

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: March 12, 2020

SUBJECT: Consideration of Amendments No. 8 through No. 10 to the Fiscal Year 2019-2020 Budget

Recommendation

Staff recommends the Governing Board adopt Resolution No. 866 amending the Fiscal Year 2019-2020 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

Amendments 8 and 9 involve budgeting unanticipated revenue and unbudgeted fund balance reserves. Per s. 373.536(4)(c), F.S., these were submitted to the Executive Office of the Governor (EOG) for approval on March 11, 2020. Amendment 10 consists of transfers using existing expense and revenue budget within activities and between projects and budget categories. Specifically, they include:

- No. 8 \$41,440 in unanticipated revenue (\$39,259 from the Federal Emergency Management Agency and \$2,181 from the State of Florida) to reimburse St. Johns River Water Management District for work performed under the Florida statewide mutual aid Memorandum Of Understanding for Category B Emergency Protective Measures related to Hurricane Michael.
- No. 9 \$75,000 in available Environmental Resource Permitting Fund Balance Reserves to cover incurred and estimated expenses relating to a litigation case.
- No. 10 \$160,264 in budget transfers for the following:
 - \$131,264 within Activity 310 Land Management from Contracted Services to Operating Expense for repairs at Williford Springs due to damage sustained from Hurricane Michael.
 - \$20,000 from Operating Expense to Operating Capital Outlay within Technology and Informations Systems budget to update the District's storage network system for file servers and databases.
 - \$9,000 between projects within the Regulatory Division to cover personnel costs related to a litigation case.

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	4,370	(4,370)	0
Projects Fund	5,042	(5,042)	0
Lands Management Fund	176,064	(134,624)	41,440
Regulation Fund	90,724	(15,724)	75,000
Mitigation Fund	504	(504)	0
	<hr/> <hr/> 276,704	<hr/> <hr/> 160,264	<hr/> <hr/> 116,440



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

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RESOLUTION NO. 866 AMENDMENT NUMBERS 8 THROUGH 10 TO FISCAL YEAR 2019-2020 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 858, after a public hearing on September 26, 2019, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2019 through September 30, 2020; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated March 12, 2020, requesting Amendments No. 8 through No. 10 to the Fiscal Year 2019-2020 budget. Amendment No. 8 increases spending authority and revenue by \$41,440 to reimburse St. Johns River Water Management District for work performed under the Florida statewide mutual aid Memorandum Of Understanding for Category B Emergency Protective Measures related to Hurricane Michael. Amendment No. 9 increases spending authority and revenue by \$75,000 to cover incurred and estimated expenses relating to a litigation case. Amendment No. 8 provides for cost-neutral budget transfers in the amount of \$160,264.

ADOPTED AND APPROVED this 26th day of March 2020, A.D.

ATTEST:

George Roberts, Chair

Brett Cyphers, Acting Secretary-Treasurer

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JON COSTELLO
Tallahassee

TED EVERETT
Chipley

BO SPRING
Port St. Joe