

Northwest Florida Water Management District
Governing Board Meeting Minutes
Thursday, February 28, 2019
District Headquarters
81 Water Management Drive, Havana, Florida 32333

1. Opening Ceremonies

Chairman George Roberts called the meeting to order at 1:11 p.m.

Brett Cyphers called the roll and a quorum was declared present.

Present: George Roberts, Chair; Jerry Pate, Vice Chair; John Alter, Secretary-Treasurer; Gus Andrews; Jon Costello; Ted Everett Nick Patronis; Bo Spring

Absent: None

2. Special Thanks and Recognition

Retirement recognition for Steve Brown after 24+ years of service. Mr. Brown worked in the Bureau of Land Management Operations as a Land Manager for the West Region.

3. Changes to the Agenda

None.

4. Approval of the Minutes for January 24, 2019

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR JANUARY 24, 2019. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Approval of the Financial Reports for the Month of December 2018

MOTIONED BY NICK PATRONIS, SECONDED BY JERRY PATE, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF DECEMBER 2018. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Committee Reports and Recommendations for Board Action

Asset Management Committee:

Consideration of Amendment to Agreement with Red Hills Horse Trials and the City of Tallahassee

The motion by Chair Roberts failed due to the lack of a second.

Consideration of Grant of Easement to the City of Milton for Wastewater Pipeline Through District Lands; Blackwater River WMA

MOTIONED BY NICK PATRONIS, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD (1) MAKE A DETERMINATION THAT PROVIDING AN EASEMENT TO THE CITY OF MILTON FOR A WASTEWATER PIPELINE THROUGH DISTRICT LANDS IN THE BLACKWATER RIVER WMA WILL NOT INTERFERE WITH CURRENT OR PLANNED DISTRICT PURPOSES, AND (2) GRANT THE EASEMENT AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE EASEMENT WITH THE CITY OF MILTON, SUBJECT TO LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Grant of Permanent Right-of-Way and Easement to Washington County for Paving 3.1 Miles of Greenhead Road

MOTIONED BY NICK PATRONIS, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD (1) MAKE A DETERMINATION THAT THE PERMANENT RIGHT-OF-WAY AND EASEMENT AREA WILL MINIMALLY INTERFERE WITH CURRENT OR PLANNED DISTRICT PURPOSES, AND (2) AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE THE EASEMENT WITH WASHINGTON COUNTY, SUBJECT TO LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Grant Agreement with Arbor Day Foundation

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH ARBOR DAY FOUNDATION TO RECEIVE A GRANT IN THE AMOUNT OF \$154,118.55 CONTINGENT UPON GOVERNING BOARD APPROVAL OF AMENDMENT TO THE FISCAL YEAR 2018-2019 BUDGET. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Resource Management Committee:

Consideration of the 2019 Consolidated Annual Report

MOTIONED BY JERRY PATE, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD APPROVE THE 2019 CONSOLIDATED ANNUAL REPORT, SUBJECT TO BOARD APPROVAL OF THE FLORIDA FOREVER WATER MANAGEMENT DISTRICT WORK PLAN ANNUAL REPORT. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Funding for the Tallahassee Weems Road Pass Phase 2 Project

MOTIONED BY JERRY PATE, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE FUNDING IN THE AMOUNT OF \$100,000 FOR THE TALLAHASSEE WEEMS ROAD PASS PHASE 2 PROJECT AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A GRANT FUNDING AGREEMENT WITH THE CITY FOR THIS PURPOSE, CONTINGENT UPON GOVERNING BOARD APPROVAL OF AMENDMENT TO THE FISCAL YEAR 2018-2019 BUDGET. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Bids and Agreement for Construction Services for the Econfina Blue Spring Camp Shoreline Restoration

MOTIONED BY JERRY PATE, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND ENTER INTO A CONTRACT WITH L & R CONTRACTING, LLC.,

FOR AN AMOUNT NOT TO EXCEED \$700,000 FOR DEBRIS CLEANUP AND CONSTRUCTION SERVICES FOR THE ECONFINA BLUE SPRING CAMP SHORELINE RESTORATION AND PROTECTION PROJECT SUBJECT TO BUDGET AUTHORITY AND LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of Inspector General's Long Term and Annual Audit Work Plans

MOTIONED BY JERRY PATE, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE THE INSPECTOR GENERAL'S THREE-YEAR AUDIT WORK PLAN FOR FISCAL YEARS 2018-19 THROUGH 2020-21 AND AN ANNUAL AUDIT WORK PLAN FOR 2018-19. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Consideration of Renewal of Employee Health and Life Insurance

MOTIONED BY JERRY PATE, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE RENEWAL OF THE ANNUAL EMPLOYEE HEALTH AND LIFE INSURANCE POLICIES BEGINNING APRIL 1, 2019 AND ENDING MARCH 31, 2020. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Consideration of Amendments No. 2 through 9 to Fiscal Year 2018-2019 Budget

MOTIONED BY JERRY PATE, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 845 AMENDING THE FISCAL YEAR 2018-2019 BUDGET AND ALLOW STAFF TO REALIGN REVENUES AND RESERVES TO MAINTAIN THE PROPER BALANCE IN EACH FUND. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. Consideration of Minimum Flows and Minimum Water Levels Rule Language

MOTIONED BY JERRY PATE, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE THE PROPOSED RULE LANGUAGE FOR ESTABLISHING CHAPTER 40A-8, F.A.C., MINIMUM FLOWS AND MINIMUM WATER LEVELS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

11. Public Hearing on Consideration of Florida Forever Water Management District Work Plan

Chair Roberts called the public hearing to order at 1:41 p.m.

MOTIONED BY JERRY PATE, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE 2019 FLORIDA FOREVER WATER MANAGEMENT DISTRICT WORK PLAN. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

12. Legislative Update

Informational purposes only.

13. Legal Counsel Report

No pending cases in which the District is a party.

Meeting was adjourned at 2:06 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending January 31, 2019

| | |
|-----------------------------------|-----------------|
| Balance Forward - Operating Funds | \$44,403,454.24 |
|-----------------------------------|-----------------|

Operating Funds Received in current month:

| | | |
|------------------------------------|--------------|--------------|
| Revenue Receipts, Current | \$742,816.75 | |
| Contracts Receivable | 3,512,147.19 | |
| Other Deposits/Refunds/Adjustments | 24,488.12 | |
| Transfers from Lands Accounts | 5,160.08 | |
| Total Deposits during month | 4,284,612.14 | 4,284,612.14 |

| | |
|------------------------------------|------------------|
| Total Deposits and Balance Forward | \$ 48,688,066.38 |
|------------------------------------|------------------|

Disbursements:

| | | |
|---|--------------|--------------|
| Employee Salaries | 434,032.24 | |
| Employee Benefits | 320,027.36 | |
| Employee Flexible Spending Account | 0.00 | |
| Contractual Services (Professional) | 248,567.91 | |
| Operating Expenses - Services | 142,640.65 | |
| Operating Expenses - Commodities | 21,497.35 | |
| Operating Capital Outlay | 30,801.27 | |
| Grants and Aids | 2,281,879.78 | |
| Total Operating Expenses during month | 3,479,446.56 | |
| Payables, Prior Year | 0.00 | |
| Other Disbursements or (Credits) | 17,781.35 | |
| Total Funds Disbursed by check during month | 3,497,227.91 | |
| Bank Debits (Fees, Deposit Slips, etc.) | 0.00 | |
| Transfer to Land Acquisition Account | 0.00 | |
| Total Funds Disbursed | 3,497,227.91 | 3,497,227.91 |

| | |
|---|------------------|
| Cash Balance Operating Funds at month end | \$ 45,190,838.47 |
|---|------------------|

Operating Depositories:

| | | |
|--------------------------------------|---------------|--|
| Petty Cash Fund | 250.25 | |
| Bank of America: | | |
| General Fund Checking | 496,996.16 | |
| Payroll Account | 218,572.30 | |
| Investment Accounts: | | |
| Fla. Board of Administration @ 2.67% | | |
| General Fund | 22,034,764.34 | |
| Lands Fee Fund | 6,268,635.90 | |
| SWIM Fund | 105,694.38 | |
| Springs Protection | 56.53 | |
| Mitigation Fund | 16,065,868.61 | |

| | |
|---|------------------|
| Total Operating Depositories at month end | \$ 45,190,838.47 |
|---|------------------|

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending January 31, 2019

Land Acquisition Funds:

| | | |
|--------------------------------------|---------------|------------|
| Fla. Board of Administration @ 2.67% | \$ 291,441.30 | |
| Total Land Acquisition Funds | | 291,441.30 |

Restricted Land Management Funds:

| | | |
|--|-----------|--|
| Fla. Board of Administration Phipps Land Management Account @ 2.67% | 62,570.21 | |
|--|-----------|--|

| | | |
|---|-------------------|--|
| Fla. Board of Administration Cypress Springs R&M Account @ 2.67% | <u>816,391.13</u> | |
|---|-------------------|--|

| | | |
|--|--|-------------------|
| Total Restricted Land Management Funds | | <u>878,961.34</u> |
|--|--|-------------------|

| | | |
|--|--|---------------------|
| Total Land Acquisition, and Restricted Management Funds | | <u>1,170,402.64</u> |
|--|--|---------------------|

| | | |
|---|--|--------------------------------|
| TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END | | <u><u>\$ 46,361,241.11</u></u> |
|---|--|--------------------------------|

Approved: _____
Chairman or Executive Director

Date: March 28, 2019

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending January 31, 2019
(Unaudited)

| | Current Budget | Actuals Through 1/31/2019 | Variance (under)/Over Budget | Actuals As A % of Budget |
|----------------------------|---------------------------|--|---|-------------------------------------|
| Sources | | | | |
| Ad Valorem Property Taxes | \$ 3,433,483 | \$ 2,758,131 | \$ (675,352) | 80% |
| Intergovernmental Revenues | 56,042,538 | 9,525,436 | (46,517,102) | 17% |
| Interest on Invested Funds | 144,939 | 318,868 | 173,929 | 220% |
| License and Permit Fees | 396,438 | 144,340 | (252,098) | 36% |
| Other | 6,170,184 | 157,986 | (6,012,198) | 3% |
| Fund Balance | 22,625,033 | | (22,625,033) | 0% |
| Total Sources | \$ 88,812,615 | \$ 12,904,762 | \$ (75,907,853) | 15% |

| | Current Budget | Expenditures | Encumbrances¹ | Available Budget | %Expended | %Obligated² |
|--|---------------------------|---------------------|---------------------------------|-----------------------------|------------------|-------------------------------|
| Uses | | | | | | |
| Water Resources Planning and Monitoring | \$ 6,731,966 | \$ 957,219 | \$ 138,523 | \$ 5,636,223 | 14% | 16% |
| Acquisition, Restoration and Public Works | 52,879,766 | 3,523,533 | 145,601 | 49,210,632 | 7% | 7% |
| Operation and Maintenance of Lands and Works | 4,909,865 | 931,983 | 525,878 | 3,452,004 | 19% | 30% |
| Regulation | 3,853,031 | 961,216 | 95,891 | 2,795,924 | 25% | 27% |
| Outreach | 133,559 | 43,245 | 886 | 89,428 | 32% | 33% |
| Management and Administration | 1,950,351 | 575,212 | 39,705 | 1,335,434 | 29% | 32% |
| Total Uses | \$ 70,458,538 | \$ 6,992,409 | \$ 946,485 | \$ 62,519,644 | 10% | 11% |
| Reserves | 18,354,077 | | | 18,354,077 | 0% | 0% |
| Total Uses and Reserves | \$ 88,812,615 | \$ 6,992,409 | \$ 946,485 | \$ 80,873,721 | 8% | 9% |

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of January 31, 2019, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

JANUARY 2019

| | | | |
|----------------|------------|----|----------------------------|
| CHECKS | 01/03/2019 | \$ | 311,929.64 |
| AP EFT CHECKS | 01/04/2019 | | 695.55 |
| CHECKS | 01/11/2019 | | 106,867.69 |
| AP EFT CHECKS | 01/11/2019 | | 7,846.50 |
| CHECKS | 01/17/2019 | | 2,235,727.34 |
| AP EFT CHECKS | 01/18/2019 | | 10,416.15 |
| CHECKS | 01/24/2019 | | 250,552.44 |
| AP EFT CHECKS | 01/24/2019 | | 807.00 |
| CHECKS | 01/31/2019 | | 79,458.73 |
| AP EFT CHECKS | 01/31/2019 | | 8,260.00 |
| VOIDED CHECK | 01/31/2019 | | -60.00 |
| VOIDED CHECK | 01/31/2019 | | -1,570.00 |
| VOIDED CHECK | 01/31/2019 | | -87.22 |
| RETIREMENT EFT | 01/02/2019 | | 54,699.17 |
| | | | |
| | | \$ | <u><u>3,065,542.99</u></u> |

Chairman or Executive Director

March 28, 2019

Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

| VENDOR | NAME | CHECK DATE | INVOICE NET | INVOICE DESCRIPTION |
|---------------|---|-------------------|--------------------|------------------------------------|
| 2197 | A J TROPHIES & AWARDS INC | 01/03/2019 | 161.90 | PROMOTIONAL ITEMS |
| 2992 | BANK OF AMERICA | 01/03/2019 | 331.22 | ONLINE ACCESS TO BANK ACCOUNT |
| 2992 | BANK OF AMERICA | 01/03/2019 | 225.18 | PAYMENT PORTEL FOR E-PERMITTIN |
| 2992 | BANK OF AMERICA | 01/03/2019 | 411.98 | ACCOUNT ANALYSIS |
| 325 | BAY CO. PROPERTY APPRAISER | 01/03/2019 | 2,338.00 | 2ND QTR FY 18-19 |
| 1616 | BLUE CROSS/BLUE SHIELD OF FLORIDA | 01/03/2019 | 328.52 | RETIREE MEDICARE INSURANCE |
| 1616 | BLUE CROSS/BLUE SHIELD OF FLORIDA | 01/03/2019 | 1,502.18 | RETIREE MEDICAL INSURANCE |
| 1616 | BLUE CROSS/BLUE SHIELD OF FLORIDA | 01/03/2019 | 52,737.79 | EMPLOYEE MEDICAL INSURANCE |
| 4742 | BRECK BRANNEN | 01/03/2019 | 455.41 | TRAVEL REIMBURSEMENT |
| 1617 | CAPITAL HEALTH PLAN | 01/03/2019 | 83,930.09 | EMPLOYEE MEDICAL INSURANCE |
| 4686 | MCCASKILL - QUIGLEY FORD, INC | 01/03/2019 | 560.52 | REPAIR VEHICLE WMD96200- ASSET |
| 3524 | CITY OF CRESTVIEW | 01/03/2019 | 34.63 | WATER/SEWER CRESTVIEW FIELD OFFICE |
| 771 | CITY OF MARIANNA | 01/03/2019 | 54,241.80 | CHIPOLA RIVER PROTECTION AND S |
| 4676 | CITY OF MILTON FLORIDA | 01/03/2019 | 66.34 | DUMPSTER SERVICE |
| 4676 | CITY OF MILTON FLORIDA | 01/03/2019 | 19.36 | SEWER MILTON FIELD OFFICE |
| 3289 | CITY OF TALLAHASSEE | 01/03/2019 | 39.76 | LAKESHORE |
| 3126 | DEWBERRY ENGINEERS, INC | 01/03/2019 | 27,887.50 | RISK MAP PROGRAM SUPPORT |
| 3126 | DEWBERRY ENGINEERS, INC | 01/03/2019 | 8,344.00 | RISK MAP PROGRAM SUPPORT |
| 3212 | DLT SOLUTIONS, LLC | 01/03/2019 | 769.30 | AUTOCAD MAINTENANCE RENEWAL |
| 4963 | ECOLOGICAL RESOURCE CONSULTANTS, INC. | 01/03/2019 | 6,800.00 | WETLAND DELINEATION |
| 4807 | WEX BANK | 01/03/2019 | 115.00 | GPS INSTALL ON WMD96275 FOR LA |
| 4807 | WEX BANK | 01/03/2019 | 6,769.23 | FUEL CHARGES |
| 4807 | WEX BANK | 01/03/2019 | 1,075.00 | WEX TELEMATICS FLEET MANAGEMEN |
| 4807 | WEX BANK | 01/03/2019 | 25.00 | FLEET MANAGEMENT SYSTEM - LAND |
| 4807 | WEX BANK | 01/03/2019 | 50.00 | WEX TELEMATICS FLEET MANAGEMEN |
| 3379 | FL. DEPT. OF AGRICULTURE & CONSUMER SERVICES | 01/03/2019 | 17,781.25 | MOBILE IRRIGATION LAB |
| 5410 | GUARDIAN AUTOMOTIVE | 01/03/2019 | 37.60 | OPEN PURCHASE ORDER FOR RMD. |
| 2291 | GULF COAST ELECTRIC COOPERATIVE, INC | 01/03/2019 | 508.79 | ELECTRIC-ECONFINA FIELD OFFICE |
| 666 | JEFFERSON COUNTY PROPERTY APPRAISER | 01/03/2019 | 213.07 | 1ST QTR FY 18-19 |
| 1205 | OFFICE DEPOT, INC. | 01/03/2019 | 38.48 | CALENDARS AND PLANNERS FOR NEW |
| 1205 | OFFICE DEPOT, INC. | 01/03/2019 | 65.98 | OFFICE SUPPLIES |
| 1205 | OFFICE DEPOT, INC. | 01/03/2019 | 65.99 | OFFICE SUPPLIES |
| 1205 | OFFICE DEPOT, INC. | 01/03/2019 | 74.07 | OFFICE SUPPLIES |
| 1205 | OFFICE DEPOT, INC. | 01/03/2019 | 3.64 | OFFICE SUPPLIES |
| 1205 | OFFICE DEPOT, INC. | 01/03/2019 | 125.08 | OFFICE SUPPLIES |
| 2663 | PATIENTS FIRST LAKE ELLA MEDICAL CENTER, P.A. | 01/03/2019 | 49.00 | LABORATORY TESTING |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

AP COMPUTER PAID/EFT CHECKS

| | | | | |
|---------------------------|---------------------------------------|------------|---------------------------------|---------------------------------------|
| 4081 | POT-O-GOLD RENTALS, LLC | 01/03/2019 | 157.50 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/03/2019 | 157.50 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/03/2019 | 238.50 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/03/2019 | 157.50 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/03/2019 | 157.50 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/03/2019 | 238.50 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/03/2019 | 238.50 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/03/2019 | 157.50 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/03/2019 | 315.00 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/03/2019 | 400.50 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/03/2019 | 157.50 | PORTABLE TOILET SERVICES - CON |
| 4832 | SUN LIFE FINANCIAL | 01/03/2019 | 61.34 | PREPAID DENTAL ACCT 5 |
| 4832 | SUN LIFE FINANCIAL | 01/03/2019 | 5,395.92 | REGULAR DENTAL ACCT 4 |
| 4834 | SUN LIFE FINANCIAL | 01/03/2019 | 966.42 | AD&D LIFE INSURANCE ACCT 1 |
| 4833 | SUN LIFE FINANCIAL | 01/03/2019 | 1,229.54 | VOL LTD |
| 5316 | SUNBELT RENTALS, INC | 01/03/2019 | 2,140.30 | EQUIPMENT FOR HURRICAN CLEANUP |
| 4955 | TERRY'S HOME & LAWN MAINTENANCE, INC. | 01/03/2019 | 3,401.90 | RECREATION SITE CLEANUP-CONTRA |
| 5336 | TETRA TECH, INC | 01/03/2019 | 23,135.00 | AS NEEDED HYDROLOGICAL SERVICE |
| 3941 | TYLER TECHNOLOGIES, INC. | 01/03/2019 | 224.56 | CHECK STOCK FOR AP & PR |
| 3696 | URS CORPORATION | 01/03/2019 | 4,816.00 | COASTAL HAZ SSS PROFESSIONAL SERVICES |
| TOTAL CHECKS | | | <u>311,929.64</u> | |
| 4845 | CALHOUN COUNTY SHERIFF'S OFFICE | 01/04/2019 | 374.56 | LAW ENFORCEMENT - CONTRACT NO |
| 4944 | BRETT CYPHERS | 01/04/2019 | 164.65 | TRAVEL REIMBURSEMENT |
| 3942 | A & W VENTURES, L.C. | 01/04/2019 | 156.34 | PORTABLE TOILET FOR PHIPPS PAR |
| TOTAL ACH TRANSFER | | | <u>695.55</u> | |
| TOTAL AP | | | <u><u>312,625.19</u></u> | |

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

| VENDOR | NAME | CHECK DATE | INVOICE NET | INVOICE DESCRIPTION |
|---------------|--|-------------------|--------------------|-------------------------------------|
| 5022 | AG-PRO LLC | 01/11/2019 | 159.76 | REPLACE DECK BELT ON LAWN MOWE |
| 95 | AT&T | 01/11/2019 | 214.92 | PHONES- ECONFINA FIELD OFFICE |
| 3538 | CITY OF APALACHICOLA | 01/11/2019 | 11,981.08 | CONSTRUCTION OF STORMWATER RET |
| 3524 | CITY OF CRESTVIEW | 01/11/2019 | 21.53 | WATER/SEWER- CRESTVIEW FIELD OFFICE |
| 45 | DMS | 01/11/2019 | 39.60 | CRESTVIEW LONG DISTANCE |
| 45 | DMS | 01/11/2019 | 3.28 | AUDIO & WEB CONFERENCING |
| 45 | DMS | 01/11/2019 | 28.10 | HOTSPOTS & AIR CARDS |
| 2713 | FL DEPT OF AG. & CONSUMER SERVICES | 01/11/2019 | 175.00 | TRAINING REGISTRATION |
| 2702 | FISH AND WILDLIFE | 01/11/2019 | 3,032.32 | LAW ENFORCEMENT-CONTRACT NO. 1 |
| 26 | FL. SECRETARY OF STATE DIV OF ADMIN SERV | 01/11/2019 | 33.46 | FAR AD FOR DECEMBER 2018 COMM |
| 26 | FL. SECRETARY OF STATE DIV OF ADMIN SERV | 01/11/2019 | 23.52 | FAR AD FOR FY 19-20 AVAILABILI |
| 26 | FL. SECRETARY OF STATE DIV OF ADMIN SERV | 01/11/2019 | 46.62 | FAR AD WATER SUPPLY ASSESSMENT |
| 26 | FL. SECRETARY OF STATE DIV OF ADMIN SERV | 01/11/2019 | 31.22 | FAR ADVERTISEMENT FOR RWSP MEE |
| 26 | FL. SECRETARY OF STATE DIV OF ADMIN SERV | 01/11/2019 | 28.56 | RULEMAKING NOTICES |
| 3492 | GEOTECH ENVIRONMENTAL EQUIP, INC. | 01/11/2019 | 661.43 | 1" X 1-5/16" NYLOBRAID TUBING |
| 5410 | GUARDIAN AUTOMOTIVE | 01/11/2019 | 30.00 | OPEN PURCHASE ORDER FOR RMD. |
| 5410 | GUARDIAN AUTOMOTIVE | 01/11/2019 | 30.00 | OPEN PURCHASE ORDER FOR RMD. |
| 5582 | HOWARD HODGE, JR | 01/11/2019 | 29,580.00 | AGRICULTURAL BMP COST SHARE AG |
| 3193 | INSURANCE INFORMATION EXCHANGE | 01/11/2019 | 48.80 | BACKGROUND SCREENING |
| 5595 | JACKSON EQUIPMENT, INC. | 01/11/2019 | 24,900.00 | CUSTOM BED FOR FRIGHTLINER TRU |
| 5120 | JOHNSON'S AUTO REPAIR, INC. | 01/11/2019 | 1,161.31 | VEH REPAIR WMD2421 - ERP |
| 1205 | OFFICE DEPOT, INC. | 01/11/2019 | 35.98 | OFFICE SUPPLIES |
| 1205 | OFFICE DEPOT, INC. | 01/11/2019 | 229.31 | OFFICE TONER ADMIN 2 / SUPPLIE |
| 523 | SANTA ROSA PRESS GAZETTE | 01/11/2019 | 106.82 | WATER USE PERMIT LEGAL AD |
| 3213 | SHI INTERNATIONAL CORP | 01/11/2019 | 2,620.93 | SYMANTEC AV RENEWAL |
| 4799 | STAPLES CONTRACT & COMMERCIAL, INC. | 01/11/2019 | 327.24 | RMD OFFICE SUPPLIES |
| 4799 | STAPLES CONTRACT & COMMERCIAL, INC. | 01/11/2019 | 61.94 | OFFICE SUPPLIES |
| 105 | TALLAHASSEE DEMOCRAT | 01/11/2019 | 216.70 | NOTICE FINAL AGENCY ACTION |
| 105 | TALLAHASSEE DEMOCRAT | 01/11/2019 | 213.52 | NOTICE OF AGENCY ACTION |
| 4955 | TERRY'S HOME & LAWN MAINTENANCE, INC. | 01/11/2019 | 3,401.90 | RECREATION SITE CLEANUP-CONTRA |
| 3941 | TYLER TECHNOLOGIES, INC. | 01/11/2019 | 296.07 | TAX FORMS FOR 2018 |
| 3941 | TYLER TECHNOLOGIES, INC. | 01/11/2019 | 101.85 | TAX FORMS FOR 2018 |
| 4557 | VERIZON WIRELESS | 01/11/2019 | 182.01 | CELL PHONES |
| 5218 | WAGeworks, INC. | 01/11/2019 | 137.70 | FLEXIBLE SPENDING ACCOUNT ADMI |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

AP COMPUTER PAID/EFT CHECKS

| | | | | |
|------|---------------------------|------------|-----------|--------------------------------|
| 4626 | WASTE PRO OF FLORIDA, INC | 01/11/2019 | 155.67 | SOLID WASTE- HQ |
| 5565 | JAMES H WILLIAMS | 01/11/2019 | 24,510.00 | AG BMP COST SHARE/CROP ROTATIO |
| 4038 | WINDSTREAM COMMUNICATIONS | 01/11/2019 | 63.26 | 800#S & EFO LONG DISTANCE |
| 5624 | JESSE GRAY | 01/11/2019 | 1,976.28 | TUITION REIMBURSEMENT |

TOTAL CHECKS

106,867.69

| | | | | |
|------|--------------------------|------------|----------|--------------------------------|
| 4966 | DAVID REED CHERRY | 01/11/2019 | 3,500.00 | TUITION REIMBURSEMENT |
| 4961 | PETER FOLLAND | 01/11/2019 | 110.00 | TRAVEL REIMBURSEMENT |
| 5368 | KOUNTRY RENTAL NWF, INC. | 01/11/2019 | 207.50 | CLEANING OF ECONFINA OFFICE AN |
| 5368 | KOUNTRY RENTAL NWF, INC. | 01/11/2019 | 18.00 | CLEANING OF ECONFINA OFFICE AN |
| 5368 | KOUNTRY RENTAL NWF, INC. | 01/11/2019 | 3,885.00 | PORTABLE & COMPOSTTOILET SERVI |
| 3823 | KENNETH ANDREW ROACH | 01/11/2019 | 126.00 | TRAVEL REIMBURSEMENT |

TOTAL ACH TRANSFER

7,846.50

TOTAL AP

114,714.19

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS

| VENDOR | NAME | CHECK DATE | INVOICE NET | INVOICE DESCRIPTION |
|---------------|--|-------------------|--------------------|--------------------------------|
| 2967 | BANK OF AMERICA | 01/17/2019 | 26.68 | THERMAL BINDING COVERS |
| 2967 | BANK OF AMERICA | 01/17/2019 | 50.00 | REG SUNPASS |
| 2967 | BANK OF AMERICA | 01/17/2019 | 2,388.96 | P-CARD CHARGES |
| 5499 | BCC WASTE SOLUTIONS, LLC | 01/17/2019 | 224.00 | DUMPSTER FOR ECONFINA OFFICE A |
| 5131 | CITY OF DEFUNIAK SPRINGS | 01/17/2019 | 90,330.00 | RED EYE AND WIDNER CIRCLE WATE |
| 4754 | CUMMINS POWER SOUTH | 01/17/2019 | 1,522.49 | REPAIR GENERATOR IN HQ SERVER |
| 97 | THE DEFUNIAK HERALD | 01/17/2019 | 15.75 | 2019 GOVERNING BOARD MEETING S |
| 97 | THE DEFUNIAK HERALD | 01/17/2019 | 31.50 | WATER USE PERMIT LEGAL AD |
| 45 | DMS | 01/17/2019 | 1,012.83 | CRESTVIEW LOCAL PHONES |
| 45 | DMS | 01/17/2019 | 186.64 | HQ LONG DISTANCE |
| 45 | DMS | 01/17/2019 | 1.84 | MILTON LONG DISTANCE |
| 45 | DMS | 01/17/2019 | 1,271.48 | HQ-LOCAL PHONES |
| 45 | DMS | 01/17/2019 | 0.61 | WEB SERVER |
| 45 | DMS | 01/17/2019 | 69.16 | LOCAL PHONES- MILTON |
| 45 | DMS | 01/17/2019 | 4,771.36 | EHTERNET- ALL |
| 45 | DMS | 01/17/2019 | (1,082.04) | ST JOHNS CONNECTION |
| 45 | DMS | 01/17/2019 | 341.63 | ST JOHNS CONNECTION |
| 45 | DMS | 01/17/2019 | 21.50 | PHONES-WEST REGION |
| 45 | DMS | 01/17/2019 | 43.00 | ST JOHNS CONNECTION |
| 4748 | EAST MILTON WATER SYSTEM | 01/17/2019 | 10.00 | WATER-MILTON FIELD OFFICE |
| 4855 | ENVIRON SERVICES INCORPORATED | 01/17/2019 | 2,583.34 | JANITORIAL SERVICES, HEADQUART |
| 26 | FL. SECRETARY OF STATE DIV OF ADMIN SERV | 01/17/2019 | 28.98 | FAR AD |
| 65 | GADSDEN COUNTY TIMES | 01/17/2019 | 41.12 | WATER USE PERMIT LEGAL AD |
| 3078 | GEORGIA-FLORIDA BURGLAR ALARM CO, INC | 01/17/2019 | 1,067.84 | MAINTENANCE AND MONITORING ALA |
| 3282 | W.W. GRAINGER, INC. | 01/17/2019 | 282.49 | SAMPLING SUPPLIES |
| 916 | GULF POWER COMPANY | 01/17/2019 | 518.00 | ELECTRIC- MILTON FIELD OFFICE |
| 698 | KONICA MINOLTA BUSINESS SOLUTIONS USA | 01/17/2019 | 986.68 | COPIER LEASE RENEWALS |
| 698 | KONICA MINOLTA BUSINESS SOLUTIONS USA | 01/17/2019 | 300.83 | COPIER LEASE RENEWALS |
| 698 | KONICA MINOLTA BUSINESS SOLUTIONS USA | 01/17/2019 | 348.42 | COPIER LEASE RENEWALS |
| 698 | KONICA MINOLTA BUSINESS SOLUTIONS USA | 01/17/2019 | 110.38 | COPIER LEASE RENEWALS |
| 698 | KONICA MINOLTA BUSINESS SOLUTIONS USA | 01/17/2019 | 265.56 | COPIER LEASE RENEWALS |
| 698 | KONICA MINOLTA BUSINESS SOLUTIONS USA | 01/17/2019 | 244.58 | COPIER LEASE RENEWALS |
| 698 | KONICA MINOLTA BUSINESS SOLUTIONS USA | 01/17/2019 | 179.38 | COPIER LEASE RENEWALS |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

AP COMPUTER PAID/EFT CHECKS

| | | | | |
|------|---------------------------------------|------------|--------------|--------------------------------|
| 698 | KONICA MINOLTA BUSINESS SOLUTIONS USA | 01/17/2019 | 306.82 | COPIER LEASE RENEWALS |
| 76 | LEON COUNTY PROPERTY APPRAISER | 01/17/2019 | 2,417.70 | 2ND QTRY FY 18-19 |
| 2299 | LIBERTY COUNTY SOLID WASTE | 01/17/2019 | 32.00 | SOLID WASTE- FL RIVER |
| 4873 | MAIN STREET AUTOMOTIVE, INC. | 01/17/2019 | 807.87 | VEHICLE SERVICE 2431 |
| 5146 | MICHAEL CORRIE MANNION | 01/17/2019 | 1,062.60 | STAFF AUGMENTATION FOR CUSTOM |
| 288 | OKALOOSA CO. PROPERTY APPRAISER | 01/17/2019 | 1,751.10 | 2ND QTR FY 18-19 |
| 4091 | THE SHOE BOX | 01/17/2019 | 161.99 | SAFETY BOOTS-STRUTZEL |
| 3213 | SHI INTERNATIONAL CORP | 01/17/2019 | 58,677.25 | MICROSOFT ANNUAL SUPPORT |
| 4577 | SOUTHERN TIRE MART, LLC | 01/17/2019 | 786.34 | WMD 2438 NEW FRONT TIRES |
| 4720 | SOUTHWOOD SHARED RESOURCE CENTER | 01/17/2019 | 485.00 | OFFSITE DATA STORAGE |
| 110 | TALQUIN ELECTRIC COOPERATIVE, INC. | 01/17/2019 | 3,469.48 | ELECTRIC-HQ |
| 110 | TALQUIN ELECTRIC COOPERATIVE, INC. | 01/17/2019 | 252.36 | WATER/SEWER |
| 110 | TALQUIN ELECTRIC COOPERATIVE, INC. | 01/17/2019 | 65.37 | SECURITY LIGHTS- HQ |
| 3568 | THOMPSON TRACTOR CO., INC. | 01/17/2019 | 997.07 | CAT DOZER SERVICE/ REPAIR |
| 4557 | VERIZON WIRELESS | 01/17/2019 | 860.57 | AIR CARDS & JETPACKS |
| 5218 | WAGeworks, INC. | 01/17/2019 | 59.15 | COBRA ADMINISTRATION |
| 4618 | WAKULLA COUNTY BOCC | 01/17/2019 | 2,053,455.65 | MAGNOLIA GARDENS AND WAKULLA G |
| 75 | WALTON COUNTY PROPERTY APPRAISER | 01/17/2019 | 1,704.03 | 2ND QTR FY 18-19 |
| 4774 | JOHN T WILLIAMSON | 01/17/2019 | 180.00 | JANITORIAL SERVICES FOR MILTON |

TOTAL CHECKS

2,235,727.34

| | | | | |
|------|----------------------------------|------------|----------|--------------------------------|
| 4845 | CALHOUN COUNTY SHERIFF'S OFFICE | 01/18/2019 | 1,010.40 | LAW ENFORCEMENT - CONTRACT NO |
| 4961 | PETER FOLLAND | 01/18/2019 | 135.00 | TRAVEL REIMBURSEMENT |
| 3337 | FORESTECH CONSULTING | 01/18/2019 | 910.00 | STRATEGIC PLANNING MODEL COMPL |
| 3337 | FORESTECH CONSULTING | 01/18/2019 | 768.75 | SUPPORT AND HOSTING FOR LAND M |
| 2268 | INNOVATIVE OFFICE SOLUTIONS, INC | 01/18/2019 | 837.00 | PHONE MAINTENANCE |
| 3813 | PENNINGTON, P.A. | 01/18/2019 | 6,620.00 | LEGAL COUNSEL |
| 5500 | RYAN REGA | 01/18/2019 | 135.00 | TRAVEL REIMBURSEMENT |

TOTAL ACH TRANSFER

10,416.15

TOTAL AP

2,246,143.49

NORTHWEST FLORIDA WATER MANAGMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS

| VENDOR | NAME | CHECK DATE | INVOICE NET | INVOICE DESCRIPTION |
|---------------|---|-------------------|--------------------|---------------------------------|
| 3638 | B & B DUGGER, INC | 01/24/2019 | 14,843.36 | PRESCRIBED BURNING |
| 3638 | B & B DUGGER, INC | 01/24/2019 | 10,972.57 | PRESCRIBED BURNING |
| 3638 | B & B DUGGER, INC | 01/24/2019 | 8,989.19 | PRESCRIBED BURNING |
| 3638 | B & B DUGGER, INC | 01/24/2019 | 11,700.00 | PRESCRIBED BURNING |
| 2992 | BANK OF AMERICA | 01/24/2019 | 339.67 | ONLINE ACCESS TO BANK ACCOUNT |
| 2992 | BANK OF AMERICA | 01/24/2019 | 225.36 | PAYMENT PORTEL FOR E-PERMITTIN |
| 2992 | BANK OF AMERICA | 01/24/2019 | (180.58) | ACCOUNT ANALYSIS |
| 4778 | BENSON'S HEATING AND AIR CONDITIONING, INC. | 01/24/2019 | 250.10 | REPAIR A/C UNIT #3 IN ROOM 16 |
| 4778 | BENSON'S HEATING AND AIR CONDITIONING, INC. | 01/24/2019 | 470.82 | REPAIR A/C IN ASSET MANAGEMENT |
| 1616 | BLUE CROSS/BLUE SHIELD OF FLORIDA | 01/24/2019 | 328.52 | EMPLOYEE MEDICARE INSURANCE |
| 1616 | BLUE CROSS/BLUE SHIELD OF FLORIDA | 01/24/2019 | 49,733.43 | EMPLOYEE MEDICAL INSURANCE |
| 1616 | BLUE CROSS/BLUE SHIELD OF FLORIDA | 01/24/2019 | 1,502.18 | RETIREE MEDICAL INSURANCE |
| 1617 | CAPITAL HEALTH PLAN | 01/24/2019 | 79,423.55 | EMPLOYEE MEDICAL INSURANCE |
| 4686 | MCCASKILL - QUIGLEY FORD, INC | 01/24/2019 | 117.12 | WMD 2425 HOOD SHOCKS |
| 3289 | CITY OF TALLAHASSEE | 01/24/2019 | 39.76 | LAKESHORE |
| 45 | DMS | 01/24/2019 | 47.48 | CONFERENCE CALLS |
| 4963 | ECOLOGICAL RESOURCE CONSULTANTS, INC. | 01/24/2019 | 6,300.00 | AS NEEDED ECOLOGICAL SERVICES |
| 4807 | WEX BANK | 01/24/2019 | 5,311.41 | FUEL |
| 4807 | WEX BANK | 01/24/2019 | 1,075.00 | WEX TELEMATICS FLEET MANAGEMEN |
| 4807 | WEX BANK | 01/24/2019 | 25.00 | FLEET MANAGEMENT SYSTEM - LAND |
| 4807 | WEX BANK | 01/24/2019 | 50.00 | WEX TELEMATICS FLEET MANAGEMEN |
| 26 | FL. SECRETARY OF STATE DIV OF ADMIN SERV | 01/24/2019 | 25.06 | FAR AD |
| 26 | FL. SECRETARY OF STATE DIV OF ADMIN SERV | 01/24/2019 | 21.28 | FAR AD |
| 26 | FL. SECRETARY OF STATE DIV OF ADMIN SERV | 01/24/2019 | 37.66 | FAR AD FOR ITB 19B-004 |
| 349 | GADSDEN COUNTY PROPERTY APPRAISER | 01/24/2019 | 955.52 | 1ST & 2ND QTR FY 18-19 |
| 391 | GADSDEN COUNTY TAX COLLECTOR | 01/24/2019 | 139.55 | TAG AND TITLE WORK FOR NEW FRI |
| 2291 | GULF COAST ELECTRIC COOPERATIVE, INC | 01/24/2019 | 321.31 | ELECTRIC- ECONFINA FIELD OFFICE |
| 5630 | INDOOR ENVIRONMENTAL MANAGEMENT, LLC | 01/24/2019 | 1,570.00 | ENVIRONMENTAL MANAGEMENT INSPE |
| 698 | KONICA MINOLTA BUSINESS SOLUTIONS USA | 01/24/2019 | 179.38 | COPIER LEASE RENEWALS |
| 698 | KONICA MINOLTA BUSINESS SOLUTIONS USA | 01/24/2019 | 179.38 | COPIER LEASE RENEWALS |
| 3266 | LOWE'S COMPANIES INC. | 01/24/2019 | 156.32 | MATERIAL FOR DECK UNDER PAVILL |
| 3266 | LOWE'S COMPANIES INC. | 01/24/2019 | (42.25) | RETURNED DECK MATERIALS |
| 3266 | LOWE'S COMPANIES INC. | 01/24/2019 | (3.81) | RETURN OF DECK MATERIALS |
| 1205 | OFFICE DEPOT, INC. | 01/24/2019 | 22.18 | OFFICE SUPPLIES |
| 5610 | OKALOOSA-WALTON SECURITY & SURVEILLANCE | 01/24/2019 | 2,494.33 | SECURITY EQUIPMENT |

NORTHWEST FLORIDA WATER MANAGMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS

| | | | | |
|---------------------------|--------------------------------------|------------|---------------------------------|--------------------------------|
| 71 | PETTY CASH | 01/24/2019 | 69.60 | PETTY CASH |
| 4971 | ROBERT "MIKE" SEEDERS PLUMBING, INC. | 01/24/2019 | 165.00 | REPAIR URINAL FLUSH VALVES IN |
| 4799 | STAPLES CONTRACT & COMMERCIAL, INC. | 01/24/2019 | 3.15 | RMD OFFICE SUPPLIES |
| 3652 | TALLAHASSEE DODGE CHRYSLER JEEP | 01/24/2019 | 1,279.59 | VEHICLE REPAIR ON WMD0010, POO |
| 3696 | URS CORPORATION | 01/24/2019 | 23,718.00 | 109 PANHANDLE RISKMAP CONV |
| 4968 | WANTMAN GROUP, INC. | 01/24/2019 | 15,000.00 | AS NEEDED PROFESSIONAL SURVEYI |
| 2631 | WASHINGTON COUNTY SHERIFF'S OFFICE | 01/24/2019 | 12,636.20 | LAW ENFORCEMENT-CONTRACT NO. 1 |
| 4038 | WINDSTREAM COMMUNICATIONS | 01/24/2019 | 61.05 | 800 NUMBERS/EFO LONG DISTANCE |
| TOTAL CHECKS | | | <u>250,552.44</u> | |
| 4961 | PETER FOLLAND | 01/25/2019 | 135.00 | TRAVEL REIMBURSEMENT |
| 4607 | MAIL FINANCE INC | 01/25/2019 | 482.00 | MAILING SYSTEMS FOR HQ, CRESTV |
| 3823 | KENNETH ANDREW ROACH | 01/25/2019 | 190.00 | TRAVEL REIMBURSEMENT |
| TOTAL ACH TRANSFER | | | <u>807.00</u> | |
| TOTAL AP | | | <u><u>251,359.44</u></u> | |

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

| VENDOR | NAME | CHECK DATE | INVOICE NET | INVOICE DESCRIPTION |
|---------------|--|-------------------|--------------------|--------------------------------------|
| 5022 | AG-PRO LLC | 01/31/2019 | 29.79 | TRACTOR REPAIR--FAN BELT |
| 4923 | JOHN ALTER | 01/31/2019 | 56.07 | GOVERNING BOARD MEETING |
| 95 | AT&T | 01/31/2019 | 221.36 | PHONES-EFO |
| 4742 | BRECK BRANNEN | 01/31/2019 | 87.22 | GOVERNING BOARD/FINAL PUBLIC HEARING |
| 735 | CARLTON APPRAISAL COMPANY | 01/31/2019 | 199.00 | APPRAISAL LETTER TO ADDRESS SU |
| 5554 | COMCAST | 01/31/2019 | 27.53 | INTERNET-MARIANNA |
| 319 | THE COUNTY RECORD | 01/31/2019 | 15.00 | 2019 GOVERNING BOARD MEETING S |
| 1859 | FL DEPT. OF ENVIRONMENTAL PROTECTION | 01/31/2019 | 652.78 | DEP INTEREST |
| 45 | DMS | 01/31/2019 | 995.63 | CRESTVIEW LOCAL PHONES |
| 45 | DMS | 01/31/2019 | 33.79 | CRESTVIEW LONG DISTANCE |
| 45 | DMS | 01/31/2019 | 6.64 | CONFERENCE CALLS |
| 45 | DMS | 01/31/2019 | (84.81) | AIR CARDS & HOTSPOTS |
| 45 | DMS | 01/31/2019 | 48.02 | AUDIO & WEB CONFERENCING |
| 45 | DMS | 01/31/2019 | 7,022.68 | ETHERNET-ALL |
| 45 | DMS | 01/31/2019 | 1,271.48 | PHONES- HQ LOCAL |
| 45 | DMS | 01/31/2019 | 188.92 | HQ LONG DISTANCE |
| 45 | DMS | 01/31/2019 | 69.16 | MILTON LOCAL PHONES |
| 45 | DMS | 01/31/2019 | 21.50 | ETHERNET- STJOHNS |
| 45 | DMS | 01/31/2019 | 43.00 | ETHERNET- ST JOHNS |
| 45 | DMS | 01/31/2019 | 2.98 | MILTON- LONG DISTANCE |
| 45 | DMS | 01/31/2019 | 0.74 | WEB SERVER |
| 2679 | EXPRESS FORESTRY SERVICE, LLC | 01/31/2019 | 5.00 | PERFORMANCE BOND REFUND |
| 26 | FL. SECRETARY OF STATE DIV OF ADMIN SERV | 01/31/2019 | 36.40 | FAR AD FOR WSA RECOMMENDATIONS |
| 3282 | W.W. GRAINGER, INC. | 01/31/2019 | 221.40 | LATEX GLOVES |
| 5630 | INDOOR ENVIRONMENTAL MANAGEMENT, LLC | 01/31/2019 | 1,376.00 | ENVIRONMENTAL MANAGEMENT INSPE |
| 5613 | LYLE MACHINERY CO. | 01/31/2019 | 3,453.00 | EMERGENCY PURCHASE - GRAPPLE F |
| 3198 | MILTON AUTO PARTS, INC. | 01/31/2019 | 352.77 | BATTERIES FOR WMD 0034 AND WMD |
| 1205 | OFFICE DEPOT, INC. | 01/31/2019 | 87.55 | REG OFFICE SUPPLIES |
| 1205 | OFFICE DEPOT, INC. | 01/31/2019 | 286.00 | REG OFFICE SUPPLIES |
| 1205 | OFFICE DEPOT, INC. | 01/31/2019 | 372.55 | OFFICE SUPPLIES |
| 5622 | PAMELA ANDERSON | 01/31/2019 | 75.00 | SECURITY FOR 01/24/2019 GB MEE |
| 4090 | JERRY PATE | 01/31/2019 | 164.65 | GOVERNING BOARD MEETING |
| 4849 | NICK PATRONIS | 01/31/2019 | 89.00 | GOVERNING BOARD MEETING |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/31/2019 | 157.50 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/31/2019 | 157.50 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/31/2019 | 238.50 | PORTABLE TOILET SERVICES - CON |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

AP COMPUTER PAID/EFT CHECKS

| | | | | |
|------|--------------------------------|------------|-----------|--------------------------------|
| 4081 | POT-O-GOLD RENTALS, LLC | 01/31/2019 | 157.50 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/31/2019 | 157.50 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/31/2019 | 238.50 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/31/2019 | 238.50 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/31/2019 | 157.50 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/31/2019 | 315.00 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/31/2019 | 400.50 | PORTABLE TOILET SERVICES - CON |
| 4081 | POT-O-GOLD RENTALS, LLC | 01/31/2019 | 157.50 | PORTABLE TOILET SERVICES - CON |
| 5629 | ROAD MART OF FLORIDA, LLC | 01/31/2019 | 1,327.69 | WMD 1256 TIRES AND BATTERIES |
| 3960 | GEORGE ROBERTS | 01/31/2019 | 89.00 | GOVERNING BOARD MEETING |
| 4577 | SOUTHERN TIRE MART, LLC | 01/31/2019 | 3,284.84 | WMD 2438 NEW DRIVE TIRES |
| 4967 | SAMUEL SPRING | 01/31/2019 | 84.55 | GOVERNING BOARD MEETING |
| 4832 | SUN LIFE FINANCIAL | 01/31/2019 | 61.34 | PREPAID DENTAL-ACCT 5 |
| 4834 | SUN LIFE FINANCIAL | 01/31/2019 | 934.92 | AD&D INSURANCE ACCT 1 |
| 4833 | SUN LIFE FINANCIAL | 01/31/2019 | 1,229.54 | VOL LTD INSURANCE |
| 4833 | SUN LIFE FINANCIAL | 01/31/2019 | 5,202.40 | REGULAR DENTAL- ACCT 4 |
| 1620 | SUPERIOR FORESTRY SERVICE, INC | 01/31/2019 | 18,490.00 | 2018 HAND PLANTING SERVICES |
| 5336 | TETRA TECH, INC | 01/31/2019 | 28,660.00 | AS NEEDED HYDROLOGICAL SERVICE |
| 4557 | VERIZON WIRELESS | 01/31/2019 | 152.95 | CELL PHONES |
| 5218 | WAGeworks, INC. | 01/31/2019 | 137.70 | FLEXIBLE SPENDING ACCOUNT ADMI |

TOTAL CHECKS

79,458.73

| | | | | |
|------|-----------------------|------------|----------|------------------------|
| 3293 | ANGUS G. ANDREWS, JR. | 01/31/2019 | 8,125.00 | DEFUNIAK SPRINGS LEASE |
| 5500 | RYAN REGA | 01/31/2019 | 135.00 | TRAVEL REIMBURSEMENT |

TOTAL ACH TRANSFER

8,260.00

TOTAL AP

87,718.73

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

JANUARY 2019

| | | | |
|-------------------|------------|----|-------------------|
| DIRECT DEPOSIT | 01/04/2019 | \$ | 211,059.32 |
| CHECKS | 01/04/2019 | | 2,430.08 |
| FLEX SPENDING EFT | TF0021 | | 1,604.31 |
| DIRECT DEPOSIT | 01/18/2019 | | 212,556.82 |
| CHECKS | 01/18/2019 | | 2,898.96 |
| FLEX SPENDING EFT | TF0023 | | 1,604.31 |
| VOIDED CHECKS | 01/18/2019 | | -468.88 |
| | | | |
| | | \$ | <u>431,684.92</u> |

APPROVED:

Chairman or Executive Director

March 28, 2019
Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: March 15, 2019

SUBJECT: Consideration of Amendment No. 10 to the Fiscal Year 2018-2019 Budget

Recommendation

Staff recommends the Governing Board adopt Resolution No. 847 amending the Fiscal Year 2018-2019 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

Amendment No. 10 realigns budget within and across programs, funds, projects, and budget categories. This amendment does not increase or decrease the total District budget.

Budget realignments include:

- \$145,927 in grants and aids transfers from Activity 221 Water Resource Development Projects to support the following:
 - \$115,927 to Activity 120 Research, Data Collection, Analysis and Monitoring for contracted services to support data collection relating to freshwater inflow into St. Joseph Bay from the Gulf County Canal.
 - \$30,000 to Activity 230 Surface Water Projects for contractual services to provide stream debris-related hydrologic modeling.
- \$130,404 in contractual service transfers between projects within Activity 310 Land Management to provide funding in the appropriate project and support the preparation of district land management plans.
- \$125,000 in contractual service transfers from Activity 112 Minimum Flows and Minimum Water Levels to activity 150 Technology and Information Services across several budget categories to procure a high-performance computing system in support of the development and application of hydrologic models in the District's Minimum Flows and Minimum Water Levels (MFL) program. The amendment would provide up to \$100,000 for the system's hardware, \$20,000 for installation and implementation services, and \$5,000 for related software.

- \$4,881 in operating expense transfers from Activity 310 Land Management to Activity 370 Technology and Information Services to procure tablets and GPS units for Land Management staff to use in field operations.
- \$1,315 in operating expense transfers within Activity 330 Facilities for contractual services to provide budget for temporary staffing to maintain grounds at HQ, while a vacancy is under recruitment.

Summary of Fund Impact to Expense Budget:

| <u>Fund Source</u> | <u>Increase</u> | <u>Decrease</u> | <u>Impact</u> |
|---------------------------|------------------------|------------------------|----------------------|
| General Fund | 1,315 | (1,315) | 0 |
| Projects Fund | 270,927 | (270,927) | 0 |
| Lands Management Fund | 135,285 | (135,285) | 0 |
| | 407,527 | (407,527) | 0 |



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 847 AMENDMENT NUMBER 10 TO FISCAL YEAR 2018-2019 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 840, after a public hearing on September 27, 2018, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2018 through September 30, 2019; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated March 15, 2019, requesting Amendment No. 10 to the Fiscal Year 2018-2019 budget. Amendment No. 10 reallocates budget authority within and across programs, funds, activities, projects, and budget categories to properly reflect activities performed and accurately assign actual costs with no increase or decrease to the total District budget.

ADOPTED AND APPROVED this 28th day of March, 2019, A.D.

ATTEST:

George Roberts, Chair

John Alter, Secretary-Treasurer
Brett Cyphers, Acting Secretary-Treasurer

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOHN ALTER
Secretary-Treasurer
Malone

GUS ANDREWS
DeFuniak Springs

JON COSTELLO
Tallahassee

TED EVERETT
Chipley

NICK PATRONIS
Panama City Beach

BO SPRING
Port St. Joe

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: March 28, 2019

SUBJECT: Consideration of Sub-Recipient Funding Agreement with Florida Division of
Emergency Management – Delegation of Authority

Recommendation

Staff recommends the Governing Board authorize and delegate the Executive Director to:

1. Execute sub-recipient funding agreement, contract Z0889, and any amendments as designated authorized agent for the Northwest Florida Water Management District.
2. Sign project worksheets, request for reimbursements, and other documents for the Federal Emergency Management Agency/State of Florida, Division of Emergency Management (FEMA/FDEM) agreement.

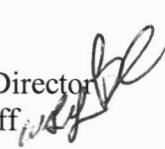
Background

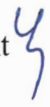
The District applied to the Federal Emergency Management Agency (FEMA) Public Assistance program for reimbursement of eligible expenses incurred by responding to and recovering from Hurricane Michael related damages. This is a federal award agreement that recognizes the State of Florida, Division of Emergency Management (FDEM) as the pass-through entity and the District as the sub-recipient of the subaward from FDEM. As such, the District and FDEM must enter into a sub-recipient funding agreement prior to the receipt of any federal funding. FDEM identifies the Board Chairman as the authorized agent to execute the public assistance funding agreement but allows for the delegation of this authority to a District employee.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Chief of Staff 

FROM: Lennie Zeiler, Director, Division of Asset Management 

DATE: March 14, 2019

SUBJECT: Consideration of Request for Authorization to Declare and Dispose of Surplus Property

Recommendation:

Staff recommends the Governing Board approve to declare the property items listed below as surplus, authorize staff to dispose of the items in accordance with established procedures, and remove them from the District's property records.

Background:

As inventory wears out, breaks, becomes obsolete, or has no further value to the District, staff determines whether it is fiscally prudent to spend funds to place the items back in service or dispose of them. The items listed in the table have been deemed as surplus as they would require substantial repairs and it is not cost effective to maintain these items that are no longer utilized for District purposes.

| TAG# | Serial Number | Item Description | Purchase Price | Estimated Value |
|-------|---------------|---|----------------|-----------------|
| 00463 | SECR3117M73K | 1973 23 Foot Seacraft Fiberglass V-hull Boat – FL-1217-FF | \$14,451 | < \$2,500 |
| 00410 | 100963 | 250HP Optima XL Outboard Motor Purchased in 2010 | \$14,606 | > \$5,000 |
| 00409 | WMD0021 | 2426T Aluminum Boat Trailer Seacraft Purchased in 1993 | \$2,360 | < \$2,500 |

Per District Policy and Procedures 7.4.3., staff suggests disposal of this boat, motor and trailer through an award to the highest responsible bidder or by public auction.

LZ/sm

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Chief of Staff
Lennie Zeiler, Director, Division of Asset Management

FROM: Tyler L. Macmillan, Chief, Bureau of Land Management Operations

DATE: March 12, 2019

SUBJECT: Consideration of ITB 19B-005 for Purchase of Longleaf Pine Tubelings

Recommendation

Staff recommends the Governing Board:

- 1) Approve the bid submitted by Flatwoods Natives, Inc. for 1,000,000 longleaf pine tubelings in FY 2019-2020 at a total cost of \$140,000; and the price of \$140.00 per thousand for any additional tubelings ordered in FY 2019-2020, as well as for future longleaf pine tubeling orders in FY 2020-2021, FY 2021-2022, FY 2022-2023, and FY 2023-2024; and
- 2) Authorize the Executive Director to execute an agreement with Flatwoods Natives, Inc. for the purchase of 1,000,000 longleaf pine tubelings and the purchase (at the District's option and subject to Executive Director approval) of additional longleaf tubelings at the same price per thousand stated immediately above in Recommendation 1, subject to approval of funds for the longleaf tubelings in the District's FY 2019-2020 budget in September.

Background

In FY 2019-2020, staff anticipates restoring (reforesting) approximately 1,500 acres of cutover and/or disturbed longleaf pine habitat within the Econfina Creek and Chipola River Water Management Areas (WMA). To meet the planting needs for the 2019-2020 season, we will need to purchase approximately 1.2 million longleaf pine tubelings. The precise final acreage and longleaf pine tubeling figures will be determined in future months as timber harvests are completed. Although some of the FY 2019-2020 longleaf pine reforestation will occur on sites previously clearcut under standard timber sales, most of the reforestation work in the coming year will be on acreage that was impacted by Hurricane Michael and subsequently cleared through salvage timber harvests.

Under the proposed multi-year agreement, the District will annually amend the agreement to place the order for the upcoming planting season.

On February 1, 2019, the District issued an Invitation to Bid for prospective nursery vendors to grow, extract and supply the District with a minimum of 1,000,000 longleaf pine tubelings for the 2019-2020 fiscal year, and an undetermined amount of tubelings for the following four fiscal years at the same price per thousand tubelings.

On March 5, 2019, at 2:00 p.m. EST, the District received the following sealed bids for purchasing a minimum of 1,000,000 longleaf pine tubelings in FY 2019-2020.

| COMPANY NAME | PRICE PER THOUSAND TUBELINGS FY 2019-2024 | FY 2019-2020 QUANTITY | FY 2019-2020 TOTAL BID |
|--------------------------------------|--|----------------------------------|-----------------------------------|
| Blanton's Longleaf Container Nursery | \$ 154.00 | 1,000,000 | \$ 154,000.00 |
| Grubbs Forestry LLC | \$ 145.00 | 1,000,000 | \$ 145,000.00 |
| Flatwoods Natives, Inc. | \$ 140.00 | 1,000,000 | \$ 140,000.00 |
| | | | |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director

FROM: Jim Lamar, Communications

DATE: March 13, 2019

SUBJECT: Springs Protection Awareness Month

Recommendation

Staff recommends the Governing Board approve Resolution No. 848 declaring April 2019 as Springs Protection Awareness Month.

Background

The Florida Legislature is expected to adopt a resolution declaring April 2019 as “Springs Protection Awareness Month” because the state’s springs are essential to the environment, economy, residents, and visitors of the state. The District annually adopts its own resolution in support of the Legislature and to recognize the importance of the more than 250 springs within the Northwest Florida Water Management District.



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712

(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 848 DECLARING APRIL 2019 AS SPRINGS PROTECTION AWARENESS MONTH

WHEREAS, northwest Florida is home to more than 250 springs, including five first magnitude springs, and

WHEREAS, springs are essential to the environment, economy, residents of, and visitors to, northwest Florida, and

WHEREAS, springs also provide important recreational resources and opportunities that are enjoyed by residents and visitors alike, and

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Northwest Florida Water Management District hereby declares April 2019, as “Springs Protection Awareness Month.”

PASSED AND ADOPTED this 28th day of March, A.D., 2019.

The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

ATTEST:

George Roberts, Chair

John Alter, Secretary-Treasurer or
Brett Cyphers, Acting Secretary-Treasurer

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOHN ALTER
Secretary-Treasurer
Malone

GUS ANDREWS
DeFuniak Springs

JON COSTELLO
Tallahassee

TED EVERETT
Chipley

NICK PATRONIS
Panama City Beach

BO SPRING
Port St. Joe