A reservation can only be made for seven (7) nights. Only two (2) reservations can be booked at one time, and the reservation cannot be back to back.

Check-in is at 1:00 p.m. and Check-out is at 3:00 p.m.

How to make reservations

- The reservation system works best in Google Chrome but will also work in Firefox. For those who have Windows 10, it will also work in the Edge browser. This system will not work on Explorer or on the apple iPhones web browser. If you have an apple iPhone, you should download the Google Chrome browser to your phone for using this system.
- Using one of the browsers referenced above go to <u>http://nwfwater.com</u>, click on "Recreation" found in the middle of the Northwest Florida Water Management home webpage.
- 3) Once you are on the **"Recreation"** page, scroll down below the District Recreation map, where you will find two different options for making your reservation.

<u>First Option</u>: If you know where you would like to camp, click on the link **"Camping Reservation System"** found on the left side of the page below the map.

Second Option: If you are not sure where you want to camp, you can review information under **"Recreation by Area,"** found on the right side of the page below the map. With this option you will need to click on the Water Management Area (WMA) that you are interested in camping at. After you have clicked on the WMA, you will be able to view photos and site diagrams for the different individual sites available. Once you click on the individual "Recreation Site" by **name** and camping is available, you can make your reservation by clicking on **"Reserve a Site,"** found on the left side of the page, as shown below:

- Reserve A Site
- Recreation Activities Matrix
- Site Diagram @
- 4) When you click on the link "Camping Reservation System", or "Reserve a Site" from one of the two reservation options referenced above, you will receive a pop-up box shown below telling you that you are leaving our website. You will then need to click into the blue box to continue.

You are leaving the NWFWMD website

You will now be redirected to Sunrise Reservations, the District's reservation provider. To view campsite availability, make a reservation, or to change/cancel a reservation, you will need to log in first. If it is your first time using Sunrise Reservations, you will need to register (Step-by-Step Instructions ♂). Please note: there is no charge to make a reservation.

Click here to continue &
Return to NWFWMD's website

5) This will take you to a page that lists all the District campsites as shown below or the individual recreation site you have chosen. At the top of the page you will see a "Sign Up" or "Log In":

🖉 Sign Up	Log In 🔿
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If this is your first time camping on District lands, **you must sign up and then log in before the calendar will work for you.** Once you have signed up and created your profile, you will not have to do this again to make other reservations.

🖋 Sign Up	
First Name	Last Name
Email Address	
Enter a Password	
8 characters or more This site is protected by reCAPTC and <u>Terms of Service</u> apply.	'HA and the Google <u>Privacy Policy</u>
	→ Sign Up

You will create your password from this page. <u>Passwords are case</u> <u>sensitive, so you need to remember how you typed it in from this page</u>.

6) Once you have signed up, you can log in. If you forget your password, you can reset it by clicking on the "Reset Password" button. When you reset your password, an email will be sent to you to reset it.

➡) Log In		
Email Address (or User Name)		
Password		
Ŗ		
C Reset Password	Log In	•)

7) Once you have logged in you will notice that your name will appear at the top of the page. To get to your profile page to make any edits to your reservation or to cancel your reservation you would click on your name and it will take you to your profile page.



Below is what your profile page would look like. You can see your reservations and you can edit from here. If your reservation date has already begun, the system may not allow you to cancel your reservation. If you need to cancel, please cancel before your begin date. If you cannot cancel because your reservation has already begun, or during, please contact the District by phone or e-mail and someone will cancel the reservation for you.



8) Once you have logged in, you can click on the desired campsite location by clicking on the "View More Details" button. This will take you to the next page.



9) On the next page you will see a "Check Availability" button, photos, a description and google map. Click on the "Check Availability" button. This button takes you to page "1 Site Details" where you can make a reservation for that site. See below.



1 Site Details Page:

- 7 - CampLife		Sign Up Log In +3
	🕋 Dead River Landing	
1 Site Details Dates / Site / Equipment		
Arrival Departure Arrival Departure Select Site Select Site Select Site Aduits Children Pets Aduits Children Pets Aduits Children Pets Aduits Pets Pets Aduits Pets Pets Pets Pets Pets Pets Pets Pe	O Available	
Fire Ring Grill Picnic Table	Select site	\$0.00
D Reset Filters Q Select Site	← Back	Continue →

10) Complete the information requested in the filters to the left.

11) On the site diagram, if making a reservation on a computer, when you put your cursor on a campsite, at the bottom right corner of the site diagram, the campsite number will appear. When you click on a campsite, the campsite will turn blue and a gray box will appear where the filter screen was. See below:



12) On the Site Details reservation page below the gray box, you will see **"Show Available Dates"**. Click on the white button and slide it to the right and the calendar will appear. <u>The dates highlighted in green on the calendar are the dates that are available for that campsite.</u>



See Site Diagram below.



13) The available dates are highlighted in green. Next you will click on the arrival button shown at the top of the site details page. A calendar pops up when you are selecting your dates. Click into this calendar for your arrival date and your departure date.

rriva	d	De					ture			Arrival				Depa	rture					
Ē	12-13	3-201	9		ė	ġ.				iii 12	2-13-201	9		Ħ	12-10	5-201	9			
<		Dece	mber 2	2019		>		la et Cita			T Filt	ers	ſ	<	23	Dece	mber	2019		>
s	м	т	w	т	F	s	1 26	lect Site						S	м	Т	W	Т	F	S
		1				-				Select	ed Site			1	2	3	4	5	6	
1	2	3	4	5	6	7			~ -	\odot	Site 2				9	10	11	12	13	1
8	9	10	11	12	13	14	-		^ ·			Dec	amhe	15	16	17	18	19	20	2
15	16	17	18	19	20	21			>	s	м	T	W	22	23	24	25	26	27	2
22	23	24	25	26	27	28	г	F	s	1.	2	3	4	29	30	31	1	2	3	4
29	30	31	1	2	3	4	5	6	7	8	9	10	1	5	6	7	8	9	10	1
5	6	7	8	9	10	11	2	13	14	15	16	17	18	3	19	2	0	21		

14) Complete the information shown under the calendar. Notice that when you have logged in, the campsites are highlighted in green. When you select your campsite by clicking into the site, it turns blue.



15) Once you have completed page 1, click the continue button.



16) You now have 13 minutes to finish your reservation. <u>If you don't</u> <u>complete your reservation, the system will time-out and you will then</u> <u>need to go into your profile page by clicking on your name to finish your</u> <u>reservation.</u>



17) Click on the 🖸 to add your vehicle information and then click the "Continue" button.

Site 2		
Provides	(+ 4	
No vehicles added		
	A Dead River Landing	
Site Details Dates / Site / Equipment	2 Reservation Details Name/Add-Ons	
Please finish your reservation within 10 minutes	Name / Email First Name* Last Name*	Email Address *
Site 2		a
Vehicles	Site 2 Fri, Dec. 13 → Mon, Dec. 16	\$0.00
		Total \$0.00
	← Back	Continue >

18) When you click the "Continue" button, it will take you to the 3rd page which is the Payment Details page. <u>The District does not charge to camp</u>, <u>but you will need to insert your name</u>, <u>address</u>, <u>and phone number</u>. The District only uses this information to contact you in case of Emergency or to alert you of any campsite closures. See below.

- T CampLife		🕒 Martin, Sarah 🛛 Log Out 😫				
	প Dead River Landing					
Site Details Dates / Site / Equipment	Reservation Details Name / Add-Ons	3 Payment Details Address / Phone / Payment				
Please finish your reservation within 14 minutes	Billing Address	Address Line 2				
Site 4 \$0.00 Fri, Dec: 13 → Tue, Dec: 17 \$0.00 Total \$0.00 Image: Stream of the second secon	Anytown USA City State.* Havana Florida * Phone Number Area Code Number* Ext. 850 Special Requests (optional)	Postal/Zip Code * Country * 32333 United States *				
	Payment Information No payment due at this time					
	By clicking 'Agree & Make Reservation', you agree the CampLife <u>Terms & Conditions</u> and <u>Privacy P</u>	e to the <u>Terms & Conditions</u> of Dead River Landing and <u>olicy</u> . Total: \$0.00				
	← Back	Agree & Make Reservation →				

Agree and make your reservation.



19) At the end, you will receive a confirmation code. <u>You can print this page</u> <u>and carry it with you.</u>

- T - CampLife	🕒 Martin, Sarah 🗌 Log Out 😥
	Confirmation You're all set!
Reservation Confirmation Site 2 Fri, Dec. 13 → Mon, Dec. 16 Total \$0.00	You're all set, : Thank you for choosing Dead River Landing! Here is your confirmation code 95374026 An email confirmation has been sent to ' Print this Page Morthwest Florida Water Management District - Locations Make another reservation at this property Dead River Landing - Get Directions Terms & Conditions

20) The system will e-mail you your camping permit that you should print and carry with you to the campsite. This will come from an e-mail address that shows confirmation@camplife.com. This is your camping permit. Notice you have a pdf of a car tag that you can print out also to put in the dash of your vehicle. You can take a screenshot and save it to you cell phone, but our officers prefer to see a hard copy. Under the map are the permit conditions.

	Balance: \$0.00 - All p	aid up						
-7	Cam	pLife						
	Thank you for choo Dead River Land	osing ing						
Guest Arrival Date Departure Date Confirmation Code		•	12/13/2019 12/16/2019 95374026	up as nuw	пару пару	n ruwau	74020	орані
Site Details Site Name Site Type Site Max Length Site Max Width Site Description	site includes a pion	RV ic table, charcoal grill	Site 2 //Pop-up/Tent 50ft. 50ft. and fire ring.	reserva ≡ confin To: you	mation (confirmal	ion@camplife.	com)	
Invoice Details Description Reservation charges [3]	Quantity 1	Item Price \$0.00	Amount \$0.00	CarTag	pdf (2 KB)			
	iotai \$0.00	Balance	\$0.00					



If you camp at a gated location, the Gate Code on your permit can be found here:

escription	Quantity	Item A Price	Amount
Please make note of this code. You will need it to enter the camp site. Gate Code = 1	1	\$0.00	\$0.00
Reservation charges [1]	1	\$0.00	\$0.00
Total	\$0.00	Balance	\$0.00

RESERVATIONS BY CELL PHONE:

If you arrive at a campsite and wish to make a reservation, and you have a smart phone, you would follow the same steps. You still need to use the Google Chrome browser which is a free download to your cell phone. When using your cell phone, you will be scrolling up.

You will put in your search bar: "nwfwater.com" and click on the large bullet that reads "Recreation". This will take you to the page where you will probably see just the tip end of the map depending on your phone. Scroll up and you will see the "Camping Reservation System" link. Click into this link. Swipe left and you will see the pop-up box telling you that you are leaving our website. Click into the blue box to continue.

This will take you to the page where all the campsites are located. At the top of the screen you will see the "Sign up" and "Log In" box. If you have camped with the District before, you will just need to Log In. If you have never camped with the District you will need to Sign Up first and then Log In. Scroll up on the screen until you find the campsite you wish to camp at and follow the same steps as noted above.

Congratulations! You successfully made your reservation!

We hope you enjoy your stay while camping on the Northwest Florida Water Management District lands!