

**NOTICE OF INTENDED DECISION  
TO ENTER INTO A SINGLE SOURCE CONTRACT  
(PUR 7778)**

This notice of intended decision to enter into a single source contract is posted in accordance with section 287.057(3)(c), Florida Statutes.

**AGENCY:** Northwest Florida Water Management District

**TITLE:** SilvAssist Suite and Dashboard

Short description of the commodity or service desired: The District utilizes SilvAssist Dashboard with event data management, SilvAssist Toolbar and SilvAssist Mobile to collect manage, report and analyze their forest inventory and silvicultural event data. The District is continuing its data analysis, collection, management and reporting district wide. Ongoing annual support, training and hosting of SilvAssist dashboard and associated software and hardware tools are required.

**CONTACT:**

Name: Tyler Macmillan

Address: 81 Water Management Drive, Havana, FL 32333

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Email: Tyler.macmillan@nwfwater.com

Internal tracking number, if any: 20S-002

DMS Single Source number, if applicable:

**Date posted:** 07/28/20

**Time Posted:** 3:00 P.M.

**Commodity or Service Required** (commodity class and group, manufacturer, model, and description, as appropriate):

43231508 Inventory Management Software  
43232304 Data base management system software  
43232305 Data base reporting software  
43233700 System Management Software  
81112200 Software maintenance and support  
70151501 Forestry Consulting

**Requestor** (division, bureau, office, individual, as appropriate):

Division of Asset Management

**Performance and/or Design Requirements** (intended use, function or application, compatibility etc. requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):

Training: Support and hosting will consist of the following: Conduct a combination of training actions, including phone, web conferences, and on-site sessions, to support ongoing training needs of forest management staff and other District personnel who use the forest management software and data collectors.

Support: Provide phone, web meeting, and on-site support when requested by District staff. This support includes fixing any data issues that are causing problems with the application or database as well as migration to cloud based service.

Hosting: Annual hosting includes the following:

- Dedicated 250 GB SQL Azure S3 database (100 DTU in elastic pool);
- Application server for event manager and ArcGIS feature services (D2\_V2 Standard – 2 cores and 7 GB);
- Azure App Service, up to 10 GB document storage space;
- Unlimited login accounts and general database/application maintenance;
- 1.5 hours per month for general application, services and database maintenance.

Intended source (vendor, contractor):

F4-Tech

Price:

\$30,995.00

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate)

The District currently utilizes the F4-Tech SilvAssist proprietary software for timber management and houses its forest inventory data through F4-Tech. Growth and yield models utilize F4 Tech's SilvAssist software to integrate into the USFS's FVS. This data and software will be used for strategic forest planning and model results that need to be delivered via the District's existing timber management tool - F4 Tech's proprietary SilvAssist Forest Information Dashboard.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing, DMS approver)

Lennie Zeiler, Director, Division of Asset Management

Wendy Dugan, Director, Division of Administration

Lyle Seigler, Chief of Staff

Brett Cyphers, Executive Director

**Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to file a bond or other security within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.**