

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: December 27, 2017

SUBJECT: Consideration of Resolution No. 827 Amending the Fiscal Year
2017-2018 Budget - Amendments No. 1 through 3

Recommendation

Staff recommends the Governing Board adopt Resolution No. 827 amending the Fiscal Year 2017-2018 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

These amendments realign budget within and across programs, funds, projects, and categories. Amendments No. 1 and 2 involve budgeting unanticipated revenue and increase the District's total budget. Per s. 373.536(4)(c), F.S., they were submitted to the Executive Office of the Governor (EOG) for approval on December 19, 2017, and approved by EOG on December 20, 2017. Amendment No. 3 consists of transfers within existing expense and revenue budget, with no increase or decrease to the District's total budget.

Below are explanations for each of the three amendments:

1. \$101,000 in budget funded with carryover funds from the State General Revenue Fund to cover remaining expenditures for completion of the Claiborne Aquifer Investigation spring restoration project by May 2018.
2. \$54,613 in budget funded with Arbor Day Foundation Grant funds for the purchase of at least 375,342 pine tubelings for reforestation efforts on District lands. Pine tubelings are to be planted within FY 2017-18.

3. Transfers for the following:
- a. \$69,612 in Activity 310 Land Management to move Operating Expenses budget from Econfina Creek Water Management Area (WMA) for tubelings and seedlings to Chipola River WMA for road/bridge repair supplies.
 - b. \$130,000 in Activity 112 Minimum Flows and Minimum Levels (MFLs) to move Contracted Services budget for management consulting services from Jackson Blue Spring and Coastal Region II to St. Marks River Rise for MFL establishment and Wakulla Spring MFL for hydrologic modeling.
 - c. \$12,331 in Activity 614 Administrative Support to move Other Personal Services (OPS) budget to Activity 230 Surface Water Projects so that additional personnel support is provided for the Agricultural Best Management Practices cost-share program. Included is the transfer of the actual actual half-time OPS position associated with the budget.

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	12,331	(24,662)	(12,331)
Land Acquisition Fund	70	(70)	0
Projects Fund	245,387	(132,056)	113,331
Lands Management Fund	126,671	(72,058)	54,613
Regulation Fund	7,191	(7,191)	0
Mitigation Fund	568	(568)	0
	<u>392,218</u>	<u>(236,605)</u>	<u>155,613</u>



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

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RESOLUTION NO. 827

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AMENDING THE FISCAL YEAR 2017-2018 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 825, after a public hearing on September 28, 2017, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2017 through September 30, 2018; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The Budget is hereby amended as summarized in the memorandum dated December 27, 2017, requesting Amendments No. 1 through No. 3 to the Fiscal Year 2017-2018 budget. These amendments recognize new revenue, the use of reserves, and reallocation of budget authority across programs, funds, projects, and budget categories to properly reflect activities performed and accurately assign actual costs with an increase to the total District budget.

PASSED AND ADOPTED this 11th day of January, 2018, A.D.

The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

ATTEST:

George Roberts, Chair

John Alter, Secretary-Treasurer or
Brett Cyphers, Acting Secretary-Treasurer

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOHN ALTER
Secretary-Treasurer
Malone

GUS ANDREWS
DeFuniak Springs

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TED EVERETT
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NICK PATRONIS
Panama City Beach

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