

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

REQUEST FOR QUOTES

MAY 2021

CONTRACTUAL SERVICES FOR RECOVERY EFFORTS AND DEBRIS REDUCTION CLEARANCE SERVICES
FROM PRE-QUALIFIED VENDORS AWARDED CONTRACTS VIA REQUEST FOR PROPOSAL 20-001

OVERVIEW

This Request for Quotes (RFQ) is for recovery efforts and debris reduction clearance services (debris services) in accordance with NFWFMD Request for Proposals (RFP) 20-001 and the Agreements that resulted from RFP 20-001. The pre-qualified contractors selected through RFP 20-001 are the only entities permitted to submit a quote in response to this RFQ.

The specified work involves debris cleanup services on five debris cleanup Work units totaling 402.8 acres to be completed by **June 30, 2021**. These work units are in Bay and Washington Counties in the Econfina Creek Water Management Area (WMA). Work will be awarded to Contractors by Task Order (TO), a draft copy of which is included in this RFQ. The TO will be adjusted according to the award of the Work.

The Work will be awarded in the manner that best serves the District to ensure completion of the specified services within the specified timeframe. Pricing will be the primary factor that determines how the work will be awarded but is not the sole factor. Contractors should quote each unit with the understanding that an individual unit may be the only unit awarded to a Contractor. At its sole discretion, the District may elect to not award all units and may negotiate pricing with companies submitting quotes.

Quoted prices shall not exceed the Ceiling Rates provided in response to RFP 20-001 and contained within the Contractor's Agreement by reference.

SUBMITTING QUOTES

- Please send quote via email **by 2:00 pm ET on May 26, 2021**
- Companies are not required to quote all work units.
- Companies not submitting a quote for the work units must submit a **"No Quote"** response.
- Submit Quotes (Page 2 below), to agency.clerk@nwfwater.com

QUOTE SHEET
NWFWMD RECOVERY EFFORTS AND DEBRIS REDUCTION CLEARANCE SERVICES
MAY 2021 RFQ

Company:			
Quote Prepared by:			
Date:			
Unit Name	Contract Acres	Per Acre Rate	Unit Total
Econfina Canoe Launch Debris Cleanup	24.0		
Poley Branch Debris Cleanup	94.6		
Enfinger West Debris Cleanup	117.0		
Dog 6 Debris Cleanup	41.2		
Fox Trot Debris Cleanup	126.0		
Authorized Signature:			

Assuming your company receives a Task Order and Notice to Proceed by June 2, 2021, Enter the number of acres this company can complete by June 30,2021	<div style="border-bottom: 1px solid black; width: 80%; margin: 0 auto;"></div> <div style="text-align: right; margin-top: -10px;">Acres</div>
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Please submit this sheet to: Agency.Clerk@nwfwater.com by
2:00 pm ET on May 26, 2021

Draft Task Order

(Final Task Order acreages and Contractor unit assignments will be adjusted according to the award of the Work)

General Description and Location

This Task Order (TO) is for debris services within the Econfinia Creek Water Management Area in Bay and Washington Counties. Five Work units totaling 402.8 acres have been identified and delineated on the Exhibit Maps. The Work units will be reviewed by the CONTRACTOR and agreed upon prior to the operations with assistance from the DISTRICT. All Work is to be conducted in accordance with NFWFMD Agreements issued as the result of RFP 20-001, and any additional schedules and specifications contained in the TO.

The objectives for the five debris removal units are to reduce debris and to reduce wildfire fuel accumulation and safety hazards without damaging residual trees and facilities. Contractors are encouraged, but not required, to utilize removed vegetation for fiber production, fuelwood, or other beneficial use.

Contact Persons

The District's contact persons are:

Eric Toole (Site Manager) who can be reached at 850-722-9919 (office) 850-510-3696 (cell) and email at Eric.Toole@nwfwater.com

Danny Layfield (Project Manager) who can be reached at 850-539-5999 (office switchboard), 850-766-1440 (cell/text), or via email at Danny.Layfield@nwfwater.com

Carol Bert (Contract Manager) who can be reached at 850-539-5999 (office switchboard), 850-539-2634 (office direct), or via email at Carol.Bert@nwfwater.com

Hunting/Public Use Information

District lands are open to public use year-round, including hunting. Contractors must be aware of public users and plan and execute their work accordingly. Sites with public recreation amenities may be closed to protect public safety. Placement of signage before and during the work is allowed and encouraged. Hunting seasons, quota hunt dates, and other information and regulations can be found online at:

<http://myfwc.com/hunting/wma-brochures>

<https://ocean.floridamarine.org/HGMSearch/BrochureDetails.aspx?sb=&srctype=pfs&fsid=650>

Work Completed and Billing

The District anticipates monthly billing with measured stages of completion. For the five debris cleanup Work units, completion will be measured in acreage. For acres where debris is gathered and ready for processing, the Work will be considered 50 percent complete. Acreage where debris has been completely reduced/removed in accordance with the specifications herein will be considered 100 percent complete. After the Contractor has notified the District that a portion of a unit is complete, District field staff will inspect the unit for contract compliance. Only those acres within a unit determined to meet debris clearance and reduction goals as specified will be authorized for billing and payment. The Contractor or District staff will map the area(s), quantify the acres cleared and debris acres reduced. The Contractor will provide invoices based on this measurement. The District may also employ the use of aerial drone photography and/or video to document the Work progress and completion.

Task Order Performance Bond

The Contractor shall provide a Task Order Performance Bond in the amount of twenty five percent (25%) of the Task Order amount to be held by the District to insure contract compliance and to pay any damages sustained by the District due to the Contractor's negligence or breach of contract. A Notice to Proceed shall be issued for the TO Work only after the District has received the Contractor's Task Order Performance Bond and other required paperwork. Task Order Performance Bonds provided by a check will be deposited and the amount will be returned to the Contractor within 30 days of successful completion of all terms and conditions of the TO.

SCOPE OF WORK

The scope of work below will be adapted to and included in each Task Order issued for the Work units contained in this RFQ.

Background

Hurricane Michael severely impacted District-owned land areas in Bay, Calhoun, Gulf, Holmes, Jackson, Liberty and Washington Counties. Within the Bay and Washington County portion of Econfina Creek Water Management Area, the District has identified approximately 402.8 acres that currently require hurricane debris management and recovery services. The Work units are illustrated on the attached Exhibit Maps.

Description of Work

A. For units with the Work Operation specified as “**Preserve Residual Trees**” in Table 1, the Contractor shall remove from the project area:

- All downed trees greater than 4” (four inches) in diameter;
- All standing dead trees greater than 4” (four inches) in diameter at breast height (DBH) (including all standing stems broken off above the base);
- All standing live trees greater than 4” (four inches) DBH that are leaning more than 25 degrees from vertical (exception for hardwoods naturally growing at an angle);
- All vegetative debris greater than 4” (four inches) in diameter that is either down or is felled during the work.

ALL WORK MUST BE COMPLETED BY JUNE 30, 2021.

Table 1

Debris Cleanup Unit Name	Acres	Existing Vegetation	Work Operation
Econfina Canoe Launch	24.0	Mixed Hardwoods & Pine	Preserve Residual Trees (No Burning)
Poley Branch	94.6	Mixed Hardwoods & Pine	Preserve Residual Trees
Enfinger West	117.0	Slash Pine Trees & Shrubs	Preserve Residual Trees
Dog 6	41.2	Sand Pine Trees and Mixed Hardwoods & Pine	1) Clearcut all Sand Pine Trees 2) Preserve Residual Trees in other areas
Fox Trot	126.0	Mixed Hardwoods & Pine	Preserve Residual Trees
	402.8		

Methods

1) Debris Removal

- a) For the **Econfina Canoe Launch** Work area, the Contractor will select the most efficient method or combination of methods for removing specified trees and vegetative debris, including such techniques such as cut and haul to an approved disposal or reuse facility; onsite chipping with removal, onsite chipping/mulching with distribution of chips, etc. The special conditions in Table 2 must be taken into consideration for any selected vegetative debris management method. Note: **Onsite burning of debris or other materials is PROHIBITED within this Work Unit.**
- b) For the **Poley Branch, Enfinger West, Dog 6 and Fox Trot** debris cleanup Work areas, the Contractor will select the most efficient method or combination of methods for removing the trees and vegetative debris, including such techniques as cut and haul to an approved disposal or reuse facility; onsite air curtain incineration; pile and burn in areas that will not affect residual trees, onsite chipping with removal, onsite chipping/mulching with distribution of chips, etc. The special conditions below must be taken into consideration for any selected vegetative debris management method.
- c) **NOTE:** These debris removal units contain wetlands, steep slopes, floodplain areas, creek banks, wet areas, streams, ponds, and karst features (hereinafter referred to as “Sensitive Areas”) that are not specifically mapped or excluded from the Work unit maps. Because precise mapping of the Sensitive Areas is very difficult, the Work units have been delineated in a manner that includes Sensitive Areas. Conventional equipment used to perform debris cleanup would likely cause unacceptable impacts to these areas without the use of specialized materials and techniques. **Sensitive Areas shall not be impacted by the Work.** The Contractor has the option of performing debris cleanup within Sensitive Areas in a manner that does not impact the Sensitive Areas, or the Contractor may elect to not perform debris cleanup within Sensitive Areas. The acreage of Sensitive Areas not receiving debris cleanup services will be excluded from invoicing.

Table 2

Unit Name	Unit-Specific Special Conditions
Econfina Canoe Launch	<ol style="list-style-type: none"> 1. Onsite burning of debris or other materials is PROHIBITED within this Work Unit. 2. Equipment shall be PROHIBITED within the floodplain areas bordering Econfina Creek (2 acres; see Exhibit Map). Soils and vegetation within this riparian area are highly susceptible to rutting and other impacts. Debris shall be removed by hand crews, cranes, or other methods that do not result in unacceptable impacts to soils and remaining vegetation. 3. Karst features (sinkholes, crevasses, exposed limerock, etc.) are present within the Work unit and shall be protected during all operations. Debris shall be removed around and within these features using methods that do not result in damage to the karst features. 4. Contractor shall coordinate closely with the District's Site Manager when working close to the northern and eastern boundaries of the Work unit to ensure all work is conducted on District land and no impacts occur on adjacent private lands as a result of the Work. 5. See NOTE in Section 1.c. above concerning Sensitive Areas. 6. This Unit surrounds a popular recreation site used for the launch and retrieval of paddle craft. The District desires that the recreation area remain open to the public whenever possible. The District can temporarily close the site upon advance request from the Contractor. Contractor shall provide no less than 72 hours advance notice of a needed closure. Contractor MUST be actively working on all days that the site is closed to the public. Closures shall be coordinated closely with the Project Manager.
Poley Branch	<ol style="list-style-type: none"> 1. Contractor shall coordinate closely with the District's Site Manager when working close to the boundaries of the Work unit to ensure all work is conducted on District land and no impacts occur on adjacent private lands as a result of the Work. Contractor shall not enter private property without permission from the landowner and shall not fell trees onto private property, buildings or fences. 2. If access to any part of the Work unit is across private land, the Contractor shall be responsible to the private landowner concerning such access and shall conduct any repairs or remediation needed on the private lands. 3. See NOTE in Section 1.c. above concerning Sensitive Areas.
Enfinger West	<ol style="list-style-type: none"> 1. Contractor shall coordinate closely with the District's Site Manager when working close to the boundaries of the Work unit to ensure all work is conducted on District land and no impacts occur on adjacent private lands as a result of the Work. Contractor shall not enter private property without permission from the landowner and shall not fell trees onto private property, buildings or fences. 2. See NOTE in Section 1.c. above concerning Sensitive Areas.

Unit Name	Unit-Specific Special Conditions
Dog 6	See NOTE in Section 1.c. above concerning Sensitive Areas.
Fox Trot	<ol style="list-style-type: none"> 1. Contractor shall coordinate closely with the District's Site Manager when working close to the boundaries of the Work unit to ensure all work is conducted on District land and no impacts occur on adjacent private lands as a result of the Work. Contractor shall not enter private property without permission from the landowner and shall not fell trees onto private property, buildings or fences. 2. See NOTE in Section 1.c. above concerning Sensitive Areas.

Special Conditions (All Work Units)

1. With the exception of debris smaller than 4" (four inches) in diameter, all specified vegetative debris in the project area shall be processed, whether reduced onsite through burning, chipping, or other technique, or removed and hauled offsite for disposal or use.
2. The Contractor must take care not to damage fences, overhead and underground utilities, gates, and any other items of value owned by the District or neighboring property owners. Contractor will be held responsible for all damages.
3. The Contractor shall not bury onsite any debris, garbage, trash, or other materials resulting from or associated with the work. Ash from burning operations may remain onsite, provided that it is not in piles or disposed of in a manner that would prevent vegetation from growing.
4. Work will occur only during daylight hours, unless otherwise approved by District.
5. The Work area is located on public lands within the Econfina Creek Water Management Area. The Contractor shall be responsible for posting appropriate construction site closure and "No Trespassing" signs at appropriate locations within the Work areas as needed, which shall be removed after completion of the Work. The Contractor may utilize any existing District gates and may place temporary gates, fences and/or barricades, if needed. Contractor may place their own padlocks on District gate(s) and shall ensure that the District's locks and the locks of other authorized users on the gates remain functional for access by District staff and other authorized users. The Contractor shall be responsible for all site and equipment security and may place a temporary residence (RV/Motorhome, etc.) for security purposes and/or construction trailer, equipment storage lockers, etc., as needed, within an area approved by the District's Site Manager. There is no electricity,

running water, or sewage disposal within the Work area. Trespassing, theft, vandalism and other illegal activities shall be immediately reported to local law enforcement authorities.

6. The Contractor must exercise care to prevent damage to all residual live trees located within the project areas. Special care shall be given to prevent any damage to any trees not designated for removal by the District. To prevent soil compaction and damage to residual tree root systems, heavy equipment shall not enter the dripline of the residual trees except when necessary to remove targeted trees and debris. Standing trees not intended for removal will not be used in any manner to facilitate the Contractor's operations.
7. Debris remaining onsite shall not be piled nor left gathered around or near the base of remaining live trees.
8. Stumps from vertical dead and leaning trees shall be cut as close to the ground as possible and shall not be higher than six inches (6") above the ground except where otherwise authorized by the District. Felled trees with root balls attached shall be cut as close to the root ball as possible.
9. All "lodged" trees shall be freed and removed.
10. Skidding trees down existing roads and fire lines is encouraged. However, the creation of barren areas or "skid trails" through repeated skidding across the same ground is discouraged.
11. The District retains the right to close down operations in inclement weather if soil disturbance in the project area or damage to roads is deemed by the District to be too severe.
12. The Contractor shall adhere to and implement all applicable federal, state, and local environmental laws and regulations as well as applicable best management practices (BMPs) for silvicultural operations as outlined in the latest version of the Florida Silviculture Best Management Practices Manual. The Contractor is responsible for securing any forestry authorizations that may be required under Chapter 40A-44, Florida Administrative Code, and/or any other local, state, or federal permit or authorization that may be required to conduct the vegetation and debris removal operations and shall remain in full compliance with all governing regulations during the course of the Work. All burning operations shall be managed by a burn manager certified by the Florida Forest Service, shall be authorized as certified burns by the Florida Forest Service and shall be performed in accordance with Chapter 590, Florida Statutes and Chapters 62-256 and 5I-2, FAC.
13. The Contractor shall accept roads in their present condition and accept responsibility and expenses for any improvements in roads necessary to cut, haul, manage, and/or remove

the designated vegetation. During operations the Contractor shall maintain all roads in a usable condition, suitable for the vehicular traffic to which the road is normally subjected. The Contractor is solely responsible for maintaining the roads and making them serviceable prior to use, as approved by the District. Ruts on roads will be back bladed by the Contractor upon completion of the work and when requested by the District during the work. The District retains the right to close down the operations in inclement weather if damage to roads or the project area is deemed by the District as becoming too severe.

14. Maintenance of equipment may be conducted on-site only if all product containers, fluids and waste, including used oil, hydraulic oil and all other disposable products, are properly captured and contained, and removed from the site for proper disposal. Petroleum-based fluid spills smaller than 5 (five) gallons that occur from equipment must also be reported to the District, treated with appropriate absorbent and/or other neutralizing agent, and followed by removal and proper disposal of affected soils. Petroleum-based fluid spills 5 (five) gallons or greater in a concentrated spot shall be reported to the District and cleaned up properly. Spills that are 25 gallons or greater must be reported to the Florida Department of Environmental Protection (“DEP”) with a field inspection made by DEP, and the Contractor must handle such spills according to DEP instructions. ***Spills must not be buried with soil and/or sand and left untreated.*** Equipment that constantly leaks fluid and/or causes other problems on site shall be shut down by a District representative and the Contractor may be required to remove the problem equipment from the site.
15. The Contractor shall be responsible for seeing that the work area shall remain free from any litter such as oil cans, drums, paper, foam products and other refuse.
16. The Contractor shall provide at least one portable toilet for use by its employees and subcontractors and shall ensure that the portable toilet is serviced on a weekly or more frequent basis.
17. To minimize the possibility of transporting and spreading exotic plant species, equipment must be cleaned of all dirt and plant material prior to moving onto District land.
18. If warranted by the specific operations employed by the Contractor, the Contractor shall provide and maintain a minimum of two (2) signs stating: “Trucks Entering and Leaving Highway” (or similar acceptable language) and place the signs in appropriate locations.
19. Gopher tortoises are a protected species and may be present within the project areas and in other areas throughout the property. Work crews must prevent impacts to tortoises and their burrows by avoiding burrow aprons and tunnels and watching out for individual tortoises during all operations. Gopher tortoises shall not be injured, captured, moved or removed from District project areas.

20. Project progress shall be measured on a per-acre basis and invoices shall be approved only for work completed and measured by District staff using a GPS unit to determine and delineate acreage completed in accordance with the specifications contained herein. The Vegetative Debris Management Cost Per Acre is inclusive of all costs affiliated with completing the work, including but not limited to employee pay, benefit costs, insurance, bonds, fuel, vehicles, transportation, mobilization and demobilization, equipment, communication equipment, GPS units, cameras, PPE, power tools, hand tools, and any other costs necessary for the contractor to meet project specifications. Any needed fireline preparation and rehabilitation and all planning, permitting, administrative, contract management, and invoicing costs are included.

Exhibit Map - General Locator

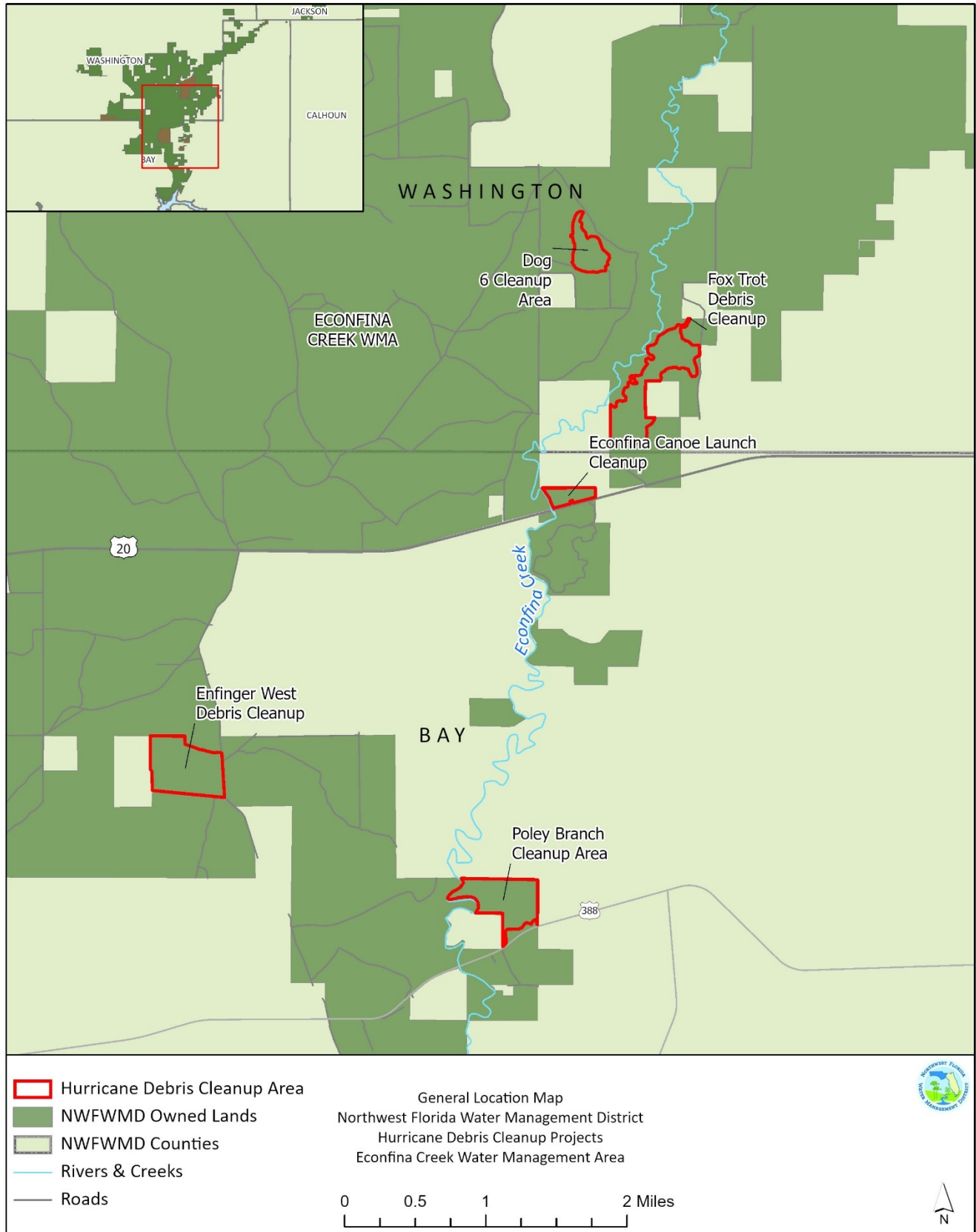


Exhibit Map - Econfina Canoe Launch Debris Cleanup Area

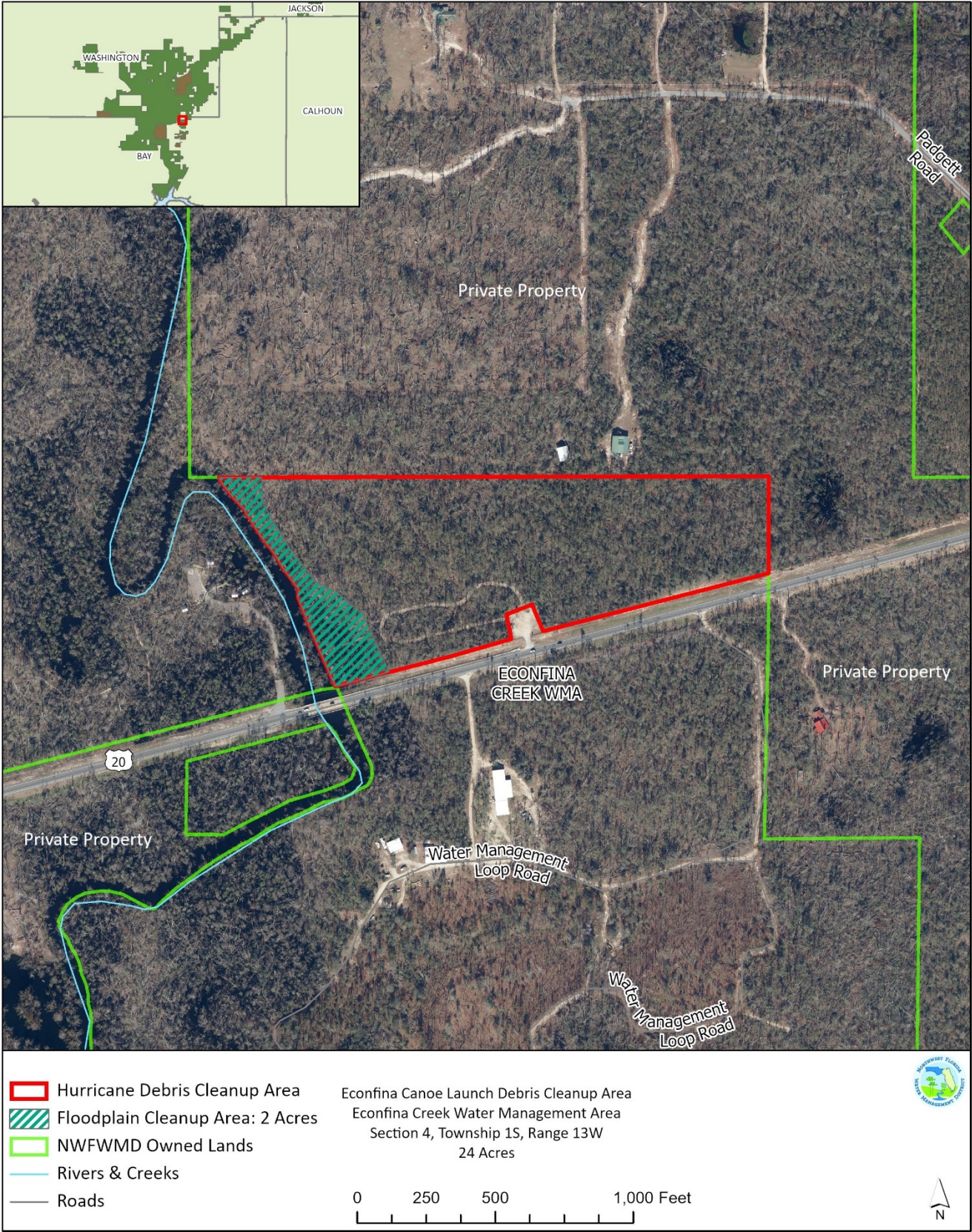


Exhibit Map - Poley Branch Debris Cleanup Area

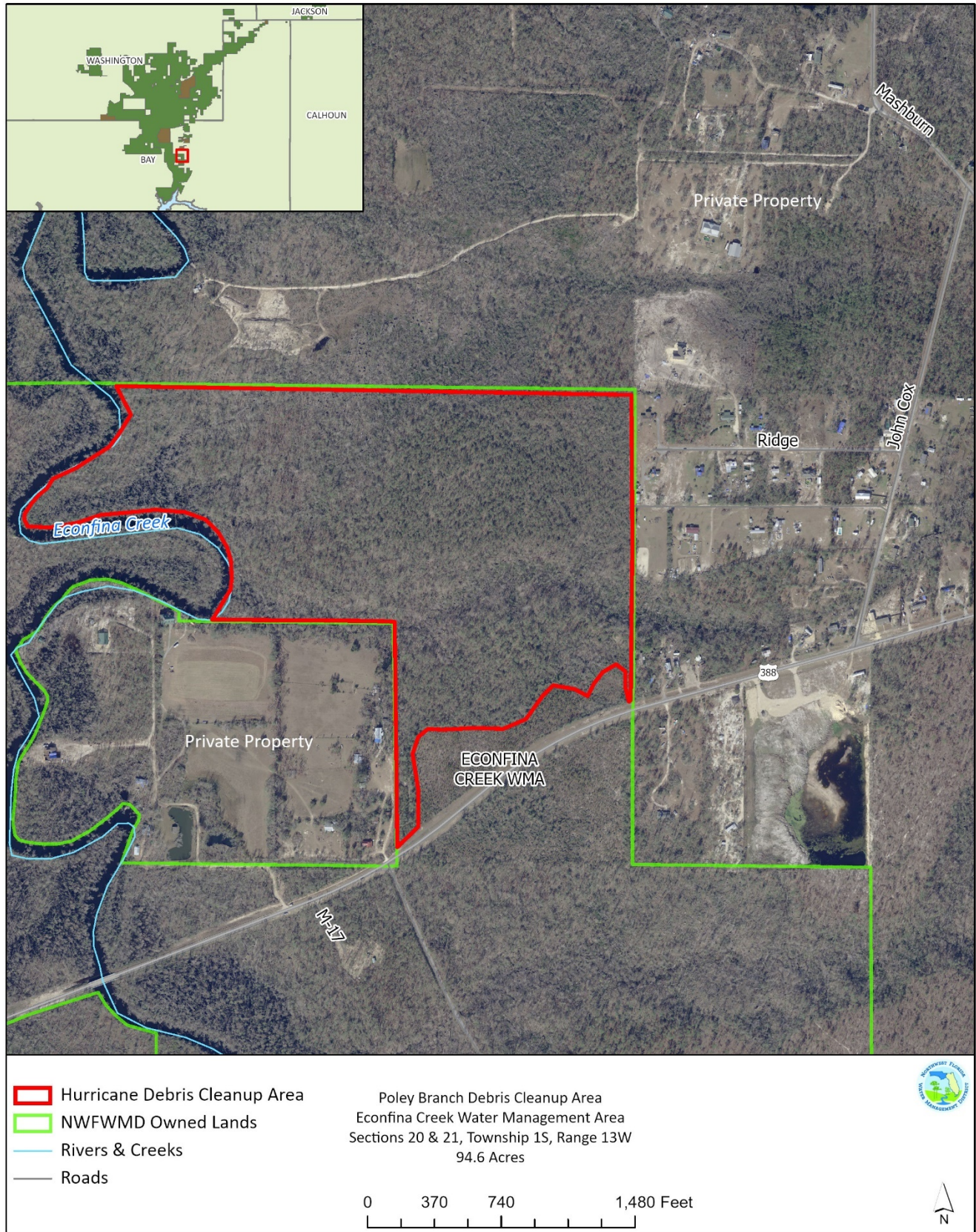


Exhibit Map - Enfinger West Debris Cleanup Area

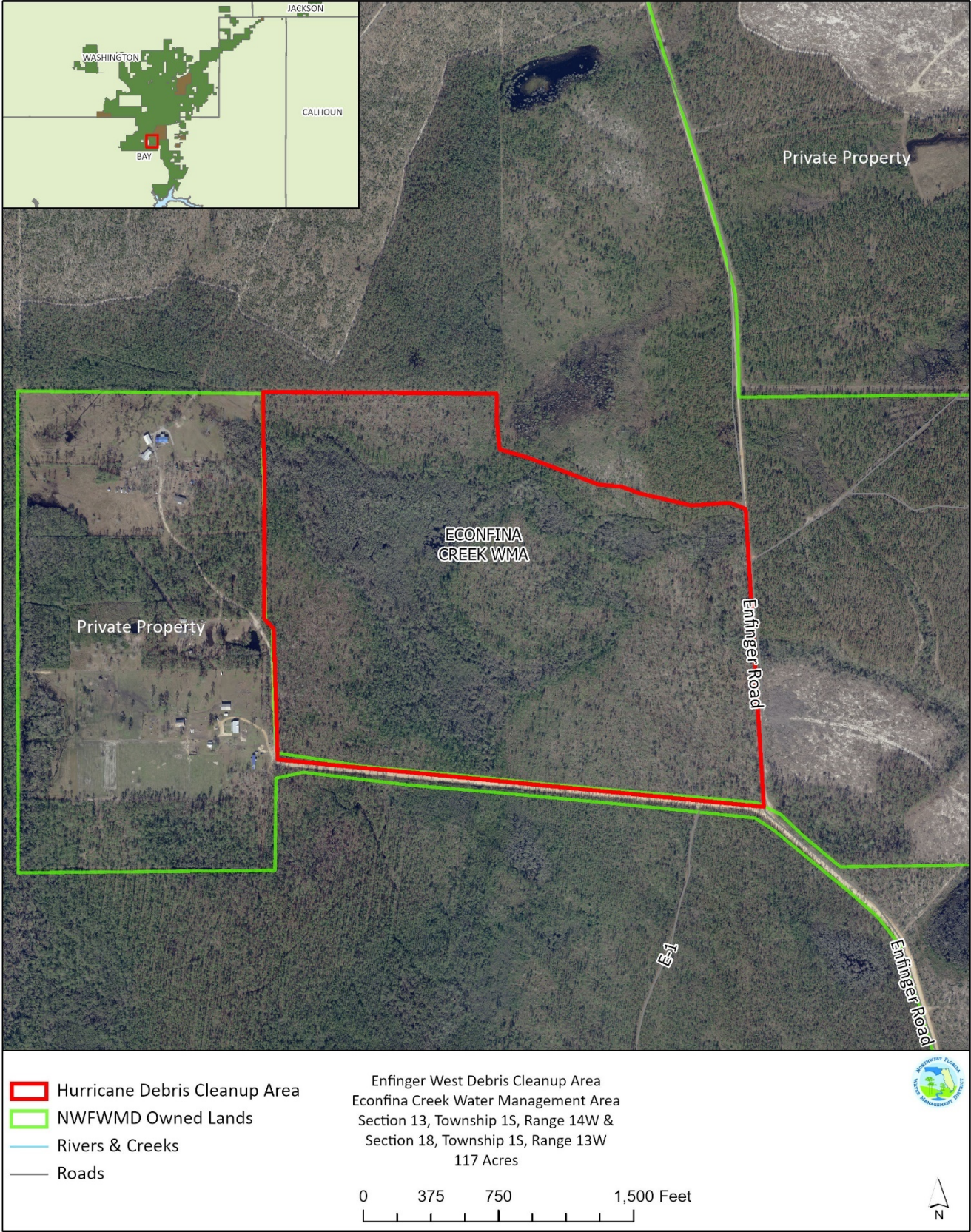


Exhibit Map - Dog 6 Debris Cleanup Area

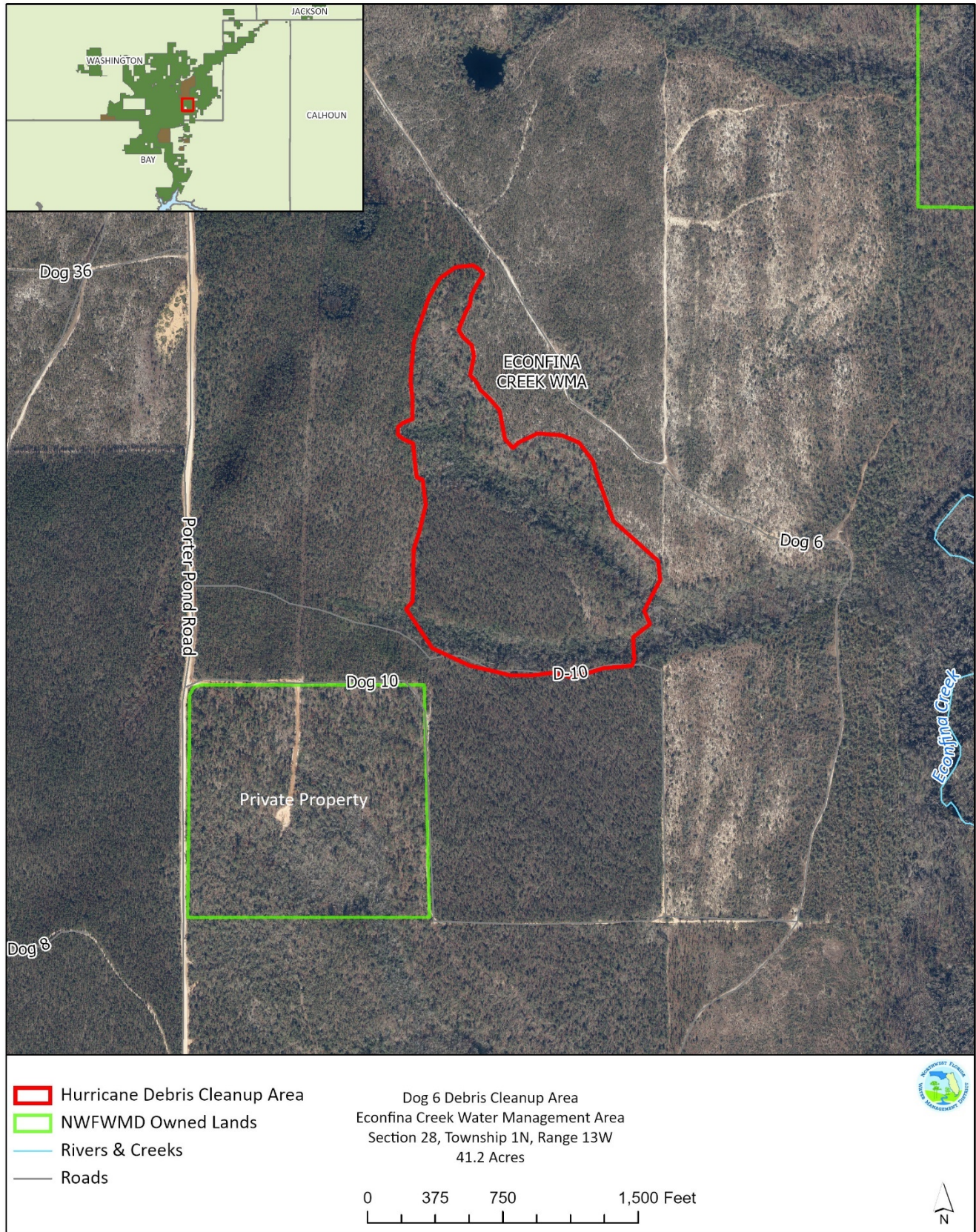


Exhibit Map - Fox Trot Debris Cleanup Area

