

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING MINUTES**

**District Headquarters
81 Water Management Drive
Havana, Florida 32333**

**Thursday
April 12, 2018**

Governing Board Members Present

George Roberts, Chair
John Alter, Secretary-Treasurer
Gus Andrews
Marc Dunbar
Ted Everett
Nick Patronis
Bo Spring

Governing Board Members Absent

Jerry Pate, Vice Chair
Jon Costello

1. Opening Ceremonies

Governing Board Chairman George Roberts called the meeting to order at 1:04 p.m. Brett Cyphers called the roll and a quorum was declared present.

2. Additions, Deletions and Changes to the Agenda

Addition: Permitting Performance Metrics Update

3. Special Thanks and Recognition

Representative Halsey Beshears, winner of the Springs Champion Award.

MOTIONED BY JOHN ALTER, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 833 AWARDING REPRESENTATIVE HALSEY BESHEARS AS THE INAUGURAL WINNER OF THE NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT'S SPRINGS CHAMPION AWARD. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Angela Chelette, former employee recognized for 20+ years of service.

Selina Potter, winner of the 2018 Innovator Award.

4. Approval of the Minutes for March 8, 2018

MOTIONED BY JOHN ALTER, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR MARCH 8, 2018. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Approval of the Financial Reports for the Month of February 2018

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF FEBRUARY 2018. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Committee Reports and Recommendations for Board Action

Administration, Budget, and Finance Committee:

Consideration of Resolution No. 830 Committing Fund Balances for the Fiscal Year Ending September 30, 2017, as Required by GASB Statement No. 54

MOTIONED BY JOHN ALTER, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 830 TO COMMIT FUND BALANCES FOR FISCAL YEAR 2016-2017 AS FOLLOWS:

- COMMIT \$5,137,085 FROM THE LANDS MANAGEMENT FUND FOR LAND MANAGEMENT AND RESTORATION OF DISTRICT-OWNED LANDS.
- COMMIT \$5,046,767 FROM THE GENERAL FUND BALANCE FOR WATER SUPPLY DEVELOPMENT ASSISTANCE GRANTS.
- COMMIT \$3,278,353 FROM THE GENERAL FUND BALANCE FOR AN ECONOMIC STABILIZATION FUND.
- COMMIT \$500,000 FROM THE GENERAL FUND BALANCE FOR THE BAY COUNTY NORTH BAY REUSE GRANT.
- COMMIT \$280,442 FROM THE CAPITAL IMPROVEMENT & LAND ACQUISITION FUND FOR LAND ACQUISITION AND CAPITAL CONSTRUCTION AND IMPROVEMENT ON DISTRICT-OWNED LANDS.

NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Resolution No. 831 Amending the Fiscal Year 2017-2018 Budget - Amendment No. 4

MOTIONED BY JOHN ALTER, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 831 AMENDING THE FISCAL YEAR 2017-2018 BUDGET AND ALLOW STAFF TO REALIGN REVENUES AND RESERVES TO MAINTAIN THE PROPER BALANCE IN EACH FUND. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Public Hearing on Consideration of Regulatory Matters

Chair George Roberts called the public hearing to order at 1:28 p.m.

MOTIONED BY MARC DUNBAR, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE THE CONSENT AGENDA PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Consideration of RFP 18-002 for District Inspector General Services

MOTIONED BY JOHN ALTER, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD AWARD THE CONTRACT FOR RFP 18-002 DISTRICT INSPECTOR GENERAL SERVICES TO

LAW, REDD, CRONA & MUNROE, P.A.; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE CONTRACT WITH THIS FIRM; AND PENDING A LEVEL 2 BACKGROUND CHECK AND SIGNED CONTRACT, APPOINT FRANCIS “MARVIN” DOYAL, C.P.A., C.I.G., WITHIN THIS FIRM TO BE DESIGNATED AS AND HOLD THE TITLE OF INSPECTOR GENERAL FOR THE DISTRICT AS CONTEMPLATED BY SECTION 373.079(4)(B), FLORIDA STATUTES DURING THE TERM OF THE CONTRACT. NO PUBLIC COMMENT WAS GIVEN. MARC DUNBAR OPPOSED. MOTION CARRIED WITH 6 VOTES IN THE AFFIRMATIVE.

9. Approval of Resolution No. 832 to the Department of Environmental Protection for Acquisition of the Hodson Conservation Easement; Econfina Creek WMA

MOTIONED BY MARC DUNBAR, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 832 TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR ACQUISITION OF THE HODSON CONSERVATION EASEMENT IN THE ECONFINA CREEK WMA. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. Consideration of RFP 18-001 for Water Supply Planning and Economic Analysis

MOTIONED BY MARC DUNBAR, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD APPROVE THE SELECTION COMMITTEE’S RESULTS IN TABLE 1 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AGREEMENTS WITH THE TWO HIGHEST-RANKED FIRMS TO PROVIDE AS-NEEDED WATER SUPPLY PLANNING AND ECONOMIC ANALYSIS SERVICES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Table 1 - Consultant Selection Scores- RFP 18-001

Firm Name	Total Score	Highest Ranked
The Balmoral Group	96	1
INTERA	93	2
Cardno	84	3

11. Consideration of Annual Report on Habitat Impacts, Preservation, and Restoration

MOTIONED BY NICK PATRONIS, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO INITIATE RELEASE OF AN ANNUAL REPORT SHOWING A CUMULATIVE SUMMARY OF PERMITTED WETLAND IMPACTS TOGETHER WITH A CORRESPONDING SUMMARY OF WETLANDS AND ASSOCIATED HABITATS PROTECTED AND RESTORED THROUGH DISTRICT PROGRAMS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

12. Legislative Overview

Informational purposes only.

13. Legal Counsel Report

Breck Brannen provided a status report on the case referenced below.

CGUPS, LLC, Steven Cox, and Claudia Cox, Petitioners v. Northwest Florida Water Management District and Florida Department of Transportation, Respondents, DOAH Case No. 16-4691

Meeting was adjourned at 2:03 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending March 31, 2018

Balance Forward - Operating Funds \$44,712,534.37

Operating Funds Received in current month:

Revenue Receipts, Current	\$645,088.22	
Contracts Receivable	1,663,835.20	
Other Deposits/Refunds/Adjustments	18,728.36	
Transfers from Lands Accounts	0.00	
Total Deposits during month	2,327,651.78	2,327,651.78

Total Deposits and Balance Forward \$ 47,040,186.15

Disbursements:

Employee Salaries	620,002.44	
Employee Benefits	217,539.24	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	262,937.34	
Operating Expenses - Services	85,771.71	
Operating Expenses - Commodities	34,029.63	
Operating Capital Outlay	24,550.00	
Grants and Aids	492,598.61	
Total Operating Expenses during month	1,737,428.97	
Payables, Prior Year	0.00	
Other Disbursements or (Credits)	12,335.75	
Total Funds Disbursed by check during month	1,749,764.72	
Bank Debits (Fees, Deposit Slips, etc.)	137.70	
Transfer to Land Acquisition Account	0.00	
Total Funds Disbursed	1,749,902.42	1,749,902.42

Cash Balance Operating Funds at month end \$ 45,290,283.73

Operating Depositories:

Petty Cash Fund	250.25	
Bank of America:		
General Fund Checking	1,782,807.07	
Payroll Account	6,400.74	
Investment Accounts:		
Fla. Board of Administration @ 1.79%		
General Fund	21,268,997.61	
Lands Fee Fund	6,146,276.09	
SWIM Fund	111,145.85	
Springs Protection	55.43	
Mitigation Fund	15,974,350.69	

Total Operating Depositories at month end \$ 45,290,283.73

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending March 31, 2018

Land Acquisition Funds:

Fla. Board of Administration @ 1.79%	\$	285,752.59	
Total Land Acquisition Funds			285,752.59

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 1.79%		66,408.24	
Total Land Acquisition Funds			66,408.24

Total Land Acquisition, and Restricted Management Funds			<u>352,160.83</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END			<u><u>\$ 45,642,444.56</u></u>
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Approved: _____
Chairman or Executive Director

Date: May 10, 2018

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending March 31, 2018
(Unaudited)

	Current Budget	Actuals Through 3/31/2018	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 3,395,217	\$ 3,013,309	\$ (381,908)	89%
Intergovernmental Revenues	51,623,478	9,025,932	(42,597,546)	17%
Interest on Invested Funds	99,266	294,412	195,146	297%
License and Permit Fees	384,569	209,940	(174,629)	55%
Other	2,392,917	1,324,656	(1,068,261)	55%
Fund Balance	24,244,620		(24,244,620)	0%
Total Sources	\$ 82,140,067	\$ 13,868,250	\$ (68,271,817)	17%

	Current Budget	Expenditures	Encumbrances¹	Available Budget	%Expended	%Obligated²
Uses						
Water Resources Planning and Monitoring	\$ 7,016,078	\$ 1,780,277	\$ 135,551	\$ 5,100,250	25%	27%
Acquisition, Restoration and Public Works	48,401,021	3,439,335	153,214	44,808,472	7%	7%
Operation and Maintenance of Lands and Works	3,927,952	1,290,860	359,008	2,278,084	33%	42%
Regulation	3,891,085	1,569,509	83,840	2,237,735	40%	42%
Outreach	178,215	64,523	1,119	112,573	36%	37%
Management and Administration	1,991,908	903,387	28,470	1,060,051	45%	47%
Total Uses	\$ 65,406,259	\$ 9,047,891	\$ 761,201	\$ 55,597,166	14%	15%
Reserves	16,733,808			16,733,808	0%	0%
Total Uses and Reserves	\$ 82,140,067	\$ 9,047,891	\$ 761,201	\$ 72,330,974	11%	12%

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of March 31, 2018, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

MARCH 2018

CHECKS	03/01/2018	\$	328,939.32
AP EFT CHECKS	03/02/2018		9,920.00
CHECKS	03/082018		133,554.89
AP EFT CHECKS	03/09/2018		8,815.84
CHECKS	03/15/2018		98,211.05
AP EFT CHECKS	03/16/2018		3,675.25
CHECKS	03/22/2018		350,238.98
AP EFT CHECKS	03/23/2018		2,158.68
CHECKS	03/29/2018		178,502.17
AP EFT CHECKS	03/30/2018		3,696.03
VOIDED CHECK	03/30/2018		-72,035.69
RETIREMENT EFT			52,795.35

\$ 1,098,471.87

Chairman or Executive Director

May 10, 2018

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
95	AT&T	03/01/2018	464.58	PHONES- ECONFINA FIELD OFFICE
3586	ATTACK-ONE FIRE MANAGEMENT SVCS, INC	03/01/2018	11,988.76	FIRE LINE WCW
5499	BCC WASTE SOLUTIONS, LLC	03/01/2018	350.00	30 YARD ROLL OFF DUMPSTER
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	03/01/2018	1,424.06	RETIREE MEDCIAL INSURANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	03/01/2018	55,455.79	EMPLOYEE MEDICAL INSURANCE
1617	CAPITAL HEALTH PLAN	03/01/2018	72,035.69	EMPLOYEE MEDICAL INSURANCE
4201	CITY OF CHIPLEY	03/01/2018	75,388.39	HWY 77/I-10 INFRASTRUCTURE IMP
3524	CITY OF CRESTVIEW	03/01/2018	35.60	WATER/SEWER CRESTVIEW FIELD OFFICE
4663	CITY OF FORT WALTON BEACH	03/01/2018	49,019.50	RECLAIMED WATER SYSTEM IMPROVE
4676	CITY OF MILTON FLORIDA	03/01/2018	65.83	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	03/01/2018	52.18	SEWER- MILTON FIELD OFFICE
2803	COASTAL AIR SERVICE, INC.	03/01/2018	4,050.00	HELICOPTER SERVICES FOR RX BUR
5426	DIVERSIFIED PROFESSIONAL SERVICES CORP	03/01/2018	20,800.00	COTTON LANDING/DEVILS HOLE SPR
45	DMS	03/01/2018	2.35	MILTON DEDICATED LONG DISTANCE
4807	WEX BANK	03/01/2018	9,044.67	FUEL
4807	WEX BANK	03/01/2018	1,125.00	WEX TELEMATICS FLEET MANAGEMEN
4807	WEX BANK	03/01/2018	25.00	FLEET MANAGEMENT SYSTEM - LAND
4807	WEX BANK	03/01/2018	50.00	WEX TELEMATICS FLEET MANAGEMEN
5538	GEORGE HUDDLESTON	03/01/2018	640.00	REFUND ERP PERMITS 18354 & 183
5120	JOHNSON'S AUTO REPAIR, INC.	03/01/2018	62.63	OPEN PURCHASE ORDER FOR POOL V
5120	JOHNSON'S AUTO REPAIR, INC.	03/01/2018	44.89	OPEN PURCHASE ORDER FOR POOL V
5120	JOHNSON'S AUTO REPAIR, INC.	03/01/2018	44.89	OPEN PURCHASE ORDER FOR POOL V
5120	JOHNSON'S AUTO REPAIR, INC.	03/01/2018	38.27	OPEN PURCHASE ORDER FOR POOL V
5120	JOHNSON'S AUTO REPAIR, INC.	03/01/2018	50.78	OPEN PURCHASE ORDER FOR LANDS.
4986	PATRICIA LUJAN	03/01/2018	7,895.37	CRESTVIEW LEASE
4715	PINE ENVIRONMENTAL SERVICES, INC.	03/01/2018	877.50	RENTAL - SOLINST LEVELLOGGER LT
5533	REGISTER'S ENTERPRISES OF BAY COUNTY, LLC	03/01/2018	3,000.00	ROAD REPAIR MATERIALS - PORTER
5533	REGISTER'S ENTERPRISES OF BAY COUNTY, LLC	03/01/2018	3,000.00	ROAD REPAIR MATERIALS - PORTER
4720	SOUTHWOOD SHARED RESOURCE CENTER	03/01/2018	1,315.48	OFFSITE DATA STORAGE
4832	SUN LIFE FINANCIAL	03/01/2018	159.30	PREPAID DENTAL ACCT 5
4832	SUN LIFE FINANCIAL	03/01/2018	4,727.09	PPO DENTAL- ACCT 4
4834	SUN LIFE FINANCIAL	03/01/2018	963.48	ACCT 1 BASE LIFE INSURANCE
4833	SUN LIFE FINANCIAL	03/01/2018	1,243.45	VOL LTD INSURANCE
105	TALLAHASSEE DEMOCRAT	03/01/2018	229.88	LEGAL ADS

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS

5336	TETRA TECH, INC	03/01/2018	3,042.83	WATER RESOURCE EVALUATIONS: GR
4557	VERIZON WIRELESS	03/01/2018	73.76	CELL PHONES
4626	WASTE PRO OF FLORIDA, INC	03/01/2018	152.32	SOLID WASTE- HQ

TOTAL CHECKS			<u>328,939.32</u>	
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3813	PENNINGTON, P.A.	03/02/2018	9,920.00	LEGAL COUNSEL
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TOTAL ACH TRANSFER			<u>9,920.00</u>	
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TOTAL AP			<u><u>338,859.32</u></u>	
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**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5089	ATKINS NORTH AMERICA, INC.	03/08/2018	8,012.35	RISK MAP PROGRAM SUPPORT
4180	BA MERCHANT SERVICES	03/08/2018	161.67	TRANSACTION FEES FOR E-PERMITT
5499	BCC WASTE SOLUTIONS, LLC	03/08/2018	217.00	DUMPSTER FOR ECONFINA OFFICE A
5511	MELINDA BISHOP FARMS	03/08/2018	56,249.70	AGRICULTURAL BMP COST SHARE AG
5548	ANNE CARMICHAEL	03/08/2018	180.71	TIMBER REIMBURSEMENT
5549	KERI LEE CARPENTER	03/08/2018	475.35	TIMBER REIMBURSEMENT
5095	CITY OF MONTICELLO	03/08/2018	8,796.81	WATER MAIN IMPROVEMENT
5095	CITY OF MONTICELLO	03/08/2018	756.00	WATER MAIN IMPROVEMENT
5422	CITY OF SOPCHOPPY	03/08/2018	14,405.96	WATER SYSTEM IMPROVEMENTS
4264	DELL SECUREWORKS	03/08/2018	1,799.00	QUALYSGUARD EXPRESS
2241	DEPT. OF THE INTERIOR - USGS	03/08/2018	1,300.00	USGS-INDEX VELOCITY METHOD TRA
3126	DEWBERRY ENGINEERS, INC	03/08/2018	5,989.50	RISK MAP PROGRAM SUPPORT
5426	DIVERSIFIED PROFESSIONAL SERVICES CORP	03/08/2018	3,500.00	ADDITIONAL RAMP TO STEPS AT DE
45	DMS	03/08/2018	21.91	AIR CARDS/ HOTSPOTS
45	DMS	03/08/2018	1,909.36	ST JOHNS CONNECTION
2702	FISH AND WILDLIFE	03/08/2018	4,234.50	LAW ENFORCEMENT/SECURITY SERVI
5322	FORRESTER FARMS	03/08/2018	827.83	AGRICULTURAL BMP COST SHARE AG
65	GADSDEN COUNTY TIMES	03/08/2018	41.12	LEGAL ADS
349	GADSDEN COUNTY PROPERTY APPRAISER	03/08/2018	422.10	2ND QTR FY 17-18
4163	HUSS DRILLING, INC.	03/08/2018	17,700.00	WELL CONSTRUCTION AND TESTING
3193	INSURANCE INFORMATION EXCHANGE	03/08/2018	131.40	BACKGROUND SCREENING
5120	JOHNSON'S AUTO REPAIR, INC.	03/08/2018	44.89	OPEN PURCHASE ORDER FOR POOL V
5120	JOHNSON'S AUTO REPAIR, INC.	03/08/2018	44.89	OPEN PURCHASE ORDER FOR POOL V
2299	LIBERTY COUNTY SOLID WASTE	03/08/2018	32.00	SOLID WASTE-FL RIVER
4873	MAIN STREET AUTOMOTIVE, INC.	03/08/2018	31.46	OPEN PURCHASE ORDER FOR ERP-CF
5409	MARTIN ENVIRONMENTAL SERVICES, INC	03/08/2018	65.00	PORTABLE TOILETS
5545	MIDWAY TIRE CO	03/08/2018	875.24	TIRES FOR WMD96212 ASSET MANAG
1205	OFFICE DEPOT, INC.	03/08/2018	10.60	REG OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	03/08/2018	60.97	REG OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	03/08/2018	8.80	REG OFFICE SUPPLIES
62	PENSACOLA NEWS-JOURNAL	03/08/2018	172.90	LEGAL ADS
4631	ROUNDSTONE NATIVE SEED, LLC	03/08/2018	250.00	PERFORMANCE BOND REFUND
4897	SIGN PRO OF NORTH FLORIDA, INC.	03/08/2018	1,180.20	DURING HUNTING SEASON WEAR SAF

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

AP COMPUTER PAID/EFT CHECKS

4799	STAPLES CONTRACT & COMMERCIAL, INC.	03/08/2018	34.93	OFFICE/COMPUTER SUPPLIES
4799	STAPLES CONTRACT & COMMERCIAL, INC.	03/08/2018	(24.93)	CREDIT MEMO FOR ITEMS RETURNED
110	TALQUIN ELECTRIC COOPERATIVE, INC.	03/08/2018	87.17	SECURITY LIGHTS- HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	03/08/2018	3,133.88	ELECTRIC- HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	03/08/2018	239.62	WATER/SEWER- HQ
4774	JOHN T WILLIAMSON	03/08/2018	175.00	JANITORIAL SERVICES FOR MILTON

TOTAL CHECKS

133,554.89

4961	PETER FOLLAND	03/09/2018	126.00	TRAVEL REIMBURSEMENT
5172	FREDDIE WILBON	03/09/2018	750.00	JANITORIAL SERVICES FOR CFO
3942	A & W VENTURES, L.C.	03/09/2018	156.34	PORTABLE TOILET FOR PHIPPS PAR
5504	ANDREW JOSLYN	03/09/2018	90.00	TRAVEL REIMBURSEMENT
5368	KOUNTRY RENTAL NWF, INC.	03/09/2018	207.50	CLEANING OF ECONFINA OFFICE AN
5368	KOUNTRY RENTAL NWF, INC.	03/09/2018	7,360.00	RENTAL AND SERVICE OF PORTABLE
3823	KENNETH ANDREW ROACH	03/09/2018	126.00	TRAVEL REIMBURSEMENT

TOTAL ACH TRANSFER

8,815.84

TOTAL AP

142,370.73

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4379	AG SPRAY EQUIPMENT, INC.	03/15/2018	550.35	FIELD SUPPLIES SPRAY EQUIPMENT
5228	ASSOCIATION OF GOVERNMENT ACCOUNTANTS	03/15/2018	105.00	MEMBER DUES FOR RAGINA FLENNIK
4923	JOHN ALTER	03/15/2018	61.41	GOVERNING BOARD MEETING
3293	ANGUS ANDREWS	03/15/2018	107.69	GOVERNING BOARD MEETING
5552	AVIAN VENTURES, LLC	03/15/2018	100.00	P18377 REFUND EPERMIT DISCOUNT
2967	BANK OF AMERICA	03/15/2018	1,547.26	P- CARD PURCHASES
2967	BANK OF AMERICA	03/15/2018	599.88	ADOBE CREATIVE CLOUD SUITE FOR
2967	BANK OF AMERICA	03/15/2018	50.00	REG SUNPASS FUNDS
3269	CDW GOVERNMENT, INC.	03/15/2018	1,186.08	2 KEYBOARDS FOR TOUGHBOOKS
5462	CHLOETA FIRE, LLC	03/15/2018	11,776.00	PRESCRIBED BURNING SERVICES -
5554	COMCAST	03/15/2018	469.59	MARIANNA INTERNET SERVICE
45	DMS	03/15/2018	715.19	CRESTVIEW PHONES
45	DMS	03/15/2018	19.24	CONFERENCE CALLS
45	DMS	03/15/2018	69.08	PHONES-MILTON
45	DMS	03/15/2018	0.04	MILTON
45	DMS	03/15/2018	3.80	WEB SERVER
45	DMS	03/15/2018	22.13	CRESTVIEW LONG DISTANCE
4748	EAST MILTON WATER SYSTEM	03/15/2018	21.14	WATER- MILTO FIELD OFFICE
4518	ENGINEERED COOLING SERVICES, INC.	03/15/2018	346.00	AC-REPAIR UNIT #7 ADMIN.
4855	ENVIRON SERVICES INCORPORATED	03/15/2018	2,127.00	JANITORIAL SERVICES, HEADQUART
5298	TED EVERETT	03/15/2018	65.86	GOVERNING BOARD MEETING
4273	ROBERT T. MIXON	03/15/2018	158.95	FIRE BOOTS - STEVE
3379	FL. DEPT. OF AGRICULTURE & CONSUMER SERVICES	03/15/2018	17,782.25	MOBILE IRRIGATION LAB
2701	FLORIDA MUNICIPAL INSURANCE TRUST	03/15/2018	22,382.01	3RD INSTALLMENT FY 17-18
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	03/15/2018	23.94	FAR AD
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	03/15/2018	115.08	RULEMAKING NOTICES
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	03/15/2018	66.08	RULEMAKING NOTICES
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	03/15/2018	492.52	RULEMAKING NOTICES
3399	FLORIDA STORMWATER ASSOC., INC.	03/15/2018	1,032.00	CONFERENCE REGISTRATION
916	GULF POWER COMPANY	03/15/2018	529.41	ELECTRIC-MILTON
3003	HAVANA FORD, INC.	03/15/2018	37.75	OPEN PURCHASE ORDER FOR REG.
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	03/15/2018	179.38	COPIER LEASE RENEWALS
3584	LAMBE'S WELDING SUPPLY, LLC	03/15/2018	222.50	TANK AND GAS FOR PYROSHOT
3266	LOWE'S COMPANIES INC.	03/15/2018	125.39	SHOP VAC
5551	JENNIFER MENENDEZ	03/15/2018	100.00	P18411 REFUND FOR WITHDRAWAL

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

4090	JERRY PATE	03/15/2018	162.87	GOVERNING BOARD MEETING
4849	NICK PATRONIS	03/15/2018	81.88	GOVERNING BOARD MEETING
5483	DALLAS QUADRIK RICHARDSON	03/15/2018	75.00	SECURITY FOR 3/8/2018 BOARD ME
3960	GEORGE ROBERTS	03/15/2018	81.88	GOVERNING BOARD MEETING
5546	SIKES CONCRETE, INC.	03/15/2018	1,800.00	ROAD REPAIR MATERIAL- PORTER P
5546	SIKES CONCRETE, INC.	03/15/2018	2,200.00	ROAD REPAIR MATERIAL- PORTER P
5546	SIKES CONCRETE, INC.	03/15/2018	2,000.00	ROAD REPAIR MATERIAL- PORTER P
4577	SOUTHERN TIRE MART, LLC	03/15/2018	78.50	NEW TIRE FOR ATV TRAILER
4967	SAMUEL SPRING	03/15/2018	85.44	GOVERING BOARD MEETING
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	03/15/2018	3,801.60	PUBLIC RECREATION SITE CLEAN U
5553	TIMOTHY TUNNAGE	03/15/2018	170.00	P18417 OVERPAYMENT REFUND
3941	TYLER TECHNOLOGIES, INC.	03/15/2018	925.00	MUNIS USER CONFERENCE REGISTRA
3711	US POSTAL SERVICE-HASLER	03/15/2018	3,000.00	REPLENISH HEADQUARTERS POSTAGE
3696	URS CORPORATION	03/15/2018	1,268.00	118 RISK MAP PROJECT CHIPOLA W
3696	URS CORPORATION	03/15/2018	2,761.00	119 RISK MAP PROJECT NEW RIVER
3696	URS CORPORATION	03/15/2018	15,501.40	117 RISK MAP PROJECT FOR APALA
4557	VERIZON WIRELESS	03/15/2018	969.33	JETPACKS/AIR CARDS
5218	WAGeworks, INC.	03/15/2018	59.15	COBRA ADMINISTRATION
TOTAL CHECKS			<u>98,211.05</u>	
3337	FORESTECH CONSULTING	03/16/2018	2,838.25	SUPPORT AND HOSTING FOR LAND M
2268	INNOVATIVE OFFICE SOLUTIONS, INC	03/16/2018	837.00	PHONE MAINTENANCE
TOTAL ACH TRANSFER			<u>3,675.25</u>	
TOTAL AP			<u><u>101,886.30</u></u>	

**NORTHWEST FLORIDA WATER MANAGMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5340	APPLIED TECHNOLOGY AND MANAGEMENT, INC.	03/22/2018	21,147.50	WATER RESOURCE EVALUATIONS
3524	CITY OF CRESTVIEW	03/22/2018	42.40	WATER/SEWER CRESTVIEW
4676	CITY OF MILTON FLORIDA	03/22/2018	65.83	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	03/22/2018	19.36	SEWER-MILTON FIELD OFFICE
3289	CITY OF TALLAHASSEE	03/22/2018	38.93	LAKESHORE
2803	COASTAL AIR SERVICE, INC.	03/22/2018	4,050.00	HELICOPTER SERVICES FOR RX BUR
744	DEPT. OF THE INTERIOR - USGS	03/22/2018	7,971.00	GEORGIA WATER LEVEL MONITORING
45	DMS	03/22/2018	3,795.27	ETHERNET- ALL
45	DMS	03/22/2018	1,241.04	LOCAL PHONES- HQ
45	DMS	03/22/2018	(5.34)	CARR & LAKESHORE CREDIT
45	DMS	03/22/2018	154.62	LONG DISTANCE- HQ
5512	CECIL EDWIN DURDEN	03/22/2018	26,429.97	AGRICULTURAL BMP COST SHARE AG
2702	FISH AND WILDLIFE	03/22/2018	3,761.52	LAW ENFORCEMENT/SECURITY SERVI
1090	HR DIRECT	03/22/2018	84.91	REQUIRED FEDERAL AND STATE POS
1090	HR DIRECT	03/22/2018	84.91	REQUIRED FEDERAL AND STATE POS
1090	HR DIRECT	03/22/2018	84.91	REQUIRED FEDERAL AND STATE POS
1090	HR DIRECT	03/22/2018	84.91	REQUIRED FEDERAL AND STATE POS
1090	HR DIRECT	03/22/2018	84.91	REQUIRED FEDERAL AND STATE POS
5342	JANICKI ENVIRONMENTAL, INC.	03/22/2018	10,395.00	WATER RESOURCE EVALUATIONS
5342	JANICKI ENVIRONMENTAL, INC.	03/22/2018	19,800.00	WATER RESOURCE EVALUATIONS
5342	JANICKI ENVIRONMENTAL, INC.	03/22/2018	2,802.15	WATER RESOURCE EVALUATIONS
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	03/22/2018	252.83	NEW COPIER LEASE FOR ADMIN/RMD
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	03/22/2018	137.02	COPIER LEASE RENEWALS
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	03/22/2018	250.28	COPIER LEASE RENEWALS
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	03/22/2018	246.78	COPIER LEASE RENEWALS
3266	LOWE'S COMPANIES INC.	03/22/2018	471.10	OPERATING SUPPLIES
4986	PATRICIA LUJAN	03/22/2018	7,895.37	CRESTVIEW LEASE
5409	MARTIN ENVIRONMENTAL SERVICES, INC	03/22/2018	140.00	PORTABLE TOILETS
5409	MARTIN ENVIRONMENTAL SERVICES, INC	03/22/2018	140.00	PORTABLE TOILETS
5513	MECK LAND HOLDINGS, LLC	03/22/2018	52,912.50	AGRICULTURAL BMP COST SHARE AG
5214	PANACEA AREA WATER SYSTEM, INC.	03/22/2018	68,344.21	WATER SUPPLY INTERCONNECT
5214	PANACEA AREA WATER SYSTEM, INC.	03/22/2018	51,782.89	WATER SUPPLY INTERCONNECT
4081	POT-O-GOLD RENTALS, LLC	03/22/2018	1,932.60	PORTABLE TOILETS
5510	WILLIS CLINTON POWELL, SR.	03/22/2018	31,679.98	AGRICULTURAL BMP COST SHARE AG

NORTHWEST FLORIDA WATER MANAGMENT DISTRICT

AP COMPUTER PAID/EFT CHECKS

4091	THE SHOE BOX	03/22/2018	152.99	SAFETY BOOTS-HUTTO
4799	STAPLES CONTRACT & COMMERCIAL, INC.	03/22/2018	104.79	OFFICE SUPPLIES
4799	STAPLES CONTRACT & COMMERCIAL, INC.	03/22/2018	27.52	OFFICE SUPPLIES
5336	TETRA TECH, INC	03/22/2018	20,478.56	WATER RESOURCE EVALUATIONS: GR
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	03/22/2018	11,095.20	LAW ENFORCEMENT AND SECURITY
4038	WINDSTREAM COMMUNICATIONS	03/22/2018	60.56	800#S & EFO LONG DISTANCE

TOTAL CHECKS

350,238.98

4845	CALHOUN COUNTY SHERIFF'S OFFICE	03/23/2018	926.68	11-045 CALHOUN CO. LAW ENF. AG
5172	FREDDIE WILBON	03/23/2018	750.00	JANITORIAL SERVICES FOR CFO
4607	MAIL FINANCE INC	03/23/2018	482.00	MAILING SYSTEMS FOR HQ, CRESTV

TOTAL ACH TRANSFER

2,158.68

TOTAL AP

352,397.66

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
95	AT&T	03/29/2018	464.14	PHONES- EFO
5089	ATKINS NORTH AMERICA, INC.	03/29/2018	2,602.45	RISK MAP PROGRAM SUPPORT
2992	BANK OF AMERICA	03/29/2018	255.60	PAYMENT PORTEL FOR E-PERMITTIN
2992	BANK OF AMERICA	03/29/2018	333.04	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	03/29/2018	691.12	ACCOUNT ANALYSIS
2507	CALHOUN LIBERTY JOURNAL	03/29/2018	106.00	NOTICE OF INTENT TO ADOPT
1617	CAPITAL HEALTH PLAN	03/29/2018	72,035.69	EMPLOYEE MEDICAL INSURANCE
4455	CITY OF BLOUNTSTOWN	03/29/2018	12,455.12	WATERLINE REPLACEMENT
3289	CITY OF TALLAHASSEE	03/29/2018	24,680.00	SEPTIC CONNECTION TO EXISTING
5554	COMCAST	03/29/2018	145.97	INTERNET- MARIANNA FIELD OFFICE
5407	CYPRESS ENVIRONMENTAL	03/29/2018	150.00	P18405-1 REFUND WITHDRAWAL AND
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	03/29/2018	250.00	CHECK FOR DEP PERMIT APPLICATI
3126	DEWBERRY ENGINEERS, INC	03/29/2018	27,378.00	RISK MAP PROGRAM SUPPORT
3424	DURRA-QUICK-PRINT INC.	03/29/2018	15.00	BUSINESS CARDS-PALERMO
4518	ENGINEERED COOLING SERVICES, INC.	03/29/2018	1,363.95	REPAIR A/C UNIT FOR SERVER ROO
4518	ENGINEERED COOLING SERVICES, INC.	03/29/2018	272.50	AC REPAIR- ACCOUNTING
5030	F.I. MOTORS LLC	03/29/2018	37.75	OPEN PURCHASE ORDER FOR REG-EF
4807	WEX BANK	03/29/2018	7,727.29	FUEL
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	03/29/2018	30.10	FAR AD FOR 3/8/2018 GB MEETING
2291	GULF COAST ELECTRIC COOPERATIVE, INC	03/29/2018	364.92	ELECTRIC- ECONFINA FIELD OFFICE
5474	HATCHER PUBLISHING INC	03/29/2018	20.70	NOTICE OF INTENT TO ADOPT
61	JACKSON COUNTY FLORIDAN	03/29/2018	824.95	LEGAL ADS
3589	JOHNSON COMMUNICATIONS, INC.	03/29/2018	200.00	REPAIR MILTON OFFICE GATE
2293	LANE'S OUTDOOR EQUIPMENT, INC	03/29/2018	110.90	MOWER PARTS AND SUPPLIES
56	MAC PAPERS INC. - TALLAHASSEE	03/29/2018	327.60	RESTOCK PAPER SUPPLY
5513	MECK LAND HOLDINGS, LLC	03/29/2018	1,087.50	AGRICULTURAL BMP COST SHARE AG
906	PURVIS, GRAY AND COMPANY, LLP	03/29/2018	20,400.00	FINANCIAL AUDIT SERVICES
4720	SOUTHWOOD SHARED RESOURCE CENTER	03/29/2018	1,315.48	OFFSITE DATA STORAGE
3696	URS CORPORATION	03/29/2018	2,445.00	LOWER OCHLOCKONEE WATERSHED
4557	VERIZON WIRELESS	03/29/2018	116.28	CELL PHONES
5218	WAGeworks, INC.	03/29/2018	142.80	FLEXIBLE SPENDING ACCOUNT ADMI
4626	WASTE PRO OF FLORIDA, INC	03/29/2018	152.32	SOLID WASTE-HQ

TOTAL CHECKS

178,502.17

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

4944	BRETT CYPHERS	03/30/2018	135.00	EMPLOYEE REIMBURSEMENT
2453	ESCAMBIA COUNTY PROPERTY APPRAISER	03/30/2018	3,451.03	3RD QTR FY 17-18
4961	PETER FOLLAND	03/30/2018	110.00	TRAVEL REIMBURSEMENT
TOTAL ACH TRANSFER			<u>3,696.03</u>	
TOTAL AP			<u>182,198.20</u>	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

MARCH 2018

DIRECT DEPOSIT	03/02/2018	\$	211,271.85
CHECKS	03/02/2018		1,998.12
FLEX SPENDING EFT	TF0033		1,305.11
DIRECT DEPOSIT	03/16/2018		210,179.29
CHECKS	03/16/2018		1,998.12
FLEX SPENDING EFT	TF0035		1,305.03
DIRECT DEPOSIT	03/30/2018		222,790.97
CHECKS	03/30/2018		444.36
		\$	<u><u>651,292.85</u></u>

APPROVED:

Chairman or Executive Director

May 10, 2018

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Marvin Doyal
Law, Redd, Crona and Munroe, P.A.
District Inspector General

DATE: April 25, 2018

SUBJECT: Consideration of Inspector General's Long Term and Annual Audit Work Plans

Recommendation

Approval is requested for the Inspector General's three-year audit work plan for fiscal years 2017-18 through 2019-20 and an annual audit work plan for 2017-18.

Background

By May 10, 2018, Law, Redd, Crona and Munroe, P.A., is to have performed a risk assessment that included, but was not limited to, the following:

1. Review of District documentation, including financial statements, budgets, strategic plans, annual reports, organization charges, Board meeting minutes, and other available relevant documents on the District web site.
2. Review of legal and regulatory requirements for water management districts set forth in Florida Statutes and Department of Environmental Protection guidelines.
3. Review of external audit reports, including operational audit reports of the District by the Florida Auditor General.
4. Consideration and updating of firm's understanding of District operations obtained in prior internal audits of the District.
5. Consideration of areas of inherent risk identified in risk-based planning at other water management districts.
6. Inquires of District management and solicitation of input from management and the Governing Board on proposed audit plans.
7. Planning discussions among audit partners and management, taking into consideration (among other things), the following factors:
 - a. The District's mission, goals, and business objectives
 - b. Legal and regulatory compliance requirements relevant to the District

- c. The District's organizational structure, operations, programs, and information systems
- d. Risks relevant to the achievement of District business objectives
- e. Internal controls to address identified risks

Based on the assessment of risks, the District Inspector General is to have developed a three-year audit work plan for fiscal years 2017-18 through 2019-20 and an annual audit work plan for 2017-2018. These plans will be presented at the May 10, 2018 Board meeting.

Audits to be conducted will be in accordance with the current International Standards for the Professional Practice of Internal Auditing as published by the Institute of Internal Auditors, Inc., or, where appropriate, in accordance with generally accepted governmental auditing standards. All audit reports issued will include a statement that the audit was conducted pursuant to the appropriate standards.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: April 25, 2018

SUBJECT: Consideration of Acceptance of the Audited Financial Statements for Fiscal Year 2016-2017

Background

Mr. Ryan Tucker, C.P.A., a Partner with the District's independent audit firm, Purvis, Gray & Company, will present the results of their audit of the District's financial statements for the fiscal year ending September 30, 2017.

The Financial Report is provided as a separate document for your review and consideration.

Recommendation

Staff recommends the Governing Board accept the District's September 30, 2017, audited financial statements as presented.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: April 25, 2018

SUBJECT: Consideration of Amendment No. 5 to the Fiscal Year 2017-18 Budget
Adjusting Beginning Fund Balances

Recommendation

Staff recommends the Governing Board approve Amendment No. 5 to the Fiscal Year 2017-18 Budget adjusting fund balances.

Background

Amendment No. 5 updates the beginning budgeted fund balances to the FY 2017-18 budget, based on the audited financial statements as of September 30, 2017.

Each year, after completion and approval of the prior year's audited financial statements, the audited fund balances are brought forward into the current year's budget in the form of an amendment. Funds impacted by the adjusted balances include the General Fund, the Capital Improvement and Lands Acquisition Fund, the Lands Management Fund, the Regulation Fund, and the Mitigation Fund.

In addition to the fund balance, the audited financial statements provide the unearned revenue available for the next year's budget. The amounts not currently budgeted in FY 2017-18 are available for current and future year budgets.

FY 2017-18 Beginning Fund Balance and Available Resources

Fund	Fund Balance	Unearned Revenue	Available Resources
General Fund	15,614,649	0	15,614,649
Projects Fund	1,817,452	110,162	1,927,614
Lands Management Fund	5,137,085	395,775	5,532,860
Regulation Fund	1,925,521	0	1,925,521
Mitigation Fund	1,712,189	14,137,378	15,849,567
Capital Improvement and Lands Acquisition Fund	280,442	0	280,442
	26,487,338	14,643,315	41,130,653

These adjustments impact the beginning and ending fund balances and transfers across funds.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Lennie Zeiler, Director
Division of Asset Management

DATE: April 18, 2018

SUBJECT: Consideration of First Right of Refusal on the Syfrett Conservation Easement;
Econfina Creek Water Management Area

Recommendation

Staff recommends the Governing Board not exercise its First Right of Refusal on the Syfrett Conservation Easement.

Background

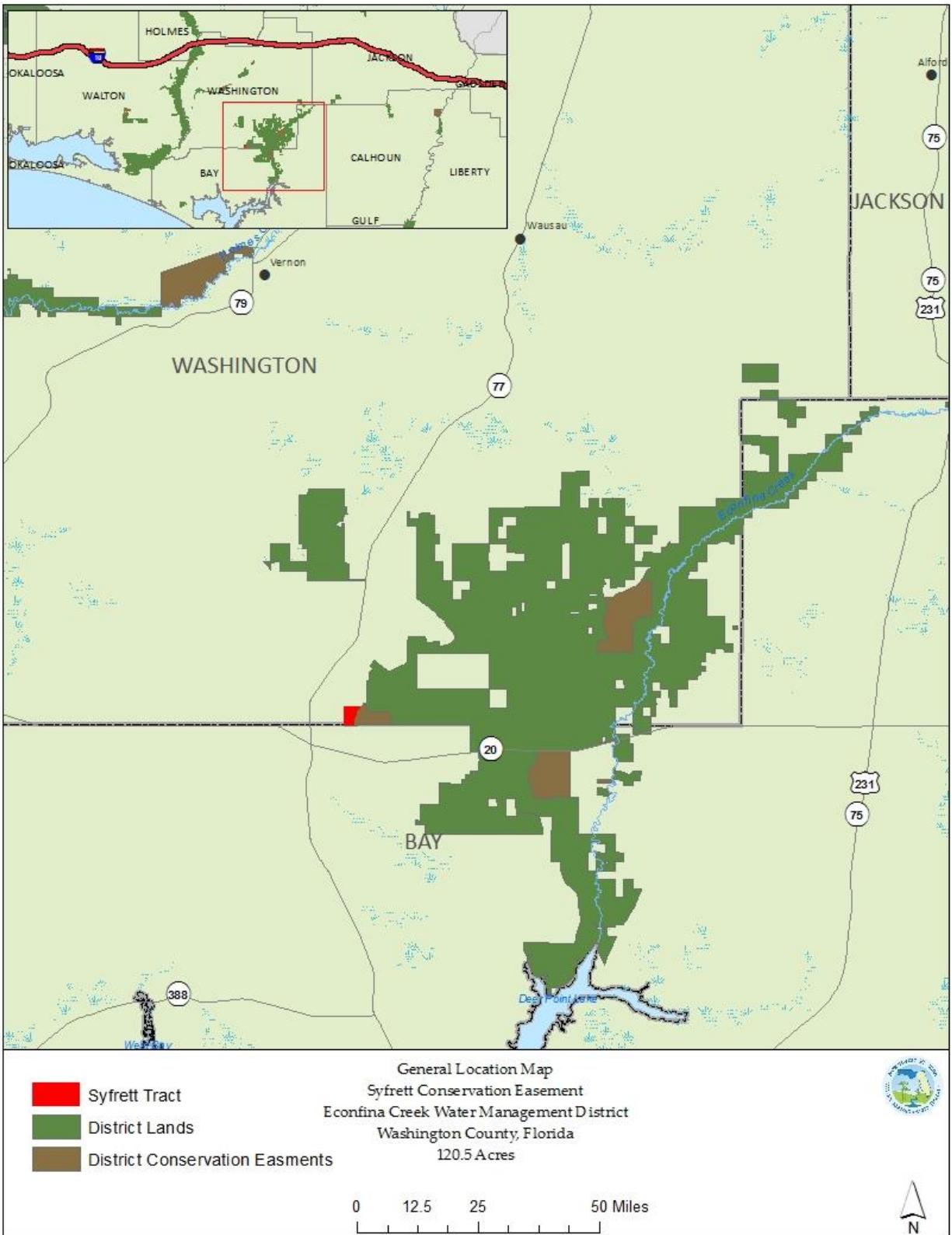
In 2003, the Syfretts conducted an exchange of properties with the District. The Syfretts received 197.9 acres from the District subject to a conservation easement in exchange for placing a conservation easement on 179.4 acres they owned, all located in Washington County. Both properties are located north of Highway 20 with access from Duerling Road.

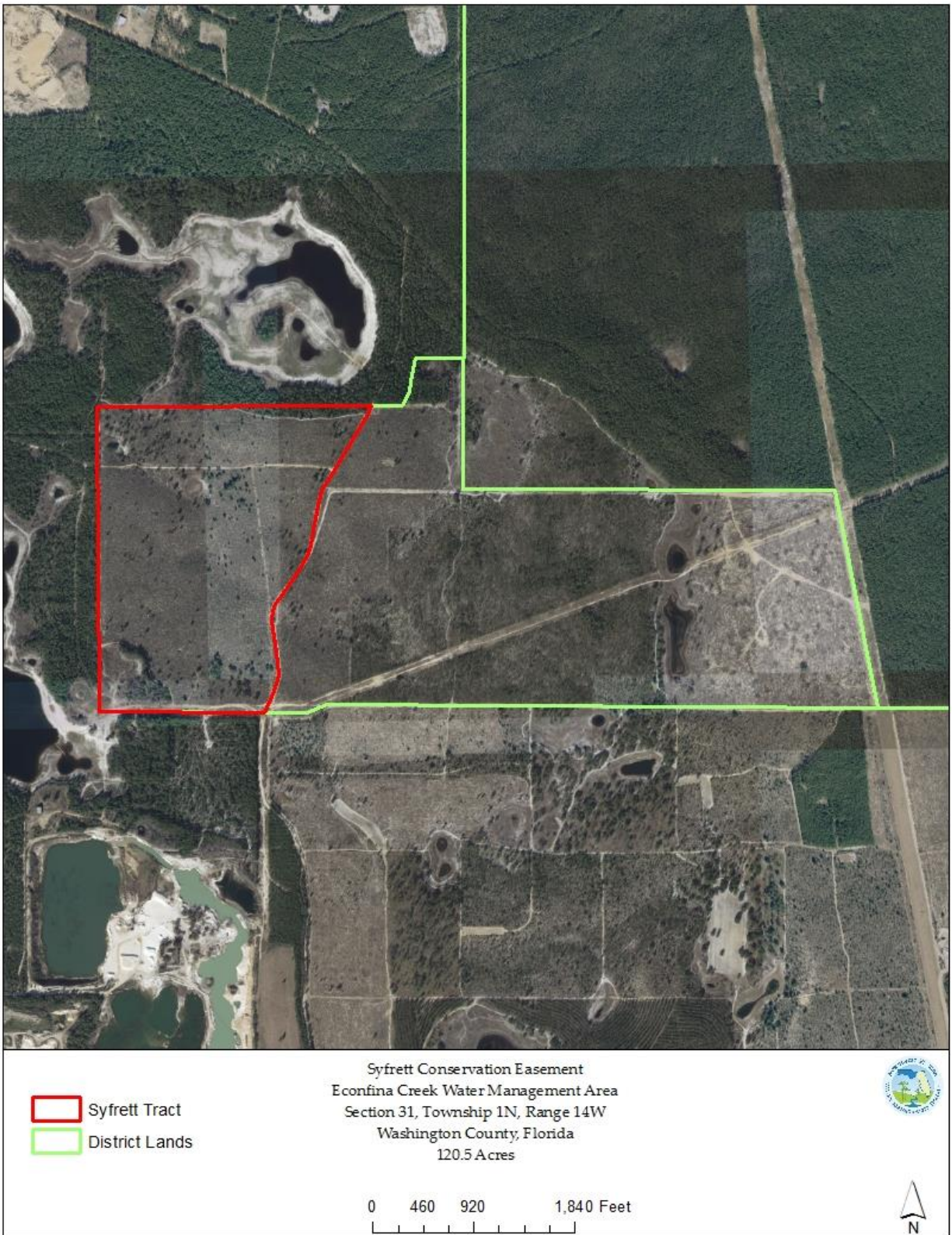
Through the Conservation Easement, the Syfretts are required to give the District a First Right of Refusal on the property before offering it to a third party, not a lineal descendant of Grantor. The current owner desires to sell 120.5 acres of the 179.4-acre Conservation Easement (see attached maps). As required by the Conservation Easement, the Syfretts are notifying the District of such and giving the District the opportunity to exercise the First Right of Refusal on the property. The purchase price for the 120.5 acres is \$240,000, or \$1,991.70 per acre.

District staff recommends to the Governing Board that the District not exercise its First Right of Refusal on this tract. The Conservation Easement is achieving the natural resource protection needed for this property.

LZ/cb

Attachment(s)





CONTRACT FOR SALE AND PURCHASE

THIS CONTRACT is entered into this 12th day of April, 2018, by and between Syfrett Properties, LLC, a Florida limited liability company, hereinafter referred to as "Seller", and Lisa Shaw Atkinson and William E. Shaw, Jr., hereinafter collectively referred to as "Buyers".

The parties hereby agree that the Seller shall sell and the Buyers shall buy the following described property upon the terms and conditions set forth herein:

1. DESCRIPTION:

COMMENCE AT THE SOUTHEAST CORNER OF THE WEST HALF OF THE WEST HALF OF THE NORTHEAST QUARTER OF SECTION 32, TOWNSHIP 1 NORTH, RANGE 14 WEST, WASHINGTON COUNTY, FLORIDA. THENCE NORTH 89 DEGREES 03 MINUTES 45 SECONDS WEST ALONG THE SOUTH LINE OF THE NORTH HALF OF SAID SECTION 32 FOR 873.44 FEET TO THE **POINT OF BEGINNING**. THENCE SOUTH 30 DEGREES 14 MINUTES 00 SECONDS WEST FOR 82.62 FEET; THENCE SOUTH 31 DEGREES 02 MINUTES 36 SECONDS WEST FOR 382.28 FEET; THENCE SOUTH 31 DEGREES 33 MINUTES 44 SECONDS WEST FOR 290.86 FEET; THENCE SOUTH 12 DEGREES 51 MINUTES 17 SECONDS WEST FOR 608.68 FEET; THENCE SOUTH 35 DEGREES 11 MINUTES 36 SECONDS WEST FOR 398.41 FEET; THENCE SOUTH 32 DEGREES 11 MINUTES 29 SECONDS WEST FOR 204.93 FEET; THENCE SOUTH 05 DEGREES 58 MINUTES 12 SECONDS EAST FOR 381.04 FEET; THENCE SOUTH 02 DEGREES 50 MINUTES 48 SECONDS EAST FOR 222.51 FEET; THENCE SOUTH 20 DEGREES 37 MINUTES 04 SECONDS WEST FOR 300.35 FEET TO THE SOUTH LINE OF SAID SECTION 32; THENCE NORTH 89 DEGREES 03 MINUTES 39 SECONDS WEST ALONG SAID SOUTH LINE FOR 1542.58 FEET TO THE WEST LINE OF SAID SECTION 32; THENCE NORTH 00 DEGREES 49 MINUTES 03 SECONDS EAST ALONG SAID WEST LINE FOR 2636.18 FEET TO THE WEST QUARTER CORNER OF SAID SECTION 32; THENCE CONTINUE

NORTH 00 DEGREES 49 MINUTES 03 SECONDS EAST FOR 124.59 FEET; THENCE SOUTH 89 DEGREES 03 MINUTES 45 SECONDS EAST FOR 2495.52 FEET; THENCE SOUTH 30 DEGREES 14 MINUTES 00 SECONDS WEST FOR 142.84 FEET TO THE POINT OF BEGINNING.

TOGETHER WITH AND SUBJECT TO EASEMENTS TO BE DETERMINED

2. PURCHASE PRICE: \$240,000.00

Earnest Money Deposit:	\$ 1,000.00
Purchase Money Mortgage	\$180,000.00
Cash at closing	\$ 59,000.00

TOTAL: \$240,000.00

3. TITLE EVIDENCE: At closing, Seller shall deliver to Buyers, at Buyers' expense, a Title Commitment which shall show that title is vested in Seller and is not subject to any liens, encumbrances or exceptions, except for taxes for the current year and subject to the Deed of Conservation Easement dated October 24, 2003 and recorded in Official Records Book 0503 at Page 0053 of the Public Records of Washington County, Florida.

4. CLOSING DATE: This transaction shall be closed within seven (7) days of Seller having obtained notice from the Northwest Florida Water Management District of their waiver of their right of first refusal to purchase the property to be conveyed herein.

5. RESTRICTIONS, EASEMENTS, LIMITATIONS: The Buyers shall take title subject to zoning, restrictions of record, prohibitions and other requirements imposed by other governmental authorities, public utility easements of record

- and road right-of-ways, taxes for the year of closing and subsequent thereto and the Deed of Conservation Easement referenced in paragraph 3 hereof.

6. OCCUPANCIES: Seller shall delivery occupancy to Buyers at the time of closing.

7. ASSIGNABILITY: This Contract may not be assigned by Buyers.

8. PLACE OF CLOSING: Closing shall be held at the office of First International Title, 234 Forest Park Circle, Panama City, FL 32405

9. TIME: Time is of the essence of this Contract.

10. EXPENSES: Buyers shall pay all closing costs with regard to this transaction.

11. PRORATION OF TAXES: Buyers shall take subject to taxes for the year 2018 which shall be prorated as of the date of closing.

12. SPECIAL PROVISIONS:

a. As noted herein, the closing of this transaction is contingent upon Seller having obtained from the Northwest Florida Water Management District a waiver of their right of first refusal to purchase the property.

b. The closing of this contract is also contingent upon a simultaneous closing of an adjacent parcel of property owned by Seller and to be conveyed to Buyers herein.

c. The amount financed shall bear interest at the rate of four percent (4%) per annum and payable in annual installments of principal in the

amount of \$15,000.00 and accrued interest with the first payment due on the first anniversary of the date of the Promissory Note and continuing for a period of ten years with a balloon payment of all principal together with accrued interest due on the tenth (10th) anniversary of the Promissory Note.

13. ATTORNEY'S FEE AND COSTS: In connection with any litigation including appellate proceedings arising out of this Contract, the prevailing party shall be entitled to recover reasonable attorney's fees and court costs.

14. DEFAULT: If Buyers fail to perform this Contract within the time specified, this Contract shall become null and void and Seller may retain the earnest money deposit. If Seller fails, neglects or refuses to perform this Contract, the Buyers, at their option may proceed at law or in equity to enforce their legal rights under this Contract, including specific performance or declare this Contract null and void and receive a full refund of their earnest money deposit.

IN WITNESS WHEREOF, the parties have set their hands and seals, the date first above written.

SELLER:

Syfrett Properties, LLC

by:

its:

Troy F. Syfrett, Jr.

Managing Member

BUYERS

Lisa Shaw Atkinson

William E. Shaw, Jr.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Lennie Zeiler, Director
Division of Asset Management

DATE: April 24, 2018

SUBJECT: Consideration of Amendment No. 1 to Agreement No. 15-077 with Sign Pro of North Florida, Inc.

Recommendation

Staff recommends the Governing Board authorize the Executive Director to execute Amendment No. 1 to extend the term of Agreement No. 15-077 with Sign Pro of North Florida, Inc. through May 15, 2021.

Background

In February 2015, the District issued a Request for Proposal (RFP) to hire a contractor to make signs needed on District lands to identify recreation areas and increase wayfinding signage so the public could easily navigate to various locations on District lands. The District received proposals from five companies (one proposal was subsequently withdrawn) and oral presentations were made by four companies to an RFP Evaluation Committee and other District staff. Sign Pro of North Florida, Inc. was recommended and approved in 2015 to enter into a three-year agreement for sign fabrication services. The initial agreement with Sign Pro of North Florida, Inc. will expire on May 15, 2018 unless it is extended. Subject to satisfactory performance, the agreement may be renewed for a three-year term.

During calendar year 2017, Sign Pro made 808 signs for a total cost of \$44,000.99. Mr. Doug Hancock, owner of Sign Pro of North Florida, Inc., has been responsive and fulfilled each task order awarded to him during the term of the initial agreement.

The District's Policies and Procedures Manual requires District staff to review the possibility of reducing contract payments by at least three (3) percent. District staff checked with Mr. Hancock regarding a contract concession. Mr. Hancock indicated that he would be willing to keep the current pricing for another three years or through May 15, 2021.

LZ/cb

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Chief of Staff
Lennie Zeiler, Director, Division of Asset Management

FROM: Tyler Macmillan, Chief, Bureau of Land Management Operations

DATE: April 25, 2018

SUBJECT: Consideration of Florida Fish and Wildlife Conservation Commission Annual Work Plan and Budget for the Sand Hill Lakes Mitigation Bank Cooperative Management Agreement

Recommendation

Staff recommends the Governing Board approve the Florida Fish and Wildlife Conservation Commission Fiscal Year 2018-2019 Work Plan and Budget for the Sand Hill Lakes Mitigation Bank Cooperative Management Agreement, subject to approval of the District's Fiscal Year 2018-2019 budget in September 2018.

Background

Since 2005, the District has contracted with the Florida Fish and Wildlife Conservation Commission (FWC) to assist with the protection and management of the Sand Hill Lakes Mitigation Bank (Fitzhugh Carter) property in Washington County, consistent with conditions of the state and federal mitigation bank permits.

Under this agreement, the FWC provides comprehensive assessments of the property's fish and wildlife resources as they relate to managing the property's allowable public recreation opportunities and fulfilling the permit requirements. This includes, but is not limited to: operation of the fish and wildlife check station; regulation of public access and use; enhanced law enforcement for natural resource and general property protection; and ongoing fish and wildlife studies and assessments, with particular emphasis on rare, threatened, and endangered species and species of special concern. Additionally, FWC staff undertakes the management of nuisance species such as feral hogs.

The property has been open to limited public hunting since 2005 and was opened to limited public fishing in 2007. Recreational activities on this property are highly regulated because the mitigation bank permits allow for public access to the property only through a check station system.

The current five-year agreement, which was executed in 2014, provides for an annual assessment of FWC's activities and development of a Work Plan and Budget for the upcoming fiscal year. Coordinating with District staff, the FWC developed the attached Work Plan and Budget for FWC Fiscal Year 2018-2019, which begins on July 1, 2018. District staff routinely assesses FWC's work plan progress, and FWC has consistently implemented all activities specified in the Work Plan.

The proposed budget for the upcoming agreement period is \$126,841, which is \$4,368 more than the previous year's budget of \$122,473. The increase is due to FWC salary increases for the Biologist, Technician, and Check Station Operators.

Attachment: Work Plan/Budget

FITZHUGH CARTER TRACT/SHLMB WORK PLAN AND BUDGET

2018 – 2019

(Hunting and Fishing Programs)

<u>Service/Product</u>	<u>Description</u>	<u>District Costs/Expenditures</u>
Fish and Wildlife Biologist (Biological Scientist III equivalent)	Implement a comprehensive fisheries and wildlife management program to address Florida Department of Environmental Protection and U.S. Army Corps of Engineers permit requirements for the Sand Hill Lakes Mitigation Bank (SHLMB). Duties include, but are not limited to wild hog management as a priority activity, along with weekly patrols of the fence lines and updating the Boundary Breach Catalog/Map, the collection of wildlife and fisheries data, preparation of annual reports, supervision of the Fish & Wildlife Technician and Check Station Operators, coordination of volunteer program, and coordinate and conduct fish and wildlife surveys.	Biologist Salary...\$ 39,270 <u>Benefits.....\$ 7,714</u> <u>\$ 46,984</u>
Fish and Wildlife Technician	Assist Fish and Wildlife Biologist with multiple aspects of area management including, but not limited to wild hog management as a priority activity, along with weekly patrols of the fence lines and updating the Boundary Breach Catalog/Map, conducting fish and wildlife population surveys, maintenance of boats and boat ramps, coordination with visiting educational groups, and relieving check station operator(s) as needed.	Technician Salary..\$ 28,870 <u>Benefits.....\$ 16,555</u> <u>\$ 45,425</u>
Check Station Operators	Man Check Station during scouting, hunting, and fishing days. Duties include providing education and assistance to hunters and anglers checking into and out of check station (customer service/area public relations), collection of biological data from harvested game and fish, monitoring hunter and fisherman pressure (creel surveys and quota hunt use), issuance of angler provisions (boats, oars, PFD's, creel kits), and adherence to fisherman quotas & pond allocation limits.	<u>3048 hrs @ \$9.00/hr.</u> <u>\$ 27,432</u>
Estimated Operational Expenses	Boat operation costs during fish surveys, work and safety apparel, continuing education and training, fish & wildlife scientific survey materials, and equipment & supplies.	<u>\$ 7,000</u>
Total		<u>\$ 126,841</u>

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Chief of Staff
Lennie Zeiler, Director, Division of Asset Management

FROM: Tyler Macmillan, Chief, Bureau of Land Management Operations

DATE: April 25, 2018

SUBJECT: Consideration of Amendment No. 8 to Agreement No. 13-021 for Purchase of Longleaf Pine Tubelings

Recommendation

Staff recommends the Governing Board authorize the Executive Director to execute an amendment to Agreement No. 13-021 with Blanton's Longleaf Container Nursery, to purchase 1,403,328 longleaf pine tubelings, at a cost of \$204,184.22, subject to approval of funds for the longleaf tubelings in the District's Fiscal Year (FY) 2018-2019 budget in September.

Discussion

In January 2013, the District conducted a multi-year bid process for the purchase of longleaf pine tubelings and subsequently entered into a three-year agreement with Blanton's Longleaf Container Nursery in Madison, Florida (Agreement No. 13-021). The agreement allowed for one additional three-year term upon renewal of the agreement by formal amendment. It also allows the District to order additional longleaf pine tubelings on an annual basis through formal amendments. In January 2016, the agreement was renewed for an additional three years.

In FY 2018-2019, staff anticipates restoring (reforesting) 2,028 acres of cutover and/or disturbed longleaf pine habitat within the Econfina Creek and Chipola River Water Management Areas. This reforestation effort will require approximately 1,472,328 longleaf pine tubelings. The Nature Conservancy will provide 69,000 longleaf pine tubelings through a grant, so the District's nursery order will total 1,403,328 tubelings. At the agreed upon rate of \$145.50 per thousand tubelings, the cost of the District's FY 2018-2019 longleaf tubing order is \$204,184.22.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Chief of Staff
Lennie Zeiler, Director, Division of Asset Management

FROM: Tyler Macmillan, Chief, Bureau of Land Management Operations

DATE: April 25, 2018

SUBJECT: Consideration of Invitation to Bid 18B-006; 2018 Econfinia Creek Sand Pine Timber Sale

Recommendation:

Staff recommends the Governing Board approve the bids submitted in response to Invitation to Bid 18B-006, and authorize the Executive Director to enter into an agreement for this timber sale with the high bidder, DeerPoint Timber Products, Inc. at the bid price of \$13.00 per ton for pine pulpwood.

Background:

On April 6, 2018, the District posted Invitation to Bid No. 18B-006 for the Management Econfinia Creek 2018 Sand Pine Timber Sale on the State's Vendor Bid System and the District's website. Notices were also sent to a number of companies that have previously expressed an interest in District timber sales.

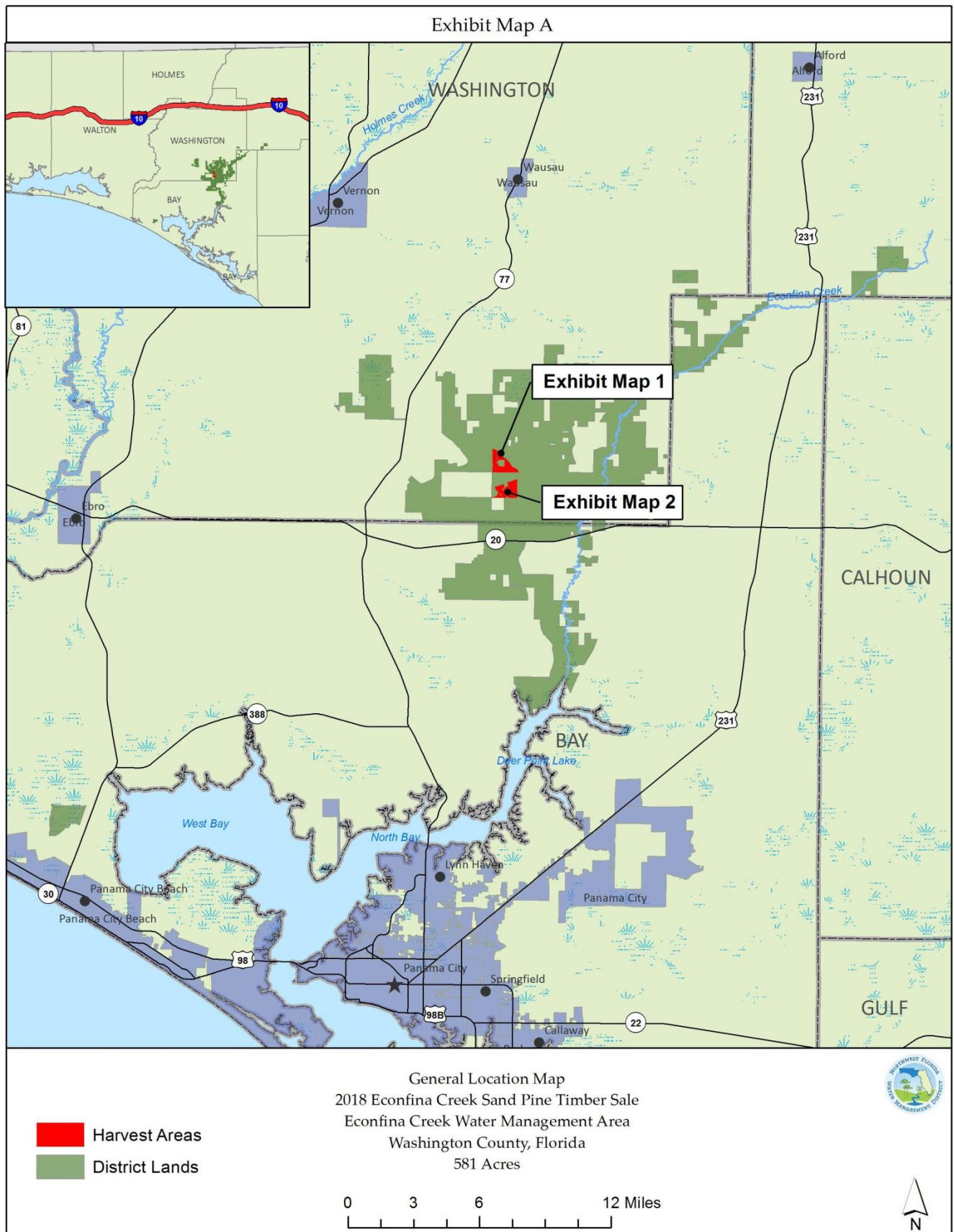
This timber sale is estimated to result in a harvest of 31,332 tons of sand pine pulpwood timber product from 581 acres in Washington County within the Econfinia Creek Water Management Area, as described below. These timber stands are also delineated on the attached general location map (Exhibit Map A).

Stand No.	Stand Name/ Number	County	Acres	Sections	Township	Range
1	602259	Washington	301	19 24	1 North 1 North	13 West 14 West
2	602261	Washington	280	25	1 North	14 West

On April 24, 2018, at 2:30 p.m. EST, the District opened three sealed bids for the purchase of the sand pine pulpwood. The bids received are listed below.

Company	Per Ton Bid Amount Sand Pine Pulpwood
Sapp's Land & Excavating, Inc.	\$ 10.35
Cedar Creek Timber Company, Inc.	\$ 11.62
DeerPoint Timber Products, Inc.	\$ 13.00

At the per-ton price bid by DeerPoint Timber Products, this timber sale is anticipated to generate approximately \$407,000.



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Chief of Staff
Carlos Herd, Director, Division of Resource Management
Paul Thorpe, Chief, Bureau of Environmental and Resource Planning

FROM: Christina Coger, Resource Planning Program Manager

DATE: April 23, 2018

SUBJECT: Consideration of Funding for the Santa Rosa County Indian Bayou Water Quality Improvement Project

Recommendation

Staff recommends the Governing Board approve funding in the amount of \$75,000 for the Santa Rosa County Indian Bayou Water Quality Improvement project and authorize the Executive Director to execute a grant funding agreement with the County for this purpose.

Background

In Santa Rosa County, the Avalon Beach area along Indian Bayou and Escambia Bay contains several miles of county-maintained dirt roads. Beginning in the summer of 2016, increased sedimentation into Indian Bayou was reported. Subsequent investigations identified unpaved roads in the contributing drainage basin as a primary cause.

Through the proposed project, Santa Rosa County plans to reduce sedimentation into Indian Bayou by stabilizing three segments of unpaved road and installing ditch blocks and other best management practices along and proximate to San Juan Street and South 26th Avenue. Grant funds will be available to pay for materials and supplies. County public works staff will perform the work, providing a cost savings. Construction would begin this summer and finish by September 2018.

Funding is available for this project because several previously approved water supply development projects were completed under budget. The project is consistent with the *Basinwide Sediment Abatement* project in the Pensacola Bay System Surface Water Improvement and Management plan, approved by the Governing Board in October 2017.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Brett Cyphers, Executive Director

DATE: April 25, 2018

SUBJECT: Consideration of FY 2018-2019 Springs Restoration Funding Requests

Recommendation

Staff recommends the Governing Board (1) approve the projects included in Table 1 totaling \$21,868,239, (2) approve submittal of the projects to the Department of Environmental Protection (DEP) for funding consideration, and (3) authorize the Executive Director to enter into agreements with DEP and cooperators to receive up to the amount requested to implement springs restoration projects as described, subject to budget authority and legal counsel review.

Discussion

The Florida Legislature has appropriated \$50,000,000 for FY 2018-2019 statewide springs restoration and protection projects. This funding will be allocated by DEP to the four water management districts with springs to manage. Since this program began in FY 2013-2014, the District has received \$48.9 million in springs restoration funding.

In November 2017, the District issued a Notice of Funding Availability for eligible spring restoration and protection projects, with applications due by March 30, 2018. Staff also met with individual stakeholders during the application period to discuss potential projects, several of which are additional phases of current septic-to-sewer projects. As shown in Table 1, the District is requesting approximately \$21.9 million in FY 2018-2019 funding from DEP to implement priority projects in the Panhandle, including:

- \$9.6 million for septic tank conversion to central sewer projects and wastewater treatment plant upgrades in Jackson, Wakulla, and Washington counties;
- \$2.6 million for continuation of the District's Agricultural Best Management Practice (BMP) Cost-Share and grass-based crop rotation programs with producers in the Jackson Blue Spring basin;
- \$5.1 million for fee-simple or less-than-fee land acquisition to protect Econfina Creek, Chipola River, and Jackson Blue springs;
- \$3.6 million for stormwater improvements discharging to Lake Munson in Leon County and the Chipola River in Jackson County and restoration projects at Cypress Spring; and,
- \$1.0 million to assist DEP in developing a program to offset homeowner costs for septic tank remediation within priority focus areas in Jackson, Leon, and Wakulla counties.

Final approval of funding for the FY 2018-2019 springs projects is subject to the Governor's approval of the state's budget. Additionally, the District, in cooperation with participating local governments, continues to maintain a long-range springs project plan that identifies planned and potential springs projects across northwest Florida for a 10-year period. This plan remains dynamic and is subject to continued development based on both state funding and local priorities. It provides, however, a useful planning tool and conceptual roadmap for long-term restoration.

Table 1. NFWWMD FY 2018-2019 Springs Restoration Projects Request

Cooperator	Spring	Project	Description	Funding Request	Match	Total
DEP/ NFWWMD/ DOH	Jackson Blue Spring Wakulla Spring	Onsite treatment and disposal system remediation plan implementation	Development and implementation of a new grant reimbursement program to offset homeowner costs for septic tank remediation pursuant to 373.807, F.S.	\$1,000,000	\$0	\$1,000,000
Jackson County	Jackson Blue Spring	Indian Springs Sewer Phase I Cost Overruns	Additional costs to complete Indian Springs Phase I.	\$462,487	\$0	\$462,487
NFWWMD	Jackson Blue Spring	Jackson Blue Spring Agricultural BMP Producer Cost Share Grant Program	Continue agricultural cost-share program to assist up to 32 producers with retrofits and precision agricultural equipment to improve water quality and quantity in the Jackson Blue Spring BMAP area.	\$1,500,000	\$500,000	\$2,000,000
NFWWMD	Jackson Blue Spring	Jackson Blue Spring Grass-Based Crop Rotation Program	Continue agricultural grass-based crop rotation program in the Jackson Blue Spring BMAP area for up to 10 additional producers.	\$1,106,500	\$368,833	\$1,475,333
City of Tallahassee	Wakulla Spring	Septic Connection to Existing Sewer in the Wakulla BMAP, Phase II	Connect up to 60 properties currently on OSTDS to existing central sewer in the Wakulla BMAP PFA 1.	\$444,000	\$987,000	\$1,431,000
Wakulla County	Wakulla Spring	Wakulla Gardens Sewer Phase IIB Cost Overruns	Additional costs to complete existing Wakulla Gardens Phase IIB.	\$869,531	\$0	\$869,531
Wakulla County	Wakulla Spring	Jerry Moore Lift Station and Forcemain	Lift station and forcemain upgrades re- using the lift station replaced as part of the FY 2017-2018 Medart station upgrades.	\$2,362,170	\$0	\$2,362,170
NFWWMD	Holmes Creek Springs	Cypress Spring Restoration	Shoreline restoration and park improvements at second magnitude spring along Holmes Creek.	\$500,000	\$0	\$500,000
NFWWMD	Chipola River Springs	Chipola River Land Acquisition - Dry Creek Plantation	Less-than-fee simple acquisition of approximately 436 acres along Dry Creek and adjacent to Rook Spring in Jackson County.	\$915,000	\$0	\$915,000
NFWWMD	Jackson Blue Spring	Jackson Blue Spring Land Acquisition - Matthews	Fee simple or less-than-fee simple (conservation easement) acquisition of 658 acres in Jackson County.	\$1,697,000	\$0	\$1,697,000
NFWWMD	Jackson Blue Spring	Jackson Blue Spring Land Acquisition - Matthews Jr.	Fee simple or less-than-fee simple (conservation easement) acquisition of 113 acres in Jackson County.	\$375,000	\$0	\$375,000
NFWWMD	Econfina Creek Springs	Econfina Creek Land Acquisition - Hammonds	Fee simple acquisition of approximately 26 acres on Blue Springs Road in Washington County.	\$224,000	\$0	\$224,000
NFWWMD	Econfina Creek Springs	Econfina Creek Land Acquisition - Adams	Fee simple acquisition of 174 acres in the Econfina WMA adjoining district property on three sides. Both Gosham Branch and Branning Branch (large steephead system) run through property.	\$644,500	\$0	\$644,500
NFWWMD	Econfina Creek Springs	Econfina Creek Land Acquisition - Wallace	Fee simple acquisition of approximately 60 acres contiguous to district lands in Washington County.	\$222,000	\$0	\$222,000
NFWWMD	Econfina Creek Springs	Econfina Creek Land Acquisition - Gay	Less-than-fee simple acquisition of approximately 95 acres adjacent to Williford Spring in Washington County.	\$323,000	\$0	\$323,000
Wakulla County	Wakulla Spring	Magnolia Gardens Sewer System Expansion, Phase III	Continue to expand and connect individual septic tank customers in the Magnolia Gardens neighborhood to the County's AWT facility. Approximately 116 additional homes connected.	\$3,191,811	\$0	\$3,191,811

Cooperator	Spring	Project	Description	Funding Request	Match	Total
Blueprint Intergovernmental Agency	Wakulla Spring	Capital Cascades Segment 3D Stormwater Pond	Construct regional stormwater treatment facility to treat approximately 60 acres that drain to the St. Augustine Branch, Lake Henrietta and Lake Munson.	\$1,000,000	\$3,700,000	\$4,700,000
City of Marianna	Chipola River Springs	Kelson Avenue Stormwater Improvement Project	Construct regional stormwater treatment facility to treat approximately 650 acres that drain to the Chipola River.	\$2,046,440	\$145,795	\$2,192,235
NWFWMD	Jackson Blue Spring	Jackson Blue Spring Land Acquisition - Pittman	Less-than-fee simple acquisition of approximately 165 acres within the Jackson Blue Spring BMAP area.	\$200,000	\$0	\$200,000
NWFWMD	Jackson Blue Spring	Jackson Blue Spring Land Acquisition - Town of Grand Ridge	Less-than-fee simple acquisition of approximately 204 acres along SR 69 in proximity to the Jackson Blue Spring groundwater contribution area.	\$484,800	\$0	\$484,800
City of Chipley	Holmes Creek Springs	Chipley WWTP Water Quality Improvements	Upgrade WWTP to AWT standards for water quality discharging to the Floridan aquifer within the Holmes Creek groundwater contribution area.	\$2,300,000	\$12,827,600	\$15,127,600
			Grand Total	\$21,868,239	\$18,529,228	\$40,397,467

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: May 1, 2018

CGUPS, LLC, Steven Cox, and Claudia Cox, Petitioners v. Northwest Florida Water Management District and Florida Department of Transportation, Respondents, DOAH Case No. 16-4691

This is a case brought by the Petitioners challenging the proposed issuance by the District of an environmental resource permit to FDOT in Basin 1 of FDOT's project for widening of State Road 390 in Panama City, Florida.

FDOT filed a modification of its application for an ERP for work in Basin 1 of the overall State Road 390 project. The modified application was approved and the permit, subject to the Petitioners' challenge, was issued.

On April 4, 2018, after notification of potential settlement by Petitioners and FDOT, the Administrative Law Judge issued an Order cancelling the hearing and placing the case in abeyance. The Order requires the parties to notify the Court by June 4, 2018, of the status of settlement.

There are no other pending cases in which the District is a party.