



## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT SOLICITATION ADDENDUM

Northwest Florida Water Management District 81 Water Management Drive Havana, FL 33333	Invitation to Bid (ITB) No.: 20B-004
	ADDENDUM NUMBER: 1
	DATE: January 31, 2020
Project Title: HURRICANE DEBRIS MANAGEMENT SERVICES – ECONFINA FIELD OFFICE	
Deadline for Submission and Opening of Bids is Tuesday, February 11, 2020 at 2:00 P.M. ET	

### ADDENDUM NO. 1

ITB No. 20B-004

Northwest Florida Water Management District  
HURRICANE DEBRIS MANAGEMENT SERVICES – ECONFINA FIELD OFFICE

Section 1.15 of ITB 20B-004 includes the following text:

*"If addenda become necessary, the District will provide written addenda and post addenda on the District's website and on the State of Florida's Vendor Bid System website at least ten (10) calendar days before the bid opening date. Prospective bidders are responsible for determining whether addenda have been issued and are advised to check the websites or with the District's Procurement Officer prior to submitting their bid.*

*Submission of a bid constitutes acknowledgment of receipt of all addenda. Bids will be construed as though all addenda have been received. Failure of the respondent to obtain any addenda does not relieve respondent from any and all obligations under the bid, as submitted. All addenda become part of the Agreement."*

---

#### Questions and Answers

**1. Are Company Checks acceptable for the bid bond?**

- a. Yes, see section 3.3

**2. Will block boundaries be flagged?**

- a. Boundaries that are not roads, fences or fire lines will be flagged. Roads can be lightly flagged if needed. Georeferenced PDF maps of the unit boundaries will be provided for use with GPS-enabled mobile phone or tablet apps.

- 3. Can ash from air curtain incinerators and pile burns be spread on site?**
  - a. Yes, ash from vegetative debris can be spread on site in a manner that it remains on site and does not enter waterways, adjacent properties or the area of the field office. Ash spread on site must meet all permit requirements.
- 4. Will the contract award include all phases depicted on Exhibit Map 1?**
  - a. The contractor award is for all tasks. The District will authorize work by task order. Each task order will identify the phase(s) the District is authorizing for completion.
- 5. What is the budget for this project?**
  - a. The District has not set a budget specifically for this project.
- 6. When is the property opened for further viewing?**
  - a. Until 4:00 PM CT on 1/31/20.
- 7. Are drones permitted?**
  - a. Yes, imaging capture is permitted over District land only, unless the contractor can document authorization from adjacent land owners. All regulations regarding drone flight must be adhered to.
- 8. Is mulching permitted?**
  - a. Yes, mulching may occur on the site. Mulched material must be evenly spread and of a size that promotes consumption during prescribed fire. To adhere to contract requirements, the mulched debris will need to be less than 2" in diameter, but a mat of very fine mulched debris is not desired.
- 9. Is non-vegetative debris to be removed?**
  - a. Non-vegetative debris is to be left onsite. If contractor operations necessitate removal of non-vegetative debris, such debris may be piled at the designated site currently used for storing non-vegetative debris collected on District land.
- 10. Regarding the trees that are 2" in diameter or more and NOT leaning more than 25%. Is it the contractor's discretion to leave those trees standing or not? If the contractor chooses to can he remove those trees or do are they meant to be left standing?**
  - a. The reference to 2-inch diameter is regarding debris on the ground, not standing timber. Live healthy trees are to remain standing. Any live tree leaning more than 25 degrees is to be removed. We understand that some healthy trees may become victims of removing other tree, but this will be approved by the on-site project manager. Shrubs and very small trees do not need to be protected.
- 11. Regarding invoicing and payment. How long after the monthly invoices are submitted can the contractor expect to receive payment?**
  - a. Once a properly prepared and documented invoice is submitted for payment, it must be approved by the Project Manager and his supervisor, after which it is routed to Accounting.

Invoices received in Accounting by noon (ET) on Friday are processed the following week with the remittance check typically mailed to the vendor on Thursday of that week.

**12. Is camping permitted on the property or neighboring property?**

- a. Leave no trace camping is permitted. Site must be approved by on-site project manager.

**13. We are wildland firefighters can we get an extension if we are called?**

- a. Extensions will be considered on a case-by-case basis. However, District funding is based on a fiscal year ending September 30 basis. Extensions beyond that point will be considered but the District cannot promise funding will be available at this time.

**14. Page 7 states that we are to submit 2 copies:**

- a. Are we to submit 1 original and 2 copies for a total of three submittals?
  - Per Section 1.14 SUBMISSION AND WITHDRAWAL, Respondents shall submit two (2) copies of the bid in a sealed, opaque envelop or box.
- b. Are we to submit 1 original and 1 copy for a total of two submittals?
  - Per Section 1.14 SUBMISSION AND WITHDRAWAL, Respondents shall submit two (2) copies of the bid in a sealed, opaque envelop or box.

**15. Are we to submit the vendor checklist with our proposal submittal?**

- a. The vendor checklist is not to be submitted. It is an aid to respondents for proper submission.