

**Northwest Florida Water Management District
Governing Board Meeting Minutes
October 22, 2020**

1. Opening Ceremonies

Called to order at 1:00 p.m.

Brett Cyphers called the roll and a quorum was declared present.

Present: George Roberts, Chair; Jerry Pate, Vice Chair; Gus Andrews; Ted Everett; Nick Patronis; Kellie Ralston

2. Special Thanks and Recognition

None.

3. Changes to the Agenda

None.

4. Approval of the Minutes for September 10, 2020, and September 24, 2020

MOTIONED BY JERRY PATE, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD APPROVE THE MINUTES FROM SEPTEMBER 10, 2020, AND SEPTEMBER 24, 2020. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Approval of the Financial Reports for the Month of August 2020 and Payroll Disbursements for July 2020

MOTIONED BY TED EVERETT, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF AUGUST 2020 AND PAYROLL DISBURSEMENTS FOR JULY 2020. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Approval of the Release of Canal Reservation

MOTIONED BY GUS ANDREWS, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 878 APPROVING THE RELEASE OF CANAL RESRVATION PURSUANT TO SECTION 373.096, FLORIDA STATUTES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Legal Counsel Report

No pending cases in which the District is a party.

Meeting was adjourned at 1:12 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 Financial Report
 Summary Statement of Receipts, Disbursements & Cash Balances
 For Month Ending September 30, 2020

Balance Forward - Operating Funds	\$45,090,096.72	
Operating Funds Received in current month:		
Revenue Receipts, Current	\$165,368.11	
Contracts Receivable	196,897.95	
Other Deposits/Refunds/Adjustments	192,457.81	
Transfers from Lands Accounts	<u>0.00</u>	
Total Deposits during month	<u>554,723.87</u>	
Total Deposits and Balance Forward		\$ 45,644,820.59
Disbursements:		
Employee Salaries	406,052.15	
Employee Benefits	161,254.50	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	556,020.37	
Operating Expenses - Services	80,318.86	
Operating Expenses - Commodities	24,290.91	
Operating Capital Outlay	251,094.00	
Grants and Aids	<u>266,320.17</u>	
Total Operating Expenses during month	1,745,350.96	
Payables, Prior Year	0.00	
Other Disbursements or (Credits)	<u>52,915.58</u>	
Total Funds Disbursed by check during month	1,798,266.54	
Bank Debits (Fees, Deposit Slips, etc.)	0.00	
Transfer to Land Acquisition Account	<u>0.00</u>	
Total Funds Disbursed		<u>1,798,266.54</u>
Cash Balance Operating Funds at month end		\$ 43,846,554.05
Operating Depositories:		
Petty Cash Fund	250.25	
General Fund Checking	1,107,224.13	
Payroll Account	6,325.76	
Passthrough (EFT) Account	50,006.25	
Investment Accounts @ 0.33%		
General Fund	18,445,769.04	
Lands Fee Fund	5,615,759.05	
SWIM Fund	91,500.71	
Water Prot. & Sust. Program TF	100,096.98	
Okaloosa Regional Reuse	2,505,296.66	
Mitigation Fund	<u>15,924,325.22</u>	
Total Operating Depositories at month end	\$	43,846,554.05

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 Financial Report
 Summary Statement of Receipts, Disbursements & Cash Balances
 For Month Ending September 30, 2020

Land Acquisition Funds @ 0.33%	\$	299,878.71	
Total Land Acquisition Funds			299,878.71
Restricted Management Funds:			
Phipps Land Mgmt @ 0.33%		56,940.81	
Total Land Acquisition Funds			
Fla. Board of Administraton Cypress Springs R&M Account @ 0.33%		844,459.88	
Total Restricted Land Management Funds			<u>901,400.69</u>
Total Land Acquisition, and Restricted Management Funds			<u>1,201,279.40</u>
TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END			<u><u>\$ 1,201,279.40</u></u>

Approved: _____
 Chairman or Executive Director

Date: November 19, 2020

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending September 30, 2020
(Nonfinal and Unaudited)*

	Current Budget	Actuals Through 9/30/2020	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 3,529,580	\$ 3,469,795	\$ (59,785)	98%
Intergovernmental Revenues	67,390,144	14,204,725	(53,185,419)	21%
Interest on Invested Funds	265,000	481,646	216,646	182%
License and Permit Fees	355,642	610,170	254,528	172%
Other	5,416,697	928,246	(4,488,451)	17%
Fund Balance	28,941,076		(28,941,076)	0%
Total Sources	\$ 105,898,139	\$ 19,694,582	\$ (86,203,557)	19%

	Current Budget	Expenditures	Encumbrances¹	Available Budget	%Expended	%Obligated²
Uses						
Water Resources Planning and Monitoring	\$ 7,121,491	\$ 4,545,838	\$ 1,218,553	\$ 1,357,100	64%	81%
Acquisition, Restoration and Public Works	61,455,780	5,330,386	15,695,687	40,429,707	9%	34%
Operation and Maintenance of Lands and Works	8,085,098	3,721,461	895,270	3,468,367	46%	57%
Regulation	3,883,337	3,202,357	23,920	657,060	82%	83%
Outreach	128,219	122,921	253	5,045	96%	96%
Management and Administration	2,075,216	1,917,911	36,043	121,262	92%	94%
Total Uses	\$ 82,749,141	\$ 18,840,874	\$ 17,869,726	\$ 46,038,541	23%	44%
Reserves	23,148,998			23,148,998	0%	0%
Total Uses and Reserves	\$ 105,898,139	\$ 18,840,874	\$ 17,869,726	\$ 69,187,539	18%	35%

¹ Encumbrances represent unexpended balances of open purchase orders and contracts.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of September 30, 2020, and covers the interim period since the most recent audited financial statements.

*** This financial statement is nonfinal. There are unrecorded revenues, expenditures and year end adjusting entries which are not reflected in the numbers above.**

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

SEPTEMBER 2020

CHECKS	09/03/2020	\$	272,536.40
AP EFT CHECKS	09/04/2020		74,727.26
DIRECT DISBURSEMENT	09/04/2020		2,330.00
CHECKS	09/04/2020		133,874.46
AP EFT CHECKS	09/04/2020		37,491.04
CHECKS	09/10/2020		216,355.47
AP EFT CHECKS	09/11/2020		197,801.80
CHECKS	09/17/2020		164,983.67
AP EFT CHECKS	09/18/2020		58,302.33
CHECKS	09/24/2020		59,769.05
AP EFT CHECKS	09/25/2020		11,882.51
DIRECT DISBURSEMENT	09/25/2020		1,765.00
RETIREMENT EFT	09/30/2020		129,508.77
VOIDED CHECKS	09/30/2020		(859.10)
		\$	<u>1,360,468.66</u>

Chairman or Executive Director

November 19, 2020

Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
3985	STEADHAM ENTERPRISES, INC.	09/03/2020	39.75	REPAIR TO MS 291 CHAINSAWS AND
3985	STEADHAM ENTERPRISES, INC.	09/03/2020	219.83	REPAIR TO MS 291 CHAINSAWS AND
5720	AERO TIDE INVESTMENTS	09/03/2020	100.00	P294329 EPERMIT DISCOUNT REFUN
5127	ALAN JAY FLEET SALES	09/03/2020	32,291.00	REPLACEMENT VEHICLES FOR WMD-9
5127	ALAN JAY FLEET SALES	09/03/2020	32,291.00	REPLACEMENT VEHICLES FOR WMD-9
95	AT&T	09/03/2020	298.24	PHONE SERVICE-EFO
3538	CITY OF APALACHICOLA	09/03/2020	11,083.75	ENCUMBER CONTRACT #18-048
3886	DEER POINT TIMBER PRODUCTS	09/03/2020	30,922.30	PERFORMANCE BOND RETURN
2972	EDWARDS FIRE PROTECTION, INC.	09/03/2020	857.95	ANNUAL MAINTENANCE/ INSPECTION
2972	EDWARDS FIRE PROTECTION, INC.	09/03/2020	587.95	ANNUAL MAINT./INSPECTIONS OF F
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	09/03/2020	32.76	FAR ADS FOR GB MEETINGS
3399	FLORIDA STORMWATER ASSOC., INC.	09/03/2020	1,592.00	REGISTRATION-ONLINE SEMINAR
391	GADSDEN COUNTY TAX COLLECTOR	09/03/2020	119.55	TAG AND TITLE FOR 2020 LANDS F
391	GADSDEN COUNTY TAX COLLECTOR	09/03/2020	119.55	TAG AND TITLE FOR 2020 LAB F-3
5410	GUARDIAN AUTOMOTIVE	09/03/2020	45.30	OPEN PURCHASE ORDER FOR RMD.
5410	GUARDIAN AUTOMOTIVE	09/03/2020	25.00	OPEN PURCHASE ORDER FOR RMD.
2291	GULF COAST ELECTRIC COOPERATIVE, INC	09/03/2020	354.77	ELECTRIC SERVICE-EFO
916	GULF POWER COMPANY	09/03/2020	580.20	ELECTRIC-DEFUNIAK OFFICE
5361	RODNEY G. PINKSTON	09/03/2020	50.00	JAGER PRO REMOTE SERVICE
5361	RODNEY G. PINKSTON	09/03/2020	50.00	JAGER PRO REMOTE SERVICE
5361	RODNEY G. PINKSTON	09/03/2020	50.00	JAGER PRO REMOTE SERVICE
5715	MALCOM JOHNSON	09/03/2020	50.00	REFUND WELL PERMIT 285311-1 MA
5680	MCKENZIE MOTOR COMPANY	09/03/2020	129.90	MINOR REPAIRS FOR VEHICLE 9627
5046	MLD ARCHITECTS, LLC	09/03/2020	6,240.00	ADA BATHROOM DESIGN
5418	MOORE CREEK MOUNT CARMEL UTILITIES, INC	09/03/2020	151,020.00	ENCUMBER CONTRACT #16-051
5626	NATIONAL TIRE BROKERS CORPORATION	09/03/2020	53.45	MINOR REPAIRS FOR DEFUNIAK SPR
5719	OX BOTTOM MORTGAGE HOLDINGS, LLC	09/03/2020	100.00	P293468 EPERMIT DISCOUNT OVERP
4614	ST. JOE TIMBERLAND CO. OF DELAWARE LLC	09/03/2020	100.00	P291267 EPERMIT DISCOUNT REFUN
4614	ST. JOE TIMBERLAND CO. OF DELAWARE LLC	09/03/2020	100.00	292552 EPERMITTING DISCOUNT
5722	THE TYDE APARTMENTS LLC	09/03/2020	100.00	P290847-2 EPERMIT DISCOUNT REF
4557	VERIZON WIRELESS	09/03/2020	280.84	CELL PHONES
4557	VERIZON WIRELESS	09/03/2020	2,398.69	JETPACKS
5723	JANNIE WORRELL	09/03/2020	252.62	REIMBURSEMENT-TONER

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

TOTAL CHECKS			<u>272,536.40</u>	
2497	ROGER A. COUNTRYMAN II	09/04/2020	41.65	REIMBURSEMENT-CELL PHONE
3405	JOHN B. CROWE	09/04/2020	220.28	TRAVEL REIMBURSEMENT
97	THE DEFUNIAK HERALD	09/04/2020	53.63	WATER USE PERMIT LEGAL AD
3126	DEWBERRY ENGINEERS, INC	09/04/2020	29,439.33	ENCUMBER CONTRACT #16-056 TO#2
45	DMS	09/04/2020	304.00	OFFSITE DATA STORAGE
2702	FISH AND WILDLIFE	09/04/2020	7,246.93	LAW ENFORCEMENT-CONTRACT NO. 1
3942	A & W VENTURES, L.C.	09/04/2020	156.34	PORTABLE TOILET FOR PHIPPS PAR
3942	A & W VENTURES, L.C.	09/04/2020	400.00	FOUR REGULAR PORTABLE UNITS WI
3813	PENNINGTON, P.A.	09/04/2020	6,540.00	LEGAL COUNSEL
4091	THE SHOE BOX	09/04/2020	9.20	REPLACEMENT HAT-THOMAS
4091	THE SHOE BOX	09/04/2020	48.70	REPLACEMENT CLOTHING-HUTTO
4091	THE SHOE BOX	09/04/2020	132.80	DISTRICT CLOTHING-WELLS
5336	TETRA TECH, INC	09/04/2020	10,718.26	ENCUMBER CONTRACT # 18-078
5336	TETRA TECH, INC	09/04/2020	2,594.24	AS NEEDED HYDROLOGICAL SERVICE
3696	URS CORPORATION	09/04/2020	3,363.00	ENCUMBER CONTRACT #07-029 TO#7
5218	WAGeworks, INC.	09/04/2020	158.10	FLEXIBLE SPENDING ACCOUNT ADMI
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	09/04/2020	13,300.80	LAW ENFORCEMENT-CONTRACT NO. 1
TOTAL ACH TRANSFER			<u>74,727.26</u>	
5707	REFUND PAYEEZY	09/04/2020	1,000.00	REFUND WUP PERMIT 5836-3 - ROB
5707	REFUND PAYEEZY	09/04/2020	1,080.00	P294555 JONATHON BARWICK OVERP
5707	REFUND PAYEEZY	09/04/2020	100.00	P 294458 CASSIE DRUMOND WITHDR
5707	REFUND PAYEEZY	09/04/2020	150.00	294606 SHANNON HUFTY OVERPAYME
TOTAL DIRECT DISBURSEMENTS			<u>2,330.00</u>	
TOTAL AP			<u><u>349,593.66</u></u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
2241	DEPT. OF THE INTERIOR - USGS	09/04/2020	44,600.00	JACKSON RIVER CONTRACT #20-090
2241	DEPT. OF THE INTERIOR - USGS	09/04/2020	58,100.00	INTRACOASTAL WATER WAY MONITOR
391	GADSDEN COUNTY TAX COLLECTOR	09/04/2020	119.55	TAG AND TITLE FOR 2020 LAB F-3
5328	HSW ENGINEERING, INC	09/04/2020	27,689.91	AS NEEDED HYDROLOGICAL, ECOLOG
3603	JIM STIDHAM & ASSOCIATES, INC.	09/04/2020	3,365.00	AS NEEDED HYDROLOGICAL SERVICE
TOTAL CHECKS			<u>133,874.46</u>	
5340	APPLIED TECHNOLOGY AND MANAGEMENT, INC.	09/04/2020	30,646.04	AS NEEDED HYDROLOGICAL AND ECO
3603	JIM STIDHAM & ASSOCIATES, INC.	09/04/2020	2,416.00	AS NEEDED HYDROLOGICAL SERVICE
3603	JIM STIDHAM & ASSOCIATES, INC.	09/04/2020	4,429.00	AS NEEDED HYDROLOGICAL SERVICE
TOTAL ACH TRANSFER			<u>37,491.04</u>	
TOTAL AP			<u><u>171,365.50</u></u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4935	AMERIGAS PROPANE LP	09/10/2020	1,015.47	OPEN PO FOR HQ PROPANE REFILL
5160	B & S AIR, INC.	09/10/2020	52,994.34	2020 SITE PREP HERBICIDE TREAT
2967	BANK OF AMERICA	09/10/2020	896.73	P-CARD CHARGES
2967	BANK OF AMERICA	09/10/2020	107.13	FIELD SUPPLIES - AMAZON BUSINE
2967	BANK OF AMERICA	09/10/2020	178.00	AMAZON ORDER FOR IT
2967	BANK OF AMERICA	09/10/2020	100.00	MEMBERSHIP DUES - FGFOA
2967	BANK OF AMERICA	09/10/2020	2,485.89	(11) DELL WD19TB DOCKING STATI
2967	BANK OF AMERICA	09/10/2020	569.99	AMAZON ORDER FOR GIS
2967	BANK OF AMERICA	09/10/2020	13.58	FIELD SUPPLIES-AMAZON
2967	BANK OF AMERICA	09/10/2020	469.00	PHOTOGRAPHIC EQUIPMENT - DRONE
4180	BA MERCHANT SERVICES	09/10/2020	588.26	TRANSACTION FEES FOR E-PERMITT
4742	BRECK BRANNEN	09/10/2020	87.22	TRAVEL REIMBURSEMENT
5131	CITY OF DEFUNIAK SPRINGS	09/10/2020	188.97	WATER/SEWER DEFUNIAK SPRINGS
1948	DELL MARKETING L.P.	09/10/2020	1,295.96	(4) DELL ULTRASHARP 27" MONITO
5469	GARBER FORD INC.	09/10/2020	46,420.14	REPLACEMENT FOR WMD-96275/WREC
5288	A.W. HATCHER FARMS, INC.	09/10/2020	12,228.92	AG SHARE
5543	JSA, INC.	09/10/2020	5,267.45	PHASE I ESA AND BASELINE REPOR
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	09/10/2020	179.79	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	09/10/2020	267.18	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	09/10/2020	195.51	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	09/10/2020	94.38	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	09/10/2020	219.74	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	09/10/2020	185.13	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	09/10/2020	195.73	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	09/10/2020	119.92	KONICA MINOLTA COPIER LEASE RE
259	LEON COUNTY TAX COLLECTOR	09/10/2020	82.12	POSTAGE
2299	LIBERTY COUNTY SOLID WASTE	09/10/2020	32.00	SOLID WASTE DUMPSTER-FL RIVER
3198	MILTON AUTO PARTS, INC.	09/10/2020	130.47	BATTERY FOR ATV, WIRE WHEEL AN
4876	NORTH AMERICAN FARMS, INC.	09/10/2020	59,475.00	AG- BMP COST SHARE AGREEMENT
4876	NORTH AMERICAN FARMS, INC.	09/10/2020	2,062.50	AG BEST MANAGEMENT PRACTICE CO
4876	NORTH AMERICAN FARMS, INC.	09/10/2020	2,062.50	AG BEST MANAGEMENT PRACTICE CO
4876	NORTH AMERICAN FARMS, INC.	09/10/2020	2,062.50	AG SHARE COST
4876	NORTH AMERICAN FARMS, INC.	09/10/2020	2,062.50	AG COST SHARE AGREEMENT
4876	NORTH AMERICAN FARMS, INC.	09/10/2020	2,062.50	AG COST SHARE AGREEMENT
5703	OTT HYDROMET CORPORATION	09/10/2020	1,687.94	XLINK 500 EQUIPMENT AND TELEM
4715	PINE ENVIRONMENTAL SERVICES, INC.	09/10/2020	117.40	CONDUCTIVITY STANDARDS

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPUTER PAID/EFT CHECKS

5435	QUANTUM SPATIAL, INC.	09/10/2020	7,502.00	PARCEL DATA ACQUISITION
5011	SERVICE PLUS OFFICE MACHINES, INC.	09/10/2020	4,495.00	CANON PLOTTER TO REPLACE HP PL
5011	SERVICE PLUS OFFICE MACHINES, INC.	09/10/2020	1,379.00	2 YR WARRANTY AND SURGE PROTEC
4897	SIGN PRO OF NORTH FLORIDA, INC.	09/10/2020	800.00	SIGN SYMBOLS
105	TALLAHASSEE DEMOCRAT	09/10/2020	94.22	WATER USE PERMIT LEGAL AD
110	TALQUIN ELECTRIC COOPERATIVE, INC.	09/10/2020	247.48	WATER/SEWER - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	09/10/2020	89.20	SECURITY LIGHTS - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	09/10/2020	3,044.21	ELECTRIC - HQ
5675	TONY KELLY HEATING & A/C	09/10/2020	99.00	DIAGNOSTIC REPAIR ON EX-5 AC H
5675	TONY KELLY HEATING & A/C	09/10/2020	213.50	BOARDROOM ROOM AND IT AC HANDL
4774	JOHN T WILLIAMSON	09/10/2020	190.00	JANITORIAL SERVICES FOR MILTON

TOTAL CHECKS

216,355.47

5089	ATKINS NORTH AMERICA, INC.	09/11/2020	6,686.55	RISK MAP PROGRAM SUPPORT
5089	ATKINS NORTH AMERICA, INC.	09/11/2020	5,845.50	RISK MAP PROGRAM SUPPORT
5089	ATKINS NORTH AMERICA, INC.	09/11/2020	26,971.22	RISK MAP PROGRAM SUPPORT
5702	AUTO ALLEY	09/11/2020	48.24	OIL CHANGE FOR WMD-96201
5499	BCC WASTE SOLUTIONS, LLC	09/11/2020	231.23	DUMPSTER FOR ECONFINA OFFICE A
4944	BRETT CYPHERS	09/11/2020	87.22	TRAVEL REIMBURSEMENT
4855	ENVIRON SERVICES INCORPORATED	09/11/2020	2,583.34	JANITORIAL SERVICES, HEADQUART
5071	GASTON TREE DEBRIS RECYCLING, LLC	09/11/2020	126,750.00	HURRICANE DEBRIS MANAGEMENT-EF
5701	GRICE & SON PORT A POTTI, LLC	09/11/2020	380.00	PORTABLE TOILETS
5368	KOUNTRY RENTAL NWF, INC.	09/11/2020	9,880.00	PORTABLE & COMPOST TOILET SERV
5368	KOUNTRY RENTAL NWF, INC.	09/11/2020	207.50	CLEANING OF ECONFINA OFFICE AN
5368	KOUNTRY RENTAL NWF, INC.	09/11/2020	400.00	5 PORTABLE TOILETS FOR EFO STA
63	NORTHWEST FLORIDA DAILY NEWS	09/11/2020	130.38	WATER USE PERMIT LEGAL AD
5614	ZACHARY J. SELLERS	09/11/2020	787.50	DEFUNIAK OFFICE JANITORIAL
5651	SGS TECHNOLOGIE, LLC	09/11/2020	373.37	HOSTINA AND MAINTAINING DISTRI
4091	THE SHOE BOX	09/11/2020	12.25	OFFICE APPAREL
5336	TETRA TECH, INC	09/11/2020	8,903.25	ENCUMBER CONTRACT # 18-078
5336	TETRA TECH, INC	09/11/2020	5,024.25	AS NEEDED HYDROLOGICAL SERVICE
4270	VIEUX & ASSOCIATES, INC.	09/11/2020	2,500.00	GAUGE ADJUSTED RADAR RAINFALL

TOTAL ACH TRANSFER

197,801.80

TOTAL AP

414,157.27

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4676	CITY OF MILTON FLORIDA	09/17/2020	70.96	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	09/17/2020	20.33	SEWER MILTON OFFICE
3659	COASTAL MACHINERY COMPANY	09/17/2020	739.08	200 HOUR SERVICE TO KUBOTA ID#
4032	COMPUQUIP TECHNOLOGIES, LLC	09/17/2020	3,572.55	CHECKPOINT VPN SOLUTION FOR 20
3904	DADE PAPER & BAG COMPANY	09/17/2020	409.78	JANITORIAL SUPPLIES
4748	EAST MILTON WATER SYSTEM	09/17/2020	13.81	WATER-MILTON OFFICE
2526	ENVIRONMENTAL SIMULATIONS, INC.	09/17/2020	2,250.00	GROUNDWATER VISTAS UPGRADE TO
3492	GEOTECH ENVIRONMENTAL EQUIP, INC.	09/17/2020	530.60	SAMPLING TUBING
916	GULF POWER COMPANY	09/17/2020	504.49	ELECTRIC-MILTON OFFICE
1717	JACKSON COUNTY PROPERTY APPRAISER	09/17/2020	591.22	4TH QTR FY 19-20
5361	RODNEY G. PINKSTON	09/17/2020	50.00	JAGER PRO REMOTE SERVICE
5610	OKALOOSA-WALTON SECURITY & SURVEILLANCE	09/17/2020	75.00	DEFUNIAK SECURITY SYSTEM
4294	PANHANDLE KEY & SAFE, INC.	09/17/2020	399.50	PITT SPRING RR LOCK REPAIRS
62	PENSACOLA NEWS-JOURNAL	09/17/2020	154.34	WATER USE PERMIT LEGAL AD
5434	PRESIDIO NETWORKED SOLUTIONS LLC	09/17/2020	134,042.86	DELL UNITY SERVER STORAGE MAIN
3711	US POSTAL SERVICE-HASLER	09/17/2020	1,500.00	REPLENISH HEADQUARTERS POSTAGE
5218	WAGeworks, INC.	09/17/2020	59.15	COBRA ADMINISTRATION
5073	WEST FLORIDA REGIONAL PLANNING COUNCIL	09/17/2020	20,000.00	ECRC REUSE PLAN
TOTAL CHECKS			<u>164,983.67</u>	
3293	ANGUS G. ANDREWS, JR.	09/18/2020	8,125.00	ENCUMBER LEASE AGREEMENT - CON
4845	CALHOUN COUNTY SHERIFF'S OFFICE	09/18/2020	2,463.04	LAW ENFORCEMENT - CONTRACT NO
4944	BRETT CYPHERS	09/18/2020	123.71	TRAVEL REIMBURSEMENT
3126	DEWBERRY ENGINEERS, INC	09/18/2020	2,279.50	ENCUMBER CONTRACT # 16-086
45	DMS	09/18/2020	629.14	DEFUNIAK LOCAL
45	DMS	09/18/2020	1,387.47	DEFUNIAK ETHERNET & LONG DISTANCE
45	DMS	09/18/2020	1,329.27	HQ LOCAL
45	DMS	09/18/2020	41.48	HQ LONG DISTANCE
45	DMS	09/18/2020	68.48	MILTON LOCAL
45	DMS	09/18/2020	1.47	MILTON LONG DISTANCE
45	DMS	09/18/2020	63.67	AIR CARDS & HOTSPOTS
45	DMS	09/18/2020	6,910.67	HQ ETHERNET

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

45	DMS	09/18/2020	0.22	LAN PORTS AND INTRANET/INTERNET
45	DMS	09/18/2020	27.16	LAN PORTS AND INTRANET/INTERNET
45	DMS	09/18/2020	565.30	CONFERENCE CALLS
3337	FORESTECH CONSULTING	09/18/2020	870.00	SUPPORT AND HOSTING FOR LAND M
3851	SOUTHEASTERN SURVEYING & MAPPING CORP	09/18/2020	3,511.40	AS NEEDED PROFESSIONAL SURVEYI
5336	TETRA TECH, INC	09/18/2020	4,661.25	AS NEEDED HYDROLOGICAL SERVICE
3696	URS CORPORATION	09/18/2020	5,144.00	ENCUMBER CONTRACT #07-029 TO#
3696	URS CORPORATION	09/18/2020	7,350.70	ENCUMBER CONTRACT # 07-029 TO#
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	09/18/2020	12,749.40	LAW ENFORCEMENT-CONTRACT NO. 1

TOTAL ACH TRANSFER

58,302.33

TOTAL AP

223,286.00

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4781	B&H FOTO & ELECTRONICS CORP.	09/24/2020	184.68	B&H ITEM ORDER FOR IT
4781	B&H FOTO & ELECTRONICS CORP.	09/24/2020	1,629.28	B&H ITEM ORDER FOR IT
2992	BANK OF AMERICA	09/24/2020	386.18	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	09/24/2020	981.92	ACCOUNT ANALYSIS
3113	RAY GLASS' BATTERIES, INC.	09/24/2020	74.99	ATV BATTERY
5123	ROBERT G BUSH	09/24/2020	50.00	REFUND WELL PERMIT 294410
3289	CITY OF TALLAHASSEE	09/24/2020	40.52	ELECTRIC DATA COLLECTION-LAKES
3784	CULLIGAN WATER SERVICES, INC	09/24/2020	100.00	REFUND WELL PERMIT 294119
3784	CULLIGAN WATER SERVICES, INC	09/24/2020	50.00	REFUND WELL PERMIT 294558
1948	DELL MARKETING L.P.	09/24/2020	2,999.12	(2) DELL PRECISION 3551 LAPTOP
422	ESCAMBIA CO. TAX COLLECTOR	09/24/2020	11,686.36	2019 COMMISSIONS
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	09/24/2020	27.30	FAR AD
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	09/24/2020	12.18	RULEMAKING NOTICES
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	09/24/2020	29.26	FAR ADS FOR GB MEETINGS
5566	JAMIE ALLEN GREEN	09/24/2020	22,200.00	ENCUMBER CONTRACT # 18-043
4816	MCDIRT INDUSTRIES, INC.	09/24/2020	1,400.00	GABION ROCK FOR HOLE AT PIPES
5070	MICHAEL ANDERSON, INC	09/24/2020	5,000.00	ITB 20B-009 BID BOND REFUND
5724	SAFETYFILE LLC	09/24/2020	4,877.00	DATA SAFE FOR OFF-SITE STORAGE
3104	SOUTHERN WATER SERVICES, LLC	09/24/2020	250.00	QUARTERLY SAMPLING FOR ECONFIN
5084	VIRTUAL GRAFFITI, INC	09/24/2020	7,646.40	STORAGE DRIVES FOR QNAP - AIRG
4038	WINDSTREAM COMMUNICATIONS	09/24/2020	43.86	800 NUMBERS & EFO LONG DISTANCE
5726	WORD SEARCH MISSIONARY BAPTIST CHURCH	09/24/2020	100.00	P293536 WITHDRAWAL REFUND
TOTAL CHECKS			<u>59,769.05</u>	
5702	AUTO ALLEY	09/25/2020	126.37	MINOR REAPIRS FOR REG AND ERP
4855	ENVIRON SERVICES INCORPORATED	09/25/2020	2,583.34	JANITORIAL SERVICES, HEADQUART
2526	ENVIRONMENTAL SIMULATIONS, INC.	09/25/2020	2,400.00	GROUNDWATER VISTAS PRO UPGRADE
2268	INNOVATIVE OFFICE SOLUTIONS, INC	09/25/2020	837.00	ENCUMBRANCE PO FOR PHONE SYSTE
61	JACKSON COUNTY FLORIDAN	09/25/2020	78.25	WATER USE PERMIT LEGAL AD
4952	LAW, REDD, CRONA & MUNROE, P.A.	09/25/2020	1,243.00	ENCUMBER INSPECTOR GENERAL CON
4607	QUADIENNT LEASING USA, INC	09/25/2020	1,087.65	MAILING SYSTEMS FOR HQ AND DEF
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	09/25/2020	3,526.90	RECREATION SITE CLEANUP-CONTRA

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

TOTAL ACH TRANSFER			<u>11,882.51</u>	
5707	REFUND PAYEEZY	09/25/2020	50.00	REFUND WELL PERMIT 294580
5707	REFUND PAYEEZY	09/25/2020	35.00	REFUND WELL PERMIT 294835
5707	REFUND PAYEEZY	09/25/2020	35.00	REFUND WELL PERMIT 294834
5707	REFUND PAYEEZY	09/25/2020	50.00	REFUND WELL PERMIT 294717
5707	REFUND PAYEEZY	09/25/2020	90.00	REFUND WELL PERMIT 294654
5707	REFUND PAYEEZY	09/25/2020	100.00	REFUND WELL PERMIT 294282
5707	REFUND PAYEEZY	09/25/2020	5.00	REFUND WELL PERMIT 294320
5707	REFUND PAYEEZY	09/25/2020	500.00	REFUND WUP PERMIT 294556-1
5707	REFUND PAYEEZY	09/25/2020	900.00	REFUND WUP PERMIT 10-5
TOTAL DIRECT DISBURSEMENTS			<u>1,765.00</u>	
TOTAL AP			<u><u>73,416.56</u></u>	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

SEPTEMBER 2020

DIRECT DEPOSIT	09/11/2020	\$	214,948.24
CHECKS	09/11/2020		2,204.08
FLEX SPENDING TRANSFER	9/11/2020		1,769.16
DIRECT DEPOSIT	09/25/2020		214,903.16
CHECKS	09/25/2020		2,204.08
FLEX SPENDING TRANSFER	09/25/2020		1,769.16
		\$	<u><u>437,797.88</u></u>

APPROVED:

Chairman or Executive Director

November 19, 2020
Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Savannah Shell, Executive Assistant

DATE: November 9, 2020

SUBJECT: Approval of the 2021 Governing Board Meeting Schedule

January 14, 2021

February 11, 2021 (Escambia County)

March 11, 2021

April 8, 2021

May 13, 2021 (Franklin County)

June 10, 2021

July 8, 2021

August 12, 2021 (Walton County)

September 9, 2021 (4:00 p.m.)

September 23, 2021 (Final Budget Hearing, 5:05 p.m., Bay County)

October 14, 2021

November 18, 2021 (Gulf County)

December 9, 2021

All meetings are scheduled to begin at 1:00 p.m., at District Headquarters, unless otherwise indicated.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: November 4, 2020

SUBJECT: Consideration of Resolution No. 879 Amending the Fiscal Year
2019-2020 Budget - Amendment No. 17

Recommendation

Staff recommends the Governing Board adopt Resolution No. 879 amending the Fiscal Year 2019-2020 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

District procedures allow for budget amendments to occur within 60 days following the end of a fiscal year (FY). Based on expenditures paid that count toward the FY 2019-2020 budget, several changes are requested to properly align budget with these costs. Amendment No. 17 realigns budget categories of Salaries and Benefits (S&B), Contracted Services, and Operating Expenses within and across funds, activities, and projects. This amendment does not increase or decrease the total District budget.

Budget realignments include:

1. \$116,520 in Personnel Budget:
 - a. \$58,040 in S&B related to Other Water Resources Planning (OWRP). Budget is moving from Activity 130 Technical Assistance to Activity 113 OWRP.
 - b. \$58,000 in S&B related to Minimum Flows and Minimum Water Levels. Budget is moving from Activities 120 Research, Data Collection, Analysis and Monitoring (\$20,000) and 150 Technology and Information (\$38,000).

- c. \$400 in S&B related to Surface Water Projects. Budget is moving from Activity 270 Technology and Information Services to Activity 230 Surface Water Projects.
 - d. \$80 in Other Personal Services S&B for Research Data Collection Compensated Absences. Budget is moving from Activity 150 Technology and Information Services to Activity 120 Research, Data Collection, Analysis and Monitoring.
2. \$1,470 in Contracted Services for legal services related to the Governing Board. Budget is being transferred from Operating Expenses within Activity 611 Executive Direction.

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	1,470	(35,240)	(33,770)
Projects Fund	116,120	(82,350)	33,770
Mitigation Fund	400	(400)	0
	<u>117,990</u>	<u>(117,990)</u>	<u>0</u>



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 879 AMENDMENT NUMBER 17 TO FISCAL YEAR 2019-2020 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 858, after a public hearing on September 26, 2019, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2019 through September 30, 2020; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated November 4, 2020, requesting Amendment No. 17 to the Fiscal Year 2019-2020 budget. Amendment No. 17 provides for cost-neutral budget transfers in the amount of \$117,990. This amendment recognizes the reallocation of budget authority within and across funds, activities, projects, and budget categories to properly reflect activities performed and accurately assign actual costs with no increase to the total District budget.

ADOPTED AND APPROVED this 19th day of November 2020, A.D.

ATTEST:

George Roberts, Chair

Brett Cyphers, Acting Secretary-Treasurer

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

GUS ANDREWS
DeFuniak Springs

TED EVERETT
Chipley

NICK PATRONIS
Panama City Beach

KELLIE RALSTON
Tallahassee

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Lennie Zeiler, Director, Division of Asset Management

DATE: November 3, 2020

SUBJECT: Consideration of Grant of District's Interest in Land to the Florida Department of Transportation (FDOT) for U.S. Highway 90 Road Improvements - Bridge Replacement in the Escambia River WMA

Recommendation:

Staff recommends the Governing Board (1) determine that its interest in 11,342 square feet is not required for the District's purposes (pursuant to Section 373.056(4), Florida Statutes), (2) donate the requested interest in the 11,342 square feet to FDOT and (3) not reserve any interest in the property's phosphate, minerals, metals, and petroleum rights, pursuant to Section 270.11(1), Florida Statutes.

Background:

The FDOT is requesting the conveyance of 11,342 square feet of District property located in Santa Rosa County (see attached map) to FDOT. The requested land will be used for the public purpose of U.S. Highway 90 Road Improvements - Bridge Replacement in the Escambia River WMA between Pace and Pensacola. This District land was part of the 1984 purchase from St. Regis/The Nature Conservancy. The District owns an undivided one-half interest in this property and Charlene Holler owns an undivided one-half interest in this property. According to FDOT staff, Charlene Holler, has agreed to donate her one-half interest in this parcel.

FDOT appraisal staff indicated that land of this nature would typically value at one and a half cents a square foot due to its specialty or limited use. For the land being requested, this equates to around \$170.13.



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff
Lennie Zeiler, Director, Division of Asset Management

FROM: Tyler L. Macmillan, Chief, Bureau of Land Management Operations

DATE: October 27, 2020

SUBJECT: Consideration of Agreement with Florida Department of Agriculture and Consumer Services for Prescribed Fire Enhancement Funding

Recommendation:

Staff recommends the Governing Board authorize the Executive Director to execute a Contractual Services Agreement with the Florida Department of Agriculture and Consumer Services to receive funding for prescribed fire enhancement, subject to approval of a Fiscal Year 2020-2021 budget amendment and administrative and legal review.

Background:

The Florida Legislature allocated funds for the enhancement and implementation of Florida's Prescribed Burning Program on public conservation lands to reduce dangerous wildland fuel loading in high priority areas across Florida for fiscal year 2020-2021. The Florida Forest Service (FFS), a division of Florida Department of Agriculture and Consumer Services, was tasked with working with state agencies to develop projects that will increase prescribed burning capacity and increase the amount of acres that are burned. The intent of the program is to reduce the threat of wildfire while also increasing forest and ecosystem health.

The FFS, for FY 2020-2021, has awarded the District \$21,000 to help reduce the prescribed fire backlog. The funding will be used for contractual services, including activities such as helicopter services to support the District's aerial ignition burns, fireline plowing, and dozer/plow standby services during certain prescribed burns implemented by District staff.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff
Lennie Zeiler, Director, Division of Asset Management

FROM: Tyler Macmillan, Chief, Bureau of Land Management Operations

DATE: November 10, 2020

SUBJECT: Consideration of ITB 21B-001; 2021 Hand Planting Services for
Reforestation and Groundcover Restoration

Recommendation

Staff recommends the Governing Board approve the bids submitted in response to ITB 20B-001 for 2021 Hand Planting Services for Reforestation and Groundcover Restoration and authorize the Executive Director to execute an agreement with the low bidder, Amigo Forestry Service, Inc. in the amount of \$60,064.14 to facilitate this work.

Background

On October 20, 2021, the District issued an Invitation to Bid for services associated with our ongoing reforestation and wetland mitigation programs on District lands. The 2021 services will entail hand planting 699,864 longleaf pine tubelings, 46,000 slash pine tubelings, and 275,000 groundcover plant tubelings in Bay, Calhoun, Escambia, and Washington counties in the Chipola River, and Econfina Creek water management areas (WMAs) and on the Sand Hill Lakes Mitigation Bank and the Ward Creek and Dutex Wetland Mitigation tracts (see attached General Location Maps). The services required of the contractor are outlined below:

Longleaf Pine Reforestation

The District will be planting 699,864 longleaf pine tubelings on 964 acres of disturbed natural longleaf pine habitat at a stocking rate of 726 tubelings per acre. This will occur in the Chipola River and Econfina Creek WMAs.

Slash Pine Reforestation

The District will be planting 46,000 slash pine tubelings on 63 acres of disturbed natural slash pine habitat at a stocking rate of 726 tubelings per acre. This will occur on the Chipola River WMA, Altha Tract.

Groundcover Restoration

The District will be planting 275,000 groundcover plant tubelings (wiregrass, toothache grass, and other mixed native grasses) on 82 acres of wetland and upland sites that are undergoing restoration for wetland mitigation purposes. These will be planted at stocking rates of 1,210 tubelings per acre and 4,840 tubelings per acre. The groundcover restoration will occur on three wetland mitigation sites: the Ward Creek tract in Bay County, the Sand Hill Lakes Mitigation Bank in Washington County, and the Dutex tract in Escambia County.

A summary of the planting activities by area, species, and acreage is as follows:

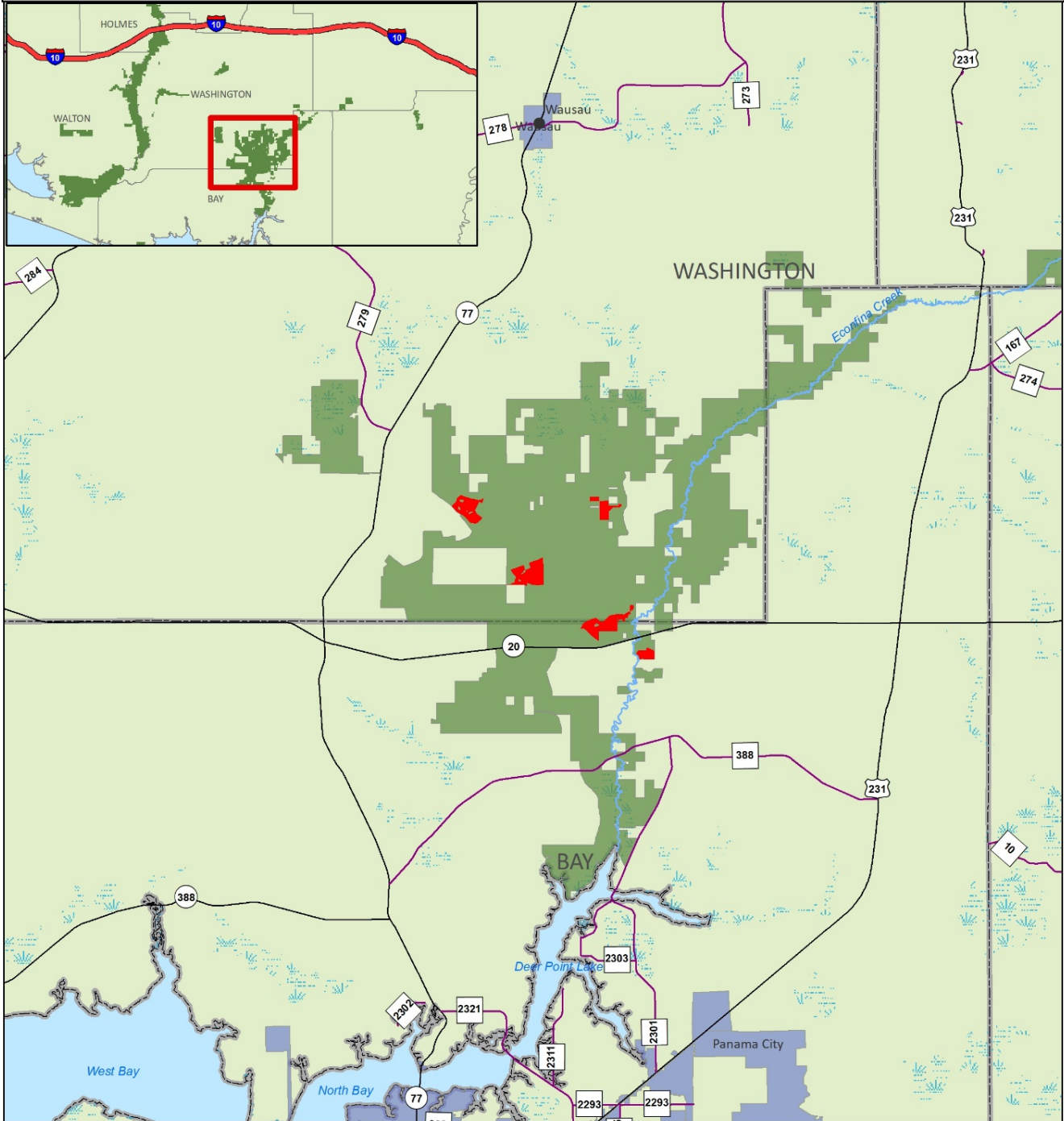
Area	Species	Acres
Chipola River WMA – Altha Tract	Longleaf Pine	13
	Slash Pine	63
Econfina Creek WMA	Longleaf Pine	951
Ward Creek Wetland Mitigation Area	Toothache Grass	6
	Wiregrass	21
Dutex Wetland Mitigation Area	Wiregrass	25
Sand Hill Lakes Mitigation Bank	Mixed Native Grasses	30
TOTAL		1,109

On November 10, 2020, at 2:00 p.m. EST, the District opened six sealed bids received in response to this Invitation to Bid. The bids received are listed below for your consideration.


COMPANY	TOTAL BID
SES Energy Services, LLC	\$ 131,534.26
Promise Habitat Services, LLC	\$ 114,380.67
Alpha Services, LLC	\$ 94,063.67
Williams Forestry & Associates, LLC	\$ 89,549.60
Superior Forestry Service, Inc.	\$ 66,236.01
Amigo Forestry Service, Inc.	\$ 60,064.14

Amigo Forestry Service, Inc. submitted the lowest bid to conduct the specified services. There are adequate funds available in the District’s Fiscal Year 2020-2021 budget for these services.

Exhibit Map A



General Location Map
2021 Reforestation Project
Econfina Creek Water Management Area
Bay and Washington Counties, Florida
951 Acres

-  Reforestation Areas
-  District Lands

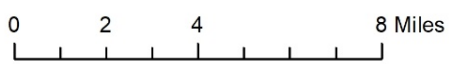
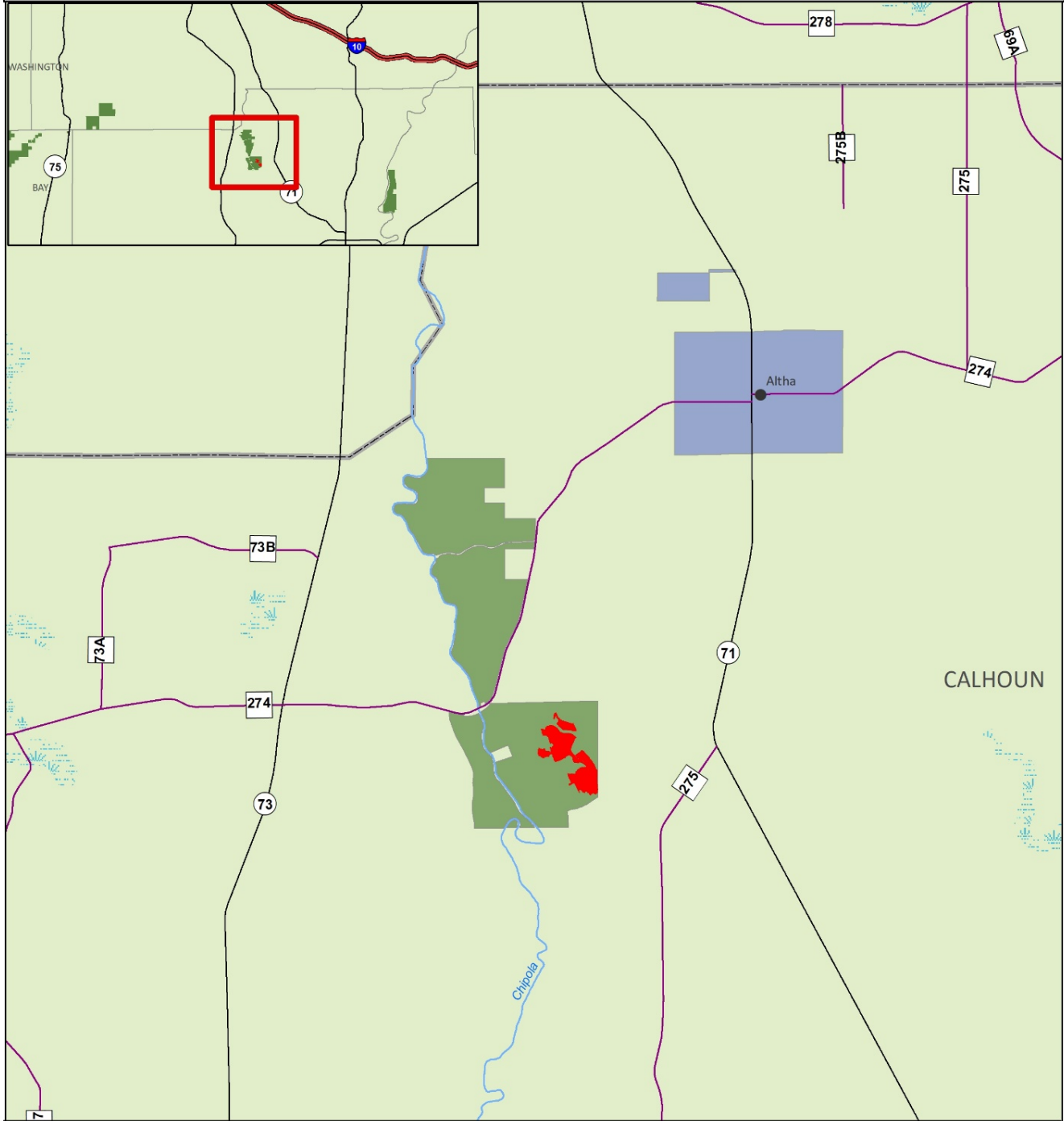


Exhibit Map B

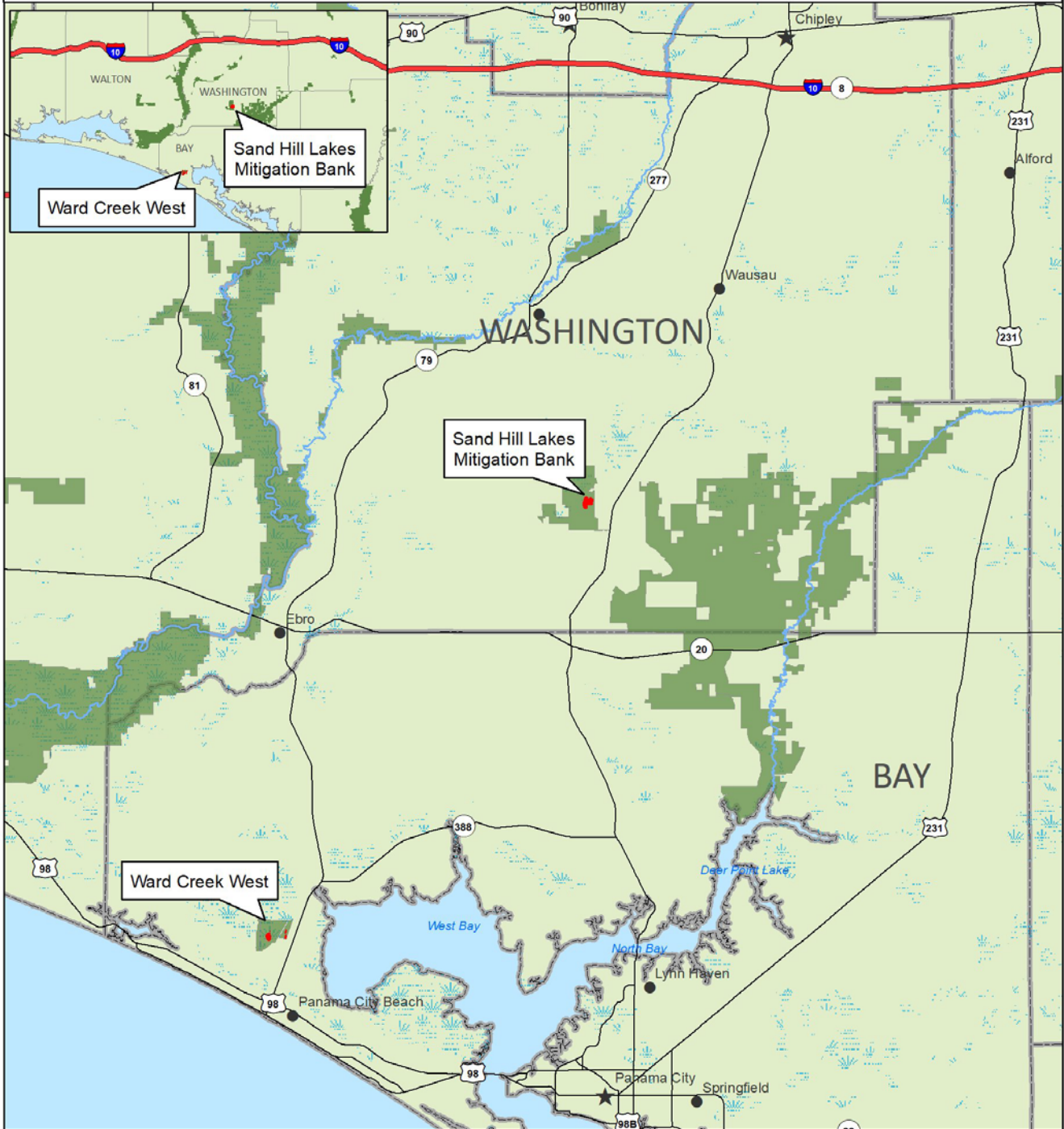




General Location Map
2021 Reforestation Project
Chipola River Water Management Area
Calhoun County, Florida
76 Acres

-  Reforestation Areas
-  District Lands



Exhibit Map C



-  Groundcover Restoration
-  District Lands

General Location Map
2021 Groundcover Restoration Project
Econfina Creek WMA & Ward Creek West
Washington and Bay Counties, Florida
57 Acres

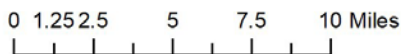
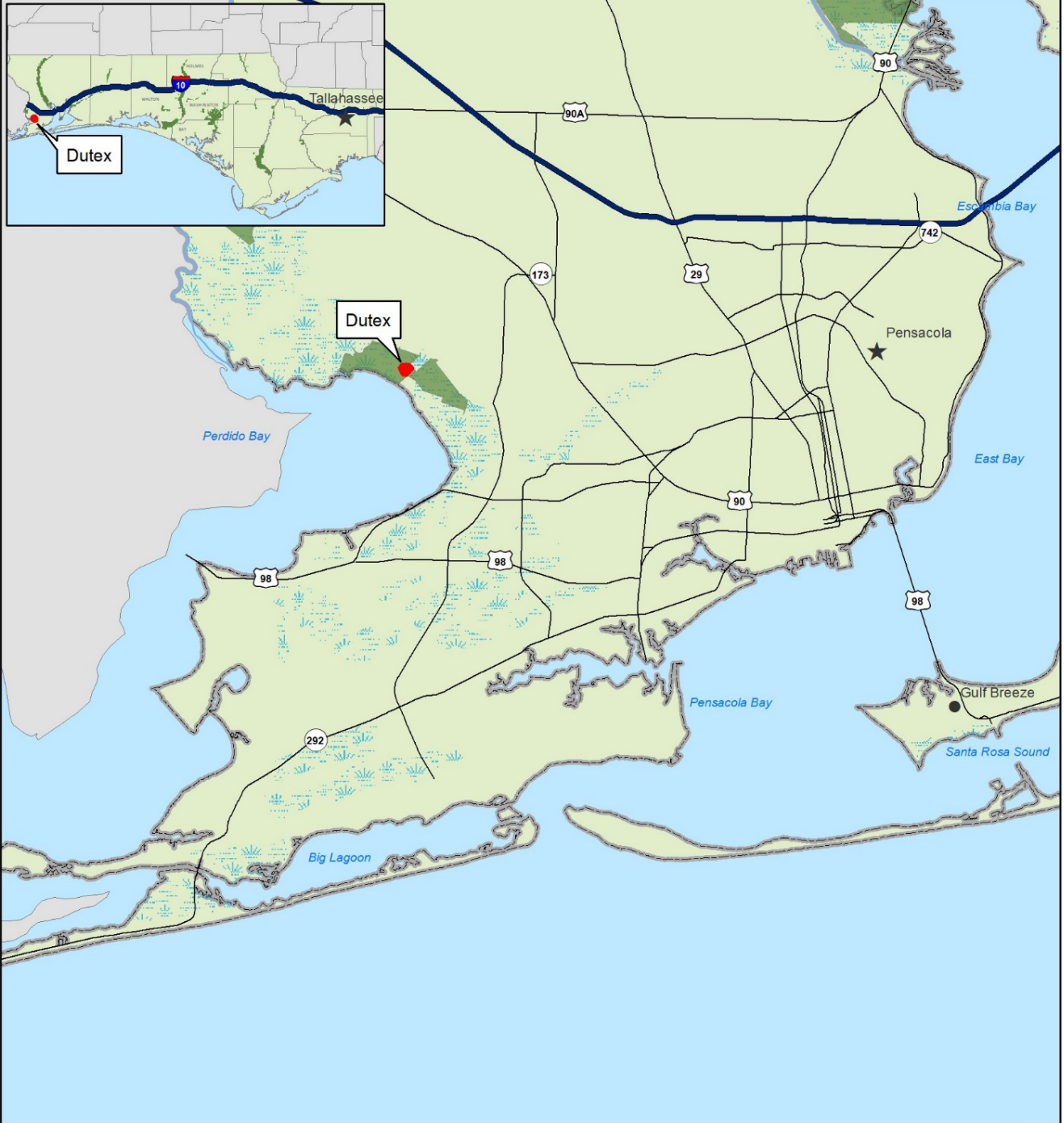


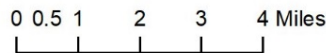


Exhibit Map D



General Location Map
2021 Groundcover Restoration Project
Perdido River Water Management Area
Escambia County, Florida
25 Acres

-  Groundcover Restoration
-  District Lands



MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: November 9, 2020

There are no pending cases in which the District is a party.

Carmen Diaz vs. Northwest Florida Water Management District, and Palafox, LLC
State of Florida, Division of Administrative Hearings Case No. 19-5831

In DOAH's Recommended Order issued on May 18, 2020, the ALJ reserved ruling on Palafox's Motion for Attorney's Fees and Sanctions. A hearing was held on that Motion on August 19, 2020. The District did not participate in the Hearing.

On October 30, 2020, DOAH issued a Supplemental Recommended Order, wherein the ALJ recommended that the District enter a final order finding that Palafox is entitled to an award of its reasonable attorney's fees and costs incurred in defending the Amended Petition. The fees and costs would be owed by Ms. Diaz because she brought her Amended Petition for an improper purpose (only seeking to delay issuance of the District's permit and increase Palafox's costs to obtain it). The amount of the award would be determined by DOAH on remand by the District.

The parties are entitled to file exceptions and responses to the Supplemental Recommend Order with the District and to request a hearing before the Board prior to issuance of a Final Order. We will keep the Board apprised of these further proceedings.

On October 30, 2020, DOAH also issued a Final Order in a newly opened case brought by Palafox against Ms. Diaz's attorney, Jefferson Braswell, seeking attorney's fees and costs from Mr. Braswell based on his filing of pleadings for an improper purpose. In the Final Order, the ALJ found that Palafox is not entitled to fees and costs from Mr. Braswell. This Final Order does not require further action from the District.