



**Northwest Florida Water Management District
FY 2020-2021 Springs Restoration Funding**

GENERAL CONDITIONS FOR RECEIVING FUNDS

- **Cooperative Agreement.** Each award recipient must enter into a cooperative agreement with the District. The agreement will specify a schedule, milestones to be achieved, and work products/deliverables, and will include terms and conditions for contract management and administration.
- **Completion of Projects.** Projects awarded funding must be completed within 24-36 months of execution of the cooperative agreement.
- **Ownership of Facilities.** Applicants of capital projects will be required to construct, own, operate, and maintain all facilities constructed with District funds, and/or show compliance with all capital facilities requirements, in accordance with state, federal, and local regulations.
- **Compliance with Permits.** No projects will be awarded to applicants who are not in compliance with any District permits. Applicants will be required to maintain compliance with all District permits throughout the life of the grant project.
- **Project Funding.** Funding provided normally may not exceed 50 percent of the overall project cost. The District Governing Board and DEP may waive this requirement for projects serving financially disadvantaged communities.
- **Compensation Provisions.** Funding will be provided on a reimbursement basis no more frequently than monthly. In cases of financial hardship, the District may consider funding on a cost-incurred basis for work completed. At a minimum, the grantee is required to submit an annual invoice for work completed through the end of each District's fiscal year. A project that has already been initiated but not fully funded is eligible for consideration. Financial need should be demonstrated, as this program is not intended to supplant existing sources of funds. **District grant funding shall not be applied to costs incurred prior to the date of grant agreement execution.**
- **Reporting.** The grantee will be required to provide informal monthly status reports (email, phone call) and formal quarterly reports throughout the life of the project. A final report summarizing all work accomplished is required within the agreement period. District project managers may also contact grantees as needed.
- **Local Contractor Preference – Capital Projects.** For projects with state funds that comprise 50% or more of the total project costs, local contractor preference conditions are not allowable for engineering, construction, or other contractor selection. Please see Section 255.0991, Florida Statutes, for more information.
- **Contract Administration Procedures.** Additional conditions will be required by the District for contract management and administration purposes.