

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

**MEMORANDUM**

TO: Administration, Budget and Finance Committee

THROUGH: Brett J. Cyphers, Executive Director  
Guy Gowens, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: May 24, 2017

SUBJECT: Consideration of Amendment No. 9 to the Fiscal Year 2016-2017 Budget  
Adjusting Beginning Fund Balance

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**Recommendation**

Staff recommends the Governing Board approve Amendment No. 9 to the Fiscal Year 2016-2017 Budget adjusting fund balances.

**Background**

Amendment No. 9 adjusts the beginning budgeted fund balances based on the audited financial statements at September 30, 2016. This amendment does not increase or decrease the total operating expenditure budget for Fiscal Year (FY) 2016-2017.

Each year, after completion and approval of the prior year's audited financial statements, the audited balances are brought forward into the current year's budget in the form of an amendment. Funds impacted by the adjusted balances include the General Fund, the Capital Improvement and Lands Acquisition Fund, the Lands Management Fund, the Regulation Fund, and the Mitigation Fund.

In addition to the fund balance, the audited financial statements provide the unearned revenue available for the next year's budget. The amounts not currently budgeted in FY 2016-2017 are available for current and future year budgets.

**FY 2016-2017 Beginning Fund Balance and Available Resources**

Fund	Fund Balance	Unearned Revenue	Available Resources
General Fund	19,018,571		19,018,571
Projects Fund	1,918,954	187,364	2,106,318
Lands Management Fund	5,084,253	372,006	5,456,259
Regulation Fund	1,757,000		1,757,000
Mitigation Fund	1,537,428	14,483,324	16,020,752
Capital Improvement and Lands Acquisition Fund	433,728		433,728
	29,749,934	15,042,694	44,792,628

These adjustments impact the beginning and ending fund balances and transfers across funds; they do not impact the expenditure budget amounts.

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
GOVERNING BOARD MEETING MINUTES**

**District Headquarters  
81 Water Management Drive  
Havana, FL 32333**

**Thursday  
May 11, 2017**

Governing Board Members Present

George Roberts, Chair  
John Alter, Secretary-Treasurer  
Gus Andrews  
Jon Costello  
Ted Everett  
Bo Spring

Governing Board Members Absent

Jerry Pate, Vice Chair  
Marc Dunbar  
Nick Patronis

1. Opening Ceremonies

Governing Board Chairman George Roberts called the meeting to order at 1:02 p.m. Brett Cyphers called the roll and a quorum was declared present.

2. Additions, Deletions or Changes to the Agenda

None.

3. Approval of the Minutes for April 13, 2017

MOTIONED BY BO SPRING, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR APRIL 13, 2017. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

4. Approval of the Financial Reports for the Month of March 2017

MOTIONED BY BO SPRING, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF MARCH 2017. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Committee Reports and Recommendations for Board Action

Asset Management Committee:

Consideration of Florida Fish and Wildlife Conservation Commission Annual Work Plan and Budget for the Sand Hill Lakes Mitigation Bank Cooperative Management Agreement

MOTIONED BY GUS ANDREWS, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE THE FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION FISCAL YEAR 2017-2018 WORK PLAN AND BUDGET FOR THE SAND HILL LAKES MITIGATION BANK COOPERATIVE MANAGEMENT AGREEMENT, SUBJECT TO APPROVAL OF THE DISTRICT'S FISCAL YEAR 2017-2018 BUDGET IN SEPTEMBER 2017. NO PUBLIC

COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Amendment No. 7 to Agreement No. 13-021 for Purchase of Longleaf Pine Tubelings

MOTIONED BY GUS ANDREWS, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT TO AGREEMENT NO. 13-021 WITH BLANTON’S LONGLEAF CONTAINER NURSERY, TO PURCHASE 375,342 LONGLEAF PINE TUBELINGS, AT A COST OF \$54,612.26, SUBJECT TO APPROVAL OF FUNDS FOR THE LONGLEAF TUBELINGS IN THE DISTRICT’S FISCAL YEAR 2017-2018 BUDGET IN SEPTEMBER 2017. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Consideration of Acceptance of the Audited Financial Statements for Fiscal Year 2015-2016

MOTIONED BY JON COSTELLO, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD ACCEPT THE DISTRICT’S SEPTEMBER 30, 2016, AUDITED FINANCIAL STATEMENTS AS PRESENTED. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Tall Timbers Project Update

Informational purposes only.

8. Springs Restoration Funding for FY 2017-2018 and Future Years

Informational purposes only. Public comment was given.

9. Legislative Update

Informational purposes only.

10. Legal Counsel Report

Breck Brannen provided a status report on the case referenced below.

*CGUPS, LLC, Steven Cox, and Claudia Cox, Petitioners v. Northwest Florida Water Management District and Florida Department of Transportation, Respondents, DOAH Case No. 16-4691*

Mr. Brannen provided a brief summary on a case filed back in March 2011 by Robert C. Yon. A hearing on the Lack of Prosecution will be heard before Shonna Young Gay, Circuit Court Judge, in the Calhoun County Courthouse on June 19, 2017, at 1:00 p.m., CT

Meeting was adjourned at 2:08 p.m.

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**Chair**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Executive Director**

\_\_\_\_\_  
**Agency Clerk**

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
 Financial Report  
 Summary Statement of Receipts, Disbursements & Cash Balances  
 For Month Ending April 30, 2017

Balance Forward - Operating Funds	\$47,337,738.76	
Operating Funds Received in current month:		
Revenue Receipts, Current	\$248,511.13	
Contracts Receivable	1,446,521.57	
Other Deposits/Refunds/Adjustments	48,964.21	
Transfers from Lands Accounts	<u>0.00</u>	
Total Deposits during month	<u>1,743,996.91</u>	
Total Deposits and Balance Forward		\$ 49,081,735.67
Disbursements:		
Employee Salaries	423,052.97	
Employee Benefits	265,621.60	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	267,778.13	
Operating Expenses - Services	82,158.32	
Operating Expenses - Commodities	20,641.24	
Operating Capital Outlay	74,748.41	
Grants and Aids	<u>327,952.68</u>	
Total Operating Expenses during month	1,461,953.35	
Payables, Prior Year	0.00	
Other Disbursements or (Credits)	<u>12,903.43</u>	
Total Funds Disbursed by check during month	1,474,856.78	
Bank Debits (Fees, Deposit Slips, etc.)	393.13	
Transfer to Land Acquisition Account	<u>0.00</u>	
Total Funds Disbursed		<u>1,475,249.91</u>
Cash Balance Operating Funds at month end		\$ 47,606,485.76
Operating Depositories:		
Petty Cash Fund	250.25	
General Fund Checking	893,369.10	
Payroll Account	6,400.74	
Pensacola Account	0.00	
Investment Accounts @ 1.1%		
General Fund	24,552,431.58	
Lands Fee Fund	5,857,946.45	
SWIM Fund	185,231.11	
Springs Protection	54.73	
Mitigation Fund	<u>16,110,801.80</u>	
Total Operating Depositories at month end	\$ 47,606,485.76	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
Financial Report  
Summary Statement of Receipts, Disbursements & Cash Balances  
For Month Ending April 30, 2017

Land Acquisition Funds @ 1.1%	\$ 436,300.89	
Total Land Acquisition Funds		436,300.89
Restricted Land Management Funds:		
Phipps Land Mgmt @ 1.1%	128,685.30	
Total Land Management Funds		128,685.30
Total Land Acquisition and Restricted Land Management Funds		<u>564,986.19</u>
 TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END		 <u><u>\$ 48,171,471.95</u></u>

Approved: \_\_\_\_\_  
            Chairman or Executive Director

Date:     June 8, 2017

**Northwest Florida Water Management District**  
**Statement of Sources and Uses of Funds**  
**For the Period ending April 30, 2017**  
**(Unaudited)**

	<b>Current Budget</b>	<b>Actuals Through 4/30/2017</b>	<b>Variance (under)/Over Budget</b>	<b>Actuals As A % of Budget</b>
<b>Sources</b>				
Ad Valorem Property Taxes	\$ 3,413,531	\$ 3,092,920	\$ (320,611)	91%
Intergovernmental Revenues	45,655,361	8,552,625	(37,102,736)	19%
Interest on Invested Funds	66,266	248,966	182,700	376%
License and Permit Fees	393,250	267,245	(126,005)	68%
Other	2,236,569	348,836	(1,887,733)	16%
Fund Balance	26,284,922		(26,284,922)	0%
<b>Total Sources</b>	<b>\$ 78,049,899</b>	<b>\$ 12,510,593</b>	<b>\$ (65,539,306)</b>	<b>16%</b>

	<b>Current Budget</b>	<b>Expenditures</b>	<b>Encumbrances<sup>1</sup></b>	<b>Available Budget</b>	<b>%Expended</b>	<b>%Obligated<sup>2</sup></b>
<b>Uses</b>						
Water Resources Planning and Monitoring	\$ 7,046,649	\$ 2,006,430	\$ 104,054	\$ 4,936,165	28%	30%
Acquisition, Restoration and Public Works	45,250,197	2,971,398	210,001	42,068,798	7%	7%
Operation and Maintenance of Lands and Works	3,888,238	1,504,578	147,423	2,236,237	39%	42%
Regulation	3,870,351	1,990,100	93,756	1,786,495	51%	54%
Outreach	178,215	103,538	60	74,617	58%	58%
Management and Administration	2,000,109	1,006,037	20,746	973,327	50%	51%
<b>Total Uses</b>	<b>\$ 62,233,759</b>	<b>\$ 9,582,081</b>	<b>\$ 576,040</b>	<b>\$ 52,075,638</b>	<b>15%</b>	<b>16%</b>
Reserves	15,816,140			15,816,140	0%	0%
<b>Total Uses and Reserves</b>	<b>\$ 78,049,899</b>	<b>\$ 9,582,081</b>	<b>\$ 576,040</b>	<b>\$ 67,891,778</b>	<b>12%</b>	<b>13%</b>

<sup>1</sup> Encumbrances represent unexpended balances of open purchase orders.

<sup>2</sup> Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of April 30, 2017, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

APRIL 2017

CHECKS	4/6/2017	294,539.77
AP EFT CHECKS	4/7/2017	8,922.18
CHECKS	4/13/2017	62,186.55
AP EFT CHECKS	4/14/2017	6,437.89
CHECKS	4/20/2017	156,622.32
AP EFT CHECKS	4/21/2017	3,360.48
CHECKS	4/27/2017	438,447.41
AP EFT CHECKS	4/28/2017	458.15
VOIDED CHECK		-50.00
RETIREMENT		76,003.24
		\$ <u>1,046,927.99</u>

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Chairman or Executive Director

June 8, 2017

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Date



**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
4379	AG SPRAY EQUIPMENT, INC.	04/06/2017	333.84	FIELD EQUIPMENT
5127	ALAN JAY FLEET SALES	04/06/2017	28,093.51	HALF-TON 4X4 PICKUP TRUCK
2905	ALTHA FARMERS COOPERATIVE	04/06/2017	1,658.07	FENCING MATERIALS - CARTER TRA
5341	AMEC FOSTER WHEELER, INC.	04/06/2017	534.40	WATER RESOURCE EVALUATIONS
4843	APALACHEE REGIONAL PLANNING COUNCIL	04/06/2017	15,000.00	APALACH RIVER AND BAY SWIM PLA
3524	CITY OF CRESTVIEW	04/06/2017	69.70	WATER/SEWER CRV
5378	COMPREHENSIVE ENERGY SOLUTIONS, LLC	04/06/2017	245.00	PREVENITIVE MAINTENANCE ON A-C
45	DMS	04/06/2017	1,909.36	ST JOHNS CONNECTION
45	DMS	04/06/2017	21.16	AIRCARDS
45	DMS	04/06/2017	51.06	CRESTVIEW & CARR LONG DISTANCE
45	DMS	04/06/2017	655.25	PHONES-CARR
45	DMS	04/06/2017	712.22	PHONES-CRESTVIEW
45	DMS	04/06/2017	2.21	DEDICATED LONG DISTANCE
45	DMS	04/06/2017	68.88	PHONES-MILTON
45	DMS	04/06/2017	1,168.26	PHONES-HQ
45	DMS	04/06/2017	137.25	LONG DISTANCE- HQ
45	DMS	04/06/2017	9,661.90	EHTERNET- ALL
45	DMS	04/06/2017	0.09	WEB SERVER
45	DMS	04/06/2017	4.56	WEBSERVER
4508	CARDNO ENTRIX	04/06/2017	426.15	MINIMUM FLOW AND LEVELS DEVELO
5030	F.I. MOTORS LLC	04/06/2017	37.75	OPEN PURCHASE FOR REG-EFO
5457	FDOT TURNPIKE ENTERPRISE	04/06/2017	4.00	TOLL FEE FOR WMD 96204 3/23/17
2713	FL DEPT OF AG. & CONSUMER SERVICES	04/06/2017	324.00	FIRE LINE INSTALLATION SERVICE
2713	FL DEPT OF AG. & CONSUMER SERVICES	04/06/2017	432.00	FIRE LINE INSTALLATION SERVICE
3759	FORD FARMS	04/06/2017	4,837.76	AGRICULTURAL BMP COST SHARE AG
839	FORESTRY SUPPLIERS, INC.	04/06/2017	234.87	HIP BOOTS
5410	GUARDIAN AUTOMOTIVE	04/06/2017	51.00	OPEN PURCHASE ORDER FOR REG-CA
3003	HAVANA FORD, INC.	04/06/2017	85.14	OPEN PURCHASE FOR REG
5342	JANICKI ENVIRONMENTAL, INC.	04/06/2017	3,300.00	WATER RESOURCE EVALUATIONS
5237	JEFFERSON COMMUNITIES WATER SYSTEM, INC	04/06/2017	9,131.50	HAYFIELD SPUR RD EXTENSION LOO
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	04/06/2017	921.14	COPIER LEASE FOR RMD
4859	LIBERTY COUNTY	04/06/2017	55,195.25	HOSFORD WATER SYSTEM UPGRADES
4986	PATRICIA LUJAN	04/06/2017	7,374.16	CRESTVIEW LEASE
1205	OFFICE DEPOT, INC.	04/06/2017	4.29	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	04/06/2017	19.95	OFFICE SUPPLIES

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

1205	OFFICE DEPOT, INC.	04/06/2017	143.99	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	04/06/2017	26.87	OFFICE SUPPLIES
2381	PORT SUPPLY	04/06/2017	209.98	WALSINGHAM PARK DOCK LADDER
906	PURVIS, GRAY AND COMPANY, LLP	04/06/2017	19,680.00	FINANCIAL AUDIT SERVICES
5251	RANDSTAD NORTH AMERICA, INC.	04/06/2017	800.00	ENTERPRISE ARCHITECTURE CONSUL
5251	RANDSTAD NORTH AMERICA, INC.	04/06/2017	3,680.00	ENTERPRISE ARCHITECTURE CONSUL
4557	VERIZON WIRELESS	04/06/2017	858.05	JETPACK/AIRCARDS
4618	WAKULLA COUNTY BOCC	04/06/2017	107,320.00	MAGNOLIA GARDENS AND WAKULLA G
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	04/06/2017	11,095.20	LAW ENFORCEMENT/SECURITY
4774	JOHN T WILLIAMSON	04/06/2017	175.00	JANITORIAL SERVICES - MILTON O
3048	YATES CONTRACTING, INC.	04/06/2017	7,845.00	COTTON LANDING REPLACEMENT CUL
<b>TOTAL CHECKS</b>			<b><u>294,539.77</u></b>	
5172	FREDDIE WILBON	04/07/2017	750.00	JANITORIAL SERVICE FOR CRESTVI
3942	A & W VENTURES, L.C.	04/07/2017	151.34	PORTABLE TOILET FOR PHIPPS PAR
3942	A & W VENTURES, L.C.	04/07/2017	151.34	PORTABLE TOILET FOR PHIPPS PAR
5368	KOUNTRY RENTAL NWF, INC.	04/07/2017	207.50	CLEANING OF ECONFINA OFFICE
5368	KOUNTRY RENTAL NWF, INC.	04/07/2017	7,360.00	RENTAL AND SERVICE OF PORTABLE
1095	TYLER MACMILLAN	04/07/2017	156.00	TRAVEL REIMBURSEMENT
5442	LEONARD ZEILER	04/07/2017	146.00	TRAVEL REIMBURSEMENT
<b>TOTAL ACH TRANSFER</b>			<b><u>8,922.18</u></b>	
<b>TOTAL AP</b>			<b><u><u>303,461.95</u></u></b>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
325	BAY CO. PROPERTY APPRAISER	04/13/2017	2,071.15	3RD QTR FY 16-17
5452	C&M LANDSCAPING AND LAWN INC.	04/13/2017	375.00	LAWN SERVICE FOR HQ
5422	CITY OF SOPCHOPPY	04/13/2017	1,200.00	WATER SYSTEM IMPROVEMENTS
1424	DON SIRMONS ALIGNMENT & BRAKE,INC	04/13/2017	316.00	REPAIR VEHICLE WMD2439- REG
4748	EAST MILTON WATER SYSTEM	04/13/2017	18.51	WATER-MITLON FIELD OFFICE
2972	EDWARDS FIRE PROTECTION, INC.	04/13/2017	217.00	FIRE EXTINGUISHERS FOR FLEET V
2972	EDWARDS FIRE PROTECTION, INC.	04/13/2017	(108.50)	CREDIT INVOICE
4855	ENVIRON SERVICES INCORPORATED	04/13/2017	2,127.00	JANITORIAL SERVICES,HEADQUARTE
3399	FLORIDA STORMWATER ASSOC., INC.	04/13/2017	219.00	REGISTRATION FEE-MEREDITH
916	GULF POWER COMPANY	04/13/2017	557.43	ELECTRIC-CRESTVIEW
916	GULF POWER COMPANY	04/13/2017	427.31	ELECTRIC- ECONFINA FIELD OFFICE
5154	TOWN OF HAVANA	04/13/2017	36,170.68	WATER SYSTEM IMPROVEMENTS
3193	INSURANCE INFORMATION EXCHANGE	04/13/2017	48.80	BACKGROUND SCREENING
61	JACKSON COUNTY FLORIDAN	04/13/2017	399.05	LEGAL ADS
666	JEFFERSON COUNTY PROPERTY APPRAISER	04/13/2017	210.79	3RD QTR FY 16-17
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	04/13/2017	300.83	LEASE FOR COPIER OUTSIDE ACCOU
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	04/13/2017	920.89	COPIER LEASE FOR RMD
2299	LIBERTY COUNTY SOLID WASTE	04/13/2017	32.00	SOLID WASTE FL RIVER
3266	LOWE'S COMPANIES INC.	04/13/2017	655.90	GENERAL SUPPLIES
3266	LOWE'S COMPANIES INC.	04/13/2017	(28.46)	CREDIT INVOICE
3266	LOWE'S COMPANIES INC.	04/13/2017	21.47	LOWE'S SUPPLIES
5459	MIDWAY WATER SYSTEM, INC.	04/13/2017	1,000.00	PERMIT FEE REFUND
288	OKALOOSA CO. PROPERTY APPRAISER	04/13/2017	2,069.16	3RD QTR FY 16-17
2663	PATIENTS FIRST LAKE ELLA MEDICAL CENTER, P.A.	04/13/2017	49.00	LABORATORY TESTING
5444	PENSACOLA SHOE HOSPITAL & BOOT STORE	04/13/2017	180.00	SAFETY SUPPLIES
4397	RED RIVER SPECIALTIES, INC.	04/13/2017	2,015.00	HERBICIDE FOR INVASIVE CONTROL
5183	ROBERT J YOUNG COMPANY, INC	04/13/2017	133.84	COPIER LEASE FOR FACILITIES
4799	STAPLES CONTRACT & COMMERCIAL, INC.	04/13/2017	394.61	RMD OFFICE SUPPLIES
4799	STAPLES CONTRACT & COMMERCIAL, INC.	04/13/2017	31.94	OFFICE SUPPLIES
5385	CORA L. STRICKLAND	04/13/2017	96.27	AGRICULTURAL BMP COST SHARE AG
5169	SURVEYMONKEY INC.	04/13/2017	300.00	SURVEY MONKEY RENEWAL
110	TALQUIN ELECTRIC COOPERATIVE, INC.	04/13/2017	87.17	SECURITY LIGHTS- HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	04/13/2017	253.80	WATER/SEWER- HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	04/13/2017	3,344.28	ELECTRIC- HQ
5456	TEACH ME GIS/INNER CORRIDOR TECHNOLOGIES, INC	04/13/2017	768.00	ARCGIS TRAINING FOR BETH HOLLI
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	04/13/2017	3,445.20	PUBLIC RECREATION SITE CLEAN U

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

5458	THE RESIDENCE AT NATURE CREEK, LLC	04/13/2017	100.00	APPLICATION #17855-1 FEE OVERP
4702	TRUCK N' CAR CONCEPTS, INC.	04/13/2017	289.85	ALL WEATHER FLOOR MATS FOR RMD
5218	WAGeworks, INC.	04/13/2017	59.15	COBRA ADMINISTRATION
75	WALTON COUNTY PROPERTY APPRAISER	04/13/2017	1,417.43	3RD QTR FY 16-17
<b>TOTAL CHECKS</b>			<b><u>62,186.55</u></b>	
2268	INNOVATIVE OFFICE SOLUTIONS, INC	04/14/2017	846.00	PHONE MAINTENANCE
3813	PENNINGTON, P.A.	04/14/2017	5,420.00	LEGAL
4642	COAKLEY TAYLOR	04/14/2017	171.89	TRAVEL REIMBURSEMENT
<b>TOTAL ACH TRANSFER</b>			<b><u>6,437.89</u></b>	
<b>TOTAL AP</b>			<b><u><u>68,624.44</u></u></b>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMUTER PAID/EFT CHECKS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
3293	ANGUS ANDREWS	04/20/2017	107.69	BOARD TRAVEL
5092	ROBERT BAKER JR.	04/20/2017	50.00	WELL PERMITTING FEE REFUND
2967	BANK OF AMERICA	04/20/2017	3,099.18	P-CARD PURCHASES
2967	BANK OF AMERICA	04/20/2017	319.90	CAMERA PURCHASE FOR FIELD OFFI
2967	BANK OF AMERICA	04/20/2017	350.90	MICR TONER FOR ACCOUNTING PRIN
2967	BANK OF AMERICA	04/20/2017	1,128.90	TRAILER TIRES
2967	BANK OF AMERICA	04/20/2017	(0.10)	OVERPAYMENT OF PO170047
4673	DEWBERRY CONSULTANTS LLC	04/20/2017	2,510.50	RISK MAP PROGRAM SUPPORT
5426	DIVERSIFIED PROFESSIONAL SERVICES CORP	04/20/2017	35,600.00	COTTON LANDING/DEVILS HOLE SPR
45	DMS	04/20/2017	68.88	MILTON PHONES
45	DMS	04/20/2017	1,332.52	PHONES-HQ
45	DMS	04/20/2017	7.52	AUDIO CONFERENCING
4300	DYER, RIDDLE, MILLS & PRECOURT, INC.	04/20/2017	36,097.49	PROFESSIONAL SURVEYING SERVICE
3424	DURRA-QUICK-PRINT INC.	04/20/2017	15.00	BUSINESS CARDS-BROCK
5290	ECOLOGY AND ENVIRONMENT, INC.	04/20/2017	31,344.32	WATER RESOURCE ASSESSMENT, DES
5298	TED EVERETT	04/20/2017	65.86	BOARD TRAVEL
4807	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION	04/20/2017	184.00	GPS INSTALL FOR NEW LANDS TRUC
4807	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION	04/20/2017	8,728.00	FUEL
4807	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION	04/20/2017	1,651.63	WEX TELEMATICS FLEET MANAGEMEN
4807	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION	04/20/2017	25.00	FLEET MANAGEMENT SYSTEM - LAND
4807	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION	04/20/2017	50.00	WEX TELEMATICS FLEET MANAGEMEN
4273	ROBERT T. MIXON	04/20/2017	400.00	10" CAROLINA CA904 SIZE 9EE LE
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	04/20/2017	24.22	FAR AD FOR ITB 17B-011 2017 De
349	GADSDEN COUNTY PROPERTY APPRAISER	04/20/2017	438.29	3RD QTR FY 16-17
5461	GOODWYN, MILLS AND CAWOOD, INC.	04/20/2017	1,080.00	P17872 NEEDS REFUND FOR OVERPA
3003	HAVANA FORD, INC.	04/20/2017	46.82	OPEN PURCHASE FOR REG
5342	JANICKI ENVIRONMENTAL, INC.	04/20/2017	1,100.00	WATER RESOURCE EVALUATIONS
5284	JK&M MARINA LLC	04/20/2017	440.62	REPAIR OF 17' TRITON
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	04/20/2017	120.32	LEASE & MAINTENANCE FOR REG CO
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	04/20/2017	496.40	COPIER LEASE FOR ECONFINA OFFI
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	04/20/2017	875.31	LEASE FOR REG COPIER
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	04/20/2017	179.38	LEASE & MAINTENANCE FOR REG CO
5294	KRONOS, INCORPORATED	04/20/2017	28.00	TIMESHEET PROGRAM
5424	NOLES-SPELL LLC	04/20/2017	10,950.00	INSTALL DIRT, GEOTECH. MAT AND
5414	OFFICE BUSINESS SYSTEMS, INC.	04/20/2017	36.11	ANNUAL MAINTENANCE AGREEMENTS
5414	OFFICE BUSINESS SYSTEMS, INC.	04/20/2017	249.87	ANNUAL MAINTENANCE AGREEMENTS
5414	OFFICE BUSINESS SYSTEMS, INC.	04/20/2017	82.95	ANNUAL MAINTENANCE AGREEMENTS

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMUTER PAID/EFT CHECKS**

5414	OFFICE BUSINESS SYSTEMS, INC.	04/20/2017	0.24	ANNUAL MAINTENANCE AGREEMENTS
5414	OFFICE BUSINESS SYSTEMS, INC.	04/20/2017	14.62	ANNUAL MAINTENANCE AGREEMENTS
5414	OFFICE BUSINESS SYSTEMS, INC.	04/20/2017	16.09	ANNUAL MAINTENANCE AGREEMENTS
1205	OFFICE DEPOT, INC.	04/20/2017	89.94	FRAMES FOR RULES OF THE ROAD
1205	OFFICE DEPOT, INC.	04/20/2017	398.99	OFFICE SUPPLIES
4025	P & B MANAGEMENT OF WALTON CO, INC.	04/20/2017	50.00	REFUND OVERPAYMENT 2006 LAND P
4090	JERRY PATE	04/20/2017	162.87	BOARD TRAVEL
2663	PATIENTS FIRST LAKE ELLA MEDICAL CENTER, P.A.	04/20/2017	49.00	LABORATORY TESTING
4849	NICK PATRONIS	04/20/2017	81.88	BOARD TRAVEL
5315	JAMES PETERSON JR.	04/20/2017	75.00	SECURITY DETAIL
5434	PRESIDIO NETWORKED SOLUTIONS LLC	04/20/2017	9,576.00	EMC DATA MIGRATION
5251	RANDSTAD NORTH AMERICA, INC.	04/20/2017	160.00	ENTERPRISE ARCHITECTURE CONSUL
5251	RANDSTAD NORTH AMERICA, INC.	04/20/2017	5,555.30	STAFF AUG SERVICES
5251	RANDSTAD NORTH AMERICA, INC.	04/20/2017	320.00	ENTERPRISE ARCHITECTURE CONSUL
3960	GEORGE ROBERTS	04/20/2017	81.88	BOARD TRAVEL
5334	MARK SANTARELLI	04/20/2017	30.00	WELL PERMITTING FEES REFUND
4091	THE SHOE BOX	04/20/2017	200.00	SAFETY BOOTS-MEREDITH
4967	SAMUEL SPRING	04/20/2017	85.44	BOARD TRAVEL
4507	STEPHANIE STALLSMITH	04/20/2017	160.00	WELL PERMITTING FEE REFUND
4799	STAPLES CONTRACT & COMMERCIAL, INC.	04/20/2017	115.56	OFFICE SUPPLIES
4353	CHARLES WARD	04/20/2017	50.00	WELL PERMITTING FEES REFUND
4038	WINDSTREAM COMMUNICATIONS	04/20/2017	64.03	800#'s & EFO LONG DISTANCE
<b>TOTAL CHECKS</b>			<b><u>156,622.32</u></b>	
4845	CALHOUN COUNTY SHERIFF'S OFFICE	04/21/2017	928.64	CALHOUN CO SHERIFF-LAW ENFCMT/
4961	PETER FOLLAND	04/21/2017	126.00	TRAVEL REIMBURSEMENT
3078	GEORGIA-FLORIDA BURGLAR ALARM CO, INC	04/21/2017	1,157.84	MAINTENANCE- MONITORING HQ - C
3078	GEORGIA-FLORIDA BURGLAR ALARM CO, INC	04/21/2017	300.00	REPAIR SECURITY PAD FOR IT BUI
4607	MAIL FINANCE INC	04/21/2017	482.00	MAILING SYSTEMS FOR HQ, CRESTV
5124	CHRISTOPHER MICHAEL KENT	04/21/2017	240.00	TRAVEL REIMBURSEMENT
3823	KENNETH ANDREW ROACH	04/21/2017	126.00	TRAVEL REIMBURSEMENT
<b>TOTAL ACH TRANSFER</b>			<b><u>3,360.48</u></b>	
<b>TOTAL AP</b>			<b><u>159,982.80</u></b>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
5384	APPLIED DRILLING ENGINEERING, INC.	04/27/2017	80,100.00	WELL CONSTRUCTION AND EXPLORIT
5028	AQUATIC INFORMATICS INC	04/27/2017	18,750.00	AQUARIUS LICENSE
2992	BANK OF AMERICA	04/27/2017	1,062.71	ACCOUNT ANALYSIS
2992	BANK OF AMERICA	04/27/2017	499.86	PAYMENT PORTEL FOR E-PERMITTIN
2992	BANK OF AMERICA	04/27/2017	290.19	ONLINE ACCESS TO BANK ACCOUNT
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	04/27/2017	54,896.59	EMPLOYEE MEDICAL-MAY
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	04/27/2017	54,896.59	EMPLOYEE MEDICAL-APRIL
5123	ROBERT L BUSH	04/27/2017	50.00	REFUND WELL PERMIT FEE
1617	CAPITAL HEALTH PLAN	04/27/2017	76,614.56	EMPLOYEE MEDICAL
3269	CDW GOVERNMENT, INC.	04/27/2017	49.44	FIBER PATCH CABLES FOR CARR SW
3524	CITY OF CRESTVIEW	04/27/2017	48.65	WATER/SEWER- CRESTVIEW
4676	CITY OF MILTON FLORIDA	04/27/2017	65.31	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	04/27/2017	35.77	SEWER-MILTON
3289	CITY OF TALLAHASSEE	04/27/2017	37.92	LAKESHORE
3904	DADE PAPER & BAG COMPANY	04/27/2017	550.48	SUPPLIES
97	THE DEFUNIAK HERALD	04/27/2017	32.63	LEGAL ADS
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	04/27/2017	460.60	QUARTERLY INTEREST
4673	DEWBERRY CONSULTANTS LLC	04/27/2017	3,966.00	RISK MAP PROGRAM SUPPORT
45	DMS	04/27/2017	4.51	AUDIO CONFERENCING
45	DMS	04/27/2017	9.36	AUDIO CONFERENCING
2702	FISH AND WILDLIFE	04/27/2017	3,749.59	LAW ENFORCEMENT/SECURITY SERVI
3282	W.W. GRAINGER, INC.	04/27/2017	271.14	PH BUFFER SOLUTIONS FOR CALIBR
3282	W.W. GRAINGER, INC.	04/27/2017	200.18	PH BUFFER SOLUTIONS FOR CALIBR
3420	GREASE PRO EXPRESS LUBE	04/27/2017	1,467.85	VEHICLE REPAIR PARTS AND LABOR
5410	GUARDIAN AUTOMOTIVE	04/27/2017	590.60	REPAIR VEHICLE WMD2421--CARR
2291	GULF COAST ELECTRIC COOPERATIVE,INC	04/27/2017	285.60	ELECTRIC-ECONFINA
5366	MICHAEL D JORDAN	04/27/2017	54,020.25	AGRICULTURAL BMP COST SHARE AG
5370	STEPHEN A. JORDAN	04/27/2017	18,356.25	AGRICULTURAL BMP COST SHARE AG
5294	KRONOS, INCORPORATED	04/27/2017	28.00	TIMESHEET PROGRAM
1205	OFFICE DEPOT, INC.	04/27/2017	70.94	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	04/27/2017	236.93	GENERAL OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	04/27/2017	90.77	GENERAL OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	04/27/2017	43.28	OFFICE SUPPLIES
71	PETTY CASH	04/27/2017	90.93	PETTY CASH

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

4081	POT-O-GOLD RENTALS, LLC	04/27/2017	1,120.00	PORTABLE TOILETS
5434	PRESIDIO NETWORKED SOLUTIONS LLC	04/27/2017	3,192.00	EMC DATA MIGRATION
4228	SOWELL TRACTOR CO., INC.	04/27/2017	933.29	CHAINSAW AND TRIMMER SUPPLIES/
4799	STAPLES CONTRACT & COMMERCIAL, INC.	04/27/2017	71.40	MAINTENANCE CARTRIDGE FOR PLOT
4799	STAPLES CONTRACT & COMMERCIAL, INC.	04/27/2017	9.72	RMD OFFICE SUPPLIES
4799	STAPLES CONTRACT & COMMERCIAL, INC.	04/27/2017	1.39	MAINTENANCE CARTRIDGE FOR PLOT
4832	SUN LIFE FINANCIAL	04/27/2017	162.24	PREPAID DENTAL-ACCT 5
4832	SUN LIFE FINANCIAL	04/27/2017	4,857.77	PPO DENTAL- ACCT 4
4834	SUN LIFE FINANCIAL	04/27/2017	959.70	EMPLOYEE LIFE INSURANCE
4833	SUN LIFE FINANCIAL	04/27/2017	1,215.21	VOL LTD
2808	THAT BOOT STORE	04/27/2017	200.00	SNAKE BOOTS TED REESE
5244	TOWN OF GREENSBORO	04/27/2017	41,624.72	ASBESTOS CEMENT PIPE REPLACEME
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	04/27/2017	12,019.80	LAW ENFORCEMENT/SECURITY
4626	WASTE PRO OF FLORIDA, INC	04/27/2017	156.69	SOLID WASTE- HQ
<b>TOTAL CHECKS</b>			<b><u>438,447.41</u></b>	
4961	PETER FOLLAND	04/28/2017	135.00	TRAVEL REIMBURSEMENT
3823	KENNETH ANDREW ROACH	04/28/2017	135.00	TRAVEL REIMBURSEMENT
4642	COAKLEY TAYLOR	04/28/2017	188.15	TRAVEL REIMBURSEMENT
<b>TOTAL ACH TRANSFER</b>			<b><u>458.15</u></b>	
<b>TOTAL AP</b>			<b><u><u>438,905.56</u></u></b>	



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

APRIL 2017

DIRECT DEPOSIT	4/14/2017	210,891.60
CHECKS	4/14/2017	1,907.39
FLEX SPENDING EFT	TF0043	1,461.36
DIRECT DEPOSIT	4/28/2017	210,299.69
CHECKS	4/28/2017	1,907.39
FLEX SPENDING EFT	TF0045	1,461.36
		<u><u>427,928.79</u></u>

APPROVED:

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Chairman or Executive Director

June 8, 2017

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Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

**MEMORANDUM**

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director  
Guy Gowens, Chief of Staff

FROM: Lennie Zeiler, Director, Division of Asset Management

DATE: May 23, 2017

SUBJECT: Consideration of Request for Authorization to Declare and Dispose of Surplus Property

---

**Recommendation:**

Staff recommends the Governing Board approve to declare the property items listed below as surplus, authorize staff to dispose of the items in accordance with established procedures, and remove them from the District's property records.

**Background:**

As inventory wears out, breaks, becomes obsolete, or has no further value to the District, the Director of the Asset Management Division determines whether it is fiscally prudent to spend funds to place the items back in service or dispose of them. The items listed in the table have been deemed as surplus.

<b>ID#</b>	<b>VIN Number</b>	<b>Year/Make/Model</b>	<b>Mileage</b>	<b>Purchase Price</b>
00468	1FPMPU16LX4LA8869	04 Ford Expedition - 0014	192,000	\$24,945.00
00838	1FTRX14W88KE91117	08 Ford F150 - 0932	226,957	\$22,854.25
00361	1FTSX21588EE48799	2008 Ford F250 - 0068	153,983	\$24,532.98
00307	Serial 45398	A/C Freon Evacuation Pump		
0		Oil Drain Pan		\$80.00
0		Freon Manifold & Gauges		
0		Podium		

The high mileage vehicles are no longer dependable and would require substantial repairs to put back in reliable service. Due to the age, mileage and poor condition, it is not cost effective to continue to maintain these vehicles. The equipment is either in need of significant repair or is out of date and not able to be used.

The District utilizes the services of DMS State Fleet Management and Midway Machinery & Auction, LLC, an independent vehicle and equipment auction firm to obtain the highest bids. Fees charged by DMS are seven percent and fees charged by the auction firm are five percent of the bid price of the vehicle. The fees cover all advertising, handling, transfer and other costs associated with the auction and final disposition of the vehicle.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

**MEMORANDUM**

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director  
Guy Gowens, Chief of Staff  
Lennie Zeiler, Director, Division of Asset Management

FROM: Tyler L. Macmillan, Chief, Bureau of Land Management Operations

DATE: May 24, 2017

SUBJECT: Consideration of Invitation to Bid 17B-013; Econfina Creek 2017 Q3 Sand Pine Timber Sale

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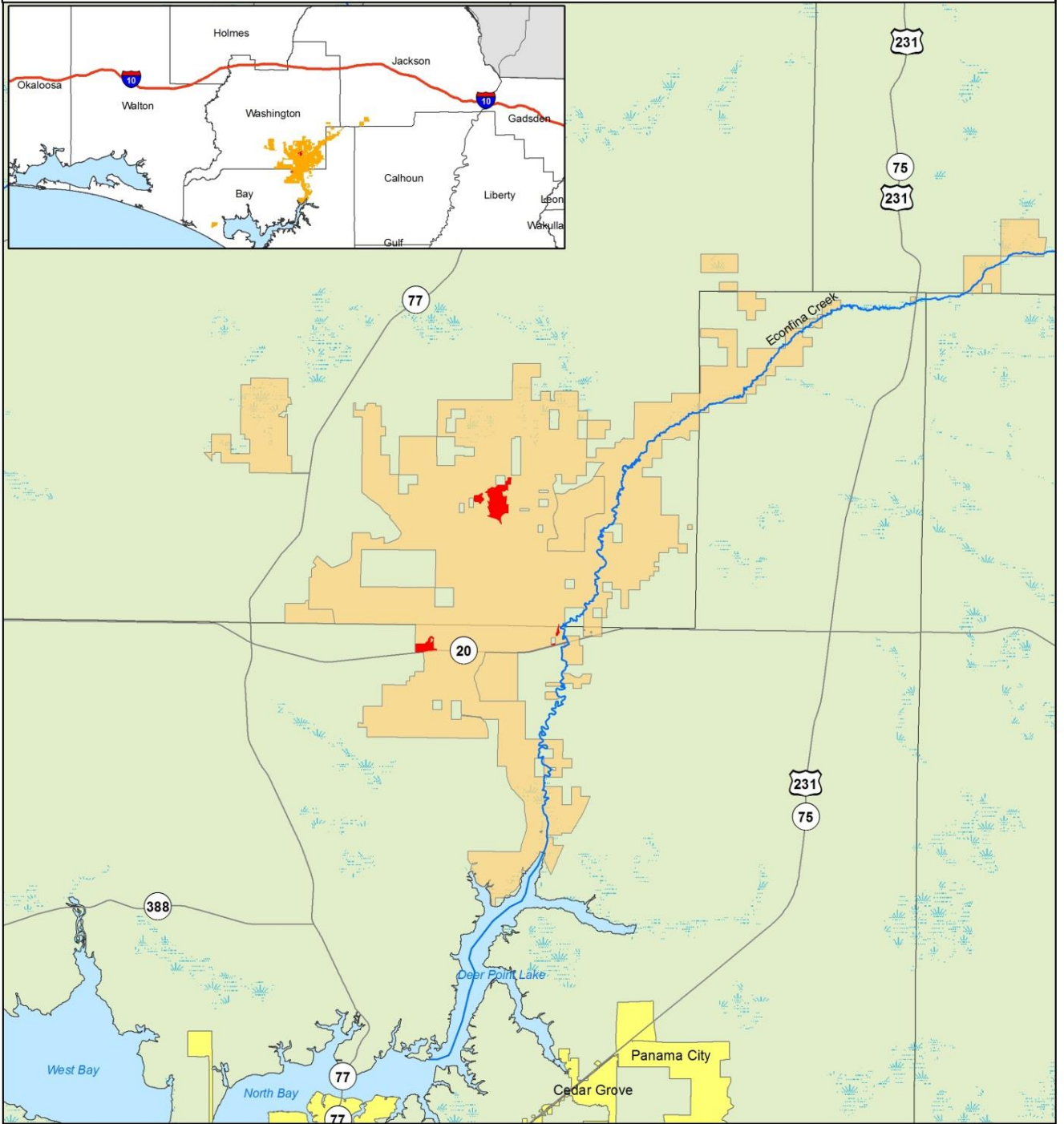
On May 9, 2017, the District posted Invitation to Bid No. 17B-013 for the Econfina Creek 2017 Q4 Sand Pine Timber Sale on the State’s Vendor Bid System and the District’s website, and notices were sent to a number of companies that have previously expressed an interest in District timber sales.

This timber sale will result in the clear-cut harvest of an estimated 29,838 tons of sand pine pulpwood timber product from seven stands totaling 418 acres in Bay and Washington counties, as described below. The stands are also delineated on the attached Exhibit Map A.

<b>Stand No.</b>	<b>Stand Name</b>	<b>County</b>	<b>Acres</b>	<b>Pine Species</b>	<b>Age</b>
1	Strickland East	Bay	10	Sand Pine	30
2	Cell Tower	Bay	3	Sand Pine	30
3	Hwy 20	Bay	3	Sand Pine	29
4	Kammer North	Bay	5	Sand Pine	38
5	Kammer South	Washington	83	Sand Pine	29
6	North Hammock	Washington	281	Sand Pine	27
7	Hamlin South	Washington	33	Sand Pine	27
			<b>418</b>		

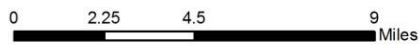
On June 7, 2017, at 2:30 p.m. EST, the District will conduct the bid opening for the Econfina Creek 2017 Q3 Sand Pine Timber Sale. The results of the bid opening will be provided in a supplement for the Governing Board at the June 8, 2017, meeting.

# Exhibit Map A



General Location Map  
Econfina Creek 2017 Q3 Sand Pine Timber Sale  
Econfina Creek WMA  
Bay & Washington Counties, Florida  
418 Acres

- Stands
- District Lands



# NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

## MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director  
Guy Gowens, Chief of Staff  
Nick Wooten, Director, Division of Resource Management  
Jerrick Saquibal, Chief, Bureau of Hydrology and Engineering

FROM: Edward Chelette, Program Manager, Hydrologic Data Services Section

DATE: May 9, 2017

SUBJECT: Consideration of a Revenue Contract with the Florida Department of Environmental Protection for Water Resource Monitoring

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### Recommendation

Staff recommends the Governing Board approve continued participation in the Integrated Water Resources Monitoring (IWRM) program and authorize the Executive Director to execute a revenue contract with the Florida Department of Environmental Protection for that purpose. The District will be compensated up to \$139,380 on a fee schedule/cost reimbursement basis. The contract renewal period is July 1, 2017, through June 30, 2018.

### Background

The Florida Department of Environmental Protection (DEP) created the IWRM program in the 1980s to systematically monitor surface water and groundwater quality. The District has participated in the program since its inception. The large volume of water quality data produced has supported timely, accurate assessment of the quality of the District's water resources. This data is available to the public through DEP's water quality database website, <http://prodenv.dep.state.fl.us/DearSpa/public/welcome>

This contract consists of two projects for the collection of surface water and groundwater quality data from sites across the District. Specifically:

- The Water Quality Status Project consists of the annual collection of 100 random samples, within the District, from six resource types: confined and unconfined aquifers, streams, rivers, large and small lakes.
- The Groundwater Quality Temporal Variability Project involves monthly sampling of nine wells at six fixed monitoring locations and is designed to track water quality changes over time.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
PUBLIC HEARING FOR REGULATORY MATTERS  
A G E N D A

District Headquarters  
81 Water Management Drive  
Havana, Florida 32333  
10 Miles West of Tallahassee  
U.S. Highway 90

Thursday  
June 8, 2017  
1:05 p.m., ET

Note: Appeal from any NFWFMD Final Agency Action requires a record of the proceedings. Although Governing Board meetings are normally recorded, affected persons are advised that it may be necessary for them to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based. Persons with disabilities or handicaps who need assistance or reasonable accommodation in order to participate in these meetings should contact the District at least 72 hours in advance of these meetings to make appropriate arrangements.

PART I — CONSENT AGENDA

• WATER USE PERMITS

A. New Applications

A-1 Applicant: North American Farms, Inc.  
App. No.: 2B-063-5754-5  
Use: Agricultural Irrigation  
Authorization Statement: This Permit authorizes the Permittee to make a combined average annual withdrawal of 3.540 million gallons per day (251.20 million gallons per month maximum) of groundwater from the Floridan aquifer for agricultural use.  
Duration Recommended: Same as Original Permit  
Staff Recommendation: Approval  
Public Comment Received: No

TAP/tp

WATER USE TECHNICAL STAFF REPORT  
04-May-2017  
Application No.: 2B-063-5754-5

**Owner:** North American Farms, Inc.  
5559 Concord Road  
Bascom, FL 32423  
(850) 569-2881

**Applicant:** North American Farms, Inc.  
5559 Concord Road  
Bascom, FL 32423  
(850) 569-2881

**Agent:** Not Applicable

**Compliance Contact:** North American Farms, Inc.  
5559 Concord Road  
Bascom, FL 32423  
(850) 569-2881

**Project Name:** North American Farms, LLC.  
**County:** Jackson  
**WRCA:** N/A  
**ARC:** N/A  
**Objectors:** No

This Permit authorizes the Permittee to make a combined average annual withdrawal of 3.540 million gallons per day (251.20 million gallons per month maximum) of groundwater from the Floridan aquifer for agricultural use.

**Recommendation:** Approval  
**Reviewers:** Craig Freeman



RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:

Staff recommends the permit expiration date remain January 1, 2035. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

WITHDRAWAL INFORMATION:

Water Use	Permitted	Requested	Recommended
Average Day (GPD)	3,540,000	3,540,000	3,540,000
Maximum Month (GAL)	251,200,000	251,200,000	251,200,000

DESCRIPTION:

North American Farms (NAF) requests modification of Individual Water Use Permit (IWUP) No. 2B-063-5754-5 for the construction of three additional agricultural wells, the addition of approximately 157 irrigated acres, and continued authorization of groundwater withdrawals from the Floridan aquifer for agricultural uses with no changes to the currently permitted withdrawal amounts.

The three proposed Floridan aquifer wells will be used to irrigate approximately 157 acres, in addition to the spring and fall plantings of various crops listed in the table below (out of a total owned acreage of approximately 2,800 acres). Staff previously utilized the Agricultural Field Scale Irrigation Requirements Simulation (AFSIRS) to estimate the irrigation demand associated with spring and fall plantings described in table above. In order to accurately model irrigation demands, input parameters for AFSIRS include daily estimates of evapotranspiration, precipitation, crop type, and soil types.

The applicant has requested the continued authorization of the currently permitted amounts and estimates that the previously AFSIRS-derived withdrawal amounts are adequate to meet NAF's irrigation demands. Given the applicant's historical pumping record and crop rotation, District staff concur and recommend authorization of the currently permitted AFSIRS-derived average daily and maximum monthly withdrawal amounts.

North American Farms Crops and Irrigated Acres

Crop Type	Growing Season	Season Acreage
Cotton	May 25 - November 5	1,200
Peanuts	May 5 - September 25	1,300
Corn	March 22 - June 1	650
Green Beans	March 20 - November 3	175
Potatoes	March 5 - May 28	475
Rye/Oats	October 31 - May 23	1,440

Staff used the analytical model DRAWDOWN to analyze potential impacts to the Floridan aquifer associated with the long-term withdrawal at the recommended average daily rate. The simulated drawdowns in the Floridan aquifer were 16 feet and 15 feet at distances of one-half mile and one mile, respectively, from the center of pumping.

The applicant's withdrawals represent an existing, long-term use of the Floridan aquifer, and the simulated drawdowns are not anticipated to cause harm to the resource or interfere with existing legal uses. However, to ensure the conditions of permit issuance will be met for the remainder of the recommended permit duration, the Permittee will be required to closely monitor and report hydrologic conditions in the Floridan aquifer.

#### PERMIT APPLICATION REVIEW:

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permit Applicant's Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.

#### RECOMMENDATION:

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public's interest, and will not harm the water resources of the area or interfere with existing legal uses. This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for an annual average daily withdrawal of 3.540 million gallons, and a maximum monthly withdrawal of 251.2 million gallons. Staff also recommends that the expiration date of the permit remain January 1, 2035, and that the permit be conditioned as per the "Conditions for Issuance" included in Exhibit A of the permit document.

WELL INFORMATION:

Site Name: North American Farms, Inc.

Wells Detail								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
17449	NAF #01	12	121	186	1,200	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation
17450	NAF #02	12	101	160	1,200	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation
17451	NAF #03	12	98	154	1,200	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation
17452	NAF #04	12	105	175	1200	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation
17453	NAF #05	12	118	182	1,200	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation
17454	NAF #06	12	160	175	1,200	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation
17455	NAF #07	12	102	195	1,200	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation
17456	NAF #08	12	100	165	1,200	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation
17457	NAF #09	12	112	385	1,200	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation
17458	NAF #10	12	91	139	1,200	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation
16552	NAF #11	12	120	145	1,200	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation
16553	NAF #12	12	130	150	1,200	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation
16554	NAF #13	12	97	145	1,200	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation
16555	NAF #14	12	95	180	1,200	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation
16556	NAF #15	12	150	175	1,200	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation

Wells Detail								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
16557	NAF #16	12	110	138	750	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation
16558	NAF #17	12	85	140	1,000	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation
19426	NAF #18	12	84	160	900	Floridan Aquifer (Undiff)	Active	Agricultural Irrigation
19487	NAF #19	12	120	150	1200	Floridan Aquifer (Undiff)	Proposed	Agricultural Irrigation
19488	NAF #20	12	130	150	1200	Floridan Aquifer (Undiff)	Proposed	Agricultural Irrigation
19490	NAF #21	12	130	150	1,200	Floridan Aquifer (Undiff)	Proposed	Agricultural Irrigation

**"EXHIBIT A"**  
**CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-063-5754-5**  
**North American Farms, LLC.**

**Specific Conditions**

1. This permit shall expire on January 1, 2035.
2. This Permit authorizes the Permittee to make a combined average annual withdrawal of 3.540 million gallons per day (251.2 million gallons per month maximum) of groundwater from the Floridan aquifer for agricultural use. The individual facilities authorized to make this combined withdrawal are shown in the table below in the following condition. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.

3.

Facility ID #	FLUWID	Location SEC,TWN,RNG
NAF #1	AAA8875	S6,T06N,R08W
NAF #2	AAA8887	S6,T06N,R08W
NAF #3	AAA8877	S1,T06N,R09W
NAF #4	AAA8878	S1,T06N,R09W
NAF #5	AAA8882	S36,T07N,R09W
NAF #6	AAA8874	S31,T07N,R08W
NAF #7	AAA8881	S31,T07N,R08W
NAF #8	AAA8884	S31,T07N,R08W
NAF #9	AAA8873	S31,T07N,R08W
NAF #10	AAA8883	S32,T07N,R08W
NAF #11	AAA8885	S32,T07N,R08W
NAF #12	AAA8886	S6,T06N,R08W
NAF #13	AAA8880	S36,T07N,R09W
NAF #14	AAA8876	S36,T07N,R09W
NAF #15	AAA8879	S25,T07N,R09W
NAF #16	AAD9037	S5,T06N,R08W
NAF #17	AAF8395	S5,T06N,R08W
NAF #18	AAP3853	S36,T07N,R09W
NAF #19	---	S36,T07N,R09W
NAF #20	---	S36,T07N,R09W
NAF #21	---	S36,T07N,R09W

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAA8875 for NAF #1) when submitting reports or otherwise corresponding with the District.
5. The Permittee, by January 31 of each year, shall submit a water use report for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required on Water Use/Pumpage Report Form (Form 166). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to [compliance@nfwwater.com](mailto:compliance@nfwwater.com).
6. The Permittee shall install and maintain in-line, totalizing flow meters on all production wells. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of well completion or completion of project construction, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.
7. The Permittee, by October 31, in years 2019, 2024, 2029, and at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy rating to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to [compliance@nfwwater.com](mailto:compliance@nfwwater.com).
8. The Permittee, by January 31 of each year, shall submit a status report using Form 168, Annual Crop Summary Report Form. The report shall include: Type and acreage of crop(s) planted and irrigated; Type(s) of irrigation system(s); and the number of livestock being watered.
9. The Permittee, by October 31, 2019, 2024, and 2029 shall provide a description of water conservation and efficiency measures currently implemented or planned to be implemented during the permit duration to minimize groundwater and surface water withdrawals. Measures may include, but are not limited to: Irrigation system evaluation using the Mobile Irrigation Lab (MIL); Irrigation systems upgrades to improve efficiency; improvements to the operation and management of irrigation systems; enhancing reuse and recycling; limiting irrigation to early morning or evening hours to minimize evaporative losses; and other Best Management Practices.
10. The Permittee shall submit to the District in a single electronic submittal the following information by January 31, April 30, July 31 and October 31 of each year:

Static water level measurements conducted during the first two weeks of the above months for Floridan production wells NAF #2 (AAA8887), NAF #7 (AAA8881), NAF #9 (AAA8873), NAF #16 (AAD9037) and NAF #17 (AAF8395) using a District-approved water level measuring device. Water levels shall be taken following a 24-hour non-pumping period, as much as is practicable, reported as depth-to-water below a pre-defined measuring point. All measurements shall be taken from the same measuring point. If the measuring point is different from land surface elevation, then the Permittee shall provide the measuring point distance above or below land surface. All static water level reports shall include the date and time the well was turned off, date and time the measurement was taken, method and device used, and the water level measurement to

0.01 foot for steel/electric tape and 1.0 foot precision for airline methods, respectively. The Permittee, if utilizing the airline method, shall also report airline length, gauge reading, linear distance of the airline terminus from land surface, and a description of where the airline terminates (e.g. land surface, pump base, pressure gauge, etc.).

11. The Permittee shall annually evaluate the efficiency of each of its irrigation units and undertake necessary maintenance, repairs and upgrades to provide for the proper efficiency of its equipment. The Permittee shall maintain the irrigation system to prevent wasteful runoff from the property associated with irrigation.
12. The Permittee shall equip the well and irrigation system with an anti-siphoning device if chemicals are to be applied through the irrigation system, as required by section 487.064, F.S.
13. The Permittee, prior to the construction, alteration and/or enhancement of any surface water withdrawal, diversion, or management system, shall contact the District to determine if a permit will be required. A permit would be required by the District for activities including creek sandbagging, sump excavation, and any maintenance beyond that considered routine or custodial.
14. The Permittee shall ensure that any new irrigation system(s) purchased is/are of an efficiency rating of 90% or greater.
15. The Permittee shall maximize the use of reclaimed water if it is available and its use is environmentally, economically and technically feasible.

### **Standard Conditions**

16. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.
17. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
18. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
19. The Permittee shall notify the District in writing within 30 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the Project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.

20. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
21. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.
22. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.
23. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water, offsite land use, or water resources and associated environmental features that existed at the time of permit application.
24. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
25. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to Sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.
26. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.



**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

**MEMORANDUM**

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director  
Guy Gowens, Chief of Staff  
Lennie Zeiler, Director, Division of Asset Management

FROM: Carol L. Bert, Lands Administrator III

DATE: May 23, 2017

SUBJECT: Consideration of Admendment No. 1 to Nokuse Conservation Easement; Choctawhatchee River WMA

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**Recommendation**

Staff recommends approval of Amendment No. 1 to the Nokuse Conservation Easement (CE) in Walton County, subject to legal counsel review and approval.

**Summary:**

Nokuse Plantation is seeking to amend its existing District CE encumbering the property to allow gopher tortoise relocation activities.

The requested amendment to the CE will not negatively impact the water resources on the site or the area nor reduce the conservation values obtained by the purchase of the original conservation easement.

**Background**

On March 17, 2011, the District purchased a CE on 1,095.30 acres of property owned by Nokuse Plantation to protect the natural resources. This property is located northeast of Freeport and north of Highway 20 in Walton County and borders the District's Lafayette Creek tract on the north boundary (see attached map). When the CE was acquired, the property consisted of former agricultural land interspersed with seepage streams associated with the watersheds of Magnolia and Lafayette Creeks. Since then, Nokuse Plantation has been actively restoring the property's uplands back to longleaf pine habitat.

The Florida Fish and Wildlife Conservation Commission (FWC) has issued Nokuse a permit to relocate up to 1,000 tortoises on to 250-acres of the property that is encumbered by the District’s CE. Thus far, 175 tortoises have been relocated. However, the District’s CE does not accommodate this activity. Nokuse is requesting the District’s CE be amended to allow the relocation of up to 1,000 tortoises on to this specific 250 acres (see attached map) to be used as a *long-term protected site*.

Nokuse charges an average fee of \$800 per tortoise to relocate a tortoise to the protected site; however, they are required by FWC to set aside \$300 per tortoise for a management trust fund. In addition, to setting aside \$300 per tortoise, Nokuse has the following expenses for initial set up and annual maintenance costs:

<b>Task</b>	<b>Initial Costs</b>	<b>Annual Maintenance</b>
Prescribed burn & cogon grass treatment	\$10,000.00	
Silt fence & electric fence	\$17,984.00	
Daily monitoring		\$9,984.00
Vegetation sampling		\$1,800.00
Prescribed burning		\$1,072.50
<b>Total</b>	<b>\$27,984.00</b>	<b>\$12,856.50</b>

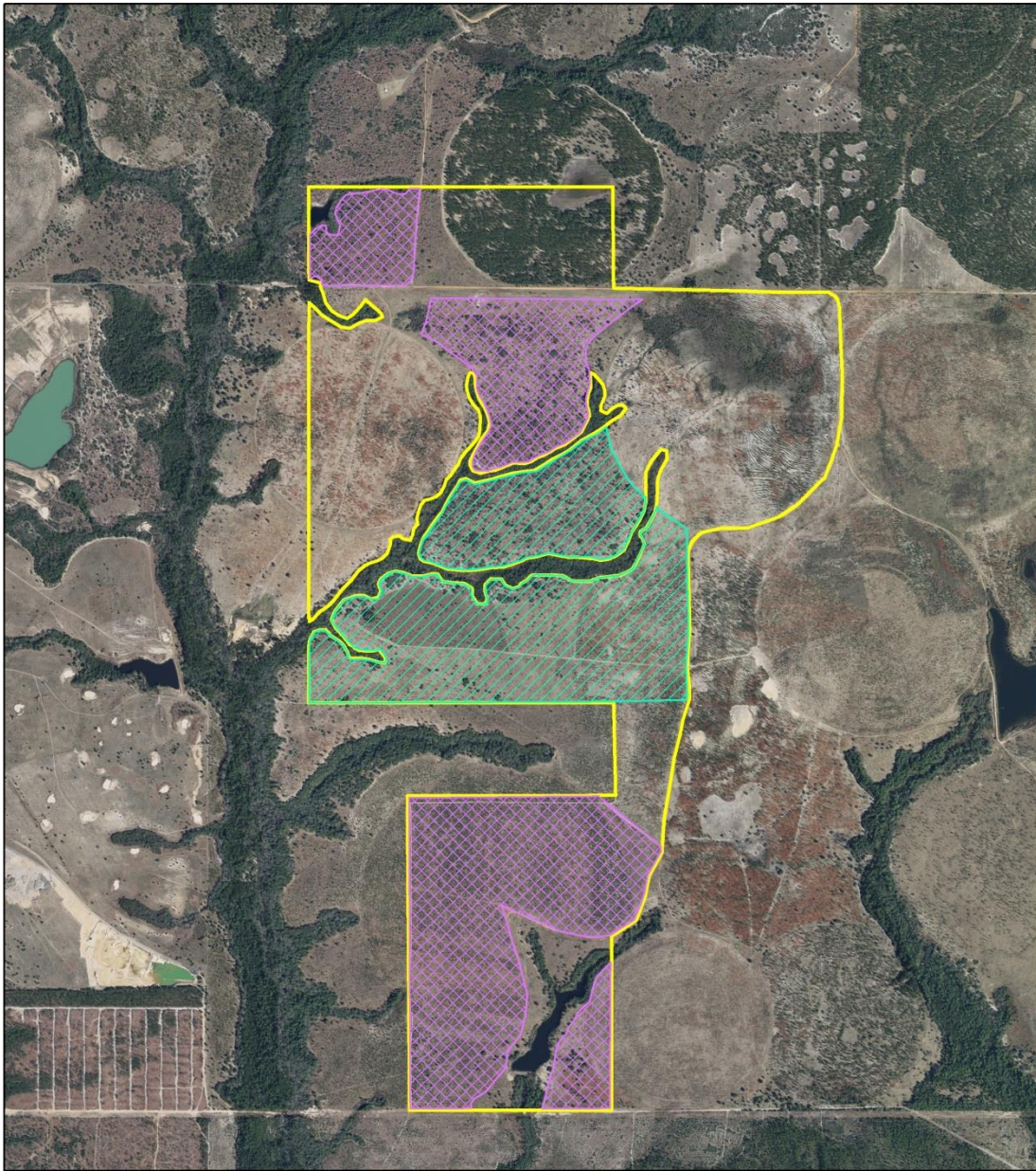
Nokuse is also requesting the District’s CE be amended to allow the relocation of up to an additional 900 tortoises on a separate 300 acres that will be used as an *incidental take permit site*. Under the “Incidental Take” scenario, Nokuse is allowing the placement of these tortoises on to their property at no charge to keep the tortoises from being extinguished; however, Nokuse will incur expenses for silt fence, electric fence, prescribed burning and daily monitoring and a cost of \$200 per tortoise to relocate each one on to their property.

Chris Candler (appraiser) of Candler Moses & Associates was tasked with preparing a valuation determination of the impact on value resulting from the proposed amendment to the existing conservation easement with Nokuse Plantation. Since the rights in question, i.e., gopher tortoise relocation, are not typically traded on the open market, and because no change in overall use of the property is expected, the impact of the amendment cannot be measured by direct sales comparison. Instead, he analyzed the cash flow created by the proposed amendment in an attempt to quantify any increased return. Through consideration of the income and expenses expected by the gopher tortoise relocation in a discounted cash flow analysis, it was determined that a net loss in property value to the property owner’s interest could be expected. As such, it was the appraiser’s opinion that no compensation is due the water management district for the amendment requested.

Nokuse Plantation has expressed a willingness to pay all expenses associated with the preparation and recording of this amendment; however, the District is not requesting reimbursement of staff time associated with this amendment. Expenses to accomplish this amendment total approximately \$1,250 and include the following:

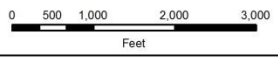
- Cash flow analysis by an appraiser
- Legal counsel fees
- Document prep fees
- Recording fees
- Documentary Stamp Tax
- Fed Ex fee(s)

clb



-  Long Term Protected Site (250 Acres)
-  Incidental Take Permit Site (300 Acres)
-  Nokuse CE

Nokuse Plantation CE  
1095.3 Acres  
Sections 19, 29, 30, 31 & 32, T1N, R18W  
Walton Co., Florida



MEMORANDUM

TO: Northwest Florida Water Management District Governing Board  
FROM: J. Breck Brannen, General Counsel  
RE: Legal Counsel Report  
DATE: May 24, 2017

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*CGUPS, LLC, Steven Cox, and Claudia Cox, Petitioners v. Northwest Florida Water Management District and Florida Department of Transportation, Respondents*, DOAH Case No. 16-4691

This is a case brought by the Petitioners challenging the proposed issuance by the District of an environmental resource permit to FDOT relating to FDOT's widening of State Road 390 in Panama City, Florida.

The discovery phase of the litigation is ongoing.

**The final hearing of this case has been continued indefinitely and the case is currently held in abeyance under the jurisdiction of DOAH while FDOT considers modifying its permit application. On May 1, 2017, DOAH issued an order holding the case in abeyance and requiring notification no later than June 29, 2017, of the status of this matter and as to the length of time required for the final hearing and several mutually-agreeable dates for scheduling the final hearing should one be necessary.**

The District is continuing to vigorously defend its decision to issue the permit and the District remains confident in its position.

*Robert C. Yon v. Harold Pickron, et al*, Fourteenth Judicial Circuit Court Case No. 11000088CAAXMX

This is a case brought *pro se* by Robert C. Yon against various officials in Calhoun County, including the Board of County Commissioners and the Sheriff. The District is named as a party but it is unclear from the complaint what, if any, claims the plaintiff makes against the District. It does not appear that the District has ever been properly served in this case. On April 12, 2017, the Court *sua sponte* issued a Notice of Lack of Prosecution on the basis that no activity had

occurred in the case during the past 10 months and set the Notice for hearing June 19, 2017, at 1:00 PM, CST, in Calhoun County Circuit Court.

There are no other pending cases in which the District is a party.