

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

**MEMORANDUM**

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director  
Lyle Seigler, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: June 10, 2020

SUBJECT: Consideration of Amendment No. 14 to the Fiscal Year 2019-2020 Budget

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**Recommendation**

Staff recommends the Governing Board adopt Resolution No. 869 amending the Fiscal Year 2019-2020 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

**Background**

Amendment No. 14 requests budgeting unanticipated revenue and unbudgeted fund balance reserves. Per s. 373.536(4)(c), F.S., the amendment requires approval from the Executive Office of the Governor (EOG), which was requested on June 4, 2020, and approved by EOG on June 9, 2020.

The Federal Emergency Management Agency (FEMA) has obligated \$1,472,852 under FEMA’s Section 428 Alternative Public Assistance Program for damages sustained to permanent works during Hurricane Michael. This amount is funded with the following revenues:

- \$1,104,640 (75 percent) Federal revenue through FEMA;
- \$184,106 (12.5 percent) State revenue through the Florida Division of Emergency Management; and
- \$184,106 (12.5 percent) District match with Lands Management Fund Balance Reserves.

Estimated expenses by budget category are \$1,200,000 in Contracted Services, \$172,852 in Operating Expenses, and \$100,000 in Operating Capital Outlay. Due to the uncertainty of which category will be applicable for each expense at this time, EOG’s approval allows for the District to amend the estimated expense category amounts through cost neutral transfers, contingent on Governing Board approval.

Summary of Fund Impact to Expense Budget:

<b><u>Fund Source</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>	<b><u>Impact</u></b>
Lands Management Fund	1,472,852	0	1,472,852



Brett J. Cyphers  
Executive Director

# Northwest Florida Water Management District

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(U.S. Highway 90, 10 miles west of Tallahassee)

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## RESOLUTION NO. 869 AMENDMENT NUMBER 14 TO FISCAL YEAR 2019-2020 BUDGET

**WHEREAS**, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

**WHEREAS**, by Resolution No. 858, after a public hearing on September 26, 2019, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2019 through September 30, 2020; and

**WHEREAS**, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

**WHEREAS**, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

**WHEREAS**, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

**NOW THEREFORE BE IT RESOLVED** by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated June 10, 2020, requesting Amendment No. 14 to the Fiscal Year 2019-2020 budget. Amendment No. 14 increases revenues by \$1,472,852 from Federal (\$1,104,640), State (\$184,106), and District Land Management Fund Balance Reserves (\$184,106), and expense budget by the same total amount.

**ADOPTED AND APPROVED** this 25<sup>th</sup> day of June 2020, A.D.

**ATTEST:**

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George Roberts, Chair

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Brett Cyphers, Acting Secretary-Treasurer

GEORGE ROBERTS  
Chair  
Panama City

JERRY PATE  
Vice Chair  
Pensacola

JON COSTELLO  
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