

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING MINUTES**

**District Headquarters
81 Water Management Drive
Havana, FL 32333**

**Thursday
April 13, 2017**

Governing Board Members Present

George Roberts, Chair
Jerry Pate, Vice Chair
Gus Andrews
Marc Dunbar
Ted Everett
Nick Patronis
Bo Spring

Governing Board Members Absent

John W. Alter, Secretary-Treasurer
Jon Costello

1. Opening Ceremonies

Governing Board Chairman George Roberts called the meeting to order at 1:05 p.m. Brett Cyphers called the roll and a quorum was declared present.

2. Additions, Deletions or Changes to the Agenda

None.

3. Approval of the Minutes for March 9, 2017

MOTIONED BY BO SPRING, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR MARCH 9, 2017. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

4. Approval of the Financial Reports for the Month of February 2017

MOTIONED BY BO SPRING, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF FEBRUARY 2017. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Committee Reports and Recommendations for Board Action

Administration, Budget and Finance Committee:

Consideration of Resolution No. 819 Amending the Fiscal Year 2016-2017 Budget

MOTIONED BY MARC DUNBAR, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 819 AMENDING THE FISCAL YEAR 2016-2017 BUDGET AND ALLOW STAFF TO REALIGN REVENUES AND RESERVES TO MAINTAIN THE PROPER BALANCE IN EACH FUND. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Resolution No. 820 Committing Fund Balances for the Fiscal Year Ending September 30, 2016, as Required By GASB Statement No. 54

MOTIONED BY MARC DUNBAR, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 820 TO COMMIT FUND BALANCES FOR FISCAL YEAR 2015-2016 AS FOLLOWS:

- COMMIT \$9,243,955.00 FROM THE GENERAL FUND BALANCE AND \$1,034,056.00 FROM THE LAND MANAGEMENT FUND FOR WATER SUPPLY DEVELOPMENT ASSISTANCE GRANTS.
- COMMIT \$4,050,197.00, THE REMAINING TOTAL ENDING FUND BALANCE IN THE LAND MANAGEMENT FUND, FOR LAND MANAGEMENT OF DISTRICT-OWNED LANDS.
- COMMIT \$3,299,570.00 FROM THE GENERAL FUND BALANCE FOR AN ECONOMIC STABILIZATION FUND.

- COMMIT \$433,728.00, THE TOTAL ENDING FUND BALANCE IN THE CAPITAL IMPROVEMENT & LAND ACQUISITION FUND, FOR LAND ACQUISITION AND CAPITAL CONSTRUCTION AND IMPROVEMENT ON DISTRICT-OWNED LANDS.

NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Asset Management Committee:

Consideration of Request for Authorization to Declare and Dispose of Surplus Property

MOTIONED BY NICK PATRONIS, SECONDED BY MARC DUNBAR, THAT THE GOVERNING BOARD DECLARE THE PROPERTY ITEMS AS SURPLUS, AUTHORIZE STAFF TO DISPOSE OF THE ITEMS IN ACCORDANCE WITH ESTABLISHED PROCEDURES, AND REMOVE THEM FROM THE DISTRICT'S PROPERTY RECORDS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

IT Spending Plan Update

MOTIONED BY NICK PATRONIS, SECONDED BY JERRY PATE, THAT THE GOVERNING BOARD APPROVE THE PROCUREMENT OF INTERNET ACCESS, TELEPHONE CIRCUITS, AND SECURITY SERVICES FOR DISTRICT HEADQUARTERS, FIELD OFFICES, AND PARTNER WATER MANAGEMENT DISTRICTS FROM THE DEPARTMENT OF MANAGEMENT SERVICES IN THE AMOUNT NOT TO EXCEED \$145,000.00 FOR FISCAL YEAR 2016-2017. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of ITB 17B-010; 2017 Sale of Toothache Grass Seed

MOTIONED BY NICK PATRONIS, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH ROUNDSTONE NATIVE SEED, LLC FOR \$2,250.00 FOR THE SALE OF 15 POUNDS OF CLEANED AND TESTED TOOTHACHE GRASS SEED . NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of ITB 17B-011; 2017 Devils Swamp Sand Pine Timber Sale

MOTIONED BY NICK PATRONIS, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE BID SUBMITTED IN RESPONSE TO INVITATION TO BID 17B-011 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT FOR THIS TIMBER SALE WITH PANHANDLE FORESTRY SERVICES, INC. AT THE BID PRICE OF \$14.55 PER TON. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Consideration of Acceptance of the Motor Vehicle Usage and Maintenance Audit Presented by Law, Redd, Crona, & Munroe, P.A.

MOTIONED BY TED EVERETT, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD ACCEPT REPORT #16-02 AS PRESENTED. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of Additional Funding for the City of Monticello Downtown Water Main Replacement Project

MOTIONED BY MARC DUNBAR, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD APPROVE ADDITIONAL FUNDING IN THE AMOUNT OF \$83,980.00 FOR THE CITY OF MONTICELLO DOWNTOWN WATER MAIN REPLACEMENT PROJECT AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE CITY TO PROVIDE FUNDING NOT TO EXCEED A TOTAL OF \$228,980.00 FOR THIS PROJECT. PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Public Hearing on Consideration of Regulatory Matters

Governing Board Chairman George Roberts called the meeting to order at 1:25 p.m. ET.

MOTIONED BY NICK PATRONIS, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE CONSENT AGENDA PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Legislative Update


Informational purposes only.

10. Legal Counsel Report

Breck Brannen gave a detailed overview of the case referenced below. A copy of the report can be found on page 64 of the April 13, 2017, board folder.

CGUPS, LLC, Steven Cox, and Claudia Cox, Petitioners v. Northwest Florida Water Management District and Florida Department of Transportation, Respondents, DOAH Case No. 16-4691

Meeting was adjourned at 1:39 p.m.



Chair

May 11, 2017

Date



Executive Director



Agency Clerk