

**Northwest Florida Water Management District
Governing Board Meeting Minutes**

Thursday, February 27, 2020

District Headquarters

81 Water Management Drive

Havana, Florida 32333

1. Opening Ceremonies

Called to order at 1:03 p.m.

Brett Cyphers called the roll and a quorum was declared present.

Present: George Roberts, Chair; Jerry Pate, Vice Chair; Jon Costello; Ted Everett; Bo Spring

2. Special Thanks and Recognition

MOTIONED BY TED EVERETT, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 863 HONORING NICK PATRONIS FOR HIS YEARS OF SERVICE ON THE GOVERNING BOARD OF THE NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

3. Changes to the Agenda

None.

4. Approval of the Minutes for January 23, 2020

MOTIONED BY JON COSTELLO, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR JANUARY 23, 2020. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Approval of the Financial Reports for the Month of December 2019

MOTIONED BY BO SPRING, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF DECEMBER 2019. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Consideration of Amendments No. 6 and No. 7 to the Fiscal Year 2019-2020 Budget

MOTIONED BY BO SPRING, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 864 AMENDING THE FISCAL YEAR 2019-2020 BUDGET AND ALLOW STAFF TO REALIGN REVENUES AND RESERVES TO MAINTAIN THE PROPER BALANCE IN EACH FUND. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of Inspector General's Long Term and Annual Audit Work Plans

MOTIONED BY JON COSTELLO, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE INSPECTOR GENERAL'S THREE-YEAR AUDIT WORK PLAN FOR FISCAL YEARS 2019-20 THROUGH 2021-22 AND AN ANNUAL AUDIT WORK PLAN FOR 2019-20. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Internal Audit of Information Technology and Cybersecurity Controls – Report #20-01

MOTIONED BY JON COSTELLO, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD ACCEPT REPORT #20-01. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Consideration of Additional Springs Restoration Funding for Wakulla Gardens Phase 3

MOTIONED BY JON COSTELLO, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENTS WITH DEP AND WAKULLA COUNTY TO RECEIVE AN ADDITIONAL \$2,726,604 TO CONTINUE THE SEPTIC TO CENTRAL SEWER CONNECTION PROJECT FOR WAKULLA GARDENS PHASE 3, SUBJECT TO LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. Consideration of Grant Funding for the Santa Rosa County Regional Reuse System

MOTIONED BY JON COSTELLO, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT TO PROVIDE UP TO \$100,000 IN GRANT FUNDING FOR THE SANTA ROSA COUNTY REGIONAL REUSE SYSTEM, SUPPORTING A MULTIJURISDICTIONAL PARTNERSHIP TO INCLUDE SANTA ROSA COUNTY, THE HOLLEY-NAVARRE WATER SYSTEM, THE CITY OF GULF BREEZE, AND THE EMERALD COAST REGIONAL COUNCIL. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

11. Consideration of Grant Funding for Harmful Algal Bloom Innovative Technology Project for Lake Munson

MOTIONED BY JON COSTELLO, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENT WITH THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION TO RECEIVE GRANT FUNDING UP TO \$1,646,630 FOR THE LAKE MUNSON HARMFUL ALGAL BLOOM INNOVATIVE TECHNOLOGY PROJECT, SUBJECT TO BUDGET AUTHORIZATION AND LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

12. Consideration of the 2020 Consolidated Annual Report

MOTIONED BY JON COSTELLO, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE 2020 CONSOLIDATED ANNUAL REPORT. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

13. Consideration of Rule Language – Chapters 40A-3 and 40A-7, F.A.C.

MOTIONED BY JON COSTELLO, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE PROPOSED RULE LANGUAGE FOR AMENDING CHAPTER 40A-3, REGULATION OF WELLS, AND FOR ESTABLISHING CHAPTER 40A-7, CONTRACTOR SUSPENSION. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

14. Consideration of ITB 20B-005 for Rental and Service of Portable Toilets and District-Owned Toilets for Locations in Escambia and Santa Rosa

No bids received.

15. Consideration of Request for Apiary Sites on District Lands in Escambia and Santa Rosa

MOTIONED BY JON COSTELLO, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AGREEMENTS FOR APIARY SITES ON DISTRICT LANDS IN ESCAMBIA AND SANTA ROSA COUNTIES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

16. Consideration of Invitation to Bid 20B-004; Hurricane Debris Management Services - Econfina Field Office

MOTIONED BY JON COSTELLO, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH GASTON TREE DEBRIS RECYCLING, LLC, FOR AN AMOUNT NOT TO EXCEED \$400,400 TO FACILITATE HURRICANE DEBRIS CLEANUP AT THE ECONFINA FIELD OFFICE TRACT AND TO EXECUTE PHASED TASK ORDERS, SUBJECT TO FUNDING AVAILABILITY. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

17. Consideration of Authorization to Purchase Bureau of Land Management Operation Vehicles

MOTIONED BY TED EVERETT, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD GRANT THE EXECUTIVE DIRECTOR APPROVAL TO EXCEED \$65,000 WITH ONE VENDOR USING THE DMS STATE CONTRACT FOR THE PURCHASE OF TRUCKS FOR THE BUREAU OF LAND MANAGEMENT OPERATIONS DURING FY 2019-20. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

18. FEMA Damage Offer

Informational purposes only.

19. Legislative Update

Informational purposes only.

20. Consideration of Resolution No. 865 for Delegation of Authority to Executive Director on Land Acquisition Matters

MOTIONED BY JON COSTELLO, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 865 FOR DELEGATION OF AUTHORITY TO THE EXECUTIVE DIRECTOR AND OTHER DISTRICT STAFF AS OUTLINED IN RESOLUTION NO. 865 AND ENTER IT INTO THE RECORDS OF THE DISTRICT. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

21. Legal Counsel Report

Breck Brannen provided a status report on the case referenced below.

Carmen Diaz, Petitioner, vs. Northwest Florida Water Management District, and Palafox, LLC, Respondents, State of Florida Division of Administrative Hearings (DOAH), Case No. 19-5831

Meeting was adjourned at 2:04 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 Financial Report
 Summary Statement of Receipts, Disbursements & Cash Balances
 For Month Ending January 31, 2020

Balance Forward - Operating Funds	\$46,254,619.54	
Operating Funds Received in current month:		
Revenue Receipts, Current	\$638,829.40	
Contracts Receivable	1,154,425.59	
Other Deposits/Refunds/Adjustments	10,876.25	
Transfers from Lands Accounts	<u>0.00</u>	
Total Deposits during month	<u>1,804,131.24</u>	
Total Deposits and Balance Forward		\$ 48,058,750.78
Disbursements:		
Employee Salaries	636,768.65	
Employee Benefits	341,892.01	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	260,038.81	
Operating Expenses - Services	160,742.39	
Operating Expenses - Commodities	28,345.89	
Operating Capital Outlay	127,990.57	
Grants and Aids	<u>214,271.49</u>	
Total Operating Expenses during month	1,770,049.81	
Payables, Prior Year	0.00	
Other Disbursements or (Credits)	<u>17,913.32</u>	
Total Funds Disbursed by check during month	1,787,963.13	
Bank Debits (Fees, Deposit Slips, etc.)	1.78	
Transfer to Land Acquisition/Cypress Account	<u>4,409.18</u>	
Total Funds Disbursed		<u>1,792,374.09</u>
Cash Balance Operating Funds at month end		\$ 46,266,376.69
Operating Depositories:		
Petty Cash Fund	250.25	
Bank of America:		
General Fund Checking	8,309,258.04	
Payroll Account	6,325.76	
Investment Accounts:		
Fla. Board of Administration @ 1.81%		
General Fund	15,385,042.62	
Lands Fee Fund	6,648,989.50	
SWIM Fund	91,005.63	
Springs Protection	57.87	
Mitigation Fund	<u>15,825,447.02</u>	
Total Operating Depositories at month end		\$ 46,266,376.69

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 Financial Report
 Summary Statement of Receipts, Disbursements & Cash Balances
 For Month Ending January 31, 2020

Land Acquisition Funds:

Fla. Board of Administration @ 1.81%	\$	298,256.34	
Total Land Acquisition Funds			298,256.34

Restricted Land Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 1.81%		56,632.77	
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Fla. Board of Administration Cypress Springs R&M Account @ 1.81%		839,891.38	
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Total Restricted Land Management Funds			<u>896,524.15</u>
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Total Land Acquisition, and Restricted Management Funds			<u>1,194,780.49</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END			<u><u>\$ 47,461,157.18</u></u>
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Approved: _____
 Chairman or Executive Director

Date: March 26, 2020

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending January 31, 2020
(Unaudited)

	Current Budget	Actuals Through 1/31/2020	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 3,529,580	\$ 2,805,841	\$ (723,739)	79%
Intergovernmental Revenues	62,026,688	6,038,437	(55,988,251)	10%
Interest on Invested Funds	265,000	249,515	(15,485)	94%
License and Permit Fees	355,642	180,140	(175,502)	51%
Other	5,416,697	119,509	(5,297,188)	2%
Fund Balance	25,504,703		(25,504,703)	0%
Total Sources	\$ 97,098,310	\$ 9,393,442	\$ (87,704,868)	10%

	Current Budget	Expenditures	Encumbrances ¹	Available Budget	%Expended	%Obligated ²
Uses						
Water Resources Planning and Monitoring	\$ 7,168,011	\$ 965,704	\$ 2,125,926	\$ 4,076,381	13%	43%
Acquisition, Restoration and Public Works	59,525,470	919,255	11,352,268	47,253,948	2%	21%
Operation and Maintenance of Lands and Works	4,371,326	974,222	909,890	2,487,214	22%	43%
Regulation	3,853,337	1,133,127	163,693	2,556,517	29%	34%
Outreach	132,619	44,086	911	87,623	33%	34%
Management and Administration	2,025,816	638,835	87,565	1,299,415	32%	36%
Total Uses	\$ 77,076,579	\$ 4,675,229	\$ 14,640,252	\$ 57,761,098	6%	25%
Reserves	20,021,731			20,021,731	0%	0%
Total Uses and Reserves	\$ 97,098,310	\$ 4,675,229	\$ 14,640,252	\$ 77,782,829	5%	20%

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of January 31, 2020, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

JANUARY 2020

CHECKS	01/03/2020	\$	203,040.73
AP EFT CHECKS	1/03/2020		18,065.05
DIRECT DISBURSEMENT	1/03/2020		1,400.00
CHECKS	1/09/2020		12,717.84
AP EFT CHECKS	1/10/2020		15,480.68
CHECKS	01/16/2020		410,946.74
AP EFT CHECKS	01/17/2020		2,081.25
DIRECT DISBURSEMENT	01/17/2020		1,280.00
CHECKS	01/23/2020		233,525.02
AP EFT CHECKS	01/24/2020		2,279.12
DIRECT DISBURSEMENT	01/24/2020		100.00
CHECKS	01/30/2020		180,137.96
AP EFT CHECKS	01/31/2020		1,471.68
RETIREMENT EFT	01/31/2020		55,195.52
Voided Checks	01/31/2020		-444.78
		\$	<u><u>1,137,276.81</u></u>

Chairman or Executive Director

March 28, 2020

Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5037	ACCESS WIRELESS	01/03/2020	5,079.26	LTE CELLULAR MODEMS
4180	BA MERCHANT SERVICES	01/03/2020	505.83	TRANSACTION FEES FOR E-PERMITT
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	01/03/2020	296.19	MEDICARE INSURANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	01/03/2020	759.21	RETIREE MEDICAL INSURANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	01/03/2020	56,094.82	MEDICAL INSURANCE
4742	BRECK BRANNEN	01/03/2020	223.47	TRAVEL REIMBURSEMENT
1617	CAPITAL HEALTH PLAN	01/03/2020	84,516.88	MEDICAL INSURANCE
5042	CHIPOLA REALTY	01/03/2020	300.00	COMPARABLE SALE RESEARCH
5554	COMCAST	01/03/2020	143.12	INTERNET - MARIANNA FIELD OFFICE
45	DMS	01/03/2020	626.91	DEFUNIAK LOCAL
45	DMS	01/03/2020	1,439.68	DEFUNIAK ETHERNET/LONG DISTANCE
45	DMS	01/03/2020	16.54	CONFERENCE CALLS
45	DMS	01/03/2020	1,373.98	HQ LOCAL
45	DMS	01/03/2020	150.00	HQ LONG DISTANCE
45	DMS	01/03/2020	74.16	MILTON LOCAL
45	DMS	01/03/2020	2.42	MILTON LONG DISTANCE
45	DMS	01/03/2020	65.62	AIR CARDS & HOTSPOTS
45	DMS	01/03/2020	6,910.67	HQ ETHERNET
45	DMS	01/03/2020	0.02	LAN PORTS & INTRANET/INTERNET
45	DMS	01/03/2020	3.33	LAN PORTS & INTRANET/INTERNET
4963	ECOLOGICAL RESOURCE CONSULTANTS, INC.	01/03/2020	3,800.00	AS NEEDED ECOLOGICAL SERVICES
4963	ECOLOGICAL RESOURCE CONSULTANTS, INC.	01/03/2020	6,840.00	AS NEEDED ECOLOGICAL SERVICES
4855	ENVIRON SERVICES INCORPORATED	01/03/2020	2,583.34	JANITORIAL SERVICES, HEADQUART
4807	WEX BANK	01/03/2020	5,927.57	FUEL/REPAIR
4807	WEX BANK	01/03/2020	600.00	ENCUMBER CONTRACT # 14-057 - G
4807	WEX BANK	01/03/2020	400.00	WEX TELEMATICS FLEET MANAGEMEN
4807	WEX BANK	01/03/2020	25.00	ENCUMBER CONTRACT # 16-014 - G
4807	WEX BANK	01/03/2020	50.00	WEX TELEMATICS FLEET MANAGEMEN
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	01/03/2020	33.74	FAR ADS FOR GB MEETINGS
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	01/03/2020	21.84	GOVERNING BOARD BOAT TOUR FAR
5603	GRIFFIN SAND & CONCRETE CO., INC.	01/03/2020	842.00	SPARKLEBERRY CONCRETE
916	GULF POWER COMPANY	01/03/2020	442.77	ELECTRIC-DEFUNIAK OFFICE
5474	HATCHER PUBLISHING INC	01/03/2020	21.20	LEGAL AD JACKSON COUNTY TIMES

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

4724	IDW LLC	01/03/2020	367.00	VALUPROX ID CARDS
5227	MAC'S AUTO SERVICE	01/03/2020	105.50	REPAIR WMD 1959
4873	MAIN STREET AUTOMOTIVE, INC.	01/03/2020	33.26	OPEN PURCHASE ORDER FOR ERP-DF
3030	MARIANNA GLASS, INC.	01/03/2020	428.79	REPLACE WINDHSIELD ON WMD1774
5338	CLYDE R MONEYHAM, JR.	01/03/2020	11,987.45	ENCUMBER CONTRACT # 18-063
63	NORTHWEST FLORIDA DAILY NEWS	01/03/2020	401.49	WATER USE PERMIT LEGAL AD
1205	OFFICE DEPOT, INC.	01/03/2020	149.44	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	01/03/2020	134.63	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	01/03/2020	12.81	OTHER OFFICE SUPPLIES - PRE-IN
5610	OKALOOSA-WALTON SECURITY & SURVEILLANCE	01/03/2020	75.00	DEFUNIAK SECURITY SYSTEM
64	PANAMA CITY NEWS HERALD	01/03/2020	68.00	LEGAL AD PANAMA CITY NEWS HERA
3768	SMITH TRACTOR CO, INC	01/03/2020	564.45	PARTS FOR JD 5101E FARM TRACTO
4799	STAPLES CONTRACT & COMMERCIAL, INC.	01/03/2020	55.32	OFFICE SUPPLIES
4799	STAPLES CONTRACT & COMMERCIAL, INC.	01/03/2020	68.08	OFFICE SUPPLIES
4832	SUN LIFE FINANCIAL	01/03/2020	57.00	PREPAID DENTAL ACCT 5
4832	SUN LIFE FINANCIAL	01/03/2020	4,972.05	PPO DENTAL ACCT 4
4834	SUN LIFE FINANCIAL	01/03/2020	927.78	AD&D ACCT 1
4833	SUN LIFE FINANCIAL	01/03/2020	1,135.50	VOL LTD ACCT 3
4557	VERIZON WIRELESS	01/03/2020	198.25	CELL PHONES
4557	VERIZON WIRELESS	01/03/2020	917.21	JETPACKS
5218	WAGeworks, INC.	01/03/2020	153.00	FLEXIBLE SPENDING ACCOUNT ADMI
5218	WAGeworks, INC.	01/03/2020	59.15	COBRA ADMINISTRATION

TOTAL CHECKS

203,040.73

3293	ANGUS G. ANDREWS, JR.	01/03/2020	8,125.00	ENCUMBER LEASE AGREEMENT - CON
5624	JESSE GRAY	01/03/2020	2,004.96	TUITION REIMBURSEMENT
3942	A & W VENTURES, L.C.	01/03/2020	156.34	PORTABLE TOILET FOR PHIPPS PAR
5504	ANDREW JOSLYN	01/03/2020	42.75	REIMBRUSEMENT
1095	TYLER MACMILLAN	01/03/2020	90.00	TRAVEL REIMBURSEMENT
3813	PENNINGTON, P.A.	01/03/2020	6,940.00	LEGAL COUNSEL
3823	KENNETH ANDREW ROACH	01/03/2020	140.00	TRAVEL REIMBURSEMENT
3823	KENNETH ANDREW ROACH	01/03/2020	220.00	TRAVEL REIMBURSEMENT
3823	KENNETH ANDREW ROACH	01/03/2020	220.00	TRAVEL REIMBURSEMENT

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

3823	KENNETH ANDREW ROACH	01/03/2020	126.00	TRAVEL REIMBURSEMENT
	TOTAL ACH TRANSFER		<u>18,065.05</u>	
5707	REFUND PAYEEZY	01/03/2020	1,400.00	KEVIN KIRCHHARR P289995 REFUND
	TOTAL DIRECT DISBURSEMENTS		<u>1,400.00</u>	
	TOTAL AP		<u><u>222,505.78</u></u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5702	AUTO ALLEY	01/09/2020	222.75	AUTO ALLEY RUNNING PO
5702	AUTO ALLEY	01/09/2020	1,557.75	FRONT STRUTS/TWO TIRES WMD 963
5131	CITY OF DEFUNIAK SPRINGS	01/09/2020	369.39	WATER/SEWER DEFUNIAK SPRINGS
3424	DURRA-QUICK-PRINT INC.	01/09/2020	20.00	BUSINESS CARDS FOR FLOYD SHATT
3424	DURRA-QUICK-PRINT INC.	01/09/2020	20.00	BUSINESS CARDS
4748	EAST MILTON WATER SYSTEM	01/09/2020	10.00	WATER MILTON OFFICE
5410	GUARDIAN AUTOMOTIVE	01/09/2020	33.75	OPEN PURCHASE ORDER FOR RMD.
666	JEFFERSON COUNTY PROPERTY APPRAISER	01/09/2020	228.47	2ND QTR FY 19-20
76	LEON COUNTY PROPERTY APPRAISER	01/09/2020	2,277.44	2ND QTR FY 19-20
5227	MAC'S AUTO SERVICE	01/09/2020	416.06	REPAIR TO PONY MOTOR ON ENGINE
5615	OFFICIAL PAYMENTS CORP	01/09/2020	10.88	ONLINE PERMITTING FEES
5651	SGS TECHNOLOGIE, LLC	01/09/2020	373.33	HOSTINA AND MAINTAINING DISTRI
5651	SGS TECHNOLOGIE, LLC	01/09/2020	373.33	HOSTINA AND MAINTAINING DISTRI
5241	SOUTHERN EARTH SCIENCES, INC.	01/09/2020	1,640.00	GEOTECHNICAL SERVICES FOR HORN
4799	STAPLES CONTRACT & COMMERCIAL, INC.	01/09/2020	511.65	STAPLES-HAND SANITIZER AND DIS
110	TALQUIN ELECTRIC COOPERATIVE, INC.	01/09/2020	89.29	SECURITY LIGHTS - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	01/09/2020	264.30	WATER/SEWER HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	01/09/2020	3,948.41	ELECTRIC - HQ
4626	WASTE PRO OF FLORIDA, INC	01/09/2020	161.04	SOLID WASTE - HQ
4774	JOHN T WILLIAMSON	01/09/2020	190.00	JANITORIAL SERVICES FOR MILTON
TOTAL CHECKS			<u>12,717.84</u>	
5704	JACKSON ANTHONY	01/10/2020	3,500.00	TUITION REIMBURSEMENT
2453	ESCAMBIA COUNTY PROPERTY APPRAISER	01/10/2020	3,509.89	2ND QTR FY 19-20
4961	PETER FOLLAND	01/10/2020	126.00	TRAVEL REIMBURSEMENT
5368	KOUNTRY RENTAL NWF, INC.	01/10/2020	207.50	CLEANING OF ECONFINA OFFICE AN
5368	KOUNTRY RENTAL NWF, INC.	01/10/2020	7,790.00	PORTABLE & COMPOST TOILET SERV
5475	LYLE SEIGLER	01/10/2020	347.29	TRAVEL REIMBURSEMENT
TOTAL ACH TRANSFER			<u>15,480.68</u>	
TOTAL AP			<u><u>28,198.52</u></u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
95	AT&T	01/16/2020	270.88	PHONE SERVICE - EFO
2967	BANK OF AMERICA	01/16/2020	216.99	MICR TONER FOR CHECK PRINTER
2967	BANK OF AMERICA	01/16/2020	203.36	RMD OFFICE SUPPLIES
2967	BANK OF AMERICA	01/16/2020	188.00	CALIBRATION STANDARDS
2967	BANK OF AMERICA	01/16/2020	2,683.40	P-CARD CHARGES
5499	BCC WASTE SOLUTIONS, LLC	01/16/2020	224.00	DUMPSTER FOR ECONFINA OFFICE A
5712	BEACH METAL ROOFING SUPPLY, INC	01/16/2020	100.00	P290397 REFUND FOR EPERMIT DIS
5625	TRIGG, CATLETT & ASSOCIATES	01/16/2020	9,300.00	APPRAISAL OF REVELL CE/PROPERT
5515	CHANDLER AND ASSOCIATES OF PANAMA CITY, INC	01/16/2020	4,500.00	REVIEW APPRAISAL OF REVELL CE/
4686	MCCASKILL - QUIGLEY FORD, INC	01/16/2020	356.80	WMD 96272 REPAIRS
5585	CURETON JOHNSON & ASSOCIATES, LLC	01/16/2020	4,500.00	APPRAISAL OF REVELL CE/PROPERT
97	THE DEFUNIAK HERALD	01/16/2020	30.25	LEGAL AD DEFUNIAK HERALD
1948	DELL MARKETING L.P.	01/16/2020	2,395.53	DELL SERVER EXTENDED WARRANTY
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	01/16/2020	25.62	FAR AD
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	01/16/2020	10.78	FAR AD FOR GOVERNING BOARD TOU
3399	FLORIDA STORMWATER ASSOC., INC.	01/16/2020	219.00	REGISTRATION TRAINING FEE
3399	FLORIDA STORMWATER ASSOC., INC.	01/16/2020	219.00	REGISTRATION TRAINING FEE
5410	GUARDIAN AUTOMOTIVE	01/16/2020	33.75	OPEN PURCHASE ORDER FOR RMD.
916	GULF POWER COMPANY	01/16/2020	597.87	ELECTRIC-DEFUNIAK OFFICE
5235	JACKSON COUNTY BOARD OF COUNTY COMMISSIONERS	01/16/2020	170,990.00	ENCUMBER CONTRACT # 18-025
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	01/16/2020	233.22	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	01/16/2020	431.59	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	01/16/2020	247.75	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	01/16/2020	96.94	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	01/16/2020	304.14	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	01/16/2020	230.92	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	01/16/2020	221.11	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	01/16/2020	109.26	KONICA MINOLTA COPIER LEASE RE
5653	L & R CONTRACTING, LLC	01/16/2020	121,790.57	ENCUMBER CONTRACT # 19-032
2299	LIBERTY COUNTY SOLID WASTE	01/16/2020	32.00	SOLID WASTE DUMPSTER-FL RIVER
4873	MAIN STREET AUTOMOTIVE, INC.	01/16/2020	272.49	OPEN PURCHASE ORDER FOR ERP-DF
5146	MICHAEL CORRIE MANNION	01/16/2020	8,008.00	STAFF AUGMENTATION FOR CUSTOM
5680	MCKENZIE MOTOR COMPANY	01/16/2020	113.40	MINOR REPAIRS FOR VEHICLE 9627
5641	MUNROE FOREST & WILDLIFE MANAGEMENT, INC	01/16/2020	1,300.00	PRESCRIBED BURNING
5641	MUNROE FOREST & WILDLIFE MANAGEMENT, INC	01/16/2020	4,485.00	PRESCRIBED BURNING
4091	THE SHOE BOX	01/16/2020	126.50	DISTRICT CLOTHING
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	01/16/2020	3,401.90	RECREATION SITE CLEANUP-CONTRA

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

3941	TYLER TECHNOLOGIES, INC.	01/16/2020	2,925.00	MUNIS USER CONFERENCE REGISTRA
2855	UNIVERSITY OF FLORIDA	01/16/2020	29,426.54	BMP SOD BASED CROP ROTATION SY
4358	UNIVERSITY OF FLORIDA (IFAS)	01/16/2020	100.00	CONTINUING EDUCATION - LANDS F
3696	URS CORPORATION	01/16/2020	9,519.00	ENCUMBER CONTRACT #07-029 TO#1
3696	URS CORPORATION	01/16/2020	6,273.13	ENCUMBER CONTRACT #07-029 TO#1
3696	URS CORPORATION	01/16/2020	2,752.00	ENCUMBER CONTRACT #02-029 TO#8
3696	URS CORPORATION	01/16/2020	19,554.40	121 PERDIDO RIVER AND BAY RISK
5218	WAGeworks, INC.	01/16/2020	59.15	COBRA ADMINISTRATION
5565	JAMES H WILLIAMS	01/16/2020	1,867.50	ENCUMBER CONTRACT #18-049
	TOTAL CHECKS		<u>410,946.74</u>	
3337	FORESTECH CONSULTING	01/17/2020	1,293.75	SUPPORT AND HOSTING FOR LAND M
5614	ZACHARY J. SELLERS	01/17/2020	787.50	DEFUNIAK OFFICE JANITORIAL
	TOTAL ACH TRANSFER		<u>2,081.25</u>	
5556	REFUND OPAY	01/17/2020	1,080.00	JAMES SLONINA P289408 REFUND O
5707	REFUND PAYEEZY	01/17/2020	100.00	JOSEPH BRUNER P289568 WITHDRAW
5707	REFUND PAYEEZY	01/17/2020	100.00	JOSEPH BRUNER P289569 WITHDRAW
	TOTAL DIRECT DISBURSEMENTS		<u>1,280.00</u>	
	TOTAL AP		<u>414,307.99</u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5572	B & T FENCING, INC.	01/23/2020	500.00	LAKE JACKSON HOLDING POND FENC
2992	BANK OF AMERICA	01/23/2020	672.45	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	01/23/2020	(230.89)	ACCOUNT ANALYSIS
4262	BAY COUNTY BOARD OF CO COMMISSIONERS	01/23/2020	100.00	P290649 WITHDRAWAL REFUND
325	BAY CO. PROPERTY APPRAISER	01/23/2020	2,340.25	2ND QTR FY 19-20
2507	CALHOUN LIBERTY JOURNAL	01/23/2020	23.00	LEGAL AD CALHOUN LIBERTY JOURN
2507	CALHOUN LIBERTY JOURNAL	01/23/2020	28.75	WATER USE PERMIT LEGAL AD
1617	CAPITAL HEALTH PLAN	01/23/2020	82,117.83	MEDICAL INSURANCE
4227	CHARLES GARNER	01/23/2020	50.00	WILLIFORD HAND RAIL REPAIR WEL
5041	FLATWOODS NATIVES, INC.	01/23/2020	3,029.00	HAULING OF TREE TUBELINGS AND
2701	FLORIDA MUNICIPAL INSURANCE TRUST	01/23/2020	1,462.50	WC DEDUCTIBLE
3078	GEORGIA-FLORIDA BURGLAR ALARM CO, INC	01/23/2020	1,277.84	MAINTENANCE AND MONITORING ALA
3078	GEORGIA-FLORIDA BURGLAR ALARM CO, INC	01/23/2020	1,470.00	MAINTENANCE AND MONITORING ALA
5701	GRICE & SON PORT A POTTI, LLC	01/23/2020	380.00	PORTABLE TOILETS
1717	JACKSON COUNTY PROPERTY APPRAISER	01/23/2020	591.22	1ST QTR FY 19-20
5159	L & R TRACTOR INC.	01/23/2020	12,300.00	FIRELINE INSTALLATION AND MAIN
4873	MAIN STREET AUTOMOTIVE, INC.	01/23/2020	442.58	REPAIRING REAR DOORS ON WMD241
5641	MUNROE FOREST & WILDLIFE MANAGEMENT, INC	01/23/2020	8,558.00	ENCUMBER T.O. # 5 FOR CONTRACT
5641	MUNROE FOREST & WILDLIFE MANAGEMENT, INC	01/23/2020	11,892.50	ENCUMBER T.O. # 5 FOR CONTRACT
5641	MUNROE FOREST & WILDLIFE MANAGEMENT, INC	01/23/2020	3,024.00	ENCUMBER T.O. # 5 FOR CONTRACT
1205	OFFICE DEPOT, INC.	01/23/2020	7.90	RMD OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	01/23/2020	182.23	RMD OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	01/23/2020	7.82	OFFICE SUPPLIES DFS OFFICE
1205	OFFICE DEPOT, INC.	01/23/2020	140.08	OFFICE SUPPLIES DFS OFFICE
288	OKALOOSA CO. PROPERTY APPRAISER	01/23/2020	1,854.06	2ND QTR FY 19-20
4081	POT-O-GOLD RENTALS, LLC	01/23/2020	157.50	PORTABLE TOILETS FOR WEST REGI
4081	POT-O-GOLD RENTALS, LLC	01/23/2020	157.50	PORTABLE TOILETS FOR WEST REGI
4081	POT-O-GOLD RENTALS, LLC	01/23/2020	238.50	PORTABLE TOILETS FOR WEST REGI
4081	POT-O-GOLD RENTALS, LLC	01/23/2020	157.50	PORTABLE TOILETS FOR WEST REGI
4081	POT-O-GOLD RENTALS, LLC	01/23/2020	157.50	PORTABLE TOILETS FOR WEST REGI
4081	POT-O-GOLD RENTALS, LLC	01/23/2020	238.50	PORTABLE TOILETS FOR WEST REGI
4081	POT-O-GOLD RENTALS, LLC	01/23/2020	238.50	PORTABLE TOILETS FOR WEST REGI
4081	POT-O-GOLD RENTALS, LLC	01/23/2020	157.50	PORTABLE TOILETS FOR WEST REGI
4081	POT-O-GOLD RENTALS, LLC	01/23/2020	315.00	PORTABLE TOILETS FOR WEST REGI
4081	POT-O-GOLD RENTALS, LLC	01/23/2020	400.50	PORTABLE TOILETS FOR WEST REGI
4081	POT-O-GOLD RENTALS, LLC	01/23/2020	157.50	PORTABLE TOILETS FOR WEST REGI
1180	PRIDE ENTERPRISES	01/23/2020	5,777.70	REC SITE SUPPLIES

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

3851	SOUTHEASTERN SURVEYING & MAPPING CORP	01/23/2020	6,200.00	AS NEEDED PROFESSIONAL SURVEYI
3213	SHI INTERNATIONAL CORP	01/23/2020	62,429.18	MICROSOFT ANNUAL SUPPORT
4228	SOWELL TRACTOR CO., INC.	01/23/2020	225.35	STIHL BLOWER SERVICE/REPAIRS
4228	SOWELL TRACTOR CO., INC.	01/23/2020	322.00	KUBOTA RTV X1140 REPAIRS
105	TALLAHASSEE DEMOCRAT	01/23/2020	92.63	WATER USE PERMIT LEGAL AD
105	TALLAHASSEE DEMOCRAT	01/23/2020	71.96	LEGAL AD TALLAHASSEE DEMOCRAT
107	TALLAHASSEE STAMP CO.	01/23/2020	15.55	AUDITED BY STAMP
5336	TETRA TECH, INC	01/23/2020	18,821.25	ENCUMBER CONTRACT # 18-078
5675	TONY KELLY HEATING & A/C	01/23/2020	309.00	REPAIRING OF DUCT SENSOR IN MA
3941	TYLER TECHNOLOGIES, INC.	01/23/2020	468.80	TAX FORMS FOR 2019
3711	US POSTAL SERVICE-HASLER	01/23/2020	1,500.00	REPLENISH HQTRS POSTAGE METER
75	WALTON COUNTY PROPERTY APPRAISER	01/23/2020	1,486.27	2ND QTR FY 19-20
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	01/23/2020	308.20	LAW ENFORCEMENT-CONTRACT NO. 1
4038	WINDSTREAM COMMUNICATIONS	01/23/2020	53.56	800 NUMBERS & EFO LONG DISTANCE
2320	YSI INCORPORATED	01/23/2020	846.45	REPAIR GOES READY LOGGER, SN:
TOTAL CHECKS			<u>233,525.02</u>	
4944	BRETT CYPHERS	01/24/2020	185.12	TRAVEL REIMBURSEMENT
4961	PETER FOLLAND	01/24/2020	110.00	TRAVEL REIMBURSEMENT
5397	SHAWN HALPHEN	01/24/2020	200.00	TRAVEL REIMBURSEMENT
2268	INNOVATIVE OFFICE SOLUTIONS, INC	01/24/2020	837.00	ENCUMBRANCE PO FOR PHONE SYSTE
2268	INNOVATIVE OFFICE SOLUTIONS, INC	01/24/2020	837.00	ENCUMBRANCE PO FOR PHONE SYSTE
5656	JASON STORRS	01/24/2020	110.00	TRAVEL REIMBURSEMENT
TOTAL ACH TRANSFER			<u>2,279.12</u>	
5707	REFUND PAYEEZY	01/24/2020	100.00	P290686 WITHDRAWAL REFUND
TOTAL DIRECT DISBURSEMENTS			<u>100.00</u>	
TOTAL AP			<u>235,904.14</u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
95	AT&T	01/30/2020	285.88	PHONE SERVICE - EFO
5702	AUTO ALLEY	01/30/2020	245.82	MINOR REAPIRS FOR REG AND ERP
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	01/30/2020	296.19	MEDICARE INSURANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	01/30/2020	759.21	RETIREE MEDICAL INSURANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	01/30/2020	54,410.41	MEDICAL INSURANCE
4742	BRECK BRANNEN	01/30/2020	58.74	TRAVEL REIMBURSEMENT
4676	CITY OF MILTON FLORIDA	01/30/2020	70.96	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	01/30/2020	20.33	SEWER MILTON FIELD OFFICE
3289	CITY OF TALLAHASSEE	01/30/2020	40.52	ELECTRIC DATA COLLECTION LAKES
5554	COMCAST	01/30/2020	144.74	INTERNET - MARIANA FIELD OFFICE
319	THE COUNTY RECORD	01/30/2020	13.50	LEGAL AD COUNTY RECORD
3904	DADE PAPER & BAG COMPANY	01/30/2020	341.28	REC SITE SUPPLIES
97	THE DEFUNIAK HERALD	01/30/2020	41.25	WATER USE PERMIT LEGAL AD
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	01/30/2020	500.49	QUARTERLY INTEREST
2241	DEPT. OF THE INTERIOR - USGS	01/30/2020	21,074.25	HYDROLOGIC DATA COLLECTION
45	DMS	01/30/2020	626.91	DEFUNIAK LOCAL
45	DMS	01/30/2020	1,409.41	DEFUNIAK ETHERNET AND LONG DISTANCE
45	DMS	01/30/2020	42.45	CONFERENCE CALLS
45	DMS	01/30/2020	1,356.48	HQ LOCAL
45	DMS	01/30/2020	113.10	HQ LONG DISTANCE
45	DMS	01/30/2020	74.16	MILTON LOCAL
45	DMS	01/30/2020	1.61	MILTON LONG DISTANCE
45	DMS	01/30/2020	60.33	AIR CARDS AND HOTSPOTS
45	DMS	01/30/2020	6,910.67	HQ ETHERNET
45	DMS	01/30/2020	0.02	LAN PORTS AND ITRANET/INTERNET
45	DMS	01/30/2020	4.74	LAN PORTS AND INTRANET/INTERNET
3424	DURRA-QUICK-PRINT INC.	01/30/2020	20.00	BUSINESS CARDS-MEREDITH
3747	FLORIDA STATE UNIVERSITY	01/30/2020	39,883.00	FNAI FALL 2019 MONITORING
5041	FLATWOODS NATIVES, INC.	01/30/2020	3,029.00	HAULING OF TREE TUBELINGS AND
4807	WEX BANK	01/30/2020	600.00	ENCUMBER CONTRACT # 14-057 - G
4807	WEX BANK	01/30/2020	25.00	ENCUMBER CONTRACT # 16-014 - G
4807	WEX BANK	01/30/2020	5,524.71	FUEL/REPAIR
4807	WEX BANK	01/30/2020	50.00	WEX TELEMATICS FLEET MANAGEMEN
4807	WEX BANK	01/30/2020	400.00	WEX TELEMATICS FLEET MANAGEMEN
2702	FISH AND WILDLIFE	01/30/2020	3,868.10	LAW ENFORCEMENT-CONTRACT NO. 1
65	GADSDEN COUNTY TIMES	01/30/2020	41.12	WATER USE PERMIT LEGAL AD
391	GADSDEN COUNTY TAX COLLECTOR	01/30/2020	15.01	2019 POSTAGE

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

2291	GULF COAST ELECTRIC COOPERATIVE,INC	01/30/2020	316.25	ELECTRIC SERVICE EFO
410	GULF COUNTY TAX COLLECTOR	01/30/2020	1.75	PARCEL REFUND
916	GULF POWER COMPANY	01/30/2020	446.38	ELECTRIC-DEFUNIAK OFFICE
277	LIBERTY CO. PROPERTY APPRAISER	01/30/2020	229.28	1ST QTR FY 19-20
56	MAC PAPERS INC. - TALLAHASSEE	01/30/2020	812.25	RESTOCK PAPER SUPPLY
5227	MAC'S AUTO SERVICE	01/30/2020	165.74	NEW BATTERIES FOR WMD 1959
5414	OFFICE BUSINESS SYSTEMS, INC.	01/30/2020	0.21	OBS COPIER MAINTENANCE RENEWAL
5414	OFFICE BUSINESS SYSTEMS, INC.	01/30/2020	18.04	OBS COPIER MAINTENANCE RENEWAL
5414	OFFICE BUSINESS SYSTEMS, INC.	01/30/2020	42.31	OBS COPIER MAINTENANCE RENEWAL
5414	OFFICE BUSINESS SYSTEMS, INC.	01/30/2020	2.00	OBS COPIER MAINTENANCE RENEWAL
5414	OFFICE BUSINESS SYSTEMS, INC.	01/30/2020	3.26	OBS COPIER MAINTENANCE RENEWAL
5414	OFFICE BUSINESS SYSTEMS, INC.	01/30/2020	0.57	OBS COPIER MAINTENANCE RENEWAL
5414	OFFICE BUSINESS SYSTEMS, INC.	01/30/2020	47.83	OBS COPIER MAINTENANCE RENEWAL
5414	OFFICE BUSINESS SYSTEMS, INC.	01/30/2020	112.21	OBS COPIER MAINTENANCE RENEWAL
5414	OFFICE BUSINESS SYSTEMS, INC.	01/30/2020	5.30	OBS COPIER MAINTENANCE RENEWAL
5414	OFFICE BUSINESS SYSTEMS, INC.	01/30/2020	13.05	OBS COPIER MAINTENANCE RENEWAL
1205	OFFICE DEPOT, INC.	01/30/2020	61.25	OFFICE SUPPLIES
4090	JERRY PATE	01/30/2020	128.48	TRAVEL REIMBURSEMENT
3960	GEORGE ROBERTS	01/30/2020	154.29	TRAVEL REIMBURSEMENT
3768	SMITH TRACTOR CO, INC	01/30/2020	35.82	NEW BUSH HOG BLADES FOR FARM T
5713	SOUTHSIDE SAND PIT INC.	01/30/2020	80.00	P290767 REFUND FOR OVERPAYMENT
4967	SAMUEL SPRING	01/30/2020	163.19	TRAVEL REIMBURSEMENT
3696	URS CORPORATION	01/30/2020	21,000.00	ENCUMBER CONTRACT #07-029 TO#
4557	VERIZON WIRELESS	01/30/2020	163.39	CELL PHONES
4557	VERIZON WIRELESS	01/30/2020	907.28	JETPACKS
5218	WAGeworks, INC.	01/30/2020	153.00	FLEXIBLE SPENDING ACCOUNT ADMI
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	01/30/2020	12,554.40	LAW ENFORCEMENT-CONTRACT NO. 1
4626	WASTE PRO OF FLORIDA, INC	01/30/2020	161.04	SOLID WASTE - HQ

TOTAL CHECKS

180,137.96

4845	CALHOUN COUNTY SHERIFF'S OFFICE	01/31/2020	1,152.00	LAW ENFORCEMENT - CONTRACT NO
4944	BRETT CYPHERS	01/31/2020	49.84	TRAVEL REIMBURSEMENT
4961	PETER FOLLAND	01/31/2020	110.00	TRAVEL REIMBURSEMENT
5705	CODY JHONSON	01/31/2020	110.00	TRAVEL REIMBURSEMENT
5517	SAVANNAH WHITE	01/31/2020	49.84	TRAVEL REIMBURSEMENT

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS

TOTAL ACH TRANSFER 1,471.68

TOTAL AP 181,609.64

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

JANUARY 2020

DIRECT DEPOSIT	01/03/2020	\$	208,765.65
CHECKS	01/03/2020		2,236.36
FLEX SPENDING TF	1/3/2020		1,704.99
DIRECT DEPOSIT	01/17/2020		205,985.41
CHECKS	01/17/2020		5,569.04
FLEX SPENDING TF	01/17/2020		1,704.99
DIRECT DEPOSIT	01/31/2020		223,158.35
CHECKS	1/31/2020		1,562.53
			<hr/>
		\$	<u>650,687.32</u>

Chairman or Executive Director

March 28, 2019

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: March 12, 2020

SUBJECT: Consideration of Amendments No. 8 through No. 10 to the Fiscal Year 2019-2020 Budget

Recommendation

Staff recommends the Governing Board adopt Resolution No. 866 amending the Fiscal Year 2019-2020 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

Amendments 8 and 9 involve budgeting unanticipated revenue and unbudgeted fund balance reserves. Per s. 373.536(4)(c), F.S., these were submitted to the Executive Office of the Governor (EOG) for approval on March 11, 2020. Amendment 10 consists of transfers using existing expense and revenue budget within activities and between projects and budget categories. Specifically, they include:

- No. 8 \$41,440 in unanticipated revenue (\$39,259 from the Federal Emergency Management Agency and \$2,181 from the State of Florida) to reimburse St. Johns River Water Management District for work performed under the Florida statewide mutual aid Memorandum Of Understanding for Category B Emergency Protective Measures related to Hurricane Michael.
- No. 9 \$75,000 in available Environmental Resource Permitting Fund Balance Reserves to cover incurred and estimated expenses relating to a litigation case.
- No. 10 \$160,264 in budget transfers for the following:
 - \$131,264 within Activity 310 Land Management from Contracted Services to Operating Expense for repairs at Williford Springs due to damage sustained from Hurricane Michael.
 - \$20,000 from Operating Expense to Operating Capital Outlay within Technology and Informations Systems budget to update the District's storage network system for file servers and databases.
 - \$9,000 between projects within the Regulatory Division to cover personnel costs related to a litigation case.

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	4,370	(4,370)	0
Projects Fund	5,042	(5,042)	0
Lands Management Fund	176,064	(134,624)	41,440
Regulation Fund	90,724	(15,724)	75,000
Mitigation Fund	504	(504)	0
	<u>276,704</u>	<u>160,264</u>	<u>116,440</u>



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 866 AMENDMENT NUMBERS 8 THROUGH 10 TO FISCAL YEAR 2019-2020 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 858, after a public hearing on September 26, 2019, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2019 through September 30, 2020; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated March 12, 2020, requesting Amendments No. 8 through No. 10 to the Fiscal Year 2019-2020 budget. Amendment No. 8 increases spending authority and revenue by \$41,440 to reimburse St. Johns River Water Management District for work performed under the Florida statewide mutual aid Memorandum Of Understanding for Category B Emergency Protective Measures related to Hurricane Michael. Amendment No. 9 increases spending authority and revenue by \$75,000 to cover incurred and estimated expenses relating to a litigation case. Amendment No. 8 provides for cost-neutral budget transfers in the amount of \$160,264.

ADOPTED AND APPROVED this 26th day of March 2020, A.D.

ATTEST:

George Roberts, Chair

Brett Cyphers, Acting Secretary-Treasurer

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JON COSTELLO
Tallahassee

TED EVERETT
Chipley

BO SPRING
Port St. Joe

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Lennie Zeiler, Director, Division of Asset Management

DATE: March 6, 2020

SUBJECT: Reconsideration of Request for Authorization to purchase replacement vehicles for the Bureau of Land Management Operations

Recommendation:

Staff recommends the Governing Board approve and authorize the Executive Director to purchase two pickup trucks utilizing approved purchase methods.

Background:

The approved budget for fiscal year 2019/2020 provides \$115,000.00 for vehicle replacement for the Bureau of Land Management Operations (Bureau). To date, \$47,024.60 has been encumbered for the replacement of a 1-ton pumper truck for the West Region. The Bureau seeks to replace two additional half-ton pickup trucks (2020 Ford F-150 Super Cab 4WD XL) for the Central Region from Alan Jay Fleet Sales. Per the District Policies and Procedures purchases totaling \$65,000.00 or greater require Governing Board approval. The current quoted price is \$32,869.00/each for an amount totaling \$65,738.00. The quotes are from an alternative source contract, Florida Sheriff Association.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Danny Layfield, Chief, Bureau of Information Technology

DATE: March 10, 2020

SUBJECT: Consideration of Network Data Storage Drives Purchase and Annual Maintenance

Recommendation

Staff recommends the Governing Board approve the purchase of Network Data Storage Drives and annual maintenance from Presidio for an amount not to exceed \$150,000.

Background

The Bureau of Information Technology (IT) evaluated current industry network storage standards and compared those standards to current District data storage capabilities. This evaluation found current District data storage is provisioned at more than 90 percent usage and the industry standards and vendor guidelines for provisioned storage should not exceed 80 percent usage. The current state of District network storage is negatively impacting performance and is at maximum obtainable capacity which puts vital systems at risk of failure. In addition, the current system is out of primary support which requires the District to go to a third party for maintenance and support.

It has been determined that replacement of the current SAN drive storage system with a new Dell Unity Storage Array hyper storage system will bring the District storage provision under the industry standard of 80 percent. This replacement will also allow for future storage needs including reduced data latency, file scalability, VM integration and provisioning and conversion to a cloud-based storage system if needed. Dell Marketing offers the hardware, maintenance, and support required for the District storage drive replacement. Presidio is an authorized reseller of Dell products through a State of Florida Alternate Contract Source agreement and has provided a quote in the amount of \$134,042.86 for the Dell Unity Storage Array hardware and \$13,158.30 for support and maintenance through the remainder of FY 2019-20.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff
Carlos Herd, Director, Division of Resource Management

FROM: Paul Thorpe, Deputy Director, Division of Resource Management

DATE: March 11, 2020

SUBJECT: Consideration of Contracted Services for Harmful Algal Bloom Innovative Technology Project for Lake Munson

Recommendation

Staff recommends the Governing Board authorize the Executive Director to contract with AECOM in an amount not to exceed \$1,646,630.00 for the Lake Munson Harmful Algal Bloom Innovative Technology project, subject to legal counsel review and approval by the Executive Office of the Governor.

Background

In January 2020, the District received notification from the Florida Department of Environmental Protection (DEP) that it had been awarded funding for the Lake Munson Harmful Algal Bloom (HAB) Innovative Technology project. The Governing Board, at its February 27, 2020, meeting, authorized the Executive Director to enter into agreement with DEP to receive grant funding up to \$1,646,630 for the project.

This project is intended to employ a mobile algal harvesting unit to remove intact cellular algae and associated nutrients and toxins from Lake Munson through a process called dissolved air flotation (DAF). The project concept was designed and brought to the District by AECOM to address HAB challenges at Lake Munson and, in so doing, to further demonstrate and validate the effectiveness of the system. The DAF system generates microscopic bubbles that causes algae to concentrate at the surface of a collection unit from which it is removed by a skimmer. Extraction of intact algae facilitates removal of associated nutrients and toxins retained within the algae cells. The extracted slurry will be delivered to and processed at the City of Tallahassee's water reclamation facility.

Department of Environmental Protection and District staff have evaluated the project proposed by AECOM and concluded the system developed by AECOM is the only treatment system deployable within the designated project period that can efficiently and cost-effectively remove the target

algae in a way that allows the algae to be removed without rupturing algal cells and rereleasing nutrients and toxins into the waterbody. AECOM has successfully demonstrated this system at Lake Okeechobee and Lake Agawam in New York. Given this, it is the staff assessment that executing a single source contract with AECOM for this purpose meets the requirements of. and is consistent with, Chapter 287, Florida Statutes. Proposed contract documents and supporting information will receive additional review from DEP, and any proposed contract is subject to review and approval the Executive Office of the Governor and the District's legal counsel prior to execution.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Lyle Seigler, Chief of Staff
Carlos Herd, Director, Division of Resource Management
Kathleen Coates, Chief, Bureau of Resource Evaluation

FROM: Paul Thurman, Program Manager, Minimum Flows and Levels

DATE: March 26, 2020

SUBJECT: Consideration of Funding Agreement with Florida Department of Environmental Protection for Monitoring in St. Andrew Bay and Lake Wimico

Recommendation:

Staff recommends the Governing Board authorize the Executive Director to execute an agreement with the Florida Department of Environmental Protection (DEP) to accept funding not to exceed \$1,500,000 for the installation and monitoring of five discharge monitoring stations and water quality monitoring stations along the Intracoastal Waterway in Bay and Gulf Counties through September 2021, subject to budget approval and legal counsel review.

Discussion:

The purpose of this agreement with DEP is for the reimbursement of two discharge monitoring stations near the Gulf County Canal, the installation and operation of three discharge monitoring stations along the Intracoastal Waterway in Gulf and Bay counties, and water quality sampling in East Bay and Lake Wimico. Data collected will help determine the volume of water flowing into the Intracoastal Waterway from East Bay and the volume of water flowing through Lake Wimico as well as the volume of water flowing into St. Joseph Bay through the Gulf County Canal. The District has already contracted with the USGS for the installation of two monitoring stations near the Gulf County Canal and will be reimbursed for this effort under this agreement. The installation of the remaining three stations is addressed under a separate Board item and subsequent agreements will be developed with the USGS for data collection and station maintenance. In addition, salinity profile samples are to be taken throughout Lake Wimico and water quality grab samples are to be taken in East Bay near Sandy Creek. Additional contractors will be utilized to this conduct water quality sampling.

There are concerns about the potential for adverse effects, such as turbidity and changes in salinity resulting from fresh-water discharges through the Intracoastal Waterway. However, there is very little data regarding the magnitude of canal discharges or their effects on St. Joseph Bay. Data collected through this project will be used to evaluate the magnitude, quality, and frequency of discharges through the canal and to enhance our understanding of the processes affecting water and habitat quality within the system.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Lyle Seigler, Chief of Staff
Carlos Herd, Director, Division of Resource Management
Kathleen Coates, Chief, Bureau of Resource Evaluation

FROM: Paul Thurman, Program Manager, Minimum Flows and Levels

DATE: March 26, 2020

SUBJECT: Consideration of Joint Funding Agreement with U.S. Geological Survey for Discharge Monitoring in St. Andrew Bay and Lake Wimico

Recommendation:

Staff recommends the Governing Board authorize the Executive Director to execute a Joint Funding Agreement with the U.S. Geological Survey for an amount not to exceed \$667,800 to install three discharge monitoring stations along the Intracoastal Waterway in Bay and Gulf Counties through September 2021, subject to budget approval and legal counsel review.

Discussion:

The purpose of this Joint Funding Agreement (JFA) with the U.S. Geological Survey (USGS) is for the installation of three additional monitoring stations along the Intracoastal Waterway in Gulf and Bay counties. Data collection and station maintenance will be funded under a subsequent agreement. Data collected will help determine the volume of water flowing into the Intracoastal Waterway from East Bay and the volume of water flowing through Lake Wimico. There are concerns about the potential for adverse effects, such as turbidity and changes in salinity resulting from fresh-water discharges through the Intracoastal Waterway. However, there is very little data regarding the magnitude of canal discharges or their effects on St. Joseph Bay. Data collected through this project will be used to evaluate the magnitude, quality, and frequency of discharges through the canal and to enhance our understanding of the processes affecting water and habitat quality within the system. This project is being funded by the Florida Department of Environmental Protection.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: March 17, 2020

Carmen Diaz, Petitioner, vs. Northwest Florida Water Management District, and Palafox, LLC, Respondents, State of Florida Division of Administrative Hearings (DOAH), Case No. 19-5831

This is a challenge brought by Petitioner Diaz, a homeowner within the Tallahassee subdivision known as Palafox, to an environmental resource permit issued by the District to Palafox, LLC, whose principal is Gary Zins. The permit authorizes Palafox, LLC, to construct a surface water management system to serve an approximately 2.68-acre development (multi-family housing) at the intersection of Palafox Lane and Martin Hurst Road in Tallahassee.

The Petitioner alleges, primarily, that the development will violate District statutes and rules by causing increased amounts of stormwater/flooding on Petitioner's property. The District's position is that Palafox, LLC, has met the conditions for issuance of the permit and the engineering provided by Palafox, LLC, demonstrates that no such impacts to Petitioner's property will occur.

The Amended Petition was forwarded to the DOAH for assignment of an administrative law judge. Palafox, LLC, moved to intervene in the case, which was granted and Palafox, LLC, was added as a party respondent. The case was then assigned to Judge Suzanne Van Wyk. Judge Van Wyk set the case for hearing on February 19 and 20, 2020, in Tallahassee, stating the issue to be heard as: "Whether Environmental Resource Permit No. IND-073-288406-1 should be issued as proposed in the notice issued by the Northwest Florida Water Management District."

The final hearing, i.e. trial, was held in this case on February 19 and 20, 2020. The District and Palafox, LLC, presented a vigorous defense of the permit issuance. The proposed recommended orders (PRO) are due from all parties on April 9, 2020. The administrative law judge then has 20 days to issue her recommended order (RO). The RO will then be presented to the Governing Board, which will issue its final order (FO) at its next regularly scheduled meeting. The District remains confident in its decision to issue the permit.