



**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
JOB OPPORTUNITY ANNOUNCEMENT  
Affirmative Action/Equal Opportunity Employer/Drug-Free Workplace**

**JOA #:** 21-12      **Position #:** 504013      **Posting Date:** 6/7/2021      **Application Deadline:** Until filled  
**Position Title:** OPS Water Resource Representative      **Starting Salary:** Up to \$40,000 DOQ  
**Job Location:** Headquarters - Midway, FL *Located 10 miles west of Tallahassee on Hwy. 90*

**Minimum Qualifications:**

Bachelor's degree in biology, botany, engineering, or natural resources, environmental science, water resources management, engineering technology or related field, and one year experience in the construction and operation of surface water management facilities, environmental project evaluation, land management, or construction related discipline. Requires a valid Driver's license.

**Special Abilities:**

Effective written and verbal communication skills. Ability to perform site inspections and interpret construction plans and graphical/aerial information, prepare technical reports and correspondence, respond to public inquiries, and utilize Global Positioning System (GPS) units, Microsoft Office, and camera software. Strong time management skills and attention to detail. Strong conflict resolution, public negotiation and problem-solving skills. Ability to work independently, project a positive public image and work effectively with federal, state and local agencies.

Familiarity with Florida Statutes, Florida Administrative Code and programs relating to permitting and water management preferred. Knowledge of surface water management project design, environmental project management, surveying equipment and techniques, and District ERP rules and regulations preferred.

Job routinely requires regular strenuous, physical exertion in an outdoor setting, including, but not limited to: enduring inclement weather conditions and general exposure to elements; traversing rough, uneven terrain without any vehicular assistance.

Knowledge of agricultural and forestry operations and Florida Stormwater, Erosion and Sediment Inspector Certification is preferred.

**Description of Position:**

Technical field position primarily responsible for the on-site inspection of surface water management project sites. The position entails a high degree of responsibility relating to the inspection of activities permitted by the District, and the enforcement of the District's surface water permitting rules and regulations. Position may involve making immediate, on-site decisions using some independent judgment on matters related to District surface water regulation policies and rules. The position involves regular travel from the employee's assigned station to various locations throughout the District.

Inspects permitted stormwater and environmental resource permitting ("ERP") projects and other surface water management project construction sites and activities, using approved plans to ensure that the surface water management systems are constructed according to permitted designs and conditions; advises permittees and District staff of deficiencies and potential appropriate remedial actions; prepares and maintains daily logs, inspection reports and compliance information; communicates with supervisor and staff regarding complaints or inspections resulting in the need for enforcement action; responds to public complaints and concerns in designated geographic area; coordinates complaints with local governments as appropriate; performs aerial and ground surveillance for enforcement of District regulations, evaluating construction activities against ERP permitting thresholds; conducts site inspections to ensure rule and permit compliance while under construction; attends office meetings, training classes and seminars as required; assists project reviewers in evaluation of projects; initiates enforcement actions against violators of District regulations and permit conditions and works in tandem with compliance specialists in navigating compliance and enforcement activities; interacts directly with the public as a District representative and uses experience and knowledge to resolve conflicts and problems relating to construction and permitting of surface water management projects; performs other related duties as assigned.

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**How to apply:** Submit a Northwest Florida Water Management District Application and resume to: [human.resources@nfwwater.com](mailto:human.resources@nfwwater.com) ; or fax to 850.539.2777; or mail to 81 Water Management Drive, Havana, FL 32333

**NOTICE TO APPLICANT:** We hire only U.S. citizens and lawfully authorized alien workers. If you need an accommodation in order to participate in the application/selection process, please notify the Office of Human Resources at (850) 539-5999 in advance.

A separate application must be submitted for each Job Opportunity Announcement indicating the position number and title for which you are applying. Applications must be received in the Office of Human Resources by 5:00 p.m. of the deadline date in order to be eligible for consideration. Preference will be given to certain veterans and others related in accordance with Chapter 295, Florida Statutes, Veterans Preference Law. Applicant must provide the required proof of preference at the time of submitting an application for a vacant position. Males between the ages of 18 and 26 are required to provide proof of Selective Service Registration prior to employment or promotion.