

**Northwest Florida Water Management District  
Governing Board Meeting Minutes**

*Thursday, May 23, 2019  
District Headquarters  
81 Water Management Drive  
Havana, Florida 32333*

1. Opening Ceremonies

Called to order at 1:15 p.m.

Brett Cyphers called the roll and a quorum was declared present.

Present: Jerry Pate, Vice Chair; John Alter, Secretary-Treasurer; Gus Andrews; Ted Everett; Nick Patronis; Bo Spring

Absent: Jon Costello

2. Special Thanks and Recognition

None.

3. Changes to the Agenda

None.

4. Approval of the Minutes for April 25, 2019

MOTIONED BY NICK PATRONIS, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR APRIL 25, 2019. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Approval of the Financial Reports for the Month of March 2019

MOTIONED BY TED EVERETT, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF MARCH 2019. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Committee Reports and Recommendations for Board Action

Administration, Budget, and Finance Committee:

Consideration of Acceptance of the Audited Financial Statements for Fiscal Year 2017-2018

MOTIONED BY JOHN ALTER, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD ACCEPT THE DISTRICT'S SEPTEMBER 30, 2018, AUDITED FINANCIAL STATEMENTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Amendments No. 11 and No. 12 to the Fiscal Year 2018-2019 Budget

MOTIONED BY JOHN ALTER, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 851 AMENDING THE FISCAL YEAR 2018-2019 BUDGET AND ALLOW STAFF TO REALIGN REVENUES AND RESERVES TO MAINTAIN THE PROPER BALANCE IN EACH FUND. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Amendment No. 13 to the Fiscal Year 2018-2019 Budget Adjusting Beginning Fund Balances

MOTIONED BY JOHN ALTER, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD APPROVE AMENDMENT NO. 13 TO THE FISCAL YEAR 2018-19 BUDGET ADJUSTING FUND BALANCES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Resource Management Committee:

Consideration of Grant Funding for Natural Resource Damage Assessment Projects

MOTIONED BY JERRY PATE, SECONDED BY GUS ANDREWS, THAT THE GOVERNING AUTHORITY AUTHORIZE THE EXECUTIVE DIRECTOR TO (1) ENTER INTO AGREEMENTS WITH THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION TO RECEIVE GRANT FUNDING UP TO \$3,662,488 FOR PROJECTS FUNDED BY THE NATURAL RESOURCE DAMAGE ASSESSMENT TRUSTEES, SUBJECT TO BUDGET APPROVAL AND LEGAL COUNSEL REVIEW, AND (2) ENTER INTO GRANT FUNDING AGREEMENTS WITH THE CITY OF PORT ST. JOE AND THE CITY OF CARRABELLE TO IMPLEMENT RESPECTIVE PROJECTS AS DISCUSSED. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Extension and Renewal of Agreement with the Florida Department of Transportation for the Regional Mitigation Program

MOTIONED BY JERRY PATE, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION, SUBJECT TO LEGAL COUNSEL REVIEW, TO ENSURE CONTINUED IMPLEMENTATION OF THE DISTRICT'S REGIONAL MITIGATION PROGRAM IN ACCORDANCE WITH SECTION 373.4137, FLORIDA STATUTES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Grant Agreement Extension for the North Bay Wastewater Reuse Project

MOTIONED BY JERRY PATE, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE TIME EXTENSION OF THE BAY COUNTY NORTH BAY WASTEWATER REUSE PROJECT UNTIL DECEMBER 31, 2020. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Grant Agreement Extension for the Lighthouse Estates Septic to Sewer Project

MOTIONED BY JERRY PATE, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE THE TIME EXTENSION FOR THE CITY OF CARRABELLE LIGHTHOUSE ESTATES SEPTIC TO SEWER PROJECT UNTIL SEPTEMBER 30, 2021. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Grant Agreement Extension for the ECUA Pensacola Beach Reclaimed Water System Expansion Project

MOTIONED BY JERRY PATE, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD APPROVE THE TWO-YEAR EXTENSION OF THE ECUA PENSACOLA BEACH RECLAIMED WATER SYSTEM EXPANSION PROJECT UNTIL SEPTEMBER 30, 2021. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

U.S. Geological Survey Joint Funding Agreement for Gulf County Canal Monitoring

MOTIONED BY JERRY PATE, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A JOINT FUNDING AGREEMENT WITH THE U.S. GEOLOGICAL SURVEY TO INSTALL AND OPERATE TWO DISCHARGE/WATER QUALITY MONITORING STATIONS ALONG THE INTRACOASTAL WATERWAY/SEARCY CREEK TO DETERMINE THE VOLUME AND QUALITY OF FRESHWATER BEING DISCHARGED INTO ST. JOSEPH BAY VIA THE GULF COUNTY CANAL. THE TOTAL COST FOR THIS EFFORT IS NOT TO EXCEED \$182,200 FOR FISCAL YEAR 2018 – 2019. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Overview of Fiscal Year 2019-2020 Tentative Budget

Informational purposes only.

8. Consideration of Request to Place Solar Panels on the Lark Sims Conservation Easement Property; Econfinia Creek Water Management Area

Informational purposes only.

9. Consideration of Acceptance of the Appraisals and Approval of the Purchase and Sale Agreement for the Dry Creek Plantation, LLC Conservation Easement; Chipola River Water Management Area

MOTIONED BY JOHN ALTER, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD ACCEPT THE APPRAISALS PREPARED BY BELL, GRIFFITH AND ASSOCIATES, INC. AND CANDLER, MOSES

AND ASSOCIATES AND THE REVIEW APPRAISAL PREPARED BY BROWN BEVIS REAL ESTATE APPRAISERS, INC., FOR THE DRY CREEK PLANTATION, LLC CONSERVATION EASEMENT IN JACKSON COUNTY AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PURCHASE AND SALE AGREEMENT, CONSERVATION EASEMENT AND ALL CLOSING DOCUMENTS ON BEHALF OF THE DISTRICT WITH DRY CREEK PLANTATION, LLC FOR THE ACQUISITION OF THE DRY CREEK PLANTATION, LLC CONSERVATION EASEMENT FOR \$194,378.40, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT, APPROVAL OF THE AGREEMENT BY LEGAL COUNSEL AND THE SELLER AND THE APPROVAL BY THE LEGISLATIVE BUDGET COMMITTEE. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. Legislative Update

Informational purposes only.

11. Legal Counsel Report

No pending cases in which the District is a party.

12. Hurricane Michael Recovery Update

Informational purposes only.

Meeting was adjourned at 2:43 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
 Financial Report  
 Summary Statement of Receipts, Disbursements & Cash Balances  
 For Month Ending April 30, 2019

Balance Forward - Operating Funds	\$44,970,167.93	
Operating Funds Received in current month:		
Revenue Receipts, Current	\$292,793.42	
Contracts Receivable	2,637,283.22	
Other Deposits/Refunds/Adjustments	13,983.32	
Transfers from Lands Accounts	<u>0.00</u>	
Total Deposits during month	<u>2,944,059.96</u>	
Total Deposits and Balance Forward		\$ 47,914,227.89
Disbursements:		
Employee Salaries	416,245.59	
Employee Benefits	193,826.88	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	227,562.56	
Operating Expenses - Services	67,898.23	
Operating Expenses - Commodities	21,595.01	
Operating Capital Outlay	30,519.18	
Grants and Aids	<u>149,933.79</u>	
Total Operating Expenses during month	1,107,581.24	
Payables, Prior Year	0.00	
Other Disbursements or (Credits)	<u>14,113.83</u>	
Total Funds Disbursed by check during month	1,121,695.07	
Bank Debits (Fees, Deposit Slips, etc.)	0.00	
Transfer to Land Acquisition Account	<u>0.00</u>	
Total Funds Disbursed		<u>1,121,695.07</u>
Cash Balance Operating Funds at month end		\$ 46,792,532.82
Operating Depositories:		
Petty Cash Fund	250.25	
General Fund Checking	2,978,554.23	
Payroll Account	6,869.62	
Investment Accounts @ 2.61%		
General Fund	20,993,943.83	
Lands Fee Fund	6,539,018.82	
SWIM Fund	104,218.51	
Springs Protection	56.90	
Mitigation Fund	<u>16,169,620.66</u>	
Total Operating Depositories at month end	\$ 46,792,532.82	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
 Financial Report  
 Summary Statement of Receipts, Disbursements & Cash Balances  
 For Month Ending April 30, 2019

Land Acquisition Funds @ 2.61%	\$	293,323.37	
Total Land Acquisition Funds			293,323.37
Restricted Land Management Funds:			
Phipps Land Mgmt @ 2.61%		62,974.30	
Total Land Management Funds			
Fla. Board of Administraton Cypress Springs R&M Account @ 2.61%		821,663.33	
Total Restricted Land Management Funds			884,637.63
Total Land Acquisition, and Restricted Management Funds			1,177,961.00
TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END			\$ 47,970,493.82

Approved: \_\_\_\_\_  
 Chairman or Executive Director

Date: June 27, 2019

**Northwest Florida Water Management District**  
**Statement of Sources and Uses of Funds**  
**For the Period ending April 30, 2019**  
**(Unaudited)**

	<b>Current Budget</b>	<b>Actuals Through 4/30/2018</b>	<b>Variance (under)/Over Budget</b>	<b>Actuals As A % of Budget</b>
<b>Sources</b>				
Ad Valorem Property Taxes	\$ 3,433,483	\$ 3,193,848	\$ (239,635)	93%
Intergovernmental Revenues	56,074,820	12,298,326	(43,776,494)	22%
Interest on Invested Funds	144,939	607,577	462,638	419%
License and Permit Fees	396,438	269,220	(127,218)	68%
Other	5,250,501	269,495	(4,981,006)	5%
Fund Balance	22,625,033		(22,625,033)	0%
<b>Total Sources</b>	<b>\$ 87,925,214</b>	<b>\$ 16,638,465</b>	<b>\$ (71,286,749)</b>	<b>19%</b>

	<b>Current Budget</b>	<b>Expenditures</b>	<b>Encumbrances<sup>1</sup></b>	<b>Available Budget</b>	<b>%Expended</b>	<b>%Obligated<sup>2</sup></b>
<b>Uses</b>						
Water Resources Planning and Monitoring	\$ 6,841,058	\$ 1,914,442	\$ 109,834	\$ 4,816,782	28%	30%
Acquisition, Restoration and Public Works	53,661,787	5,309,635	91,995	48,260,157	10%	10%
Operation and Maintenance of Lands and Works	4,914,424	1,560,340	580,626	2,773,458	32%	44%
Regulation	3,855,871	1,736,441	60,185	2,059,245	45%	47%
Outreach	133,959	73,753	1,284	58,922	55%	56%
Management and Administration	1,977,637	1,046,596	24,393	906,648	53%	54%
<b>Total Uses</b>	<b>\$ 71,384,736</b>	<b>\$ 11,641,207</b>	<b>\$ 868,317</b>	<b>\$ 58,875,212</b>	<b>16%</b>	<b>18%</b>
Reserves	16,540,478			16,540,478	0%	0%
<b>Total Uses and Reserves</b>	<b>\$ 87,925,214</b>	<b>\$ 11,641,207</b>	<b>\$ 868,317</b>	<b>\$ 75,415,690</b>	<b>13%</b>	<b>14%</b>

<sup>1</sup> Encumbrances represent unexpended balances of open purchase orders.

<sup>2</sup> Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of April 30, 2019, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

APRIL 2019

CHECKS	4/4/2019	\$	143,293.45
AP EFT CHECKS	4/5/2019		35,531.34
DIRECT DISBURSEMENT	4/5/2019		735.00
CHECKS	4/11/2019		41,049.42
AP EFT CHECKS	4/12/2019		627.26
DIRECT DISBURSEMENT	4/12/2019		250.00
CHECKS	4/18/2019		118,249.47
AP EFT CHECKS	4/19/2019		2,062.20
CHECKS	4/25/2019		253,337.11
AP EFT CHECKS	4/26/2019		1,340.44
DIRECT DISBURSEMENT	4/26/2019		1,720.00
RTC PMT	4/30/2019		529.28
RETIREMENT	4/30/2019		87,336.48
		\$	<u><u>686,061.45</u></u>

---

Chairman or Executive Director

June 27, 2019

Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
3401	APACHE ASPHALT	04/04/2019	925.00	REPAIR HEADQUARTERS DRIVEWAY
5089	ATKINS NORTH AMERICA, INC.	04/04/2019	11,528.63	RISK MAP PROGRAM SUPPORT
2507	CALHOUN LIBERTY JOURNAL	04/04/2019	28.75	NOTICE OF INTENT TO ADOPT
5617	CLOUD AUTO PARTS, INC.	04/04/2019	427.36	HUB KITS - WMD 2426 ANDERSON D
2803	COASTAL AIR SERVICE, INC.	04/04/2019	3,478.00	HELICOPTER SERVICES FOR RX BUR
3126	DEWBERRY ENGINEERS, INC	04/04/2019	525.00	RISK MAP PROGRAM SUPPORT
3126	DEWBERRY ENGINEERS, INC	04/04/2019	7,081.00	RISK MAP PROGRAM SUPPORT
3126	DEWBERRY ENGINEERS, INC	04/04/2019	21,243.00	RISK MAP PROGRAM SUPPORT
45	DMS	04/04/2019	1.96	MILTON LONG DISTANCE
45	DMS	04/04/2019	0.68	HQ WEB SERVERS
45	DMS	04/04/2019	69.16	MILTON LOCAL PHONES
45	DMS	04/04/2019	46.86	AUDIO & WEB CONFERENCING
45	DMS	04/04/2019	45.38	ST JOHNS ETHERNET CONNECTION
45	DMS	04/04/2019	22.69	ETHERNET- ST JOHNS
45	DMS	04/04/2019	232.55	LONG DISTANCE- HQ
45	DMS	04/04/2019	1,271.48	LOCAL PHONES- HQ
3424	DURRA-QUICK-PRINT INC.	04/04/2019	120.00	REG BUSINESS CARDS
4807	WEX BANK	04/04/2019	6,971.98	FUEL
4807	WEX BANK	04/04/2019	1,050.00	WEX TELEMATICS FLEET MANAGEMEN
4807	WEX BANK	04/04/2019	25.00	FLEET MANAGEMENT SYSTEM - LAND
4807	WEX BANK	04/04/2019	50.00	WEX TELEMATICS FLEET MANAGEMEN
3379	FL. DEPT. OF AGRICULTURE & CONSUMER SERVICES	04/04/2019	17,781.25	MOBILE IRRIGATION LAB
2713	FL DEPT OF AG. & CONSUMER SERVICES	04/04/2019	38,250.00	ANDREWS NURSERY (TOOTHACHE GRA
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	04/04/2019	32.20	FAR AD MARCH 28, 2019, GB MEET
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	04/04/2019	110.60	RULEMAKING NOTICES
5474	HATCHER PUBLISHING INC	04/04/2019	40.00	NOTICE OF RULE DEVELOPMENT
5582	HOWARD HODGE, JR	04/04/2019	774.00	AGRICULTURAL BMP COST SHARE AG
1090	HR DIRECT	04/04/2019	394.95	REQUIRED FEDERAL AND STATE POS
3193	INSURANCE INFORMATION EXCHANGE	04/04/2019	94.10	BACKGROUND SCREENING
61	JACKSON COUNTY FLORIDAN	04/04/2019	122.50	NOTICE OF INTENT TO ADOPT
76	LEON COUNTY PROPERTY APPRAISER	04/04/2019	2,417.70	3RD QTR FY 18-19
4873	MAIN STREET AUTOMOTIVE, INC.	04/04/2019	121.91	OPEN PURCHASE ORDER FOR ERP-CF
624	MARPAN SUPPLY COMPANY, INC.	04/04/2019	75.32	FIRE EXTINGUISHER WALL SIGNS
5641	MUNROE FOREST & WILDLIFE MANAGEMENT, INC	04/04/2019	18,212.59	PRESCRIBED BURNING
5626	NATIONAL TIRE BROKERS CORPORATION	04/04/2019	15.50	TIRE BALANCE 96201

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

5626	NATIONAL TIRE BROKERS CORPORATION	04/04/2019	15.50	TIRE BALANCE 96201
1205	OFFICE DEPOT, INC.	04/04/2019	250.09	OFFICE SUPPLIES- INK
5615	OFFICIAL PAYMENTS CORP	04/04/2019	386.75	ONLINE PERMITTING FEES
64	PANAMA CITY NEWS HERALD	04/04/2019	103.28	NOTICE OF INTENT TO ADOPT
64	PANAMA CITY NEWS HERALD	04/04/2019	105.80	WATER USE PERMIT LEGAL AD
4854	PANHANDLE STUMP & TREE SERVICE, INC.	04/04/2019	3,750.00	HAZARDOUS TREE TRIMMING/REMOVA
4854	PANHANDLE STUMP & TREE SERVICE, INC.	04/04/2019	3,850.00	HAZARDOUS TREE TRIMMING/REMOVA
71	PETTY CASH	04/04/2019	99.83	PETTY CASH REIMBURSEMENT
4081	POT-O-GOLD RENTALS, LLC	04/04/2019	30.55	PORTABLE TOILET SERVICES - CON
4081	POT-O-GOLD RENTALS, LLC	04/04/2019	30.55	PORTABLE TOILET SERVICES - CON
4081	POT-O-GOLD RENTALS, LLC	04/04/2019	61.11	PORTABLE TOILET SERVICES - CON
4081	POT-O-GOLD RENTALS, LLC	04/04/2019	91.66	PORTABLE TOILET SERVICES - CON
4081	POT-O-GOLD RENTALS, LLC	04/04/2019	46.26	PORTABLE TOILET SERVICES - CON
4081	POT-O-GOLD RENTALS, LLC	04/04/2019	30.55	PORTABLE TOILET SERVICES - CON
4081	POT-O-GOLD RENTALS, LLC	04/04/2019	154.51	PORTABLE TOILET SERVICES - CON
4081	POT-O-GOLD RENTALS, LLC	04/04/2019	61.11	PORTABLE TOILET SERVICES - CON
4091	THE SHOE BOX	04/04/2019	16.10	REPLACEMENT UNIFORM SHIRT FOR
4720	SOUTHWOOD SHARED RESOURCE CENTER	04/04/2019	485.00	OFFSITE DATA STORAGE
5218	WAGeworks, INC.	04/04/2019	137.70	FLEXIBLE SPENDING ACCOUNT ADMI

**TOTAL CHECKS**

**143,293.45**

3293	ANGUS G. ANDREWS, JR.	04/05/2019	8,125.00	DEFUNIAK SPRINGS LEASE
4961	PETER FOLLAND	04/05/2019	110.00	TRAVEL REIMBURSEMENT
3337	FORESTECH CONSULTING	04/05/2019	14,405.00	LAND MANAGEMENT PLANS
3942	A & W VENTURES, L.C.	04/05/2019	156.34	PORTABLE TOILET FOR PHIPPS PAR
5368	KOUNTRY RENTAL NWF, INC.	04/05/2019	3,525.00	PORTABLE & COMPOSTTOILET SERVI
3813	PENNINGTON, P.A.	04/05/2019	8,180.00	LEGAL COUNSEL
3823	KENNETH ANDREW ROACH	04/05/2019	126.00	TRAVEL REIMBURSEMENT
2434	JERRICK SAQUIBAL	04/05/2019	100.00	TRAVEL REIMBURSEMENT
5621	MARGARET SEWARD	04/05/2019	219.00	TRAVEL REIMBURSEMENT
4670	TAYLOR ENGINEERING, INC	04/05/2019	486.00	WATER RESOURCES EVALUATIONS
2630	ERIC TOOLE	04/05/2019	99.00	TRAVEL REIMBURSEMENT

**TOTAL ACH TRANSFER**

**35,531.34**

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

5556	REFUND OPAY	04/02/2019	50.00	ROBERT BUSH REFUND PERMIT 2859
5556	REFUND OPAY	04/05/2019	35.00	STACY OLIVER REFUND PERMIT 285
5556	REFUND OPAY	04/05/2019	50.00	MALCOLM JOHNSON REFUND FOR OVE
5556	REFUND OPAY	04/05/2019	250.00	LEWIS S CASSIDEY REFUND P28625
5556	REFUND OPAY	04/05/2019	250.00	LEWIS S CASSIDEY REFUND P28625
5556	REFUND OPAY	04/05/2019	100.00	ROBIN VANDENBURG P286206 EPERM

<b>TOTAL DIRECT DISBURSEMENT</b>		<b><u>735.00</u></b>
----------------------------------	--	----------------------

<b>TOTAL AP</b>		<b><u><u>179,559.79</u></u></b>
-----------------	--	---------------------------------

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
5228	ASSOCIATION OF GOVERNMENT ACCOUNTANTS	04/11/2019	105.00	MEMBER DUES FOR RAGINA FLENNIK
4923	JOHN ALTER	04/11/2019	100.00	GOVERNING BOARD MEETING
96	APALACHICOLA/CARRABELLE TIMES	04/11/2019	123.50	NOTICE OF INTENT TO ADOPT
5340	APPLIED TECHNOLOGY AND MANAGEMENT, INC.	04/11/2019	7,943.75	AS NEEDED HYDROLOGICAL AND ECO
2197	A J TROPHIES & AWARDS INC	04/11/2019	78.95	RIVR AND BAY CHAMPION PLAQUE,
4778	BENSON'S HEATING AND AIR CONDITIONING, INC.	04/11/2019	285.00	INSTALLATION OF PROGRAMMABLE T
4778	BENSON'S HEATING AND AIR CONDITIONING, INC.	04/11/2019	470.82	A/C REPAIR, UNIT 10 AT HQ
4742	BRECK BRANNEN	04/11/2019	59.63	GOVERNING BOARD MEETING
5617	CLOUD AUTO PARTS, INC.	04/11/2019	936.81	CHAINSAW PARTS AND SUPPLIES
5033	JON COSTELLO	04/11/2019	70.63	GOVERNING BOARD MEETING
1948	DELL MARKETING L.P.	04/11/2019	4,829.93	DELL LATITUDE 5420 RUGGED LAPT
45	DMS	04/11/2019	28.61	AIR CARDS & HOTSPOTS
4748	EAST MILTON WATER SYSTEM	04/11/2019	10.00	WATER- MILTON FIELD OFFICE
4963	ECOLOGICAL RESOURCE CONSULTANTS, INC.	04/11/2019	2,100.00	JURISDICTIONAL WETLAND DELINEA
5298	TED EVERETT	04/11/2019	106.23	GOVERNING BOARD MEETING
2713	FL DEPT OF AG. & CONSUMER SERVICES	04/11/2019	108.00	PRESCRIBED BURN ASSISTANCE
2713	FL DEPT OF AG. & CONSUMER SERVICES	04/11/2019	648.00	PRESCRIBED BURN ASSISTANCE
391	GADSDEN COUNTY TAX COLLECTOR	04/11/2019	119.55	TAG AND TITLE REGISTRATION FOR
3078	GEORGIA-FLORIDA BURGLAR ALARM CO, INC	04/11/2019	1,067.84	MAINTENANCE AND MONITORING ALA
3492	GEOTECH ENVIRONMENTAL EQUIP, INC.	04/11/2019	490.00	0.45 MICRON GW FILTERS
916	GULF POWER COMPANY	04/11/2019	389.28	ELECTRIC- MILTON FIELD OFFICE
61	JACKSON COUNTY FLORIDAN	04/11/2019	80.20	WATER USE PERMIT LEGAL AD
61	JACKSON COUNTY FLORIDAN	04/11/2019	78.25	WATER USE PERMIT LEGAL AD
61	JACKSON COUNTY FLORIDAN	04/11/2019	86.05	WATER USE PERMIT LEGAL AD
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	04/11/2019	264.31	COPIER LEASE RENEWALS
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	04/11/2019	150.45	COPIER LEASE RENEWALS
2293	LANE'S OUTDOOR EQUIPMENT, INC	04/11/2019	323.66	TREE WORK EQUIPMENT
2299	LIBERTY COUNTY SOLID WASTE	04/11/2019	32.00	SOLID WASTE- FL RIVER
3266	LOWE'S COMPANIES INC.	04/11/2019	253.52	FIELD AND OFFICE SUPPLIES
56	MAC PAPERS INC. - TALLAHASSEE	04/11/2019	788.25	COPY PAPER
5146	MICHAEL CORRIE MANNION	04/11/2019	1,355.20	STAFF AUGMENTATION FOR CUSTOM
288	OKALOOSA CO. PROPERTY APPRAISER	04/11/2019	1,751.10	3RD QTR FY 18-19
5610	OKALOOSA-WALTON SECURITY & SURVEILLANCE	04/11/2019	75.00	DEFUNIAK ALARM
3519	OZARK UNDERGROUND LABORATORY, INC	04/11/2019	300.00	WORKSHOP OUTLINE ATTACHED
2663	PATIENTS FIRST LAKE ELLA MEDICAL CENTER, P.A.	04/11/2019	98.00	LABORATORY TESTING

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

4849	NICK PATRONIS	04/11/2019	51.94	GOVERNING BOARD MEETING
4081	POT-O-GOLD RENTALS, LLC	04/11/2019	114.59	PORTABLE TOILET SERVICES - CON
4081	POT-O-GOLD RENTALS, LLC	04/11/2019	152.77	PORTABLE TOILET SERVICES - CON
4081	POT-O-GOLD RENTALS, LLC	04/11/2019	231.34	PORTABLE TOILET SERVICES - CON
4081	POT-O-GOLD RENTALS, LLC	04/11/2019	114.59	PORTABLE TOILET SERVICES - CON
4081	POT-O-GOLD RENTALS, LLC	04/11/2019	76.42	PORTABLE TOILET SERVICES - CON
4081	POT-O-GOLD RENTALS, LLC	04/11/2019	78.57	PORTABLE TOILET SERVICES - CON
4081	POT-O-GOLD RENTALS, LLC	04/11/2019	231.34	PORTABLE TOILET SERVICES - CON
4081	POT-O-GOLD RENTALS, LLC	04/11/2019	38.20	PORTABLE TOILET SERVICES - CON
4081	POT-O-GOLD RENTALS, LLC	04/11/2019	267.36	PORTABLE TOILET SERVICES - CON
4081	POT-O-GOLD RENTALS, LLC	04/11/2019	329.55	PORTABLE TOILET SERVICES - CON
4081	POT-O-GOLD RENTALS, LLC	04/11/2019	114.59	PORTABLE TOILET SERVICES - CON
3960	GEORGE ROBERTS	04/11/2019	80.42	GOVERNING BOARD MEETING
4577	SOUTHERN TIRE MART, LLC	04/11/2019	406.00	REPLACEMENT TRAILER TIRES
4720	SOUTHWOOD SHARED RESOURCE CENTER	04/11/2019	485.00	OFFSITE DATA STORAGE
4967	SAMUEL SPRING	04/11/2019	39.48	GOVERNING BOARD MEETING
4378	P.M. MARINE ENGINE SERVICE, INC.	04/11/2019	562.50	REPAIR - WMD 2423, DISTRICT ID
110	TALQUIN ELECTRIC COOPERATIVE, INC.	04/11/2019	87.17	SECURTY LIGHTS- HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	04/11/2019	246.56	WATER/SEWER- HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	04/11/2019	3,195.98	ELECTRIC- HQ
3696	URS CORPORATION	04/11/2019	4,350.00	118 RISK MAP PROJECT CHIPOLA W
4557	VERIZON WIRELESS	04/11/2019	162.68	CELL PHONES
5218	WAGeworks, INC.	04/11/2019	59.15	COBRA ADMINISTRATION
75	WALTON COUNTY PROPERTY APPRAISER	04/11/2019	1,704.03	3RD QTR FY 18-19
4626	WASTE PRO OF FLORIDA, INC	04/11/2019	155.67	SOLID WASTE- HQ
4774	JOHN T WILLIAMSON	04/11/2019	180.00	JANITORIAL SERVICES FOR MILTON
2320	YSI INCORPORATED	04/11/2019	1,826.00	REPLACEMENT SENSORS AND SENSOR
	<b>TOTAL CHECKS</b>		<b><u>41,049.42</u></b>	
3293	ANGUS G. ANDREWS, JR.	04/12/2019	104.45	GOVERNING BOARD MEETING
4479	FONDRIEST ENVIRONMENTAL	04/12/2019	205.31	SAMPLING SUPPLIES
5368	KOUNTRY RENTAL NWF, INC.	04/12/2019	207.50	CLEANING OF ECONFINA OFFICE AN
5500	RYAN REGA	04/12/2019	110.00	TRAVEL REIMBURSEMENT
	<b>TOTAL ACH TRANSFER</b>		<b><u>627.26</u></b>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

5556	REFUND OPAY	04/12/2019	250.00	AUDRA HAYDEN P285881-1 OVERPMT
	<b>TOTAL DIRECT DISBURSEMENT</b>		<u>250.00</u>	
	<b>TOTAL AP</b>		<u><u>41,926.68</u></u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

<b>VENDOR</b>	<b>NAME</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>	<b>CHECK DATE</b>
5127	ALAN JAY FLEET SALES	24,976.25	HALF TON PICKUP TRUCK - REG	04/18/2019
95	AT&T	219.42	PHONES- ECONFINA FIELD OFFICE	04/18/2019
2967	BANK OF AMERICA	1,155.92	APPLE IPAD AND TEMDAN IPAD WAT	04/18/2019
2967	BANK OF AMERICA	50.00	REG SUNPASS	04/18/2019
2967	BANK OF AMERICA	26.97	ZIPLOCK BAGS FOR SAMPLE CONTAI	04/18/2019
2967	BANK OF AMERICA	128.22	FIELD SUPPLIES-AMAZON	04/18/2019
2967	BANK OF AMERICA	612.03	GPS UNITS	04/18/2019
2967	BANK OF AMERICA	117.99	CAMERA-AMAZON	04/18/2019
2967	BANK OF AMERICA	218.97	MICR TONER FOR CHECK PRINTER	04/18/2019
2967	BANK OF AMERICA	2,955.04	P CARD	04/18/2019
5580	JAMES BARNES	4,605.00	AG BMP COST SHARE AGREEMENT	04/18/2019
325	BAY CO. PROPERTY APPRAISER	2,283.25	3RD QTR FY 18-19	04/18/2019
5499	BCC WASTE SOLUTIONS, LLC	224.00	DUMPSTER FOR ECONFINA OFFICE A	04/18/2019
2507	CALHOUN LIBERTY JOURNAL	28.75	WATER USE PERMIT LEGAL AD	04/18/2019
3538	CITY OF APALACHICOLA	1,581.08	CONSTRUCTION OF STORMWATER RET	04/18/2019
5117	CONSTANT CONTACT, INC.	168.00	SERVICE FOR MEDIA CONTACTS AND	04/18/2019
4855	ENVIRON SERVICES INCORPORATED	2,583.34	JANITORIAL SERVICES, HEADQUART	04/18/2019
3747	FLORIDA STATE UNIVERSITY	39,101.00	FNAI 2018 FALL MONITORING	04/18/2019
839	FORESTRY SUPPLIERS, INC.	838.46	2010 VERSION 32" SAW CHAPS	04/18/2019
1695	JAMES MOORE & COMPANY	936.45	RESEARCH 1099 QUESTION FOR GRA	04/18/2019
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	378.71	COPIER LEASE RENEWALS	04/18/2019
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	1,017.25	COPIER LEASE RENEWALS	04/18/2019
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	277.82	COPIER LEASE RENEWALS	04/18/2019
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	138.46	COPIER LEASE RENEWALS	04/18/2019
4952	LAW, REDD, CRONA & MUNROE, P.A.	1,507.00	INTERNAL AUDIT	04/18/2019
5647	MOBILE STRONGHOLDS, INC.	3,150.00	SHIPPING CONTAINER FOR FL TRAI	04/18/2019
3198	MILTON AUTO PARTS, INC.	288.88	BATTERY FOR WMD 2428 AND BINDE	04/18/2019
5626	NATIONAL TIRE BROKERS CORPORATION	573.80	TIRES 2414	04/18/2019
3406	NEECE TRUCK TIRE CENTER INC.	100.47	REPAIR TIRE WMD 2433	04/18/2019
1205	OFFICE DEPOT, INC.	65.07	OFFICE SUPPLIES	04/18/2019
1205	OFFICE DEPOT, INC.	112.98	OFFICE SUPPLIES	04/18/2019
1205	OFFICE DEPOT, INC.	15.24	OFFICE SUPPLIES	04/18/2019
5615	OFFICIAL PAYMENTS CORP	910.63	ONLINE PERMITTING FEES	04/18/2019
4081	POT-O-GOLD RENTALS, LLC	47.14	PORTABLE TOILET SERVICES - CON	04/18/2019

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

5629	ROAD MART OF FLORIDA, LLC	2,493.62	WMD 2434 REPAIR	04/18/2019
4799	STAPLES CONTRACT & COMMERCIAL, INC.	104.97	OFFICE SUPPLIES	04/18/2019
4832	SUN LIFE FINANCIAL	36.80	PREPAID DENTAL ACCT 5	04/18/2019
4832	SUN LIFE FINANCIAL	5,367.12	EMPLOYEE DENTAL	04/18/2019
4834	SUN LIFE FINANCIAL	938.28	AD&D INSURANCE ACCT 1 BASE LIFE	04/18/2019
4833	SUN LIFE FINANCIAL	1,408.84	VOL LTD- ACCT 3	04/18/2019
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	3,401.90	RECREATION SITE CLEANUP-CONTRA	04/18/2019
2305	TROY FAIN INSURANCE COMPANY, INC	122.00	NOTARY RENEWAL	04/18/2019
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	12,636.20	LAW ENFORCEMENT-CONTRACT NO. 1	04/18/2019
5614	ZACHARY J. SELLERS	346.15	JANITORIAL SERVICE - DEFUNIAK	04/18/2019

**TOTAL CHECKS** **118,249.47**

4845	CALHOUN COUNTY SHERIFF'S OFFICE	985.20	LAW ENFORCEMENT - CONTRACT NO	04/19/2019
4961	PETER FOLLAND	110.00	TRAVEL REIMBURSEMENT	04/19/2019
3337	FORESTECH CONSULTING	375.00	SUPPORT AND HOSTING FOR LAND M	04/19/2019
4607	MAIL FINANCE INC	482.00	MAILING SYSTEMS FOR HQ, CRESTV	04/19/2019
1095	TYLER MACMILLAN	110.00	TRAVEL REIMBURSEMENT	04/19/2019

**TOTAL ACH TRANSFER** **2,062.20**

**TOTAL AP** **120,311.67**

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
1617	CAPITAL HEALTH PLAN	04/25/2019	86,585.22	EMPLOYEE MEDICAL INSURANCE
771	CITY OF MARIANNA	04/25/2019	81,277.65	CHIPOLA RIVER PROTECTION AND S
4676	CITY OF MILTON FLORIDA	04/25/2019	66.34	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	04/25/2019	19.36	SEWER- MILTON FIELD OFFICE
3289	CITY OF TALLAHASSEE	04/25/2019	39.76	LAKESHORE
5554	COMCAST	04/25/2019	133.12	MARIANNA INTERNET
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	04/25/2019	688.88	DEP INTEREST
2241	DEPT. OF THE INTERIOR - USGS	04/25/2019	4,428.00	GEORGIA WATER LEVEL MONITORING
45	DMS	04/25/2019	7,552.68	ETHERNET-ALL
4796	DOLOMITE, INC	04/25/2019	241.67	ROAD REPAIR MATERIALS - HOLMES
4796	DOLOMITE, INC	04/25/2019	238.42	ROAD REPAIR MATERIALS - HOLMES
4796	DOLOMITE, INC	04/25/2019	235.56	ROAD REPAIR MATERIALS - HOLMES
4796	DOLOMITE, INC	04/25/2019	237.12	ROAD REPAIR MATERIALS - HOLMES
4796	DOLOMITE, INC	04/25/2019	238.55	ROAD REPAIR MATERIALS - HOLMES
4796	DOLOMITE, INC	04/25/2019	242.58	ROAD REPAIR MATERIALS - HOLMES
4796	DOLOMITE, INC	04/25/2019	235.69	ROAD REPAIR MATERIALS - HOLMES
4796	DOLOMITE, INC	04/25/2019	238.42	ROAD REPAIR MATERIALS - HOLMES
4796	DOLOMITE, INC	04/25/2019	239.33	ROAD REPAIR MATERIALS - HOLMES
4796	DOLOMITE, INC	04/25/2019	236.21	ROAD REPAIR MATERIALS - HOLMES
2701	FLORIDA MUNICIPAL INSURANCE TRUST	04/25/2019	2,956.78	WC DEDUCTIBLE
839	FORESTRY SUPPLIERS, INC.	04/25/2019	108.09	2010 VERSION 32" SAW CHAPS
5189	DEXTER GILBERT	04/25/2019	21,414.81	AG BMP COST SHARE AGREEMENT
5566	JAMIE ALLEN GREEN	04/25/2019	22,500.00	AG BMP COST SHARE
2291	GULF COAST ELECTRIC COOPERATIVE, INC	04/25/2019	298.10	ELECTRIC-ECONFINA FIELD OFFICE
3583	HARRIS FARM SUPPLY	04/25/2019	180.00	MILLET FOR EROSION CONTROL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	04/25/2019	260.67	NEW COPIER LEASES FOR REG
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	04/25/2019	123.94	COPIER LEASE FOR ECONFINA
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	04/25/2019	232.74	COPIER LEASE RENEWALS
277	LIBERTY CO. PROPERTY APPRAISER	04/25/2019	213.51	3RD QTR FY 18-19
5409	MARTIN ENVIRONMENTAL SERVICES, INC	04/25/2019	75.00	PORTABLE TOILETS
5409	MARTIN ENVIRONMENTAL SERVICES, INC	04/25/2019	75.00	PORTABLE TOILETS
5641	MUNROE FOREST & WILDLIFE MANAGEMENT, INC	04/25/2019	19,083.60	PRESCRIBED BURNING
1205	OFFICE DEPOT, INC.	04/25/2019	353.79	OFFICE DEPOT ORDER
1205	OFFICE DEPOT, INC.	04/25/2019	22.56	OFFICE DEPOT ORDER
1205	OFFICE DEPOT, INC.	04/25/2019	8.27	OFFICE DEPOT ORDER

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
AP COMPUTER PAID/EFT CHECKS**

1205	OFFICE DEPOT, INC.	04/25/2019	102.06	OFFICE SUPPLIES
3454	USDA, APHIS, WILDLIFE SERVICES	04/25/2019	1,007.36	COOPERATIVE SERVICE AGREEMENT
4557	VERIZON WIRELESS	04/25/2019	923.51	JETPACK & AIRCARD
4626	WASTE PRO OF FLORIDA, INC	04/25/2019	155.67	SOLID WASTE- HQ
4038	WINDSTREAM COMMUNICATIONS	04/25/2019	67.09	800 NUMBERS & EFO LONG DISTANCE
<b>TOTAL AP</b>			<b><u>253,337.11</u></b>	
3228	AMANDA BEDENBAUGH	04/26/2019	127.21	TRAVEL REIMBURSEMENT
4944	BRETT CYPHERS	04/26/2019	218.60	TRAVEL REIMBURSEMENT
3660	RAGINA FLENNIKEN	04/26/2019	157.63	TRAVEL REIMBURSEMENT
2268	INNOVATIVE OFFICE SOLUTIONS, INC	04/26/2019	837.00	PHONE MAINTENANCE
<b>TOTAL ACH TRANSFER</b>			<b><u>1,340.44</u></b>	
5556	REFUND OPAY	04/26/2019	1,400.00	P286433 JOSH BAXLEY
5556	REFUND OPAY	04/26/2019	320.00	P286580 BRYANT KING WITHDRAWN
<b>TOTAL DIRECT DISBURSEMENT</b>			<b><u>1,720.00</u></b>	
<b>TOTAL AP</b>			<b><u>256,397.55</u></b>	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

APRIL 2019

DIRECT DEPOSIT	4/12/2019	213,795.42
CHECKS	4/12/2019	2,411.13
FLEX SPENDING EFT	TF0041	1,837.99
DIRECT DEPOSIT	4/26/2019	211,085.72
CHECKS	4/26/2019	4,665.37
FLEX SPENDING EFT	TF0043	1,837.99
		<u><u>435,633.62</u></u>

APPROVED:

\_\_\_\_\_  
Chairman or Executive Director

June 27, 2019  
Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

**MEMORANDUM**

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director  
Guy Gowens, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: June 12, 2019

SUBJECT: Consideration of Acceptance of Audit Reports Presented by the District's  
Inspector General

---

**Recommendation**

Staff recommends the Governing Board accept Reports #19-01 and #19-02 as presented by the Inspector General.

**Background**

The District's Inspector General, Law, Redd, Crona, & Munroe, P.A., conducted internal audits regarding corrective actions taken on prior internal audit findings identified during the period of October 1, 2014, through September 30, 2018, and on findings and recommendations in the State of Florida Auditor General's Operational Audit Report dated November 2018. The two titles are:

1. Follow-up Report on District Corrective Actions Regarding Prior Internal Audit Findings, #19-01
2. Follow-up Report on District Corrective Actions Regarding Auditor General Audit Report No. 2019-050

The reports are provided to the Board as separate documents.

# NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

## MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director  
Guy Gowens, Chief of Staff

FROM: Wendy Dugan, Director, Division of Administration

DATE: June 12, 2019

SUBJECT: Consideration of Fiscal Year 2019-2020 Tentative Budget, Millage Rate and Dates, Times, and Locations of Public Hearings on the Budget

---

### Recommendation

Staff recommends the Governing Board:

1. Set the ad valorem tax millage for Fiscal Year 2019-2020 at the current year aggregate rolled-back rate to be determined upon receipt of the certifications of taxable value from all 16 counties and is in the interim 0.0338 as presented.
2. Approve the Fiscal Year 2019-2020 Tentative Budget as presented, allow staff to make recommended adjustments and corrections, and submit the Standard Format Tentative Budget to the Governor's Office and Legislature by August 1, 2019.
3. Schedule the public hearings on the budget for Thursday, September 12, 2019, at 5:05 p.m. CT in Panama City and Thursday, September 26, 2019, at 5:05 p.m. ET at District headquarters in Midway.

### Background

Pursuant to Chapter 373, Florida Statutes, the District is to submit the upcoming fiscal year's tentative budget by July 15 to the Governing Board for consideration followed by submittal to the Governor and Legislature by August 1. The Fiscal Year (FY) 2019-2020 Tentative Budget is based on the FY 2019-2020 Preliminary Budget, which was approved by the Governing Board on December 13, 2018. The attached spreadsheets provide budget summaries by revenues, expenditures, program, and fund.

Compared to the Preliminary Budget, if the Tentative Budget increases more than 25 percent in any Program, or the sum of expenditures for outreach, district management, and administration is more than 15 percent of the District's total annual budget, the Legislature has authority to object to the portion(s) that exceeds the thresholds. The District is below the thresholds in both cases.

The Tentative Budget for FY 2019-2020 is \$77,394,565, an increase of \$6,009,829 (8.4 percent) from the FY 2018-2019 Current-Amended Budget. Included is an estimated \$15.0 million in new springs restoration and protection funding from the Florida Department of Environmental Protection. Without this funding, the proposed budget is \$9.0 million lower or 12.6 percent less than the current fiscal year's amended budget. The Tentative Budget continues funding priority projects and activities that are vital to support the District's core mission functions, including:

- \$50.3 million for Springs Projects. This funding will enable the District to implement restoration projects for Wakulla Spring, Jackson Blue Spring, and springs associated with the St. Marks River, Chipola River, Econfina Creek, and Holmes Creek.
- \$6.1 million for Watershed Restoration. This funding will facilitate continued efforts to protect and restore water quality and estuarine habitats in the Apalachicola River and Bay system through the implementation of cooperative water quality improvement projects and best management practices. This funding will also support stormwater treatment benefitting St. Joseph Bay and the St. Marks River watershed, as well as continued project planning to benefit watersheds across northwest Florida.
- \$2.2 million for monitoring and technical assessments to develop MFLs for Wakulla Spring; Sally Ward Spring; Jackson Blue Spring; the Floridan aquifer in coastal Okaloosa, Santa Rosa, and Walton counties; the Shoal River system; the Gainer Spring Group; Sylvan Spring Group; Williford Spring Group; Econfina Blue Spring Group; and Devils Hole Spring.
- \$1.4 million for Water Supply Development Assistance and Water Resource to continue support for cooperative grant projects across northwest Florida. This funding also supports the North Bay Wastewater Reuse Project in Bay County.

Under Florida law and the state's constitution, the District is authorized to assess a millage rate of 0.0500 or less. The District will assess the current year aggregate rolled-back rate, which is the millage rate that would produce the same tax revenue as in the prior year, excluding some adjustments such as new construction. A millage rate higher than this rolled-back rate would constitute a tax increase. On or about July 1, each of the 16 property appraisers is to provide the county's certified taxable value to the District from which the current year aggregate rolled-back rate is calculated. Until that time, the District has prepared the FY 2019-20 Tentative Budget using the same rolled-back rate of 0.0338 assessed in the FY 2018-2019 Adopted Budget, which is 0.324 percent below the maximum authorized. Once the certifications of taxable value are received, any corrections will be made to ensure the District uses the current year aggregate rolled-back rate in the budget submitted by August 1, 2019.

Proposed dates for the public hearings on the budget are Thursday, September 12, 2019, at 5:05 p.m., CT in Panama City and Thursday, September 26, 2019, at 5:05 p.m. ET at District headquarters in Midway.

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
FY 2019-2020 TENTATIVE BUDGET COMPARISON  
REVENUE CATEGORIES**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	Tentative O/(U)		Tentative O/(U)	
	Actuals	Amended Budget	Preliminary	Tentative	Amended Budget		Preliminary	
Ad Valorem Tax	3,366,092	3,433,483	3,433,483	3,433,483	0	0.0%	0	0.0%
Federal Revenue	1,412,267	3,131,420	3,047,341	2,690,113	(441,307)	-14.1%	(357,228)	-11.7%
State Revenue	16,359,656	52,789,881	57,766,142	60,195,073	7,405,192	14.0%	2,428,931	4.2%
Local Revenue	106,711	163,519	188,262	160,961	(2,558)	-1.6%	(27,301)	-14.5%
Permit Fees	465,470	396,438	365,000	355,642	(40,796)	-10.3%	(9,358)	-2.6%
Timber Sales	2,387,303	0	0	0	0		0	0.0%
Miscellaneous	848,922	5,395,440	4,617,574	5,518,224	122,784	2.3%	900,650	19.5%
w/o Fund Balance	24,946,421	65,310,181	69,417,802	72,353,496	7,043,315	10.8%	2,935,694	4.2%
Fund Balance	(1,534,409)	6,074,555	4,608,314	5,041,069	(1,033,486)	-17.0%	432,755	9.4%
w/Fund Balance	23,412,012	71,384,736	74,026,116	77,394,565	6,009,829	8.4%	3,368,449	4.6%

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
FY 2019-2020 TENTATIVE BUDGET COMPARISON  
EXPENSE CATEGORIES**

	FY 2017-18 Actuals	FY 2018-19 Amended Budget	FY 2019-20 Preliminary	FY 2019-20 Tentative	Tentative O/(U) Amended Budget		Tentative O/(U) Preliminary	
Salaries & Benefits	7,765,066	8,644,018	8,877,721	8,703,025	59,007	0.7%	(174,696)	-2.0%
Other Personal Services	218,718	346,348	349,506	366,778	20,430	5.9%	17,272	4.9%
Contracted Services	3,655,819	8,373,506	7,723,807	8,398,715	25,209	0.3%	674,908	8.7%
Operating Expense	1,887,859	2,797,626	2,747,337	2,648,842	(148,784)	-5.3%	(98,495)	-3.6%
Operating Capital Outlay	400,829	824,904	734,952	574,214	(250,690)	-30.4%	(160,738)	-21.9%
Operating Categories	13,928,291	20,986,402	20,433,323	20,691,574	(294,828)	-1.4%	258,251	1.3%
Fixed Capital Outlay	719,767	15,967,084	10,780,393	15,047,051	(920,033)	-5.8%	4,266,658	39.6%
Grants	8,763,954	34,431,250	42,812,400	41,655,940	7,224,690	21.0%	(1,156,460)	-2.7%
Non-Operating Categories	9,483,721	50,398,334	53,592,793	56,702,991	6,304,657	12.5%	3,110,198	5.8%
<b>GRAND TOTAL</b>	<b>23,412,012</b>	<b>71,384,736</b>	<b>74,026,116</b>	<b>77,394,565</b>	<b>6,009,829</b>	<b>8.4%</b>	<b>3,368,449</b>	<b>4.6%</b>

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
FY 2019-2020 TENTATIVE BUDGET COMPARISON  
PROGRAM LEVEL**

Program	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	Tentative O/(U)		Tentative O/(U)	
	Actuals	Amended Budget	Preliminary	Tentative	Amended Budget	Preliminary Budget <sup>1</sup>		
Water Resource Plan/Monitoring	4,326,496	6,725,131	7,027,611	7,126,011	400,880	6.0%	98,400	1.4%
Land Acq/Restoration/Public Works	10,840,034	53,757,714	56,759,695	60,040,456	6,282,742	11.7%	3,280,761	5.8%
Operations & Maint Land & Works	3,177,258	4,934,424	4,205,723	4,216,326	(718,098)	-14.6%	10,603	0.3%
Regulation	3,112,390	3,855,871	3,856,958	3,853,337	(2,534)	-0.1%	(3,621)	-0.1%
Outreach	123,494	133,959	135,854	132,619	(1,340)	-1.0%	(3,235)	-2.4%
District Management & Admin	1,832,340	1,977,637	2,040,275	2,025,816	48,179	2.4%	(14,459)	-0.7%
<b>GRAND TOTAL</b>	<b>23,412,012</b>	<b>71,384,736</b>	<b>74,026,116</b>	<b>77,394,565</b>	<b>6,009,829</b>	<b>8.4%</b>	<b>3,368,449</b>	<b>4.6%</b>

Combined Outreach and Management & Administration as a Percent of Total Budget<sup>2</sup> 2,158,435 2.8%

The Legislative Budget Commission may reject the District's budget proposals:

<sup>1</sup>In any individual variance in the Tentative Budget that exceeds 25% of the Preliminary Budget

<sup>2</sup>In these two programs that exceed 15% of the total Tentative Budget

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
FY 2019-2020 TENTATIVE BUDGET COMPARISON  
BY FUND**

<b>DESCRIPTION</b>	<b>General Fund</b>	<b>Capital Improv &amp; Lands Acq</b>	<b>Special Projects</b>	<b>Lands Management</b>	<b>Regulation</b>	<b>Mitigation</b>	<b>TOTAL</b>
<b>Cash Balances Brought Forward</b>	11,782,877	288,987	2,398,556	3,897,766	2,327,934	2,317,810	23,013,930
<b><u>ESTIMATED REVENUES:</u></b>							
Ad Valorem Taxes (not final) <b>.0338</b> mills	1,140,589		428,965	281,160	1,582,769		3,433,483
DEP - WML Trust Fund			1,136,908				1,136,908
DEP - Land Acquisition Trust Fund		13,308,440	37,176,394	1,553,116			52,037,950
Florida Forever Trust Fund		372,230					372,230
Permitting and Licensing					355,642		355,642
Federal Grants			2,676,341		13,772		2,690,113
State Funds	88,931	326,074	2,945,806	0	2,307,960	979,214	6,647,985
Local Government Units			160,693	268			160,961
Timber Sales							0
Miscellaneous Revenues		1,198,212	3,994,872	90,140	35,000	200,000	5,518,224
Interfund Transfers	<u>1,710,895</u>	<u>237,291</u>	<u>843,545</u>				<u>2,791,731</u>
Total Estimated Revenues, Transfers and Balances	<u>14,723,292</u>	<u>15,731,234</u>	<u>51,762,080</u>	<u>5,822,450</u>	<u>6,623,077</u>	<u>3,497,024</u>	<u>98,159,157</u>
<b><u>ESTIMATED EXPENDITURES:</u></b>							
Salaries & Benefits	1,907,090	69,467	2,385,555	1,243,860	2,775,349	321,704	8,703,025
Other Personal Services			46,657	45,597	271,754	2,770	366,778
Contractual Services	187,856	415,748	5,197,796	1,727,893	147,536	721,886	8,398,715
Operating Expenses	519,190	1,100	416,006	1,084,448	569,610	58,488	2,648,842
Capital Outlay	160,077	14,940,951	175,382	251,376	89,088	4,391	15,621,265
Grants and Aids	540,763		41,115,177				41,655,940
Reserves	10,398,569	288,987	1,900,979	953,903	2,112,613	2,317,810	17,972,861
Interfund Transfers	<u>1,009,747</u>	<u>14,981</u>	<u>524,528</u>	<u>515,373</u>	<u>657,127</u>	<u>69,975</u>	<u>2,791,731</u>
Total Operating Expenditures, Transfers and Reserves	<u>14,723,292</u>	<u>15,731,234</u>	<u>51,762,080</u>	<u>5,822,450</u>	<u>6,623,077</u>	<u>3,497,024</u>	<u>98,159,157</u>

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

**MEMORANDUM**

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director  
Guy Gowens, Chief of Staff

FROM: Lennie Zeiler, Director, Division of Asset Management

DATE: June 10, 2019

SUBJECT: Consideration of Request for Authorization to Declare and Dispose of Surplus Property

---

**Recommendation:**

Staff recommends the Governing Board approve to declare the property item listed below as surplus, authorize staff to dispose of the item in accordance with established procedures, and remove the item from the District's property records.

**Background:**

As inventory wears out, breaks, becomes obsolete, or has no further value to the District, staff determines whether it is fiscally prudent to spend funds to place the items back in service or dispose of them. The item listed in the table has been deemed as surplus as it would require substantial repairs to put back into service.

<b>Asset ID#</b>	<b>Serial Number</b>	<b>Item Description</b>	<b>Purchase Price</b>	<b>Value</b>
0381	2BVCGSC174V000257	2004 Bombardier Quest 4 x 4 ATV w/wench	\$5,934.01	\$0.00

LZ/sm

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

**MEMORANDUM**

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director  
Guy Gowens, Chief of Staff  
Carlos Herd, Director, Division of Resource Management  
Lennie Zeiler, Director, Division of Asset Management

FROM: Scott Sutterfield, Chief, Information Technology Bureau

DATE: June 27, 2019

SUBJECT: Consideration of the Purchase of a Hydrologic Modeling Environment

---

**Recommendation**

Staff recommends the Governing Board approve the expenditure of up to \$125,000 for a Hydrologic Modeling Environment. The Bureau of Information Technology in support of the Resource Management Division (RMD) will purchase the solution offered by ASPEN Systems in the amount of \$78,461.87. The remainder will be available for purchase of services unavailable from District resources for system administration and software support.

**Background**

The District is developing hydrologic models to support the development of Minimum Flows and Minimum Water Levels (MFLs), water supply assessments, and regulatory evaluations. To reduce our reliance on external contractors to develop and calibrate these complex models, a Hydrologic Modeling Environment is needed. The environment includes computer hardware and software that provides the parallel data processing and storage capabilities needed for hydrologic model development. RMD estimates that the District will realize a savings of \$200,000 or more over the next five years by procuring an environment to develop these models in house.

The Bureau of Information Technology (IT) was asked to evaluate procurement options based on the requirements as defined by RMD. IT reached out to three (3) vendors offering cluster technology. After examining the proposals from each vendor Aspen Solutions was determined to be both the lowest cost and the best fit for the solution.

Vendor	Hardware Warranty	Cluster Support	Application Support	Base Rate	Quote
Aspen Systems	5 Years	Yes	Yes	\$275	\$78,461.87
ACT	5 Years	Yes	No	N/A	\$93,732.85
Presidio	5 Years	No	No	N/A	\$98,728.78

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
PUBLIC HEARING FOR REGULATORY MATTERS  
A G E N D A

District Field Office  
700 US Highway 331 South  
DeFuniak Springs, Florida 32435

Thursday  
June 27, 2019  
2:05 p.m., ET/ 1:05 p.m., CT

Note: Appeal from any NFWFMD Final Agency Action requires a record of the proceedings. Although Governing Board meetings are normally recorded, affected persons are advised that it may be necessary for them to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based. Persons with disabilities or handicaps who need assistance or reasonable accommodation in order to participate in these meetings should contact the District at least 72 hours in advance of these meetings to make appropriate arrangements.

PART I — CONSENT AGENDA

• WATER USE PERMITS

A. Permit Modification

A-1 Applicant: Southern Cattle Company  
App. No.: 2B-063-6010-5  
Use: Agricultural

Authorization Statement: This Permit authorizes the Permittee to make a combined average annual withdrawal of 1.667 million gallons per day (177.834 million gallons per month maximum) of groundwater from the Floridan aquifer for agricultural use.

Duration Recommended: Same as Original Permit  
Staff Recommendation: Approval  
Public Comment Received: No

WATER USE TECHNICAL STAFF REPORT  
24-May-2019  
Application No.: 2B-063-6010-5

**Owner:** Glenn Clark  
Summerfield Trust  
4542 Oakwood Drive  
Marianna, FL 32446

**Applicant:** Southern Cattle Company  
4226 North Highway 231  
Marianna, FL 32446  
(850) 352-2020

**Agent:** Justin Strickland  
E.P.I.C., LLC.  
305 Honeysuckle Drive  
Havana, FL 32333  
(850) 509-9472

**Compliance Contact:** Justin Strickland  
E.P.I.C., LLC.  
305 Honeysuckle Drive  
Havana, FL 32333  
(850) 509-9472

**Project Name:** Southern Cattle Company  
**County:** Jackson  
**WRCA:** N/A  
**ARC:** N/A  
**Objectors:** No

The District authorizes, as limited by the attached conditions, the withdrawal of 1.667 million gallons per day annual average (177.834 million gallons per month maximum) of groundwater from the Floridan aquifer for agricultural use.

**Recommendation:** Approval

**Reviewers:** Craig Freeman

RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:

Staff recommends the permit expiration date remain December 1, 2035. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

WITHDRAWAL INFORMATION:

Water Use	Permitted	Requested	Recommended
Average Day (GPD)	1,197,000	1,197,000	1,667,000
Maximum Month (GAL)	120,060,000	120,060,000	177,834,000

DESCRIPTION:

Southern Cattle Company (SCC) requests modification of Individual Water Use Permit (IWUP) No. 2B-063-5754-5 for the construction of nine additional agricultural wells, the addition of approximately 480 irrigated acres, and continued authorization of groundwater withdrawals from the Floridan aquifer for agricultural uses with increases changes to the currently permitted withdrawal amounts.

The nine additional proposed Floridan aquifer wells will be used to irrigate approximately 480 acres, in addition to the spring plantings of field corn and pasture listed in the table below. Staff previously utilized the Agricultural Field Scale Irrigation Requirements Simulation (AFSIRS) to estimate the irrigation demand associated with spring and fall plantings described in table above. In order to accurately model irrigation demands, input parameters for AFSIRS include daily estimates of evapotranspiration, precipitation, crop type, and soil types.

The applicant has requested AFSIRS-derived withdrawal amounts for the crops listed below and estimates that the total recommended quantities will be enough for all other minor uses which occur onsite (e.g. minor sanitation, landscape irrigation, and cattle demands) and are adequate to meet SCC's water demands for the requested permit duration. Given the applicant's historical pumping record and crop rotation, District staff concur and recommend authorization of the currently permitted AFSIRS-derived average daily and maximum monthly withdrawal amounts.

Southern Cattle Company Crops and Irrigated Acres

Crop Type	Growing Season	Season Acreage
Corn	March 1 – October 31	240
Pasture	April 1 – October 15	2,140

The applicant's professional consultant used the analytical model DRAWDOWN to analyze potential impacts to the Floridan aquifer associated with the long-term withdrawal at the recommended average daily rate. The simulated drawdowns in the Floridan aquifer were 5.5 feet and 4.7 feet at distances of one-half mile and one mile, respectively, from the center of pumping.

The majority of the applicant's withdrawals represent an existing, long-term use of the Floridan aquifer, and the simulated drawdowns are not anticipated to cause harm to the resource or interfere with existing legal uses. However, to ensure the conditions of permit issuance will be met for the remainder

of the recommended permit duration, the Permittee will be required to closely monitor and report hydrologic conditions in the Floridan aquifer.

**PERMIT APPLICATION REVIEW:**

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District’s Water Use Permit Applicant’s Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.

**RECOMMENDATION:**

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public’s interest, and will not harm the water resources of the area or interfere with existing legal uses. This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for an annual average daily withdrawal of 1.667 million gallons; and a maximum monthly withdrawal of 177.834 million gallons. Staff also recommends that the expiration date of the permit remain December 1, 2035, and that the permit be conditioned as per the “Conditions for Issuance” included in Exhibit A of the permit document.

**WELL INFORMATION:**

**Site Name:** Southern Cattle Company

Wells Detail								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
14519	SC #02	8	60	150	1000	Floridan Aquifer (Undiff)	Active	Agricultural
14520	SC #03	4	60	150	20	Floridan Aquifer (Undiff)	Active	Agricultural
14521	SC #04	12	60	150	1000	Floridan Aquifer (Undiff)	Active	Agricultural

Wells Detail								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
14522	SC #05	6	60	150	200	Floridan Aquifer (Undiff)	Active	Agricultural
14523	SC #06	4	60	150	20	Floridan Aquifer (Undiff)	Active	Agricultural
14525	SC #08	4	60	150	20	Floridan Aquifer (Undiff)	Active	Agricultural
14526	SC #09	4	60	150	20	Floridan Aquifer (Undiff)	Active	Agricultural
14527	SC #10	12	60	150	1000	Floridan Aquifer (Undiff)	Active	Agricultural
14528	SC #11	4	105	140	30	Floridan Aquifer (Undiff)	Active	Agricultural
14529	SC #12	12	80	150	1000	Floridan Aquifer (Undiff)	Proposed	Agricultural
14530	SC #16	4	80	150	100	Floridan Aquifer (Undiff)	Active	Agricultural
14531	SC #14	6	81	210	200	Floridan Aquifer (Undiff)	Active	Agricultural
14533	SC #13	4	70	140	100	Floridan Aquifer (Undiff)	Active	Agricultural
14534	SC #17	4	60	100	100	Floridan Aquifer (Undiff)	Active	Agricultural
14535	SC #18	12	60	150	1000	Floridan Aquifer (Undiff)	Active	Agricultural
14536	SC #19	12	63	185	1000	Floridan Aquifer (Undiff)	Active	Agricultural

Wells Detail								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
14537	SC #20	4	50	120	100	Floridan Aquifer (Undiff)	Active	Agricultural
14538	SC #21	12	80	150	1000	Floridan Aquifer (Undiff)	Proposed	Agricultural
14588	SC #22	12	48	235	1000	Floridan Aquifer (Undiff)	Active	Agricultural
14589	SC #23	12	80	150	1000	Floridan Aquifer (Undiff)	Proposed	Agricultural
14590	SC #24	12	80	150	1000	Floridan Aquifer (Undiff)	Proposed	Agricultural
14591	SC #25	12	80	150	1000	Floridan Aquifer (Undiff)	Proposed	Agricultural
14636	SC #26	4	80	150	1000	Floridan Aquifer (Undiff)	Active	Agricultural
14637	SC #27	12	80	150	1000	Floridan Aquifer (Undiff)	Active	Agricultural
14638	SC #28	12	50	365	1000	Floridan Aquifer (Undiff)	Active	Agricultural
14639	SC #30	12	100	250	1000	Floridan Aquifer (Undiff)	Proposed	Agricultural
14641	SC #32	4	90	100	50	Floridan Aquifer (Undiff)	Active	Agricultural
14643	SC #34	4	80	150	50	Floridan Aquifer (Undiff)	Active	Agricultural
15044	SC #36	12	46	152	1000	Floridan Aquifer (Undiff)	Active	Agricultural

Wells Detail								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
16357	SC #07	4	65	120	200	Floridan Aquifer (Undiff)	Active	Agricultural
285285	SC #38	12	80	150	1000	Floridan Aquifer (Undiff)	Proposed	Agricultural
285286	SC #39	12	80	150	1000	Floridan Aquifer (Undiff)	Proposed	Agricultural
285287	SC #40	12	80	150	1000	Floridan Aquifer (Undiff)	Proposed	Agricultural

Monitoring Well Details						
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Source Name	Status
12242	MON #1	4	58	150	Floridan Aquifer (Undiff)	Active
15489	MON #2	4	60	150	Floridan Aquifer (Undiff)	Active
15490	MON #3	4	88	150	Floridan Aquifer (Undiff)	Active
15491	MON #4	4	63	150	Floridan Aquifer (Undiff)	Active

**"EXHIBIT A"**  
**CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-063-6010-5**  
**Southern Cattle Company**

**Specific Conditions**

1. This permit shall expire on December 1, 2035.
2. This Permit authorizes the Permittee to make a combined average annual withdrawal of 1.667 million gallons per day (177.834 million gallons per month maximum) of groundwater from the Floridan aquifer for agricultural use. The individual facilities authorized to make this combined withdrawal are shown in the table below in the following condition. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.

3.

Facility ID #	FLUWID	Location SEC,TWN,RNG
SC #02		Sec. 19, T6N, 11W
SC #03	AAI5141	Sec. 30, T6N, 11W
SC #04		Sec. 30, T6N, 11W
SC #05		Sec. 30, T6N, 11W
SC #06		Sec. 29, T6N, 11W
SC #07	AAK2793	Sec. 19, T6N, 11W
SC #08		Sec. 29, T6N, 11W
SC #09		Sec. 29, T6N, 11W
SC #10		Sec. 29, T6N, 11W
SC #11	AAL8395	Sec. 32, T6N, 11W
SC #12		Sec. 1, T5N, 11W
SC #13		Sec. 32, T6N, 11W
SC #14	AAF8318	Sec. 32, T6N, 11W
SC #16	AAL8396	Sec. 32, T6N, 11W
SC #17		Sec. 5, T5N, 11W
SC #18		Sec. 6, T5N, 11W
SC #19	AAD9075	Sec. 6, T5N, 11W
SC #20		Sec. 6, T5N, 11W
SC #21		Sec. 27, T6N, 11W
SC #22	AAL8122	Sec. 35, T6N, 11W

SC #23		Sec. 35, T6N, 11W
SC #24		Sec. 36, T6N, 11W
SC #25		Sec. 28, T6N, 11W
SC #26		Sec. 4, T5N, 11W
SC #27		Sec. 3, T5N, 11W
SC #28		Sec. 11, T5N, 11W
SC #30	AAK2796	Sec. 2, T5N, 11W
SC #32		Sec. 33, T6N, 11W
SC #34		Sec. 4, T5N, 11W
SC #36	AAN1755	Sec. 4, T5N, 11W
SC #38		Sec. 19, T6N, 11W
SC #39		Sec. 36, T6N, 12W
SC #40		Sec. 31, T6N, 11W

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAI5141 for SC #03) when submitting reports or otherwise corresponding with the District.
5. The Permittee, by January 31 of each year, shall submit a water use report for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required on Water Use/Pumpage Report Form (Form 166) The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to [compliance@nfwfwater.com](mailto:compliance@nfwfwater.com).
6. The Permittee, by January 31 of each year, shall submit a status report using Form 168, Annual Crop Summary Report Form. The report shall include: Type and acreage of crop(s) planted and irrigated; Type(s) of irrigation system(s); and the number of livestock being watered.
7. The Permittee shall install and maintain in-line, totalizing flow meters on all Floridan production wells. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of well completion or completion of project construction, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.
8. The Permittee, by October 31, in years 2020, 2025, 2030, 2035 and at the time of requesting a permit modification, shall submit documentation of the flow meter calibration and accuracy rating to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to [compliance@nfwfwater.com](mailto:compliance@nfwfwater.com).
9. The Permittee shall submit to the District in a single electronic submittal the following information by January 31, April 30, July 31 and October 31 of each year:

- a. Continuous water level readings for all Floridan monitor wells (AAN1761, AAN1760, AAN1759, and AAN1763) for the previous three months (e.g. measurements for January, February, and March shall be submitted by April 30). At a minimum, the recorder will be programmed to collect measurements at 6 hour intervals. Water level measurements shall include, at a minimum, the date and time the measurement was taken; the method of measurement; and the water level measurement to the nearest 0.01 foot precision and reported as depth-to-water below a pre-defined measuring point. If the measuring point elevation is different from land surface, the Permittee shall provide the difference between these two elevations. The Permittee shall maintain and calibrate the recorder according to manufacturer recommendations. The readings shall be submitted electronically in Comma Separated Value (CSV), Excel spreadsheet, or ASCII delimited text file format, and stage readings shall be referenced to NAVD 88.
  - b. Manual water level measurements for Floridan monitor wells (AAN1761, AAN1760, AAN1759, and AAN1763) for the previous three months. The Permittee shall manually measure groundwater levels each month coincident with each recorder download to verify the accuracy of the continuous recorder. The Permittee shall perform the manual water level measurements with a tape, graduated in 0.01-foot increments. The Permittee shall report the reading as depth-to-water below a pre-defined measuring point to 0.01-foot precision. If the measuring point elevation is different from land surface, the Permittee shall provide the difference between these two elevations. The Permittee shall include, at a minimum, the difference in height between the measuring point and land surface, the date and time the measurement was taken, and the water level measurement.
  - c. The Permittee shall compare the manually collected water level measurement to the recorder's water level reading at the time of the manual measurement. If the difference is greater than +/- 0.05 foot, the Permittee shall adjust the instrument offset so that the recorder reading and manual measurement are identical. The Permittee shall provide a statement certifying that the adjustment was performed. The Permittee may submit the report electronically via digital media or, if preferred, by e-mailing it to [compliance@nfwfwater.com](mailto:compliance@nfwfwater.com). The Permittee, at the time of modification or renewal, shall submit a summary and analysis of the water level data collected for the wells for the entire period of record.
10. The Permittee, by October 1, 2020, 2025, 2030, 2035, and at the time of requesting a permit modification, shall provide a description of water conservation and efficiency measures currently implemented or planned to be implemented during the permit duration to minimize groundwater and surface water withdrawals. Measures may include, but are not limited to: irrigation system evaluation using the Mobile Irrigation Lab (MIL); irrigation systems upgrades to improve efficiency; improvements to the operation and management of irrigation systems; enhancing reuse and recycling; limiting irrigation to early morning or evening hours to minimize evaporative losses; and other Best Management Practices.
  11. The Permittee shall annually evaluate the efficiency of each of its irrigation units and undertake necessary maintenance, repairs and upgrades to provide for the proper efficiency of its equipment. The Permittee shall maintain the irrigation system to prevent wasteful runoff from the property associated with irrigation.

12. The Permittee shall equip the well and irrigation system with an anti-siphoning device if chemicals are to be applied through the irrigation system, as required by section 487.064, F.S.
13. The Permittee, prior to the construction, alteration and/or enhancement of any surface water withdrawal, diversion, or management system, shall contact the District to determine if a permit will be required. A permit would be required by the District for activities including creek sandbagging, sump excavation, and any maintenance beyond that considered routine or custodial.
14. The Permittee shall ensure that any new irrigation system(s) purchased is/are of an efficiency rating of 90% or greater.
15. The Permittee shall maximize the use of reclaimed water if it is available and its use is environmentally, economically and technically feasible.

**Standard Conditions**

16. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.
17. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
18. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
19. The Permittee shall notify the District in writing within 30 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the Project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
20. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
21. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted

facilities to determine compliance with the permit conditions and permitted plans and specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.

22. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.
23. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water, offsite land use, or water resources and associated environmental features that existed at the time of permit application.
24. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
25. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall modify or revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.
26. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

**MEMORANDUM**

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director  
Guy Gowens, Chief of Staff  
Lyle Seigler, Director, Division of Regulatory Services

FROM: Megan Seward, Chief, Bureau of Performance and Compliance  
Improvement

DATE: June 27, 2019

SUBJECT: Rulemaking Update – Minimum Flows and Minimum Water Levels –  
Informational Item

---

The rulemaking to create Chapter 40A-8, Florida Administrative Code (F.A.C.), Minimum Flows and Minimum Water Levels, which includes establishing the minimum flow for the St. Marks River Rise, is now complete. Staff filed the new rule chapter with the Department of State on May 23, 2019. On June 12, 2019, the new rule became effective, twenty days after filing with the Department of State.

District staff continues to work on establishing additional minimum flows and minimum water levels for the waterbodies identified on the District's Priority List, and will undergo subsequent rulemaking to add these minimum flows and minimum water levels to Chapter 40A-8, F.A.C.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: June 18, 2019

---

There are no pending cases in which the District is a party.