

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**  
**REQUEST FOR QUOTES**  
**NOVEMBER 2020 ROAD REPAIRS**

CONTRACTUAL SERVICES FOR DEBRIS CLEARING AND ROAD REPAIRS BY  
PRE-QUALIFIED VENDORS AWARDED CONTRACTS VIA  
REQUEST FOR PROPOSAL 20-001

**OVERVIEW**

This Request for Quotes (RFQ) is for hurricane debris clearing and road repair services in accordance with NFWMD Request for Proposals (RFP) 20-001 and the Agreements that resulted from RFP 20-001. The pre-qualified contractors selected through RFP 20-001 are the only entities permitted to submit a quote in response to this RFQ.

Access roads on the Chipola River, Choctawhatchee River and Econfinia Creek Water Management Areas (WMA's) were blocked by storm debris and/or damaged by storm water runoff. The work specified in this RFQ and draft Task Order (TO) will be broken down into two services provided by the Contractors with the goal of reopening and repairing impacted roads for land management and visitor access. All work in this RFQ will be awarded by TO and shall be completed by **June 30, 2021**.

**A. Road Debris Clearing**

Hurricane Michael caused catastrophic damage to timber resources on District lands, resulting in the blockage of several roads due to downed timber. Storm debris clearing services are required by the District to reopen access roads on the Marianna Tract of the Chipola River WMA. Completion of the Road Debris Clearing project will require the use of heavy equipment to clear a corridor according to the specifications contained in the Scope of Services (attached) The work area is in Jackson County and is delineated on the Marianna Exhibit Map. The Work will be awarded in the manner that best serves the District to ensure completion of the Project. Pricing will be the primary factor that determines how the work will be awarded but is not the sole factor.

**B. Road Repairs**

Stormwater runoff and other factors have caused erosion on several roadways within the Central and Eastern Regions of the District. Under the direction of this RFQ and TO the contractor will be responsible for the supply, delivery and spreading of lime rock and/or clay road materials on roads delineated on the Road Repair Exhibit Maps. Contractors will provide the District with lump sum price for each road repair job that includes all components required to complete the Work. Distribution of the specified road materials is based on an average road width of 12 feet and a depth of 4 inches. In addition to spreading the road materials, the contractor will be required to install water bars, turnouts and low water crossings on a few of these roads as specified.

## **SUBMITTING QUOTES**

- Please send quote via email **by 2:00 pm ET on January 4, 2021.**
- Companies not submitting a quote for the specified Work must submit a “No Quote” response.
- Hourly rates for equipment include the cost of the operator, service calls, fuel, and all other costs associated with operating and maintaining the equipment (maintenance and repairs, financing/lease, overhead, insurance, etc.). Equipment hours includes only the time personnel and equipment is on-site conducting Work and does not include time for service, shutdowns, operator travel, or operator breaks. Time worked must correspond with machine hour meter readings. Contractor will provide a picture of machine hour meter at the commencement of the Work and another picture of the hour meter at completion of the Work. District staff may inspect the hour meters of Contractor’s equipment at any time during the Work assignment.
- Submit Quotes (Pages 3 and 4 below), to [agency.clerk@nwfwater.com](mailto:agency.clerk@nwfwater.com)
- Contractors should direct any questions about the Projects and Request for Quotes to Tyler Macmillan at: [Tyler.Macmillan@nwfwater.com](mailto:Tyler.Macmillan@nwfwater.com) or 850-556-5799 (cell/text).
- The District’s administrative contact is Leonard Zeiler who can be reached at 850-539-5999 (office switchboard), 850-539-2623 (office direct), 850-443-0590 (cell/text), or via email at [Lennie.Zeiler@nwfwater.com](mailto:Lennie.Zeiler@nwfwater.com).
- The road work in this RFQ and TO are on Wildlife Management Areas that are open to hunting. Hunting seasons and other information and regulations can be found online at: <https://myfwc.com/hunting/wma-brochures>. All lands owned by the NFWFMD are open to the public 365 days per year for various recreational activities. Contractors must be aware of public users and plan and execute their work accordingly. Placement of signage before and during the work is allowed and encouraged.

# QUOTE SHEET

## RFQ NOVEMBER 2020 - ROAD REPAIRS

<b>Company Name:</b>	
<b>Quote Prepared By:</b>	
<b>Date:</b>	

### A. Hurricane Debris Clearing

Road Clearing Project	County	Equipment Type	Equipment Description [Make, model, Year, HP, attachment(s)]	Hourly Rate (\$/hour)	Number of Equipment hours Required	Combined Project Mobilization/ Demobilization Cost*	Total Project Cost
Marianna (Christoff & Bellamy)	Jackson			\$		\$	\$

\* **“Combined Project Mobilization/Demobilization Cost”** is the cost associated with bringing the equipment, operator and all necessary support vehicles to and from the job site. One single Combined Mobilization/Demobilization Cost will be paid for the entire Project, regardless of the number of times the equipment and personnel need to be transported.

# QUOTE SHEET (continued)

## RFQ NOVEMBER 2020 - ROAD REPAIRS

<b>Company Name:</b>	
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### B. Road Repairs

Road Repair Project	County	Project Lump Sum Price*
Altha	Calhoun	\$
St. Andrews	Jackson	\$
Plum Creek (Burnt Sock Landing)	Washington	\$
Longleaf & Seashell Campsites	Washington	\$
Econfina Rd.	Bay	\$
Mabel Porter Rd.	Washington	\$
Hawk Rd.	Bay	\$
Devils Swamp	Walton	\$
Westville	Holmes	\$
Bear Hewitt	Holmes	\$
Gritney	Holmes	\$
Baker Landing	Holmes	\$
Cerragordo	Holmes	\$

\* "Project Lump Sum Price" is the Contractor's quote to complete the entire project and is inclusive of all costs associated with completing the project as specified.

**Please submit this Quote Sheet [pages 3 and 4 (only)] to: [agency.clerk@nwfwater.com](mailto:agency.clerk@nwfwater.com)**

**by 2:00 pm ET on January 4, 2021**

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
RFQ NOVEMBER 2020 ROAD REPAIRS**

CONTRACTUAL SERVICES FOR DEBRIS CLEARING AND ROAD REPAIRS BY  
PRE-QUALIFIED VENDORS AWARDED CONTRACTS VIA  
REQUEST FOR PROPOSAL 20-001

**AGREEMENT NO. 20-0XX; TASK ORDER NO. 0X**

**EXHIBIT A - SCOPE OF SERVICES**

**General**

A number of access roads on the Chipola River, Choctawhatchee River and Econfina Creek Water Management Areas (WMA's) are blocked by storm debris or damaged by stormwater runoff. The work specified in this Task Order (TO) will be broken down into two services provided by the Contractor with the goal of reopening and repairing impacted roads for management and visitor access. All work in this TO is to be conducted in accordance with NFWFMD Agreement No. 21-0XX and shall be completed by **June 30, 2021**.

**A. Road Debris Clearing**

Hurricane Michael caused catastrophic damage to timber resources on District lands, resulting in the blockage of several roads due to downed timber. Storm debris clearing services are required by the District to reopen access roads on the Marianna Tract of the Chipola River WMA. Completion of this portion of the project will require the use of heavy equipment to clear a corridor, a minimum of 15 feet wide, of storm debris on the designated roads. Debris from the road clearing can be placed along the sides of the roadway on District property. The work area is in Jackson County and is delineated on the Marianna Exhibit Map attached to this TO.

Quoted prices shall not exceed the Hourly Equipment and Mobilization/Demobilization Ceiling Rates provided in response to RFP 20-001 and contained within the referenced Contractor's Agreement. The Contractor is responsible for determining an estimated number of hours required to complete the work and will include the estimate in the quote sheet, in addition to a total price quote for the project.

**B. Road Repairs**

Stormwater runoff and other factors have caused erosion on several roadways within the Central and Eastern Regions of the District. Under this TO the contractor will be responsible for the supply, delivery and spreading of lime rock and/or clay on roads delineated in the Road Repair Exhibit Maps. Distribution of rock/clay is based on an average road width of 12 feet and a depth of 4 inches in accordance with direction provided by the site manager during the project. In

addition to spreading the rock/clay, the contractor will be required to install water bars, turnouts and low water crossings as specified. The specified amount of materials will be delivered to the Worksite and applied as directed by the site manager.

### **Contact Persons**

The District's field contacts are Sean Creel and John Valenta (**Site Managers**) and their representatives Matt Whitfield and Coakley Taylor. Contact information for these individuals is below.

Site Manager	Office Phone	Cell Phone	Email Address
Sean Creel	850-722-8982	850-8673205	<a href="mailto:Sean.Creel@nwfwater.com">Sean.Creel@nwfwater.com</a>
Matt Whitfield	850-722-8982	850-573-6822	<a href="mailto:Matt.Whitfield@nwfwater.com">Matt.Whitfield@nwfwater.com</a>
John Valenta	850-510-3340	850-272-2349	<a href="mailto:John.Valenta@nwfwater.com">John.Valenta@nwfwater.com</a>
Coakley Taylor	850-722-9919	850-272-2737	<a href="mailto:Coakley.Taylor@nwfwater.com">Coakley.Taylor@nwfwater.com</a>

Tyler Macmillan is the **Project Manager** who can be reached at 850-539-5999 (office switchboard), 850-539-2633 (office direct), 850-556-5799 (cell/text), or via email at [Tyler.Macmillan@nwfwater.com](mailto:Tyler.Macmillan@nwfwater.com).

The District's **Contract Manager** is Leonard Zeiler who can be reached at 850-539-5999 (office switchboard), 850-539-2623 (office direct), 850-443-0590 (cell/text), or via email at [Lennie.Zeiler@nwfwater.com](mailto:Lennie.Zeiler@nwfwater.com).

### **Hunting/Public Use Information**

District lands are open to public use year-round, including hunting. Contractors must be aware of public users and plan and execute their work accordingly. Sites with public recreation amenities may be closed to protect public safety. Placement of signage before and during the work is allowed and encouraged. Hunting seasons, quota hunt dates, and other information and regulations for each WMA can be found online at:

<http://myfwc.com/hunting/wma-brochures>

## **Project Schedule**

The Work shall begin on or after the issuance date of a TO and extend through **June 30, 2021**. Extensions of time will be at the sole discretion of the District.

## **Work Completed and Billing**

The TO for the Work has a not to exceed amount of **\$ #####** for the services to be provided, with the project-specific costs specified in Table 3. Payments will be made upon completion of a project. Partial payment may be requested if conditions warrant (weather delays, material shortages, etc.) but invoices should not be more frequent than monthly or upon project completion. Partial payments will be allowed at the sole discretion of the District and the District Site manager shall be solely responsible for determining the percentage of work complete.

Payments will be made using the rates provided in the Contractor's quote as specified in Tables 1 and 3 of the TO. Payment for the Work will be subject to inspection and approval by the District's regional land managers or by the District's Chief, Bureau of Land Management Operations, who will be the Project Manager. One or both of these District representatives will determine in their sole discretion whether or not the Contractor has successfully completed all phases of the Work assignment, and payment will not be made to the Contractor until the District receives written authorization to do so by one or both of these District representatives.

Invoices must be submitted in detail sufficient for a proper pre-audit and post-audit thereof.

Invoices for the Road Debris Clearing project (Marianna) must specify the amount of hours worked by the equipment and the single mobilization/demobilization cost. Invoices for this project must also include pictures of machine hour meter at the commencement of the Work and at completion of the Work. Pictures submitted must be of a quality that is clear enough for the meter display to be easily read. Equipment hours billed shall not exceed the number of hours quoted.

Invoices for the thirteen Road Repair projects must specify the length of Work completed and the amount (tons) and type of material applied, by project. Scale tickets showing the weight of materials delivered and applied to each Road Repair project shall be provided with the invoices to document the amount of material provided.

## **Task Order Performance Bond**

The Contractor shall provide a Task Order Performance Bond in the amount of **\$XXXXX** [twenty five percent (25%) of the **\$XXXXXX** Task Order amount] to be held by the District to insure contract compliance and to pay any damages sustained by the District due to the Contractor's negligence

or breach of contract. A Notice to Proceed shall be issued for the TO Work only after the District has received the Contractor's Task Order Performance Bond. Task Order Performance Bonds provided by a check will be deposited and the amount will be returned to the contractor within 30 days of successful completion of all terms and conditions of the TO.

## **SCOPE OF WORK**

### **Description of Work and Methods**

#### **A. Road Debris Clearing**

The work specifications for the clearing of storm debris from designated roads (Marianna) are as follows:

- a) The location and approximate length of the roadways to be cleared are listed in Table 1 below and in the attached Exhibit Maps.
- b) The storm debris will be cleared from a corridor a minimum of 15 feet wide along the existing roadway.
- c) The Contractor will place all the debris on the side of the roadway so that in the event of a flood the debris does not float back on to the road. Operators can consult with the site manager to determine where best to place the debris.
- d) The contractor will be responsible for any road repairs caused by the road debris clearing operation.
- e) The total cost of road debris clearing services will not exceed the quoted amount provided by the Contractor in response to the RFQ unless authorized by written Change Order.

#### **B. Road Repairs**

The work specifications for road repairs are as follows:

- a) The location, road length, material and tonnage needed for road repairs are listed in the tables below and in the Road Repair Exhibit Maps.
- b) Desired road dimension for spreading the rock are 12 feet wide by 4 inches thick.
- c) Some locations require the installation of water bars/turnouts using native materials capped with the rock specified for the project area. Site managers will assist with designating the location of water bars/turnouts during the Work operations. These activities are described in the "Work Specifications" column of Table 3.
- d) Alternative materials (ex.-different size rock or crushed concrete of appropriate size) can be utilized with the approval of the Site Manager if the availability of rock or site conditions require changes. Such approval shall be at the sole discretion of the Site Manager.



**Table 1. Road Debris Clearing Location, Length, and Cost**

Project	County	Section(s)	Township	Range	Length (approx. miles)	Project Cost
Marianna	Jackson	5, 7 & 8	5N	10W	2.9	\$ XXXXX

**Table 2. Road Repair Location and Length**

Project	County	Section(s)	Township	Range	Length (approx. miles)
Altha	Calhoun	32	2N	9W	1.2
St. Andrews	Jackson	9 & 17	2N	11W	2.2
Plum Creek	Washington	8	3N	14W	0.60
Longleaf & Seashell Campsites	Washington	14 & 15	1N	13W	0.80
Econfina Rd.	Bay	6	1S	14W	0.80
Mabel Porter Rd.	Washington	36	1N	14W	0.60
Hawk Rd.	Bay	11	1S	14W	0.50
Devils Swamp	Walton	20, 21, 27, 28, 29, 30, 31, 34	2S	18W	2.0
Westville	Holmes	3, 4	4N	16 W	2.2
		33, 34	5N	16W	
Bear Hewitt	Holmes	28	5N	16W	0.15
Gritney	Holmes	6, 7, 8, 17, 18	5N	16W	1.3
Baker Landing	Holmes	31	6N	16W	0.1
Cerragordo	Holmes	18	5N	16W	0.1

**Table 3. Road Repair Materials, Specifications, and Project Cost**

Project	Material	Material Tonnage	Work Specification	Project Cost
Altha	1-3 inch lime rock	938	Spread rock 12 feet wide by 4 inches thick. Install 15 water bars/turnouts using native materials capped with rock.	\$ XXXXX
St. Andrews	1-3 inch lime rock	237+449+1211= 1,897	Spread rock 12 feet wide by 4 inches thick. Install 32 water bars/turnouts using native materials capped with rock.	\$ XXXXX
Plum Creek	¾ – 2 inch lime rock	400	Spread rock 12 feet wide by 4 inches thick. Install 3 water bars/turnouts using native materials capped with rock.	\$ XXXXX
Longleaf & Seashell Campsites	¾ - 2 inch lime rock	740	Spread rock 12 feet wide by 4 inches thick.	\$ XXXXX
Econfina Rd.	¾ - 2 lime rock	1000	Spread rock 12 feet wide by 4 inches thick.	\$ XXXXX
Mabel Porter Rd.	Clay and ¾ - 2 inch lime rock	400 tons clay 460 tons lime rock	Spread clay as directed by Site Manager. Spread rock 12 feet wide by 4 inches thick.	\$ XXXXX
Hawk Rd.	¾ inch lime rock	200	Spread rock 12 feet wide by 4 inches thick.	\$ XXXXX
Devils Swamp	1 – 3 inch lime rock	1,660	Spread rock 12 feet wide by 4 inches thick. Rehabilitate 2 Low Water Crossings. Owner (District) will provide geotextile fabric.	\$ XXXXX

Project	Material	Material Tonnage	Work Specification	Project Cost
Westville	1 – 3 inch lime rock	2,750	Spread rock 12 feet wide by 4 inches thick. Rehabilitate 3 Low Water Crossings. Owner (District) will provide geotextile fabric.	\$ XXXXX
Bear Hewitt	1 – 3 inch lime rock	300	Spread rock 12 feet wide by 4 inches thick.	\$ XXXXX
Gritney	1 – 3 inch lime rock and clay	100 tons clay 1,130 tons lime rock	Spread clay as directed by Site Manager. Spread rock 12 feet wide by 4 inches thick.	\$ XXXXX
Baker Landing	1 – 3 inch lime rock	200	Spread rock 12 feet wide by 4 inches thick.	\$ XXXXX
Cerragordo	1 – 3 inch lime rock	100	Spread rock 12 feet wide by 4 inches thick.	\$ XXXXX

**Special Conditions**

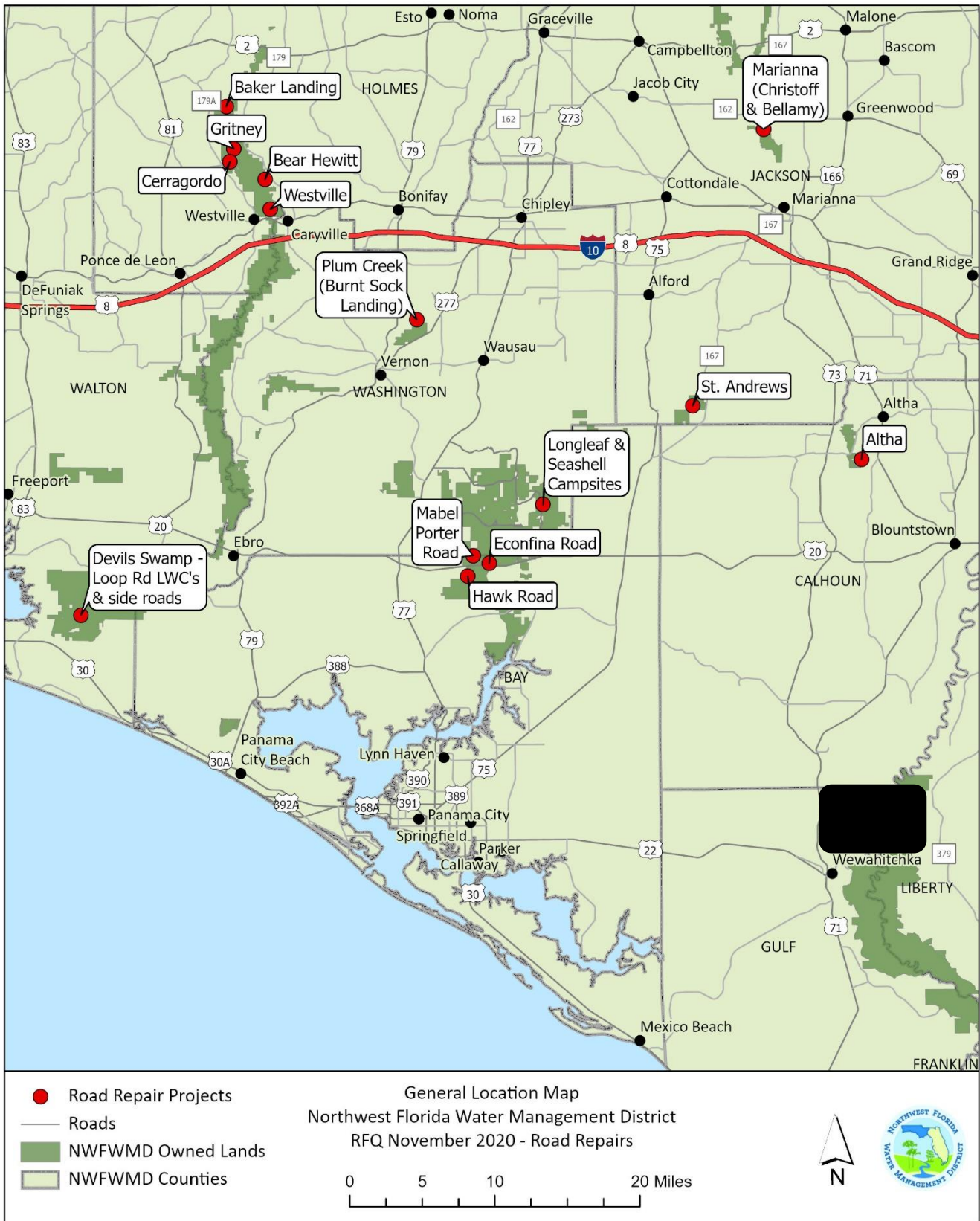
- 1) Contractor must take care not to damage fences, signs, and any other items of value owned by the District. Contractor will be held responsible for all damages.
- 2) Contractor shall not bury onsite any debris or other materials resulting from or associated with the Work. Contractor
- 3) Work may occur only during daylight hours, unless otherwise approved by District.
- 4) The properties are all public wildlife management areas that are open 365 days per year. Some of the Work areas are management roads that are not open to public vehicular travel, while some are open to public vehicular travel. Contractor will have control of gates for roads that are not open to public vehicular travel and will be allowed to control traffic on roads that are open to public vehicular travel. Where applicable, the Contractor may place their own padlocks on gates and shall ensure that the District's locks and other locks on the gates remain functional for access by District staff and other authorized users of the roads.
- 5) The Contractor shall be responsible for all site and equipment security and may place a temporary residence (RV/Motorhome, etc.) for security purposes and/or construction trailer, equipment storage lockers, etc., as needed, on the site. There is no electricity, running water, or sewage disposal within the Work areas. Theft, vandalism and other illegal activities shall be immediately reported to local law enforcement authorities.
- 6) The Contractor must exercise care to prevent damage to all residual live trees located within the Work area and adjacent area. Standing live trees not intended for removal will not be used in any manner to facilitate the Contractor's operations.
- 7) The District retains the right to close down operations in inclement weather if soil disturbance in the project area or damage to roads is deemed by the District to be too severe.
- 8) The Contractor's employees and subcontractors shall enter and exit the project area at designated points and shall ensure that all gates are securely closed and locked when departing the site.
- 9) The Contractor shall adhere to and implement all applicable federal, state, and local environmental laws and regulations as well as applicable best management practices (BMPs) for silvicultural operations as outlined in the latest version of the Florida Silviculture Best Management Practices Manual.

- 10) The Contractor shall accept roads outside of the Work areas in their present condition and accept responsibility and expenses for any improvements in roads necessary to make the specified road repairs. Rutted roads will be smoothed by the Contractor upon completion of the work and when requested by the District during the work.
- 11) Maintenance of equipment may be conducted on-site only if all product containers, fluids and waste, including used oil, hydraulic oil and all other disposable products, are properly captured and contained, and removed from the site for proper disposal. Petroleum-based fluid spills smaller than 5 (five) gallons that occur from equipment must also be reported to the District, treated with appropriate absorbent and/or other neutralizing agent, and followed by removal and proper disposal of affected soils. Petroleum-based fluid spills 5 (five) gallons or greater in a concentrated spot shall be reported to the District and cleaned up properly. Spills that are 25 gallons or greater must be reported to the Florida Department of Environmental Protection ("DEP") with a field inspection made by DEP, and the Contractor must handle such spills according to DEP instructions. Spills must not be buried with soil and/or sand and left untreated. Equipment that constantly leaks fluid and/or causes other problems on site shall be shut down by a District representative and the contractor may be required to remove the problem equipment from the site.
- 12) The Contractor shall be responsible for seeing that the work area shall remain free from any litter such as oil cans, drums, paper, foam products and other refuse.
- 13) To minimize the possibility of transporting and spreading exotic plant species, equipment must be cleaned of all dirt and plant material prior to moving onto District land.

**For a link to georeferenced PDF maps, please see:**

**<https://www.nwfwater.com/Business-Finance/District-Procurement>**

# Exhibit Map - General Locator



# Exhibit Map - Marianna

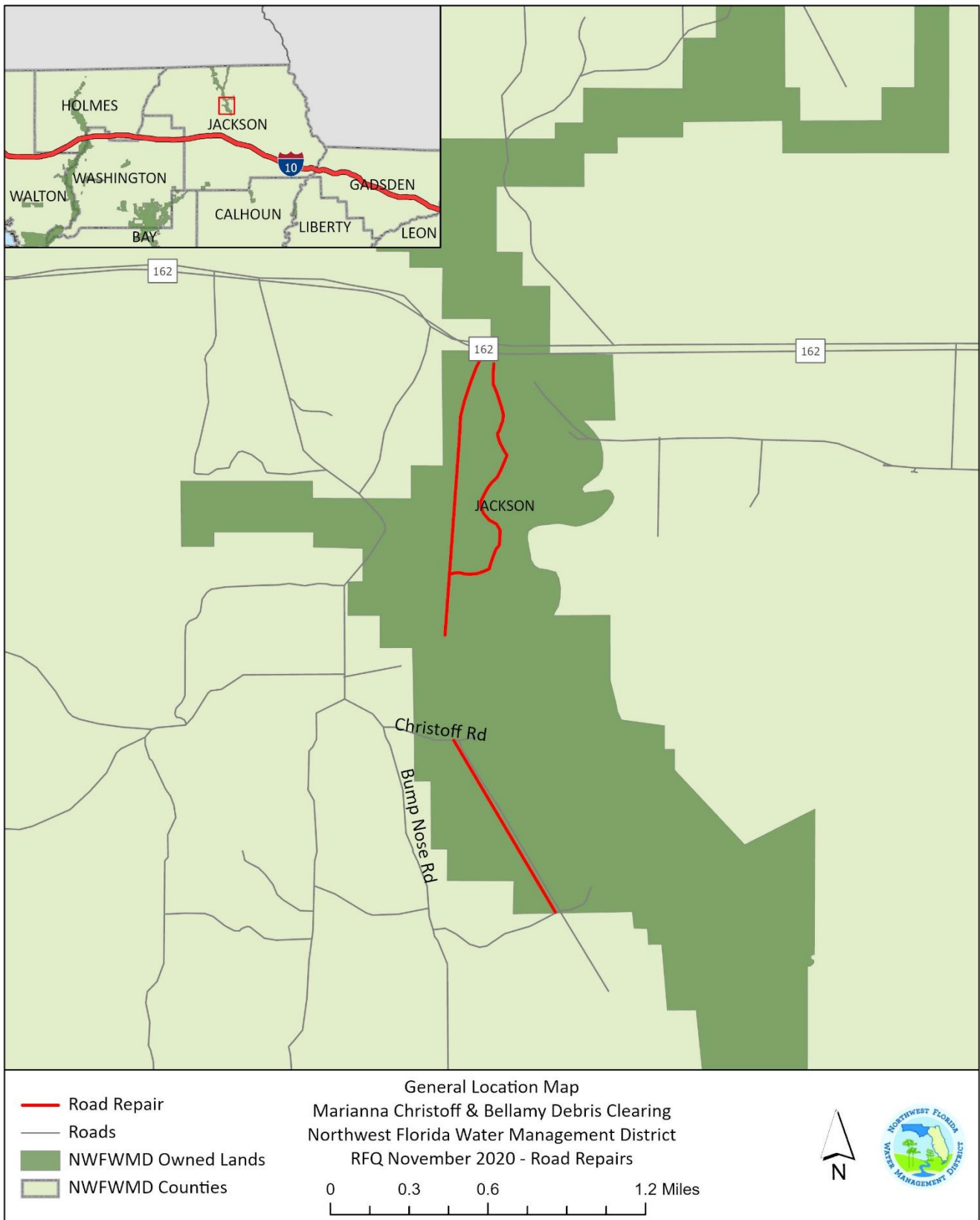
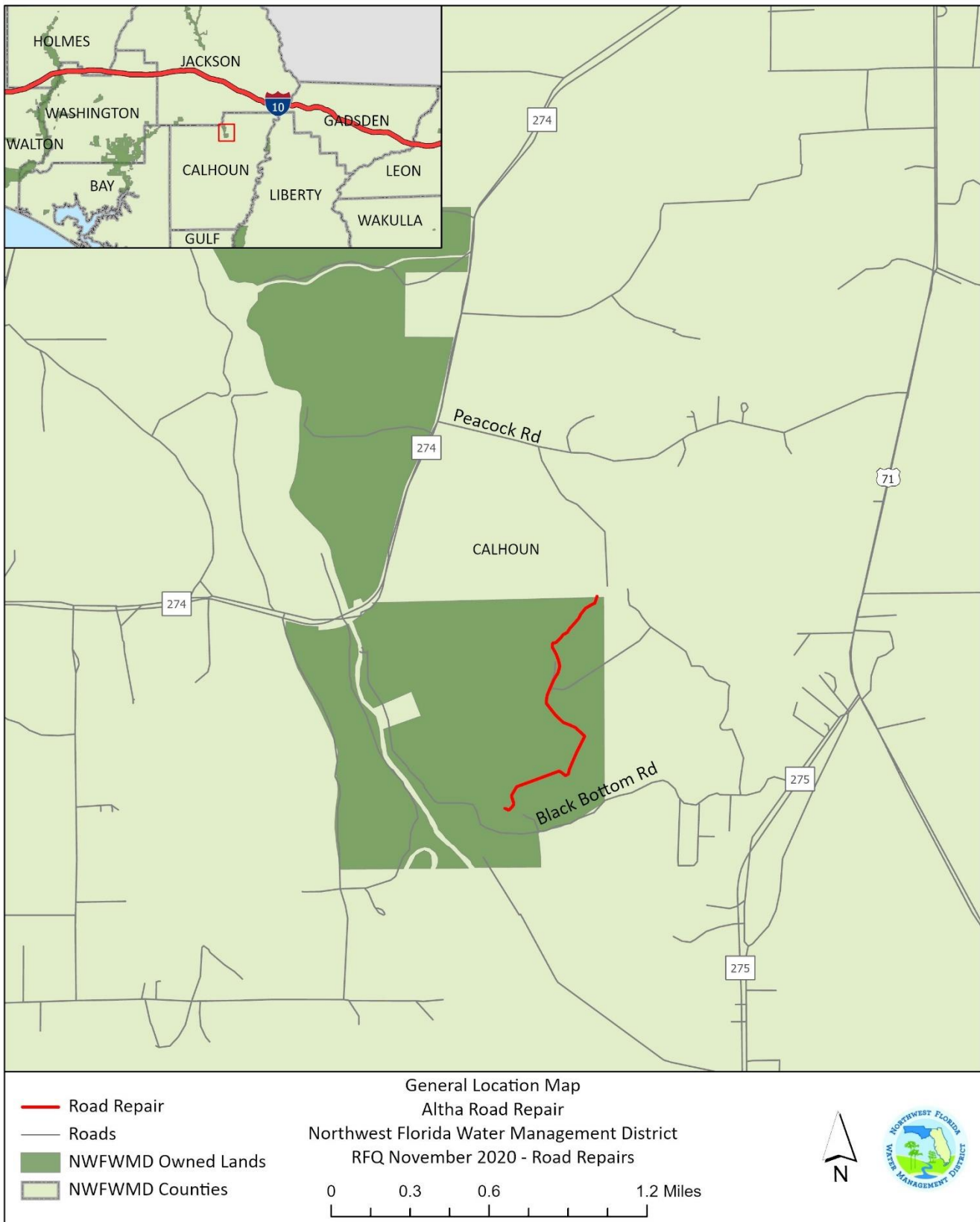




Exhibit Map - Altha





# Exhibit Map - St. Andrews

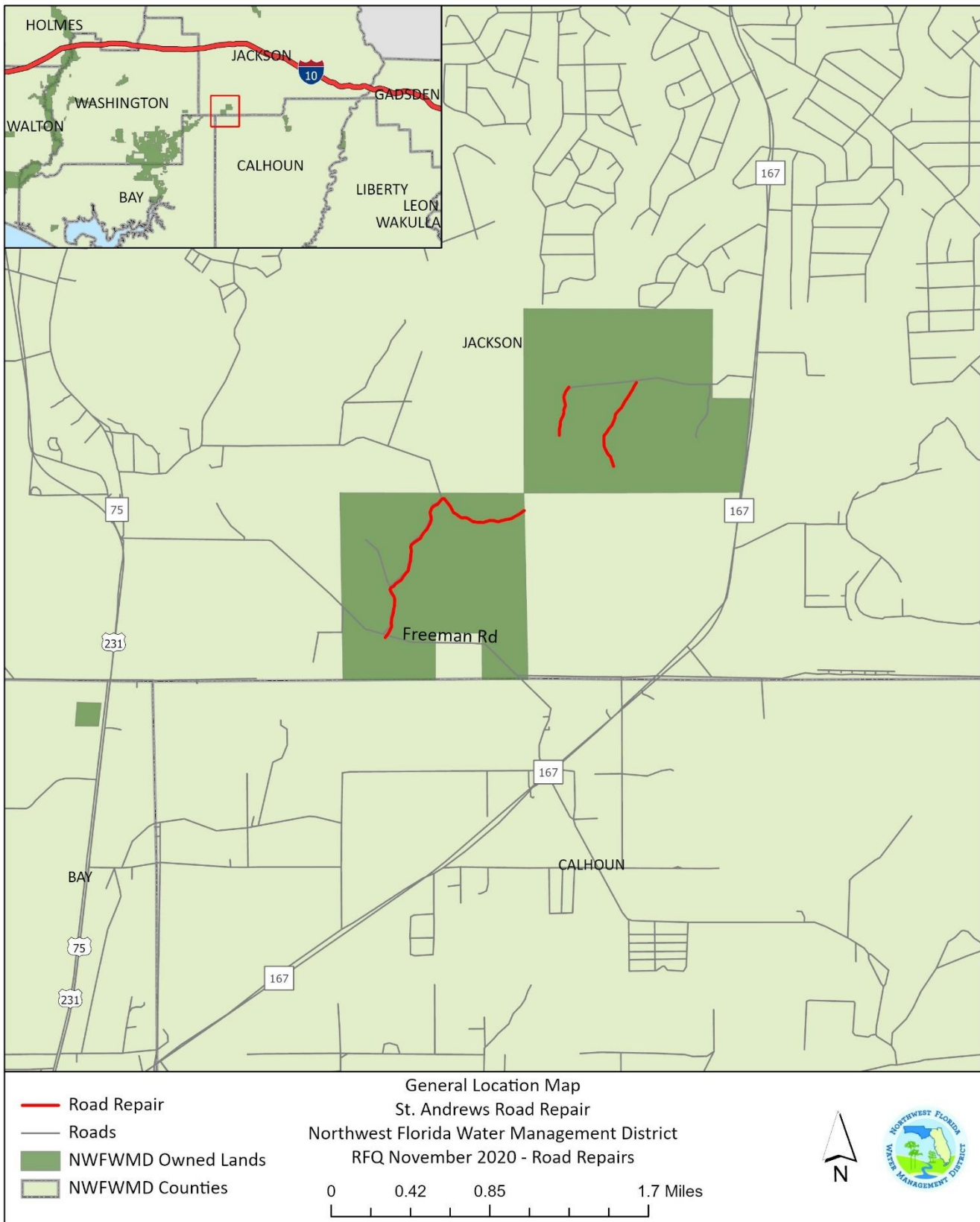
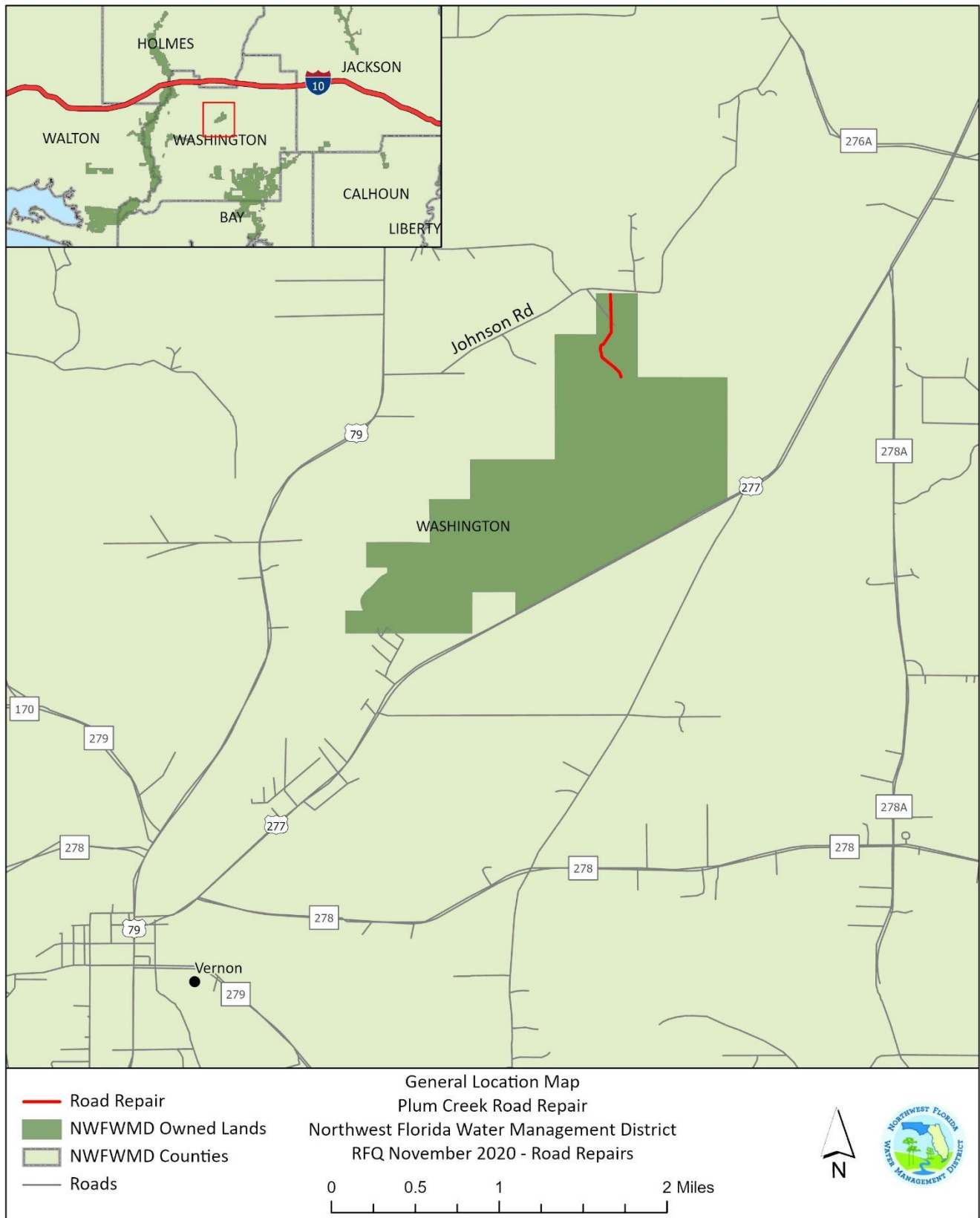


Exhibit Map - Plum Creek (Burnt Sock Landing)



# Exhibit Map - Longleaf & Seashell Campsites

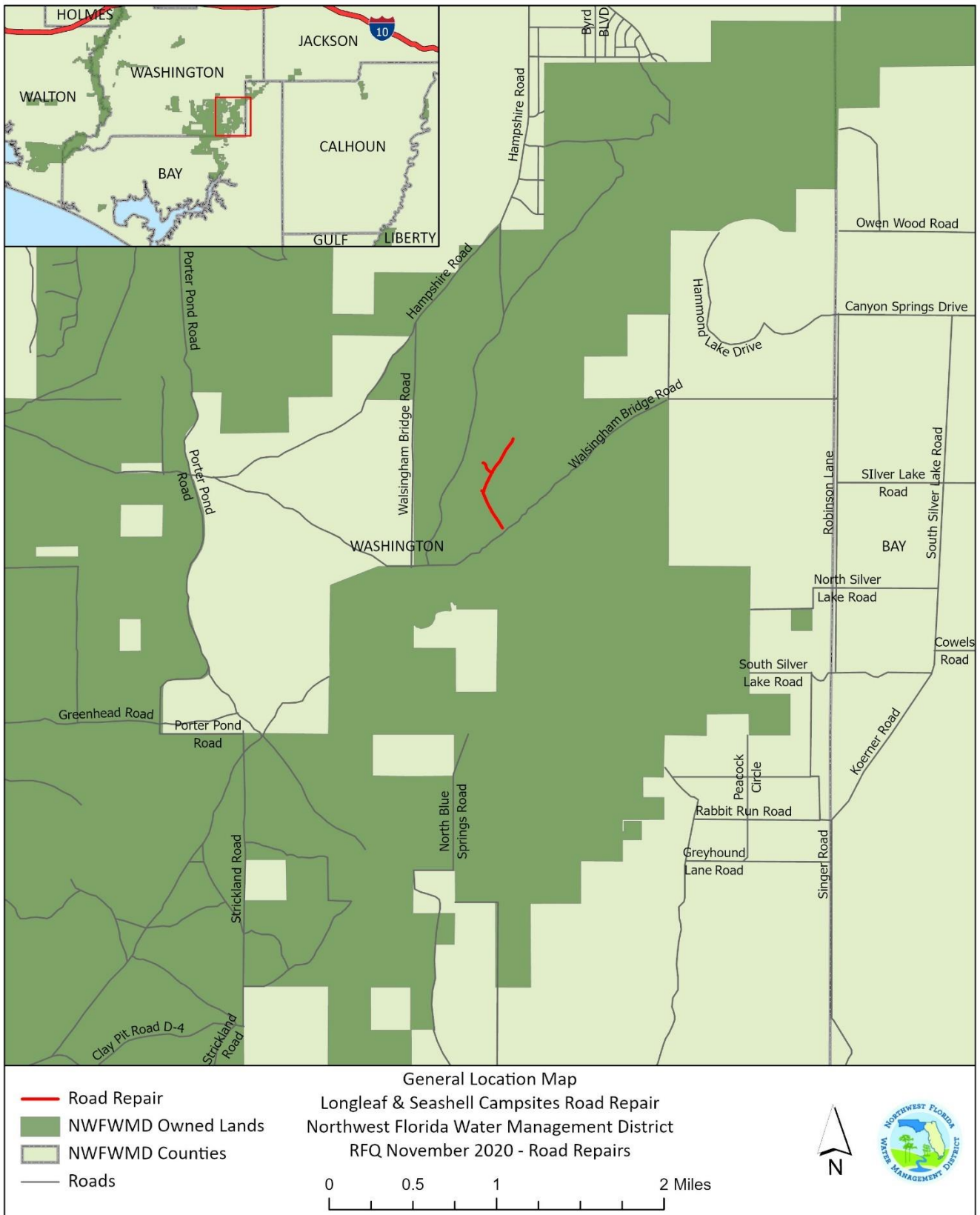


Exhibit Map - Econfina Rd. & Mabel Porter Rd.

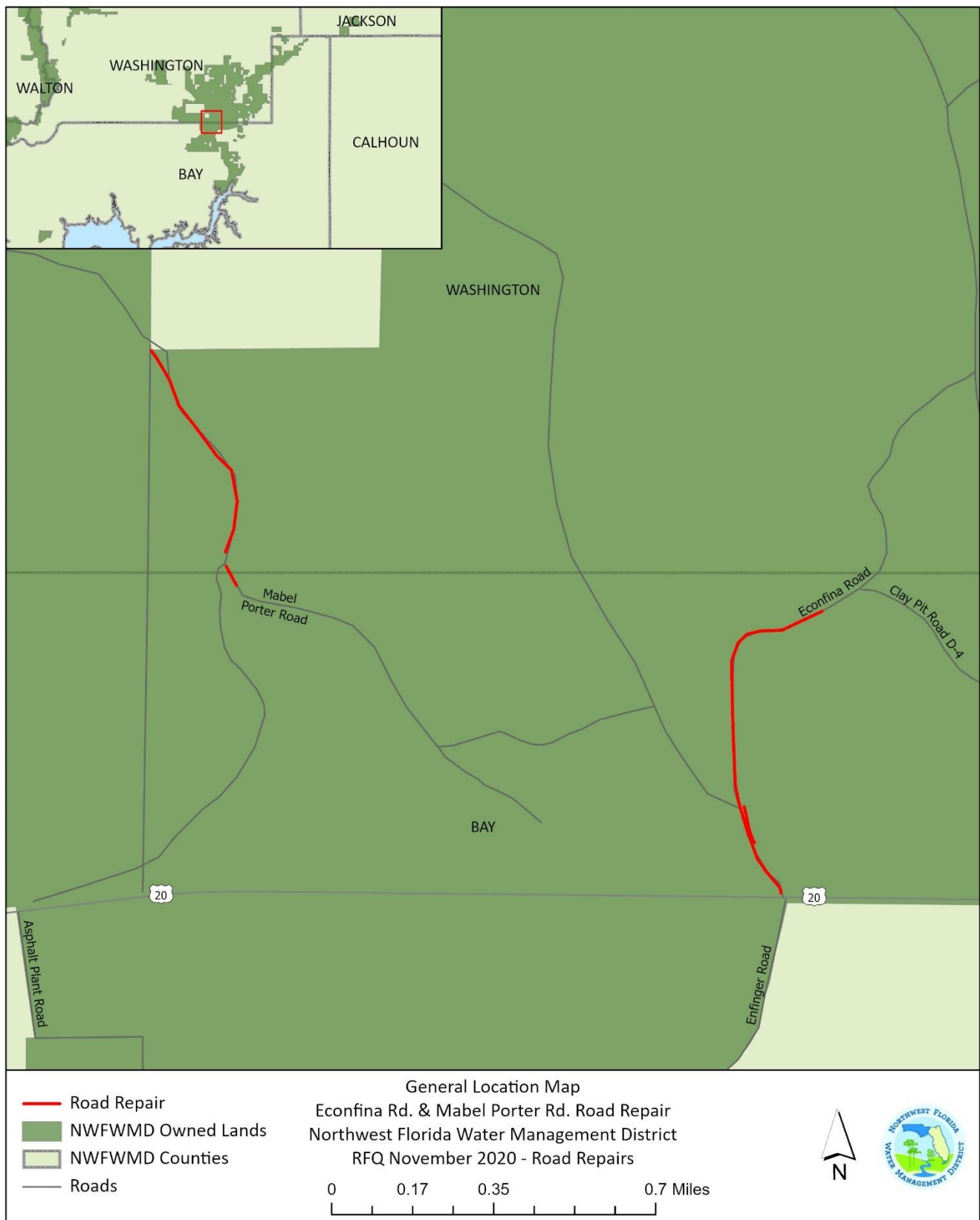
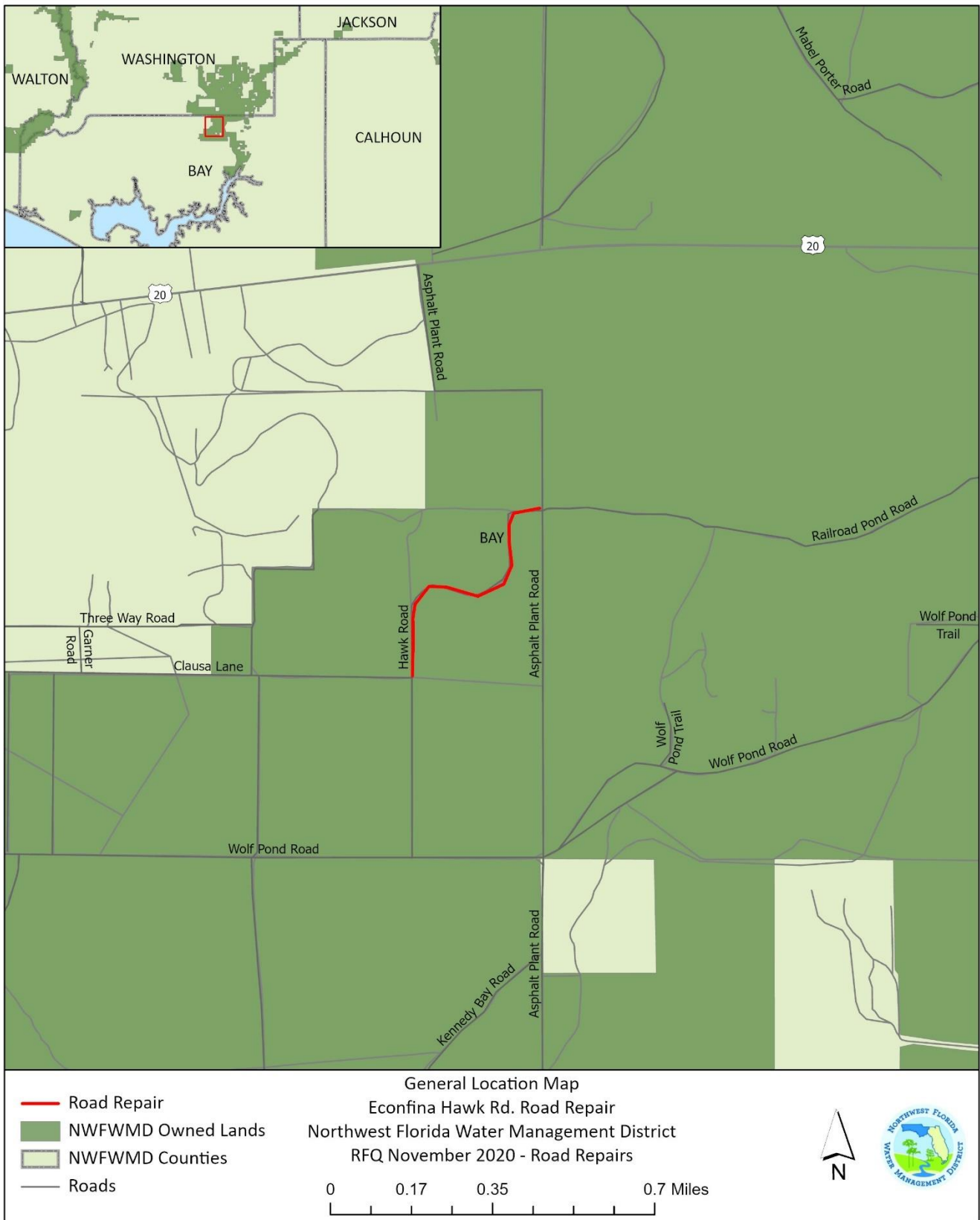
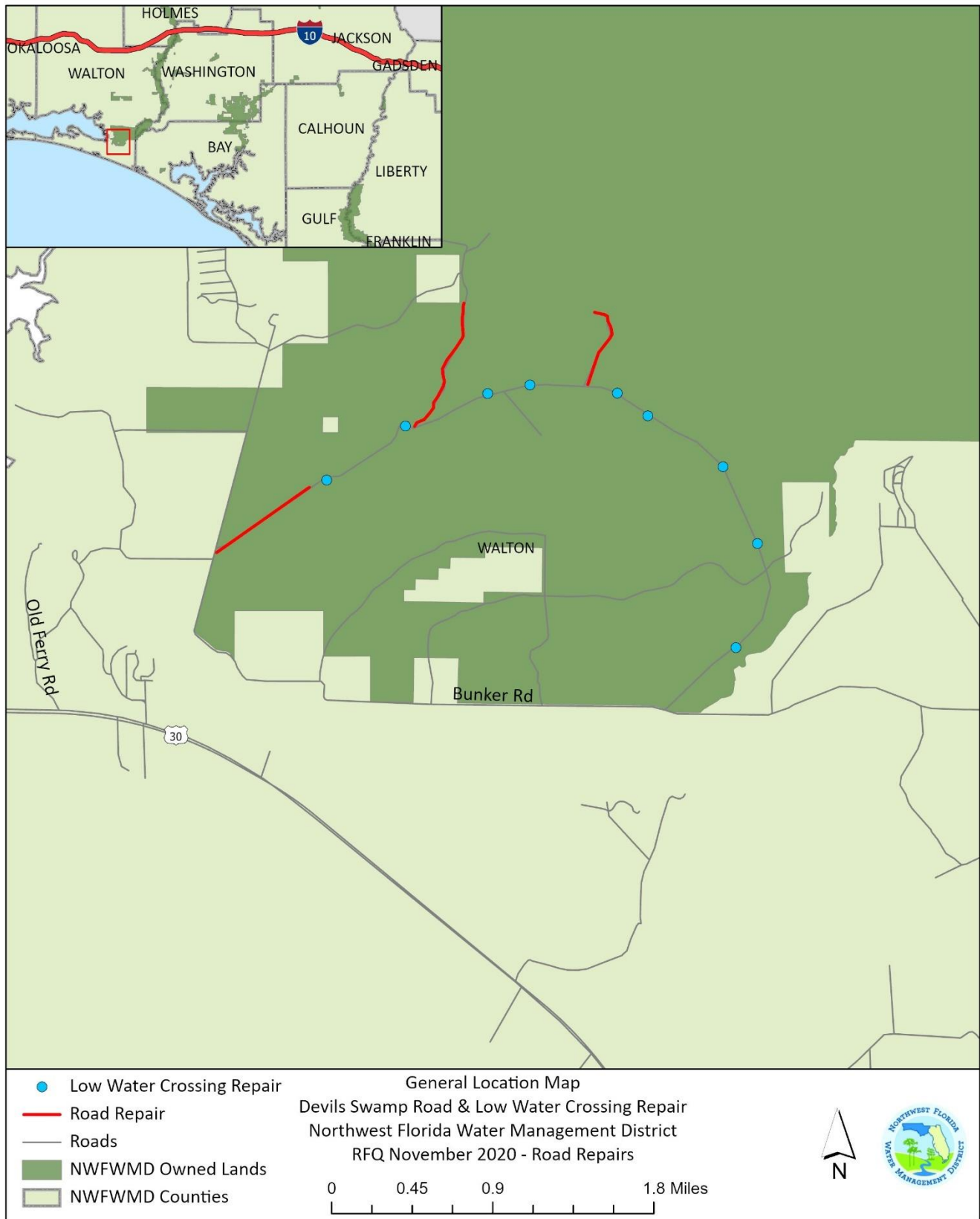




Exhibit Map - Hawk Rd.



# Exhibit Map - Devils Swamp



# Exhibit Map - Westville

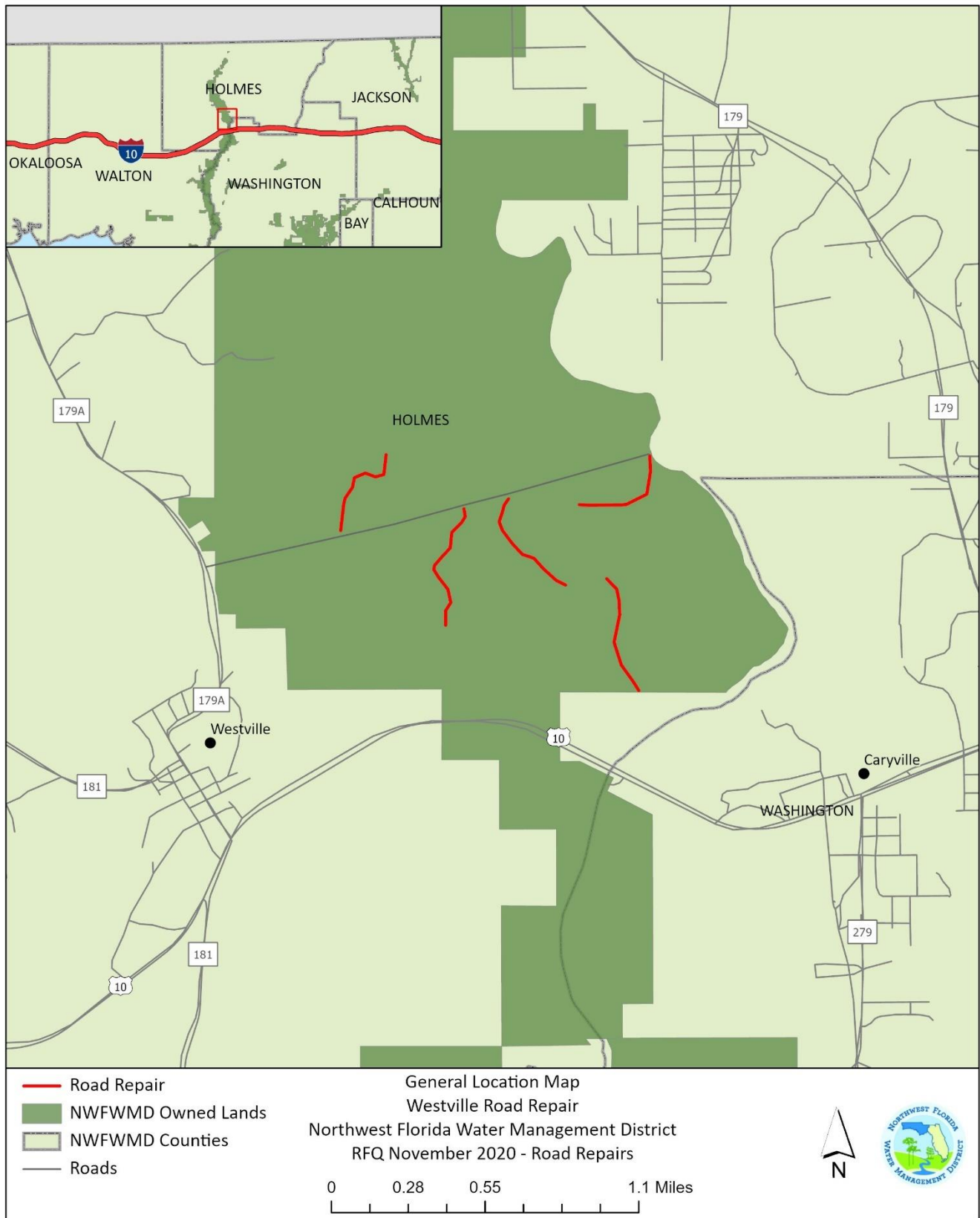


Exhibit Map - Bear Hewitt

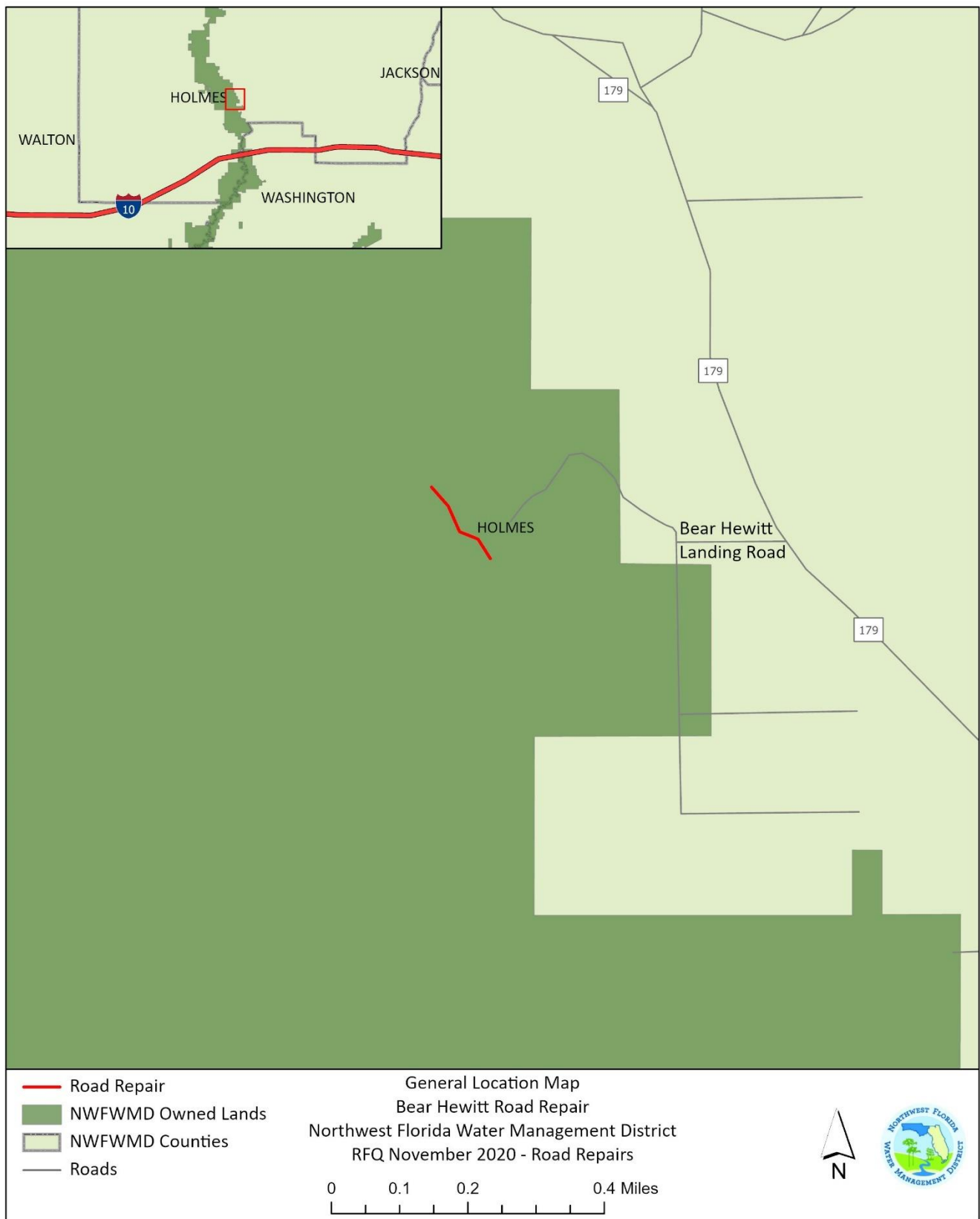




Exhibit Map - Gritney

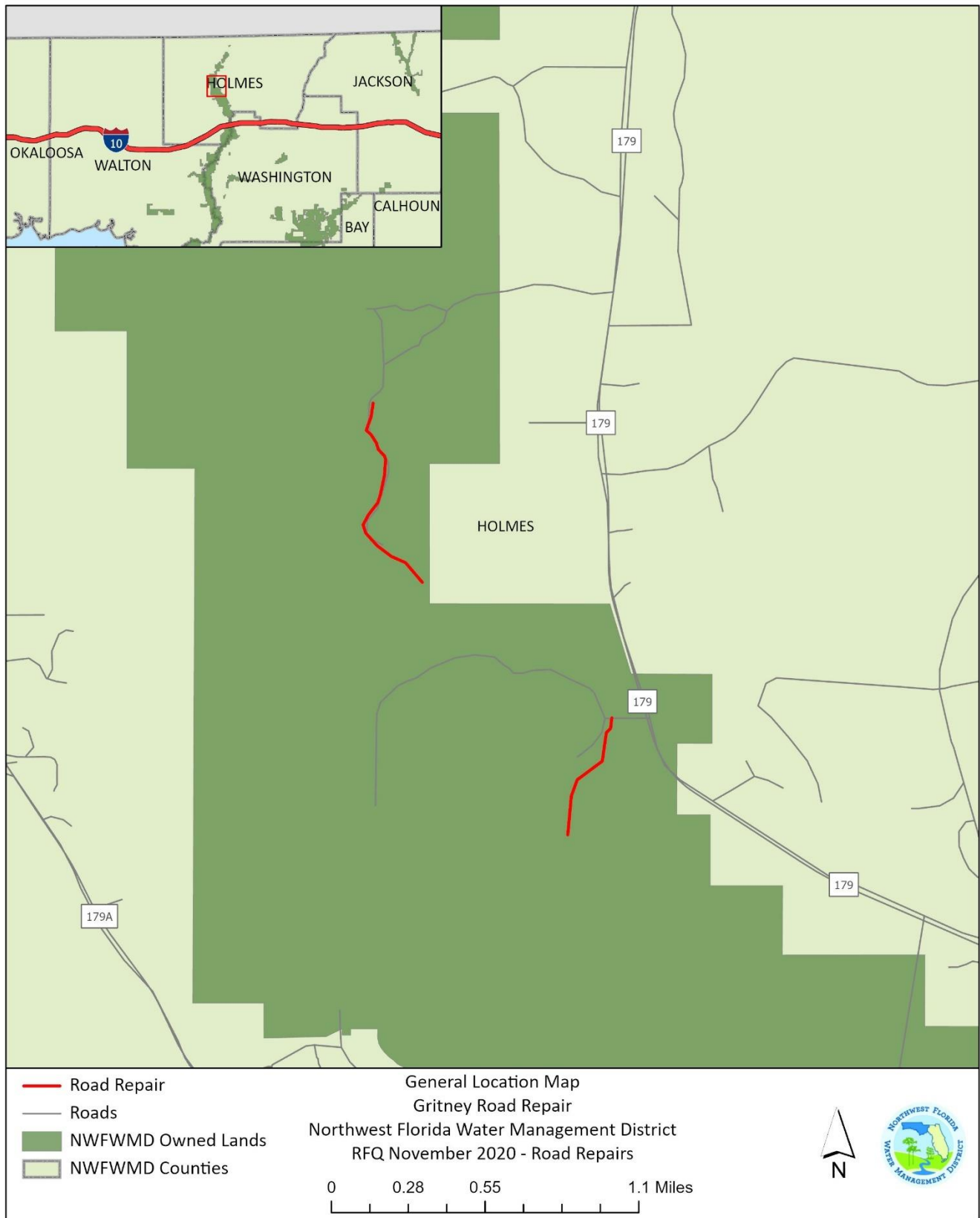


Exhibit Map - Baker Landing

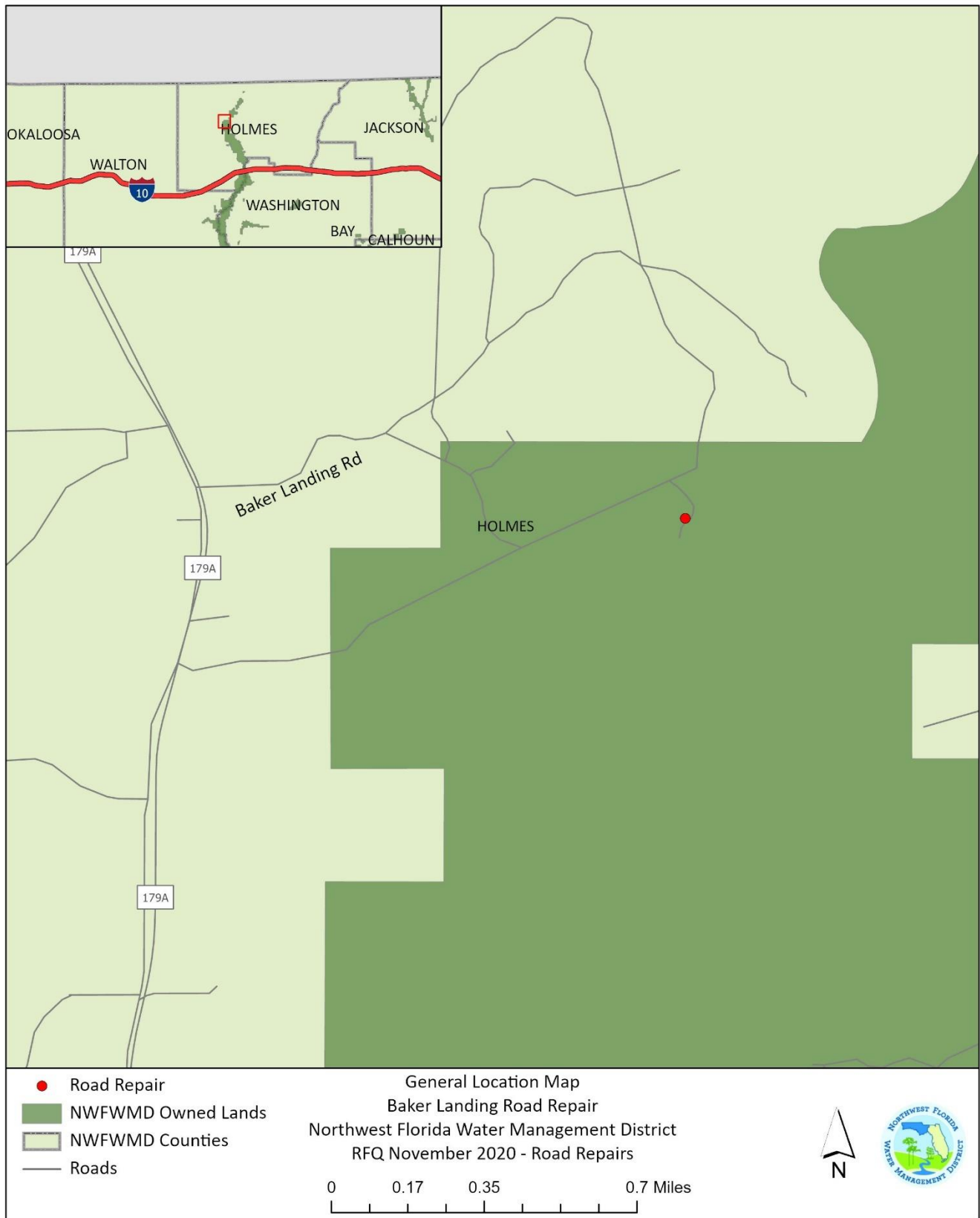


Exhibit Map - Cerragordo

