

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: November 8, 2017

SUBJECT: Consideration of Resolution No. 826 Amending the Fiscal Year
2016-2017 Budget - Amendment No. 14 - Realignment of Budget

SUPPLEMENT

Recommendation

Staff recommends the Governing Board adopt Resolution No. 826 amending the Fiscal Year 2016-2017 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

District procedures allow for budget amendments to occur within 60 days following the end of a fiscal year (FY). Based on recent expenditures paid that count toward the FY 2016-2017 budget, several changes are requested to properly align budget with these costs. Amendment No. 14 realigns salaries and benefits, contractual services, and operating expense budget within and across programs, funds, and projects. This amendment does not increase or decrease the total District budget.

Budget realignments include:

- \$86,935 in personnel budget transfers across programs, funds, and projects to accurately reflect where staff time and payments are being charged.
- \$586 in operating expense to fixed capital outlay for a technical correction in Activity 260.

Summary of Fund Impact:

<u>Fund</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	0	(24,419)	(24,419)
Projects Fund	43,655	(44,905)	(1,250)
Mitigation Fund	1,250	(17,611)	(16,361)
Land Acquisition Fund	586	586	0
Land Management Fund	42,030	0	42,030
Regulation Fund	0	0	0
	<u>87,521</u>	<u>(87,521)</u>	<u>0</u>



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

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RESOLUTION NO. 826

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AMENDING THE FISCAL YEAR 2016-2017 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 817, after a public hearing on September 22, 2016, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2016 through September 30, 2017; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The Budget is hereby amended as summarized in the memorandum dated November 8, 2017, requesting Amendment No. 14 to the Fiscal Year 2016-2017 budget. Amendment No. 14 reallocates budget authority across programs, funds, projects, and budget categories to properly reflect activities performed and accurately assign actual costs with no increase to the total District budget.

PASSED AND ADOPTED this 9th day of November, 2017, A.D.

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOHN W. ALTER
Secretary-Treasurer
Malone

GUS ANDREWS
DeFuniak Springs

JON COSTELLO
Tallahassee

MARC DUNBAR
Tallahassee

TED EVERETT
Chipley

NICK PATRONIS
Panama City Beach

BO SPRING
Port St. Joe

The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

George Roberts, Chair

ATTEST:

John W. Alter, Secretary-Treasurer