

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: March 15, 2019

SUBJECT: Consideration of Amendment No. 10 to the Fiscal Year 2018-2019 Budget

Recommendation

Staff recommends the Governing Board adopt Resolution No. 847 amending the Fiscal Year 2018-2019 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

Amendment No. 10 realigns budget within and across programs, funds, projects, and budget categories. This amendment does not increase or decrease the total District budget.

Budget realignments include:

- \$145,927 in grants and aids transfers from Activity 221 Water Resource Development Projects to support the following:
 - \$115,927 to Activity 120 Research, Data Collection, Analysis and Monitoring for contracted services to support data collection relating to freshwater inflow into St. Joseph Bay from the Gulf County Canal.
 - \$30,000 to Activity 230 Surface Water Projects for contractual services to provide stream debris-related hydrologic modeling.
- \$130,404 in contractual service transfers between projects within Activity 310 Land Management to provide funding in the appropriate project and support the preparation of district land management plans.
- \$125,000 in contractual service transfers from Activity 112 Minimum Flows and Minimum Water Levels to activity 150 Technology and Information Services across several budget categories to procure a high-performance computing system in support of the development and application of hydrologic models in the District's Minimum Flows and Minimum Water Levels (MFL) program. The amendment would provide up to \$100,000 for the system's hardware, \$20,000 for installation and implementation services, and \$5,000 for related software.

- \$4,881 in operating expense transfers from Activity 310 Land Management to Activity 370 Technology and Information Services to procure tablets and GPS units for Land Management staff to use in field operations.
- \$1,315 in operating expense transfers within Activity 330 Facilities for contractual services to provide budget for temporary staffing to maintain grounds at HQ, while a vacancy is under recruitment.

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	1,315	(1,315)	0
Projects Fund	270,927	(270,927)	0
Lands Management Fund	135,285	(135,285)	0
	<u>407,527</u>	<u>(407,527)</u>	<u>0</u>



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

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RESOLUTION NO. 847 AMENDMENT NUMBER 10 TO FISCAL YEAR 2018-2019 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 840, after a public hearing on September 27, 2018, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2018 through September 30, 2019; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated March 15, 2019, requesting Amendment No. 10 to the Fiscal Year 2018-2019 budget. Amendment No. 10 reallocates budget authority within and across programs, funds, activities, projects, and budget categories to properly reflect activities performed and accurately assign actual costs with no increase or decrease to the total District budget.

ADOPTED AND APPROVED this 28th day of March, 2019, A.D.

ATTEST:

George Roberts, Chair

John Alter, Secretary-Treasurer
Brett Cyphers, Acting Secretary-Treasurer

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Panama City

JERRY PATE
Vice Chair
Pensacola

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