

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING MINUTES**

**District Headquarters
81 Water Management Drive
Havana, FL 32333**

**Thursday
September 14, 2017**

Governing Board Members Present

George Roberts, Chair
Jerry Pate, Vice Chair
John Alter, Secretary-Treasurer
Gus Andrews
Jon Costello

Governing Board Members Absent

Marc Dunbar
Ted Everett
Nick Patronis
Bo Spring

1. Opening Ceremonies

Governing Board Chairman George Roberts called the meeting to order at 4:25 p.m.
Brett Cyphers called the roll and a quorum was declared present.

2. Additions, Deletions or Changes to the Agenda

None.

3. Approval of the Minutes for August 10, 2017

MOTIONED BY BO SPRING, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR AUGUST 10, 2017. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

4. Approval of the Financial Reports for the Month of July 2017

MOTIONED BY JOHN ALTER, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF JULY 2017. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Committee Reports and Recommendations for Board Action

Resource Management Committee:

Fiscal Year 2017-2018 Strategic Water Management Plan

MOTIONED BY JERRY PATE, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE THE FISCAL YEAR 2017-2018 UPDATE TO THE DISTRICT STRATEGIC WATER MANAGEMENT PLAN AND AUTHORIZE THE EXECUTIVE DIRECTOR TO FINALIZE THE PLAN PENDING ANY COMMENTS FROM THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

U.S. Geological Survey Joint Funding Agreement

MOTIONED BY JERRY PATE, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A JOINT FUNDING AGREEMENT WITH THE U.S. GEOLOGICAL SURVEY FOR CONTINUATION OF MONITORING AT TELOGIA CREEK, APALACHICOLA RIVER AT CHATTAHOOCHEE, APALACHICOLA RIVER AT SUMATRA, YELLOW RIVER AT STATE ROAD 87, AND SPRING CREEK AT SPRING CREEK, FOR A TOTAL COST NOT TO EXCEED \$79,549.00 FOR FISCAL YEAR 2017-2018. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Leon County and City of Tallahassee Stormwater Flow Monitoring

MOTIONED BY JERRY PATE, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT TO EXTEND REVENUE CONTRACT 17-062, STORMWATER FLOW MONITORING, WITH THE CITY OF TALLAHASSEE AND LEON COUNTY THROUGH FISCAL YEAR 2017-2018 FOR UP TO \$103,554.00. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Bay County Contract for Deer Point Watershed Monitoring

MOTIONED BY JERRY PATE, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A REVENUE CONTRACT WITH BAY COUNTY FOR SURFACE WATER DISCHARGE AND RAINFALL MONITORING IN THE DEER POINT LAKE WATERSHED IN THE AMOUNT OF \$91,389.00 FOR THE PURPOSE OF RESOURCE MANAGEMENT, FLOOD WARNING, AND IMPROVING SURFACE WATER QUALITY. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Bay County Contract for Stormwater Monitoring

MOTIONED BY JERRY PATE, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A REVENUE CONTRACT WITH BAY COUNTY FOR STORMWATER FLOW MONITORING IN THE AMOUNT OF \$25,974.00 FOR THE PURPOSE OF IMPROVING STORMWATER QUALITY, STORMWATER MANAGEMENT, AND FLOOD ATTENUATION. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Asset Management Committee:

Consideration of Authority to Surplus Property

MOTIONED BY JERRY PATE, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO SURPLUS TANGIBLE PERSONAL PROPERTY THAT IS DETERMINED TO BE OBSOLETE OR NO LONGER USEFUL TO THE DISTRICT WITH A BOOK OR ESTIMATED VALUE OF LESS THAN \$2,500.00, WHICHEVER IS GREATER, EXCLUDING ON-ROAD MOTOR VEHICLES AND MOTORIZED WATERCRAFTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Fiscal Year 2017-2018 Purchases to Support Information Technology Operations

MOTIONED BY JERRY PATE, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE THE INFORMATION TECHNOLOGY BUREAU TO PROCURE THE FOLLOWING FOR FISCAL YEAR 2017-2018, CONTINGENT UPON APPROVAL OF THE DISTRICT'S FISCAL YEAR 2017-2018 BUDGET.

- DEPARTMENT OF MANAGEMENT SERVICES (DMS) COMPETITIVELY PROCURED PURCHASE OF INTERNET ACCESS, TELEPHONY CIRCUITS, AND SECURITY SERVICES FOR DISTRICT HEADQUARTERS, FIELD OFFICES, AND CONNECTIONS TO PARTNER WATER MANAGEMENT DISTRICTS FOR DMS IN THE AMOUNT NOT TO EXCEED \$90,000.00.
- SOLE SOURCE PURCHASE OF ANNUAL SUPPORT AND LICENSING FOR TYLER TECHNOLOGIES MUNIS SUPPORT IN AN AMOUNT NOT TO EXCEED \$85,000.00.
- SOLE SOURCE PURCHASE OF GEOGRAPHIC INFORMATION SYSTEMS (GIS) ARC GIS AND ARC ONLINE LICENSING, TRAINING, SUPPORT, AND CONSULTING FOR ESRI IN AN AMOUNT NOT TO EXCEED \$168,000.00.
- STATE OF FLORIDA CONTRACT PURCHASE OF MICROSOFT LICENSING FOR MICROSOFT SERVER AND WORKSTATION OPERATING SYSTEMS AND SOFTWARE, SQL DATABASE SERVER, SHAREPOINT SERVER, OFFICE 365 TO SHI INTERNATIONAL GROUP IN AN AMOUNT NOT TO EXCEED \$125,000.00.
- STATE OF FLORIDA CONTRACT PURCHASE OF CONSULTING SERVICES FOR IT INFRASTRUCTURE SYSTEM ASSESSMENT AND REMEDIATION, AND CONSULTING SERVICES FOR PROJECTS APPROVED BY THE IT STEERING COMMITTEE FROM RANDSTAD, INC., IN AN AMOUNT NOT TO EXCEED \$130,000.00.
- DISTRICT WEBSITE SYSTEM HOSTING, SUPPORT, AND MAINTENANCE FROM CONTEXTUAL CODE, INC. /THINK CREATIVE, IN AN AMOUNT NOT TO EXCEED \$85,000.00.

NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Agreement with Florida Department of Agriculture and Consumer Services for Prescribed Fire Enhancement Program Funding

MOTIONED BY JERRY PATE, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACTUAL SERVICES AGREEMENT WITH THE FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES TO RECEIVE FUNDING FOR PRESCRIBED FIRE ENHANCEMENT, SUBJECT TO APPROVAL OF THE DISTRICT'S FISCAL YEAR 2017-2018 BUDGET AND ADMINISTRATIVE AND LEGAL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of ITB 17B-016; Altha Midsouth 2017 Timber Sale

MOTIONED BY JERRY PATE, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE THE BIDS SUBMITTED IN RESPONSE TO INVITATION TO BID 17B-016 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT FOR THIS TIMBER SALE WITH THE HIGH BIDDER, PANHANDLE FORESTRY SERVICES, INC., AT THE BID PRICES OF \$15.50 PER TON FOR PINE PULPWOOD AND \$24.00 PER TON FOR PINE CHIP-N-SAW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Consideration of Resolution No. 823 Committing Fiscal Year 2016-2017 Fund Balances as Required by GASB Statement No. 54

MOTIONED BY JON COSTELLO, SECONDED BY JERRY PATE, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 823 TO COMMIT FUND BALANCES FOR FISCAL YEAR 2016-17 AS FOLLOWS:

- COMMIT \$5,605,639 OF THE GENERAL FUND BALANCE AND \$1,034,056 OF THE LANDS MANAGEMENT FUND FOR WATER SUPPLY DEVELOPMENT ASSISTANCE GRANTS;
- COMMIT THE AMOUNT OF THE GENERAL FUND BALANCE FOR AN ECONOMIC STABILIZATION FUND PURSUANT TO DISTRICT POLICY;
- COMMIT THE REMAINING ENDING FUND BALANCE IN THE LANDS MANAGEMENT FUND FOR LAND MANAGEMENT OF DISTRICT-OWNED LANDS; AND
- COMMIT THE REMAINING ENDING FUND BALANCE IN THE CAPITAL IMPROVEMENT & LAND ACQUISITION FUND FOR LAND ACQUISITION AND CAPITAL CONSTRUCTION AND IMPROVEMENT ON DISTRICT-OWNED LANDS.

NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of Fiscal Year 2017-2018 Funding for Springs Restoration Projects

MOTIONED BY JERRY PATE, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENTS WITH THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION TO RECEIVE \$14,593,106 IN NEW GRANT FUNDING AND TO ENTER INTO AGREEMENTS WITH LOCAL GOVERNMENTS AND AGRICULTURAL PRODUCERS TO IMPLEMENT SPRINGS RESTORATION PROJECTS IN NORTHWEST FLORIDA AS DESCRIBED AND SUBJECT TO LEGAL COUNSEL REVIEW AND AUTHORIZATION TO WORK WITH PRIVATE LANDOWNERS IN NEGOTIATING THE PURCHASE OF THE PROPERTY IN THE SPRING ZONES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Public Hearing on Consideration of the St. Marks River and Apalachee Bay Watershed Surface Water Improvement and Management Plan Update

Chair Roberts called the public hearing to order at 4:49 p.m.

MOTIONED BY JON COSTELLO, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE PROPOSED UPDATE TO THE ST. MARKS RIVER AND APALACHEE BAY SURFACE WATER IMPROVEMENT AND MANAGEMENT PLAN AND AUTHORIZE THE EXECUTIVE DIRECTOR TO MAKE EDITS NECESSARY TO ADDRESS AGENCY OR PUBLIC REVIEW COMMENTS, CONSISTENT WITH THE APPROVED PLAN. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Public Hearing on Consideration of the Ochlockonee River and Bay Watershed Surface Water Improvement and Management Plan

Chair Roberts called the public hearing to order at 5:03 p.m.
MOTIONED BY JERRY PATE, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD APPROVE THE PROPOSED OCHLOCKONEE RIVER AND BAY SURFACE WATER IMPROVEMENT AND MANAGEMENT PLAN AND AUTHORIZE THE EXECUTIVE DIRECTOR TO MAKE EDITS NECESSARY TO ADDRESS AGENCY OR PUBLIC REVIEW COMMENTS, CONSISTENT WITH THE APPROVED PLAN. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. Public Hearing on Consideration of Deeding 2.53 Acres to Bay County for the Scott Road Drainage and Paving Project; Econfin Creek WMA

Chair Roberts called the public hearing to order at 5:11 p.m.
MOTIONED BY JON COSTELLO, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD (1) DETERMINES THAT THE 2.53 ACRES REQUIRED FOR THE DRAINAGE AND PAVING PROJECT REQUESTED BY BAY COUNTY ARE NOT REQUIRED FOR DISTRICT CONSERVATION PURPOSES BUT INSTEAD ARE BEST USED FOR STORMWATER AND PUBLIC TRANSPORTATION CORRIDORS, (2) IN FURTHERANCE THEREOF, DONATES THIS ACREAGE TO BAY COUNTY PURSUANT TO SECTION 373.056, FLORIDA STATUTES, AND (3) CHOOSES NOT TO RESERVE THE INTEREST IN THE PROPERTY’S PHOSPHATE, MINERALS, METALS, AND PETROLEUM, IF ANY. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

11. Annual Regulatory Plan

Informational purposes only.

12. Legal Counsel Report

CGUPS, LLC, Steven Cox, and Claudia Cox, Petitioners v. Northwest Florida Water Management District and Florida Department of Transportation, Respondents, DOAH Case No. 16-4691.

13. Public Hearing on Consideration of Fiscal Year 2017-18 Tentative Budget

Chair Roberts called the public hearing to order at 5:15 p.m.
MOTIONED BY JON COSTELLO, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD ADOPT THE PROPOSED MILLAGE RATE OF .0353 OF A MILL FOR FISCAL YEAR 2017-18 AND AUTHORIZE STAFF TO PRESENT IT FOR FINAL ADOPTION AT THE PUBLIC HEARING ON THE BUDGET TO BE HELD ON SEPTEMBER 28, 2017, AT THE GULF COAST STATE COLLEGE IN PANAMA CITY. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.
MOTIONED BY JOHN ALTER, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD ADOPT THE DISTRICT’S TENTATIVE BUDGET FOR FISCAL YEAR 2017-18 THAT INCORPORATES THE CHANGES RESULTING FROM THE PROPOSED EDITS PRESENTED TODAY, AND AUTHORIZE STAFF TO PRESENT THIS BUDGET FOR FINAL ADOPTION AT THE SECOND PUBLIC HEARING ON THE BUDGET TO BE HELD ON SEPTEMBER 28, 2017, AT THE GULF COAST STATE COLLEGE IN PANAMA CITY. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Meeting was adjourned at 5:26 p.m.


Chair

10/26/17
Date




Executive Director

C. Costello
Agency Clerk

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
FINAL PUBLIC HEARING ON FISCAL YEAR 2017-2018 BUDGET
MEETING MINUTES**

**Gulf Coast State College
5230 West Highway 98
Panama City, FL 32401**

**Thursday
September 28, 2017**

Governing Board Members Present

George Roberts, Chair*
Jerry Pate, Vice Chair
Jon Costello*
Ted Everett*
Nick Patronis
Bo Spring

Governing Board Members Absent

John Alter, Secretary-Treasurer
Gus Andrews
Marc Dunbar

*via Telephone

1. Opening Ceremonies

Governing Board Vice Chair Jerry Pate called the meeting to order at 5:09 p.m. CT.
Brett Cyphers called the roll and a quorum was declared present.

2. Additions, Deletions or Changes to the Agenda

None.

3. Adoption of the Millage Rate for Fiscal Year 2016-2017

MOTIONED BY BO SPRING, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE THE AD VALOREM TAX MILLAGE RATE OF .0353 OF A MILL FOR FISCAL YEAR 2017-2018 BY ADOPTION OF RESOLUTION NO. 824. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

4. Adoption of the Budget for Fiscal Year 2017-2018

MOTIONED BY BO SPRING, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 825 ADOPTING THE FISCAL YEAR 2017-2018 BUDGET AS PRESENTED HEREIN. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Meeting was adjourned at 5:16 p.m. CT.



Chair

10/24/17

Date



Executive Director



Agency Clerk

