

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Administration, Budget, and Finance Committee

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: March 29, 2017

SUBJECT: Consideration of Resolution No. 819 Amending the Fiscal Year
2016-2017 Budget - Amendments No. 1 through 8

Recommendation

Staff recommends that the Governing Board adopt Resolution No. 819 amending the Fiscal Year 2016-2017 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

These amendments realign budget within and across programs, funds, projects, and categories. Amendments 1 through 7 involve budgeting unanticipated revenue. Per s. 373.536(4)(c), F.S., they were submitted to the Executive Office of the Governor (EOG) for approval on February 15, 2017 and approved by EOG on March 2, 2017. While each of these would have resulted in an increase to the District's total budget, offsetting decreases were incorporated so as not to carry forward any unspent budget unnecessarily into the FY 2017-18 Tentative Budget request. Amendment 8 consists of transfers within existing expense and revenue budget.

Below are explanations for each of the eight amendments:

1. \$31,900 in budget funded by the Arbor Day Foundation to purchase and plant 220,000 longleaf trees in the Econfina Creek Water Management Area to support the District's longleaf pine restoration project.
2. \$6,500 in budget funded by The Longleaf Alliance to be applied toward the purchase of a utility terrain vehicle to support the District's prescribed fire program and other restoration and land management activities on District lands.

3. \$66,000 in budget funded with Environmental Resource Permit program fund balance reserves to cover incurred and estimated expenses relating to a petition for a formal administrative hearing.
4. \$250,083 in budget funded through a Florida Department of Environmental Protection (DEP) agreement for the District to be reimbursed for hydrologic and water quality monitoring activities of Wakulla Springs, St. Marks River Rise, Econfina Creek Springs, and Jackson Blue Spring.
5. \$35,000 in budget funded through a DEP agreement for the District to be reimbursed for work relating to restoration at Cotton Landing on Holmes Creek and Devils Hole Spring.
6. \$462,017 in budget funded through a DEP agreement for the District to be reimbursed for the acquisition of a conservation easement for property located directly south of Jackson Blue Spring.
7. \$13,964 in budget funded through a DEP agreement for the District to be reimbursed for support services relating to the Apalachicola-Chattahoochee-Flint River litigation.
8. Transfers for the following:
 - a. \$467,603 in Activity 130 Technical Assistance to move Federal Emergency Management Agency (FEMA) budget from one project to multiple new projects (this was determined after task orders were finalized for the year).
 - b. \$240,979 in Activity 130 Technical Assistance to move FEMA budget between ongoing projects, based on prioritizing updates to Risk Mapping, Assessment and Planning business plans and completing the building footprint within the special flood hazard areas.
 - c. \$75,000 in Activity 112 Minimum Flows and Minimum Water Levels to move budget between projects to cover increased costs for well construction and testing in coastal Region II.
 - d. \$64,670 in Activity 230 Surface Water Projects to move mitigation budget between projects to address costs mainly for the propagation and planting of native sandhill species at Sand Hill Lakes Mitigation Bank, wiregrass and toothache grass plants for Lafayette Creek In-Lieu Fee (ILF) site, and herbicide and an access gate at Dutex ILF site.
 - e. \$56,096 in the Bureau of Information Technology to ensure budget is allocated the same way expenses are charged against projects and accounts.
 - f. \$8,300 in the Division of Regulatory Services to cover property appraisal costs for the valuation of Environmental Resource Permit conservation easements.

- g. \$2,540 in Activity 113 Other Water Resources Planning to move salary and benefit budget from one project to another to accurately reflect where staff time is being charged.
- h. \$125 in Activity 120 Research, Data Collection, Analysis and Monitoring to move budget from fuel to legal for review of a DEP contract amendment.

Additionally, the District will redirect the use of \$300,000 of the \$8,985,183 in fund balance budgeted for previously awarded water supply development grants (WSDGs) to the newly awarded WSDGs approved by the Governing Board in November 2016. Due to cost savings realized or extensions granted to previously awarded WSDGs, existing budget is available to move forward with the newly awarded WSDGs sooner than initially planned.

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	250,083	(12,094)	237,989
Land Acquisition Fund	35,000	0	35,000
Projects Fund	802,846	(1,102,923)	(300,077)
Lands Management Fund	8,355	0	8,355
Regulation Fund	96,592	(100,673)	(4,081)
Mitigation Fund	87,484	(64,670)	22,814
	<u>1,280,360</u>	<u>(1,280,360)</u>	<u>0</u>



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 819

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AMENDING THE FISCAL YEAR 2016-2017 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 817, after a public hearing on September 22, 2016, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2016 through September 30, 2017; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The Budget is hereby amended as summarized in the memorandum dated March 29, 2017, requesting Amendments No. 1 through No. 8 to the Fiscal Year 2016-2017 budget. These amendments recognize new revenue, the use of reserves, and reallocation of budget authority across programs, funds, projects, and budget categories to properly reflect activities performed and accurately assign actual costs with no increase to the total District budget.

PASSED AND ADOPTED this 13th day of April, 2017, A.D.

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOHN W. ALTER
Secretary-Treasurer
Malone

GUS ANDREWS
DeFuniak Springs

JON COSTELLO
Tallahassee

MARC DUNBAR
Tallahassee

TED EVERETT
Chipley

NICK PATRONIS
Panama City Beach

BO SPRING
Port St. Joe

The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

George Roberts, Chair

ATTEST:

John W. Alter, Secretary-Treasurer

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Administration, Budget, and Finance Committee

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Wendy Dugan, Director
Division of Administration

DATE: March 29, 2017

SUBJECT: Consideration of Resolution No. 820 Committing Fund Balances
for the Fiscal Year Ending September 30, 2016, as Required By GASB
Statement No. 54

Recommendation

Staff recommends the Governing Board adopt Resolution No. 820 to commit fund balances for Fiscal Year 2015-2016 as follows:

- Commit \$9,243,955 from the General Fund balance and \$1,034,056 from the Land Management Fund for Water Supply Development Assistance Grants.
- Commit \$4,050,197, the remaining total ending fund balance in the Lands Management Fund, for land management of District-owned lands.
- Commit \$3,299,570 from the General Fund balance for an Economic Stabilization Fund.
- Commit \$433,728, the total ending fund balance in the Capital Improvement & Land Acquisition Fund, for land acquisition and capital construction and improvement on District-owned lands.

Background

Beginning with the Fiscal Year 2010-2011 financial statements, the District adopted the Governmental Accounting Standards Board (GASB) Statement No. 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*. GASB 54 establishes classifications to which government entities report their fund balances.

Under GASB 54, the Board is required to designate *committed* fund balances prior to September 30 each year. Since the District's fiscal year ends on this date, and outstanding revenues and expenditures have not yet been recorded, the Board adopted Resolution No. 815 on September 6, 2016, that specified estimated fund balance amounts as *committed*. As the District's financial statements ending September 30, 2016, are being finalized, actual cash balances have been determined. Therefore, Resolution No. 820 is the update to Resolution No. 815 and specifies actual cash balance amounts as *committed*.

Fund balances are reported under a hierarchy of five classifications:

- *Non-spendable* – Represents assets that are nonliquid (such as inventory) or legally or contractually required to be maintained intact (such as the principal amount of an endowment).
- *Restricted* – When constraints are placed on the use of resources for a specific purpose by enabling legislation (legally enforceable), external parties or constitutional provisions.
- *Committed* – When constraints are created by the governing body on how it will spend its resources. These are enacted via legislation or resolution by the Board and are in place as of the end of the fiscal period. The restraints remain binding until rescinded or changed by the same method the constraints were created.
- *Assigned* – Designation of amounts by either the governing body or staff (if authorized) to be used for a specific purpose narrower than the purpose of the fund. Only used for General Fund reserves.
- *Unassigned* – The excess of total ending fund balance not otherwise restricted. Only the General Fund has an unassigned category since money remaining in any other fund is automatically designated or assigned to the purpose of the fund.

The District accounts for all financial resources through a General Fund, the District's primary operating fund, four Special Revenue Funds, and a Capital Projects Fund used to account for revenue sources that are limited to expenditures for specific purposes. Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are *restricted* or *committed* to expenditures for specific purposes other than debt service or capital projects. If the balance of a Special Revenue Fund is not formally restricted or committed by fiscal year end, then it must be reported as part of the General Fund for year-end audited financial statement purposes. A Capital Projects Fund is used to account for and report financial resources that are *restricted*, *committed*, or *assigned* to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Special Revenue Funds include these four funds:

- Regulation Fund - Provides for all regulatory permitting, licensing, and enforcement activities including the Environment Resource Permitting Program, which is statutorily required to be funded by the State. (Fund balance is *restricted*.)

- Special Projects Fund –
 - Accounts for all resource management projects and activities funded through dedicated revenue sources from grants and contracts with state, federal or local government entities, or water utility authorities. Revenues have been provided from the Florida Department of Transportation (DOT), Florida Department of Environmental Protection (DEP), Federal Emergency Management Agency (FEMA), Land Acquisition Trust Fund (LATF), and local government sources.
 - Accounts for revenue and expenditure of state and local funds legally restricted for restoration and preservation of surface waters under the Surface Water Improvement and Management (SWIM) Act. Revenues have been primarily provided by State appropriation from the Ecosystem Management Trust Fund and LATF.
- Lands Management Fund - Accounts for activities associated with the management, improvement, and maintenance of District-owned lands. State appropriations from the Water Management Lands Trust Fund (terminated in FY 2015-2016) have historically provided the primary funding source for the District's land management activities. Revenues have mainly included timber sales and the LATF.
- Mitigation Fund - Accounts for all District mitigation projects and activities funded primarily through the DOT. As part of their surface water management programs, the districts administer the DOT stormwater management program. Expenditures include land acquisitions, restorations, monitoring, and other water resource related activities. (Fund balance is *restricted*.)

Capital Projects Funds include this one fund:

- Capital Improvement & Land Acquisition Fund - Accounts for the acquisition of fixed assets and construction of major capital projects. The District uses the Capital Improvement & Land Acquisition Fund for all land acquisitions and capital construction and improvements.



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 820

COMMITTING FUND BALANCE RESERVES FOR FISCAL YEAR 2015-2016 AS REQUIRED BY GASB Statement No. 54

WHEREAS, the 2015-2016 fiscal year of the Northwest Florida Water Management District extends from October 1, 2015, through September 30, 2016; and

WHEREAS, the Governmental Accounting Standards Board (GASB) has adopted Statement No. 54 (GASB 54), a standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010; and

WHEREAS, the Northwest Florida Water Management District implemented GASB 54 requirements, to apply to its financial statements beginning with the October 1, 2010, through September 30, 2011 fiscal year and prior to the end of each fiscal year thereafter; and

WHEREAS, the Northwest Florida Water Management District implemented a fund balance policy beginning in Fiscal Year 2010-2011, amended in Fiscal Year 2011-2012, which follows:

Fund balance measures the net financial resources available to finance expenditures of future periods.

The District's General Fund Balance will be Committed and Assigned to provide the District with sufficient working capital and a margin of safety to address unanticipated needs and emergencies without borrowing. The General Fund Balance may only be appropriated, by the Governing Board, by Resolution adopting a budget or amendment to the Adopted Budget.

Fund Balances of the District may be committed for a specific source by Resolution of the Governing Board. Amendments or modifications of the committed fund balance must also be approved by the Governing Board by rescinding the Resolution or adopting a new Resolution.

When it is appropriate for fund balances to be assigned, the Board will assign funds or delegate authority to the Executive Director.

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended is as follows: restricted fund balance, followed by committed fund balance, assigned fund balance, and lastly, unassigned fund balance.

NOW THEREFORE BE IT RESOLVED, by the Governing Board of the Northwest Florida Water Management District that fund balances will be committed for Fiscal Year 2015-2016 as follows:

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOHN W. ALTER
Secretary-Treasurer
Malone

GUS ANDREWS
DeFuniak Springs

JON COSTELLO
Tallahassee

MARC DUNBAR
Tallahassee

TED EVERETT
Chipley

NICK PATRONIS
Panama City Beach

BO SPRING
Port St. Joe

- Commit \$9,243,955 from the General Fund balance and \$1,034,056 from the Land Management Fund for Water Supply Development Assistance Grants.
- Commit \$4,050,197, the remaining total ending fund balance in the Lands Management Fund, for land management of District-owned lands.
- Commit \$3,299,570 from the General Fund balance for an Economic Stabilization Fund.
- Commit \$433,728, the total ending fund balance in the Capital Improvement & Land Acquisition Fund, for land acquisition and capital construction and improvement on District-owned lands.

PASSED AND ADOPTED this 13th day of April, 2017, A.D.

The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

George Roberts, Chair

ATTEST:

John W. Alter, Secretary-Treasurer

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Administration, Budget, and Finance Committee

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: March 29, 2017

SUBJECT: Information Item - Overview of Payment in Lieu of Taxes for 2016

The District began making Payment in Lieu of Taxes (PILT) payments in 1992 and has continued to make these payments annually since that time. Including calendar year 2016, the District will have paid \$1,618,274.49 to qualifying counties since 1992.

Chapter 373.59, Florida Statutes, requires the District to make PILT payments annually on District land purchases to qualifying counties. These payments reflect the ad valorem tax losses incurred as a result of these purchases. As outlined in s. 373.59(2)(a), F.S., a county qualifies if its population is 150,000 people or fewer.

Counties that currently qualify include those listed below along with their respective payment for the 2016 calendar year. These are the same counties and amounts paid in 2015.

<u>County</u>	<u>PILT Amount for 2016</u>
Calhoun	\$ 5,828.71
Holmes	\$ 1,997.13
Jackson	\$ 9,281.89
Liberty	\$ 7,533.05
Walton	\$ 19,346.24
Washington	\$ <u>41,703.25</u>
TOTAL	\$ 85,690.27

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Asset Management Committee

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Lennie Zeiler, Director, Division of Asset Management

DATE: March 29, 2017

SUBJECT: Consideration of Request for Authorization to Declare and Dispose of Surplus Property

Recommendation

Staff recommends the Governing Board approve to declare the property items as surplus, authorize staff to dispose of the items in accordance with established procedures, and remove them from the District's property records.

Background

As inventory wears out, breaks, becomes obsolete or has no further value to the District, staff determines whether it is fiscally prudent to spend funds to place the items back in service or dispose of them. Office equipment and furniture listed in Table 1 have been deemed surplus and ready for disposal, due to: (1) poor or scrap condition; (2) technology that is outdated and no longer compatible with the District's systems; and/or (3) being of no further use to the District.

In addition to the office equipment and furniture, staff has also determined that the 2007 JD Gator 4x4 utility task vehicle (UTV) in Table 2 should be declared as surplus. This Gator UTV has been used by the Bureau of Land Management Operations for field work, is worn out, and in need of extensive repairs. It has recently been replaced with a Kubota sport utility vehicle.

Table 1: Surplus Office Equipment and Furniture for Disposal

#	Dept.	Tag	Description	Serial Number	Condition	Value	Preferred Disposal Method
1	IT	2600	Dell Equallogic PS6010		End of Life	0	Recycling Facility
2	IT	2758	Dell 2264 PowerConnect	9DYD7M1	End of Life	0	Recycling Facility
3	IT	2614	Dell 5424 PowerConnect	BMSYFH1	End of Life	0	Recycling Facility
4	IT	2615	Dell 5324 PowerConnect	8B5TFH1	End of Life	0	Recycling Facility
5	IT	4279	Dell 5324 PowerConnect	51BWC61	End of Life	0	Recycling Facility
6	IT	4280	Dell 5324 PowerConnect	9TNVX61	End of Life	0	Recycling Facility
7	IT	4281	Dell 5324 PowerConnect	5RNVX61	End of Life	0	Recycling Facility
8	IT	2613	Dell 5424 PowerConnect		End of Life	0	Recycling Facility
9	IT	2611	Dell 5424 PowerConnect	HMSYFH1	End of Life	0	Recycling Facility
10	IT	2612	Dell 5424 Powerconnect	BB5TFH1	End of Life	0	Recycling Facility
11	IT	2616	Dell 5424 PowerConnect	1C5TFH1	End of Life	0	Recycling Facility
12	IT	2759	Dell PowerEdge1850	DP2AQ61	End of Life	0	Recycling Facility
13	IT	2596	Dell PowerEdge 2850	7496561	End of Life	0	Recycling Facility
14	IT	2763	Dell PowerEdgeR610	DT9RNL1	End of Life	0	Recycling Facility
15	IT	3222	16GB Memory Module for R900	N/A	End of Life	0	Recycling Facility
16	IT	3258	APC Smart UPS	SMX3000LV	End of Life	0	Recycling Facility
17	IT	2743	Desktop Scanner	5831	End of Life	0	Recycling Facility
18	IT	3769	Citrix Access Gateway	S515MXV18309432	End of Life	0	Recycling Facility
19	IT	00648	Dell Monitor		End of Life	0	Recycling Facility
20	IT	00915	Dell Monitor		End of Life	0	Recycling Facility
21	IT	00261	Dell Monitor		End of Life	0	Recycling Facility
22	IT	2590	Dell Equallogic PS5000SV San	HR6G3H1	End of Life	0	Recycling Facility
23	IT	2600	Dell Equallogic PS6010XV Storage Unit		End of Life	0	Recycling Facility
24	IT	2588	Dell Equallogic	6KBCCG1	End of Life	0	Recycling Facility

#	Dept.	Tag	Description	Serial Number	Condition	Value	Preferred Disposal Method
25	IT	3357	Dell PowerEdge Server	HRN5051	End of Li2748fe	0	Recycling Facility
26	IT	00673	Dell Latitude 6400 ATG	H5GZPN1	End of Life	0	Recycling Facility
27	IT	00923	Dell Latitude E6400	5HKFTK1	End of Life	0	Recycling Facility
28	IT	00824	Dell Latitude E6510	388TSM1	End of Life	0	Recycling Facility
29	IT	00929	Dell Latitude E6510	CWP7OP1	End of Life	0	Recycling Facility
30	IT	00927	Dell Latitude XT2	JTR59N1	End of Life	0	Recycling Facility
31	IT	00928	Dell Latitude XT2	1VR59N1	End of Life	0	Recycling Facility
32	IT	1696	Dell Optiplex 320	450WYC1	End of Life	0	Recycling Facility
33	IT	00918	Dell Optiplex 760	J62VNJ1	End of Life	0	Recycling Facility
34	IT	00004	Dell Optiplex 780	7FZ55P1	End of Life	0	Recycling Facility
35	IT	00033	Dell Optiplex 780	BFZ55P1	End of Life	0	Recycling Facility
36	IT	00140	Dell Optiplex 780	F5Z55P1	End of Life	0	Recycling Facility
37	IT	00209	Dell Optiplex 780	HDZ55P1	End of Life	0	Recycling Facility
38	IT	00244	Dell Optiplex 780	B9HK3P1	End of Life	0	Recycling Facility
39	IT	00307	Dell Optiplex 780	9FZ55P1	End of Life	0	Recycling Facility
40	IT	00314	Dell Optiplex 780	2MNXWL1	End of Life	0	Recycling Facility
41	IT	00319	Dell Optiplex 780	4DZ55P1	End of Life	0	Recycling Facility
42	IT	00325	Dell Optiplex 780	8DZ55P1	End of Life	0	Recycling Facility
43	IT	00332	Dell Optiplex 780	BDZ55P1	End of Life	0	Recycling Facility
44	IT	00478	Dell Optiplex 780	1FZ55P1	End of Life	0	Recycling Facility
45	IT	00532	Dell Optiplex 780	7DZ55P1	End of Life	0	Recycling Facility
46	IT	00570	Dell Optiplex 780	GLNXWL1	End of Life	0	Recycling Facility
47	IT	00572	Dell Optiplex 780	BLNXWL1	End of Life	0	Recycling Facility
48	IT	00701	Dell Optiplex 780	DFZ55P1	End of Life	0	Recycling Facility

#	Dept.	Tag	Description	Serial Number	Condition	Value	Preferred Disposal Method
49	IT	00796	Dell Optiplex 780	DF9GWL1	End of Life	0	Recycling Facility
50	IT	00821	Dell Optiplex 780	4FZ55P1	End of Life	0	Recycling Facility
51	IT	00843	Dell Optiplex 780	FDZ55P1	End of Life	0	Recycling Facility
52	IT	00919	Dell Optiplex 780	GBNXWL1	End of Life	0	Recycling Facility
53	IT	00964	Dell Optiplex 780	CDZ55P1	End of Life	0	Recycling Facility
54	IT	00822	Dell Optiplex 780	G7HK3P1	End of Life	0	Recycling Facility
55	IT	1374	Dell Optiplex 780	3FZ55P1	End of Life	0	Recycling Facility
56	IT	1432	Dell Optiplex 780	DBNXWL1	End of Life	0	Recycling Facility
57	IT	00671	Dell Optiplex 780	7LNXWL1	End of Life	0	Recycling Facility
58	IT	00670	Dell Optiplex 780	2WJ9JN1	End of Life	0	Recycling Facility
59	IT	00692	Dell Optiplex 780	JLNXWL1	End of Life	0	Recycling Facility
60	IT	00669	Dell Optiplex 780	HF9GWL1	End of Life	0	Recycling Facility
61	IT	00662	Dell Optiplex 780	CFZ55P1	End of Life	0	Recycling Facility
62	IT	00663	Dell Optiplex 780	GDZ55P1	End of Life	0	Recycling Facility
63	IT	00664	Dell Optiplex 780	3WJ9JN1	End of Life	0	Recycling Facility
64	IT	00665	Dell Optiplex 780	3MNXWL1	End of Life	0	Recycling Facility
65	IT	00686	Dell Optiplex 780	6WJ9JN1	End of Life	0	Recycling Facility
66	IT	00687	Dell Optiplex 780	HLNXWL1	End of Life	0	Recycling Facility
67	IT	00667	Dell Optiplex 780	6MNXWL1	End of Life	0	Recycling Facility
68	IT	00666	Dell Optiplex 780	2FZ55P1	End of Life	0	Recycling Facility
69	IT	00668	Dell Optiplex 780	6CNXWL1	End of Life	0	Recycling Facility
70	IT	00676	Dell Optiplex 780	HB9XWL1	End of Life	0	Recycling Facility
71	IT	00675	Dell Optiplex 780	9LNXWL1	End of Life	0	Recycling Facility
72	IT	00932	Dell Optiplex 780	2CNXWL1	End of Life	0	Recycling Facility
73	IT	00672	Dell Optiplex 780	5MNXWL1	End of Life	0	Recycling Facility

#	Dept.	Tag	Description	Serial Number	Condition	Value	Preferred Disposal Method
74	IT	00690	Dell Optiplex 780	G8HK3P1	End of Life	0	Recycling Facility
75	IT	00691	Dell Optiplex 780	FBNXWL1	End of Life	0	Recycling Facility
76	IT	2755	Dell PowerEdge 2950	LZZY6J1	End of Life	0	Recycling Facility
77	IT	3530	Dell PowerEdge 6850	GQZOLB1	End of Life	0	Recycling Facility
78	IT	2252	Dell PowerEdge 6850	FQZOLB1	End of Life	0	Recycling Facility
79	IT	2594	Dell PowerEdge 6850	JLD6D81	End of Life	0	Recycling Facility
80	IT	2584	Dell PowerEdge R900	HXKBXF1	End of Life	0	Recycling Facility
81	IT	2598	Dell PowerEdge R900	92D77J1	End of Life	0	Recycling Facility
82	IT	2377	Dell PowerEdge Rack Console	CNOJ77470107865	End of Life	0	Recycling Facility
83	IT	2593	Dell PowerVault MD1000	4TW38J1	End of Life	0	Recycling Facility
84	IT	2762	Dell Smart UPS2200	JS1029008797	End of Life	0	Recycling Facility
85	IT	2587	Dell PowerVault	JTGXR61	End of Life	0	Recycling Facility
86	IT	2586	Dell PowerVault 220S	17J5RB1	End of Life	0	Recycling Facility
87	IT	2585	Dell PowerVault 220S	5NDBO51	End of Life	0	Recycling Facility
88	IT	3041	Dell PowerVault MD		End of Life	0	Recycling Facility
89	IT	2589	Dell PowerVault MD	GFCY4H1	End of Life	0	Recycling Facility
90	IT	2599	Dell PowerVault MD	72H7VK1	End of Life	0	Recycling Facility
91	IT	2592	Dell PowerVault MD	2TW38J1	End of Life	0	Recycling Facility
92	IT	2250	Dell PowerVault MD	36HCJQ1	End of Life	0	Recycling Facility
93	IT	3259	Dell Transceiver		End of Life	0	Recycling Facility
94	IT	1891	HP 1250 Fax Machine	CN69LGCOG6	End of Life	0	Recycling Facility
95	IT	1889	HP 1250 Fax Machine	CN7B6GZ2C4	End of Life	0	Recycling Facility

#	Dept.	Tag	Description	Serial Number	Condition	Value	Preferred Disposal Method
96	IT	00118	HP Color Laserjet Printer	CHWCH73891	End of Life	0	Recycling Facility
97	IT	2583	Dell Tape Backup System	1G44FN1	End of Life	0	Recycling Facility
98	IT	2072	Dell Smart UPS1500	JS0617039386	End of Life	0	Recycling Facility
99	IT	3260	Dell Transceiver		End of Life	0	Recycling Facility
100	IT	3265	Dell Power StorageVault	2VP1W21	End of Life	0	Recycling Facility
101	IT	2748	Dell Switch		End of Life	0	Recycling Facility
102	IT	2578	Dell PowerVault 124T	5FQN622	End of Life	0	Recycling Facility
103	IT	01160	Dell Smart UPS1500	AS1012230724	End of Life	0	Recycling Facility
104	IT	2734	Fujitsu Desktop Scanner	5831	End of Life	0	Recycling Facility
105	IT	00681	Brothers Fax Machine	U54577H1J55943	End of Life	0	Recycling Facility
106	IT	1294	Aficio MP2000 Printer		End of Life	0	Recycling Facility
107	IT	2474	APC Backup UPS 1500		End of Life	0	Recycling Facility
108	IT	00867	Dell Monitor		End of Life	0	Recycling Facility
109	IT	2617	Dell Latitude E6500 Laptop	1HGFJL1	End of Life	0	Recycling Facility
110	IT	00870	Dell Monitor		End of Life	0	Recycling Facility
111	IT	00871	Dell Monitor		End of Life	0	Recycling Facility
112	IT	00880	Dell Optiplex 780	7CNXWL1	End of Life	0	Recycling Facility
113	IT	00881	Dell PC Tower	97HK3P1	End of Life	0	Recycling Facility
114	IT	00875	Dell PC Tower	8BHK3P1	End of Life	0	Recycling Facility

#	Dept	Tag	Descriptions	Serial Number	Condition	Value	Preferred Disposal Method
115	IT	00874	Dell PC Tower	89HK3P1	End of Life	0	Recycling Facility
116	IT	00879	Dell PC Tower	OKXGVD	End of Life	0	Recycling Facility
117	IT	00822	Dell PC Tower	G7HK.3P1	End of Life	0	Recycling Facility
118	IT	00878	Dell PC Tower	FLNXWL1	End of Life	0	Recycling Facility
119	IT	00876	Dell PC Tower	3332GN1	End of Life	0	Recycling Facility
120	IT	00884	Dell PC Tower	49HK3P1	End of Life	0	Recycling Facility
121	IT	00877	Dell PC Tower	57HK3P1	End of Life	0	Recycling Facility
122	IT	00872	Dell PC Tower	88HK3P1	End of Life	0	Recycling Facility
123	IT	00873	Dell PC Tower	77HK3P1	End of Life	0	Recycling Facility
124	IT	00863	Dell PowerEdge 1750	72GXP31	End of Life	0	Recycling Facility
125	IT	00866	HP Color Printer	JPRC8907T	End of Life	0	Recycling Facility
126	IT	00007	HP Laserjet P4515N Printer	CNDY267107	End of Life	0	Recycling Facility
127	IT	1299	HP Photo Printer		End of Life	0	Recycling Facility
128	IT	2750	Inspiron 9100 Laptop	9XH0H51	End of Life	0	Recycling Facility
129	IT	00885	Mackie Onyx 1640I Firewire Mixer	BRC0094	End of Life	0	Recycling Facility
130	IT	00882	Dell PC Tower	D9HK3P1	End of Life	0	Recycling Facility
131	IT	00864	PowerEdge 6850 Server	HQZ0LB1	End of Life	0	Recycling Facility
132	IT	2578	PowerVault 124T	5FQN622	End of Life	0	Recycling Facility
133	IT	00865	UPS Rack Mount	AS0303132400	End of Life	0	Recycling Facility
134	IT	4283	Dell 5324 Power Connect	6833L71	End of Life	0	Recycling Facility

#	Dept	Tag	Description	Serial Number	Condition	Value	Preferred Disposal Method
135	IT	2881	Model S110 Interface Module	789027	End of Life	0	Recycling Facility
136	RMD	01336	Handar 436A	2100	Scrap	0	Electronics Scrap Yard
137	RMD	01341	Handar 436B	478	Scrap	0	Electronics Scrap Yard
138	RMD	2775	Handar 550B	128	Scrap	0	Electronics Scrap Yard
139	RMD	2839	Handar 550B	142	Scrap	0	Electronics Scrap Yard
140	RMD	2840	Handar 550B	00337	Scrap	0	Electronics Scrap Yard
141	RMD	2837	Handar 550B	367	Scrap	0	Electronics Scrap Yard
142	RMD	2954	OTT Orpheus Mini Data Logger	262685	Scrap	0	Electronics Scrap Yard
143	RMD	2795	H-500XL Data Logger	2859	Scrap	0	Electronics Scrap Yard
144	RMD	3213	OTT CBS Bubbler	331549	Scrap	0	Electronics Scrap Yard
145	RMD	2836	Handar 550B	138	Scrap	0	Electronics Scrap Yard
146	RMD	3152	OTT Orpheus Sensor Recorder	277044	Scrap	0	Electronics Scrap Yard
147	RMD	3169	KPSI 500S Pressure Sensor	1107842	Scrap	0	Electronics Scrap Yard
148	RMD	3172	KPSI 500S Pressure Sensor	1170845	Scrap	0	Electronics Scrap Yard
149	RMD	3182	OTT PLS	308038	Scrap	0	Electronics Scrap Yard
150	RMD	2883	Orpheus Mini Data Logger	245445	Scrap	0	Electronics Scrap Yard
151	RMD	3140	OTT PLS	255806	Scrap	0	Electronics Scrap Yard
152	RMD	3141	OTT PLS	255807	Scrap	0	Electronics Scrap Yard
153	RMD	3142	OTT PLS	255808	Scrap	0	Electronics Scrap Yard
154	RMD	3145	OTT PLS	262440	Scrap	0	Electronics Scrap Yard

#	Dept	Tag	Description	Serial Number	Condition	Value	Preferred Disposal Method
155	RMD	3149	OTT PLS	262445	Scrap	0	Electronics Scrap Yard
156	RMD	3148	OTT PLS	262443	Scrap	0	Electronics Scrap Yard
157	RMD	2894	OTT Orpheus Mini	289488	Scrap	0	Electronics Scrap Yard
158	RMD	3177	OTT PLS	298831	Scrap	0	Electronics Scrap Yard
159	RMD	3193	OTT PLS	316976	Scrap	0	Electronics Scrap Yard
160	RMD	3196	OTT PLS	330478	Scrap	0	Electronics Scrap Yard
161	RMD	3164	KPSI Pressure Sensor	1107837	Scrap	0	Electronics Scrap Yard
162	RMD	N/A	Truck Topper from F-150 WMD0923	N/A	Scrap	\$50.00	Auction
163	RMD	N/A	Truck Topper from F150 WMD2437	N/A	Scrap	\$50.00	Auction
164	RMD	3137	AquaTroll 200	125297	Scrap	0	Electronics Scrap Yard
165	RMD	3210	OTT PLS	330493	Scrap	0	Electronics Scrap Yard
166	RMD	01339	Handar 436A		Scrap	0	Electronics Scrap Yard
167	RMD	01344	Handar 436A	3506	Scrap	0	Electronics Scrap Yard
168	RMD	01343	Handar 436A	2090	Scrap	0	Electronics Scrap Yard
169	RMD	2982	ISCO 3710	196C01449	Scrap	0	Electronics Scrap Yard
170	RMD	3415	OTT Orpheus Mini Integrated level sensor and data logger	378135	Broken	0	Broke and fell into monitor well, unretrievable
171	Facilities		2 Drawer Oak Wood Cabinet		Good	\$5.00	Auction
172	Facilities		2 Drawer Maple Wood Cabinet		Good	\$10.00	Auction
173	Facilities		Desk Table 5' Oak		Good	\$15.00	Auction
174	Facilities		Two Outgoing Only Mailboxes		Good	\$25.00 each	Auction
175	Facilities		7- 7x4 Wood Bookcases		Good	\$20.00 each	Auction

#	Dept	Tag	Description	Serial Number	Condition	Value	Preferred Disposal Method
176	Facilities		4x8 Wood Table		Good	\$25.00	Auction
177	Facilities		13 Office desk chairs w/wheels		Good	\$5.00 each	Auction
178	Facilities		3 Vintage office hutches with glass doors.		Good	\$100.00 each	Auction
179	Facilities		ViewSonic LCD TV	0CP0646A0316	Good	\$30.00	Auction

Table 2: Surplus UTV for Disposal

Tag	Vehicle Identification Number	Year/Make & Model	Mileage	Purchase Price	Preferred Disposal Method
2181	MOXUVGX010438	2007 JD Gator 4x4 UTV	921.7	\$9,662.15	Auction

Approved: _____

Date: _____

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Chief of Staff
Lennie Zeiler, Director, Division of Asset Management

FROM: Bill Hunkapiller, Chief
Information Technology Bureau

DATE: March 15, 2017

SUBJECT: IT Spending Plan Update

Recommendation

Staff recommends the Governing Board approve the procurement of internet access, telephone circuits, and security services for District headquarters, field offices, and partner water management districts from the Department of Management Services (SUNCOM) in the amount not to exceed \$145,000 for FY 2016-2017 (an increase of \$65,000).

Background

SUNCOM is established within the Department of Management Services (DMS) as the state's enterprise telecommunications system, pursuant to Section 282.703, Florida Statutes. DMS competitively procures these services to provide internet access, telephone circuits, and security services for District headquarters, field offices, and connections to partner water management districts.

Over the last several months upgrades were made to the circuits in Crestview, Milton and Econfina. Bandwidth doubled in these locations to support bandwidth requirements for Disaster Recovery, connectivity to cloud based services such as Office 365 Email (enhances remote access by staff) as well as for the lands timber management database. In addition, AST billing has historically been delayed, not reflecting the cost of these new upgrade for three to four months. For example, Econfina was upgraded in May of 2016, but billing was not reflected until October of the same year. At this time, projected costs for all upgrades are now identified.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Asset Management Committee

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Lennie Zeiler, Director
Division of Asset Management

DATE: March 29, 2017

SUBJECT: Consideration of 17B-010; 2017 Sale of Toothache Grass Seed

Recommendation:

Staff recommends the Governing Board authorize the Executive Director to execute an agreement with Roundstone Native Seed, LLC for \$2,250 for the sale of 15 pounds of cleaned and tested toothache grass seed.

Background:

On February 16, 2017, the District issued Invitation to Bid 17B-010 for the sale of 15 pounds of cleaned and tested toothache grass seed and 95 pounds of bulk uncleaned toothache grass seed. The District received one bid by the 2:30 p.m. deadline on March 16, 2017, from Roundstone Native Seed, LLC. Their bid amount is listed in the chart below.

Cleaned and Tested	Bulk Uncleaned
\$2,250.00 or \$150 per pound	\$1,140.00 or \$12 per pound

A sealed minimum bid was established by District staff for this bid. The minimum acceptable bid amount for the cleaned and tested seed was \$100 per pound and the minimum acceptable bid amount for the bulk uncleaned seed was \$10 per pound. The bid submitted by Roundstone Native Seed, LLC meets the District's sealed minimum bid for each. Staff is recommending the District sell only the cleaned and tested toothache grass seed and retain the bulk uncleaned seed for use on District mitigation lands.

LZ/cb

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Asset Management Committee

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Chief of Staff
Lennie Zeiler, Director, Division of Asset Management

FROM: Tyler L. Macmillan, Chief, Bureau of Land Management Operations

DATE: March 29, 2017

SUBJECT: Consideration of Invitation to Bid 17B-011; 2017 Devils Swamp Sand Pine Timber Sale

On March 15, 2017, the District posted Invitation to Bid No. 17B-011 for the 2017 Devils Swamp Sand Pine Timber Sale on the State’s Vendor Bid System and the District’s website, and notices were sent to companies that have previously expressed an interest in District timber sales.

This timber sale will result in the clear-cut harvest of an estimated 27,736 tons of sand pine pulpwood timber product from four stands totaling 511 acres in Walton County, as described below. The stands are also delineated on the attached Exhibit Map A.

Stand No.	County	Acres	Pine Species	Age
1	Walton	42	Sand Pine	24
2	Walton	39	Sand Pine	27
3	Walton	417	Sand Pine	28
4	Walton	13	Sand Pine	24
		511		

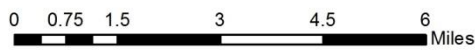
On April 10, 2017, at 2:30 p.m. EDT, the District will conduct the bid opening for the 2017 Devils Swamp Sand Pine Timber Sale. The results of the bid opening will be provided in a supplement at the April 13, 2017, meeting for consideration by the Governing Board to award the contract to the company submitting the highest bid for these timber products.

Exhibit Map A



2017 Devils Swamp Sand Pine Timber Sale
Choctawhatchee River WMA
Walton County, Florida
511 Acres

- Stands
- District Lands



**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING MINUTES**

**District Headquarters
81 Water Management Drive
Havana, FL 32333**

**Thursday
March 9, 2017**

Governing Board Members Present

George Roberts, Chair
Jerry Pate, Vice Chair
John W. Alter, Secretary-Treasurer
Gus Andrews
Jon Costello
Nick Patronis
Bo Spring

Governing Board Members Absent

Marc Dunbar
Ted Everett

1. Opening Ceremonies

Governing Board Chairman George Roberts called the meeting to order at 1:12 p.m. Brett Cyphers called the roll and a quorum was declared present.

2. Additions, Deletions or Changes to the Agenda

Agenda item 6 was deleted.

3. Approval of the Minutes for February 9, 2017, and February 22, 2017

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN W. ALTER, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR FEBRUARY 9, 2017, AND FEBRUARY 22, 2017. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

4. Approval of the Financial Reports for the Month of January 2017

MOTIONED BY JOHN W. ALTER, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF JANUARY 2017. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Committee Reports and Recommendations for Board Action

Resource Management Committee:

Consideration of the City of Jacob Funding Request

MOTIONED BY JERRY PATE, SECONDED BY JOHN W. ALTER, THAT THE GOVERNING BOARD APPROVE A ONE-TIME FUNDING REQUEST OF \$4,000.00 TO THE CITY OF JACOB CITY TO COMPLETE INSPECTION AND MAINTENANCE OF TWO WATER STORAGE TANKS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Additional Funding for the City of DeFuniak Springs' Red Eye and Widner Circle Waterline Loop Project

MOTIONED BY JERRY PATE, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE ADDITIONAL FUNDING IN THE AMOUNT OF \$39,981.00 FOR THE CITY OF DEFUNIAK SPRINGS' RED EYE AND WIDNER CIRCLE WATERLINE LOOP PROJECT AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE CITY TO PROVIDE FUNDING NOT TO EXCEED A TOTAL OF \$93,136.00 FOR THIS PROJECT. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of ITB 17B-008 for Well Construction and Aquifer Performance Testing of the Claiborne Aquifer

MOTIONED BY JERRY PATE, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD AWARD A CONTRACT TO HUSS DRILLING INC., FOR WELL CONSTRUCTION AND AQUIFER PERFORMANCE TESTING OF THE CLAIBORNE AQUIFER, JACKSON COUNTY AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT TO CONDUCT THE WORK. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of a Requisition for the Florida Geological Survey to Perform Work in Support of the Claiborne Aquifer Feasibility Evaluation

MOTIONED BY JERRY PATE, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE A REQUISITION IN THE AMOUNT OF \$75,938.00 FOR THE FLORIDA GEOLOGICAL SURVEY TO PROVIDE HYDROGEOLOGIC SERVICES IN SUPPORT OF THE CLAIBORNE AQUIFER FEASIBILITY EVALUATION. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Consideration of Resolution No. 819 Amending the Fiscal Year 2016-2017 Budget-Amendments No. 1 through 9

Deleted.

7. Consideration of ITB 17B-009; Altha North 2017 Thinning Timber Sale

MOTIONED BY NICK PATRONIS, SECONDED BY JERRY PATE, THAT THE GOVERNING BOARD APPROVE THE BIDS SUBMITTED IN RESPONSE TO INVITATION TO BID 17B-009 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT FOR THIS TIMBER SALE WITH THE HIGH BIDDER, PANHANDLE FORESTRY SERVICES, INC., AT THE BID PRICES OF \$14.00 PER TON FOR PINE PULPWOOD; \$23.50 PER TON FOR PINE CHIP-N-SAW; \$30.50 PER TON FOR PINE SAW TIMBER; AND \$8.00 PER TON FOR HARDWOOD PULPWOOD. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Consideration of Grant of Utility Easement and Temporary Construction Easement at Meginnis Arm Stormwater Facility

MOTIONED BY JOHN W. ALTER, SECONDED BY JERRY PATE, THAT THE GOVERNING BOARD AFFIRM THE UTILITY AND TEMPORARY CONSTRUCTION EASEMENT AREAS WILL NOT INTERFERE WITH CURRENT OR PLANNED DISTRICT PURPOSES AND AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND AUTHORIZE UTILITY AND TEMPORARY CONSTRUCTION EASEMENTS WITH THE CITY OF TALLAHASSEE UPON RECEIPT OF THE

FINAL DRAWINGS AND SUBJECT TO LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. 2017 Water Conservation Month

MOTIONED BY NICK PATRONIS, SECONDED BY JERRY PATE, THAT THE GOVERNING BOARD PROCLAIM THE MONTH OF APRIL 2017 AS WATER CONSERVATION MONTH. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. Legislative Update

Informational purposes only.

11. Legal Counsel Report

Breck Brannen gave a detailed overview of the case referenced below. A copy of the report can be found on page 36 of the March 9, 2017, board folder.

CGUPS, LLC, Steven Cox, and Claudia Cox, Petitioners v. Northwest Florida Water Management District and Florida Department of Transportation, Respondents, DOAH Case No. 16-4691

Meeting was adjourned at 1:33 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 Financial Report
 Summary Statement of Receipts, Disbursements & Cash Balances
 For Month Ending February 28, 2017

Balance Forward - Operating Funds	\$49,602,375.07	
Operating Funds Received in current month:		
Revenue Receipts, Current	\$295,588.97	
Contracts Receivable	300,521.31	
Other Deposits/Refunds/Adjustments	293,428.51	
Transfers from Lands Accounts	0.00	
Total Deposits during month	889,538.79	
Total Deposits and Balance Forward		\$ 50,491,913.86
Disbursements:		
Employee Salaries	414,360.89	
Employee Benefits	137,221.72	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	383,053.78	
Operating Expenses - Services	117,836.65	
Operating Expenses - Commodities	121,240.73	
Operating Capital Outlay	112,838.41	
Grants and Aids	411,913.70	
Total Operating Expenses during month	1,698,465.88	
Payables, Prior Year	0.00	
Other Disbursements or (Credits)	48,827.59	
Total Funds Disbursed by check during month	1,747,293.47	
Bank Debits (Fees, Deposit Slips, etc.)	52.20	
Transfer to Land Acquisition Account	0.00	
Total Funds Disbursed	1,747,345.67	
Cash Balance Operating Funds at month end		\$ 48,744,568.19
Operating Depositories:		
Petty Cash Fund	250.25	
Bank of America:		
General Fund Checking	765,259.50	
Payroll Account	6,400.74	
Investment Accounts:		
Fla. Board of Administration @ 0.97%		
General Fund	25,855,894.29	
Lands Fee Fund	5,847,547.80	
SWIM Fund	186,957.97	
Springs Protection	54.63	
Mitigation Fund	16,082,203.01	
Total Operating Depositories at month end	\$ 48,744,568.19	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 Financial Report
 Summary Statement of Receipts, Disbursements & Cash Balances
 For Month Ending February 28, 2017

Land Acquisition Funds:

Fla. Board of Administration @ 0.97%	\$	435,526.38	
Total Land Acquisition Funds			435,526.38

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 0.97%		128,456.85	
Total Land Acquisition Funds			128,456.85

Total Land Acquisition, and Restricted Management Funds			<u>563,983.23</u>
--	--	--	-------------------

TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END			<u><u>\$ 49,308,551.42</u></u>
---	--	--	--------------------------------

Approved: _____
 Chairman or Executive Director

Date: April 13, 2017

**Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending February 28, 2017
(Unaudited)**

	Current Budget	Actuals Through 2/28/2017	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 3,413,531	\$ 2,874,330	\$ (539,201)	84%
Intergovernmental Revenues	45,612,612	8,408,009	(37,204,603)	18%
Interest on Invested Funds	66,266	166,759	100,493	252%
License and Permit Fees	393,250	178,180	(215,070)	45%
Other	2,204,669	247,149	(1,957,520)	11%
Fund Balance	26,284,922		(26,284,922)	0%
Total Sources	\$ 77,975,250	\$ 11,874,427	\$ (66,100,823)	15%

	Current Budget	Expenditures	Encumbrances¹	Available Budget	%Expended	%Obligated²
Uses						
Water Resources Planning and Monitoring	\$ 7,096,643	\$ 1,271,170	\$ 104,230	\$ 5,721,243	18%	19%
Acquisition, Restoration and Public Works	45,192,383	1,839,967	162,293	43,190,123	4%	4%
Operation and Maintenance of Lands and Works	3,879,883	1,003,950	160,707	2,715,227	26%	30%
Regulation	3,874,432	1,437,866	81,143	2,355,423	37%	39%
Outreach	178,215	74,642	-	103,573	42%	42%
Management and Administration	2,012,203	688,316	26,780	1,297,108	34%	36%
Total Uses	\$ 62,233,759	\$ 6,315,911	\$ 535,152	\$ 55,382,696	10%	11%
Reserves	15,741,491			15,741,491	0%	0%
Total Uses and Reserves	\$ 77,975,250	\$ 6,315,911	\$ 535,152	\$ 71,124,187	8%	9%

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of February 28, 2017, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

FEBRUARY 2017

CHECKS	02/02/2017	\$	172,378.55
AP EFT CHECKS	02/03/2017		51,106.45
CHECKS	02/09/2017		134,602.52
AP EFT CHECKS	02/10/2017		8,886.78
CHECKS	02/16/2017		558,246.38
AP EFT CHECKS	02/17/2017		2,348.40
CHECKS	02/23/2017		326,952.49
AP EFT CHECKS	02/23/2017		430.00
VOIDED CHECK	02/20/2017		-100.00
RETIREMENT EFT	02/28/2017		48,413.18
RETIREMENT EFT	02/28/2017		2,879.00
		\$	<u>1,306,143.75</u>

APPROVED:

Chairman or Executive Director

April 13, 2017
Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5341	AMEC FOSTER WHEELER, INC.	02/02/2017	19,793.23	WATER RESOURCE EVALUATIONS
5423	AQUATIC PLANTS OF FLORIDA, INC	02/02/2017	176.80	SOFT RUSH (JUNCUS EFFUSUS) PLA
3269	CDW GOVERNMENT, INC.	02/02/2017	394.24	TONER FOR ACCOUNTING PRINTER
3269	CDW GOVERNMENT, INC.	02/02/2017	3,443.16	FIELD LAPTOP
5438	DAVID H. MELVIN, INC.	02/02/2017	150.00	APPLICATION #17773 FEE OVERPAY
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	02/02/2017	747.00	QUARTERLY INTEREST
4673	DEWBERRY CONSULTANTS LLC	02/02/2017	5,354.50	RISK MAP PROGRAM SUPPORT
45	DMS	02/02/2017	0.04	SUNCOM-WEB SERVER
45	DMS	02/02/2017	68.92	PHONES-MILTON
45	DMS	02/02/2017	9,170.89	MY FLORIDA NET- ALL
45	DMS	02/02/2017	13.11	AUDIO CONFERENCING
45	DMS	02/02/2017	2.16	AUDIO CONFERENCING
45	DMS	02/02/2017	1,909.36	ST JOHN CONNECTION
45	DMS	02/02/2017	41.50	CRESTVIEW & CARR LONG DISTANCE
45	DMS	02/02/2017	1,451.84	PHONES-HQ
45	DMS	02/02/2017	712.62	PHONES/ISDN/DID-CRESTVIEW
45	DMS	02/02/2017	655.60	PHONES/ISDN
45	DMS	02/02/2017	2.92	SUNCOM- LONG DISTANCE
5290	ECOLOGY AND ENVIRONMENT, INC.	02/02/2017	32,533.20	WATER RESOURCE ASSESSMENT, DES
4508	CARDNO ENTRIX	02/02/2017	27,190.01	MINIMUM FLOW AND LEVELS DEVELO
4508	CARDNO ENTRIX	02/02/2017	2,885.00	MINIMUM FLOW AND LEVELS DEVELO
1292	FISHER SCIENTIFIC	02/02/2017	67.01	CLEANING SOLUTION FOR SAMPLING
2702	FISH AND WILDLIFE	02/02/2017	4,239.51	LAW ENFORCEMENT/SECURITY SERVI
3282	W.W. GRAINGER, INC.	02/02/2017	96.22	SAMPLING SUPPLIES
3282	W.W. GRAINGER, INC.	02/02/2017	160.12	SAMPLING SUPPLIES
5410	GUARDIAN AUTOMOTIVE	02/02/2017	30.00	OPEN PURCHASE ORDER FOR REG-CA
5410	GUARDIAN AUTOMOTIVE	02/02/2017	30.00	OPEN PURCHASE ORDER FOR RMD
4112	IN-SITU, INC.	02/02/2017	2,587.76	INTEGRATED WATER LEVEL LOGGERS
5120	JOHNSON'S AUTO REPAIR, INC.	02/02/2017	44.89	OPEN PURCHASE ORDER FOR POOL V
5294	KRONOS, INCORPORATED	02/02/2017	28.00	TIMESHEET PROGRAM
4859	LIBERTY COUNTY	02/02/2017	6,462.00	HOSFORD WATER SYSTEM UPGRADES
252	MONTICELLO NEWS	02/02/2017	50.50	LEGAL AD
1205	OFFICE DEPOT, INC.	02/02/2017	434.07	OFFICE SUPPLIES
2381	PORT SUPPLY	02/02/2017	147.98	DOCK LADDER
5251	RANDSTAD NORTH AMERICA, INC.	02/02/2017	480.00	ENTERPRISE ARCHITECTURE CONSUL

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

5251	RANDSTAD NORTH AMERICA, INC.	02/02/2017	480.79	IT INFRASTRUCTURE ASSESSMENT
5251	RANDSTAD NORTH AMERICA, INC.	02/02/2017	641.25	IT INFRASTRUCTURE ASSESSMENT
5330	RESEARCH PLANNING, INC.	02/02/2017	20,395.64	WATER RESOURCE EVALUATIONS
5183	ROBERT J YOUNG COMPANY, INC	02/02/2017	312.50	MAINTENANCE ON CARR COPIER
5183	ROBERT J YOUNG COMPANY, INC	02/02/2017	131.07	COPIER LEASE FOR FACILITIES
3213	SHI INTERNATIONAL CORP	02/02/2017	7,484.70	SQL SERVER LICENSE FOR MUNIS 1
3104	SOUTHERN WATER SERVICES	02/02/2017	250.00	QUARTERLY WATER SAMPLING -EFO
4799	STAPLES CONTRACT & COMMERCIAL, INC.	02/02/2017	33.13	OFFICE SUPPLIES
3783	SUTRON CORPORATION	02/02/2017	186.00	IRIDIUM TELEMETRY SERVICE
5242	MARSIGLIO & MURPHY DESIGN GROUP, INC.	02/02/2017	9,000.00	RESERVATION SYSTEM, HOSTING AN
2855	UNIVERSITY OF FLORIDA - INSTITUTE OF	02/02/2017	11,172.94	DEVELOPMENT OF A BMP SOD BASED
3537	W & L TIRE & WHEEL CO.	02/02/2017	124.68	BOAT TRAILER TIRES
3462	WASTE MANAGEMENT OF PANAMA CITY	02/02/2017	280.00	DUMPSTER FOR ECONFINA OFFICE A
4626	WASTE PRO OF FLORIDA, INC	02/02/2017	156.69	SOLID WASTE-HQ
4774	JOHN T WILLIAMSON	02/02/2017	175.00	JANITORIAL SERVICES - MILTON O

TOTAL CHECKS

172,378.55

4369	JOHN M. BATEMAN	02/03/2017	98.25	TRAVEL REIMBURSEMENT
4966	DAVID REED CHERRY	02/03/2017	110.00	TRAVEL REIMBURSEMENT
3080	STEVEN COSTA	02/03/2017	110.00	TRAVEL REIMBURSEMENT
4961	PETER FOLLAND	02/03/2017	126.00	TRAVEL REIMBURSEMENT
5172	FREDDIE WILBON	02/03/2017	750.00	JANITORIAL SERVICE FOR CRESTVI
3078	GEORGIA-FLORIDA BURGLAR ALARM CO, INC	02/03/2017	10.00	MAINTENANCE- MONITORING HQ - C
5032	WILLIAM HUNKAPILLER	02/03/2017	99.00	TRAVEL REIMBURSEMENT
3813	PENNINGTON, P.A.	02/03/2017	30,630.98	LEGAL EXPENSE-COX
3813	PENNINGTON, P.A.	02/03/2017	18,765.50	LEGAL COUNSEL
4339	KATHARINE PRICE	02/03/2017	90.00	TRAVEL REIMBURSEMENT
3823	KENNETH ANDREW ROACH	02/03/2017	126.00	TRAVEL REIMBURSEMENT
4534	JANET STRUTZEL	02/03/2017	100.72	TRAVEL REIMBURSEMENT
5158	CORIE WHITE	02/03/2017	90.00	TRAVEL REIMBURSEMENT

TOTAL ACH TRANSFER

51,106.45

TOTAL AP

223,485.00

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4180	BA MERCHANT SERVICES	02/09/2017	281.41	TRANSACTION FEES FOR E-PERMITT
4287	BERRYS WELL DRILLING	02/09/2017	35.00	WELL PERMITTING FEE REFUND
3461	DANIELS JANITORIAL SERVICE	02/09/2017	1,560.00	PERFORMANCE BOND REFUND
672	DAVIS TROPHIES	02/09/2017	75.45	EMPLOYEE RECOGNITION
1948	DELL MARKETING L.P.	02/09/2017	20,956.47	MAINTENANCE FOR SERVERS
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	02/09/2017	7,322.70	LABORATORY ANALYSIS - WAKULLA
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	02/09/2017	6,832.50	LABORATORY ANALYSIS - GROUNDWA
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	02/09/2017	1,488.45	LABORATORY ANALYSIS - ECONFINA
45	DMS	02/09/2017	18.83	AIR CARDS/HOTSPOTS
45	DMS	02/09/2017	655.60	PHONES-CARR
45	DMS	02/09/2017	712.62	PHONES-CRESTVIEW
4748	EAST MILTON WATER SYSTEM	02/09/2017	16.21	WATER-MILTON FIELD OFFICE
4855	ENVIRON SERVICES INCORPORATED	02/09/2017	2,127.00	JANITORIAL SERVICES,HEADQUARTE
2701	FLORIDA MUNICIPAL INSURANCE TRUST	02/09/2017	5,069.00	FINAL AUDIT 15/16 FY
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	02/09/2017	25.06	FAR AD FOR ITB 17B-007- ECONFI
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	02/09/2017	145.32	RULEMAKING NOTICES
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	02/09/2017	32.34	FAR ADS 10/01/2016-9/30/2017 B
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	02/09/2017	59.64	FAR AD FOR SIX SWIM PUBLIC WOR
1746	FRANKLIN COUNTY TAX COLLECTOR	02/09/2017	1.29	2011 TAX REFUND
1746	FRANKLIN COUNTY TAX COLLECTOR	02/09/2017	1.17	2012 TAX REFUND
1746	FRANKLIN COUNTY TAX COLLECTOR	02/09/2017	0.95	2013 TAX REFUND
1746	FRANKLIN COUNTY TAX COLLECTOR	02/09/2017	0.91	2014 TAX REFUND
1746	FRANKLIN COUNTY TAX COLLECTOR	02/09/2017	0.51	2015 TAX REFUND
1746	FRANKLIN COUNTY TAX COLLECTOR	02/09/2017	1.61	2010 TAX REFUND
65	GADSDEN COUNTY TIMES	02/09/2017	41.12	LEGAL ADS
5180	GK HOLDINGS, INC	02/09/2017	2,542.65	TRAINING-YAMILA POSEY
3282	W.W. GRAINGER, INC.	02/09/2017	122.57	SAMPLING SUPPLIES
3420	GREASE PRO EXPRESS LUBE	02/09/2017	354.00	BRAKE REPAIR - WMD0014
3193	INSURANCE INFORMATION EXCHANGE	02/09/2017	101.45	BACKGROUND SCREENING
5342	JANICKI ENVIRONMENTAL, INC.	02/09/2017	880.00	WATER RESOURCE EVALUATIONS
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	02/09/2017	203.79	LEASE FOR COPIER OUTSIDE ACCOU
2299	LIBERTY COUNTY SOLID WASTE	02/09/2017	32.00	SOLID WASTE FL RIVER
4986	PATRICIA LUJAN	02/09/2017	7,374.16	CRESTVIEW LEASE
5409	MARTIN ENVIRONMENTAL SERVICES, INC	02/09/2017	140.00	PORTABLE TOILETS

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

5409	MARTIN ENVIRONMENTAL SERVICES, INC	02/09/2017	140.00	PORTABLE TOILETS
1205	OFFICE DEPOT, INC.	02/09/2017	15.24	OFFICE SUPPLIES
62	PENSACOLA NEWS-JOURNAL	02/09/2017	149.70	PENSACOLA NEWS JOURNAL AD FOR
5440	PAUL A PETREY III	02/09/2017	30.00	WELL PERMITTING FEE REFUND
5272	SHANNON MARTIN	02/09/2017	280.00	WELL PERMITTING FEE REFUND
523	SANTA ROSA PRESS GAZETTE	02/09/2017	110.73	LEGAL ADS
4091	THE SHOE BOX	02/09/2017	116.99	SAFETY BOOTS-RUNDEL
3213	SHI INTERNATIONAL CORP	02/09/2017	1,023.75	GFI SOFTWARE MAINTENANCE
5437	SRM CONCRETE	02/09/2017	50.00	PERMIT FEE REFUND
4799	STAPLES CONTRACT & COMMERCIAL, INC.	02/09/2017	540.20	SECURITY CAMERA REFUND
110	TALQUIN ELECTRIC COOPERATIVE, INC.	02/09/2017	3,654.12	ELECTRIC- HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	02/09/2017	244.75	WATER/SEWER HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	02/09/2017	87.17	SL- HQ
2808	THAT BOOT STORE	02/09/2017	175.49	FIRE BOOTS FOR CALLIE MILLS
3711	US POSTAL SERVICE-HASLER	02/09/2017	800.00	POSTAGE FOR CRESTVIEW
5218	WAGeworks, INC.	02/09/2017	132.60	ADMIN FEES FOR FSA
4618	WAKULLA COUNTY BOCC	02/09/2017	67,555.00	MAGNOLIA GARDENS AND WAKULLA G
4774	JOHN T WILLIAMSON	02/09/2017	175.00	JANITORIAL SERVICES - MILTON O
5442	LEONARD ZEILER	02/09/2017	110.00	TRAVEL REIMBURSEMENT
TOTAL CHECKS			<u>134,602.52</u>	
982	WILLIAM O. CLECKLEY	02/10/2017	110.00	TRAVEL REIMBURSEMENT
4944	BRETT CYPHERS	02/10/2017	83.66	TRAVEL REIMBURSEMENT
4944	BRETT CYPHERS	02/10/2017	167.11	TRAVEL REIMBURSEMENT
3942	A & W VENTURES, L.C.	02/10/2017	151.34	PORTABLE TOILET FOR PHIPPS PAR
2268	INNOVATIVE OFFICE SOLUTIONS, INC	02/10/2017	846.00	PHONE MAINTENANCE
5368	KOUNTRY RENTAL NWF, INC.	02/10/2017	207.50	CLEANING OF ECONFINA OFFICE
5368	KOUNTRY RENTAL NWF, INC.	02/10/2017	7,085.00	RENTAL AND SERVICE OF PORTABLE
1095	TYLER MACMILLAN	02/10/2017	110.00	TRAVEL REIMBURSEMENT
4305	DANA PALERMO	02/10/2017	126.17	TRAVEL REIMBURSEMENT
TOTAL ACH TRANSFER			<u>8,886.78</u>	
TOTAL AP			<u>143,489.30</u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5405	AIR CHUCK INC	02/16/2017	318.23	VOLTAGE CONVERTER FOR RED DRAG
4923	JOHN ALTER	02/16/2017	61.41	GOVERNING BOARD TRAVEL
5341	AMEC FOSTER WHEELER, INC.	02/16/2017	6,297.34	WATER RESOURCE EVALUATIONS
5384	APPLIED DRILLING ENGINEERING, INC.	02/16/2017	101,175.00	WELL CONSTRUCTION AND EXPLORIT
4662	AUTO CLINIC OF MARIANNA, INC	02/16/2017	74.40	OPEN PURCHASE ORDER FOR MARIAN
4662	AUTO CLINIC OF MARIANNA, INC	02/16/2017	467.60	VEHICLE REPAIR FOR WMD2089
2967	BANK OF AMERICA	02/16/2017	3,098.51	P-CARD PURCHASES
2967	BANK OF AMERICA	02/16/2017	600.00	ESRI WATER CONFERENCE
3637	JASON M BLANTON	02/16/2017	36,544.94	2014-2016 LONGLEAF PINE TUBELI
3637	JASON M BLANTON	02/16/2017	26,772.46	2016 UPLAND WIREGRASS TUBELING
3637	JASON M BLANTON	02/16/2017	36,447.75	2014-2016 LONGLEAF PINE TUBELI
5128	CITY OF BONIFAY	02/16/2017	30,007.50	PLANNING FOR REUSE OF RECLAME
5095	CITY OF MONTICELLO	02/16/2017	1,325.00	WATER MAIN IMPROVEMENT
5426	DIVERSIFIED PROFESSIONAL SERVICES CORP	02/16/2017	35,150.00	COTTON LANDING/DEVILS HOLE SPR
45	DMS	02/16/2017	4.85	SUNCOM
4508	CARDNO ENTRIX	02/16/2017	15,837.12	MINIMUM FLOW AND LEVELS DEVELO
4508	CARDNO ENTRIX	02/16/2017	3,425.24	MINIMUM FLOW AND LEVELS DEVELO
2679	EXPRESS FORESTRY SERVICE, LLC	02/16/2017	2,367.39	PERFORMANCE BOND REFUND
2679	EXPRESS FORESTRY SERVICE, LLC	02/16/2017	39,749.75	HAND PLANTING SERVICES
4807	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION	02/16/2017	7,145.90	FUEL
4807	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION	02/16/2017	1,651.63	WEX TELEMATICS FLEET MANAGEMEN
4807	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION	02/16/2017	25.00	FLEET MANAGEMENT SYSTEM - LAND
4273	ROBERT T. MIXON	02/16/2017	139.95	FIRE BOOTS - STEVE BROWN
5348	FLORIDA COAST EQUIPMENT INC.	02/16/2017	13,279.45	KUBOTA RTV-X1120DWL-AS UTILITY
391	GADSDEN COUNTY TAX COLLECTOR	02/16/2017	239.50	TAG AND TITLE REGISTRATION FOR
916	GULF POWER COMPANY	02/16/2017	486.70	ELECTRIC-MILTON
916	GULF POWER COMPANY	02/16/2017	629.93	ELECTRIC-CRESTVIEW
3003	HAVANA FORD, INC.	02/16/2017	57.18	OPEN PURCHASE FOR REG
61	JACKSON COUNTY FLORIDAN	02/16/2017	78.25	LEGAL ADS
5342	JANICKI ENVIRONMENTAL, INC.	02/16/2017	440.00	WATER RESOURCE EVALUATIONS
5150	TOWN OF JAY	02/16/2017	11,254.36	WATERLINE LOOP SYSTEM PROJECT
4952	LAW, REDD, CRONA & MUNROE, P.A.	02/16/2017	1,055.00	INSPECTOR GENERAL SERVICES ENG
3266	LOWE'S COMPANIES INC.	02/16/2017	205.04	REPAIR LIGHTING AT CRESTVIEW F
5356	MOLINO UTILITIES, INCORPORATED	02/16/2017	31,079.00	WATERMAIN UPGRADE
5425	NATURE COAST TIMBER, LLC	02/16/2017	41,746.98	PERFORMANCE BOND REFUND
63	NORTHWEST FLORIDA DAILY NEWS	02/16/2017	234.20	NORTHWEST DAILY NEWS AD FOR CH
5414	OFFICE BUSINESS SYSTEMS, INC.	02/16/2017	370.45	ANNUAL MAINTENANCE AGREEMENTS

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

1205	OFFICE DEPOT, INC.	02/16/2017	25.53	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	02/16/2017	4.58	OFFICE SUPPLIES
4090	JERRY PATE	02/16/2017	162.87	GOVERNING BOARD TRAVEL
4849	NICK PATRONIS	02/16/2017	81.88	GOVERNING BOARD TRAVEL
5315	JAMES PETERSON JR.	02/16/2017	75.00	SECURITY DETAIL
4368	PROFESSIONAL HEALTH EXAMINERS	02/16/2017	83.50	LABORATORY TESTING
3960	GEORGE ROBERTS	02/16/2017	81.88	GOVERNING BOARD TRAVEL
4967	SAMUEL SPRING	02/16/2017	85.44	GOVERNING BOARD TRAVEL
4799	STAPLES CONTRACT & COMMERCIAL, INC.	02/16/2017	336.59	BLUE TONER CRESTVIEW PRINTER
2718	T & TRS, INC.	02/16/2017	1,879.68	REFRIGERATED TRAILER RENTAL
105	TALLAHASSEE DEMOCRAT	02/16/2017	115.82	OCHLOCKONEE & ST MARKS SWIM MT
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	02/16/2017	3,445.20	PUBLIC RECREATION SITE CLEAN U
4804	TOWN OF WAUSAU	02/16/2017	65,262.62	BOOSTER PUMP INSTALLATION
5245	TOWN OF WESTVILLE	02/16/2017	1,647.50	WATER MAIN REPLACEMENT PROJECT
3941	TYLER TECHNOLOGIES, INC.	02/16/2017	850.00	MUNIS USER CONFERENCE REGISTRA
3941	TYLER TECHNOLOGIES, INC.	02/16/2017	850.00	MUNIS USER CONFERENCE REGISTRA
5419	UNIVERSAL CONTRACTING & CONSTRUCTION INC.	02/16/2017	25,000.00	DUTEX SHRUB REDUCTION
3454	USDA, APHIS, WILDLIFE SERVICES	02/16/2017	3,565.71	COOPERATIVE SERVICE AGREEMENT
3454	USDA, APHIS, WILDLIFE SERVICES	02/16/2017	3,934.65	COOPERATIVE SERVICE AGREEMENT
4557	VERIZON WIRELESS	02/16/2017	854.58	JETPACKS
4038	WINDSTREAM COMMUNICATIONS	02/16/2017	60.34	800#'s & EFO LONG DISTANCE

TOTAL CHECKS

558,246.38

3618	GRACE ADAMS	02/17/2017	118.00	TRAVEL REIMBURSEMENT
4845	CALHOUN COUNTY SHERIFF'S OFFICE	02/17/2017	419.72	CALHOUN CO SHERIFF-LAW ENFCMT/
3978	CHRISTINA COGER	02/17/2017	100.00	EMPLOYEE REIMBURSEMENT
3405	JOHN B. CROWE	02/17/2017	631.61	TRAVEL REIMBURSEMENT
4944	BRETT CYPHERS	02/17/2017	146.00	TRAVEL REIMBURSEMENT
4961	PETER FOLLAND	02/17/2017	146.00	TRAVEL REIMBURSEMENT
3078	GEORGIA-FLORIDA BURGLAR ALARM CO, INC	02/17/2017	641.07	ANNUAL FIRE ALARM INSPECTION A
3823	KENNETH ANDREW ROACH	02/17/2017	146.00	TRAVEL REIMBURSEMENT

TOTAL ACH TRANSFER

2,348.40

TOTAL AP

560,594.78

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
2992	BANK OF AMERICA	02/23/2017	281.09	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	02/23/2017	489.42	PAYMENT PORTEL FOR E-PERMITTIN
2992	BANK OF AMERICA	02/23/2017	719.63	ACCOUNT ANALYSIS
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	02/23/2017	54,878.71	EMPLOYEE MEDICAL INSURANCE
3269	CDW GOVERNMENT, INC.	02/23/2017	184.84	CAT5E CABLE FOR CAMERAS
5357	CITY OF CHATTAHOOCHEE	02/23/2017	186,147.78	TRANSMISSION LINE REPLACEMENT
3524	CITY OF CRESTVIEW	02/23/2017	112.40	WATER/SEWER CRV
4676	CITY OF MILTON FLORIDA	02/23/2017	65.31	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	02/23/2017	41.24	SEWER-MILTON
3289	CITY OF TALLAHASSEE	02/23/2017	37.92	LAKESHORE
5378	COMPREHENSIVE ENERGY SOLUTIONS, LLC	02/23/2017	608.20	REPAIR LIEBERT UNIT IN SERVER
672	DAVIS TROPHIES	02/23/2017	74.45	EMPLOYEE RECOGNITION
97	THE DEFUNIAK HERALD	02/23/2017	31.50	LEGAL ADS
45	DMS	02/23/2017	16,265.17	CARR LEASE
1836	DUVAL FORD	02/23/2017	30,394.50	GENERAL USE, LARGE CAPACITY, F
1836	DUVAL FORD	02/23/2017	30,394.50	GENERAL USE, LARGE CAPACITY, F
65	GADSDEN COUNTY TIMES	02/23/2017	41.12	LEGAL ADS
2291	GULF COAST ELECTRIC COOPERATIVE,INC	02/23/2017	346.11	ELECTRIC-ECONFINA
5403	HOLSTON PROPERTIES, LLC	02/23/2017	100.00	APPLICATION #17557-1 FEE OVERP
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	02/23/2017	555.26	LEASE & MAINTENANCE FOR REG CO
5443	LINKEDIN CORPORATION	02/23/2017	1,750.00	CONTINUING EDUCATION FOR EMPLO
4803	TOP NOTCH TRUCK ACCESSORIES, INC.	02/23/2017	310.00	REPAIR TO VEHICLE WMD96212 - L
1205	OFFICE DEPOT, INC.	02/23/2017	107.00	CALENDAR
4081	POT-O-GOLD RENTALS, LLC	02/23/2017	1,120.00	PORTABLE TOILETS
5251	RANDSTAD NORTH AMERICA, INC.	02/23/2017	1,837.19	STAFF AUG SERVICES
5218	WAGeworks, INC.	02/23/2017	59.15	COBRA ADMINISTRATION
	TOTAL CHECKS		<u>326,952.49</u>	
4961	PETER FOLLAND	02/24/2017	115.00	TRAVEL REIMBURSEMENT
3340	KAREN KEBART	02/24/2017	200.00	TRAVEL REIMBURSEMENT
3823	KENNETH ANDREW ROACH	02/24/2017	115.00	TRAVEL REIMBURSEMENT
	TOTAL ACH TRANSFER		<u>430.00</u>	
	TOTAL AP		<u><u>327,382.49</u></u>	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

FEBRUARY 2017

DIRECT DEPOSIT	02/03/2017	\$	216,460.12
CHECKS	02/03/2017		2,080.07
FLEX SPENDING EFT	TF0029		1,596.02
DIRECT DEPOSIT	02/17/2017		217,732.41
CHECKS	02/17/2017		1,685.08
FLEX SPENDING EFT	TF0031		1,596.02
		\$	<u>441,149.72</u>

APPROVED:

Chairman or Executive Director

April 13, 2017

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Lennie Zeiler, Director, Division of Asset Management

DATE: March 29, 2017

SUBJECT: Consideration of Acceptance of the Motor Vehicle Usage and Maintenance Audit Presented by Law, Redd, Crona, & Munroe, P.A.

Recommendation

Staff recommends the Governing Board accept Report #16-02 as presented.

Background

The Fiscal Year 2015-2016 Inspector General's Audit Work Plan included a review of the District's internal controls over motor vehicle usage and maintenance. Report #16-02 is titled, "Report on Internal Audit of Motor Vehicle Usage and Maintenance" dated February 27, 2017," and is provided to the Board as a separate document.

Law, Redd, Crona, & Munroe, P.A., conducted the audit and will be presenting observations and recommendations.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Chief of Staff
Nick Wooten, Director, Division of Resource Management
Jerrick Saquibal, Chief, Bureau of Hydrology and Engineering

FROM: John Crowe, Hydrologist IV

DATE: March 29, 2017

SUBJECT: Consideration of Additional Funding for the City of Monticello Downtown Water Main Replacement Project

Recommendation

Staff recommends the Governing Board approve additional funding in the amount of \$83,980 for the City of Monticello Downtown Water Main Replacement project and authorize the Executive Director to enter into an agreement with the city to provide funding not to exceed a total of \$228,980 for this project.

Background

In December 2015, the Governing Board approved the City of Monticello's Downtown Water Main Replacement project in the amount of \$145,000. Along with the District's contribution, the Florida Legislature appropriated funds through DEP bringing the total construction budget to \$341,000. Upon receiving and reviewing the bids, the lowest qualified bid was submitted by Dixie Paving and Grading, Inc. at \$426,794, which exceeded the construction budget by \$85,794. The current costs are indicative of the relatively healthy construction market in northwest Florida and the fact that material costs have increased since the grant application estimate was prepared in October 2015. Using value engineering techniques and purchasing the materials directly (elimination of sales tax), the City was able to reduce the amount of additional funds required to complete the project to \$83,980. This project will replace leaking water mains that contribute significantly to the City's current estimated water system loss of approximately 200,000 gallons per month.

Grant funding remains available because of other water supply development grant projects that were unable to be completed. This funding is consistent with sections 373.703 and 373.705, Florida Statutes (F.S.), which state water management districts may provide assistance for water supply development to local governments and utilities.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
PUBLIC HEARING FOR REGULATORY MATTERS
A G E N D A

District Headquarters
81 Water Management Drive
Havana, Florida 32333
10 Miles West of Tallahassee
U.S. Highway 90

Thursday
April 13, 2017
1:05 p.m., ET

Note: Appeal from any NFWMD Final Agency Action requires a record of the proceedings. Although Governing Board meetings are normally recorded, affected persons are advised that it may be necessary for them to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based. Persons with disabilities or handicaps who need assistance or reasonable accommodation in order to participate in these meetings should contact the District at least 72 hours in advance of these meetings to make appropriate arrangements.

PART I — CONSENT AGENDA

• WATER USE PERMITS

A. Permit Modification & Renewals

A-1 Applicant: Clinton Nurseries of Florida, Inc.
App. No.: 2B-039-3336-7
Use: Agricultural Use

Authorization Statement: This Permit authorizes the Permittee to make a total average annual withdrawal of 1.37 million gallons per day (110.0 million gallons per month maximum) for agricultural use, of which 0.211 million gallons per day (26.5 million gallons per month maximum) of groundwater may be withdrawn from the Floridan aquifer and 1.37 million gallons per day (110.0 million gallons per month maximum) of surface water may be withdrawn from impoundments of Cox and Vote Creeks.

Duration Recommended: 5 Years
Staff Recommendation: Approval
Public Comment Received: No

A-2- Applicant: Air Products and Chemicals, Inc.
App. No.: 2B-113-374-7
Use: Aquifer Remediation

Authorization Statement: This Permit authorizes the Permittee to make a combined average annual withdrawal of 2.0 million gallons per day (54.33 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for aquifer remediation use.

Duration Recommended: 20 Years
Staff Recommendation: Approval
Public Comment Received: No

TAP/tp

WATER USE TECHNICAL STAFF REPORT
08-Mar-2017
Application No.: 2B-039-3336-7

Owner: Anthony Galici
Imperial Nurseries, Inc.
204 W Newberry Road
Bloomfield, CT 06002
(860) 286-7660

Applicant: Diana M. Thurman
Clinton Nurseries of Florida, Inc.
737 Salem Road
P.O. Box 997
Havana, FL 32333
(850) 539-5022

Agent: Not Applicable

Compliance Contact: Diana M. Thurman
Clinton Nurseries of Florida
737 Salem Road
P.O. Box 997
Havana, FL 23333
(850) 539-5022

Project Name: Clinton Nurseries of Florida, Inc.
County: Gadsden
WRCA: N/A
ARC: Area of Resource Concern of Gadsden County
Objectors: No

This Permit authorizes the Permittee to make a total average annual withdrawal of 1.37 million gallons per day (110.0 million gallons per month maximum) for agricultural use, of which 0.211 million gallons per day (26.5 million gallons per month maximum) of groundwater may be withdrawn from the Floridan aquifer and 1.37 million gallons per day (110.0 million gallons per month maximum) of surface water may be withdrawn from impoundments of Cox and Vote Creeks.

Recommendation: Approval
Reviewers: Dominic Delgado

RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:

Staff recommends the permit expiration date be April 1, 2022. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

WITHDRAWAL INFORMATION:

Groundwater Use	Permitted	Requested	Recommended
Average Day (GPD)	211,000	211,000	211,000
Maximum Month (GAL)	26,500,000	26,500,000	26,500,000

Surface Water Use	Permitted	Requested	Recommended
Average Day (GPD)	1,370,000	1,370,000	1,370,000
Maximum Month (GAL)	110,000,000	110,000,000	110,000,000

Total Facility Water Use	Permitted	Requested	Recommended
Average Day (GPD)	1,370,000	1,370,000	1,370,000
Maximum Month (GAL)	110,000,000	110,000,000	110,000,000

DESCRIPTION:

Clinton Nurseries of Florida, Inc. requests the renewal and transfer of Individual Water Use Permit (IWUP) No. 2B-039-3336-7 from BFN Operations, LLC, to Clinton Nurseries for the continued authorization of surface water withdrawals from impoundments of Cox and Vote Creek and emergency groundwater withdrawals from the Floridan aquifer for the irrigation of 280 acres of potted nursery plants with the potential for production to increase to historical levels of 360 acres. However, the applicant requests no changes to the currently permitted withdrawal amounts.

Surface water and groundwater withdrawn from Cox Creek, Vote Creek, and the Floridan aquifer is stored in a series of recycle capture ponds. These impoundments capture and store rainfall runoff from 321 acres of adjacent area, of which approximately 280 acres is growing area that directs irrigation runoff back into the impoundments. The combined storage capacity of the three recycle capture ponds is approximately 47,300,000 gallons, which enables the high volume pumping required for irrigation at Clinton's production scale.

When surface water is insufficient to meet the facility's irrigation demands, Clinton Nurseries of Florida, Inc. is authorized emergency back-up groundwater withdrawals from the Floridan aquifer.

Staff used the Agricultural Field Scale Irrigation Requirements Simulation (AFSIRS) to verify allocations recommended previously by staff for the irrigation demand associated with the potential for 360 acres of Nursery plants in containers. Staff recommends authorization of the historically permitted amounts.

The potential for Clinton Nurseries of Florida, Inc.'s withdrawals to reduce stream flow, in Cox and Vote Creeks, necessitated the use of flow maintenance structures in previous permits. The

facility has incorporated such structures into their use, and continued use of the structures is conditioned in this permit. The presence of such devices are most critical during extremely dry, low flow periods when irrigation demand is higher than normal. The devices provide for continued surface water flows during low-flow conditions, in order to protect water resources, wetlands, and downstream uses of these creeks.

The applicant's withdrawals represent an existing, long-term use of tributaries of Telogia Creek, and in emergency conditions, the Floridan aquifer. To ensure the conditions of permit issuance will be met for the recommended permit duration of 5 years, the Permittee will be required to closely monitor and report hydrologic conditions in the Floridan aquifer.

PERMIT APPLICATION REVIEW:

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permit Applicant's Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.

RECOMMENDATION:

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public's interest, and will not harm the water resources of the area or interfere with existing legal uses. This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for an annual average daily withdrawal of 1.37 million gallons and a maximum monthly withdrawal of 110.00 million gallons. Staff also recommends that the expiration date of the permit be April 1, 2022, and that the permit be conditioned as per the "Conditions for Issuance" in Exhibit A of the permit document.

WELL INFORMATION:

Site Name: Clinton Nurseries

Wells Detail								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
16036	GW #1	6	500	700	200	Floridan Aquifer (Undiff)	Active	Agricultural
16037	GW #2	10	400	580	400	Floridan Aquifer (Undiff)	Active	Agricultural

Wells Detail								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
16038	OW #1	4	400	700	Unknown	Floridan Aquifer (Undiff)	Active	Monitor

Pumps Detail						
District ID	Station Name	Pump Intake Diameter (inches)	Capacity (GPM)	Source Name	Status	Use Type
17879	IN #9/SW	6	350	Vote Creek	Inactive	Agricultural
17880	IN #8/SW	6	450	Vote Creek	Inactive	Agricultural
17881	IN #7/SW	6	450	Vote Creek	Inactive	Agricultural
17882	IN #6/SW	6	450	Cox Creek	Inactive	Agricultural
17883	IN #5/SW	6	525	Vote Creek	Active	Agricultural
17884	IN #4/SW	6	525	Vote Creek	Active	Agricultural
17885	IN #3/SW	6	525	Cox Creek	Active	Agricultural
17886	IN #2/SW	6	525	Cox Creek	Active	Agricultural
17887	IN #12/SW	6	200	Vote Creek	Active	Agricultural
17888	IN #11/SW	6	800	Vote Creek	Active	Agricultural
17889	IN #10/SW	6	350	Vote Creek	Active	Agricultural
17890	IN #1/SW	6	525	Cox Creek	Active	Agricultural
17895	IN #13/SW	6	40	Vote Creek	Inactive	Agricultural

"EXHIBIT A"
CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-039-3336-7
Clinton Nurseries of Florida, Inc.

Specific Conditions

1. This permit shall expire on April 1, 2022.
2. This Permit authorizes the Permittee to make a total average annual withdrawal of 1.37 million gallons per day (110.0 million gallons per month maximum) for agricultural use, of which 0.211 million gallons per day (26.5 million gallons per month maximum) of groundwater may be withdrawn from the Floridan aquifer and 1.37 million gallons per day (110.0 million gallons per month maximum) of surface water may be withdrawn from impoundments of Cox and Vote Creeks. The individual facilities authorized to make this combined withdrawal are shown in the table below in the following condition. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.

3.

Facility ID #	FLUWID	Location SEC,TWN,RNG
OW #1	AAD9100	Sec.14,T2N,R4W
GW #1	AAD5595	Sec.22,T2N,R4W
GW #2	AAD9080	Sec.14,T2N,R4W
IN #1	---	Sec.26,T2N,R4W
IN #2	---	Sec.23,T2N,R4W
IN #3	---	Sec.23,T2N,R4W
IN #4	---	Sec.22,T2N,R4W
IN #5	---	Sec.22,T2N,R4W
IN #6	---	Sec.22,T2N,R4W
IN #7	---	Sec.22,T2N,R4W
IN #8	---	Sec.22,T2N,R4W
IN #9	---	Sec.26,T2N,R4W
IN #10	---	Sec.22,T2N,R4W
IN #11	---	Sec.22,T2N,R4W
IN #12	---	Sec.22,T2N,R4W
IN #13	---	Sec.22,T2N,R4W

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAD9080 for GW #2) when submitting reports or otherwise corresponding with the District.

5. The Permittee, by January 31 of each year, shall submit a water use report for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required on Water Use Reporting Form (Form 173). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nfwwater.com.
6. The Permittee shall install and maintain in-line, totalizing flow meters on all active production wells and surface water pumps. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of well completion or completion of project construction, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.
7. The Permittee, at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy rating to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nfwwater.com.
8. The Permittee, at the time of permit renewal, shall provide a description of water conservation and efficiency measures currently implemented or planned to be implemented during the permit duration to minimize groundwater and surface water withdrawals. Measures may include, but are not limited to: Irrigation system evaluation using the Mobile Irrigation Lab (MIL); Irrigation systems upgrades to improve efficiency; improvements to the operation and management of irrigation systems; enhancing reuse and recycling; limiting irrigation to early morning or evening hours to minimize evaporative losses; and other Best Management Practices.
9. The Permittee, shall maintain in working order at all times, the low flow devices installed on Vote Creek and Cox Creek. The Permittee shall manage its withdrawal activity such that Vote Creek maintains discharge of 0.30 cubic feet per second or greater immediately downstream of the withdrawal site and Cox Creek maintains discharge of 0.89 cubic feet per second or greater immediately downstream of the surface water impoundment at any time the Permittee is utilizing these withdrawal facilities.
10. The Permittee, prior to initiating each emergency back-up groundwater use event but not to exceed one sample per calendar month, shall sample active production wells for water quality analysis. The Permittee shall purge at least three to five well volumes from each well, and shall report with each set of test results, the duration of purging, purge volume, and purge rates used. The Permittee shall sample all active production wells and OW #1 for water quality analysis the first week of each subsequent month of each emergency back-up ground water use event. All sampling and analysis shall conform to Chapter 62-160, F.A.C. Furthermore, all water quality analysis shall be conducted by a laboratory with National Environmental Laboratory Accreditation Program (NELAP) and Florida Department of Health Rule 64E-1, F.A.C. certification for the constituents of concern. Each water quality analysis shall test for the following analytes: total sodium, total chloride, and total dissolved solids. The Permittee shall submit the water quality analysis results to the District no later than the last day of the month following each month of sampling.

11. The Permittee, prior to initiating each emergency back-up ground water use event, shall record static water level data from all active production wells and OW #1. Water levels from all three wells shall also be recorded the day following the initiation of ground water withdrawals and each week thereafter, for each emergency back-up ground water use event. Water level monitoring in all production wells shall be performed using the existing airline and reported to the nearest 1-foot precision. Water level monitoring in well OW #1 shall be performed with a tape, graduated in 0.01-foot increments and reported to 0.01-foot precision. The Permittee shall report date of measurement as well as depth-to water below a pre-defined measure point. The Permittee shall submit the water level measurements to the District within two days of recording of the data.
12. The Permittee, periodically within the first week of each month, shall record static water level data from all active production wells and OW #1. Water level monitoring in production wells shall be performed using the existing airline and reported to the nearest foot precision. Water level monitoring in well OW #1 shall be performed with a tape, graduated in 0.01-foot increments and reported to 0.01-foot precision. The Permittee shall report date of measurement as well as depth-to-water below a pre-defined measure point. Permittee shall submit the water level measurements to the District no later than the end of the last day of the month in which the measurements were taken.
13. The Permittee, at the end of the first emergency withdrawal period of the season, shall sample all active production wells for water quality analysis. Each water quality analysis shall test for the following analytes: total sodium, total chloride, and total dissolved solids. The Permittee shall purge at least three to five well volumes from each well, and shall report with each set of test results, the duration of purging, purge volume, and purge rates used. The Permittee shall sample wells all active production wells for water quality analysis the first week of each subsequent month of each emergency back-up ground water use event. All sampling and analysis shall conform to Chapter 62-160, F.A.C. Furthermore, all water quality analysis shall be conducted by a laboratory with National Environmental Laboratory Accreditation Program (NELAP) and Florida Department of Health Rule 64E-1, F.A.C., certification for the constituents of concern. The Permittee shall submit the water quality analysis results to the District no later than the last day of the month following each month of sampling. Where this requirement coincides with the quarterly sampling requirement, this is the only sample and analysis required.
14. The Permittee, within the first two weeks of each January, April, July, and October, shall sample all production wells for water quality analysis. Each water quality analysis shall test for the following analytes: total sodium, total chloride, and total dissolved solids. The Permittee shall purge at least three well volumes from each well, and shall report with each set of test results, the duration of purging, purge volume, and purge rates used. All water quality analysis shall be conducted by a laboratory with National Environmental Laboratory Accreditation Program (NELAP) and Florida Department of Health Rule 64E-1, F.A.C., certification for the constituents of concern. The Permittee shall submit the water quality analysis results to the District no later than the last day of the month following each month of sampling. Where sampling for this requirement coincides with the requirements of specific condition #13, specific condition #13 takes precedence.
15. The Permittee shall annually evaluate the efficiency of each of its irrigation units and undertake necessary maintenance, repairs and upgrades to provide for the proper

efficiency of its equipment. The Permittee shall maintain the irrigation system to prevent wasteful runoff from the property associated with irrigation.

16. The Permittee shall equip the well and irrigation system with an anti-siphoning device if chemicals are to be applied through the irrigation system, as required by section 487.064, F.S.
17. The Permittee, prior to the construction, alteration and/or enhancement of any surface water withdrawal, diversion, or management system, shall contact the District to determine if a permit will be required. A permit would be required by the District for activities including creek sandbagging, sump excavation, and any maintenance beyond that considered routine or custodial.
18. The Permittee shall ensure that any new irrigation system(s) purchased is/are of an efficiency rating of 90% or greater.
19. The Permittee shall maximize the use of reclaimed water if it is available and its use is environmentally, economically and technically feasible.

Standard Conditions

20. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.
21. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
22. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
23. The Permittee shall notify the District in writing within 30 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the Project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
24. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.

25. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.
26. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.
27. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water, offsite land use, or water resources and associated environmental features that existed at the time of permit application.
28. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
29. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to Sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.
30. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

WATER USE TECHNICAL STAFF REPORT
10-Mar-2017
Application No.: 2B-113-374-7

Owner: Air Products and Chemicals, Inc.
7201 Hamilton Boulevard
Allentown, PA 18195-1501
610-481-4911

Applicant: Gerard Hartig
Air Products and Chemicals, Inc.
4575 Highway 90
Pace, FL 32571-2043
(610) 481-4590

Agent: Amy R. Mixon
AECOM
Suite 200
1625 Summit Lake Drive
Tallahassee, FL 32317-7940
(850) 465-3886

Compliance Contact: Gerard Hartig
Air Products and Chemicals, Inc.
4575 Highway 90
Pace, FL 32571-2043
(610) 481-4590

Project Name: Air Products and Chemicals, Inc. - Groundwater Remediation Project
County: Santa Rosa
WRCA: N/A
ARC: N/A
Objectors: No

This Permit authorizes the Permittee to make a combined average annual withdrawal of 2.0 million gallons per day (54.33 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for aquifer remediation use.

Recommendation: Approval
Reviewers: Matt Celestino

RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:

Staff recommends the permit expiration date be April 1, 2037. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

WITHDRAWAL INFORMATION:

Groundwater Use	Permitted	Requested	Recommended
Average Day (GPD)	2,000,000	2,000,000	2,000,000
Maximum Month (GAL)	54,330,000	54,330,000	54,330,000

DESCRIPTION:

Air Products and Chemicals, Inc. requests renewal of Individual Water Use Permit (IWUP) No. 2B-113-374-7 for continued authorization of groundwater withdrawals from the Sand-and-Gravel aquifer for aquifer remediation uses with no changes to the currently permitted withdrawal amounts. The Permittee has complied with the conditions of the existing IWUP.

The applicant, at the behest of the Florida Department of Environmental Protection (FDEP) and U.S. Environmental Protection Agency, is withdrawing groundwater as part of an aquifer restoration program. The remediation program involves the use of Sand-and-Gravel aquifer wells to withdrawal water contaminated with dissolved dinitrotoluene (DNT). To date, the applicant has constructed 41 recovery wells, with a total of 66 expected to be installed over the life of the project. Extracted groundwater is treated with granular activated carbon onsite and is then injected into the Lower Floridan aquifer using an injection well (IW #1, AAA2107). In areas adjacent to wetlands, groundwater recovered in the area would be treated and reinjected into the subsurface adjacent to the recovery area to prevent negative impacts to the wetlands. The continued operation of the aquifer restoration program will assist in the protection of the resource and other use(s) in the area.

The recovery site is situated adjacent to both Escambia Bay and to jurisdictional wetlands. The project has made adjustments to the project as needed including shutting down wells or moving planned wells to ensure that both of these resources are protected.

The applicant is aware of the potential for intrusion of saltwater from Escambia Bay as a result of pumping, and is working with FDEP to optimize the recovery site plan to minimize impacts. In addition, the applicant will continue to evaluate the performance of each well using capture zone analysis. The applicant has agreed to submit data from their capture zone analysis when it becomes available to both the FDEP and the District. The applicant has submitted to the District the results of a 1995 ground water flow model as well as impact evaluations in 2003 and 2017 concluding that negative impacts from ground water recovery are not anticipated.

Staff utilized the analytical program DRAWDOWN to simulate withdrawals from the Sand-and-Gravel aquifer. Drawdowns of less than a foot were simulated at distances of one-half mile and one mile from the center of pumping. These drawdowns are not anticipated to cause harm to the resource or interfere with existing legal uses.

PERMIT APPLICATION REVIEW:

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permit Applicant's Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.

RECOMMENDATION:

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public's interest, and will not harm the water resources of the area or interfere with existing legal use(s). This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for an annual average daily withdrawal of 2.0 million gallons; and a maximum monthly withdrawal of 54.33 million gallons. Staff also recommends that the expiration date of the permit be April 1, 2037, and that the permit be conditioned as per the "Conditions for Issuance" in Exhibit A of the permit document.

WELL INFORMATION:

Site Name: Air Products and Chemicals, Inc.

Wells Detail								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
13257	CS-001	4	65	65	31	Sand & Gravel	Active	Aquifer Remediation
13258	CS-002	4	62	62	31	Sand & Gravel	Active	Aquifer Remediation
13259	CS-003	4	78	78	31	Sand & Gravel	Active	Aquifer Remediation
13260	CS-004	4	78	78	31	Sand & Gravel	Active	Aquifer Remediation
13266	CS-005	4	73	73	31	Sand & Gravel	Proposed	Aquifer Remediation
13325	CS-006	4	79	79	31	Sand & Gravel	Proposed	Aquifer Remediation
13326	CS-007	4	78	78	31	Sand & Gravel	Active	Aquifer Remediation
13327	CS-008	4	78	78	31	Sand & Gravel	Active	Aquifer Remediation

Wells Detail								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
13377	CS-009	4	67	66	31	Sand & Gravel	Active	Aquifer Remediation
13378	CS-010	4	78	78	32	Sand & Gravel	Active	Aquifer Remediation
13379	CS-011	4	90	90	25	Sand & Gravel	Active	Aquifer Remediation
13380	CS-012	4	68	68	20	Sand & Gravel	Active	Aquifer Remediation
13381	EX-001	4	60	60	14	Sand & Gravel	Active	Aquifer Remediation
13382	EX-002	4	63	63	12	Sand & Gravel	Active	Aquifer Remediation
13383	EX-003	4	64	64	12	Sand & Gravel	Active	Aquifer Remediation
13384	EX-004	4	62	62	12	Sand & Gravel	Active	Aquifer Remediation
13385	EX-005	4	60	60	12	Sand & Gravel	Active	Aquifer Remediation
13386	EX-006	4	58	58	12	Sand & Gravel	Active	Aquifer Remediation
13387	EX-007	4	58	58	12	Sand & Gravel	Active	Aquifer Remediation
13388	EX-008	4	32	32	15	Sand & Gravel	Active	Aquifer Remediation
13389	EX-009	4	45	45	15	Sand & Gravel	Active	Aquifer Remediation
13390	EX-010	4	44	44	12	Sand & Gravel	Proposed	Aquifer Remediation
13391	SF-001	4	61	61	15	Sand & Gravel	Active	Aquifer Remediation
13392	SF-002	4	59	59	15	Sand & Gravel	Active	Aquifer Remediation
13393	SF-003	4	60	60	15	Sand & Gravel	Active	Aquifer Remediation
13394	SF-004	4	66	66	23	Sand & Gravel	Active	Aquifer Remediation
13395	SF-005	4	62	62	23	Sand & Gravel	Active	Aquifer Remediation
13396	SF-006	4	59	59	23	Sand & Gravel	Active	Aquifer Remediation
13445	SW-103	4	41	41	9	Sand & Gravel	Proposed	Aquifer Remediation
13446	SW-104	4	40	40	5	Sand & Gravel	Proposed	Aquifer Remediation
13447	SW-105	4	49	49	5	Sand &	Proposed	Aquifer

Wells Detail								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
						Gravel		Remediation
13448	SW-106	4	47	47	5	Sand & Gravel	Proposed	Aquifer Remediation
13449	SW-107	4	46	46	7	Sand & Gravel	Proposed	Aquifer Remediation
13450	SW-108	4	45	45	7	Sand & Gravel	Proposed	Aquifer Remediation
13451	SW-109	4	44	44	6	Sand & Gravel	Proposed	Aquifer Remediation
13452	SW-110	4	43	43	5	Sand & Gravel	Proposed	Aquifer Remediation
13453	SW-111	4	43	43	5	Sand & Gravel	Proposed	Aquifer Remediation
13454	SW-112	4	42	42	5	Sand & Gravel	Proposed	Aquifer Remediation
13455	SW-113	4	44	44	5	Sand & Gravel	Proposed	Aquifer Remediation
13456	SW-114	4	44	44	5	Sand & Gravel	Proposed	Aquifer Remediation
13457	SW-115	4	44	44	7	Sand & Gravel	Proposed	Aquifer Remediation
13458	SW-116	4	44	44	7	Sand & Gravel	Proposed	Aquifer Remediation
13459	SW-117	4	43	43	7	Sand & Gravel	Proposed	Aquifer Remediation
13460	SW-118	4	54	54	20	Sand & Gravel	Proposed	Aquifer Remediation
13461	SW-301	4	150	150	30	Sand & Gravel	Active	Aquifer Remediation
13462	SW-302	4	150	150	30	Sand & Gravel	Active	Aquifer Remediation
13463	SW-303	4	150	150	30	Sand & Gravel	Active	Aquifer Remediation
13464	SW-304	4	150	150	30	Sand & Gravel	Active	Aquifer Remediation
13514	SW-305	4	150	150	35	Sand & Gravel	Active	Aquifer Remediation
13515	SW-306	4	150	150	35	Sand & Gravel	Active	Aquifer Remediation
13516	SW-307	4	150	150	36	Sand & Gravel	Active	Aquifer Remediation
13518	AB-002	4	50	60	36	Sand & Gravel	Active	Aquifer Remediation
13519	AB-003	4	150	150	36	Sand & Gravel	Active	Aquifer Remediation

Wells Detail								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
13520	AB-004	4	150	150	36	Sand & Gravel	Active	Aquifer Remediation
13521	SW-313	4	150	150	36	Sand & Gravel	Active	Aquifer Remediation
13522	SW-314	4	150	150	36	Sand & Gravel	Proposed	Aquifer Remediation
13523	SW-315	4	150	150	36	Sand & Gravel	Proposed	Aquifer Remediation
13524	SW-316	4	150	150	36	Sand & Gravel	Proposed	Aquifer Remediation
13525	SW-317	4	150	150	36	Sand & Gravel	Proposed	Aquifer Remediation
13526	SWP-1	4	60	60	30	Sand & Gravel	Active	Aquifer Remediation
13527	WP-001	4	48	48	20	Sand & Gravel	Active	Aquifer Remediation
13528	WP-002	4	68	68	20	Sand & Gravel	Active	Aquifer Remediation
13529	WP-003	4	66	66	20	Sand & Gravel	Active	Aquifer Remediation
13530	WP-004	4	69	69	20	Sand & Gravel	Active	Aquifer Remediation
16128	AB-005	4	73	73	10	Sand & Gravel	Active	Aquifer Remediation
19420	SW-312	4	75	75	10	Sand & Gravel	Proposed	Aquifer Remediation

"EXHIBIT A"
CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-113-374-7
Air Products and Chemicals, Inc. - Groundwater Remediation Project

Specific Conditions

1. This permit shall expire on April 1, 2037.
2. This Permit authorizes the Permittee to make a combined average annual withdrawal of 2.0 million gallons per day (54.33 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for aquifer remediation use. The individual facilities authorized to make this combined withdrawal are shown in the table below in the following condition. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.

3.

Facility ID	FLUWID	Location SEC,T1N,R29W
AB-002	---	S25,T1N,R29W
AB-003	---	S25,T1N,R29W
AB-004	---	S25,T1N,R29W
AB-005	---	S25,T1N,R29W
CS-001	---	S25,T1N,R29W
CS-002	---	S25,T1N,R29W
CS-003	---	S25,T1N,R29W
CS-004	---	S25,T1N,R29W
CS-005	---	S25,T1N,R29W
CS-006	---	S25,T1N,R29W
CS-007	---	S25,T1N,R29W
CS-008	---	S25,T1N,R29W
CS-009	---	S25,T1N,R29W
CS-010	---	S25,T1N,R29W
CS-011	---	S25,T1N,R29W
CS-012	---	S25,T1N,R29W
EX-001	---	S25,T1N,R29W
EX-002	---	S31,T1N,R29W
EX-003	---	S31,T1N,R29W
EX-004	---	S31,T1N,R29W

EX-005	---	S31,T1N,R29W
EX-006	---	S31,T1N,R29W
EX-007	---	S31,T1N,R29W
EX-008	---	S31,T1N,R29W
EX-009	---	S31,T1N,R29W
EX-010	---	S31,T1N,R29W
SF-001	---	S31,T1N,R29W
SF-002	---	S31,T1N,R29W
SF-003	---	S31,T1N,R29W
SF-004	---	S31,T1N,R29W
SF-005	---	S31,T1N,R29W
SF-006	---	S31,T1N,R29W
SW-103	---	S31,T1N,R29W
SW-104	---	S31,T1N,R29W
SW-105	---	S31,T1N,R29W
SW-106	---	S31,T1N,R29W
SW-107	---	S31,T1N,R29W
SW-108	---	S31,T1N,R29W
SW-109	---	S31,T1N,R29W
SW-110	---	S31,T1N,R29W
SW-111	---	S31,T1N,R29W
SW-112	---	S31,T1N,R29W
SW-113	---	S31,T1N,R29W
SW-114	---	S31,T1N,R29W
SW-115	---	S31,T1N,R29W
SW-116	---	S31,T1N,R29W
SW-117	---	S31,T1N,R29W
SW-118	---	S31,T1N,R29W
SW-301	AAA2105	S31,T1N,R29W
SW-302	---	S31,T1N,R29W
SW-303	---	S31,T1N,R29W
SW-304	---	S31,T1N,R29W
SW-305	---	S31,T1N,R29W

SW-306	---	S31,T1N,R29W
SW-307	---	S31,T1N,R29W
SW-312	---	S31,T1N,R29W
SW-313	---	S31,T1N,R29W
SW-314	---	S31,T1N,R29W
SW-315	---	S31,T1N,R29W
SW-316	---	S31,T1N,R29W
SW-317	---	S31,T1N,R29W
SWP-1	---	S31,T1N,R29W
WP-001	---	S25,T1N,R29W
WP-002	---	S25,T1N,R29W
WP-003	---	S25,T1N,R29W
WP-004	---	S25,T1N,R29W

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAA2105 for SW-301) when submitting reports or otherwise corresponding with the District.
5. The Permittee shall install and maintain in-line, totalizing flow meters at the well head of all Sand-and-Gravel aquifer withdrawal wells. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of well completion or completion of project construction, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.
6. The Permittee, by January 31 of each year, shall submit a water use report for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required on Water Use Summary Reporting Form (Form 172). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nfwwater.com.
7. The Permittee, by January 31 of each year, shall submit to the District an inventory of the condition and operational status of all wells on the property. The inventory, for any well determined unsuitable for its intended use or not in service, shall identify either the date the well will be properly abandoned or the date it will be placed back into service.
8. The Permittee shall submit results of the evaluation of capture zone analysis for each newly installed well to the District under Florida Department of Environmental Protection (FDEP) consent order (OGC File No. 13-1223, October 2014) when it comes available.

Standard Conditions

9. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may

revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.

10. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
11. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
12. The Permittee shall notify the District in writing within 30 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the Project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
13. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
14. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.
15. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.
16. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water, offsite land use, or water resources and associated environmental features that existed at the time of permit application.
17. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
18. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to Sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall

revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.

19. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: March 29, 2017

CGUPS, LLC, Steven Cox, and Claudia Cox, Petitioners v. Northwest Florida Water Management District and Florida Department of Transportation, Respondents, DOAH Case No. 16-4691

This is a case brought by the Petitioners challenging the proposed issuance by the District of an environmental resource permit to FDOT relating to FDOT's widening of State Road 390 in Panama City, Florida.

The discovery phase of the litigation is ongoing.

The final hearing of this case has been continued indefinitely and the case is currently held in abeyance under the jurisdiction of DOAH while FDOT considers modifying its permit application. On March 1, 2017, issued an order holding the case in abeyance and requiring notification of the status of FDOT permit modifications by no later than April 28, 2017.

The District is continuing to vigorously defend its decision to issue the permit and the District remains confident in its position.

There are no other pending cases in which the District is a party.