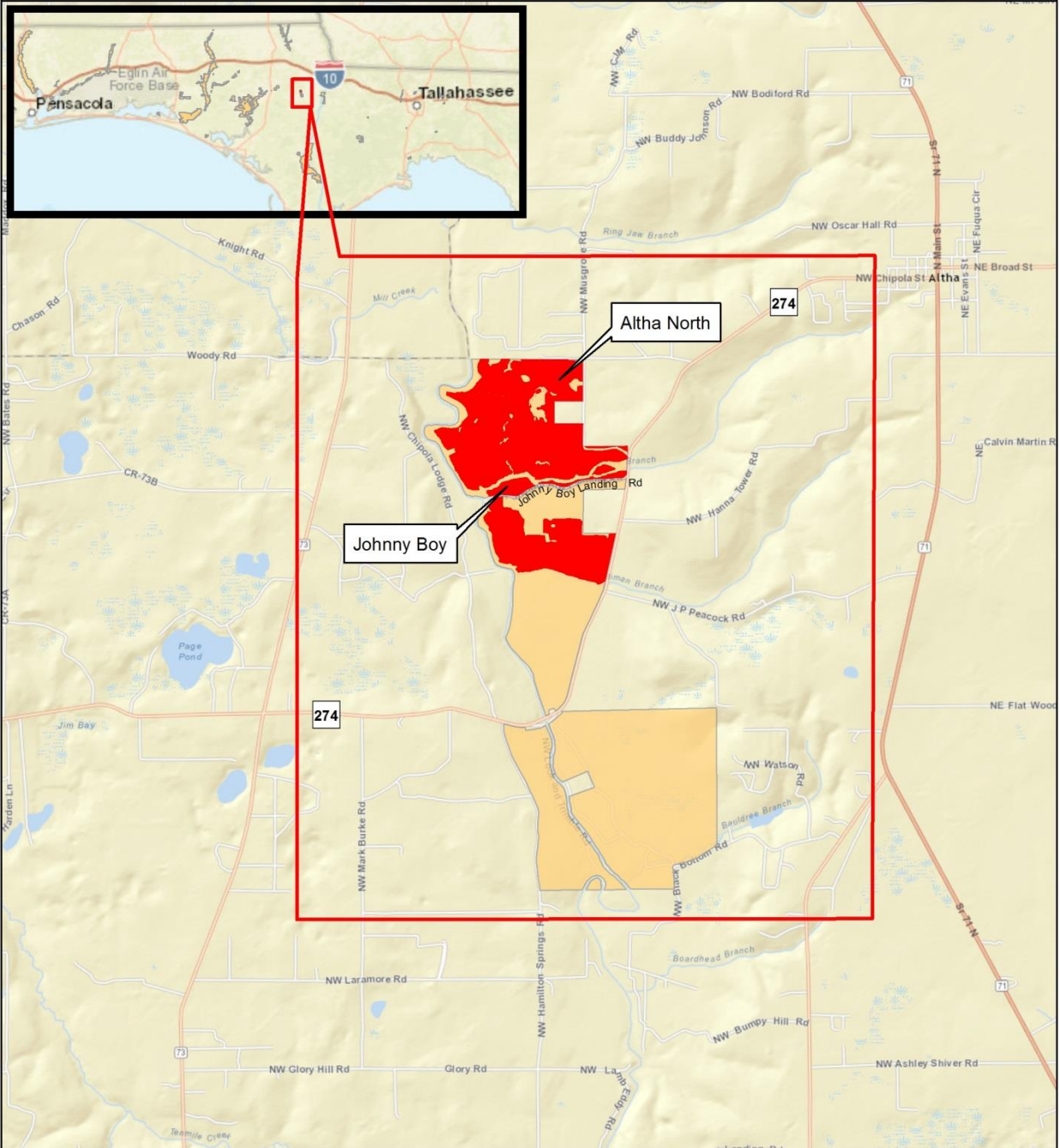
ALTHA NORTH 2017 THINNING TIMBER SALE
 NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 (BID NUMBER 17B-009)
 Bids Opened February 24, 2017 2:30 P.M. EDT

Product	Estimated Total Tons*	Panhandle Forestry Services, Inc.		Whitfield Timber Company, Inc.		Burgundy Timber, Inc.		DeerPoint Timber Products, Inc.		Longleaf Timber Products, Inc.		Nature Coast Timber, LLC		Cedar Creek Timber Company, Inc.	
		Bid Price/Ton	Total For Bid Comparison*	Bid Price/Ton	Total For Bid Comparison*	Bid Price/Ton	Total For Bid Comparison*	Bid Price/Ton	Total For Bid Comparison*	Bid Price/Ton	Total For Bid Comparison*	Bid Price/Ton	Total For Bid Comparison*	Bid Price/Ton	Total For Bid Comparison*
Pine Pulpwood	7,286	\$ 14.00	\$ 102,004.00	\$ 14.55	\$ 106,011.30	\$ 13.91	\$ 101,348.26	\$ 11.00	\$ 80,146.00	\$ 13.02	\$ 94,863.72	\$ 12.50	\$ 91,075.00	\$ 15.50	\$ 112,933.00
Pine Chip-N-Saw	7,843	\$ 23.50	\$ 184,310.50	\$ 22.00	\$ 172,546.00	\$ 21.20	\$ 166,271.60	\$ 22.50	\$ 176,467.50	\$ 20.02	\$ 157,016.86	\$ 20.05	\$ 157,252.15	\$ 15.50	\$ 121,566.50
Pine Saw Timber	1,619	\$ 30.50	\$ 49,379.50	\$ 29.00	\$ 46,951.00	\$ 30.00	\$ 48,570.00	\$ 31.00	\$ 50,189.00	\$ 26.02	\$ 42,126.38	\$ 25.75	\$ 41,689.25	\$ 15.50	\$ 25,094.50
Hardwood Pulpwood	148	\$ 8.00	\$ 1,184.00	\$ 10.00	\$ 1,480.00	\$ 8.00	\$ 1,184.00	\$ 10.00	\$ 1,480.00	\$ 5.00	\$ 740.00	\$ 2.00	\$ 296.00	\$ 6.00	\$ 888.00
Estimated Sale Value*		\$ 336,878.00		\$ 326,988.30		\$ 317,373.86		\$ 308,282.50		\$ 294,746.96		\$ 290,312.40		\$ 260,482.00	



*These figures are to be used for bid evaluation and comparison purposes only. Payments to the District will be made on a measured per ton basis.

This is NOT the official NFWFMD Bid Tabulation.

Exhibit Map A



Altha North 2017 Timber Thinning Sale
Chipola River Water Management Area - Altha Tract
Calhoun County, FL
438 Acres

-  Thinning Stands
-  District Lands



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Assistant Executive Director

FROM: Lennie Zeiler, Director, Division of Asset Management

DATE: February 20, 2017

SUBJECT: Consideration of Grant of Utility Easement and Temporary Construction Easement at Meginnis Arm Stormwater Facility

Recommendation:

Staff is requesting the Governing Board to: (1) make a determination that the utility and temporary construction easement areas will not interfere with current or planned District purposes and (2) authorize the Executive Director to negotiate and authorize utility and temporary construction easements with the City of Tallahassee upon receipt of the final drawings and subject to legal counsel review.

Background:

In 2009, the District granted the City of Tallahassee a perpetual easement for water and sewer lines that cross the District's Meginnis Arm Stormwater Facility in Leon County on the north and east sides (see attached map). The Meginnis Arm Facility is located east of Lakeshore Road and south of I-10 in Tallahassee.

DEC Engineering, representing Jenkins Roofing, Inc., has requested a utility easement to provide sewer to the Jenkins Roofing property located at 3062 Sharer Rd, Tallahassee, Florida (Parcel ID 2114200420000). The proposed connection route would pass under I-10 and tie into the existing sewer line located on the District's Meginnis Arm Stormwater Facility. A temporary construction easement will also be required to complete the sewer connection. The conceptual plan (see attached) provided by DEC Engineering indicates the off-site property to be served will be developed into nine home sites. The final utility easement will be conveyed to the City of Tallahassee.

Pursuant to 373.056(4) F.S., the District has the authority to convey to any governmental entity land or rights in land owned by the District not required for its purposes, under such terms and conditions as the Governing Board of the District may determine.

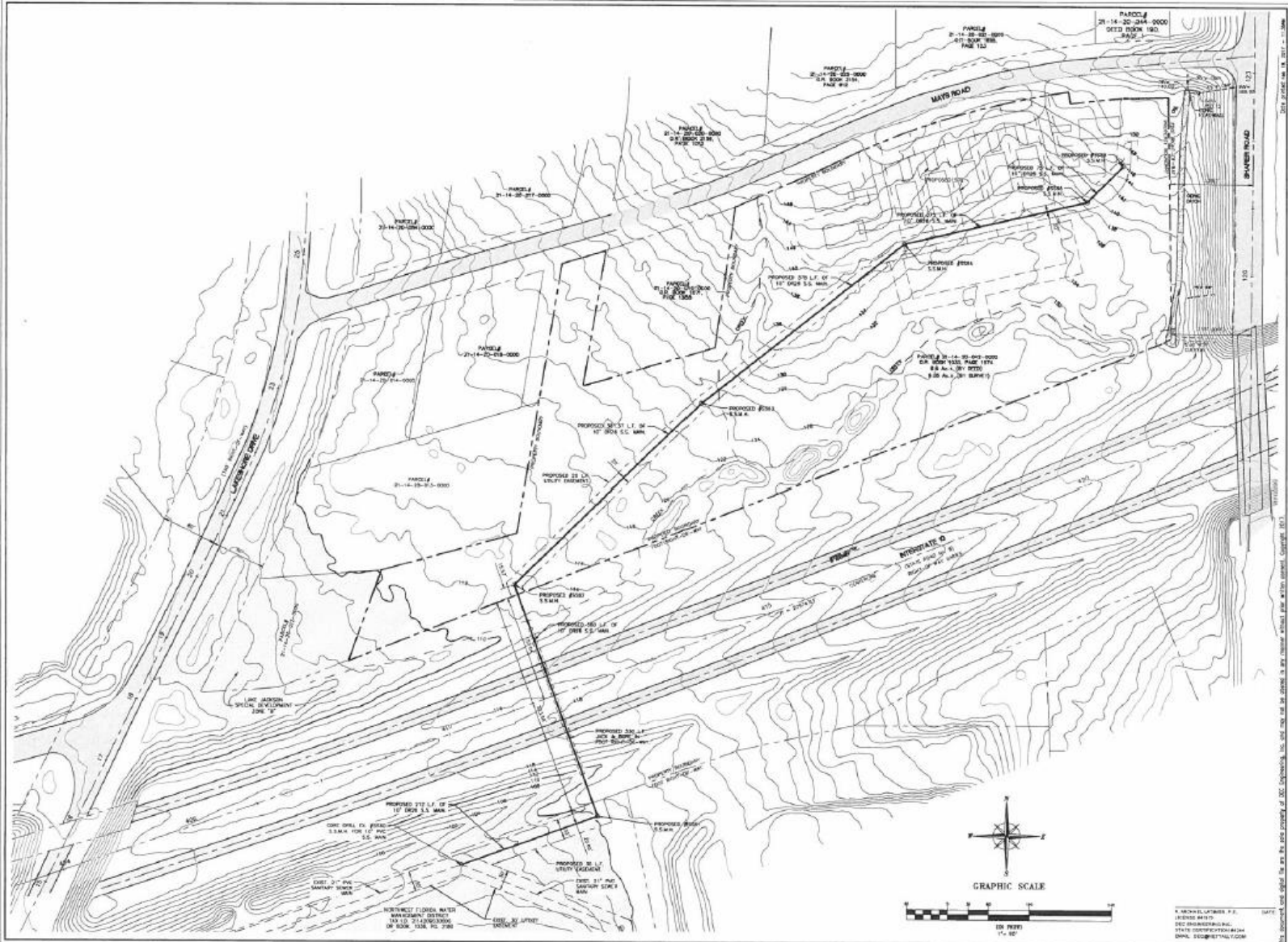


Grant of Utility and Temporary Construction Easements at Meginnis Arm Stormwater Facility
Leon County, Florida

- - - Proposed Sewer Extension
- Existing Sewer Line
- Jenkins Roofing Parcel
- NFWFMD Lake Jackson Facility

0 155 310 620 930 1,240 Feet





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PROJECT: IRONWOOD WOODS SEWER LINE EXTENSION

TITLE: CONCEPTUAL SEWER MAIN LAYOUT SCALE: 1" = 60'

Prepared By:	Checked By:	Date:
W. S. [unreadable]	[unreadable]	2/7/13

Date:	Description:

Sheet 1 of 1
No. 14D-161

DEC

DEC Engineering, Inc.
 Civil Engineering
 William E. Douglas, P.E., President
 5427 Centerline Road, Tallahassee, Florida 32308
 Phone: (904) 285-5208 Fax: (904) 288-7688
 Email: dec@decusaty.com SIC Certification #4544

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: March 1, 2017

CGUPS, LLC, Steven Cox, and Claudia Cox, Petitioners v. Northwest Florida Water Management District and Florida Department of Transportation, Respondents, DOAH Case No. 16-4691

This is a case brought by the Petitioners challenging the proposed issuance by the District of an environmental resource permit to FDOT relating to FDOT's widening of State Road 390 in Panama City, Florida.

The discovery phase of the litigation is ongoing.

The final hearing of this case has been continued indefinitely and the case is currently held in abeyance under the jurisdiction of DOAH while FDOT considers modifying its permit application. As of March 1, 2017, FDOT has requested another 60 days from DOAH in order to work on permit application modifications.

The District is continuing to vigorously defend its decision to issue the permit and the District remains confident in its position.

There are no other pending cases in which the District is a party.