

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING MINUTES**

**WindMark Beach – Town Hall
101 Good Morning Street
Port St. Joe, FL 32456**

**Thursday
November 9, 2017**

Governing Board Members Present

George Roberts, Chair
John Alter, Secretary-Treasurer
Gus Andrews
Marc Dunbar
Nick Patronis
Bo Spring

Governing Board Members Absent

Jerry Pate, Vice Chair
Jon Costello
Ted Everett

1. Opening Ceremonies

Governing Board Chairman George Roberts called the meeting to order at 1:09 p.m. Brett Cyphers called the roll and a quorum was declared present.

2. Additions, Deletions or Changes to the Agenda

None.

3. Approval of the Minutes for October 12, 2017

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR OCTOBER 12, 2017. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

4. Approval of the Financial Reports for the Month of September 2017

MOTIONED BY JOHN ALTER, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF SEPTEMBER 2017. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Approval of the Governing Board Meeting Schedule for 2018

MOTIONED BY NICK PATRONIS, SECONDED BY MARC DUNBAR, THAT THE GOVERNING BOARD APPROVE THE GOVERNING BOARD MEETING SCHEDULE FOR 2018. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Consideration of Resolution No. 826 Amending the Fiscal Year 2016-2017 Budget – Amendment No. 14 – Realignment of Budget

MOTIONED BY JOHN ALTER, SECONDED BY MARC DUNBAR, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 826 AMENDING THE FISCAL YEAR 2016-2017 BUDGET AND ALLOW STAFF TO REALIGN REVENUES AND RESERVES TO MAINTAIN THE PROPER BALANCE IN EACH FUND. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Public Hearing on Consideration of Update to the St. Andrew Bay Watershed Surface Water Improvement and Management Plan

Chair Roberts called the public hearing to order at 1:13 p.m.

MOTIONED BY MARC DUNBAR, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD APPROVE THE PROPOSED UPDATE TO THE ST. ANDREW BAY WATERSHED SURFACE WATER IMPROVEMENT AND MANAGEMENT PLAN AND AUTHORIZE THE EXECUTIVE DIRECTOR TO MAKE EDITS NECESSARY TO ADDRESS AGENCY OR PUBLIC REVIEW COMMENTS, CONSISTENT WITH THE APPROVED PLAN. PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Public Hearing on Consideration of Update to the Apalachicola River and Bay Watershed Surface Water Improvement and Management Plan

Chair Roberts called the public hearing to order at 1:17 p.m.

MOTIONED BY BO SPRING, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE PROPOSED UPDATE TO THE APALACHICOLA RIVER AND BAY WATERSHED SURFACE WATER IMPROVEMENT AND MANAGEMENT PLAN AND AUTHORIZE THE EXECUTIVE DIRECTOR TO MAKE EDITS NECESSARY TO ADDRESS AGENCY OR PUBLIC REVIEW COMMENTS, CONSISTENT WITH THE APPROVED PLAN. PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Fiscal Year 2018-2019 Springs Restoration Funding Cycle

Informational purposes only.

10. Legislative Overview

Informational purposes only.

11. Legal Counsel Report

CGUPS, LLC, Steven Cox, and Claudia Cox, Petitioners v. Northwest Florida Water Management District and Florida Department of Transportation, Respondents, DOAH Case No. 16-4691.

Meeting was adjourned at 1:31 p.m.

Chair

Date

Executive Director

Agency Clerk

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 Financial Report
 Summary Statement of Receipts, Disbursements & Cash Balances
 For Month Ending October 31, 2017

Balance Forward - Operating Funds	\$42,501,485.34	
Operating Funds Received in current month:		
Revenue Receipts, Current	\$116,218.68	
Contracts Receivable	190,000.00	
Other Deposits/Refunds/Adjustments	242,785.48	
Transfers from Lands Accounts	0.00	
Total Deposits during month	549,004.16	
Total Deposits and Balance Forward		\$ 43,050,489.50
Disbursements:		
Employee Salaries	426,857.73	
Employee Benefits	256,695.93	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	900,337.73	
Operating Expenses - Services	226,981.82	
Operating Expenses - Commodities	151,795.29	
Operating Capital Outlay	123,561.43	
Grants and Aids	1,122,197.89	
Total Operating Expenses during month	3,208,427.82	
Payables, Prior Year	0.00	
Other Disbursements or (Credits)	22,637.47	
Total Funds Disbursed by check during month	3,231,065.29	
Bank Debits (Fees, Deposit Slips, etc.)	137.52	
Transfer to Land Acquisition Account	0.00	
Total Funds Disbursed	3,231,202.81	
Cash Balance Operating Funds at month end		\$ 39,819,286.69
Operating Depositories:		
Petty Cash Fund	250.25	
Bank of America:		
General Fund Checking	429,646.40	
Payroll Account	6,400.74	
Investment Accounts:		
Fla. Board of Administration @ 1.36%		
General Fund	17,147,979.94	
Lands Fee Fund	5,895,538.64	
SWIM Fund	125,226.07	
Springs Protection	55.07	
Mitigation Fund	16,214,189.58	
Total Operating Depositories at month end	\$ 39,819,286.69	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 Financial Report
 Summary Statement of Receipts, Disbursements & Cash Balances
 For Month Ending October 31, 2017

Land Acquisition Funds:

Fla. Board of Administration @ 1.36%	\$ <u>439,100.73</u>	
Total Land Acquisition Funds		439,100.73

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @1.36%	<u>129,511.11</u>	
Total Land Acquisition Funds		129,511.11

Total Land Acquisition, and Restricted Management Funds		<u>568,611.84</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END		<u><u>\$ 40,387,898.53</u></u>
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Approved: _____
 Chairman or Executive Director

Date: December 14, 2017

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending October 31, 2017
(Unaudited)

	Current Budget	Actuals Through 10/31/2017	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 3,395,217	\$ 6,038	\$ (3,389,179)	0%
Intergovernmental Revenues	51,522,478	8,632,231	(42,890,247)	17%
Interest on Invested Funds	99,266	46,204	(53,062)	47%
License and Permit Fees	384,569	37,120	(347,449)	10%
Other	2,338,304	41,202	(2,297,102)	2%
Fund Balance	24,244,620		(24,244,620)	0%
Total Sources	\$ 81,984,454	\$ 8,762,795	\$ (73,221,659)	11%

	Current Budget	Expenditures	Encumbrances¹	Available Budget	%Expended	%Obligated²
Uses						
Water Resources Planning and Monitoring	\$ 7,016,078	\$ 182,016	\$ 129,965	\$ 6,704,097	3%	4%
Acquisition, Restoration and Public Works	48,233,077	33,546	54,872	48,144,658	0%	0%
Operation and Maintenance of Lands and Works	3,927,952	129,896	173,569	3,624,487	3%	8%
Regulation	3,891,085	242,159	111,333	3,537,592	6%	9%
Outreach	178,215	9,659	6,237	162,320	5%	9%
Management and Administration	2,004,239	139,924	27,478	1,836,837	7%	8%
Total Uses	\$ 65,250,646	\$ 737,200	\$ 503,455	\$ 64,009,991	1%	2%
Reserves	16,733,808			16,733,808	0%	0%
Total Uses and Reserves	\$ 81,984,454	\$ 737,200	\$ 503,455	\$ 80,743,799	1%	2%

¹ Encumbrances represent unexpended balances of open purchase orders and contracts.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of October 31, 2017, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

OCTOBER 2017

CHECKS	10/3/2017	\$	166,078.39
AP EFT CHECKS	10/4/2017		3,451.03
CHECKS	10/5/2017		710,163.28
AP EFT CHECKS	10/6/2017		20,547.79
CHECKS	10/11/2017		2,005.10
AP EFT CHECKS	10/11/2017		334.28
CHECKS	10/12/2017		412,611.18
CHECKS	10/18/2017		7,583.93
AP EFT CHECKS	10/18/2017		977.66
CHECKS	10/20/2017		469,032.74
AP EFT CHECKS	10/20/2017		8,838.26
CHECKS	10/25/2017		217,579.68
AP EFT CHECKS	10/25/2017		1,389.59
CHECKS	10/27/2017		769,679.42
AP EFT CHECKS	10/27/2017		9,537.04
			<hr/>
		\$	<u><u>2,799,809.37</u></u>

Chairman or Executive Director

December 14, 2017
Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	10/03/2017	4,272.18	RETIREE MEDICAL INSURANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	10/03/2017	48,696.64	EMPLOYEE MEDICAL INSURANCE
1617	CAPITAL HEALTH PLAN	10/03/2017	73,673.44	EMPLOYEE MEDICAL INSURANCE
2701	FLORIDA MUNICIPAL INSURANCE TRUST	10/03/2017	22,479.00	1ST INSTALLMENT FY 17-18
76	LEON COUNTY PROPERTY APPRAISER	10/03/2017	2,423.00	1ST QTR FY 17-18
4986	PATRICIA LUJAN	10/03/2017	7,374.16	CRESTVIEW LEASE
4832	SUN LIFE FINANCIAL	10/03/2017	159.30	PRE PAID DENTAL ACCT 5
4832	SUN LIFE FINANCIAL	10/03/2017	4,800.88	EMPLOYEE DENTAL-PPO ACCT 4
4834	SUN LIFE FINANCIAL	10/03/2017	956.34	AD&D LIFE INSURANCE ACCT 1
4833	SUN LIFE FINANCIAL	10/03/2017	1,243.45	VOL LTD INSURANCE
TOTAL CHECKS			<u>166,078.39</u>	
2453	ESCAMBIA COUNTY PROPERTY APPRAISER	10/04/2017	3,451.03	1ST QTR FY 17-18
TOTAL ACH TRANSFER			<u>3,451.03</u>	
TOTAL AP			<u><u>169,529.42</u></u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
2905	ALTHA FARMERS COOPERATIVE	10/05/2017	2,376.00	GATES
4935	AMERIGAS PROPANE LP	10/05/2017	861.85	PROPANE FOR GENERATOR AT HQ
4198	ANDERSON COLUMBIA CO., INC.	10/05/2017	362.58	DELIVERED CRUSHED CONCRETE ROA
4198	ANDERSON COLUMBIA CO., INC.	10/05/2017	355.92	DELIVERED CRUSHED CONCRETE ROA
4180	BA MERCHANT SERVICES	10/05/2017	185.79	TRANSACTION FEES FOR E-PERMITT
4778	BENSON'S HEATING AND AIR CONDITIONING, INC.	10/05/2017	28,893.42	INSTALL AIRCONDITIONING SYSTEM
4742	BRECK BRANNEN	10/05/2017	87.22	FINAL BUDGET HEARING
3977	CALHOUN COUNTY BOCC	10/05/2017	17,237.70	CATALYST SITE WATER IMPROVEMEN
1023	CAPITAL HITCH SERVICE, INC	10/05/2017	1,576.99	BRUSH GUARD W/ WINCH MOUNT AND
5428	CARDNO, INC	10/05/2017	1,810.29	WATER RESOURCE EVALUATIONS
735	CARLTON APPRAISAL COMPANY	10/05/2017	4,944.00	APPRAISALS
5128	CITY OF BONIFAY	10/05/2017	77,792.50	PLANNING FOR REUSE OF RECLAI ME
5095	CITY OF MONTICELLO	10/05/2017	94,766.56	WATER MAIN IMPROVEMENT
5422	CITY OF SOPCHOPPY	10/05/2017	117,393.70	WATER SYSTEM IMPROVEMENTS
5378	COMPREHENSIVE ENERGY SOLUTIONS, LLC	10/05/2017	5,798.40	REPLACE AIR CONDITIONING SYSTE
5107	CONSOLIDATED PIPE & SUPPLY COMPANY, INC.	10/05/2017	4,900.00	35 SSC-31 SB CANAL GATE 120"
4673	DEWBERRY CONSULTANTS LLC	10/05/2017	1,487.50	RISK MAP PROGRAM SUPPORT
4673	DEWBERRY CONSULTANTS LLC	10/05/2017	17,968.50	RISK MAP PROGRAM SUPPORT
4673	DEWBERRY CONSULTANTS LLC	10/05/2017	75,700.00	RISK MAP PROGRAM SUPPORT
4673	DEWBERRY CONSULTANTS LLC	10/05/2017	2,152.50	RISK MAP PROGRAM SUPPORT
45	DMS	10/05/2017	1,332.75	LOCAL PHONES- HQ
45	DMS	10/05/2017	72.32	MILTON PHONES
3424	DURRA-QUICK-PRINT INC.	10/05/2017	135.00	REG BUSINESS CARDS
3424	DURRA-QUICK-PRINT INC.	10/05/2017	15.00	BUSINESS CARDS-HATCHETT
4748	EAST MILTON WATER SYSTEM	10/05/2017	10.00	WATER-MILTON FIELD OFFICE
4963	ECOLOGICAL RESOURCE CONSULTANTS, INC.	10/05/2017	7,074.00	PROFESSIONAL ECOLOGICAL SERVIC
2713	FL DEPT OF AG. & CONSUMER SERVICES	10/05/2017	25,200.00	LAFAYETTE CREEK WIREGRASS / TO
2702	FISH AND WILDLIFE	10/05/2017	5,017.34	LAW ENFORCEMENT/SECURITY SERVI
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	10/05/2017	25.06	FAR AD ITB 17B-018 ECONFINA CR
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	10/05/2017	46.06	FAR ADS 10/01/2016-9/30/2017 B
5189	DEXTER GILBERT	10/05/2017	6,750.00	AGRICULTURAL BMP COST SHARE AG
3282	W.W. GRAINGER, INC.	10/05/2017	459.08	POWDER FREE LATEX GLOVES
1701	GULF ATLANTIC CULVERT COMPANY, INC	10/05/2017	2,184.56	REPLACEMENT CULVERTS
4163	HUSS DRILLING, INC.	10/05/2017	65,040.00	WELL CONSTRUCTION AND TESTING
3193	INSURANCE INFORMATION EXCHANGE	10/05/2017	46.80	BACKGROUND SCREENING
5284	JK&M MARINA LLC	10/05/2017	609.85	ENGINE REPAIR FOR TRITON - 199

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

5159	L & R TRACTOR INC.	10/05/2017	2,400.00	BEAVERDAM CREEK ROAD REPAIRS
5159	L & R TRACTOR INC.	10/05/2017	20,200.00	BEAVERDAM CREEK ROAD MATERIALS
4070	LAYNE CHRISTENSEN COMPANY	10/05/2017	12,075.00	WELL REHAB AND PUMP INSTALL SE
2299	LIBERTY COUNTY SOLID WASTE	10/05/2017	32.00	SOLID WASTE FL RIVER
3266	LOWE'S COMPANIES INC.	10/05/2017	2,062.46	SIGN INSTALLATION TOOLS AND MA
3266	LOWE'S COMPANIES INC.	10/05/2017	434.15	CONCRETE AND OTHER SUPPLES FOR
3266	LOWE'S COMPANIES INC.	10/05/2017	372.75	CONCRETE AND OTHER SUPPLES FOR
3266	LOWE'S COMPANIES INC.	10/05/2017	(12.40)	PALLET RETURN CREDIT
3266	LOWE'S COMPANIES INC.	10/05/2017	(13.05)	PALLET RETURN CREDIT
4382	J. MILLER CONSTRUCTION, INC.	10/05/2017	10,931.00	DELIVERED CRUSHED CONCRETE ROA
4382	J. MILLER CONSTRUCTION, INC.	10/05/2017	8,222.39	DELIVERED CRUSHED CONCRETE ROA
1205	OFFICE DEPOT, INC.	10/05/2017	152.49	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	10/05/2017	(152.49)	RETURNED OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	10/05/2017	364.78	OFFICE CHAIRS
2663	PATIENTS FIRST LAKE ELLA MEDICAL CENTER, P.A.	10/05/2017	49.00	LABORATORY TESTING
1180	PRIDE ENTERPRISES	10/05/2017	5,742.48	RECREATION AREA SUPPLIES
1180	PRIDE ENTERPRISES	10/05/2017	6,915.69	RECREATION AREA SUPPLIES
1767	ROBERTS SAND COMPANY, INC	10/05/2017	4,545.00	RECYCLED CONCRETE BASE FOR ROA
3851	SOUTHEASTERN SURVEYING & MAPPING CORP	10/05/2017	8,269.25	PROFESSIONAL SURVEYING SERVICE
5153	ALZO SLADE	10/05/2017	4,485.00	RENOVATION TO SHOP
5153	ALZO SLADE	10/05/2017	4,675.00	RENOVATION TO SHOP
5153	ALZO SLADE	10/05/2017	825.00	RENOVATION TO SHOP
5153	ALZO SLADE	10/05/2017	4,210.00	RENOVATION TO SHOP
5153	ALZO SLADE	10/05/2017	4,210.00	RENOVATION TO SHOP
4720	SOUTHWOOD SHARED RESOURCE CENTER	10/05/2017	971.11	OFF SITE DATA STORAGE
4378	P.M. MARINE ENGINE SERVICE, INC.	10/05/2017	1,187.45	BOAT MOTOR REPAIR AND MAINTENA
110	TALQUIN ELECTRIC COOPERATIVE, INC.	10/05/2017	3,874.71	ELECTRIC- HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	10/05/2017	87.17	SECURITY LIGHTS- HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	10/05/2017	235.30	WATER & SEWER- HQ
2855	UNIVERSITY OF FLORIDA - INSTITUTE OF	10/05/2017	32,000.00	SHLMB - IFAS PLANTING 37 ACRES
5218	WAGeworks, INC.	10/05/2017	142.80	ADMIN FEES FOR FSA
TOTAL CHECKS			<u>710,163.28</u>	
5450	CAITLIN BRONGEL	10/06/2017	350.38	TRAVEL REIMBURSEMENT
4966	DAVID REED CHERRY	10/06/2017	89.40	EMPLOYEE REIMBURSEMENT

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

4966	DAVID REED CHERRY	10/06/2017	110.00	EMPLOYEE TRAVEL REIMBURSEMENT
3080	STEVEN COSTA	10/06/2017	110.00	EMPLOYEE TRAVEL REIMBURSEMENT
4944	BRETT CYPHERS	10/06/2017	182.01	TRAVEL REIMBURSEMENT
5172	FREDDIE WILBON	10/06/2017	750.00	JANITORIAL SERVICE FOR CRESTVI
5397	SHAWN HALPHEN	10/06/2017	711.44	EMPLOYEE TRAVEL REIMBURSEMENT
3942	A & W VENTURES, L.C.	10/06/2017	151.34	PORTABLE TOILET FOR PHIPPS PAR
5368	KOUNTRY RENTAL NWF, INC.	10/06/2017	45.00	HAND SANITIZER BAGS
5368	KOUNTRY RENTAL NWF, INC.	10/06/2017	207.50	CLEANING OF ECONFINA OFFICE
5368	KOUNTRY RENTAL NWF, INC.	10/06/2017	7,360.00	RENTAL AND SERVICE OF PORTABLE
3813	PENNINGTON, P.A.	10/06/2017	7,980.00	LEGAL COUNSEL
4534	JANET STRUTZEL	10/06/2017	100.72	EMPLOYEE TRAVEL REIMBURSEMENT
4270	VIEUX & ASSOCIATES, INC.	10/06/2017	2,400.00	GAUGE ADJUSTED RADAR RAINFALL
	TOTAL ACH TRANSFER		<u>20,547.79</u>	
	TOTAL AP		<u><u>730,711.07</u></u>	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

AP COMPUTER PAID/EFT CHECKS

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4731	BNA	10/11/2017	598.00	IOMA'S PAYROLL PRACTITIONERS
1023	CAPITAL HITCH SERVICE, INC	10/11/2017	280.12	INSTALL WINCH ON WMD96272
5498	FLORIDA STATE UNIVERSITY	10/11/2017	100.00	REFUND ERP PERMIT 18128-1
3399	FLORIDA STORMWATER ASSOC., INC.	10/11/2017	850.00	FSA MEMBERSHIP
3003	HAVANA FORD, INC.	10/11/2017	57.18	OPEN PURCHASE ORDER FOR REG.
120	U. S. POST OFFICE - MIDWAY	10/11/2017	9.80	GENERAL POSTAGE
5500	RYAN REGA	10/11/2017	110.00	TRAVEL REIMBURSEMENT
TOTAL AP			<u>2,005.10</u>	
4944	BRETT CYPHERS	10/11/2017	148.63	TRAVEL REIMBURSEMENT
4944	BRETT CYPHERS	10/11/2017	75.65	TRAVEL REIMBURSEMENT
4961	PETER FOLLAND	10/11/2017	110.00	TRAVEL REIMBURSEMENT
TOTAL ACH TRANSFER			<u>334.28</u>	
TOTAL AP			<u><u>2,339.38</u></u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5501	ROBERT A ALFORD	10/12/2017	16,956.41	COST SHARE ALFORD FARMS
4198	ANDERSON COLUMBIA CO., INC.	10/12/2017	4,417.50	DELIVERED CRUSHED CONCRETE ROA
5340	APPLIED TECHNOLOGY AND MANAGEMENT, INC.	10/12/2017	10,875.30	WATER RESOURCE EVALUATIONS
2967	BANK OF AMERICA	10/12/2017	2,891.76	P-CARD PURCHASES
5428	CARDNO, INC	10/12/2017	60.00	WATER RESOURCE EVALUATIONS
5428	CARDNO, INC	10/12/2017	14,532.95	WATER RESOURCE EVALUATIONS
4455	CITY OF BLOUNTSTOWN	10/12/2017	17,774.08	WATERLINE REPLACEMENT
5357	CITY OF CHATTAHOOCHEE	10/12/2017	3,000.00	TRANSMISSION LINE REPLACEMENT
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	10/12/2017	1,110.45	LABORATORY ANALYSIS - ECONFINA
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	10/12/2017	1,184.40	LABORATORY ANALYSIS - WAKULLA
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	10/12/2017	592.20	LABORATORY ANALYSIS - WAKULLA
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	10/12/2017	6,559.20	LABORATORY ANALYSIS - GROUNDWA
744	DEPT. OF THE INTERIOR - USGS	10/12/2017	49,494.00	STREAM AND RIVER GAUGING
4673	DEWBERRY CONSULTANTS LLC	10/12/2017	30,399.00	RISK MAP PROGRAM SUPPORT
4673	DEWBERRY CONSULTANTS LLC	10/12/2017	20,308.12	RISK MAP PROGRAM SUPPORT
4673	DEWBERRY CONSULTANTS LLC	10/12/2017	27,189.12	RISK MAP PROGRAM SUPPORT
4152	DOWDY PLUMBING CORPORATION	10/12/2017	4,030.18	LAKE VICTORIA OUTFALL STRUCTUR
2702	FISH AND WILDLIFE	10/12/2017	4,083.84	LAW ENFORCEMENT/SECURITY SERVI
2702	FISH AND WILDLIFE	10/12/2017	3,897.14	LAW ENFORCEMENT/SECURITY SERVI
2702	FISH AND WILDLIFE	10/12/2017	5,849.82	LAW ENFORCEMENT/SECURITY SERVI
839	FORESTRY SUPPLIERS, INC.	10/12/2017	42.31	METAL DETECTOR, SAFETY GEAR/SU
5322	FORRESTER FARMS	10/12/2017	14,829.30	AGRICULTURAL BMP COST SHARE AG
349	GADSDEN COUNTY PROPERTY APPRAISER	10/12/2017	438.29	4TH QTR FY 16-17
4163	HUSS DRILLING, INC.	10/12/2017	34,240.00	WELL CONSTRUCTION AND TESTING
61	JACKSON COUNTY FLORIDAN	10/12/2017	158.45	LEGAL ADS
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	10/12/2017	325.41	COPIER LEASE FOR ECONFINA OFFI
3700	LEON COUNTY BCC	10/12/2017	47,314.02	LAKE MUNSON TARGET AREA WASTEWA
63	NORTHWEST FLORIDA DAILY NEWS	10/12/2017	1,405.22	TRIM ADVERTISEMENT
63	NORTHWEST FLORIDA DAILY NEWS	10/12/2017	128.79	LEGAL ADS
5414	OFFICE BUSINESS SYSTEMS, INC.	10/12/2017	21.74	ANNUAL MAINTENANCE AGREEMENTS
5414	OFFICE BUSINESS SYSTEMS, INC.	10/12/2017	33.87	ANNUAL MAINTENANCE AGREEMENTS
5414	OFFICE BUSINESS SYSTEMS, INC.	10/12/2017	263.41	ANNUAL MAINTENANCE AGREEMENTS
5414	OFFICE BUSINESS SYSTEMS, INC.	10/12/2017	0.25	ANNUAL MAINTENANCE AGREEMENTS
5414	OFFICE BUSINESS SYSTEMS, INC.	10/12/2017	17.18	ANNUAL MAINTENANCE AGREEMENTS
5414	OFFICE BUSINESS SYSTEMS, INC.	10/12/2017	47.04	ANNUAL MAINTENANCE AGREEMENTS

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

64	PANAMA CITY NEWS HERALD	10/12/2017	1,258.00	TRIM ADVERTISEMENT
4294	PANHANDLE KEY & SAFE, INC.	10/12/2017	900.00	LOCKS
62	PENSACOLA NEWS-JOURNAL	10/12/2017	1,632.30	TRIM ADVERTISEMENT
4715	PINE ENVIRONMENTAL SERVICES, INC.	10/12/2017	877.50	RENTAL - SOLINST LEVELLOGGER LT
4897	SIGN PRO OF NORTH FLORIDA, INC.	10/12/2017	725.44	SIGN FABRICATION SERVICES
4897	SIGN PRO OF NORTH FLORIDA, INC.	10/12/2017	8,817.17	SIGN FABRICATION SERVICES
4897	SIGN PRO OF NORTH FLORIDA, INC.	10/12/2017	834.72	SIGN FABRICATION SERVICES
3353	SONTEK/YSI INCORPORATED	10/12/2017	13,940.00	VELOCITY METER
1438	SOUTHWEST FL WATER MGMT DISTRICT	10/12/2017	14.37	PRINTING AND COPYING-WATER WEL
105	TALLAHASSEE DEMOCRAT	10/12/2017	2,300.00	TRIM ADVERTISEMENT
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	10/12/2017	4,059.00	PUBLIC RECREATION SITE CLEAN U
5451	JAMES M. WILLIAMS	10/12/2017	32,496.93	AGRICULTURAL BMP COST SHARE
4774	JOHN T WILLIAMSON	10/12/2017	175.00	JANITORIAL SERVICES - MILTON O
3048	YATES CONTRACTING, INC.	10/12/2017	2,400.00	FILL MATERIAL - JAMES TRACT PR
3048	YATES CONTRACTING, INC.	10/12/2017	2,400.00	DOLOMITE ROCK FOR EROSION AREA
3048	YATES CONTRACTING, INC.	10/12/2017	2,460.00	ROAD MATERIAL FOR WALSINGHAM B
3048	YATES CONTRACTING, INC.	10/12/2017	12,850.00	ROAD REPAIR MATERIALS - WALSIN
TOTAL AP			<u>412,611.18</u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4923	JOHN ALTER	10/18/2017	127.27	GOVERNING BOARD MEETING
3293	ANGUS ANDREWS	10/18/2017	59.63	GOVERNING BOARD MEETING
325	BAY CO. PROPERTY APPRAISER	10/18/2017	2,149.55	1ST QTR FY 17-18
4742	BRECK BRANNEN	10/18/2017	169.99	GOVERNING BOARD MEETING
4875	DEPARTMENT OF ECONOMIC OPPORTUNITY	10/18/2017	175.00	ANNUAL SPECIAL DISTRICT FEE
5306	MARC DUNBAR	10/18/2017	169.99	GOVERNING BOARD MEETING
5298	TED EVERETT	10/18/2017	101.46	GOVERNING BOARD MEETING
349	GADSDEN COUNTY PROPERTY APPRAISER	10/18/2017	422.10	1ST QTR FY 17-18
3078	GEORGIA-FLORIDA BURGLAR ALARM CO, INC	10/18/2017	1,157.84	MAINTENANCE/MONITORING, HQ&CFO
3420	GREASE PRO EXPRESS LUBE	10/18/2017	185.00	VEHICLE REPAIR - WMD0970 EFO
4849	NICK PATRONIS	10/18/2017	83.66	GOVERNING BOARD TRAVEL
3960	GEORGE ROBERTS	10/18/2017	83.66	GOVERNING BOARD MEETING
4967	SAMUEL SPRING	10/18/2017	123.71	GOVERNING BOARD MEETING
3941	TYLER TECHNOLOGIES, INC.	10/18/2017	211.44	CHECK STOCK FOR AP & PR
3711	US POSTAL SERVICE-HASLER	10/18/2017	800.00	POSTAGE FOR CRESTVIEW
75	WALTON COUNTY PROPERTY APPRAISER	10/18/2017	1,563.63	1ST QTR FY 17-18
TOTAL CHECKS			<u>7,583.93</u>	
4944	BRETT CYPHERS	10/18/2017	287.58	TRAVEL REIMBURSEMENT
5170	GREENWOOD, KENNETH	10/18/2017	366.08	TRAVEL REIMBURSEMENT
5358	ROSS HUTTO	10/18/2017	324.00	TRAVEL ADVANCE
TOTAL ACH TRANSFER			<u>977.66</u>	
TOTAL AP			<u><u>8,561.59</u></u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
4522	AECOM TECHNICAL SERVICES, INC	1,711.34	TASK 1	10/20/2017
4522	AECOM TECHNICAL SERVICES, INC	19,780.20	FEMA MAP MODERNIZATION - TECHN	10/20/2017
4843	APALACHEE REGIONAL PLANNING COUNCIL	28,468.00	APALACH RIVER AND BAY SWIM PLA	10/20/2017
5384	APPLIED DRILLING ENGINEERING, INC.	44,900.00	WELL CONSTRUCTION AND EXPLORIT	10/20/2017
5340	APPLIED TECHNOLOGY AND MANAGEMENT, INC.	22,560.70	WATER RESOURCE EVALUATIONS	10/20/2017
5340	APPLIED TECHNOLOGY AND MANAGEMENT, INC.	18,705.00	WATER RESOURCE EVALUATIONS	10/20/2017
2967	BANK OF AMERICA	140.58	UHAUL RENTAL-CARR MOVE	10/20/2017
2992	BANK OF AMERICA	283.56	ONLINE ACCESS TO BANK ACCOUNT	10/20/2017
2992	BANK OF AMERICA	259.02	PAYMENT PORTEL FOR E-PERMITTIN	10/20/2017
2992	BANK OF AMERICA	807.43	ACCOUNT ANALYSIS	10/20/2017
4759	CITY OF LAUREL HILL	3,685.00	CONTRACT 17-040A MILLSIDE ROAD WATERLINE LOOP	10/20/2017
5372	CITY OF MARY ESTHER	945.00	RECLAIMED WATER FEASABILITY	10/20/2017
5372	CITY OF MARY ESTHER	6,785.00	RECLAIMED WATER FEASABILITY	10/20/2017
97	THE DEFUNIAK HERALD	31.50	LEGAL ADS	10/20/2017
744	DEPT. OF THE INTERIOR - USGS	18,600.00	GROUNDWATER LEVEL MONITORING I	10/20/2017
4673	DEWBERRY CONSULTANTS LLC	13,269.12	RISK MAP PROGRAM SUPPORT	10/20/2017
4673	DEWBERRY CONSULTANTS LLC	16,172.24	RISK MAP PROGRAM SUPPORT	10/20/2017
2062	DISPOSAL SERVICES, LLC	678.00	ROLL OFF DUMPSTER	10/20/2017
5426	DIVERSIFIED PROFESSIONAL SERVICES CORP	26,850.00	COTTON LANDING/DEVILS HOLE SPR	10/20/2017
1709	DIVISION OF ADMINISTRATIVE HEARINGS	111.75	DOAH-COX CASE	10/20/2017
3746	FL DEPT OF ENVIRONMENTAL PROTECTION	30,553.36	FGS SCOPE OF WORK	10/20/2017
4807	WEX BANK	6,985.32	FUEL	10/20/2017
4807	WEX BANK	1,125.00	WEX TELEMATICS FLEET MANAGEMEN	10/20/2017
4807	WEX BANK	25.00	FLEET MANAGEMENT SYSTEM - LAND	10/20/2017
4807	WEX BANK	50.00	WEX TELEMATICS FLEET MANAGEMEN	10/20/2017
3379	FL. DEPT. OF AGRICULTURE & CONSUMER SERVICES	33,768.71	MIL SERVICES DURING FY2016-201	10/20/2017
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	11.34	RULEMAKING NOTICES	10/20/2017
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	31.78	FAR ADS 10/01/2016-9/30/2017 B	10/20/2017
3759	FORD FARMS	7,413.75	AGRICULTURAL BMP COST SHARE AG	10/20/2017
5002	FORESTREE NETWORK SERVICES, LLC	3,510.00	PINE AND HARDWOOD STAND #17	10/20/2017
2291	GULF COAST ELECTRIC COOPERATIVE, INC	344.76	ELECTRIC-ECONFINA FIELD OFFICE	10/20/2017
916	GULF POWER COMPANY	583.47	ELECTRIC- MILTON FIELD OFFICE	10/20/2017
916	GULF POWER COMPANY	799.28	ELECTRIC-CRESTVIEW FIELD OFFICE	10/20/2017
5154	TOWN OF HAVANA	60,916.25	WATER SYSTEM IMPROVEMENTS	10/20/2017
61	JACKSON COUNTY FLORIDAN	500.00	TRIM ADVERTISEMENT	10/20/2017
5237	JEFFERSON COMMUNITIES WATER SYSTEM, INC	21,050.00	HAYFIELD SPUR RD EXTENSION LOO	10/20/2017
4043	KELLER AMERICA, INC.	5,251.52	PRESSURE TRANSDUCERS, SDI-12,	10/20/2017
4043	KELLER AMERICA, INC.	478.00	ACCESSORY ITEMS FOR KELLER EQU	10/20/2017
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	238.45	NEW COPIER LEASES FOR CRESTVIE	10/20/2017
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	(460.69)	REFUND FOR REG COPIER	10/20/2017

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

698	KONICA MINOLTA BUSINESS SOLUTIONS USA	139.52	LEASE & MAINTENANCE FOR REG CO	10/20/2017
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	179.38	LEASE & MAINTENANCE FOR REG CO	10/20/2017
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	300.00	MOVING COST- MOVING LEASED COP	10/20/2017
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	835.44	LEASE FOR REG COPIER	10/20/2017
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	169.99	COPIER LEASE FOR ECONFINA OFFI	10/20/2017
4952	LAW, REDD, CRONA & MUNROE, P.A.	7,514.00	INSPECTOR GENERAL SERVICES ENG	10/20/2017
5409	MARTIN ENVIRONMENTAL SERVICES, INC	140.00	PORTABLE TOILETS	10/20/2017
5409	MARTIN ENVIRONMENTAL SERVICES, INC	140.00	PORTABLE TOILETS	10/20/2017
4484	PROGRESSIVE SOLUTIONS, LLC	34,177.00	SHRUB REDUCTION	10/20/2017
5251	RANDSTAD NORTH AMERICA, INC.	1,749.70	STAFF AUG SERVICES	10/20/2017
5251	RANDSTAD NORTH AMERICA, INC.	2,624.56	STAFF AUG SERVICES	10/20/2017
5251	RANDSTAD NORTH AMERICA, INC.	320.00	ENTERPRISE ARCHITECTURE CONSUL	10/20/2017
5183	ROBERT J YOUNG COMPANY, INC	6.78	COPIER LEASE FOR FACILITIES	10/20/2017
3482	SANTA ROSA COUNTY LANDFILL	7.48	SOLID WASTE	10/20/2017
4799	STAPLES CONTRACT & COMMERCIAL, INC.	7.44	RMD OFFICE SUPPLIES	10/20/2017
4799	STAPLES CONTRACT & COMMERCIAL, INC.	268.14	RMD OFFICE SUPPLIES	10/20/2017
5242	MARSIGLIO & MURPHY DESIGN GROUP, INC.	1,155.00	RESERVATION SYSTEM, CMS HOSTIN	10/20/2017
5242	MARSIGLIO & MURPHY DESIGN GROUP, INC.	8,000.00	RESERVATION SYSTEM, CMS HOSTIN	10/20/2017
4557	VERIZON WIRELESS	913.57	JETPACKS	10/20/2017
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	12,200.00	LAW ENFORCEMENT/SECURITY	10/20/2017
3462	WASTE MANAGEMENT OF PANAMA CITY	150.00	DUMPSTER FOR ECONFINA OFFICE A	10/20/2017
5504	ANDREW JOSLYN	116.00	TRAVEL REIMBURSEMENT	10/20/2017
	TOTAL CHECKS	<u>469,032.74</u>		
4305	DANA PALERMO	143.26	TRAVEL REIMBURSMENT	10/20/2017
3813	PENNINGTON, P.A.	8,695.00	LEGAL COUNSEL	10/20/2017
	TOTAL ACH TRANSFER	<u>8,838.26</u>		
	TOTAL AP	<u>477,871.00</u>		

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
4379	AG SPRAY EQUIPMENT, INC.	369.60	REPLACEMENT PARTS FOR SPRAYER	10/25/2017
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	58,484.12	EMPLOYEE MEDICAL INSURANCE	10/25/2017
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	1,424.06	RETIREE MEDICAL INSURANCE	10/25/2017
1617	CAPITAL HEALTH PLAN	72,304.14	EMPLOYEE MEDICAL INSURANCE	10/25/2017
839	FORESTRY SUPPLIERS, INC.	81.40	FIELD SUPPLIES	10/25/2017
4851	GEOCUE CORPORATION	1,522.68	MAINTENANCE RENEWAL FOR LP360	10/25/2017
5503	BRIAN S. GRECARD	320.00	REFUND ERP PERMIT 18031	10/25/2017
4652	GULF COAST TRUCK & EQUIPMENT CO., INC.	742.50	MACK WMD 2438 TOWING/ REPAIRS	10/25/2017
4652	GULF COAST TRUCK & EQUIPMENT CO., INC.	742.24	MACK WMD 2438 TOWING/ REPAIRS	10/25/2017
3266	LOWE'S COMPANIES INC.	79.74	HILLMAN MAGNET CADDY WITH WHEEL	10/25/2017
4986	PATRICIA LUJAN	7,374.16	CRESVIEW LEASE	10/25/2017
3215	MEDIA TRACKING, INC.	2,028.00	FLORIDA NEWS MONITORING SERVIC	10/25/2017
1205	OFFICE DEPOT, INC.	259.27	OFFICE SUPPLIES	10/25/2017
423	OKALOOSA CO. TAX COLLECTOR	13.98	PARCEL TAXES DUE	10/25/2017
2663	PATIENTS FIRST LAKE ELLA MEDICAL CENTER, P.A.	49.00	LABORATORY TESTING	10/25/2017
3104	SOUTHERN WATER SERVICES	250.00	QUARTERLY SAMPLING FOR ECONFIN	10/25/2017
3941	TYLER TECHNOLOGIES, INC.	13,368.59	MUNIS LICENSE AND SUPPORT	10/25/2017
3941	TYLER TECHNOLOGIES, INC.	2,700.00	MUNIS LICENSE AND SUPPORT	10/25/2017
3941	TYLER TECHNOLOGIES, INC.	55,466.20	MUNIS LICENSE AND SUPPORT	10/25/2017
TOTAL CHECKS		<u>217,579.68</u>		
5450	CAITLIN BRONGEL	221.05	TRAVEL REIMBURSEMENT	10/25/2017
4944	BRETT CYPHERS	24.92	TRAVEL REIMBURSEMENT	10/25/2017
4944	BRETT CYPHERS	309.72	TRAVEL REIMBURSEMENT	10/25/2017
2429	ROBERT LIDE	243.52	TRAVEL REIMBURSEMENT	10/25/2017
1095	TYLER MACMILLAN	90.00	TRAVEL REIMBURSEMENT	10/25/2017
5500	RYAN REGA	135.00	TRAVEL REIMBURSEMENT	10/25/2017
5455	PAUL THURMAN	195.09	TRAVEL REIMBURSEMENT	10/25/2017
5442	LEONARD ZEILER	170.29	TRAVEL REIMBURSEMENT	10/25/2017
TOTAL ACH TRANSFER		<u>1,389.59</u>		
TOTAL AP		<u><u>218,969.27</u></u>		

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
3113	RAY GLASS' BATTERIES, INC.	10/27/2017	409.98	REPLACEMENT BATTERIES
5428	CARDNO, INC	10/27/2017	3,091.02	WATER RESOURCE EVALUATIONS
5428	CARDNO, INC	10/27/2017	34,486.00	WATER RESOURCE EVALUATIONS
5428	CARDNO, INC	10/27/2017	508.00	WATER RESOURCE EVALUATIONS
5428	CARDNO, INC	10/27/2017	132.00	WATER RESOURCE EVALUATIONS
3771	CHOCTAWHATCHEE BASIN ALLIANCE	10/27/2017	21,807.89	BASIN ALLIANCE RESTORATION PRO
4201	CITY OF CHIPLEY	10/27/2017	191,210.58	HWY 77/I-10 INFRASTRUCTURE IMP
3524	CITY OF CRESTVIEW	10/27/2017	41.65	WATER/SEWER CRESTVIEW FIELD OFFICE
5131	CITY OF DEFUNIAK SPRINGS	10/27/2017	2,806.00	RED EYE AND WIDNER CIRCLE WATE
4655	CITY OF GRETNA	10/27/2017	153,700.00	WATER SYSTEM UPGRADES
4676	CITY OF MILTON FLORIDA	10/27/2017	65.83	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	10/27/2017	19.36	SEWER-MILTON FIELD OFFICE
5422	CITY OF SOPCHOPPY	10/27/2017	4,500.00	WATER SYSTEM IMPROVEMENTS
5445	CLAYCO FORESTRY, LLC	10/27/2017	2,495.00	CULVERT INSTALLATION
1948	DELL MARKETING L.P.	10/27/2017	9,499.99	DELL R730 FOR CRESTVIEW VMWARE
1948	DELL MARKETING L.P.	10/27/2017	759.92	SERVER IDRAC7 SERVICE PROCESSO
45	DMS	10/27/2017	656.05	PHONES-CARR
45	DMS	10/27/2017	19.67	AIR CARDS/ HOTSPOTS
45	DMS	10/27/2017	713.51	CRESTVIEW PHONES
45	DMS	10/27/2017	1,909.36	ST JOHNS CONNECTION
45	DMS	10/27/2017	3.14	WEB SERVER
45	DMS	10/27/2017	9,561.52	ETHERNET-ALL
45	DMS	10/27/2017	38.75	CONFERENCE CALLS
45	DMS	10/27/2017	26.00	CONFERENCE CALLS
45	DMS	10/27/2017	95.74	LONG DISTANCE- HQ
45	DMS	10/27/2017	1,368.74	LOCAL PHONES-HQ
45	DMS	10/27/2017	70.88	MILTON PHONES
45	DMS	10/27/2017	2.03	LONG DISTANCE-MILTON
3761	EMERALD COAST UTILITIES AUTHORITY	10/27/2017	65,372.03	PENSACOLA BEACH RECLAIMED WATE
4855	ENVIRON SERVICES INCORPORATED	10/27/2017	2,127.00	JANITORIAL SERVICES,HEADQUARTE
3409	FAIRPOINT REGIONAL UTILITY SYSTEM, INC.	10/27/2017	5,859.25	WELL NO. 7 AND TRANSMISSION LI
5154	TOWN OF HAVANA	10/27/2017	96,067.23	WATER SYSTEM IMPROVEMENTS
4187	INTERA, INC.	10/27/2017	8,794.74	TASK 1.1 RIVERS AND SPRINGS
4187	INTERA, INC.	10/27/2017	12,060.02	NWFWM.M002.WRE

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

4187	INTERA, INC.	10/27/2017	14,318.75	MINIMUM FLOWS AND LEVELS
5342	JANICKI ENVIRONMENTAL, INC.	10/27/2017	3,600.00	WATER RESOURCE EVALUATIONS
5342	JANICKI ENVIRONMENTAL, INC.	10/27/2017	2,120.00	WATER RESOURCE EVALUATIONS
5342	JANICKI ENVIRONMENTAL, INC.	10/27/2017	2,500.00	WATER RESOURCE EVALUATIONS
5342	JANICKI ENVIRONMENTAL, INC.	10/27/2017	12,155.00	WATER RESOURCE EVALUATIONS
3603	JIM STIDHAM & ASSOCIATES, INC.	10/27/2017	1,476.63	WATER RESOURCE EVALUATIONS
5120	JOHNSON'S AUTO REPAIR, INC.	10/27/2017	139.14	VEHICLE REPAIR WMD2429
5120	JOHNSON'S AUTO REPAIR, INC.	10/27/2017	41.74	OPEN PURCHASE ORDER FOR POOL V
5490	KEYSTONE FORESTRY SERVICES	10/27/2017	52,011.74	HERBICIDE TREATMENT FOR PINE R
5294	KRONOS, INCORPORATED	10/27/2017	10.50	TIMESHEET PROGRAM
3406	NEECE TRUCK TIRE CENTER INC.	10/27/2017	445.36	TIRES FOR WMD96205 FUSION-POOL
3406	NEECE TRUCK TIRE CENTER INC.	10/27/2017	517.16	TIRES FOR WMD0010 - POOL VEH.
1205	OFFICE DEPOT, INC.	10/27/2017	253.88	OFFICE SUPPLIES
4715	PINE ENVIRONMENTAL SERVICES, INC.	10/27/2017	614.30	RENTAL - SOLINST LEVELLOGGER LT
4715	PINE ENVIRONMENTAL SERVICES, INC.	10/27/2017	(300.80)	RENTAL - SOLINST LEVELLOGGER LT
4081	POT-O-GOLD RENTALS, LLC	10/27/2017	1,275.00	PORTABLE TOILETS
4081	POT-O-GOLD RENTALS, LLC	10/27/2017	1,275.00	PORTABLE TOILETS
1180	PRIDE ENTERPRISES	10/27/2017	3,198.00	RECREATION AREA SUPPLIES
4068	RING POWER CORPORATION	10/27/2017	256.80	INSPECT FORD TRACTOR ASSET #22
4128	ROLLSRITE TRAILERS, INC	10/27/2017	126.00	SPARE TIRE FOR TANDEM AXLE ATV
4799	STAPLES CONTRACT & COMMERCIAL, INC.	10/27/2017	280.71	OFFICE SUPPLIES FOR EFO
3783	SUTRON CORPORATION	10/27/2017	13,975.00	DATA LOGGERS WITH INTEGRATED C
5336	TETRA TECH, INC	10/27/2017	1,815.24	WATER RESOURCE EVALUATIONS: GR
5336	TETRA TECH, INC	10/27/2017	3,625.41	WATER RESOURCE EVALUATIONS: GR
5336	TETRA TECH, INC	10/27/2017	12,274.62	WATER RESOURCE EVALUATIONS: GR
5336	TETRA TECH, INC	10/27/2017	7,441.13	WATER RESOURCE EVALUATIONS: GR
3454	USDA, APHIS, WILDLIFE SERVICES	10/27/2017	1,589.64	COOPERATIVE SERVICE AGREEMENT
4557	VERIZON WIRELESS	10/27/2017	109.64	CELL PHONES
5218	WAGeworks, INC.	10/27/2017	59.15	COBRA ADMINISTRATION
5015	WESTON TRAWICK, INC.	10/27/2017	1,975.00	ELECTRICAL CIRCUITS FOR MINI S
5015	WESTON TRAWICK, INC.	10/27/2017	157.50	ELECTRICAL CIRCUITS FOR MINI S
4038	WINDSTREAM COMMUNICATIONS	10/27/2017	63.30	800'S & EFO LONG DISTANCE

TOTAL CHECKS

769,679.42

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

4845	CALHOUN COUNTY SHERIFF'S OFFICE	10/27/2017	1,153.80	CALHOUN CO SHERIFF-LAW ENFCMT/
3337	FORESTECH CONSULTING	10/27/2017	7,537.24	SUPPORT AND HOSTING FOR LAND M
2268	INNOVATIVE OFFICE SOLUTIONS, INC	10/27/2017	846.00	PHONE MAINTENANCE
	TOTAL ACH TRANSFER		<u>9,537.04</u>	
	TOTAL AP		<u><u>779,216.46</u></u>	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

OCTOBER 2017

DIRECT DEPOSIT	10/13/2017	\$	211,181.94
CHECKS	10/13/2017		2,408.76
FLEX SPENDING EFT	TF0002		1,355.11
DIRECT DEPOSIT	10/27/2017		212,987.14
CHECKS	10/27/2017		1,967.86
FLEX SPENDING EFT	TF0005		1,355.11
			<hr/>
		\$	<u><u>431,255.92</u></u>

APPROVED:

Chairman or Executive Director

December 14, 2017

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director

FROM: Savannah White, Executive Assistant

DATE: November 28, 2017

SUBJECT: Approval of the Amended 2018 Governing Board Meeting Schedule

January 11, 2018

February 8, 2018 (*Pensacola*)

March 8, 2018

April 12, 2018

May 10, 2018 (*Apalachicola*)

June 14, 2018

July 12, 2018 (*Marianna*)

August 9, 2018

September 13, 2018 (*4:00 p.m.*)

October 11, 2018

November 8, 2018 (*Port St. Joe*)

December 13, 2018

*All meetings are scheduled to begin at 1:00 p.m., at District Headquarters, unless otherwise indicated.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: November 13, 2017

SUBJECT: Consideration of Acceptance of Audit Reports Presented by Law, Redd, Crona, & Munroe, P.A.

Recommendation

Staff recommends the Governing Board accept Reports #17-01, #17-02, and #17-03 as presented.

Background

The District's Inspector General (IG), Law, Redd, Crona, & Munroe, P.A., conducted an internal audit on tangible personal property and on payroll this past fiscal year. The IG also reviewed the status of corrective actions taken by the District regarding the Fiscal Year 2015-2016 operational audit performed by the State of Florida Auditor General. The three titles are:

1. Report on Internal Audit of District Internal Controls Over Tangible Personal Property, #17-01
2. Report on Internal Audit of Payroll, Report, #17-02
3. Follow-Up Report on District Corrective Actions Regarding Auditor General Audit Report No. 2016-16, #17-03

The reports are provided to the Board as separate documents and will be presented by Law, Redd, Crona, & Munroe, P.A.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: November 28, 2017

SUBJECT: Consideration of Authorizing the Use of Intergovernmental Cooperative Purchases

Recommendation

Staff recommends the Governing Board authorize the District to have the option to purchase commodities and contractual services from purchasing agreements of another entity using their solicitation and contract terms, if the other entity is a governmental unit or entity acting on behalf of governmental units, and to incorporate into the District's internal policies and procedures manual.

Background

Florida Statutes authorize the Governing Board to contract with public agencies, private corporations, or other persons¹. To the extent consistent with effective management practices, the District is to approximate its procedures to those of the State of Florida². Most of the state's procurement procedures are based on Ch. 287, F.S., "Procurement of Personal Property and Services."

Per s. 287.042(16), F.S., the state's Department of Management Services (Department) is authorized to evaluate contracts let by the Federal Government, another state, or a political subdivision for the provision of commodities and contract services and, if determined to be in the best interest of the state, to enter into a written agreement authorizing a state agency to make purchases under such contract. Department procedures provide access to a list of Department-approved alternative contract sources (ACS) and allow a state agency to find and purchase from other ACSs, as long as the state agency requests and obtains approval from the Department prior to such purchases.³ A Department-approved ACS example is the General Service Administration

¹ Section 373.083, Florida Statutes

² Section 373.016, Florida Statutes

³ Rule 60A-1.045 Alternative Purchasing Methods

Schedule 70 Cooperative Purchasing Program that sells information technology equipment, software and services.

Chapter 6 of the District's internal policies and procedures manual allows the District to procure from the Department's competitively bid state term contracts and alternative contract sources.⁴ The District may also purchase or "piggyback" from competitively procured purchasing agreements of other special districts, municipalities, or counties that meet the District's procurement requirements as well as from federal, state, or political subdivision competitively procured contracts that contain a clause allowing their use by other entities.⁵

While the District has these procurement options, the District does not have a policy to purchase from alternative contract sources not on the Department of Management Services approved ACS list. Furthermore, the Department's Division of State Purchasing has informed us they only have authority to approve ACS requests from state agencies and are therefore precluded from reviewing an ACS request from a water management district. The type of ACS agreements the District is unable to benefit from, in particular, include, but are not limited to, state of Florida governmental entities, General Services Administration, and governmental purchasing cooperative (e.g., US Communities, Western States Contracting Alliance, Florida Sheriffs Association, National Purchasing Partners) contracts and purchases.

⁴ Chapter 6.1.1 Statutory Authority and Requirements and 6.3.8 Procurement Exempt from Bidding Requirements

⁵ Chapter 6.3.9 Piggybacking, s. 189.053, F.S., and 287.042(16), F.S.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Chief of Staff
Lennie Zeiler, Director, Division of Asset Management

FROM: Tyler Macmillan, Chief, Bureau of Land Management Operations

DATE: November 29, 2017

SUBJECT: Consideration of Tracked Skid Loader and Implements Purchase

Recommendation

Staff recommends the Governing Board approve the purchase of a John Deere 333G compact track loader and implements through an approved government purchasing program in an amount not to exceed \$145,000.

Background

The District's land management and wetland mitigation restoration responsibilities often require the removal or clearing of large amounts of shrubby vegetation and small trees. One of the most economical methods for vegetation management of this nature is to utilize a rotary-drum mulching head on a small tracked machine. The District often contracts for this type of work, but in recent years we have had difficulty mobilizing contractors at times that are optimal (dry conditions) for the targeted sites. In addition to the mulching work described above, the District also needs the ability to perform heavy mowing and brushing back of roads, firelines, ditches, dams, trails and other similar areas. The District's current fleet of vegetation management equipment includes farm tractors with bush-hog type mowers, a Browns Tree Cutter, and a small rear-mounted mulcher attachment. These machines cannot perform the heavy mowing and other tasks that can be easily accomplished with a properly outfitted compact track loader.

Land Management Operations staff have researched the various types of equipment suitable for this type of work and have determined the John Deere 333G compact track loader with three different implements would best suit our needs. The mulching attachment is the most demanding, so the options specified for the 333G are configured in a manner that facilitates use of this attachment. Requirements for the mulching attachment include a machine in the 100 horsepower range, high flow hydraulics, and various features built into the enclosed cab to protect the operator. The specified machine also includes a winch, warning lights, and rear

view camera to ensure efficient and safe operation. Because mulching operations generate large amounts of wood chips and sawdust, heat shielding will be added to components within the undercarriage and engine compartment to prevent combustion of accumulated debris.

Working through its local dealers (in this case, Beard Equipment in Pensacola), John Deere offers government purchasing through various programs, including State of Florida Term Contracts, the Florida Sheriffs Association Cooperative Purchasing Program, and National Purchasing Partners Cooperative Contract.

At this time, the State of Florida term contract does not list the John Deere 333G as an available model, so it is necessary to utilize an alternative purchasing program. Beard Equipment has provided two quotes for the specified machine and implements, which are summarized below:

Purchase Item	Florida Sheriffs Association	National Purchasing Partners
John Deere 333G Compact Track Loader (With Specified Options)	\$ 92,242.77	\$ 90,044.37
JD MH60C Mulching Head	\$ 22,448.44	\$ 22,873.00
JD RS72 Extreme Duty Rotary Cutter (With Carbide Tooth Kit)	\$ 9,732.00	\$ 9,880.00
72" Limb Beaver (Including Freight & Setup)	\$ 18,643.16	\$ 18,643.16
	\$ 143,066.37	\$ 141,440.53

This machine and its attachments will be used for wetland mitigation projects and for standard land management operations. The amount of \$150,000 is included in the Fiscal Year 2017-18 Land Management and Mitigation budgets for these items.

John Deere 333G Compact Track Loader



Hydraulic Rotary Drum Mulching Head – clears (shreds) shrubs, trees up to 8” and stumps up to 12”.



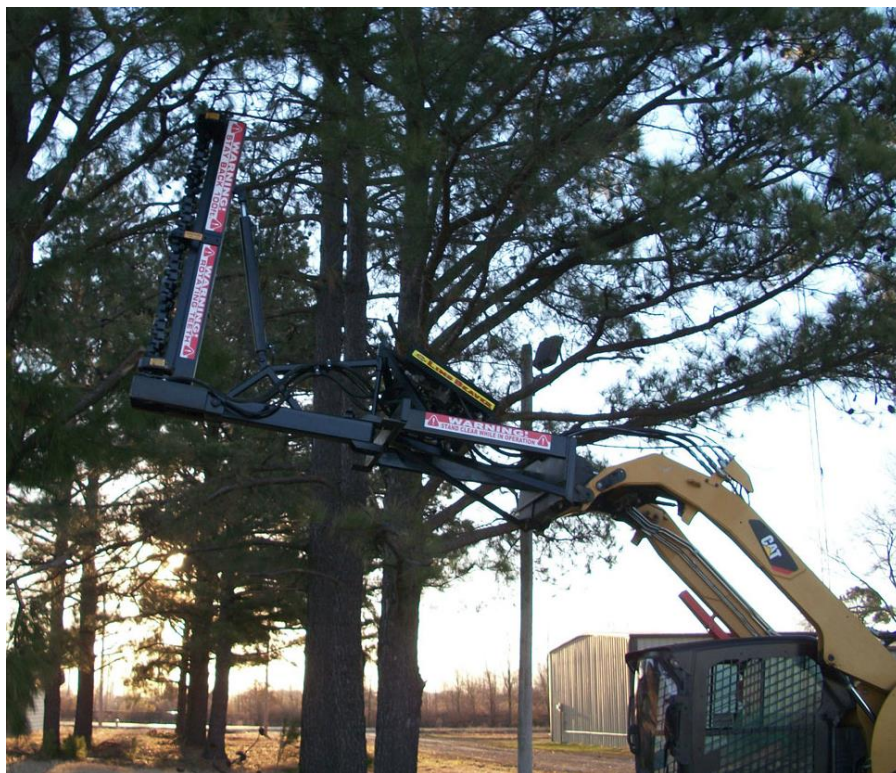
Hydraulic Rotary Drum Mulching Head



John Deere RS72 Rotary Cutter attachment – Cuts heavy grasses and smaller brush.



Limb Beaver attachment for clearing roadside vegetation, slopes, ditches. Works vertically, horizontally, and below horizontal for sloped edges.





Quote Summary

Prepared For:
Nwfl Water
FL

Prepared By:
Nick Smith
Beard Equipment Company
3195 W Nine Mile Road
Pensacola, FL 325349444
Phone: 850-476-0277
nsmith@beardequipment.com

These units are all quoted directly off of the Florida Sheriff's Association's Fleet Equipment Purchasing Contract.
Bid Award# FSA17-VEH15.0, Bid Validation dates: October 1, 2017 through September 30, 2018

Quote Id: 16281582
Created On: 24 October 2017
Last Modified On: 15 November 2017
Expiration Date: 31 October 2017

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 333G COMPACT TRACK LOADER	\$ 115,059.00	\$ 92,692.77 X	1 =	\$ 92,692.77
JOHN DEERE MH60C MULCHING HEAD	\$ 29,931.00	\$ 22,448.44 X	1 =	\$ 22,448.44
JOHN DEERE ROTARY SHARK CUTTER RS72	\$ 12,976.00	\$ 9,732.00 X	1 =	\$ 9,732.00
LIMBBEAVER 72 Inch Limb Beaver	\$ 20,499.00	\$ 18,643.16 X	1 =	\$ 18,643.16
Equipment Total				\$ 143,516.37

Quote Summary

Equipment Total	\$ 143,516.37
SubTotal	\$ 143,516.37
Est. Service Agreement Tax	\$ 0.00
Total	\$ 143,516.37
Balance Due	\$ 143,516.37

Salesperson : X _____

Accepted By : X _____

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JOHN DEERE

Selling Equipment

Quote Id: 16281582

JOHN DEERE 333G COMPACT TRACK LOADER				
Hours:				Suggested List
Stock Number:				\$ 115,059.00
				Selling Price
				\$ 92,692.77
Code	Description	Qty	Unit	Extended
0BF0T	333G COMPACT TRACK LOADER	1	\$ 76,731.00	\$ 76,731.00
Standard Options - Per Unit				
0800	333G Standard Compact Track Loader	1	\$ 0.00	\$ 0.00
0953	ISO-H Switchable Controls and EH Joystick Performance Package	1	\$ 1,035.00	\$ 1,035.00
1301	Engine - Turbocharged	1	\$ 3,875.00	\$ 3,875.00
1501	English Operator's Manual & Decals	1	\$ 0.00	\$ 0.00
1741	Less JDLink	1	\$ 0.00	\$ 0.00
2650	Wide Zig-Zag Bar Track - 17.7 in.	1	\$ 200.00	\$ 200.00
3002	High Flow Hydraulics	1	\$ 1,830.00	\$ 1,830.00
3101	Less Ride Control and Self-Level Up	1	\$ 0.00	\$ 0.00
4001	2-Inch Seat Belt with Shoulder Harness	1	\$ 212.00	\$ 212.00
5001	Power Quik-Tatch	1	\$ 724.00	\$ 724.00
5205	Cab Enclosure with Air-Conditioning, Heat, Defrost, and Severe Duty Door	1	\$ 6,672.00	\$ 6,672.00
5500	Standard Lighting Package	1	\$ 0.00	\$ 0.00
6006	Air Ride Seat (Cloth with Heat)	1	\$ 625.00	\$ 625.00
6501	Reversing Fan Drive	1	\$ 830.00	\$ 830.00
8042	Rear View Camera	1	\$ 850.00	\$ 850.00
8060	Engine Air Precleaner	1	\$ 455.00	\$ 455.00
8075	Hazard Warning Lights	1	\$ 159.00	\$ 159.00
8370	HD Rear Grille	1	\$ 486.00	\$ 486.00
9062	84 in. HD Construction Bucket (21.0 cu. ft.) with Edge	1	\$ 1,422.00	\$ 1,422.00
Standard Options Total				\$ 19,375.00
Dealer Attachments				
EXWAR	12 Months Comprehensive Warranty	1	\$ 420.00	\$ 420.00
RBW	Rear Bumper With Hydraulic Winch	1	\$ 12,500.00	\$ 12,500.00
Non Contract	Heat Wrap	1	\$ 3,000.00	\$ 3,000.00
BYT10048	Beacon Warning Light	1	\$ 320.00	\$ 320.00
BYT10260	Guard, Auxiliary Hydraulic Quick Coupler	1	\$ 280.00	\$ 280.00
BYT10263	Guard, Cab Roof Debris	1	\$ 121.00	\$ 121.00
BYT10262	Guard, Chassis Bottom Cover Plates	1	\$ 320.00	\$ 320.00
BYT10259	Guard, Front Single and Dual Rear Worklights	1	\$ 218.00	\$ 218.00
AT445276	Level II FOPS Plate	1	\$ 602.00	\$ 602.00

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JOHN DEERE

Selling Equipment

Quote Id: 16281582

BYT10258	Rear Window/Side Window Cab Guards	1	\$ 680.00	\$ 680.00
AT372950	Toe Guard and Door Upgrade Kit	1	\$ 492.00	\$ 492.00
Dealer Attachments Total				\$ 18,953.00
Value Added Services Total				\$ 0.00
Suggested Price				\$ 115,059.00
Customer Discounts				
Customer Discounts Total			\$ -22,366.23	\$ -22,366.23
Total Selling Price				\$ 92,692.77

JOHN DEERE MH60C MULCHING HEAD

Hours:				Suggested List
Stock Number:				\$ 29,931.00
				Selling Price
				\$ 22,448.44
Code	Description	Qty	Unit	Extended
06K0T	WORKSITE PRO MH60C MULCHING HEAD	1	\$ 29,931.00	\$ 29,931.00
Standard Options - Per Unit				
1000	Less Front Mulching Trap Door	1	\$ 0.00	\$ 0.00
Standard Options Total				\$ 0.00
Suggested Price				\$ 29,931.00
Customer Discounts				
Customer Discounts Total			\$ -7,482.56	\$ -7,482.56
Total Selling Price				\$ 22,448.44

JOHN DEERE ROTARY SHARK CUTTER RS72

Hours:				Suggested List
Stock Number:				\$ 12,976.00
				Selling Price
				\$ 9,732.00
Code	Description	Qty	Unit	Extended
8342T	WORKSITE PRO RS72 EXTREME DUTY ROTARY CUTTER	1	\$ 12,587.00	\$ 12,587.00
Standard Options - Per Unit				

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JOHN DEERE

Selling Equipment

Quote Id: 16281582

1100	CARBIDE TOOTH KIT	1	\$ 389.00	\$ 389.00
Standard Options Total				\$ 389.00
Suggested Price				\$ 12,976.00
Customer Discounts				
Customer Discounts Total			\$ -3,244.00	\$ -3,244.00
Total Selling Price				\$ 9,732.00

LIMB BEAVER 72 Inch Limb Beaver				
Hours:	0			Suggested List
Stock Number:				\$ 20,499.00
				Selling Price
				\$ 18,643.16
Code	Description	Qty	Unit	Extended
72LB	72" Limb Beaver	1	\$ 19,999.00	\$ 19,999.00
Other Charges				
	Freight	1	\$ 350.00	\$ 350.00
	Setup	1	\$ 150.00	\$ 150.00
Other Charges Total				\$ 500.00
Suggested Price				\$ 20,499.00
Customer Discounts				
Customer Discounts Total			\$ -1,855.84	\$ -1,855.84
Total Selling Price				\$ 18,643.16

Confidential

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Chief of Staff
Carlos Herd, Director, Division of Resource Management

FROM: Angela Chelette, Hydrogeologist IV, Water Resource Evaluation Bureau

DATE: November 14, 2017

SUBJECT: Consideration of Memorandum of Understanding with the Florida Department of Agriculture and Consumer Services for Northwest Florida Mobile Irrigation Lab Services

Recommendation:

Staff recommends the Governing Board authorize the Executive Director to execute an agreement with the Florida Department of Agriculture and Consumer Services to provide Northwest Florida Mobile Irrigation Lab services within the District for FY 2017-18, FY 2018-19, and FY 2019-20 with a Maximum Total Compensation amount not to exceed \$213,375 or an estimated annual amount of \$71,125 each fiscal year, subject to approval and adoption of the budget for each fiscal year.

Background:

Since 1994, the District's Governing Board has approved support for the Northwest Florida Mobile Irrigation Lab (NWFMI). The NWFMI is an ongoing joint effort between the District, the Natural Resources Conservation Service (NRCS) and the Florida Department of Agriculture and Consumer Services (FDACS). The agencies are ready to begin the 14th year of providing irrigation efficiency evaluations and related services within the District. The NWFMI is a free and voluntary service that helps the agricultural community increase irrigation efficiency, conserve water resources, prevent runoff, and reduce nutrient leaching while reducing operating costs. The NWFMI provides assistance across all 16 counties in the District with priority given to systems within delineated spring recharge basins in Jackson County and within the Water Resource Caution Area in Gadsden County. The NWFMI is also providing support for the District's agricultural best management practices cost-share program. Since the NWFMI's inception in northwest Florida, team members have completed 963 evaluations, covering an irrigated area of over 69,000 acres. The average total water savings estimated by NWFMI personnel equal approximately 10.8 million gallons of water per day.

The NWFMIIL services are provided through the Jackson Soil and Water Conservation District and are funded through the District (\$71,125), FDACS (approximately \$82,500), and the NRCS (approximately \$61,500), who provides in-kind budget expenses including office space, a vehicle, equipment, and supplies. The total annual cost for the NWFMIIL services is approximately \$215,000. The District will continue to receive quarterly reports summarizing all evaluations performed along with actual and potential water savings.

**MEMORANDUM OF UNDERSTANDING FOR
OPERATION OF THE NORTHWEST FLORIDA MOBILE IRRIGATION LAB
WITHIN NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
NFWMD Contract Number 18-019**

This Agreement is made this ____ day of _____, 2017, by and between the Northwest Florida Water Management District ("District"), a public entity created by Chapter 373, Florida Statutes, as amended, with an address of 81 Water Management Drive, Havana, Florida 32333, and the Florida Department of Agriculture and Consumer Services ("Department"), a Florida state governmental agency, with an address of 407 South Calhoun Street, Tallahassee, Florida 32399-0800, to provide financial assistance for the implementation of the Northwest Florida Mobile Irrigation Lab.

In consideration of the mutual benefits to be derived herefrom, the District and the Department do hereby agree as follows:

1. Terms of Agreement

(a) The District agrees to contribute to the cost of the funds required for the operation of the NWFMI to the Department with the understanding that the Department will administer a contract for the evaluation services and provide the balance of the required funds.

(b) The Department agrees to administer a contract such that the NWFMI assists agricultural irrigators, at no cost to the service recipient, by evaluating individual irrigation systems and providing recommendations for improvement for the purpose of water conservation.

(c) The Department agrees to administer a contract that will provide technically trained personnel and any equipment necessary for the NWFMI to carry out its annual work plan within the guidelines of the most current NRCS/Department Mobile Irrigation Lab Handbook.

(d) The Department agrees to administer a contract that, annually, requires the NWFMI to perform at least 100 irrigation system evaluations. The District will coordinate with the NWFMI staff to submit an electronic copy of each individual irrigation system evaluation report to the District on a quarterly basis.

(e) The Department agrees to administer a contract that requires that the NWFMI update the statewide MIL database being maintained by the Department on a quarterly basis.

(f) The Department agrees to provide the District project manager with ongoing access to the statewide MIL database that the Department maintains.

(g) The Department agrees to use funds obtained from the District pursuant to this Agreement solely for the purposes of the NWFMI operation, as described in herein.

2. Period of Agreement

This Agreement shall begin on October 1, 2017 and end on September 30, 2020. The Department shall be eligible for reimbursement for work performed on or after October 1, 2017 through the expiration date of this Agreement. No costs incurred prior to October 1, 2017 are eligible for reimbursement.

3. Funding/Invoicing

The District agrees to provide funding not to exceed seventy-one thousand one hundred twenty-five dollars and 00/100 (\$71,125.00) annually in support of the NWFMI from October 1 through September 30; in quarterly, lump-sum amounts of \$17,781.25. The total amount authorized by this Agreement, subject to annual budget appropriations by the District's Governing Board for such purposes, shall not exceed \$213,375.00. It is understood that any additional funds necessary for the operation of the NWFMI are the responsibility of the Department, in cooperation with other project partners.

The Department shall submit a written invoice request for payment and supporting documentation containing, at a minimum, contact information, the Agreement title and number, an invoice number, invoice date, invoicing time period, and authorized signature.

The final invoice must be received by the District Project Manager no later than twenty-one (21) days following the end of the District fiscal year (October 1 – September 30).

The District agrees to provide payment for work satisfactorily completed, within thirty (30) days of the District's receipt and acceptance of an invoice, provided that: a) the invoice contains sufficient detail for a proper pre-audit and post-audit thereof; and b) the Department has performed the work according to the terms and conditions of this Agreement. Failure by the Department to follow these instructions shall result in an unavoidable delay of payment by the District.

4. Quarterly Reports

The Department shall ensure that the NWFMI submits an electronic copy of each individual irrigation system evaluation report to the District on a quarterly basis (see schedule below).

Quarters	Reporting Period	Report Submittal Date
First Quarter	October 1-December 31	January 30
Second Quarter	January 1-March 30	April 30
Third Quarter	April 1-June 30	July 30
Fourth Quarter	July 1-September 30	October 30

5. Indemnification

The District shall have no liability or responsibility to the Department, its contractors, any governmental entity, or the employees, agents, representatives, licensees, invitees, and guests of the Department and its contractors or any other person or entity associated with the project, and the Department shall and hereby agrees to release, indemnify and hold harmless the District against any and all injury, loss, liability, claim, damage and expense whatsoever

(including all expenses reasonably incurred in investigating, preparing or defending against any claim whatsoever) including reasonable attorney's fees and expenses, arising out of, based upon or resulting from the Department's use of District funds, whether caused by the negligence of any agent, representative, employee, contractor, invitee, permittee, customer or client of the Department, the negligence of another or any other third party, or the negligence of the District.

6. Default/Termination

If either party fails to fulfill its obligations under this Agreement in a timely and proper manner, the other party shall have the right to terminate this Agreement by giving written notice of any deficiency and by allowing the party in default thirty (30) calendar days from receipt of notice to correct the deficiency. If the defaulting party fails to correct the deficiency within this time, this Agreement shall terminate at the expiration of the 30-day time period unless an extension of time is approved in writing by both parties.

Either party may terminate this Agreement for convenience by providing the other party with thirty (30) days written notice.

7. Remedies/Financial Consequences

No payment will be made for tasks or deliverables deemed unsatisfactory by the District. If the NWFMI fails to conduct at least 100 evaluations annually, the final payment will be reduced \$100 for each evaluation not performed.

8. Compliance with Law

The Department agrees to comply with all applicable federal, state and local rules and regulations in providing services under this Agreement and acknowledges that this requirement includes, but is not limited to, compliance with all applicable federal, state and local health and safety rules and regulations. The Department further agrees to include this provision in all subcontracts issued as a result of this Agreement.

9. Notice

All notices and written communication between the parties shall be sent by electronic mail, U.S. Mail, a courier delivery service, or delivered in person. Notices shall be considered delivered when reflected by an electronic mail read receipt, a courier service delivery receipt, other mail service delivery receipt, or when receipt is acknowledged by recipient.

10. Contacts

The District's Project Manager for this Agreement is identified below:

Angela Chelette, PG, Hydrogeologist IV	
Northwest Florida Water Management District	
81 Water Management Drive	
Havana, FL 32333-4712	
Telephone No.:	(850) 539-5999 x.271
Fax No.:	(850) 539-2777
E-mail Address:	Angela.Chelette@nwfwater.com

The Department's representatives for this Agreement are identified below:

Contract Manager

Angela Weeks-Samanie, FCCM, CPM
Senior Management Analyst Supervisor
FDACS/OAWP
407 S. Calhoun Street, MS: E1
Tallahassee, FL 32399-0800
Angela.Weeks-Samanie@FreshFromFlorida.com
(850) 617-1706

Project Manager

Mark Mealo
Environmental Consultant
FDACS/OAWP
2725 S. Binion Road
Apopka, Florida 32703-8504
Mark.Mealo@FreshFromFlorida.com
(407) 410-6935

11. Amendments

Any amendment to this Agreement must be agreed to in writing by both parties. Notwithstanding any provision of this Agreement to the contrary, any duly executed amendment of this Agreement to extend its term shall be deemed to automatically add or modify, as appropriate, reporting due dates such that the dates are commensurate with the extended term of this Agreement.

12. Publicity

The Department agrees to give appropriate credit to the "Northwest Florida Water Management District" for its financial support in any and all press releases, publications, annual reports, video credits, dedications, project signs, and other public communications regarding this Agreement or any of the deliverables associated with the project, the work, and/or this Agreement. The Department hereby grants the District the right and authority to publicize the District's financial support for the project in press releases, publications and other public communications.

13. Execution of Counterparts

This Contract may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.

14. Severability

This Agreement has been delivered in the State of Florida and shall be construed in accordance with the laws of Florida. Wherever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement shall be prohibited or invalid under applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Agreement.

15. Entire Agreement

This Agreement constitutes the entire agreement between the District and the Department and may be amended or extended only in writing, signed by both the District and the Department.

IN WITNESS WHEREOF, the parties have executed this Agreement, the day and year last written below.

**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

**FLORIDA DEPARTMENT OF
AGRICULTURE AND CONSUMER
SERVICES**

By: _____
Brett J. Cyphers, Executive Director

By: _____
Joey B. Hicks, Director of Administration

Date: _____

Date: _____

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
PUBLIC HEARING FOR REGULATORY MATTERS
A G E N D A

District Headquarters
81 Water Management Drive
Havana, Florida 32333
10 Miles West of Tallahassee
U.S. Highway 90

Thursday
December 14, 2017
1:05 p.m., ET

Note: Appeal from any NFWMD Final Agency Action requires a record of the proceedings. Although Governing Board meetings are normally recorded, affected persons are advised that it may be necessary for them to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based. Persons with disabilities or handicaps who need assistance or reasonable accommodation in order to participate in these meetings should contact the District at least 72 hours in advance of these meetings to make appropriate arrangements.

PART I — CONSENT AGENDA

• WATER USE PERMITS

A. New Applications

A-1 Applicant: City of Marianna
App. No.: 2B-063-56-6
Use: Public Supply

Authorization Statement: This Permit authorizes the Permittee to make a combined average annual withdrawal of 2.26 million gallons per day (98.31 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use.

Duration Recommended: Same as Original Permit

Staff Recommendation: Approval

Public Comment Received: No

A-2 Applicant: City of Bonifay
App. No.: 2B-059-6164-5
Use: Public Supply

Authorization Statement: This Permit authorizes the Permittee to make a combined average annual withdrawal of 1.08 million gallons per day (39.9 million gallons per month maximum) of groundwater from the Floridan and Claiborne aquifers for public supply use.

Duration Recommended: 20 Years

Staff Recommendation: Approval

Public Comment Received: No

WATER USE TECHNICAL STAFF REPORT

30-Oct-2017

Application No.: 2B-063-56-6

Owner: City of Marianna
P. O. Box 936
Marianna, FL 32447
850-482-4129

Applicant: City of Marianna
P. O. Box 936
Marianna, FL 32447
850-482-4129

Agent: William Nobles
David H. Melvin, Inc.
P.O. Box 840
Marianna, FL 32447
(850) 482-3045

Compliance Contact: Joseph R. Dean
City of Marianna
P.O. Box 936
Marianna, FL 32447
(850) 482-4129

Project Name: City of Marianna
County: Jackson
WRCA: N/A
ARC: N/A
Objectors: No

This Permit authorizes the Permittee to make a combined average annual withdrawal of 2.26 million gallons per day (98.31 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use.

Recommendation: Approval
Reviewers: Craig Freeman; Dominic Delgado

RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:

Staff recommends the permit expiration date be April 1, 2034. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

WITHDRAWAL INFORMATION:

Water Use- Average Daily Rate	Permitted	Requested	Recommended
Sunland Training Center	990,000	-	-
City of Marianna	1,270,000	2,260,000	2,260,000
Combined Use	2,260,000	2,260,000	2,260,000

Water Use- Maximum Monthly Rate	Permitted	Requested	Recommended
Sunland Training Center	34,292,000	-	-
City of Marianna	44,800,000	98,310,000	98,310,000
Combined Use	79,092,000	98,310,000	98,310,000

**The combined use represents both Individual Water Use Permits, the Sunland Training Center and the City of Marianna*

DESCRIPTION:

City of Marianna requests modification of Individual Water Use Permit (IWUP) No. 2B-063-56-6 for the merger of IWUP No. 2B-063-056-6 and IWUP No. 2E-063-3656-7, continued authorization of groundwater withdrawals from the Floridan aquifer for public supply and commercial (bottled water) uses without changes to the combined currently permitted Average Daily Rate (ADR), and changes to the combined currently permitted Maximum Monthly Rate (MMR) due to the variability in seasonal demand derived from historical peaking ratios.

Water use demand associated with the Sunland Training Center has been assumed by the City of Marianna. The applicant has reported uniform residential per capita usage below the District goal of 110 gallons per capita daily (gpcd) for the combined use. However, the utility has also reported water losses in excess of the recommended ten percent goal. Therefore, the City of Marianna has begun implementing a goal based conservation plan and anticipates reduction of losses to meet the recommended ten percent goal by the expiration of the proposed permit. The permittee will continue to update the District on the progress of their conservation plan through the submittal of customer use data each year.

Drawdowns of approximately 5.3 feet and 5.1 feet were simulated at distances of one-half mile and one mile, respectively, from the center of pumping. These drawdowns are not anticipated to cause harm to the resource or interfere with existing legal uses.

PERMIT APPLICATION REVIEW:

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District’s Water Use Permit Applicant’s Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit. Highlights of the staff review are provided below.

RECOMMENDATION:

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public’s interest, and will not harm the water resources of the area or interfere with existing legal uses. This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for an annual average daily withdrawal of 2.26 million gallons and a maximum monthly withdrawal of 98.31 million gallons. Staff also recommends that the expiration date of the permit remain April 1, 2034, and that the permit be conditioned as per the "Conditions for Issuance" included in Exhibit A of the permit document.

WELL INFORMATION:

Site Name: City of Marianna

Wells Detail								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
17221	CM #1	10	200	309	500	Floridan Aquifer (Undiff)	Active	Public Supply
17225	CM #4A	16	140	350	700	Floridan Aquifer (Undiff)	Active	Public Supply
17226	CM #5	16	106	322	1400	Floridan Aquifer (Undiff)	Active	Public Supply
17227	CM #6	16	176	331	1000	Floridan Aquifer (Undiff)	Active	Public Supply

"EXHIBIT A"
CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-063-56-6
City of Marianna

Specific Conditions

1. This permit shall expire on April 1, 2034.
2. This Permit authorizes the Permittee to make a combined average annual withdrawal of 2.26 million gallons per day (98.31 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use. The individual facilities authorized to make this combined withdrawal are shown in the table below. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.

3.

Facility ID #	FLUWID	Location SEC,TWN,RNG
CM #6	AAA9974	Sec.18,T04N,R10W
CM #5	AAA8680	Sec.03,T04N,R10W
CM #4A	AAA8681	Sec.33,T05N,R10W
CM #1	AAA8682	Sec.32,T05N,R10W

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAA8682 for CM #1) when submitting reports or otherwise corresponding with the District.
5. The Permittee, by January 31 of each year, shall submit a water use report for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required on Water Use Summary Reporting Form (Form 172). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nfwwater.com. The next report is due by January 31, 2018.
6. The Permittee shall install and maintain in-line, totalizing flow meters on all production wells. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of well completion or completion of project construction, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.
7. The Permittee, by October 31, in years 2022, 2027, 2032, and at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy rating to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nfwwater.com.

8. The Permittee, by December 31, in years 2022, 2027, 2032, and at the time of permit renewal or modification shall provide a map showing areas where service is actually provided as well as the overall franchise area allocated to the utility by the county, Public Service Commission or other authorizing entity. Definable areas within a service area that are served by domestic potable wells shall be delineated as non-served unless the area will be supplied by the utility within the term of the permit. The Permittee shall submit the map in digital format compatible with ESRI ArcGIS software, if available.
9. The Permittee shall ensure its Water Conservation and Efficiency Program achieves the goals listed below. The Permittee, by March 31 of each year and at the time of permit modification or renewal, shall report to the District its performance regarding each element of the Water Conservation and Efficiency Program during the previous calendar year.
 - a. Achieve and maintain total and real water losses less than or equal to 10 percent of the distribution system, unless the Permittee demonstrates using American Water Works Association (AWWA) methods that a higher loss rate is appropriate for the distribution system. The Permittee shall report water losses each year, compare estimated water losses to the goal(s), and briefly describe ongoing or planned water loss reduction measures.
 - b. Maintain average residential per capita daily water use of 110 gallons or less. The residential per capita water use shall be calculated as the amount of water used by residential dwelling units divided by the residential population served. The residential population served can be estimated as the number of residential dwelling units served multiplied by the average persons per household derived from US Census data. Adjustments to account for seasonal or tourist populations can be made, if adequately documented. The Permittee shall report a summary description of status regarding the per capita use goal.
 - c. Initiation or continued implementation and enhancement of a public education and information campaign to promote water conservation and efficiency. The campaign shall consist of activities such as informative billing, periodic mail outs to customers, website announcements, newspaper notices, etc. Public education and information efforts shall be implemented at least annually. The Permittee shall provide a description of the public education and information campaign. The Permittee shall utilize a strategy designed to regularly reach year-round and part-time residents and tourists. The campaign shall consist of newspaper notices and articles, periodic radio and television announcements, periodic mail-outs to customers and the posting of signs and informational brochures in the rooms of hotels, motels and rental property. The campaign shall be oriented to emphasize the program being implemented and water conservation in general, and on at least an annual basis, shall also specifically inform existing customers of ways to save water, ways to detect leaks, reduce demands, enhance efficiency, and detail the automatic irrigation shut-off requirement of Chapter 373.62, Florida Statutes. The Permittee shall provide a description of the public education and information campaign to the District by March 31st of each year.
 - d. The Permittee shall perform a rate structure evaluation with the intended purpose of creating or maintaining a structure to promote water use efficiency and discourage waste while providing for a life-line initial rate. Any refinements shall take into consideration the water use characteristics of the service area and provide financial incentives to customers to

conserve and use water efficiently. The Permittee, by 2022, 2027, and 2032, shall submit to the District the results of the evaluation and a schedule for considering the adoption of such a rate structure and a copy of its present/current rate structure as well as analysis and projection of the amount of water projected to be conserved.

10. The Permittee, by March 31 of each year, shall report to the District the following information for the previous calendar year:

a.

Use Type	Average Number of Active Meter Connections	Annual Average Water Use (Gallons per Day)
1. Residential (also complete table below)		
2. Commercial and Industrial Uses		
3. Agricultural Uses		
4. Non-Residential Recreational/Aesthetic Uses		
5. Water Sold/Transferred to Other Utilities		
6. Institutional Uses (schools, hospitals, etc.)		
7. Fire Protection and Other Utility Uses		
8. Other _____ (describe)		
TOTAL (Add items 1 through 8)		

b.

Residential Water Service Category	Number of Metered Connections	Number of Dwelling Units	Population Served (if available)	Annual Average Metered Use (Gallons per Day)
1. Single Family Dwelling Units				
2. Multiple Family Dwelling Units				
3. Mobile Home Dwelling Units				
TOTAL (Add items 1 through 3)				

11. The Permittee, prior to January 31, 2024, shall evaluate and submit to the District the feasibility of providing reclaimed water within its service area to users that would provide for a direct reduction in groundwater withdrawals. The investigation shall be sufficiently detailed to document the findings of the determination. If determined technically, economically and environmentally feasible, the Permittee shall provide an implementation schedule for supplying the reclaimed water.

12. The Permittee shall encourage and provide for the efficient and non-wasteful use of water, and shall implement water conservation measures, including a proactive leak detection program, designed to enhance water use efficiency and reduce water demand and water losses.

Standard Conditions

13. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.
14. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
15. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
16. The Permittee shall notify the District in writing within 30 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the Project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
17. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
18. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.
19. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.

20. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water, offsite land use, or water resources and associated environmental features that existed at the time of permit application.
21. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
22. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to Sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.
23. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

WATER USE TECHNICAL STAFF REPORT

13-Nov-2017

Application No.: 2B-059-6164-5

Owner: City of Bonifay
301 North Etheridge Street
Bonifay, FL 32425
850-547-4238

Applicant: City of Bonifay
301 North Etheridge Street
Bonifay, FL 32425
850-547-4238

Agent: Beverly Gilley
City of Bonifay
301 North Etheridge Street
Bonifay, FL 32425
(850) 547-4238

Compliance Contact: Beverly Gilley
City of Bonifay
301 North Etheridge Street
Bonifay, FL 32425
(850) 547-4238

Project Name: City of Bonifay

County: Holmes

WRCA: N/A

ARC: N/A

Objectors: No

This Permit authorizes the Permittee to make a combined average annual withdrawal of 1.08 million gallons per day (39.9 million gallons per month maximum) of groundwater from the Floridan and Claiborne aquifers for public supply use.

Recommendation: Approval

Reviewers: Craig Freeman; Matt Celestino

RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:

Staff recommends the permit expiration date be January 1, 2038. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

WITHDRAWAL INFORMATION:

Water Use	Permitted	Requested	Recommended
Average Day (GPD)	1,080,000	1,080,000	1,080,000
Maximum Month (GAL)	39,900,000	39,900,000	39,900,000

DESCRIPTION:

City of Bonifay (Bonifay) requests renewal of Individual Water Use Permit (IWUP) No. 2B-059-6164-5 for the continued authorization of groundwater withdrawals from the Floridan and Claiborne aquifer for public supply use without changes to the currently permitted withdrawal amounts.

Bonifay withdraws water from the Floridan aquifer and the Claiborne aquifer to provide potable service to the city's retail public supply base which serves a population within its service area of approximately 4,000 customers. Bonifay's service area population is expected to remain stable during the recommended permit duration of 20 years. Bonifay's residential per capita water use has averaged 53 gallons per day between 2012 and 2015, which meets the District's water use efficiency goal of 100 gallons per day or less. The requested and recommended withdrawal amounts allocated for Public Supply are considered reasonable and adequate to meet Bonifay's water use demands for the recommended permit duration.

Bonifay experienced self-reported water losses as high as 20.1 percent in 2013 which does not meet the District's water use efficiency goal of 10 percent or less. Following the reported losses in 2013, Bonifay initiated efforts to decrease water losses through replacing defective meters and improving water lines. These efforts resulted in a reduction of water losses to 11.5 percent in 2015.

Staff utilized the software program DRAWDOWN to simulate potential impacts associated with long-term withdrawal of the average daily rate both in Floridan aquifer wells and Claiborne aquifer wells. Simulated drawdowns of approximately 13 feet and 11 feet were simulated at distances of one-half mile and one mile, respectively, from the center of pumping in the Floridan aquifer. Simulated drawdowns of approximately 23 feet and 19.5 feet were simulated at distances at one-half mile and one mile, respectively, from the center of pumping in the Claiborne aquifer.

The proposed withdrawal amounts and associated drawdowns are not anticipated to cause harm to the resource or interfere existing legal use(s).

PERMIT APPLICATION REVIEW:

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District’s Water Use Permit Applicant’s Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.

RECOMMENDATION:

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public’s interest, and will not harm the water resources of the area or interfere with existing legal use(s). This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for an annual average daily withdrawal of 1.08 million gallons; and a maximum monthly withdrawal of 39.9 million gallons. Staff also recommends that the expiration date of the permit be January 1, 2038, and that the permit be conditioned as per the “Conditions for Issuance” included in Exhibit A of the permit document.

WELL INFORMATION:

Site Name: City of Bonifay

Wells Detail								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
15168	CB-1	18	113	166	500	Floridan Aquifer (Undiff)	Active	Public Supply
15169	CB-2	18	120	193	500	Floridan Aquifer (Undiff)	Active	Public Supply
15170	CB-3	18	385	535	700	Claiborne	Active	Public Supply
15171	CB-4	18	265	540	500	Claiborne	Inactive	Public Supply
15173	CB-5	20	350	565	528	Claiborne	Active	Public Supply

"EXHIBIT A"
CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-059-6164-5
City of Bonifay

Specific Conditions

1. This permit shall expire on January 1, 2038.
2. This Permit authorizes the Permittee to make a combined average annual withdrawal of 1.08 million gallons per day (39.9 million gallons per month maximum) of groundwater from the Floridan and Claiborne aquifers for public supply use. The individual facilities authorized to make this combined withdrawal are shown in the table below. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.

3.

Facility ID #	FLUWID	Location SEC,TWN,RNG
CB-1	AAA0435	Sec.06,T4N,R14W
CB-2	AAA0434	Sec.01,T4N,R15W
CB-3	AAA0433	Sec.07,T4N,R14W
CB-4	AAJ5180	Sec.25,T5,N,R15W
CB-5	AAL6580	Sec.12,T4N,R15W

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAA0435 for CB-1) when submitting reports or otherwise corresponding with the District.
5. The Permittee, by January 31 of each year, shall submit a water use report for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required on Water Use Summary Reporting Form (Form 172). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com. The next report is due by January 31, 2018.
6. The Permittee shall install and maintain in-line, totalizing flow meters on all production wells. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of well completion or completion of project construction, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.
7. The Permittee, by October 31, in years 2023, 2028, 2033, and at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy rating to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if

preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com.

8. The Permittee, by December 31, in years 2023, 2028, 2033, and at the time of permit renewal or modification shall provide a map showing areas where service is actually provided as well as the overall franchise area allocated to the utility by the county, Public Service Commission or other authorizing entity. Definable areas within a service area that are served by domestic potable wells shall be delineated as non-served unless the area will be supplied by the utility within the term of the permit. The Permittee shall submit the map in digital format compatible with ESRI ArcGIS software, if available.
9. The Permittee shall ensure its Water Conservation and Efficiency Program achieves the goals listed below. The Permittee, by March 31 of each year and at the time of permit modification or renewal, shall report to the District its performance regarding each element of the Water Conservation and Efficiency Program during the previous calendar year.
 - a. Achieve and maintain total and real water losses less than or equal to 10 percent of the distribution system, unless the Permittee demonstrates using American Water Works Association (AWWA) methods that a higher loss rate is appropriate for the distribution system. The Permittee shall report water losses each year, compare estimated water losses to the goal(s), and briefly describe ongoing or planned water loss reduction measures.
 - b. Maintain average residential per capita daily water use of 110 gallons or less. The residential per capita water use shall be calculated as the amount of water used by residential dwelling units divided by the residential population served. The residential population served can be estimated as the number of residential dwelling units served multiplied by the average persons per household derived from US Census data. Adjustments to account for seasonal or tourist populations can be made, if adequately documented. The Permittee shall report a summary description of status regarding the per capita use goal.
 - c. Initiation or continued implementation and enhancement of a public education and information campaign to promote water conservation and efficiency. The campaign shall consist of activities such as informative billing, periodic mail outs to customers, website announcements, newspaper notices, etc. Public education and information efforts shall be implemented at least annually. The Permittee shall provide a description of the public education and information campaign. The Permittee shall utilize a strategy designed to regularly reach year-round and part-time residents and tourists. The campaign shall consist of newspaper notices and articles, periodic radio and television announcements, periodic mail-outs to customers and the posting of signs and informational brochures in the rooms of hotels, motels and rental property. The campaign shall be oriented to emphasize the program being implemented and water conservation in general, and on at least an annual basis, shall also specifically inform existing customers of ways to save water, ways to detect leaks, reduce demands, enhance efficiency, and detail the automatic irrigation shut-off requirement of Chapter 373.62, Florida Statutes. The Permittee shall provide a description of the public education and information campaign to the District by March 31st of each year.
 - d. The Permittee shall perform a rate structure evaluation with the intended purpose of creating or maintaining a structure to promote water use efficiency and discourage waste

while providing for a life-line initial rate. Any refinements shall take into consideration the water use characteristics of the service area and provide financial incentives to customers to conserve and use water efficiently. The Permittee, by March 31, 2023, 2028, and 2033, shall submit to the District the results of the evaluation and a schedule for considering the changes to such a rate structure and a copy of its present/current rate structure as well as analysis and projection of the amount of water projected to be conserved.

10. The Permittee, by March 31 of each year, shall report to the District the following information for the previous calendar year:

a.

Use Type	Average Number of Active Meter Connections	Annual Average Water Use (Gallons per Day)
1. Residential (also complete table below)		
2. Commercial and Industrial Uses		
3. Agricultural Uses		
4. Non-Residential Recreational/Aesthetic Uses		
5. Water Sold/Transferred to Other Utilities		
6. Institutional Uses (schools, hospitals, etc.)		
7. Fire Protection and Other Utility Uses		
8. Other _____ (describe)		
TOTAL (Add items 1 through 8)		

b.

Residential Water Service Category	Number of Metered Connections	Number of Dwelling Units	Population Served (if available)	Annual Average Metered Use (Gallons per Day)
1. Single Family Dwelling Units				
2. Multiple Family Dwelling Units				
3. Mobile Home Dwelling Units				
TOTAL (Add items 1 through 3)				

11. The Permittee, prior to January 1, 2028, shall evaluate and submit to the District the feasibility of providing reclaimed water within its service area to users that would provide for a direct reduction in groundwater withdrawals. The investigation shall be sufficiently detailed to document the findings of the determination. If determined technically, economically and environmentally feasible, the Permittee shall provide an implementation schedule for supplying the reclaimed water.

12. The Permittee shall encourage and provide for the efficient and non-wasteful use of water, and shall implement water conservation measures, including a proactive leak detection program, designed to enhance water use efficiency and reduce water demand and water losses.

Standard Conditions

13. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.
14. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
15. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
16. The Permittee shall notify the District in writing within 30 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the Project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
17. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
18. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.
19. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.

20. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water, offsite land use, or water resources and associated environmental features that existed at the time of permit application.
21. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
22. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to Sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.
23. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Chief of Staff
Lennie Zeiler, Director, Division of Asset Management

FROM: Carol L. Bert, Asset Management Administrator

DATE: November 27, 2017

SUBJECT: Overview of the Proposed District/Porter Exchange, Econfina Creek Water Management Area

Background

The Porter family owns 77 acres (see attached map) in Bay County that fronts Econfina Creek and is bisected by Highway 388. The Porter property is adjacent to the county right-of-way for Highway 388 that is a popular take-out point for canoeists and kayakers; however, this area has never been properly developed or designated for this type of use. This has resulted in a hazardous situation with vehicles parking along the highway in an unsafe manner. To alleviate the congestion and parking along Highway 388, especially in the summer, Bay County desires to acquire property along Highway 388 and develop a public access point.

The Porter family and the District would like to conduct an exchange of properties in hopes of providing Bay County with a site for the desired public access point. The Porter family would exchange the parcels east of Econfina Creek and north of Highway 388 which total approximately 22.5 acres for equally valued District land adjacent to the west boundary of the remaining Porter parcel in the southwest corner of the Econfina Creek and Highway 388 junction. Chapter 373.089, F.S., allows the Governing Board to exchange land and fix the terms and conditions of any such exchange.

Lands Proposed for Exchange

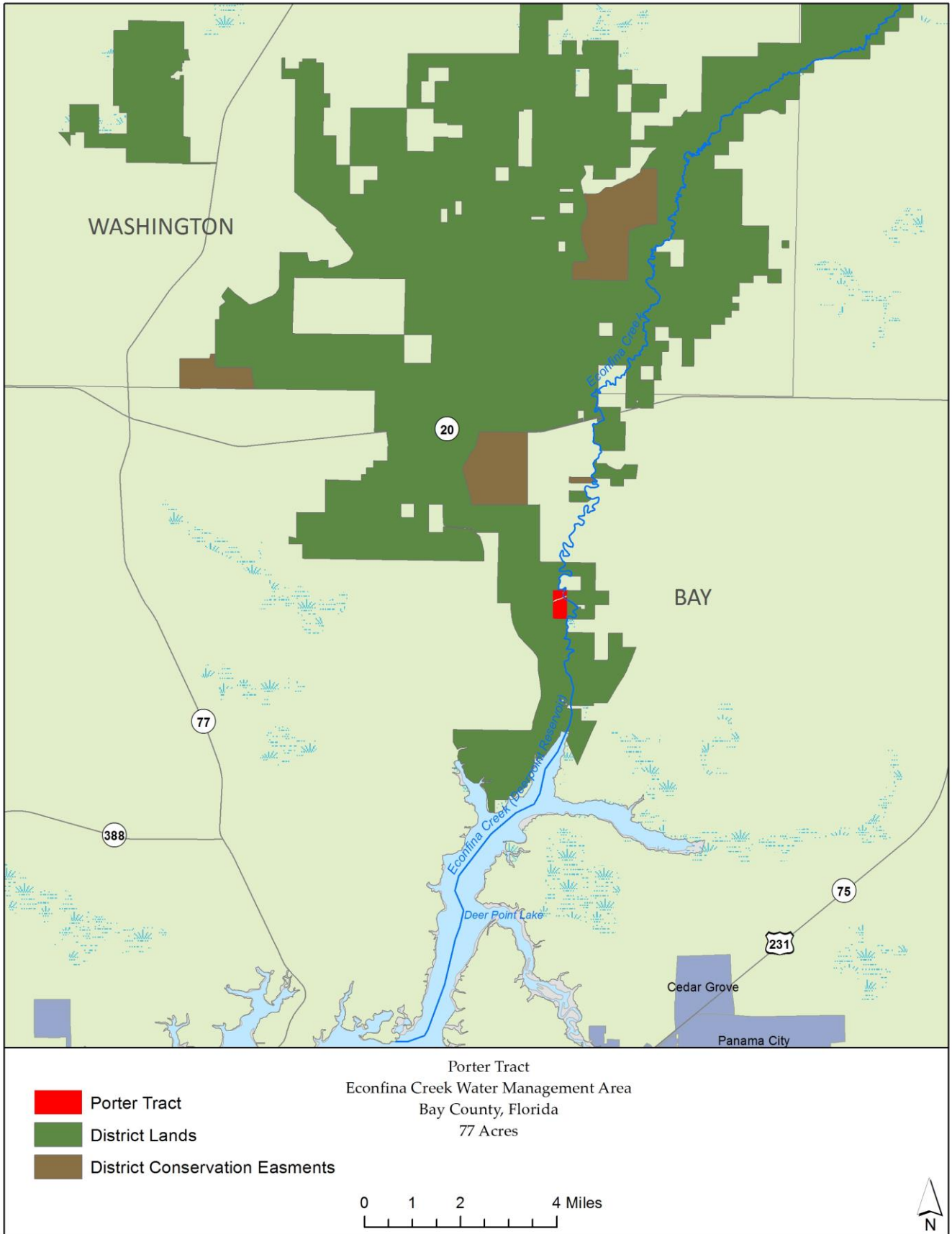
The Porter property has approximately 1,000 linear feet of frontage along Econfina Creek, is bisected by Highway 388 and the entire 77 acres they own is adjacent to District property on all four sides except for the northeast corner of the tract. Of the 77 acres, 22.5 acres is proposed for exchange (see attached map) and provides significant water resource protection to Econfina Creek. The property is predominantly floodplain habitat associated with Econfina Creek. Bay County has indicated the portion of the exchange

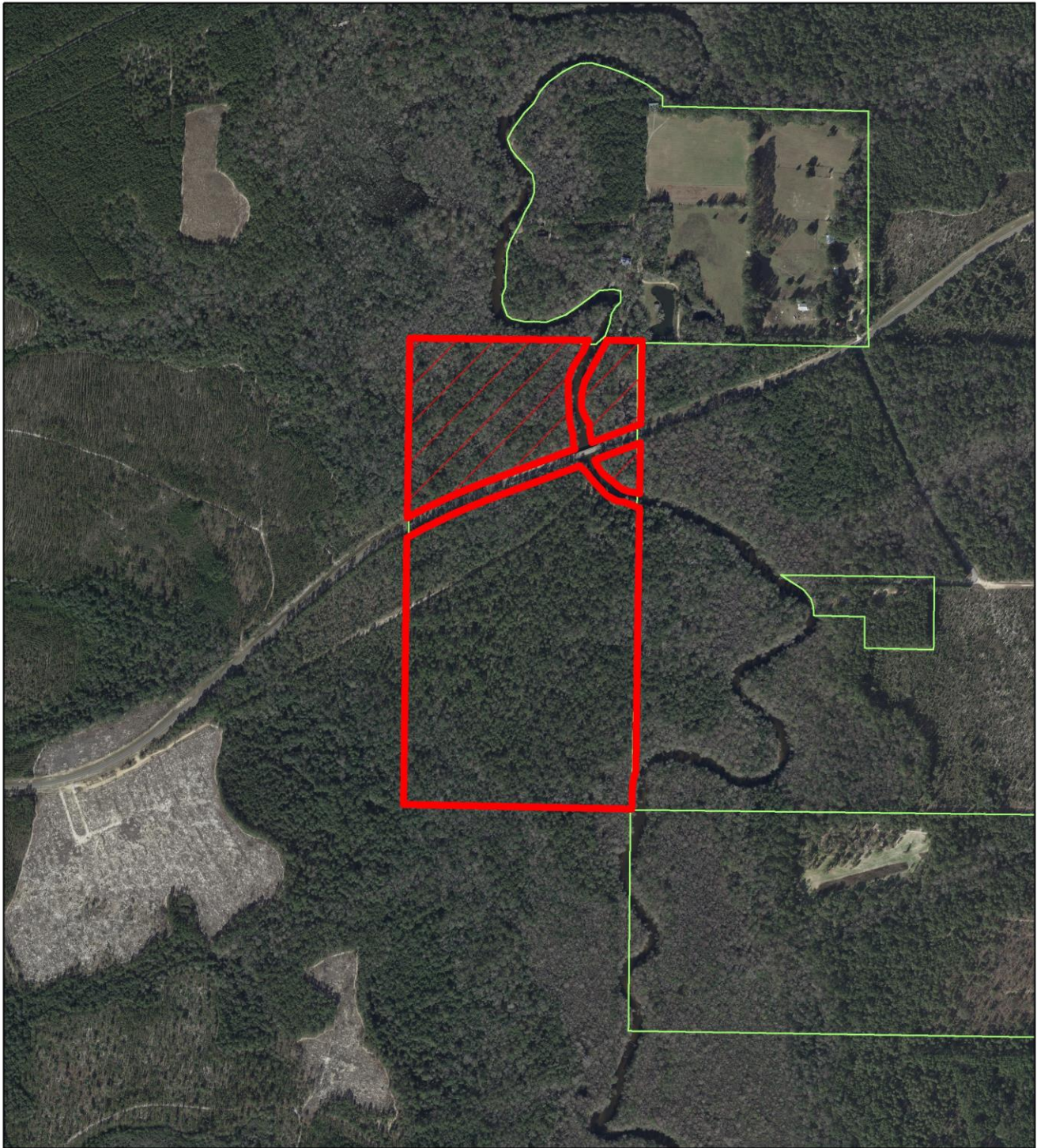
property west of the creek and north of Highway 388 is appropriate for a public access point.

The District property is adjacent to the Porter property on its west boundary, is adjacent to Highway 388 and is predominantly upland habitat. The District parcel proposed for exchange to the Porter family will have frontage along Highway 388 and be adjacent to the remaining Porter property. The District acquired this property in 1997 from Rosewood Timber Company when it purchased almost 30,000 acres for water resource protection and aquifer recharge.

Through this proposed exchange of properties, the District would receive property which offers greater water resource protection to Econfina Creek and would also assist Bay County with the development of a public access point for use by Econfina Creek canoers and kayakers.

cb





-  Porter Exchange Parcels
-  Porter Tract
-  District Lands

Porter Tract
Econfina Creek Water Management Area
Section 20, Township 1S, Range 13W
Bay County, Florida
77 Acres



MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: December 1, 2017

CGUPS, LLC, Steven Cox, and Claudia Cox, Petitioners v. Northwest Florida Water Management District and Florida Department of Transportation, Respondents, DOAH Case No. 16-4691

This is a case brought by the Petitioners challenging the proposed issuance by the District of an environmental resource permit to FDOT in Basin 1 of FDOT's project for widening of State Road 390 in Panama City, Florida.

FDOT has filed a modification of its application for an ERP for work in Basin 1 of the overall State Road 390 project. The modified application has been approved and the permit, subject to the Petitioners' challenge, has been issued.

The Administrative Law Judge ordered that the Petitioners file an amended petition and, thereafter, a final hearing will be set. The Petitioners complied with this order. We anticipate the final hearing will be set in April or May, 2018.