



**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
JOB OPPORTUNITY ANNOUNCEMENT  
Affirmative Action/Equal Opportunity Employer/Drug-Free Workplace**

**JOA #:** 21-03      **Position #:** 242014      **Posting Date:** 10/28/2020      **Application Deadline:** Until filled  
**Position Title:** Infrastructure Support Analyst      **Starting Salary:** \$52,000 DOQ  
**Job Location:** Headquarters - Midway, FL *Located 10 miles west of Tallahassee on Hwy. 90*

**Minimum Qualifications:**

Graduation from an accredited college or university with a bachelor's degree in computer science or a related field and one (1) year of experience in IT systems; or an associate's degree in computer science or a related field and three (3) years of experience in IT systems. Knowledge of, VMWare, Windows Server 2012/2016, Windows 10 Desktop, infrastructure operations including disaster recovery, windows domain controllers, active directory, client-server, web-based, and proficient in Excel. Additionally, the willingness to support remote offices and occasionally work after hours is required. Valid driver's license is required. Must be able to lift 50 pounds.

**Special Abilities:**

The ability to work with minimal supervision and to communicate well both orally and in writing, and to communicate with non-computer personnel is essential in this position. Experience with enterprise server environments, exchange server, SharePoint, SAAS, PowerShell, network switches, router and cabling a plus.

**Description of Position:**

This is an intermediate level position in the Information Technology Bureau responsible for assisting the Infrastructure and Application Manager in performing infrastructure operations, disaster recovery and governance of information technology controls. Position is responsible for support of systems, client-server, web-based, mid-range and/or enterprise server environments.

- This position is responsible for supporting applications, server operating systems and file server data stored in a database or LAN storage area;
- Assist with the administering of LAN and application security;
- Assist with the administering of active directory, exchange, VMWare and Storage systems;
- Participates in the responsibilities of performing controls for backup, database administration and other IT governance controls as needed;
- Support disaster recovery of NFWMD systems, including databases, applications, network servers, etc. to meet the recovery time and recovery point objective;
- Participates in scheduling and implementation of enhancements, repairs, and upgrades of infrastructure hardware and software;
- Participates in the planning, developing, installing, configuring, maintaining, supporting, upgrading, and optimizing all network hardware, software, and communication links.;
- Troubleshoots network, systems, and applications to identify and correct malfunctions, operational difficulties and security protocols and remediation;
- Participate in project teams to represent the operational needs of the organization;
- Maintain documentation pertaining to applications, desktops and the network. Managing system software and hardware inventory and asset tags. Coordinate the proper disposal of old technology; and
- Performs other duties as required

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**How to apply:** Submit a Northwest Florida Water Management District Application and resume to: [human.resources@nfwwater.com](mailto:human.resources@nfwwater.com) ; or fax to 850.539.2777; or mail to 81 Water Management Drive, Havana, FL 32333

**NOTICE TO APPLICANT:** We hire only U.S. citizens and lawfully authorized alien workers. If you need an accommodation in order to participate in the application/selection process, please notify the Office of Human Resources at (850) 539-5999 in advance.

A separate application must be submitted for each Job Opportunity Announcement indicating the position number and title for which you are applying. Applications must be received in the Office of Human Resources by 5:00 p.m. of the deadline date in order to be eligible for consideration. Preference will be given to certain veterans and others related in accordance with Chapter 295, Florida Statutes, Veterans Preference Law. Applicant must provide the required proof of preference at the time of submitting an application for a vacant position. Males between the ages of 18 and 26 are required to provide proof of Selective Service Registration prior to employment or promotion.