

# Northwest Florida Water Management District

Preliminary Budget

Fiscal Year 2021-2022



*Williford Spring  
(Econfina Creek)*

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Brett J. Cyphers  
Executive Director

## Northwest Florida Water Management District

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81 Water Management Drive, Havana, Florida 32333-4712  
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

January 15, 2021

The Honorable Wilton Simpson, President  
Florida Senate  
409 The Capitol  
404 South Monroe Street  
Tallahassee, FL 32399-1100

The Honorable Chris Sprowls, Speaker  
Florida House of Representatives  
420 The Capitol  
402 South Monroe Street  
Tallahassee, FL 32399-1300

Subject: Northwest Florida Water Management District  
Preliminary Budget Report Submission for Fiscal Year 2021-22

Dear President Simpson, Speaker Sprowls, and Legislative Committee Chairs:

The Northwest Florida Water Management District respectfully submits the District's Preliminary Budget for Fiscal Year (FY) 2021-22 in accordance with section 373.535, Florida Statutes. Through the enclosed Preliminary Budget of \$94.7 million, the District continues to demonstrate its focus on projects and activities that directly benefit the water resources and communities of northwest Florida.

This budget also reflects the District's commitment to protecting northwest Florida's water resources without adding to the financial burden of our taxpayers. The FY 2021-22 Preliminary Budget uses the same millage rate of 0.0311, from 2020 for the purposes of estimating tax revenue of \$3.6 million. The millage rate will be updated to reflect the 2021 rolled-back rate finalized in July for the FY 2021-22 Tentative Budget submitted by August 1st.

The Preliminary Budget prioritizes funding on water quality projects that will help maximize nutrient reductions, consistent with Executive Order 19-12. Additionally, this budget continues funding projects and activities that are vital to support the District's core mission of water quality, water supply, natural systems, and flood protections, including:

- \$55.2 million for Springs Projects. This funding will enable the District to implement restoration and protection projects for Wakulla Spring, Jackson Blue Spring, and springs associated with the St. Marks River, Chipola River, Econfina Creek, and Holmes Creek.

GEORGE ROBERTS  
Chair  
Panama City

JERRY PATE  
Vice Chair  
Pensacola

GUS ANDREWS  
DeFuniak Springs

TED EVERETT  
Chipley

NICK PATRONIS  
Panama City Beach

KELLIE RALSTON  
Tallahassee

- \$10.5 million for alternative water supply development, water supply development assistance, and water resource development. Alternative water supply development funding includes support for cooperative, multijurisdictional efforts to expand reuse of reclaimed water in northwest Florida. Water resource development activities include hydrogeologic investigations and continuing technical assistance for water use efficiency in the Jackson Blue Spring groundwater contribution area.
- \$7.3 million for watershed restoration. This funding will facilitate continued efforts to protect and restore water quality and aquatic habitats through cooperative water quality improvement projects and best management practices. Funded projects include stormwater retrofits and septic tank abatement benefitting St. Joseph Bay, Apalachicola Bay, and St. Andrew Bay; innovative technology to address harmful algal blooms and nutrient enrichment in Lake Munson and the Wakulla Spring contribution area; and a dedicated assessment of water quality and freshwater inflow in St. Joseph Bay, Lake Wimico, and East Bay.
- \$5.3 million for Hurricane Michael recovery efforts and reforestation. This funding will continue debris clean-up on District lands with a focus on those areas deemed catastrophically or severely damaged, reforestation with prescribed burns and tree planting, and repairs and maintenance efforts for public access and recreational amenities on District lands.
- \$1.3 million for data collection and Minimum Flows and Minimum Water Levels technical assessments for Jackson Blue Spring; the Gainer Spring Group; Sylvan Spring Group; and Williford Spring Group.

Please do not hesitate to let me know if you have any questions or if additional information is required.

Sincerely,



Brett J. Cyphers, Executive Director

Enclosures

cc:

The Honorable Ron DeSantis, Governor  
 The Honorable Kelli Stargel, Chair, Senate Committee on Appropriations  
 The Honorable Ben Albritton, Chair, Senate Appropriations Subcommittee on Agriculture, Environment, and General Government  
 The Honorable Jason Brodeur, Chair, Senate Committee on Environment and Natural Resources  
 The Honorable W. Jay Trumbull, Chair, House Appropriations Committee  
 The Honorable Josie Tomkow, Chair, House Agriculture and Natural Resources Appropriations Subcommittee  
 The Honorable Ralph Massullo, Jr., Chair, House State Affairs Committee  
 The Honorable James Buchanan, Chair, House Environment, Agriculture and Flooding Subcommittee  
 Executive Office of the Governor  
 Noah Valenstein, Secretary, Florida Department of Environmental Protection

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# Introduction

## I. Foreword

This Preliminary Budget report has been prepared to satisfy the requirements of Chapter 2012-126, Laws of Florida, which address submittal of the water management districts' budgets. This report provides the Legislature with a comprehensive budget that allows for an analysis that coincides with the annual legislative session and enables the Legislature to review the effectiveness of the districts' utilization of taxpayer resources to meet core mission responsibilities. The Preliminary Budget also provides a fiscal analysis determination regarding the progress of each district in meeting its 20-year projected water supply demands, including funding for alternative sources and conservation. The report will highlight projects dedicated to supporting the districts' core missions of water supply, water quality, flood protection and floodplain management, and natural systems.

The content and format of this report were developed collaboratively by the staffs of the Executive Office of the Governor (EOG), Senate, House of Representatives, Department of Environmental Protection (DEP), and all five water management districts (WMDs). The report's standardized format utilizes six statutorily identified District program areas listed below.

1. Water Resources Planning and Monitoring
2. Land Acquisition, Restoration, and Public Works
3. Operation and Maintenance of Lands and Works
4. Regulation
5. Outreach
6. District Management and Administration

The Legislature may annually review the Preliminary Budget for each district. On or before March 1 of each year, the President of the Senate and the Speaker of the House of Representatives may submit comments regarding the Preliminary Budget to the districts and provide a copy of the comments to the EOG. Each district is required to respond to any comments in writing on or before March 15 of each year to the President of the Senate, the Speaker of the House of Representatives, and the EOG. If, following such review, the Legislature does not take any further action on or before July 1 of each year, a water management district may proceed with Tentative Budget development.

In compliance with statutory requirements, the Northwest Florida Water Management District submits this January 15 Preliminary Budget for review to the President of the Senate, the Speaker of the House of Representatives, and the chairs of each legislative committee and subcommittee having substantive or fiscal jurisdiction over water management districts, as determined by the President of the Senate or the Speaker of the House of Representatives.

Standardized definitions and acronyms that may help the reader in reviewing this document have been provided on the Department of Environmental Protection's website at <https://floridadep.gov/water-policy/water-policy/documents/wmd-budget-definitions-and-acronyms>.

# Introduction

## II. Introduction

### A. History of Water Management Districts

Due to extreme drought and shifting public focus on resource protection and conservation, legislators passed four major laws in 1972: The Environmental Land and Water Management Act, the Comprehensive Planning Act, the Land Conservation Act, and the Water Resources Act. Collectively, these policy initiatives reflected the philosophy that land use, growth management, and water management should be joined.

Florida's institutional arrangement for water management is unique. The Florida Water Resources Act of 1972 (WRA) (Chapter 373, F.S.) granted Florida's five water management districts broad authority and responsibility. Two of the five districts existed prior to the passage of the WRA (South Florida and Southwest Florida), primarily as flood control agencies. Today, however, the responsibilities of all five districts encompass four broad categories: water supply (including water allocation and conservation), water quality, flood protection and floodplain management, and natural systems.

The five regional water management districts, established by the Legislature and recognized in the Florida Constitution, are set up largely on hydrologic boundaries. Water management districts are funded by ad valorem taxes normally reserved for local governments using taxing authority which emanates from a constitutional amendment passed by Floridians in 1976. The water management districts are governed regionally by boards appointed by the Governor and confirmed by the Senate. There is also general oversight at the state level by DEP.

In Florida, water is a resource of the state, owned by no one individual, with the use of water overseen by water management districts acting in the public interest. Florida law recognizes the importance of balancing human needs for water with those of Florida's natural systems.

Each of Florida's five water management districts has a history that cannot be completely detailed here. Together, these unique organizations work with state agencies and local governments to ensure there are adequate water supplies to meet growing demands while: protecting and restoring the water resources of the state; addressing water quality issues; protecting natural systems in Florida through land acquisition, land management, and ecosystem restoration; and promoting flood protection. For additional information, interested readers should review the districts' websites and contact officials at each district. The Northwest Florida Water Management District's website is [www.nwfwater.com](http://www.nwfwater.com).



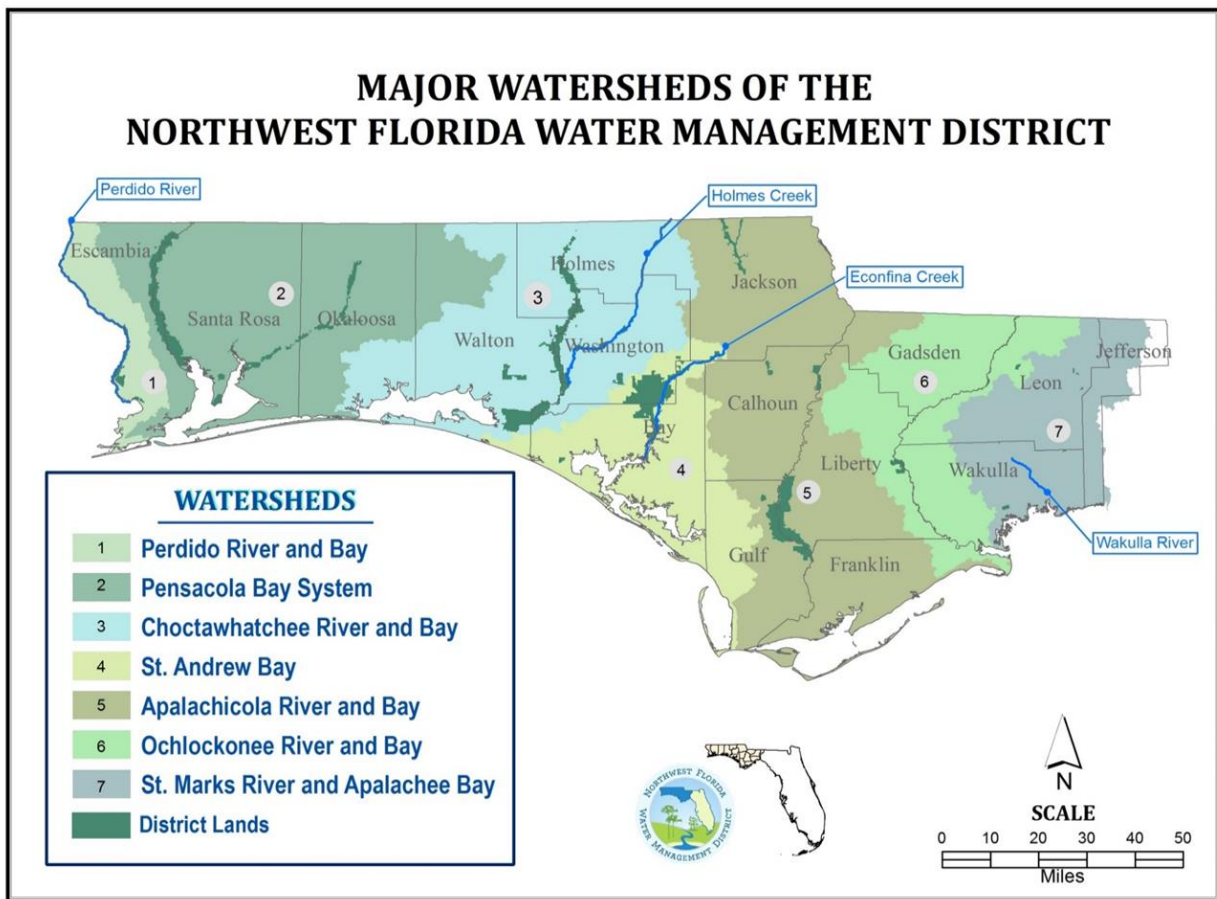
# Introduction

## B. Overview of the District

The Northwest Florida Water Management District includes about 17 percent of the state's total area. The District encompasses all or part\* of 16 counties and stretches from the St. Marks River watershed in Jefferson County to the Perdido River in Escambia County, as further illustrated in Figure 1 below.

Bay	Calhoun	Escambia	Franklin
Gadsden	Gulf	Holmes	Jackson
Jefferson*	Leon	Liberty	Okaloosa
Santa Rosa	Wakulla	Walton	Washington

Figure 1. District Map



Within the District's 11,305-square mile area lie several major hydrologic (or drainage) basins: Perdido River and Bay System, Pensacola Bay System (Escambia, Blackwater, and Yellow rivers), Choctawhatchee River and Bay System, St. Andrew Bay System, Apalachicola River and Bay System, Ochlockonee River and Bay System, and St. Marks River watershed (St. Marks and Wakulla rivers and Apalachee Bay). Also

## Introduction

included are three Outstanding Florida Springs: Wakulla Spring in Wakulla County; Jackson Blue Spring in Jackson County; and Gainer Spring Group in northern Bay County. With approximately 1.47 million residents, the northwest region represents approximately seven percent of the state's population.

The nine-member Governing Board guides the District's budget and activities. Board members are appointed by the Governor and confirmed by the Florida Senate to serve four-year terms without compensation. Members may be re-appointed. One Board member is appointed to represent each of the District's five major hydrologic basins and four are selected at-large.

The Executive Director oversees a staff of 100 authorized positions and 9.4 Other Personal Services (OPS) full-time equivalent positions that include hydrologists, geologists, biologists, engineers, planners, foresters, land managers, and administrative personnel. Operations are categorized across the following six program areas:

- Water Resources Planning and Monitoring
- Land Acquisition, Restoration, and Public Works
- Operation and Maintenance of Lands and Works
- Regulation
- Outreach
- District Management and Administration

The District has two public office facilities strategically located to provide convenient access to citizens within its 16-county area. The locations of these offices are:

### HEADQUARTERS

81 Water Management Drive  
Havana, Florida 32333-4712  
(850) 539-5999

### SERVICE OFFICE

700 South US Highway 331  
DeFuniak Springs, FL 32435  
(850) 951-4660

District operations are funded mainly from state appropriations and state agency grants or contracts followed by ad valorem revenue then federal agreements. These and other revenue sources, as well as expenses of the District, are detailed in this report by program and by activity within each program.

## Introduction

### **C. Mission and Guiding Principles of the District**

The mission of the Northwest Florida Water Management District is to implement the provisions of Chapter 373, F.S., in a manner that best ensures the continued welfare of the residents and water resources of northwest Florida.

The District strives to remain transparent, service oriented, priority-driven, and fully accountable to taxpayers and their elected representatives.

The District has established a goal that acts as a guiding principle for each of the four areas of responsibility (AORs):

- Water Supply – Promote the availability of sufficient water for all existing and future reasonable-beneficial uses and natural systems.
- Water Quality – Protect and improve the quality of the District’s water resources.
- Flood Protection and Floodplain Management – Maintain natural floodplain functions and minimize harm from flooding.
- Natural Systems – Protect and enhance natural systems.

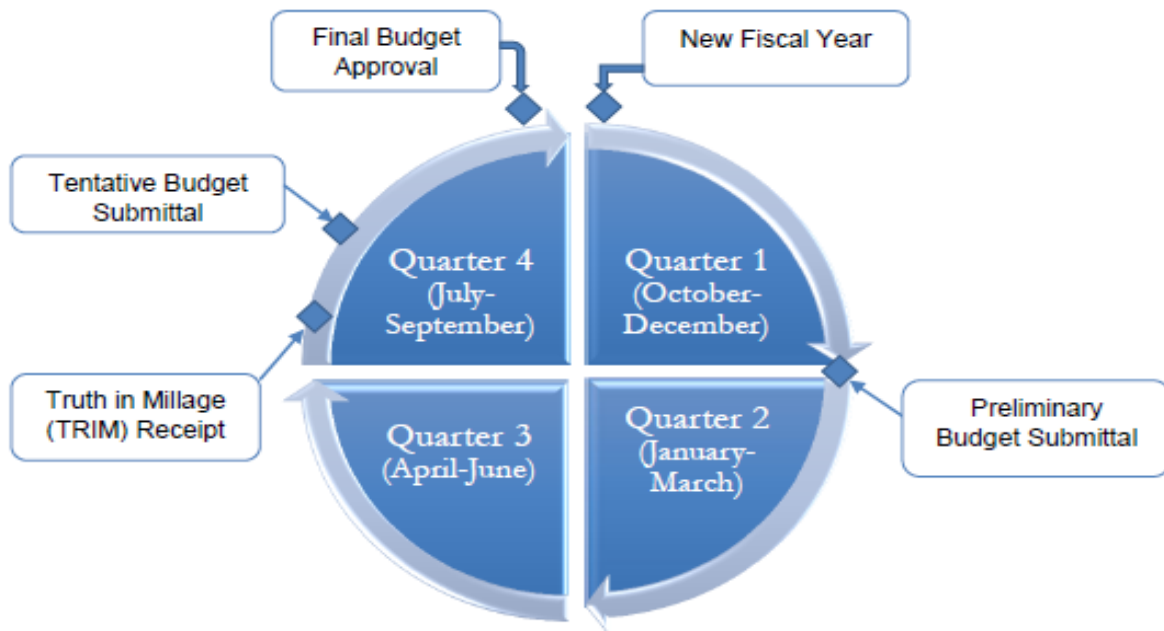
## Introduction

### D. Development of the District Budget

This District's fiscal year runs from October 1 through September 30. The budget development process takes place throughout the fiscal year with guidance from the Governing Board. All meetings of the Governing Board, its committees, and subcommittees are advertised to provide the public with an opportunity to discuss issues and concerns prior to the adoption of the budget. Figure 2 shows the cyclical nature of this process.

Figure 2. Budget Process

### Northwest Florida Water Management District Annual Budgeting Cycle



Prior to adoption of the final budget and in compliance with section 200.065, F.S., the District will advise all county property appraisers within its jurisdiction, as required by the Truth in Millage (TRIM) process, of the proposed millage rate for fiscal year (FY) 2021-22, as well as the rolled-back rate and the date, time, and location of the public hearing on the matter.

The District will hold two TRIM public hearings in September. The first public hearing is tentatively scheduled to take place at 5:05 p.m. EDT on Thursday, September 9, 2021, at District Headquarters. The second and final public hearing will take place at 5:05 p.m.

## Introduction

CDT on Thursday, September 23, 2021, at Gulf Coast State College in Panama City. Written disapprovals of any provision or addition to the Tentative Budget by the EOG or disapprovals by the Legislative Budget Commission must be received at least five business days prior to the final budget adoption hearing.

The District's Preliminary FY 2021-22 Budget is designed to maintain focus on regional water resource priorities with tangible benefits to the communities it serves. The District continues to operate on a pay-as-you-go basis without debt. The Preliminary Budget maintains an operating profile consistent with FY 2020-21 and in-line with revenue levels to ensure sustainability.

Florida and its water management districts are faced with many long-term challenges and must work efficiently to meet the water resource protection and water supply needs. The Northwest Florida Water Management District is committed to developing budgets that offer efficient and effective levels of service to its citizens while operating within the financial means of the region's taxpayers.

To ensure optimal performance from all programs that receive tax dollars, the District re-examines each program's effectiveness and value to both the water resources and the residents of northwest Florida on an ongoing basis. District staff works closely with the EOG, DEP, and Legislature during each budget cycle and throughout the year to further realize this standard.

# Introduction

## **E. Budget Guidelines**

The District developed its budget under the previously established guidelines, which include:

- Reviewing, on an ongoing basis, personnel, programs and activities to ensure each district is meeting its core mission areas without raising costs for the taxpayers they serve;
- Ensuring District employee benefits are consistent with those provided to state employees;
- Continuing District implementation plans for the beneficial use of excess fund balances; and
- Avoiding new debt.

The District's specific guidelines developed by the Governing Board and management staff include budget preparation assumptions approved by the Governing Board and include:

Maintain core mission responsibilities:

- Water supply;
- Water quality;
- Natural systems; and
- Flood protection and floodplain management.

Maintain commitment to programmatic responsibilities:

- Springs restoration and protection;
- Surface Water Improvement and Management (SWIM) projects to benefit water quality in rivers, bays lakes, and springs;
- Minimum Flows and Minimum Water Levels (MFLs);
- Environmental Resource Permitting (ERP) and Water Use Permitting; and
- Land management, including long-term maintenance of mitigation lands funded through the Florida Department of Transportation (FDOT).

Maintain commitment to cooperative funding projects:

- Water resource and supply development assistance for local governments and non-profit utilities;
- Agriculturally focused Mobile Irrigation Laboratory (MIL), Grass-Based Crop Rotation, and other Best Management Practice (BMP) Cost-Share Programs; and

## Introduction

- Cooperative technical and financial support for local governments seeking to join the District in improving water quality.

Maintain commitment to other District projects:

- Risk Mapping, Assessment, and Planning (Risk MAP) program funded by the Federal Emergency Management Agency (FEMA); and
- Information Technology improvements.

Statutory authority in section 373.536(5)(c), Florida Statutes, states the Legislative Budget Commission (LBC) may reject district *Tentative Budget* proposals based on the statutory thresholds described below. The thresholds in this Preliminary Budget are presented below for informational purposes.

- A single purchase of land in excess of \$10 million, except for land exchanges.
  - The District does not have any single purchase of land in excess of \$10 million in the Preliminary Budget.
- Any cumulative purchase of land during a single fiscal year in excess of \$50 million.
  - The District does not have a cumulative purchase of land in excess of \$50 million in the Preliminary Budget.
- Any issuance of debt on or after July 1, 2012.
  - The District does not have any issuance of debt in the Preliminary Budget.
- Any individual variances in a district’s Tentative Budget in excess of 25 percent from a district’s Preliminary Budget.
  - Not applicable for Preliminary Budget submittal.
- Any program expenditures as described in section 373.536(5)(e)4.e. (Outreach) and f. (Management and Administration) in excess of 15 percent of a district’s total budget.
  - The District’s Outreach and Management and Administration programs do not exceed 15 percent of the District’s total budget as illustrated below.

Program	Fiscal Year 2021-22 Preliminary Budget	% of Total Budget
5.0 Outreach	\$138,801	0.15%
6.0 District Management & Administration	\$2,144,011	2.26%
<b>Grand Total (Programs 1.0 through 6.0)</b>	<b>\$94,715,850</b>	<b>100.00%</b>
<b>5.0 &amp; 6.0 Total</b>	<b>\$2,282,812</b>	<b>2.41%</b>

## Introduction

### F. Budget Development Calendar and Milestones

<b>Date</b>	<b>Activity</b>
October 1	New fiscal year begins
October	Preliminary Budget development begins
December 12	Present draft Preliminary Budget to Governing Board
December 18	Preliminary Budget due to DEP for review
January 1	Truth in Millage (TRIM) certification of compliance or noncompliance with section 200.065, F.S., due to the Department of Financial Services (section 373.053(6), F.S.)
January 15	Preliminary Budget due to Legislature (section 373.535(1)(a), F.S.)
March 1	Legislative Preliminary Budget comments due to the Districts (section 373.535(2)(b), F.S.)
March 15	Districts must provide written response to any legislative comments (section 373.535(2)(b), F.S.)
April - May	Districts continue evaluation and refinement of the budget
May 28	Draft Tentative Budget summary presented to the Governing Board Committee of the Whole for discussion
June 1	Estimates of taxable values from the county property appraisers
June 25	District Governing Board adopted the proposed millage rate and approves the August 1 <sup>st</sup> submittal of the Tentative Budget (section 373.536(2), F.S.)
July 1	If no action taken by the Legislature, development of the Tentative Budget proceeds (section 373.535(2)(c), F.S.)
July 1	Property Appraisers provide certificates of taxable values to Districts – TRIM (section 193.023(1) and section 200.065(1), F.S.)
July	Tentative Budget due to DEP for review
August 1	Tentative Budget due to Legislature (section 373.536(5)(d), F.S.)
August 15	TRIM – DR-420 forms submitted to county property appraisers (section 200.065(2)(b), F.S.)
August	Tentative Budget presented to legislative staff
September 5	Comments on the Tentative Budget due from legislative committees and subcommittees (section 373.536(5)(f), F.S.)
September 7	Tentative Budget posted on District's official website (section 373.536(5)(d), F.S.)
September 9	Public hearing to adopt the Tentative Budget and millage rate at District Headquarters (section 373.536(3), F.S.)*
September 23	Public hearing to adopt the Tentative Budget and final millage rate in Panama City (section 373.536(3), F.S.)*
September 24	Send copies of the resolution adopting the millage rate and budget to counties served by the District (section 200.065(4), F.S.)
September 30	District fiscal year ends
October 1	New fiscal year begins
October 1	District submits Adopted Budget for current fiscal year to the Legislature (section 373.536(6)(a)1., F.S.)
October 23	Adopted Budget posted on District website
October 23	District submits TRIM certification package to Department of Revenue (section 200.068, F.S.)

\* A teleconference call option will be provided.



## Budget Highlights

### III. Budget Highlights

#### A. Current Year Accomplishments and Efficiencies

This budget, submitted January 15, has been drafted after one quarter of the current fiscal year. Thus, this section will be completed in the Tentative Budget to include all the major FY 2020-21 accomplishments. Below are highlights of what has been accomplished this fiscal year to date and what is anticipated to occur during the remainder of FY 2020-21.

#### **Springs Restoration and Protection**

The District is committed to protecting and restoring northwest Florida's springs. Projects are underway that improve water quality, restore spring bank habitat, reduce erosion, enhance public access, and provide long-term protection and restoration to springs in several basins. Additional springs projects are scheduled to be awarded in the fourth quarter of FY 2020-21. These efforts are complemented by the District's dedicated focus to establish Minimum Flows and Minimum Water Levels (MFLs) for Jackson Blue Spring, Gainer Spring Group, Sylvan Spring Group, and Williford Spring Group.

#### Jackson Blue Spring

The District's Agricultural BMP Cost-Share Program began its eighth year in FY 2020-21. The program provides grant funding to producers to improve irrigation and nutrient application efficiencies in the Jackson Blue Spring and greater Chipola groundwater contribution areas. This cost-share grant program is a cooperative effort between the District, DEP, and the Florida Department of Agriculture and Consumer Services (FDACS). The District opened a cost-share grant cycle in October 2019 and efforts continue under this grant cycle to disburse funding for eligible projects.

Jackson County continues to implement a septic-to-sewer project serving the Indian Springs neighborhood adjacent to Jackson Blue Spring and Merritts Mill Pond. Phase 2A of the Indian Springs septic-to-sewer project will connect up to an additional 52 homes to central sewer. In the first quarter of FY 2020-21, design plans for Phase 2A are 100 percent complete pending land acquisition for lift stations. An Invitation to Bid was issued on November 7, 2020 and sealed contractor bids will be received by December 15, 2020. Phase 2B of the Indian Springs septic-to-sewer project will connect up to an additional 92 homes to central sewer. Design plans for Indian Springs Phase 2B are expected to be complete by March 2021. Phase 2C of Indian Springs septic-to-sewer project will connect up to an additional 48 homes to central sewer and is currently in contracting. At the completion of this project through Phase 2C, up to a total of 289 homes will have been connected to a central sewer. A second major septic-to-sewer project along Blue Spring Road in Jackson County, which ends at the recreation area and primary vent of Jackson Blue Spring, is 90 percent complete with the design phase pending land acquisition with bidding and contractor selection estimated by April 2021. Both projects include substantial community outreach campaigns to inform residents of connection options.

## Budget Highlights

The City of Marianna will implement a septic-to-sewer project serving the Tara Estates neighborhood located north of Marianna. The project will connect up to 20 homes proximate to the Chipola River to central sewer and is currently in contracting.

Jackson County continues work to make stormwater treatment and shoreline restoration improvements at the Blue Spring Recreation Area. Construction began in November 2019 and is scheduled to be complete before the park opens in the spring of 2021.

### Wakulla Spring

The District and cooperating local governments continue implementation of projects benefitting Wakulla Spring. Phase III of the Magnolia Gardens septic-to-sewer project will connect up to an additional 116 homes to central sewer. In the first quarter of FY 2020-21, the survey for Magnolia Gardens Phase III was completed 90 percent of the design plans are scheduled to be completed by March 2021. At the completion of the Magnolia Gardens project through Phase III, up to a total of 367 homes will have been connected to a central sewer. Phase III of the Wakulla Gardens septic-to-sewer project will connect up to an additional 200 homes to central sewer. An engineer was selected in October 2020 and a site survey has begun. Phase 4A of Wakulla Gardens septic-to-sewer project will connect up to an additional 98 homes to central sewer and is currently in contracting. At the completion of the Wakulla Gardens project through Phase 4A, up to a total of 573 homes will have been connected to a central sewer.

Work continues on a project with the City of Tallahassee that will connect up to 180 properties on septic systems to central sewer. Through November 2020, 40 homes have been connected and septic tanks abandoned, with 17 in the process of being connected.

### Streambank Restoration and Protection

The District has several active restoration projects. Construction of streambank restoration and public access improvements at Seven Runs Creek continued in the first quarter of FY 2020-21 with completion planned by March 2021.

The District has been working with DEP on the Horn Spring Restoration project in Leon County. Design of the project will continue through the fiscal year.

Work on the streambank restoration and public access improvement project at Cypress Spring along Holmes Creek continued in the first quarter of FY 2020-21 with completion of design plans by the end of the fiscal year.

### Land Acquisition

During the first quarter of FY 2020-21, the District received governing board approval to purchase a conservation easement on approximately 617 acres in Jackson County benefitting Chipola River springs. Discussions continue with landowners on land acquisition projects that would benefit Chipola River springs, Econfina Creek springs, Jackson Blue Spring, and Wakulla Springs.

## Budget Highlights

### Land Surplus, Exchange, or Donation

The District donated 0.26-acre of land during the first quarter of FY 2020-21 to FDOT for bridge replacement for US Highway 90 between Pace and Pensacola. Two surplus parcels totaling approximately 123.39 acres continue to be offered for sale.

### Mobile Irrigation Laboratory

The District has a cooperative effort with the Jackson Soil and Water Conservation District, FDACS and the U.S. Department of Agriculture's Natural Resources Conservation Service (USDA-NRCS) for operation of a Mobile Irrigation Laboratory (MIL). The MIL provides a free service to help agricultural producers identify inefficiencies in irrigation systems and implement appropriate agricultural BMPs to improve water use efficiency and reduce nutrient loading. Since 2004, the water savings from this program total approximately 8.33 million gallons of water per day (MGD) or 17 percent of all agricultural use in the District. These efforts protect groundwater, springs, and support long-term efforts to protect and improve watershed conditions. In the first quarter of FY 2020-21, the District has completed the renewal process for a three-year cooperative agreement with FDACS to continue support for the MIL until the end of FY 2022-23.

### Grass-Based Crop Rotation Program

The District partners with the University of Florida's Institute of Food and Agricultural Sciences (IFAS) on research and public outreach for the Grass-Based Crop Rotation Program. This project provides for evaluation of non-traditional crop rotations for effectiveness in reducing water and nutrient use. In addition, the District continues work on a federal 319(h) grant project to provide cost-share grants to agricultural producers for implementation of grass-based crop rotation practices. Of the nine participants, all have initiated grass establishment and project tasks overall are 59 percent complete. In the first quarter of FY 2020-21, the District authorized the continued partnership with UF-IFAS for research and demonstration of the concepts and techniques required to implement grass-based crop rotations for an additional three years. This program complements the District's Agriculture BMP and MIL programs that protect the quality and quantity of water within the Jackson Blue Spring groundwater contribution area.

### Spring Water Quality and Flow Monitoring

The District collects quarterly water quality samples at St. Marks River Rise and Jackson Blue and Gainer springs. Monitoring of spring flow is conducted at four first magnitude springs: Wakulla Spring, the Gainer Spring Group, St. Marks River Rise, Jackson Blue Spring; and several second magnitude springs. These activities support the ongoing and planned MFL technical assessments. Hydrologic and water quality conditions are also being monitored at the Spring Creek Spring Group, a first magnitude submarine spring in coastal Wakulla County, through a joint funding agreement with the United States Geological Survey (USGS).

### **Minimum Flows and Minimum Water Levels**

To ensure a sustainable supply of water for its citizens and environment, the District develops and adopts minimum flows and minimum water levels for priority waterbodies.

## Budget Highlights

During FY 2020-21, the District allocated resources toward MFL technical assessments for three first magnitude springs, Wakulla Spring, Jackson Blue Spring, and the Gainer Spring Group; three second magnitude springs, Sally Ward Spring, the Sylvan Spring Group and the Williford Spring Group; and the Floridan aquifer in Okaloosa, Santa Rosa, and Walton counties.

The District remains on schedule to adopt MFLs for the three Outstanding Florida Springs (Wakulla Spring, Jackson Blue Spring, and the Gainer Spring Group) before the statutory deadline of July 1, 2026. In FY 2020-21, the following activities occurred or will occur:

- A draft MFL technical assessment for Wakulla and Sally Ward Springs was completed and submitted for scientific peer review;
- A prevention/recovery strategy for Wakulla and Sally Ward Springs is not required at this time;
- A public workshop has been completed (11/20/2020) for the draft Wakulla and Sally Ward Springs MFL technical assessment; and
- MFL rulemaking for Wakulla and Sally Ward Springs remains on schedule for rule adoption during June 2021.

The establishment of MFLs for Wakulla and Sally Ward springs remains on-schedule to be completed in 2021.

To support the evaluation of potential harm to the Floridan aquifer in coastal Planning Region II (Walton, Okaloosa, and Santa Rosa counties), a regional groundwater flow model was updated and recalibrated. An analysis of long-term trends in water quality was completed and a groundwater transport model was developed to assess the risk of saltwater intrusion during the 20-year planning horizon spanning 2020-2040. The draft technical assessment remains on schedule to be completed in 2020. If the results of the technical assessment do not indicate that groundwater withdrawals will cause significant harm from saltwater intrusion within the 20-year planning horizon, minimum aquifer levels may not be needed at this time.

Collection of hydrologic data will continue during FY 2020-21 to support the development of MFLs for Jackson Blue Spring, Gainer Spring Group, Williford Spring Group, and Sylvan Spring Group. Initial work for the development of hydraulic surface water model has begun and is scheduled to run through the end of FY 2020-21. The technical assessment remains on schedule to be completed during 2024 with rule adoption completed by 2025. The latest MFL Priority List and schedule for northwest Florida can be found at <https://www.nfwfwater.com/Water-Resources/Minimum-Flows-Minimum-Water-Levels>.

# Budget Highlights

## **Water Supply**

### Funding Assistance to Local Governments

The District continues to implement previously awarded water supply development grant projects that address important local and regional needs throughout the District. Two projects are still active and are under construction. They are the Reclaimed Wash-Water System project with the City of Gretna and the Pensacola Beach Reclaimed Water System Expansion project with Emerald Coast Utilities Authority.

### Regional Water Supply Plan Implementation

Work is proceeding to implement the Regional Water Supply Plan (RWSP) for Region II, encompassing Santa Rosa, Okaloosa, and Walton counties. Public workshops were held October 3, 2019. The final plan was approved by the Governing Board at the January 2020 meeting. During FY 2020-21, the District continues to assist cooperators with implementation of priority alternative water supply projects. These include moving toward construction of a multijurisdictional reuse project in Okaloosa County and initiation of another multijurisdictional project to expand reuse of reclaimed water in southern Santa Rosa County. Similar efforts are also occurring in Region III, as the District is assisting Bay County on construction of the North Bay Wastewater Reuse project and Panama City Beach on construction of the Panama City Beach Parkway reclaimed waterline extension.

## **Apalachicola-Chattahoochee-Flint River Basin**

Management of water resources in the Apalachicola-Chattahoochee-Flint (ACF) River Basin continues to be a challenge for the state and the District, particularly given nearly 90 percent of the watershed lies outside the state of Florida. Extreme low-flow conditions in the Apalachicola River, created largely by consumptive use in Georgia, caused significant impacts to fisheries and habitats in Apalachicola Bay and the Apalachicola River, creating economic and ecological harm. Despite the immense damage caused by Georgia's over-consumption, the District continues efforts to protect and restore these valuable water resources through the activities described below.

### Technical Assistance

The District provides technical support for the State of Florida's United States Supreme Court litigation, as well as other related assistance to the Governor's Office and DEP on issues related to the ACF freshwater allocation.

### Intergovernmental Cooperation

Staff works with the Governor's Office; state agencies, including FDACS, DEP, and the Florida Fish and Wildlife Conservation Commission (FWC); and local governments to improve water quality in Apalachicola Bay. These efforts, further described below, include planning for local water quality improvement projects, federal Resources and Ecosystems Sustainability, Tourism Opportunities and Revived Economies (RESTORE) Act, and Natural Resource Damage Assessment (NRDA) funded projects for the system.

## Budget Highlights

### **Watershed Resource Protection and Restoration**

The District focuses on efforts to protect and restore water quality and aquatic habitats districtwide as part of the Surface Water Improvement and Management (SWIM) program.

During the first quarter of FY 2020-21, District staff continued efforts to assist the cities of Port St. Joe and Apalachicola on stormwater planning and retrofit projects, funded by NRDA and state legislative funding respectively, and to assist the City of Carrabelle on the Lighthouse Estates septic-to-sewer project, funded by NRDA and District funds. The City of Apalachicola's stormwater retrofit project is under construction, and the City of Port St. Joe has a stormwater retrofit in the design stage and a stormwater master plan under development. The City of Carrabelle is proceeding with engineering design for the Lighthouse Estates septic-to-sewer project.

The District also provides technical assistance to support Florida's efforts to identify opportunities and implement projects to restore and protect watershed resources, including coastal waterbodies pursuant to the federal RESTORE Act, NRDA, the National Fish and Wildlife Foundation's Gulf Environmental Benefit Fund, and Triumph Gulf Coast, Inc. These include assistance to the state in identifying priority projects for funding consideration. Additionally, the District provides technical assistance to the new estuary programs forming for the Pensacola, Perdido, Choctawhatchee, and St. Andrew Bay/St. Joseph Bay watersheds, as well as to other public and nonprofit watershed initiatives. Among these, the District provided \$50,000 in grant funding to the Choctawhatchee Basin Alliance to support restoration and public education activities.

### **Monitoring and Data Collection**

Monitoring of hydrologic conditions is ongoing at 461 District-operated stations. Among the District's priorities for water resource development and water supply planning is the continued improvement of its water resource monitoring network. Enhancements include installation of additional water level, water quality, and rainfall stations, improved data collection protocols to enhance accuracy, and equipment upgrades at real-time stations. In FY 2020-21, the District is migrating its hydrologic databases to a cloud-based platform, which will improve processing efficiency and access to data. These improved capabilities are vital to supporting resource evaluations that enable the District to protect water resources, further define alternative water supply potential, and support the establishment of MFLs.

Staff coordinated with other governmental agencies on water resource monitoring and related issues through participation on several working groups and committees including the Inter-District Monitoring Workgroup, DEP's Florida Water Resources Monitoring Council and its subgroups, and the Florida Geological Survey (FGS) Inter-District Potentiometric Mapping Working Group. This work will continue throughout the fiscal year.

## Budget Highlights

The District contributes to the FGS production of biannual statewide Floridan aquifer potentiometric maps. The maps show regional-scale features such as depression cones resulting from cumulative groundwater withdrawals and areas of potential groundwater discharge. The District's involvement with these mapping efforts include the quarterly collection of water level measurements from approximately 200 wells.

The District has continued and expanded water quality monitoring for the waterways connecting St. Joseph Bay, Apalachicola Bay, and St. Andrew Bay. These efforts are focused on evaluating water quality in surface waters flowing into St. Joseph Bay and the East Bay portion of St. Andrew Bay, determining salinity patterns in Lake Wimico, and evaluating potential freshwater inflow from the Apalachicola River into St. Joseph Bay.

### **Floodplain Management**

#### Digital Flood Insurance Rate Maps

The District is working to complete county-wide flood map updates for Escambia, Santa Rosa, Okaloosa, Walton, Bay, and Gulf counties and watershed flood map updates for the Lower Ochlockonee, Apalachicola, New River, Chipola, Pensacola Bay, Perdido River, Perdido Bay, Pea, Apalachee Bay–St. Marks, and Lower Choctawhatchee watersheds. Digital flood insurance rate maps (DFIRMs) will be effective for Walton County on December 30, 2020, and for Gulf and Okaloosa counties on March 3, 2021. Preliminary DFIRMs for the Apalachee Bay-St. Marks Watershed will be completed by the end of FY 2020-21.

#### Flood Information Portal

The District is making improvements to an online Flood Information Portal that provides detailed flood information to the public. The flood portal is a mapping tool that displays the location of flood zones down to the individual parcel level. The flood portal is available at: <http://portal.nfwmdfloodmaps.com/>. The District continues to provide detailed Light Detection and Ranging (LiDAR) based elevation and surface feature data for properties across northwest Florida. This provides an important tool for many water resource management and flood protection functions. Residents and technical experts can also access the data to plan for activities including landscaping, resource protection, flood risk evaluation, and construction.

#### Risk Mapping, Assessment, and Planning (Risk MAP) Program

The District addresses flood hazard mapping, assessment, and planning evaluations at the watershed level as part of FEMA's Risk MAP program. This effort includes collaboration with state and local agencies to deliver quality data to increase public awareness of and support for actions that reduce flood-related risks. Risk MAP projects for the Lower Ochlockonee, Apalachicola, New River, Chipola, Pensacola Bay, Perdido Bay, Perdido, Apalachee Bay–St. Marks, Pea, and Lower Choctawhatchee watersheds are ongoing and projects for the St. Andrew–St. Joseph bays, Choctawhatchee Bay, Escambia, and the Yellow watersheds are in the planning stage.

## Budget Highlights

### **FDOT Mitigation**

Since 1997, pursuant to section 373.4137, F.S., the District has developed 31 mitigation sites on approximately 10,150 acres enabling the Florida Department of Transportation (FDOT) to move forward with 77 transportation improvement projects across northwest Florida. The associated mitigation includes approximately 2,911 acres of wetland restoration and enhancement, 3,791 acres of wetland preservation, and 3,446 acres of upland buffer enhancements.

The District does not compete with private mitigation banks. When the District's mitigation program was initiated, there were no private mitigation banks in northwest Florida, and until 2009 there was only one private bank that made credits available for purchase for FDOT projects. Approximately two-thirds of the District's jurisdiction remains outside of any permitted private mitigation bank service areas. The FDOT purchases credits from private banks when available.

The following was completed through the first quarter of FY 2020-21:

- Annual monitoring at 17 mitigation project sites, including In-Lieu Fee instrument sites, other individual project sites, and the Sand Hill Lakes Mitigation Bank (SHLMB);
- Permit review for a major living shorelines project at Live Oak Point on Choctawhatchee Bay; and
- Prescribed burns of approximately 200 acres on In-Lieu Fee FDOT mitigation restoration sites and 450 acres at the SHLMB.

Activities planned for the remainder of FY 2020-21 include:

- Vegetation management and restoration for approximately 671 acres of shrubs at the Dutex, SHLMB, and Ward Creek West properties;
- Prescribed contract burning on about 1,900 acres at the SHLMB, Plum Creek, Ward Creek West, Lafayette Creek and Perdido Phase II;
- Planting 21 acres of wiregrass at Ward Creek West and 23 acres of wiregrass at Dutex Restoration Site;
- Site inspections with the Army Corp of Engineers and credit releases for the Yellow River and Dutex restoration sites; and
- Construction of the Live Oak Point living shorelines project.

### **Land Management**

The District's primary land management focus is water resource protection. These activities are focused on restoration, maintenance of public land, and land acquisition. Additional land management efforts provide public access and recreation opportunities, as well as revenue generation from timber sales.



## Budget Highlights

### Restoration

The District works to restore natural systems and protect water quality through reforestation and traditional forestry and land management practices. In FY 2020-21, the Bureau of Land Management Operations will complete the site preparation and planting of 745,864 longleaf and slash pine tree seedlings on 1,027 acres. Related activities include:

- 1,027 acres of site preparation burns;
- Chemical site preparation services on approximately 4,317 acres of clear-cut timberland to prepare for longleaf and slash pine restoration and the planting of longleaf and slash pine seedlings in FY 2021-22;
- Contract for the purchase of 3,088,307 longleaf pine seedlings and for hand planting of the seedlings in January 2022;
- Applied for, secured, administered, and completed work for a grant of \$107,100 from the Arbor Day Foundation for longleaf and slash pine seedlings to be planted on the Chipola River and Econfina Creek water management areas; and
- Received 81,250 longleaf pine tree seedlings valued at approximately \$13,000 through a National Fish and Wildlife Foundation grant that is administered locally by The Nature Conservancy.

### Maintenance

District land managers also work to protect and enhance District-owned natural resources through a variety of maintenance activities, which include:

- Applied for and received funding in the amount of \$21,000 from the Florida Forest Service to enhance prescribed burning efforts in FY 2020-21. These funds are used for the clearing and restoration of fire lines, and for support during prescribed burn operations;
- Complete more than 10,000 acres of prescribed burning for wildfire fuel reduction using in-house and contracted burn crews; and
- Improve erosion control and public access through road maintenance, repair, and enhancement (18 miles).

### Revenue Generation from District Lands

- Existing timber sales under contract have estimated revenues of almost \$3 million anticipated to be received by December 31, 2021; and
- Land Use Proceed Agreements for 34 apiary sites on District Lands, which generate an estimated revenue of \$2,625 and provide valuable benefits to the natural system.

### Public Access and Recreation

The District provides public access to all its lands. This access provides opportunities for a wide range of outdoor recreational activities, such as boating, hiking, camping, hunting, fishing, and swimming, while also protecting the land and water resources. The District encourages public use of District-owned lands by:

## Budget Highlights

- Improving and managing recreation sites to provide public access to many popular springs, while minimizing resource impacts from recreational activities;
- Hosting a special hunt for wounded veterans at Econfina Creek Wildlife Management Area with support from FDACS' Operation Outdoor Freedom program;
- Managing more than 80 public recreation sites and more than 75 miles of public access roads;
- Managing a reservation system for 90 designated campsites on District lands. In calendar year 2020, more than 2,100 reservations were made through the District's campsite reservation system for reservation-only campsites; and
- Restoring recreation and hunting areas impacted by Hurricane Michael. Most of the District's recreation sites and many forested areas in the Econfina Creek, Chipola River, and Apalachicola River WMAs were severely impacted by the hurricane. Substantial recovery and rebuilding work is underway in FY 2020-21, with large-scale clearing of impacted timber stands underway.

### **Regulatory Services**

The Division of Regulatory Services continues to improve customer service, permit evaluation and processing times, inspection frequency, and compliance and enforcement of applicable state laws and District rules. The division's performance metrics trend in positive directions across all bureaus, showing increased productivity and efficiency at a lower cost per activity.

An online e-Permitting and e-Regulatory automated database is operational for all programs. This system is shared with St. Johns River Water Management District (SJRWMD) and Suwannee River Water Management District (SRWMD).

### **Information Technology Improvements**

The Information Technology (IT) Bureau is scheduled to perform IT infrastructure upgrades in FY 2020-21, which include:

- Replacing enterprise data center backup and recovery solution;
- Increasing network bandwidth;
- Implementing a two-factor authentication solution;
- Implementing an Electronic signature application;
- Enhancing the ability to support equipment at remote field offices;
- Developing and implementing secure web services for field data collection;
- Developing web-based mobile workforce job management applications; and
- Creating and enhancing web interfaces for sharing data with the public and other government entities.

## Budget Highlights

### Current Year and/or Ongoing Cost Savings Efficiencies

- Continuation of a replacement plan for the 13 central air conditioning units at Headquarters to mitigate the utility bill, service calls, and emergency replacement costs;
- Ensuring availability of online access to all Regulatory permitting on the e-Permitting database system in conjunction with SJRWMD and SRWMD;
- Negotiating contract concessions with all contractors and consultants at three percent or greater per contract task;
- Implementation of a hydrologic modeling environment to reduce reliance on contracted services and enable efficient computational processing and the development of complex groundwater models used in MFL, planning, and regulatory evaluations;
- Modernization of infrastructure by replacing legacy systems with modern technologies;
- Removal of legacy Oracle applications replaced with industry standard products, cloud-based where possible; and
- Reduction of staff time by providing a web interface for sharing data with public and other government entities.

In addition to these efficiencies, the District has the following cost-share initiatives to leverage District and state funding and increase the return on investment:

- Funding assistance of \$21,000 from the Florida Forest Service, a division of FDACS, to increase enhance prescribed burning efforts on District lands;
- Funding assistance of \$107,100 from the Arbor Day Foundation for purchase of longleaf and slash pine tubelings for the District's FY 2020-21 reforestation efforts on District lands.
- Received 81,250 longleaf pine tree seedlings valued at approximately \$13,000 through a National Fish and Wildlife Foundation grant administered locally by The Nature Conservancy.
- Cooperative project with the Nature Conservancy and FDEP to develop new camping shelters and sanitary facilities for paddlers on the Perdido River.
- Allocation of \$2,662,077 from NRDA to leverage existing District grant funds for Phase II of the city of Carrabelle's Lighthouse Estates septic-to-sewer project. This will provide additional water quality improvement and protection for St. George Sound and Apalachicola Bay;
- Allocation of \$807,054 from NRDA to support construction of stormwater retrofit facilities and stormwater master planning within the city of Port St. Joe, furthering efforts to protect and restore water quality in St. Joseph Bay.
- Agreement with Florida Department of Corrections (Washington County Reception Center) for Public Works Inmate Crew to assist with repairs and improvements on District lands;

## Budget Highlights

- Cooperative agreement with U.S. Forest Service for Prescribed Fire Training Teams to assist with prescribed burns on District lands;
- Cooperative agreement with Apalachicola Regional Stewardship Alliance for a burn team to assist with prescribed burns on District lands; and
- Cooperative agreement with Gulf Coastal Plain Ecosystem Partnership for a burn team to assist with prescribed burns on District lands.
- An additional \$900,000 from the Florida Department of Environmental Protection to implement a cooperative project with the U.S. Geological Survey and District contractors to collect data to assess the direction and magnitude of inflows and water quality conditions in St. Joseph Bay, the Intracoastal Waterway, and adjoining waterbodies.

## Budget Highlights

### B. Goals, Objectives, and Priorities

Chapter 373, F.S., authorizes the District to direct a wide range of initiatives, programs, and actions. These responsibilities are grouped under four core mission areas by statute: water supply, water quality, flood protection and floodplain management, and natural systems.

The District annually develops a strategic plan, which is adopted in the fall each year. The District Governing Board approved the FY 2020-21 Strategic Plan on September 24, 2020, which is available online at <http://www.nwfwater.com/Data-Publications/Reports-Plans/Water-Management-Plans>. The Strategic Plan reflects the District's commitment to meeting the following four core mission areas outlined.

<b>Area of Responsibility (AOR)</b>	<b>Strategic Plan Goal</b>	<b>Fiscal Year 2021-22 Preliminary Budget</b>
Water Supply	Promote the availability of sufficient water for all existing and future reasonable-beneficial uses and natural systems.	\$17,465,458
Water Quality	Improve and protect the quality of the District's water resources.	\$37,745,641
Flood Protection and Floodplain Management	Maintain natural floodplain functions and minimize harm from flooding.	\$13,034,696
Natural Systems	Enhance and protect natural systems.	\$24,326,044

Details for these numbers can be found in Section IV.C. Program Allocations by Area of Responsibility (AOR).

## Budget Highlights

### **Water Supply**

#### Water Supply Development Assistance

The remaining grant projects funded through the District's competitive grant program are expected to be complete by the end of FY 2020-21. The FY 2021-22 Preliminary Budget also includes potential new state funds of \$3,180,000 for alternative water supply development. Additional funds awarded will be focused on developing alternative water supply sources in support of the Region II RWSP and within other coastal areas at risk of saltwater intrusion. The District is also providing funds to assist the City of Gretna with construction of a new ground storage tank to replace and improve infrastructure damaged by Hurricane Michael. The FY 2021-22 budgeted amount of \$9,206,529 includes \$9,204,900 in grant funding and \$1,629 for staff time to administer the program. Staff will continue to work with local governments and utilities to facilitate project funding for water supply needs across northwest Florida.

#### Water Resource Development

Water resource development includes regional projects designed to identify quantifiable supplies of water from traditional or alternative sources. Water resource development projects are identified in the District's Region II RWSP and the Five-Year Water Resource Development Work Program.

Priorities include continuing water resource development projects in Santa Rosa, Okaloosa, and Walton counties, pursuant to the approved RWSP and as outlined in the Five-Year Water Resource Development Work Program, as well as water resource development projects in Bay, Gulf, and Jackson counties to address regional water resource conditions. Supporting tasks include data collection, modeling, monitoring, and water resource assessments; engineering and geographic analysis of water supply alternatives; and water conservation and reuse.

Water resource development under subactivity 2.2.1 is budgeted at \$1,258,880 for FY 2021-22. Included in this amount is carryforward funding of \$500,000 for a multi-year grant to Bay County for construction of a major collaborative wastewater reuse pipeline project with Gulf Power Company; \$111,125 in cooperative funding to support continuation of the northwest Florida MILs; and \$50,000 in grant funding to assist local governments and utilities with water resource development projects. Also included is \$500,000 for a hydrogeologic evaluation, including well construction and aquifer performance testing, to determine the availability of groundwater from the intermediate and surficial aquifers in Gulf County.

#### Water Supply Planning

Subactivity 1.1.1 supports planning to ensure water supply sources are sufficient to meet short-term and long-term water supply needs while also sustaining natural systems. Included are water supply assessments developed pursuant to section 373.036, F.S., and RWSPs developed pursuant to section 373.709, F.S. Districtwide water supply planning expenditures are budgeted at \$99,772 for FY 2021-22. Areas of focus include continued water use data collection and analysis to support annual water use reporting and statewide water use metrics; coordination with DEP, FDACS, and the

## Budget Highlights

Office of Economic and Demographic Research (EDR) on statewide water use estimates and projections; technical assistance and coordination with Region II utilities and other water users; and identifying emerging challenges and opportunities.

### Water Quality

#### **Springs Restoration and Protection**

During FY 2021-22, the District will continue to implement projects with funding appropriated by the Legislature since FY 2014-15. These projects will improve water resources in Wakulla Spring; Jackson Blue Spring; and springs associated with the St. Marks River, Chipola River, Econfina Creek, and Holmes Creek. The map below shows the locations of these springs for reference.

#### **SPRING PROJECT LOCATIONS**



#### Agricultural BMP Cost-Share Program

The Agricultural BMP Cost-Share Program will continue through FY 2021-22. The program provides grant funding to producers to retrofit existing irrigation systems and purchase equipment that will conserve water and reduce the amount of fertilizer applied on crops. This cost-share grant program provides 75 percent of the equipment costs with producers providing the remaining 25 percent. Beginning in FY 2019-20, and continuing in FY 2021-22, this program now includes grass-based crop rotation activities, based on lessons learned from the pilot project (described below) and offers a full range of BMP options to producers. The FY 2021-22 Preliminary Budget includes carryforward grant funding from prior years of \$2,985,736 for the Jackson Blue Spring area and \$2,500,000 for the Chipola Spring area.

Participation in the BMP Cost-Share Program requires producers with pivot irrigation systems to have MIL evaluations to estimate water use and provide recommended irrigation retrofits that conserve water. Producers are also required to enroll in the FDACS BMP program and implement agricultural BMPs. This initiative will reduce

## Budget Highlights

agricultural water use and improve water quality by reducing the amount of nitrogen leaching into the Floridan aquifer within the Jackson Blue Spring and Chipola groundwater contribution areas.

### Grass-Based Crop Rotation Program

The District has a grant with the University of Florida's IFAS for research and public outreach on the Grass-Based Crop Rotation Program, which is a pilot project with nine producers in the Jackson Blue Spring basin. The project evaluates the effectiveness of grass-based crop rotation at reducing irrigation rates and nutrient and pesticide applications while increasing crop yields under commercial farm conditions. The District received additional funding for grass-based crop rotation projects through DEP springs funding in FY 2019-20 that will continue throughout FY 2021-22. The FY 2021-22 Preliminary Budget includes \$1,170,500 for this effort, consisting of \$1,106,500 in DEP springs funding, and \$64,000 in District match.

### Mobile Irrigation Laboratory

The District has allocated up to \$111,125 to provide continued support for the MIL. This is a cooperative effort with the Jackson Soil and Water Conservation District, FDACS, and the USDA-NRCS to provide this service to producers in the Panhandle. District funds are matched by FDACS, with in-kind match from the USDA-NRCS. Through 2020, water savings of approximately 10.8 million gallons per day (MGD) have been attributed to this program in northwest Florida since it was initiated in 2004.

### Septic-to-Sewer Retrofit Projects

Implementation of four major septic-to-sewer retrofit projects to protect and help reduce nutrient loading to Jackson Blue Spring and Wakulla Spring will continue in Jackson, Leon, and Wakulla counties. The FY 2021-22 Preliminary Budget includes \$23,664,260 for planning, designing, permitting, and construction, including the following projects:

- Magnolia Gardens and Wakulla Gardens Sewer System Expansion projects – grants to Wakulla County for sewer expansion and connection of homes on septic systems to the county's Advanced Wastewater Treatment (AWT) plant (two projects budgeted for this effort total \$11,796,943);
- Indian Springs Sewer Extension Phases I through 2C – grants to Jackson County to implement three phases of a project to extend central sewer to the Indian Springs subdivision adjacent to Merritts Mill Pond, which receives flow from Jackson Blue Spring and other submerged springs (\$7,439,570);
- Septic Connection to Existing Sewer in the Wakulla BMAP – grants to the City of Tallahassee for the connection of properties on septic tanks to existing central sewer within the Wakulla Basin Management Action Plan (BMAP) Priority Focus Area 1 (the highest priority area in the basin) (\$1,056,320); and
- Blue Springs Road Sewer Project – grant to Jackson County for design and construction to extend central sewer service to the Jackson Blue Springs Recreation Area and residences along Jackson Blue Spring and Merritts Mill Pond in Jackson County (\$3,371,427).



## Budget Highlights

### Streambank Restoration and Protection

The District budgeted \$1,525,268 for design and construction of restoration to Cypress Spring in Washington County, and includes another \$8,124 for staff project management. The District purchased a conservation easement on this second magnitude spring in November 2018 and partnered with the FSU-FAMU College of Engineering to design the project. Planned activities include shoreline stabilization and public access improvements.

The District budgeted \$471,759 for restoration activities at Horn Spring in Leon County, in partnership with DEP.

Construction of the Jackson Blue Spring Recreation Area Stormwater Improvements project is underway and this project, budgeted at \$236,100, will continue in FY 2021-22. Through this project, the headwall at Jackson Blue Spring will be stabilized and a stormwater system will be installed to better treat stormwater runoff.

A \$71,975 springs restoration project at Devil's Hole Spring in Washington County is also budgeted for FY 2021-22. Portions of this site remain inaccessible due to impacts from Hurricane Michael.

The District's FY 2021-22 Preliminary Budget includes \$10,000,000 in potential new springs-related state funding, pending final award from DEP. This amount is based on annual grant funds received for springs restoration and protection since FY 2014-15. A grant funding cycle will open in December 2020.

### Land Acquisition

Land acquisition funding of \$11,153,091 is included in the FY 2021-22 Preliminary Budget for land acquisition of fee simple and/or conservation easements that aid in the long-term protection of northwest Florida springs. The majority of this funding includes \$10,791,360 for Fixed Capital Outlay and \$249,800 in Contracted Services for the following:

- Jackson Blue Spring Acquisition – acquisition of fee simple interest or conservation easements on properties within the Chipola River Springs Groundwater Contribution Area and the Jackson Blue Spring Basin Management Action Plan (BMAP) areas;
- Wakulla Spring Land Acquisition – acquisition of fee simple interest or conservation easements on properties within Primary Focus Areas 1 or 2 in Wakulla County;
- Econfina Creek Land Acquisition – acquisition of fee simple interest or conservation easements on properties within the Econfina Creek and Springs Groundwater Contribution Area; and
- Chipola River Land Acquisition – acquisition of fee simple interest or conservation easements on properties within the Chipola River Springs Groundwater Contribution Area.

## Budget Highlights

Land acquisition funds also include \$49,440 for District staff to address the potential sale or acquisition of inholdings and additions.

### **Apalachicola-Chattahoochee-Flint (ACF) River Basin**

Management of water resources in the ACF River Basin continues to be a major emphasis of the District in partnership with state agencies and regional stakeholders. In October 2013, the State of Florida initiated legal action against the State of Georgia in the U.S. Supreme Court concerning over-consumption of water by Georgia in the ACF River Basin. The District will continue to provide technical assistance to the State of Florida on an array of issues related to interstate freshwater allocation.

### **Flood Protection and Floodplain Management**

The District continues to address flood hazard mapping, assessment, and planning evaluations as part of FEMA's Risk MAP program. Final effective digital flood insurance rate maps (DFIRMs) are scheduled to be issued for Walton County on December 30, 2020, and Okaloosa and Gulf counties on March 9, 2021. Final effective DFIRMs are scheduled to be issued for Santa Rosa, Bay, and Escambia counties in 2022.

Risk MAP evaluations are ongoing for the Lower Ochlockonee, Apalachicola, New River, Chipola, Pensacola Bay, Perdido, Perdido Bay, Apalachee Bay–St. Marks, Pea, and the Lower Choctawhatchee watersheds. Risk MAP evaluations are in the planning stage for the St. Andrew–St. Joseph bays, Choctawhatchee Bay, Escambia, and Yellow watersheds. These studies will provide additional information to communities to mitigate and reduce flood risk. The Flood Information Portal, which provides internet access to digital flood maps for the Panhandle will be maintained in FY 2021-22. In addition, the District will continue to make available high-resolution elevation data (LiDAR) to the public in FY 2021-22. FEMA revenue budgeted for the District's floodplain management program is \$2,766,942 for FY 2021-22. More information about the District's Risk MAP program may be found at <http://portal.nwfwmdfloodmaps.com/>.

### **Natural Systems**

#### **Minimum Flows and Minimum Water Levels (MFLs) and Water Resource Monitoring**

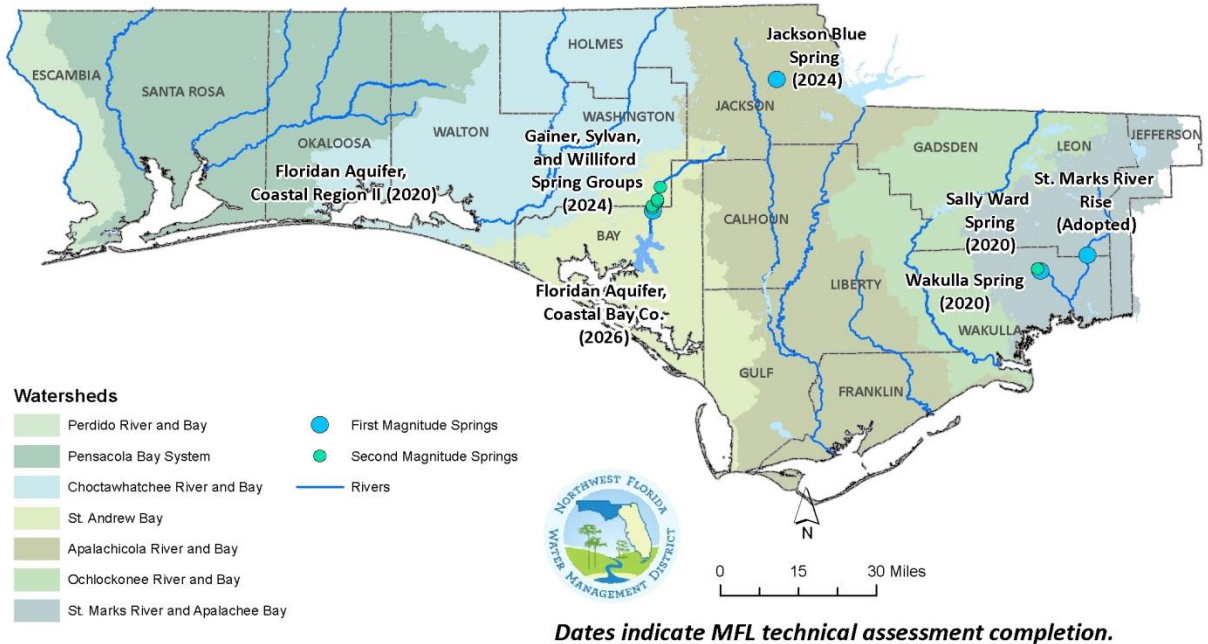
During FY 2021-22, the District will continue to implement the MFL Program, initially established in FY 2013-14. The FY 2021-22 Preliminary Budget of \$1,300,596 for MFL development will allow the District to accomplish its 2021 MFL Priority List and schedule. Work planned includes hydrologic data collection and surface and groundwater flow models that will be finalized to support MFL development for Jackson Blue Spring, an Outstanding Florida Spring. For the Gainer Spring Group, which is also an Outstanding Florida Spring, and for the second-magnitude Williford and Sylvan spring groups located along Econfina Creek, discharge measurements will continue, and instream habitat models will be developed. As required by section 373.042, F.S., the Priority List and schedule identify the specific waterbodies and timeframes for MFL

## Budget Highlights

development. The Priority List and schedule are submitted annually to DEP for review and approval.

Below is a map showing the locations of the priority MFL waterbodies with the estimated dates of completion in years of the technical assessments.

### MFL WATERBODIES



### Monitoring Network and Data Collection

In FY 2021-22, hydrologic and water quality monitoring activities will continue at more than 400 sites with an associated budget of \$1,454,725. The information and data collected through the District's hydrologic and water quality monitoring programs are an essential component used to assess the status of districtwide water resources and identify threats or vulnerabilities related to the resource. Monitoring programs are implemented in an integrated manner so that one monitoring activity may serve multiple programs and areas of responsibility.

The major objectives and priorities for FY 2021-22 include continued network, telemetry, and IT improvements to increase the efficiency of data collection and data management and the expansion of real-time hydrologic data on the District's website. Enhancement of the District's groundwater, surface water, and rainfall-monitoring network is a priority in MFL development and resource evaluation.

The District plans to renew agreements with DEP to monitor water quality in District aquifers, streams, and lakes. The District also plans to renew revenue agreements with Bay County, Leon County, and the City of Tallahassee to monitor surface water

## Budget Highlights

discharge and rainfall for use in management of reservoir supply, stormwater systems, and to assist in flood warning. The District intends to continue its joint funding agreements with the USGS to collect hydrologic data on the Apalachicola River, Yellow River, Telogia Creek, Lost Creek, and the Spring Creek Spring Group.

### **Watershed Resource Restoration and Protection**

Watershed resource restoration and protection priorities in FY 2021-22 will include activities planned and implemented under the District's SWIM program. These include projects described above to benefit important spring systems, projects designed to protect and restore the Apalachicola River and Bay watershed, and efforts to assist the state and regional stakeholders in Gulf of Mexico restoration, benefitting northwest Florida's coastal and estuarine watersheds.

#### Apalachicola River and Bay

Activities noted earlier include ACF River Basin management and spring protection and restoration. Activities for ACF River Basin management include technical assistance to DEP and the Governor's Office. In addition, the District and cooperators continue to develop and implement water quality improvement projects in the ACF basin with the cities of Apalachicola and Carrabelle. These projects include the retrofit of stormwater facilities and connection of new and existing customers to central sewer systems with abandonment of septic tanks, directly improving the quality of waters discharging to Apalachicola Bay. Grant funding in the amount of \$1,146,817 is in the FY 2021-22 Preliminary Budget for continued progress on these projects.

Additionally, in cooperation with the city of Carrabelle and the Florida Department of Environmental Protection, continuation of Phase II of Carrabelle's Lighthouse Estates Septic-to-Sewer project, with funding provided by NRDA, is planned for FY 2021-22. Grant funding in the amount of \$2,662,077 remains for this project.

#### St. Joseph Bay

A project with the city of Port St. Joe to retrofit stormwater management facilities to treat a 280-acre sub-basin will continue in FY 2021-22. Remaining grant funding provided by NRDA in the amount of \$807,054 will go toward improving the quality of waters discharging to Patton Bayou and St. Joseph Bay and improving flood protection for the contributing basin. The project will also support development of a stormwater master plan for the city, further enhancing water quality and flood protection for the community.

The District will continue data collection and analysis to evaluate freshwater inflows and water quality from the Intracoastal Waterway and Gulf County Canal. These efforts will contribute to a larger, interagency initiative to evaluate conditions and processes affecting flows and water quality into St. Joseph Bay and to develop management recommendations.

#### Watersheds Districtwide

In addition to the projects described above, the District will continue working with stakeholders and state and federal resource agencies to identify and facilitate

## Budget Highlights

implementation of restoration projects benefitting watershed resources across the District. During FY 2021-22, the District will continue working with DEP and local stakeholders to identify opportunities to further address nonpoint source pollution in the Lake Jackson watershed.

### FDOT Mitigation

Per section 373.4137, F.S., the District will only provide mitigation in cases where private mitigation options are unavailable. The District's federally approved In-Lieu Fee mitigation instrument (Dutex Unit) could potentially provide compensatory mitigation to offset this impact. On occasions, if required to support FDOT, the District also develops individual mitigation projects in areas not served by mitigation banks or approved In-Lieu Fee projects. Such projects are typically minor hydrologic or habitat improvements that, in addition to meeting FDOT mitigation needs, help to further the resource objectives for District lands or state lands. Please refer to the following map for general project locations.

### MITIGATION SITES



Ongoing activities in support of FDOT mitigation include wetland restoration and enhancement outlined in approved restoration plans and permits, and the development and release of mitigation credits associated with the federal In-Lieu Fee Instrument and SHLMB. The FY 2021-22 Preliminary Budget for these activities, and for long-term maintenance and monitoring for all mitigation sites, is \$1,268,798. A detailed description of the District's wetland programs and mitigation projects, as well as information on private mitigation bank options, may be found at <https://www.nfwwater.com/Water-Resources/Regional-Wetland-Mitigation-Program>.

# Budget Highlights

## C. Budget Summary

### 1. Overview

The FY 2021-22 Preliminary Budget demonstrates the District's commitment to restoring and protecting Florida's water resources. The District proposes to continue to focus on mission critical areas, improving water quality, protecting Florida springs, and completing District projects including Alternative Water Supply (AWS) projects, and funding capital improvements in the region. This budget furthers the Governor's priorities, and the Legislature's support of those priorities, and recognizes the importance of continued state funding critical to providing resources for water supply, water quality, and water restoration activities. The Preliminary Budget is \$94,715,850, compared to the Adopted Budget of \$89,609,657 for FY 2020-21. This is an increase of \$5,106,193 or 5.7 percent, the majority of which represents an increase in Interagency Expenditures (alternative water supply and springs restoration and protection funding). The District has made substantial progress toward addressing adverse effects resulting from Hurricane Michael damages to District lands and structures that occurred in October 2018. In addition, the District continues to make all necessary operational adjustments to mitigate the impact of the coronavirus on staff and the public. Modifications to the budget may be requested through amendments during the 2020-21 fiscal year.

Operating expenditures, which include categories of Salaries and Benefits; Other Personal Services (OPS); Contracted Services; Operating Expenses; and Operating Capital Outlay (OCO) total \$25,993,376, a decrease of \$785,651 or 2.9 percent. The variance is primarily due to the reduction in Contracted Services of \$1,509,970 (10.8 percent) mainly from progress made toward Hurricane Michael recovery efforts. This reduction is offset by increases in Operating Expenses of \$412,812 (13.6 percent) mostly for reforestation of District lands and in Salaries and Benefits of \$265,247 (3.0 percent) for health insurance and retirement rate estimates. Of the proposed operating budget, \$17,481,922 is recurring and \$8,511,454 is non-recurring.

The District's staffing levels in FY 2020-21 are 100.0 authorized permanent and 9.4 OPS full-time equivalent positions (FTE). The FY 2021-22 Preliminary Budget proposes no change in FTE.

Non-Operating expenditures considered Fixed Capital Outlay (FCO) and Interagency Expenditures (e.g., grants to public entities), total \$68,722,474, an increase of \$5,891,844 or 9.4 percent. The variance is driven by the increase of \$7,327,087 (15.0 percent) in Interagency Expenditures, which consists of potential new state funding of \$10,000,000 for springs restoration and protection and \$3,180,000 for alternative water supply initiatives. The addition of potential new grant funding is offset by the removal of \$3,778,621 in excess budget from grants not realized and the spending down of \$2,210,267 due to progress made on watershed improvement and springs projects already underway. The FCO reduction of \$1,435,243 (10.4 percent) is due to the removal of budget for prior year land and conservation easement purchases, pre-acquisition costs toward other purchases, and the scheduled completion of Seven Runs

## Budget Highlights

streambank and Blue Spring Campsite restoration projects. Of the proposed non-operating budget, \$290,125 is recurring and \$68,432,349 is non-recurring.

The total projected revenue of \$94,715,850 is comprised of \$33,448,643 (36.4 percent) in new revenue and \$58,343,050 (63.6 percent) of funds provided to the District in prior years (tracked via internal revenue budget coding). In addition, \$2,833,157 of fund balances will be used to support the Preliminary Budget.

New revenue estimates budgeted include: (1) \$10,000,000 in state funds for springs restoration and protection; (2) \$12,246,629 in state funds for District operational programs, including Hurricane Michael recovery; (3) \$6,174,900 in state funds for alternative water supply and surface water projects; (4) \$3,587,899 in estimated ad valorem using the rolled-back rate; (5) \$548,000 from permitting; (6) \$304,190 from miscellaneous receipts, including interest on fund balances; (7) \$224,375 in Federal funds; (8) \$185,006 in local project funding; (9) \$142,574 from DEP for water resource monitoring; and (10) \$20,000 in an annual donation from Nestle Waters North America, Inc., for maintenance of Cypress Spring.

Prior appropriations planned to be carried forward into the FY 2021-22 Preliminary Budget consist of: (1) \$43,842,685 in state funds for springs-related land acquisition, restoration, protection, and monitoring; (2) \$3,469,131 in NRDA funding for water quality improvement and public access projects; (3) \$2,780,000 in state funds for alternative water supply; (4) \$2,542,567 in Federal funds; (5) \$1,696,687 for Innovative Technology projects to combat or clean up harmful algal blooms and nutrient enrichment in Florida water bodies; (6) \$1,222,917 for mitigation (includes overhead costs); (7) \$1,094,290 for Apalachicola Bay water quality improvements (the remaining balance in the Water Management Lands Trust Fund); (8) \$900,000 for water quality enhanced monitoring; (9) \$813,798 from a 2018 Nestle Waters North America, Inc., donation in support of Cypress Spring restoration; (10) \$71,975 in Ecosystem Management and Restoration Trust Fund for a Panama City Beach septic-to-sewer project.

In accordance with section 373.536(5), F.S., the District is submitting this FY 2021-22 Preliminary Budget for legislative review on January 15, 2021. The table on the following page provides a programmatic summary of the source and use of funds, fund balance, and workforce, comparing the FY 2020-21 Adopted Budget to the FY 2021-22 Preliminary Budget.

# Budget Highlights

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT SOURCE AND USE OF FUNDS, FUND BALANCE AND WORKFORCE

Fiscal Years 2020-21 and 2021-22

### PRELIMINARY BUDGET - Fiscal Year 2021-22

	Fiscal Year 2020-21 (Adopted)	New Issues (Increases)	Reductions	Fiscal Year 2021-22 (Preliminary)
<b>SOURCE OF FUNDS</b>				
Beginning Fund Balance	26,699,885	-	(3,107,377)	23,592,508
District Revenues	8,918,695	-	(175,677)	8,743,018
Local Revenues	151,580	33,426	-	185,006
State Revenues	74,176,132	6,011,595	-	80,187,727
Federal Revenues	3,255,873	-	(488,931)	2,766,942
Unearned Revenue	13,569,322	-	(2,003,881)	11,565,441
<b>TOTAL SOURCE OF FUNDS</b>	<b>126,771,487</b>	<b>6,045,021</b>	<b>(5,775,866)</b>	<b>127,040,642</b>
<b>USE OF FUNDS</b>				
Salaries and Benefits	8,818,687	806,289	541,042	9,083,934
Other Personal Services	356,240	43,695	20,441	379,494
Contracted Services	13,994,294	1,745,463	3,255,433	12,484,324
Operating Expenses	3,025,308	474,350	61,538	3,438,120
Operating Capital Outlay	584,498	103,006	80,000	607,504
Fixed Capital Outlay	13,838,846	-	1,435,243	12,403,603
Interagency Expenditures (Cooperative Funding)	48,991,784	13,315,975	5,988,888	56,318,871
Debt	-	-	-	-
Reserves - Emergency Response	-	-	-	-
<b>TOTAL USE OF FUNDS</b>	<b>89,609,657</b>	<b>16,488,778</b>	<b>11,382,585</b>	<b>94,715,850</b>
<b>UNEARNED REVENUE (ESTIMATED @ 9/30/2020)</b>				
FDOT Mitigation	12,599,154	-	1,093,158	11,505,996
State Ecosystems Trust Fund	71,975	-	71,975	-
Phipps Park Endowment & Advanced Timber Sales	58,142	-	4,950	53,192
Nestle Donation	840,051	-	833,798	6,253
<b>TOTAL UNEARNED REVENUE</b>	<b>13,569,322</b>	<b>-</b>	<b>2,003,881</b>	<b>11,565,441</b>
<b>FUND BALANCE/RESERVES (ESTIMATED @ 9/30/2020)</b>				
Nonspendable	-	-	-	-
Restricted	12,347,888	-	1,530,630	10,817,258
Committed	5,643,421	-	1,302,527	4,340,894
Assigned	7,421,887	-	-	7,421,887
Unassigned	-	-	-	-
<b>TOTAL FUND BALANCE</b>	<b>25,413,196</b>	<b>-</b>	<b>2,833,157</b>	<b>22,580,039</b>
<b>WORKFORCE</b>				
Authorized Position (Full-Time Equivalents/FTE)	100	-	-	100
Contingent Worker (Independent Contractors)	-	-	-	-
Other Personal Services (OPS)	9	-	-	9
Intern	-	-	-	-
Volunteer	-	-	-	-
<b>TOTAL WORKFORCE</b>	<b>109</b>	<b>-</b>	<b>-</b>	<b>109</b>

**Reserves:**

**Nonspendable:** Amounts required to be maintained intact as principal or an endowment.

**Restricted:** Amounts that can be spent only for specific purposes like grants or through enabling legislation.

**Committed:** Amounts that can be used only for specific purposes determined and set by the District Governing Board.

**Assigned:** Amounts intended to be used for specific contracts or purchase orders.

**Unassigned:** Available balances that may be used for a yet to be determined purpose in the General Fund only.



## Budget Highlights

### 2. Adequacy of Fiscal Resources

The evaluation of fiscal resources over a five-year span is required to ensure sustainable funding for all projects and plans set forth by the District. This evaluation includes the District's long-term funding plan, demonstrating the District's ability to adequately address the core mission areas of responsibility (AORs).

Under Florida law and the State's constitution, the District is authorized to assess a millage rate of 0.0500 or less. The rate assessed in FY 2020-21 was 0.0311. The FY 2021-22 Preliminary Budget uses the same millage rate of 0.0311 for the purposes of estimating revenue only. The millage rate will be updated to reflect the rolled-back rate finalized in July.

To supplement ad valorem revenue estimated to be just under \$3.6 million (3.8% of total budget), the District has historically received state appropriations for activities including the management of District-owned lands; the Environmental Resource Permitting (ERP) program; regional water supply planning and development; research and data collection; development of MFLs; the Apalachicola River and Bay System; and programmatic operations. Similarly, separate funding for specific purposes such as land acquisition (Preservation 2000 and Florida Forever programs), SWIM projects, alternative water supply, and other direct appropriations are typical, but usually non-recurring.

The District has several Reserve accounts that are available for necessary and unplanned expenditures. These include Reserves for regulatory services; mitigation; MFLs; water supply development; land management; General Fund deficiency and cash flow needs; and an economic budget stabilization reserve to be used in the event revenues become insufficient to fund District obligations or to mitigate emergency situations.

Details on the District's uses of fund balance over the next five years are shown in the tables and graph following these paragraphs. District fund balances are grouped into three types of uses: (1) restricted uses specified by law or rule; (2) committed uses specified via Governing Board resolutions for specific purposes; and (3) assigned uses determined by the Governing Board. The following describes each of the fund balance uses through FY 2025-26.

- Regulatory Services – ERP: \$3,271,558 is carryforward funding previously appropriated to support the statutorily required ERP program and cannot be used for any other purpose. The District retains this balance to cover program costs that exceed revenues available through state appropriations, ERP permit fee revenue, and fund balance interest. The FY 2021-22 Preliminary Budget includes \$167,270 in Reserves to cover such costs and estimates a recurring need of \$150,000 in Reserves for the next several years.
- Mitigation: \$2,426,204 is to meet statutory and associated permit requirements for FDOT mitigation projects conducted by the District and cannot be used for

## Budget Highlights

any other purpose. Any change in the amount of fund balance over the next five years will be the result of ongoing maintenance requirements.

- Minimum Flows and Minimum Water Levels: \$3,414,711 is for statutorily required resource management activities related to the Minimum Flows and Minimum Water Levels program. Since FY 2015-16, a state appropriation of \$1,500,000 had been annually provided to the District for MFLs, increasing to \$1,811,000 in FY 2017-18. At the end of each fiscal year, if there are unspent funds from the state appropriation, they are added to this fund balance and used to offset future funding gaps between District's MFL activities and appropriations. The FY 2021-22 Preliminary Budget consists of \$1,300,596 for MFLs plus \$124,802 toward overhead costs, for a total of \$1,425,398. This leaves a balance of \$385,602 in unbudgeted revenue that will carry forward into FY 2022-23, as shown in the Projected Utilization of Fund Balance table.
- Capital Improvement Projects: \$331,750 is to be used for pre-acquisition, acquisition of land, or restoration projects on District land. The District will continue use of these non-recurring dollars until they are spent. No remaining balance is expected unless there is available revenue from a different District funding source to transfer to this fund or from new legislative appropriations. In FY 2021-22, the Preliminary Budget includes a transfer from the Land Management Fund of \$71,975 for fixed capital expenses related to the Devil's Hole restoration project. Because this is a transfer from another trust fund, the use of \$71,975 is shown under the Land Management Fund.
- Operation and Maintenance of Lands and Works and Reforestation: \$2,903,665 is in the Land Management Fund consisting of revenues restricted for land management purposes. The main funding source has been timber sales from District lands. Prior to Hurricane Michael's impact in October 2018 and starting in FY 2021-22, annual timber revenues were projected to decline from \$2,000,000 to \$750,000 due to the makeup and nature of the District's timber inventory. After Hurricane Michael, timber harvesting nearly halted, resulting in a greater use of Land Management Reserves. For FY 2021-22, \$4,000,000 in non-recurring state funding has been included in the Preliminary Budget to mitigate the use of Fund Balance Reserves and support ongoing Hurricane Michael recovery efforts. The District continues to monitor timber inventory but is not likely to budget new timber sales revenue until FY 2022-23 at an amount still to be determined. As such, the District will continue to seek recurring revenue sources to address the ongoing shortfall in this program.

Land Management Reserves are budgeted in FY 2021-22 for the following non-recurring purposes: \$1,291,376 for reforestation efforts across District water management areas and \$71,975 as a transfer to the Capital Improvement Projects Fund for Devil's Hole restoration (see previous bullet).

- Economic Stabilization Fund: \$4,340,894 is an amount equal to two months of the operating budget proposed in FY 2021-22. Through a resolution, the Governing Board established a policy for this funding to provide enough financial liquidity for operations only under unforeseen or unexpected extreme events or for major emergencies.

## Budget Highlights

- Program 2.0 Grants: \$1,302,527 in Reserves are budgeted in FY 2021-22 and broken down as follows: \$500,000 for the Bay County wastewater reuse grant in the North Bay area; \$500,000 for water resource investigations; \$250,000 for water supply development assistance grant funding (initiated in FY 2014-15); and \$52,527 for the City of Apalachicola stormwater grant for water quality improvements in Apalachicola Bay.
- General Fund Deficiencies: \$4,000,000 in General Fund Reserves is set aside to cover cost overruns and unplanned expenditures, if actual revenue collections from taxes and fees are lower than budgeted. These funds are also to address cash flow constraints when invoices received exceed cash-on-hand.
- Resource Management Programs and Grants: \$1,421,887 in General Fund Reserves is set aside for future water resource planning and monitoring, water source development, surface water projects, and restorative activities, as well as grants to organizations within the District's 16-county service area that contribute to the District's mission. Funds are made available for these purposes, or if needed, for Program 1.0 or 2.0 unplanned events or needs.
- District Short-Term Projects: \$1,000,000 in General Fund Reserves is set aside for future short-term projects. Once expended, this allocation will be contingent on state appropriation support.
- Hurricane Recovery: \$1,000,000 in General Fund Reserves is set aside for hurricane recovery efforts.

# Budget Highlights

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT PROJECTED UTILIZATION OF FUND BALANCE PRELIMINARY BUDGET - Fiscal Year 2021-22

Core Mission	Designations (Description of Restrictions)	Total Projected Designated Amounts at September 30, 2021	Five Year Utilization Schedule					Remaining Balance
			FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	
<b>NONSPENDABLE</b>								
		-	-	-	-	-	-	-
	<b>NONSPENDABLE SUBTOTAL</b>	-	-	-	-	-	-	-
<b>RESTRICTED</b>								
WS/WQ/FP/NS	Environmental Resource Permitting (Regulation Fund)	3,271,558	167,279	150,000	150,000	150,000	150,000	2,504,279
WS/WQ/FP/NS	Mitigation - Interest, Other Misc Rev (Mitigation Fund)	2,426,204	-	-	-	-	-	2,426,204
WS/WQ/FP/NS	Min. Flows & Levels Ongoing Projects (Special Projects Fund)	3,414,711	-	(385,602)	-	-	-	3,800,313
WS/WQ/FP/NS	Capital Improvement Projects (Cap Improv & Land Acq TF)	331,750	-	-	-	-	-	331,750
WS/WQ/FP/NS	Operation & Maint. of Lands & Works (Land Mgt Fund)	1,540,314	-	1,540,314	-	-	-	-
WS/WQ/FP/NS	Reforestation (Land Mgt Fund)	1,291,376	1,291,376	-	-	-	-	-
WQ/NS	Devil's Hole Restoration (Land Mgt Fund)	71,975	71,975	-	-	-	-	-
	<b>RESTRICTED SUBTOTAL</b>	<b>12,347,888</b>	<b>1,530,630</b>	<b>1,304,712</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>9,062,546</b>
<b>COMMITTED</b>								
WS/WQ/FP/NS	Economic Stabilization Fund	4,340,894	-	-	-	-	-	4,340,894
WS/WQ/NS	Pgm 2.0: Bay County Water Reuse Grant (General Fund)	500,000	500,000	-	-	-	-	-
WS/WQ/NS	Pgm 2.0: Water Resource Investigations (General Fund)	500,000	500,000	-	-	-	-	-
WS/WQ	Pgm 2.0: Water Supply Dev. Assist. Grants (General Fund)	250,000	250,000	-	-	-	-	-
WQ	Pgm 2.0: Apalachicola Bay Grant (General Fund)	52,527	52,527	-	-	-	-	-
	<b>COMMITTED SUBTOTAL</b>	<b>5,643,421</b>	<b>1,302,527</b>	-	-	-	-	<b>4,340,894</b>
<b>ASSIGNED</b>								
WS/WQ/FP/NS	General Fund Deficiencies/Cash Flow (General Fund)	4,000,000	-	-	-	-	-	4,000,000
WS/WQ/FP/NS	Resource Management Programs, Grants (General Fund)	1,421,887	-	-	-	-	-	1,421,887
WS/WQ/FP/NS	District Short-Term Projects (General Fund)	1,000,000	-	-	-	-	-	1,000,000
WS/WQ/FP/NS	Hurricane Recovery (General Fund)	1,000,000	-	-	-	-	-	1,000,000
	<b>ASSIGNED SUBTOTAL</b>	<b>7,421,887</b>	-	-	-	-	-	<b>7,421,887</b>
<b>UNASSIGNED</b>								
		-	-	-	-	-	-	-
	<b>UNASSIGNED SUBTOTAL</b>	-	-	-	-	-	-	-
<b>TOTAL</b>		<b>25,413,196</b>	<b>2,833,157</b>	<b>1,304,712</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>20,825,327</b>
<b>Remaining Fund Balance at Fiscal Year End</b>			<b>22,580,039</b>	<b>21,275,327</b>	<b>21,125,327</b>	<b>20,975,327</b>	<b>20,825,327</b>	

WS = Water Supply  
WQ = Water Quality  
FP = Flood Protection  
NS = Natural Systems

# Budget Highlights

## USE OF FUND BALANCE

Fiscal Year 2021-22

### PRELIMINARY BUDGET - Fiscal Year 2021-22

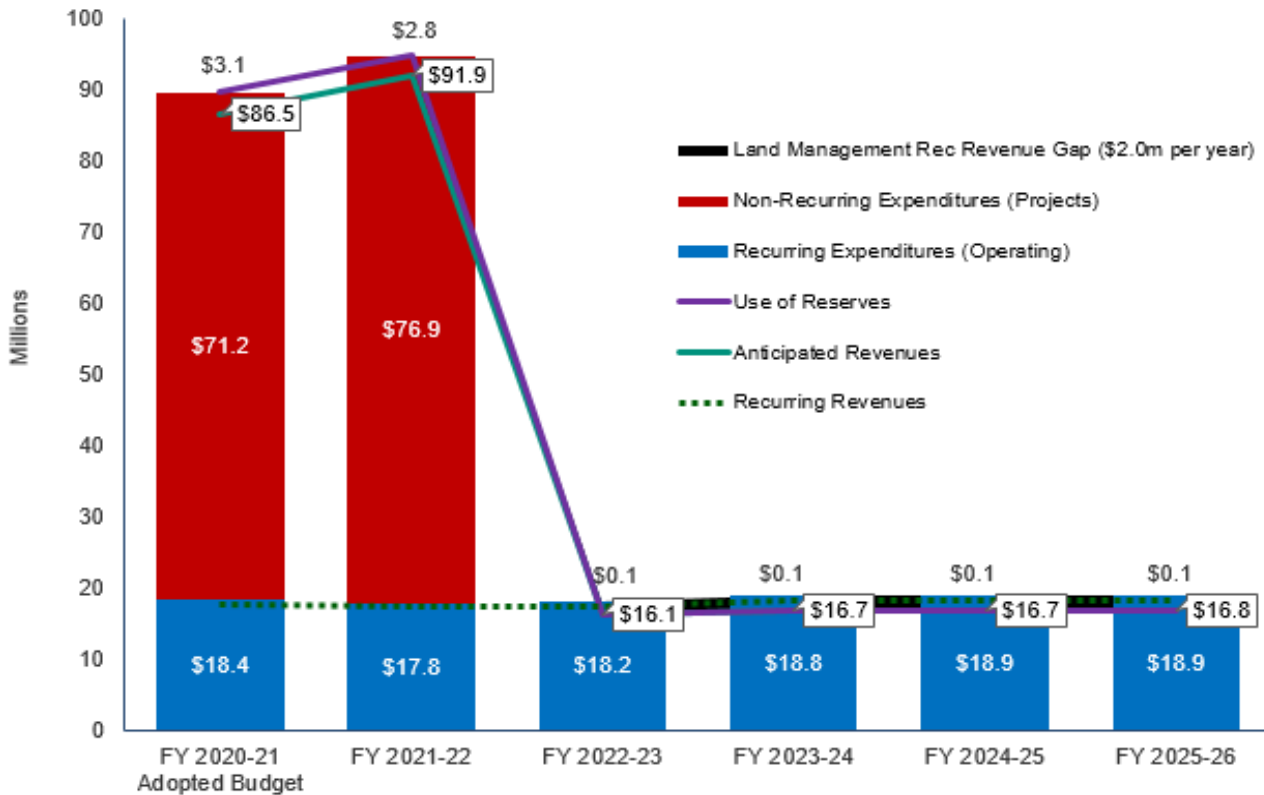
	NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT	SOURCES OF FUND BALANCE						
		District Revenues	Fund Balance	Debt	Local	State	Federal	TOTAL
1.0 Water Resource Planning and Monitoring	6,885,701	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2.0 Land Acquisition, Restoration and Public Works	75,777,668	-	2,665,878	-	-	-	-	2,665,878
3.0 Operation and Maintenance of Works and Lands	5,718,978	-	-	-	-	-	-	-
4.0 Regulation	4,050,691	-	167,279	-	-	-	-	167,279
5.0 Outreach	138,801	-	-	-	-	-	-	-
6.0 Management and Administration	2,144,011	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>94,715,850</b>	<b>\$0</b>	<b>\$2,833,157</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,833,157</b>

	USES OF FUND BALANCE										
	Salaries and Benefits	Other Personal Services	Contracted Services	Operating Expenses	Operating Capital Outlay	Fixed Capital Outlay	Interagency Expenditures (Cooperative Funding)	Debt	Reserves	Interagency Transfers	TOTAL
1.0 Water Resource Planning and Monitoring	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2.0 Land Acquisition, Restoration and Public Works	-	-	1,281,658	509,718	-	71,975	802,527	-	-	-	2,665,878
3.0 Operation and Maintenance of Works and Lands	-	-	-	-	-	-	-	-	-	-	-
4.0 Regulation	-	-	-	120,252	43,568	-	-	-	-	3,459	167,279
5.0 Outreach	-	-	-	-	-	-	-	-	-	-	-
6.0 Management and Administration	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,281,658</b>	<b>\$629,970</b>	<b>\$43,568</b>	<b>\$71,975</b>	<b>\$802,527</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,459</b>	<b>\$2,833,157</b>

## Budget Highlights

Below is a graph that displays the FY 2021-22 Preliminary Budget and proposed expense and revenue growth through FY 2025-26. The bars represent expenses and the lines represent the projected revenues with the use of Reserves filling in for the revenue gap. Beginning in FY 2021-22, available Reserves for land management operations will be insufficient, resulting in a shortfall of approximately \$2.0 million annually. The information in the graph below shows the rates at which Reserves are being spent down with a \$20.8 million fund balance retained through FY 2025-26, due to restricted, committed, or assigned uses, as described in the previous paragraphs. To maintain this Reserve balance, the District will have to restrict growth or reduce expenses to operate without a deficit, unless additional revenues are identified. Additionally, future new projects are dependent on funding source availability.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
**Long-Term Funding Plan**  
 PRELIMINARY BUDGET - Fiscal Year 2021-22

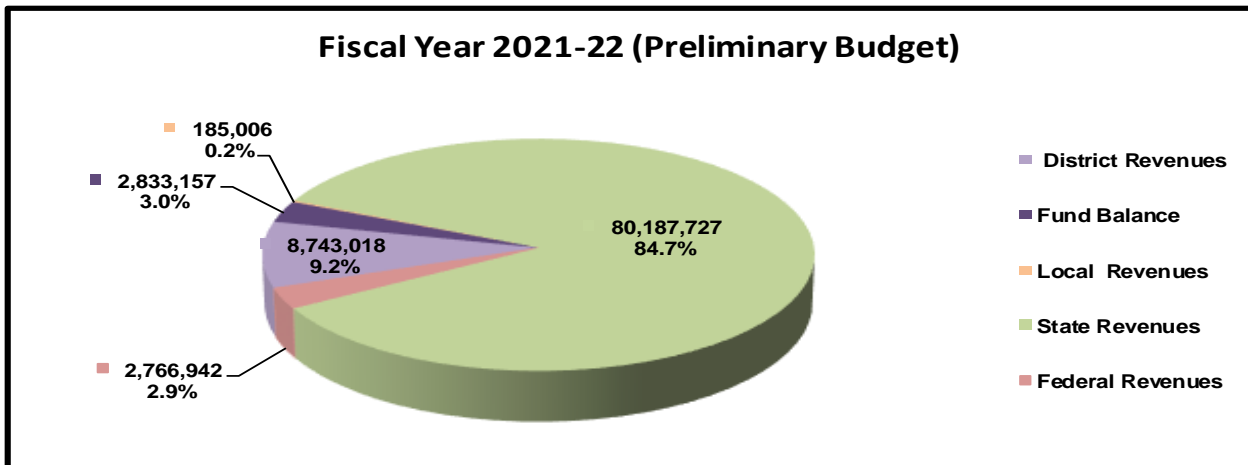
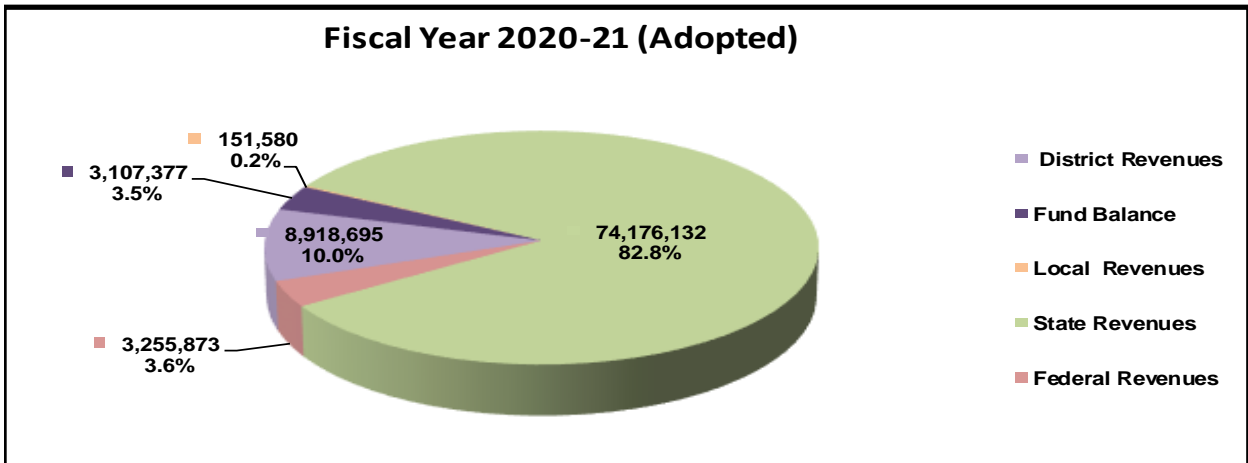
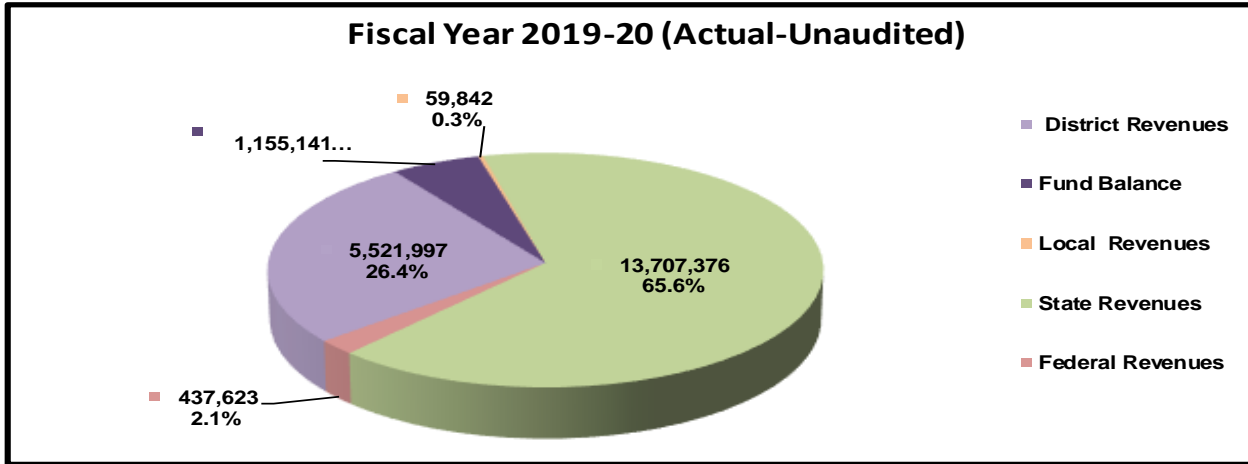


The total budget includes the use of Fund Balance Reserves and the anticipated total revenues as well as the sum of recurring and non-recurring expenditures. The use of Reserves line illustrates the gap between the anticipated revenues and the total budget. The recurring revenue dotted line is provided in comparison to the recurring expenditures. Because the graph above shows the use of reserves, the surplus fund balances for MFLs shown in the five-year Projected Utilization of Fund Balance chart presented earlier are excluded from this graph.

# Budget Highlights

## 3. Source of Funds Three-Year Comparison

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT REVENUES BY SOURCE PRELIMINARY BUDGET - Fiscal Year 2021-22



## Budget Highlights

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT SOURCE OF FUNDS COMPARISON FOR THREE FISCAL YEARS

Fiscal Years 2019-20 (Actual-Unaudited), 2020-21 (Adopted), 2021-22 (Preliminary)

PRELIMINARY BUDGET - Fiscal Year 2021-22

SOURCE OF FUNDS	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
District Revenues	5,521,997	8,918,695	8,743,018	(175,677)	-2.0%
Fund Balance	1,155,141	3,107,377	2,833,157	(274,220)	-8.8%
Debt - Certificate of Participation (COPS)	-	-	-	-	-
Local Revenues	59,842	151,580	185,006	33,426	22.1%
State General Revenues	8,065,594	17,685,051	16,445,392	(1,239,659)	-7.0%
Ecosystem Management Trust Fund	12,508	90,175	71,975	(18,200)	-20.2%
FDOT/Mitigation	43,359	1,093,158	1,222,917	129,759	11.9%
Water Management Lands Trust Fund	17,718	1,118,440	1,094,290	(24,150)	-2.2%
Land Acquisition Trust Fund (LATF)	4,937,815	53,503,799	60,878,083	7,374,284	13.8%
Florida Forever	304,115	264,135	-	(264,135)	-100.0%
Water Protection and Sustainability Trust Fund	100,000	280,000	460,000	180,000	64.3%
Other State Revenues	226,268	141,374	15,070	(126,304)	-89.3%
Federal Revenues	431,503	3,228,503	2,766,942	(461,561)	-14.3%
Federal through State (FDEP)	6,120	27,370	-	(27,370)	-100.0%
<b>SOURCE OF FUND TOTAL</b>	<b>20,881,978</b>	<b>89,609,657</b>	<b>94,715,850</b>	<b>5,106,193</b>	<b>5.7%</b>

District Revenues include	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Ad Valorem	3,470,412	3,587,899	3,587,899	-	0.0%
Permit & License Fees	610,170	437,500	548,000	110,500	25.3%
Timber Revenue	598,544	-	-	-	-
Ag Privilege Tax	-	-	-	-	-
Land Management Revenue	32,808	-	-	-	-
Investment Earnings (Loss) - Include Interest	480,360	382,820	290,000	(92,820)	-
Penalties & Fines	76,900	-	-	-	-
Other Revenues	252,802	4,510,476	4,317,119	(193,357)	-4.3%

REVENUES BY SOURCE	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
District Revenues	5,521,997	8,918,695	8,743,018	(175,677)	-2.0%
Fund Balance	1,155,141	3,107,377	2,833,157	(274,220)	-8.8%
Debt	-	-	-	-	-
Local Revenues	59,842	151,580	185,006	33,426	22.1%
State Revenues	13,707,376	74,176,132	80,187,727	6,011,595	8.1%
Federal Revenues	437,623	3,255,873	2,766,942	(488,931)	-15.0%
<b>TOTAL</b>	<b>20,881,978</b>	<b>89,609,657</b>	<b>94,715,850</b>	<b>5,106,193</b>	<b>5.7%</b>



## Budget Highlights

### 4. Major Sources of Funds Variances

This narrative describes major revenue variances between the Adopted Budget for FY 2020-21 and the Preliminary Budget for FY 2021-22 by revenue source.

**District Revenues** – Total of \$8,743,018, a \$175,677 or 2.0 percent decrease.

District sources include estimates for ad valorem revenues (\$3,587,899), permit fees (\$548,000), and miscellaneous revenues (\$4,607,119). Miscellaneous revenues mainly include \$3,469,131 from the NRDA process for Gulf of Mexico restoration projects, \$833,798 in donations for Cypress Spring restoration and maintenance, and \$290,000 in interest earnings from Land Management, Regulatory, and Mitigation Fund balances. The decrease in District revenues is attributable to expenditures made on NRDA funded projects, Port St. Joe stormwater improvement and Carrabelle Lighthouse Estates septic to sewer phase 1 projects, and a reduction in interest earned in fund balances.

**Fund Balance** – Total of \$2,833,157, a \$274,220 or 8.8 percent decrease.

The District has several Reserve accounts earmarked for specific purposes and detailed in III.C.2 Adequacy of Fiscal Resources. In FY 2021-22, the main uses of Reserves are: \$1,291,376 for reforestation efforts and \$1,302,527 in Program 2.0 for previously approved grants and contracted services for water resource and supply development, wastewater reuse, and watershed improvement priorities.

**Debt** – No new debt will be incurred this fiscal year.

**Local Revenues** – Total of \$185,006, a \$33,426 or 22.1 percent increase.

Local sources include \$113,050 for a City of Tallahassee/Leon County hydrologic monitoring project, \$26,251 for the Bay County Deer Point Lake watershed project, \$11,766 for the Bay County stormwater monitoring project, and \$278 from the Washington County School Board toward law enforcement and security services on 96.2 acres. The decrease in local revenues is due to changes in scopes of work and aligning budget closer to historical payments for the first three projects listed.

**State Revenues** – Total of \$80,187,727, a \$6,011,595 or 8.1 percent increase.

State revenue sources consist of state appropriations from the Land Acquisition Trust Fund, General Revenue Fund, Water Management Land Trust Fund, Mitigation Fund, Ecosystem Management and Restoration Trust Fund, and Water Protection and Sustainability Program Trust Fund, as well as other smaller state revenue amounts. The following paragraphs address each of these sources and reasons for variances between the FY 2020-21 Adopted Budget and the FY 2021-22 Preliminary Budget.

Land Acquisition Trust Fund (LATF) – Total of \$60,878,083, a \$7,374,284 or 13.8 percent increase. LATF is comprised of state appropriations that include recurring funds of \$1,811,000 for MFLs and \$1,610,000 for land management operations and non-recurring funds of \$10,000,000 in potential springs funding, \$4,000,000 for hurricane recovery, and \$43,842,685 from prior years' appropriated springs funding. Of the MFL appropriation, \$385,602 is not budgeted in FY 2021-22 and is carried forward for future MFL expenses. The variance reflects increases of \$10,000,000 in potential new springs

## Budget Highlights

funding and \$3,902,647 for hurricane recovery due to a change in fund source from General Revenue to LATF offset by decreases of the \$385,602 not budgeted in FY 2021-22 for MFLs, \$2,414,140 spent on reimbursements toward springs projects, and \$3,728,621 removed in excess budget from prior year overestimation in springs funding.

State General Revenue – Total of \$16,445,392, a \$1,239,659 or 7.0 percent decrease in State General Revenue is comprised of recurring state appropriations of \$3,360,000 for general operations and \$1,851,231 for the Environmental Resource Permitting program. Non-recurring state appropriated funds consist of \$8,494,900 for alternative water supply initiatives, \$1,696,687 for innovative technology to combat or clean up harmful algal blooms and nutrient enrichment in Florida water bodies, and \$900,000 toward a water quality assessment of St. Joe Bay. DEP provides another \$142,574 for the Integrated Water Resource Monitoring (IWRM) program. These amounts reflect increases of \$3,000,000 in potential new funding for alternative water supply initiatives and \$7,201 for the IWRM program offset by decreases of \$3,902,647 from a change in fund source from General Revenue to LATF for hurricane recovery and \$344,213 from prior year expenses toward the Lake Munson and St. Joe Bay projects.

Water Management Lands Trust Fund (WMLTF) – Total of \$1,094,290, a \$24,150 or 2.2 percent decrease. This funding is the remainder of a FY 2013-14 non-recurring state appropriation of \$3,000,000 for Apalachicola Bay water quality improvement projects. The balance of \$1,094,290 is to complete septic-to-sewer and stormwater retrofit projects to improve water quality in Apalachicola Bay.

FDOT/Mitigation – Total of \$1,222,917, a \$129,759 or 11.9 percent increase. These funds are used to implement and maintain wetland mitigation projects required by state and federal permits to support FDOT transportation improvements. The increase reflects cyclical requirements for implementation and maintenance of restoration, including prescribed fire, shrub reduction, hardwood eradication, replanting, and monitoring.

Florida Forever – Total of \$0, a \$264,135 or 100.0 percent decrease. Florida Forever funding has been used to acquire land and to protect environmentally significant lands for conservation, recreation, water resource protection, wildlife habitat protection, and for capital improvement and public access to those lands. In FY 2020-21, the District plans to spend the remaining funds on the Econfina Blue Spring Camp restoration project.

Ecosystem Management and Restoration Trust Fund – Total of \$71,975, an \$18,200 or 20.2 percent decrease. This trust fund was terminated during the 2015 Special Session A. Funds have remained in the budget in prior fiscal years to complete St. Andrew Bay and Apalachicola River and Bay watershed restoration and protection projects. Remaining dollars in this trust fund are for a septic-to-sewer project in Panama City Beach.

Water Protection and Sustainability Trust Fund – Total of \$460,000, a \$180,000 or 64.3 percent increase. This funding is allocated by DEP through a state appropriation to

## Budget Highlights

support alternative water supply projects. An amount of \$280,000 is carried forward from prior fiscal years and an additional \$180,000 for FY 2021-22 from DEP is included in the proposed budget.

Other State Revenues – Total of \$15,070, a \$126,304 or 89.3 percent decrease. In FY 2020-21, the budget for other state revenues consisted of \$126,730 in state match related to FEMA public assistance revenue for Hurricane Michael repair expenses and \$14,644 for the Florida\_DOT Efficient Transportation Decision Making (ETDM) project. In FY 2021-22, the preliminary budget removes the state match and increases the ETDM project by \$426 for estimated personnel costs.

**Federal Revenues** – Total of \$2,766,942, a \$488,931 or 15.0 percent decrease. Federal revenue sources are shown as being funded through either DEP or other entities, including Florida Department of Transportation (DOT) and the Federal Emergency Management Agency (FEMA). The following paragraphs address each of these sources and reasons for variances between the FY 2020-21 Adopted Budget and the FY 2021-22 Preliminary Budget.

Federal Revenue through DEP – Total of \$0, a \$27,370 or 100.0 percent decrease. This budget has been for a grant-funded Grass-Based Crop Rotation pilot project, which is planned to be completed in FY 2020-21.

Federal Revenue (Other) – Total of \$2,766,942, a \$461,561 or 14.3 percent decrease. Federal funding is estimated as follows:

- FEMA – Cooperating Technical Partner (CTP) Program – An increase of \$298,821 for more contract work planned for FEMA Risk MAP initiatives involving flood studies for a total budget of \$2,766,942.
- FEMA – Hurricane reimbursement – An amount of \$760,382 in FEMA revenue related to Hurricane Michael recovery efforts is planned to be received in FY 2020-21 and therefore removed in FY 2021-22.

# Budget Highlights

## 5. Source of Funds by Program

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
**SOURCE OF FUNDS BY PROGRAM**  
 Fiscal Year 2019-20 (Actual-Unaudited)  
 PRELIMINARY BUDGET - Fiscal Year 2021-22

SOURCE OF FUNDS	Water Resources Planning and Monitoring	Acquisition, Restoration and Public Works	Operation and Maintenance of Lands and Works	Regulation	Outreach	District Management and Administration	Fiscal Year 2019-20 (Actual-Unaudited)
District Revenues	33,856	330,208	835,411	719,548	-	3,602,973	5,521,997
Fund Balance	(189,463)	1,947,983	794,983	1,173,927	146,480	(2,718,769)	1,155,141
Debt - Certificate of Participation (COPS)	-	-	-	-	-	-	-
Local Revenues	59,842	-	-	-	-	-	59,842
State General Revenues	3,462,125	2,752,238	-	1,851,231	-	-	8,065,594
Ecosystem Management Trust Fund	12,508	-	-	-	-	-	12,508
FDOT/Mitigation	-	43,359	-	-	-	-	43,359
Water Management Lands Trust Fund	-	17,718	-	-	-	-	17,718
Land Acquisition Trust Fund (LATF)	1,811,000	1,516,815	1,610,000	-	-	-	4,937,815
Florida Forever	-	304,115	-	-	-	-	304,115
Water Protection and Sustainability Trust Fund	-	100,000	-	-	-	-	100,000
Other State Revenues	-	-	224,162	2,106	-	-	226,268
Federal Revenues	29,863	-	401,640	-	-	-	431,503
Federal through State (FDEP)	-	6,120	-	-	-	-	6,120
<b>SOURCE OF FUND TOTAL</b>	<b>5,219,731</b>	<b>7,018,555</b>	<b>3,866,195</b>	<b>3,746,812</b>	<b>146,480</b>	<b>884,204</b>	<b>20,881,978</b>

District Revenues include	
Ad Valorem	3,470,412
Permit & License Fees	610,170
Timber Revenue	598,544
Ag Privilege Tax	-
Land Management Revenue	32,808
Investment Earnings (Loss) - Include Interest	480,360
Penalties & Fines	76,900
Other Revenues	252,802

REVENUES BY SOURCE	Water Resources Planning and Monitoring	Acquisition, Restoration and Public Works	Operation and Maintenance of Lands and Works	Regulation	Outreach	District Management and Administration	Fiscal Year 2019-20 (Actual-Unaudited)
District Revenues	33,856	330,208	835,411	719,548	-	3,602,973	5,521,997
Fund Balance	(189,463)	1,947,983	794,983	1,173,927	146,480	(2,718,769)	1,155,141
Debt	-	-	-	-	-	-	-
Local Revenues	59,842	-	-	-	-	-	59,842
State Revenues	5,285,633	4,734,244	1,834,162	1,853,337	-	-	13,707,376
Federal Revenues	29,863	6,120	401,640	-	-	-	437,623
<b>TOTAL</b>	<b>5,219,731</b>	<b>7,018,555</b>	<b>3,866,195</b>	<b>3,746,812</b>	<b>146,480</b>	<b>884,204</b>	<b>20,881,978</b>

# Budget Highlights

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

### SOURCE OF FUNDS BY PROGRAM

Fiscal Year 2020-21 (Adopted)

PRELIMINARY BUDGET - Fiscal Year 2021-22

SOURCE OF FUNDS	Water Resources Planning and Monitoring	Acquisition, Restoration and Public Works	Operation and Maintenance of Lands and Works	Regulation	Outreach	District Management and Administration	Fiscal Year 2020-21 (Adopted)
District Revenues	235,435	5,112,352	79,364	2,461,055	161,944	868,545	8,918,695
Fund Balance	433,177	2,026,131	497,223	150,846	-	-	3,107,377
Debt - Certificate of Participation (COPS)	-	-	-	-	-	-	-
Local Revenues	151,302	-	278	-	-	-	151,580
State General Revenues	2,568,921	9,298,047	3,902,647	1,915,436	-	-	17,685,051
Ecosystem Management Trust Fund	18,200	71,975	-	-	-	-	90,175
FDOT/Mitigation	-	1,093,158	-	-	-	-	1,093,158
Water Management Lands Trust Fund	-	1,118,440	-	-	-	-	1,118,440
Land Acquisition Trust Fund (LATF)	1,811,000	50,105,856	1,586,943	-	-	-	53,503,799
Florida Forever	-	264,135	-	-	-	-	264,135
Water Protection and Sustainability Trust Fund	-	280,000	-	-	-	-	280,000
Other State Revenues	-	-	126,730	14,644	-	-	141,374
Federal Revenues	2,468,121	-	760,382	-	-	-	3,228,503
Federal through State (FDEP)	-	27,370	-	-	-	-	27,370
<b>SOURCE OF FUND TOTAL</b>	<b>7,686,156</b>	<b>69,397,464</b>	<b>6,953,567</b>	<b>4,541,981</b>	<b>161,944</b>	<b>868,545</b>	<b>89,609,657</b>

District Revenues include	
Ad Valorem	3,587,899
Permit & License Fees	437,500
Timber Revenue	-
Ag Privilege Tax	-
Land Management Revenue	-
Investment Earnings (Loss) - Include Interest	382,820
Penalties & Fines	-
Other Revenues	4,510,476

REVENUES BY SOURCE	Water Resources Planning and Monitoring	Acquisition, Restoration and Public Works	Operation and Maintenance of Lands and Works	Regulation	Outreach	District Management and Administration	Fiscal Year 2020-21 (Adopted)
District Revenues	235,435	5,112,352	79,364	2,461,055	161,944	868,545	8,918,695
Fund Balance	433,177	2,026,131	497,223	150,846	-	-	3,107,377
Debt	-	-	-	-	-	-	-
Local Revenues	151,302	-	278	-	-	-	151,580
State Revenues	4,398,121	62,231,611	5,616,320	1,930,080	-	-	74,176,132
Federal Revenues	2,468,121	27,370	760,382	-	-	-	3,255,873
<b>TOTAL</b>	<b>7,686,156</b>	<b>69,397,464</b>	<b>6,953,567</b>	<b>4,541,981</b>	<b>161,944</b>	<b>868,545</b>	<b>89,609,657</b>

# Budget Highlights

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

### SOURCE OF FUNDS BY PROGRAM

Fiscal Year 2021-22 (Preliminary)

PRELIMINARY BUDGET - Fiscal Year 2021-22

SOURCE OF FUNDS	Water Resources Planning and Monitoring	Acquisition, Restoration and Public Works	Operation and Maintenance of Lands and Works	Regulation	Outreach	District Management and Administration	Fiscal Year 2021-22 (Preliminary)
District Revenues	220,084	4,708,054	126,622	2,639,679	164,948	883,631	8,743,018
Fund Balance	-	2,665,878	-	167,279	-	-	2,833,157
Debt - Certificate of Participation (COPS)	-	-	-	-	-	-	-
Local Revenues	184,728	-	278	-	-	-	185,006
State General Revenues	2,747,905	11,781,588	-	1,915,899	-	-	16,445,392
Ecosystem Management Trust Fund	-	71,975	-	-	-	-	71,975
FDOT/Mitigation	-	1,222,917	-	-	-	-	1,222,917
Water Management Lands Trust Fund	-	1,094,290	-	-	-	-	1,094,290
Land Acquisition Trust Fund (LATF)	1,425,398	53,965,140	5,487,545	-	-	-	60,878,083
Florida Forever	-	-	-	-	-	-	-
Water Protection and Sustainability Trust Fund	-	460,000	-	-	-	-	460,000
Other State Revenues	-	-	-	15,070	-	-	15,070
Federal Revenues	2,766,942	-	-	-	-	-	2,766,942
Federal through State (FDEP)	-	-	-	-	-	-	-
<b>SOURCE OF FUND TOTAL</b>	<b>7,345,057</b>	<b>75,969,842</b>	<b>5,614,445</b>	<b>4,737,927</b>	<b>164,948</b>	<b>883,631</b>	<b>94,715,850</b>

District Revenues include	3,587,899
Ad Valorem	3,587,899
Permit & License Fees	548,000
Timber Revenue	-
Ag Privilege Tax	-
Land Management Revenue	-
Investment Earnings (Loss) - Include Interest	290,000
Penalties & Fines	-
Other Revenues	4,317,119

REVENUES BY SOURCE	Water Resources Planning and Monitoring	Acquisition, Restoration and Public Works	Operation and Maintenance of Lands and Works	Regulation	Outreach	District Management and Administration	Fiscal Year 2021-22 (Preliminary)
District Revenues	220,084	4,708,054	126,622	2,639,679	164,948	883,631	8,743,018
Fund Balance	-	2,665,878	-	167,279	-	-	2,833,157
Debt	-	-	-	-	-	-	-
Local Revenues	184,728	-	278	-	-	-	185,006
State Revenues	4,173,303	68,595,910	5,487,545	1,930,969	-	-	80,187,727
Federal Revenues	2,766,942	-	-	-	-	-	2,766,942
<b>TOTAL</b>	<b>7,345,057</b>	<b>75,969,842</b>	<b>5,614,445</b>	<b>4,737,927</b>	<b>164,948</b>	<b>883,631</b>	<b>94,715,850</b>

## Budget Highlights

### 6. Proposed Millage Rate

The District continues to levy rolled-back millage rates. In accordance with Florida Statute, the rolled-back millage rate is calculated in the following manner:

The form on which the certification is made shall include instructions to each taxing authority describing the proper method of computing a millage rate which, exclusive of new construction, additions to structures, deletions, increases in the value of improvements that have undergone a substantial rehabilitation which increased the assessed value of such improvements by at least 100 percent, property added due to geographic boundary changes, total taxable value of tangible personal property within the jurisdiction in excess of 115 percent of the previous year's total taxable value, and any dedicated increment value, will provide the same ad valorem tax revenue for each taxing authority as was levied during the prior year less the amount, if any, paid or applied as a consequence of an obligation measured by the dedicated increment value. That millage rate shall be known as the "rolled-back rate" (Section 200.065(1), F.S.).

When certified property values are received from the property appraisers in July, the datum from all counties in the District's jurisdiction is compiled and calculated to determine the rolled-back millage rates for the District. The annual property tax cycle known as TRIM (Truth in Millage) as defined by Florida statute begins with the certification of taxable values every July 1 so taxing authorities can determine the millage rates to levy ad valorem taxes.

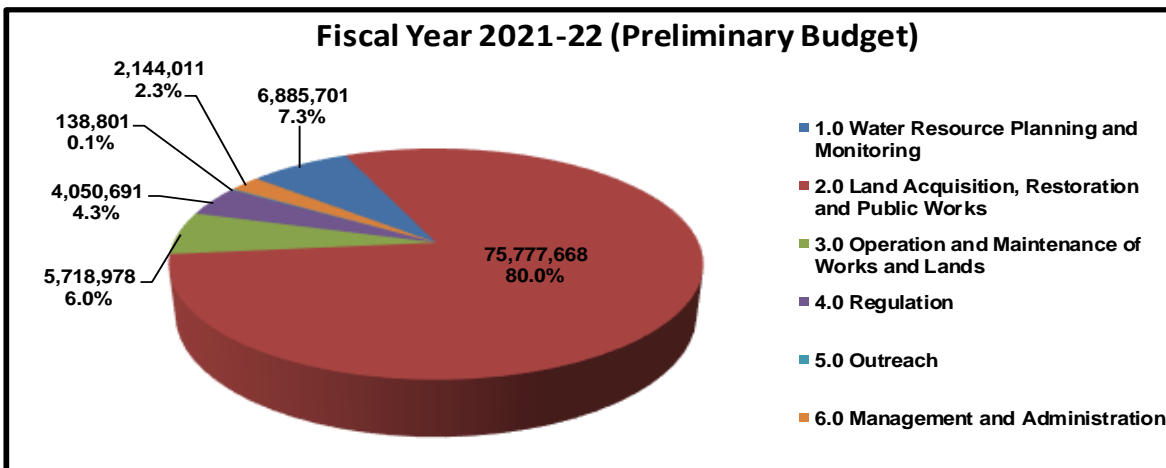
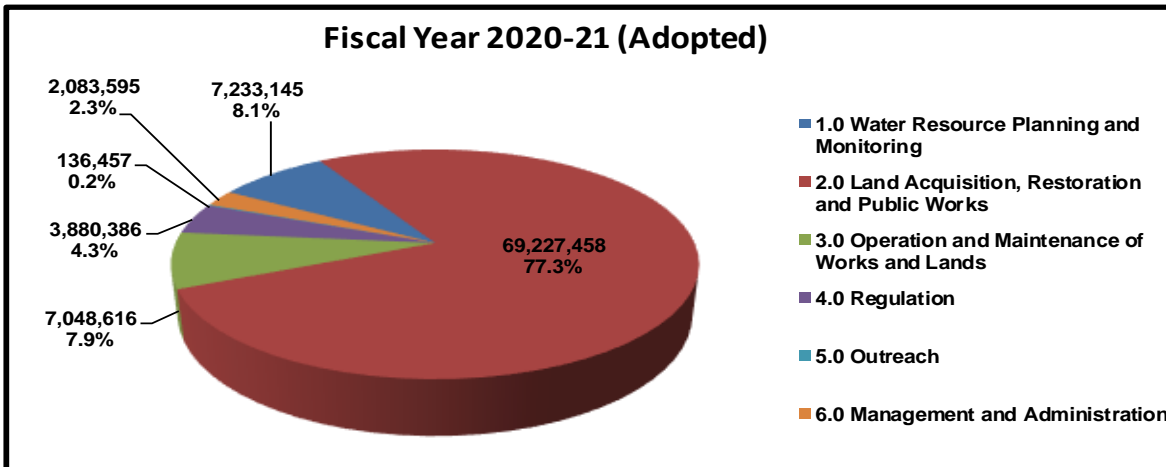
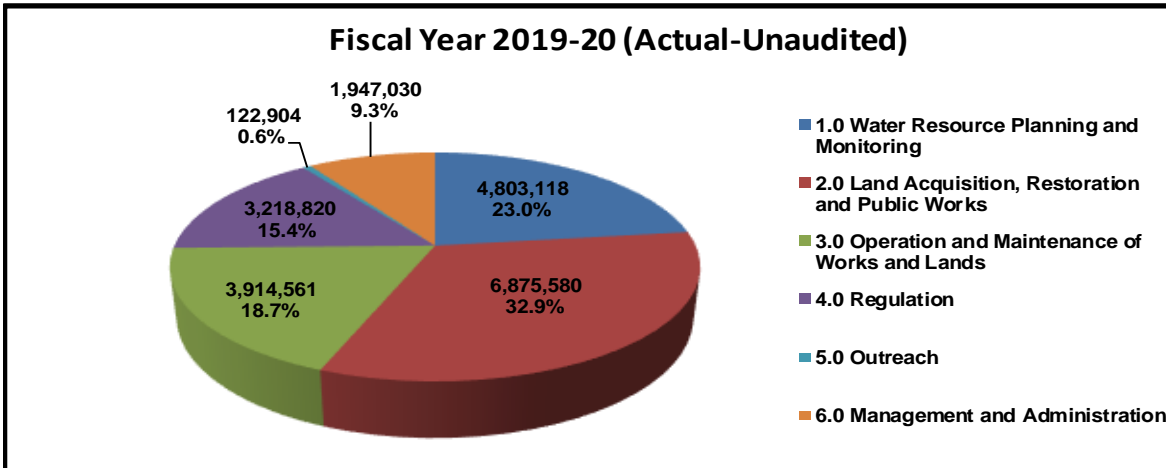
The FY 2021-22 Preliminary Budget ad valorem tax revenue is based on a rolled-back millage model and uses the same rolled-back rate (0.0311) and ad valorem tax revenue amount (\$3,587,899) as in the FY 2020-21 Adopted Budget. These are for estimation purposes only and will be updated to reflect the 2021 rolled-back rate and resulting ad valorem tax revenue amount in the FY 2021-22 Tentative Budget. The ad valorem budget of \$3,587,899 is slightly lower than the 2021 (pulled from the 2020) TRIM estimate of \$3,771,865, by \$183,966 or 4.9 percent, since ad valorem revenue collections have historically been lower than TRIM estimates.

<b>NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT</b>					
<b>FIVE-YEAR AD VALOREM TAX COMPARISON</b>					
Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22					
PRELIMINARY BUDGET - Fiscal Year 2021-22					
<b>DISTRICTWIDE</b>					
Ad Valorem Tax Comparison	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22
Ad Valorem Taxes	\$ 3,366,092	\$ 3,455,534	\$ 3,529,580	\$ 3,587,899	\$ 3,587,899
Adopted Millage Rate	0.0353	0.0338	0.0327	0.0311	0.0311
Rolled-back Rate	0.0353	0.0338	0.0327	0.0311	0.0311
Percent of Change of Rolled-back Rate	0.0%	0.0%	0.0%	0.0%	0.0%
Gross Taxable Value for Operating Purposes	\$ 100,251,598,348	\$106,899,136,510	\$112,788,108,192	\$121,281,842,838	\$ 121,281,842,838
Net New Taxable Value	\$ 1,666,835,634	\$ 2,131,976,641	\$ 2,213,297,500	\$ 2,550,324,270	\$ 2,550,324,270
Adjusted Taxable Value	\$ 98,584,762,714	\$104,767,159,869	\$110,574,810,692	\$118,731,518,568	\$ 118,731,518,568

# Budget Highlights

## 7. Use of Funds by Program Three-Year Comparison

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT EXPENDITURES BY PROGRAM PRELIMINARY BUDGET - Fiscal Year 2021-22





# Budget Highlights

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT FIVE-YEAR EXPENDITURE SUMMARY BY PROGRAM

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

Fiscal Year 2021-22 (Preliminary)

PROGRAMS, ACTIVITIES AND SUB-ACTIVITIES	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
<b>1.0 Water Resource Planning and Monitoring</b>	<b>4,326,496</b>	<b>4,221,297</b>	<b>4,803,118</b>	<b>7,233,145</b>	<b>6,885,701</b>	<b>(347,444)</b>	<b>-4.8%</b>
1.1 - District Water Management Planning	1,745,707	1,707,041	2,031,040	2,628,324	1,862,987	(765,337)	-29.1%
1.1.1 Water Supply Planning	136,525	162,439	114,246	126,956	99,772	(27,184)	-21.4%
1.1.2 Minimum Flows and Minimum Water Levels	1,074,802	982,681	1,384,093	1,945,763	1,192,096	(753,667)	-38.7%
1.1.3 Other Water Resources Planning	534,380	561,921	532,701	555,605	571,119	15,514	2.8%
1.2 - Research, Data Collection, Analysis and Monitoring	731,391	762,700	668,966	1,330,353	1,454,725	124,372	9.3%
1.3 - Technical Assistance	1,440,685	1,277,876	1,631,134	2,576,487	2,869,467	292,980	11.4%
1.4 - Other Water Resources Planning and Monitoring Activities	-	-	-	-	-	-	-
1.5 - Technology & Information Services	408,713	473,680	471,978	697,981	698,522	541	0.1%
<b>2.0 Land Acquisition, Restoration and Public Works</b>	<b>10,840,034</b>	<b>9,622,355</b>	<b>6,875,580</b>	<b>69,227,458</b>	<b>75,777,668</b>	<b>6,550,210</b>	<b>9.5%</b>
2.1 - Land Acquisition	738,566	1,066,102	1,222,464	12,142,197	11,153,091	(989,106)	-8.1%
2.2 - Water Source Development	3,048,232	1,185,823	376,984	7,667,413	10,465,409	2,797,996	36.5%
2.2.1 Water Resource Development Projects	179,907	177,241	178,394	1,245,722	1,258,880	13,158	1.1%
2.2.2 Water Supply Development Assistance	2,868,325	1,008,582	198,589	6,421,691	9,206,529	2,784,838	43.4%
2.2.3 Other Water Source Development Activities	-	-	-	-	-	-	-
2.3 - Surface Water Projects	6,854,079	6,621,028	3,954,888	46,867,595	51,178,098	4,310,503	9.2%
2.4 - Other Cooperative Projects	-	-	-	-	-	-	-
2.5 - Facilities Construction and Major Renovations	5,022	151,833	6,240	-	-	-	-
2.6 - Other Acquisition and Restoration Activities	-	-	-	-	-	-	-
2.7 - Technology & Information Services	53,171	65,389	65,823	82,075	84,327	2,252	2.7%
<b>3.0 Operation and Maintenance of Works and Lands</b>	<b>3,177,258</b>	<b>3,523,610</b>	<b>3,914,561</b>	<b>7,048,616</b>	<b>5,718,978</b>	<b>(1,329,638)</b>	<b>-18.9%</b>
3.1 - Land Management	2,411,931	2,731,517	3,146,166	6,148,599	4,748,398	(1,400,201)	-22.8%
3.2 - Works	1,470	3,473	2,896	6,847	6,909	62	0.9%
3.3 - Facilities	343,854	322,297	339,875	359,917	373,652	13,735	3.8%
3.4 - Invasive Plant Control	-	-	-	-	-	-	-
3.5 - Other Operation and Maintenance Activities	-	-	-	-	-	-	-
3.6 - Fleet Services	23,762	57,130	45,345	29,444	64,244	34,800	118.2%
3.7 - Technology & Information Services	396,240	409,192	380,279	503,809	525,775	21,966	4.4%
<b>4.0 Regulation</b>	<b>3,112,390</b>	<b>3,145,179</b>	<b>3,218,820</b>	<b>3,880,386</b>	<b>4,050,691</b>	<b>170,305</b>	<b>4.4%</b>
4.1 - Consumptive Use Permitting	539,336	463,439	391,138	485,651	479,309	(6,342)	-1.3%
4.2 - Water Well Construction Permitting and Contractor Lic	698,091	818,601	884,817	920,422	965,258	44,836	4.9%
4.3 - Environmental Resource and Surface Water Permitting	1,102,660	1,121,684	1,177,888	1,452,319	1,506,235	53,916	3.7%
4.4 - Other Regulatory and Enforcement Activities	239,338	217,766	214,151	260,496	282,714	22,218	8.5%
4.5 - Technology & Information Services	532,965	523,689	550,826	761,498	817,175	55,677	7.3%
<b>5.0 Outreach</b>	<b>123,494</b>	<b>127,574</b>	<b>122,904</b>	<b>136,457</b>	<b>138,801</b>	<b>2,344</b>	<b>1.7%</b>
5.1 - Water Resource Education	-	-	-	-	-	-	-
5.2 - Public Information	118,119	122,199	118,504	126,257	128,601	2,344	1.9%
5.3 - Public Relations	-	-	-	-	-	-	-
5.4 - Lobbying / Legislative Affairs / Cabinet Affairs	5,375	5,375	4,400	10,200	10,200	-	0.0%
5.5 - Other Outreach Activities	-	-	-	-	-	-	-
5.6 - Technology & Information Services	-	-	-	-	-	-	-
<i>SUBTOTAL - Major Programs (excluding Management and Administration)</i>	<i>21,579,672</i>	<i>20,640,015</i>	<i>18,934,984</i>	<i>87,526,062</i>	<i>92,571,839</i>	<i>5,045,777</i>	<i>5.8%</i>
<b>6.0 Management and Administration</b>	<b>1,832,340</b>	<b>1,891,398</b>	<b>1,947,030</b>	<b>2,083,595</b>	<b>2,144,011</b>	<b>60,416</b>	<b>2.9%</b>
6.1 - Administrative and Operations Support	1,776,829	1,834,749	1,892,670	2,025,845	2,086,261	60,416	3.0%
6.1.1 - Executive Direction	600,848	628,663	682,532	687,220	699,370	12,150	1.8%
6.1.2 - General Counsel / Legal	-	-	-	-	-	-	-
6.1.3 - Inspector General	-	-	-	-	-	-	-
6.1.4 - Administrative Support	787,453	833,985	833,318	895,818	912,456	16,638	1.9%
6.1.5 - Fleet Services	-	-	-	-	-	-	-
6.1.6 - Procurement / Contract Administration	-	-	-	-	-	-	-
6.1.7 - Human Resources	110,584	113,004	113,108	135,256	138,427	3,171	2.3%
6.1.8 - Communications	-	-	-	-	-	-	-
6.1.9 - Technology & Information Services	277,943	259,097	263,711	307,551	336,008	28,457	9.3%
6.2 - Computer/Computer Support	-	-	-	-	-	-	-
6.3 - Reserves	-	-	-	-	-	-	-
6.4 - Other - (Tax Collector / Property Appraiser Fees)	55,511	56,649	54,360	57,750	57,750	-	0.0%
<b>TOTAL</b>	<b>23,412,012</b>	<b>22,531,413</b>	<b>20,882,014</b>	<b>89,609,657</b>	<b>94,715,850</b>	<b>5,106,193</b>	<b>5.7%</b>

## Budget Highlights

### 8. Major Use of Funds Variances

Expenditures by Program	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
1.0 Water Resource Planning and Monitoring	4,326,496	4,221,297	4,803,118	7,233,145	6,885,701	(347,444)	-4.8%
2.0 Land Acquisition, Restoration and Public Works	10,840,034	9,622,355	6,875,580	69,227,458	75,777,668	6,550,210	9.5%
3.0 Operation and Maintenance of Works and Lands	3,177,258	3,523,610	3,914,561	7,048,616	5,718,978	(1,329,638)	-18.9%
4.0 Regulation	3,112,390	3,145,179	3,218,820	3,880,386	4,050,691	170,305	4.4%
5.0 Outreach	123,494	127,574	122,904	136,457	138,801	2,344	1.7%
6.0 Management and Administration	1,832,340	1,891,398	1,947,030	2,083,595	2,144,011	60,416	2.9%

This narrative describes major variances between the Adopted Budget for FY 2020-21 and the Preliminary Budget for FY 2021-22 highlighting significant variances at the program level.

#### Program 1.0 – Water Resources Planning and Monitoring

The program's FY 2021-22 Preliminary Budget is \$6,885,701, which is \$347,444 or a 4.8 percent decrease from the Adopted Budget for FY 2020-21 of \$7,233,145. The largest reduction is in Contracted Services of \$369,885, mainly due to the planned completion of two large MFL projects in early FY 2020-21 and a greater dependency on staff for data collection and hydrologic modeling tasks. The Grants category decreases by \$50,000, which is a transfer of these funds to subactivity 2.2.2. Increases are in Operating Expenses of \$27,011 for mostly cloud migration for Aquarius software, Salaries and Benefits of \$26,812 for annualized prior year competitive pay adjustment and estimated benefit rate increases, and Operating Capital Outlay of \$23,262 for equipment purchases that support MFL streamflow measurements using an Acoustic Doppler Current Profiler.

#### Program 2.0 – Land Acquisition, Restoration and Public Works

The program's FY 2021-22 Preliminary Budget is \$75,777,668, which is \$6,550,210 or a 9.5 percent increase from the Adopted Budget for FY 2020-21 of \$69,227,458. The primary increase is in Interagency Expenditures (Grants) of \$7,377,087 followed by Operating Expenses of \$352,561, Contracted Services of \$154,652, and Salaries and Benefits of \$94,278. The increase in Grants is mostly due to estimated new state funds of \$10,000,000 for springs-related projects and \$3,180,000 for alternative water supply purposes. This is offset by the removal of \$3,728,621 in unallocated grant budget from the prior year and the spending down of \$2,210,267 due to progress made on watershed improvement and springs projects already underway.

The increases in Contracted Services and Operating Expenses reflect planned reforestation efforts across more District land in FY 2021-22, involving prescribed burns, herbicide application, eradication, tubelings, and tree planting. The increase in Salaries and Benefits primarily reflects an emphasis on surface water project development, annualized prior year competitive pay adjustment, and estimated benefit rate increases.

## Budget Highlights

The only category with a reduction is Fixed Capital Outlay due to removal of budget for prior year land and conservation easement purchases, pre-acquisition costs associated with other projects, and the scheduled completion of Seven Runs streambank and Econfina Blue Spring Camp restoration projects.

### Program 3.0 – Operation and Maintenance of Lands and Works

The program's FY 2021-22 Preliminary Budget is \$5,718,978, which is \$1,329,638 or an 18.9 percent decrease from the Adopted Budget for FY 2020-21 of \$7,048,616. The variance is due to the reduction in Contracted Services of \$1,330,114 mostly from planned progress of Hurricane Michael recovery efforts on District lands and completion of the West Region Land Management Plan. Operating Capital Outlay has a decrease of \$29,160, which is mainly attributed to planned purchases of a semi-tractor and trailer and skid steer in FY 2020-21.

Categories with increases are Salaries and Benefits of \$18,544 and Operating Expenses of \$13,197. Personnel adjustments were made to account for the annualized prior year competitive pay adjustment and estimated benefit rate increases, while Operating Expenses provide budget for building/property insurance costs.

Costs for Facilities, Fleet, Works, and related IT operations also fall within this program, and make up less than one-fifth of the budget in Program 3.0. Increases budgeted in these activities are mainly for the purchase of one Ford Explorer for Fleet in FY 2021-22 that was postponed in FY 2020-21 in Fleet, building/property insurance costs for Facilities, and staff augmentation for IT Bureau applications, systems and security implementation needs.

### Program 4.0 – Regulation

The program's FY 2021-22 Preliminary Budget is \$4,050,691, which is \$170,305 or a 4.4 percent increase from the Adopted Budget for FY 2020-21 of \$3,880,386. This increase is broken down by \$114,628 in Regulatory activities (Activities 4.1 through 4.4) and \$55,677 in the IT Bureau for Regulatory support (Activity 4.5). The program's largest increase is in Salaries and Benefits of \$84,539 mainly due to estimated increases in the health insurance and retirement rates, and annualized prior year competitive pay adjustments. A \$23,254 increase in Other Personal Services is due to a vacant position budgeted with insurance coverage. The Division of Regulatory Services has an increase in the Operating Capital Outlay category for the replacement of a truck, while the IT Bureau has budget increases mostly in Contracted Services for staff augmentation to address specialized needs and Operating Expenses for software purchases, server upgrades, and computer replacement.

### Program 5.0 – Outreach

The program's FY 2021-22 Preliminary Budget is \$138,801, which is \$2,344 or a 1.7 percent increase from the Adopted Budget for FY 2020-21 of \$136,457. The increase is mainly in Salaries and Benefits of \$2,644 for estimated health insurance, retirement

## Budget Highlights

rate, and annualized prior year competitive pay adjustments. The Operating Expenses category has a net decrease of \$300 with reductions in printing, news clips services, travel and office supplies offset by increases for computer software and newspaper subscription costs.

### Program 6.0 – District Management and Administration

The program's FY 2021-22 Preliminary Budget is \$2,144,011, which is \$60,416 or a 2.9 percent increase from the Adopted Budget for FY 2020-21 of \$2,083,595. This change is attributable to increases in the Salaries and Benefits and Contracted Services categories. Personnel costs increase by \$38,430, for estimated health insurance, retirement rate, and annualized prior year competitive pay adjustments. The Contracted Services category increase of \$17,481 is in the IT Bureau for staff augmentation and web page development services. The remaining increases in Program 6 are mainly due to computer software and hardware needs related to teleworking, security, web page hosting, and printer replacement costs.

### Districtwide Information Technology

Funds for IT are included in the above explanations for Major Uses of Funds Variances by program. The IT budget is allocated across activities and allocated by either direct usage of specific technologies or for shared technology resources by percentage based on the number of computers each division uses. The allocation in FY 2021-22 for selected IT resources is set at 16.0 percent for Regulatory Services specific to ERP operations, 17.7 percent for other Regulatory Services operations, 25.2 percent for Water Resources Planning and Monitoring, 2.5 percent for mitigation-related assistance, 16.8 percent for Operations and Maintenance of Lands and Works, and 21.8 percent for District Management and Administration, with the exception of personnel costs which are based on timesheet entry to the quarter hour.

Districtwide, Information Technology's FY 2021-22 Preliminary Budget is \$2,461,807 which is \$108,893, or a 4.6 percent increase from the Adopted Budget for FY 2020-21 of \$2,352,914. This change is mainly driven by increases in Operating Expenses of \$66,832 for computer software and support to implement security, document management solutions, and internet connectivity. This is followed by an increase in Salaries and Benefits of \$22,056 for estimated health insurance, retirement rate, and annualized prior year competitive pay adjustments, along with staff changes to higher cost benefit coverage selections (e.g., individual to family). Contracted Services increases by \$14,998 for staff augmentation to address IT infrastructure improvement and software development support services.

## Program Allocations

### IV. Program Allocations

#### A. Program and Activity Definitions, Descriptions and Budget

This section provides the FY 2021-22 Preliminary Budget organized by program, activity, and subactivity. The water management districts are responsible for six program areas pursuant to subsection 373.536(5)(e)4, Florida Statutes: Water Resources Planning and Monitoring; Land Acquisition, Restoration, and Public Works; Operation and Maintenance of Lands and Works; Regulation; Outreach; and District Management and Administration.

The following information is provided for all programs:

- Program by Expenditure Category;
- Source of Funds;
- Rate, Operating and Non-Operating;
- Workforce; and
- Reductions - New Issues Summary.

In addition, for each program, activity, and subactivity, narratives include a Program Title, District Description, Changes and Trends, Budget Variances and Major Budget Items. Budget variances are based on the Program by Expenditure Category tables. Variance explanations are provided for categories that make up at least 90 percent of the total dollar variance found in each program, activity, and subactivity table.

The following information is provided for each activity and subactivity:

- Activity (or Subactivity) by Expenditure Category;
- Source of Funds; and
- Operating and Non-Operating Expenses.

Due to levying a relatively low ad valorem millage rate resulting in a small amount of revenue proportional to the total budget, it is necessary for the District to use all sources of revenue to fund the administrative support activities. All program activities that have Salaries and Benefits in their budget transfer a portion of the revenue collected to the administrative activities. The transfers-out, if presented in the budget, would overstate the requested expenditure budget as they provide authority for the transfer of cash from one fund to another. For the same reason, the transfers-in are not presented in the budget as they are revenue received by another fund being transferred to the General Fund. Including the transfers-in would overstate the available resources of the District.

Because of the required transfers, the revenue and expenditures presented in the following program and activity spreadsheets will not be balanced. Programs transferring funds out will have higher revenue receipts than the expenditure budget, and programs

## Program Allocations

receiving the transfer will show lower revenue than the expenditure budget. No revenue will appear in the following charts for activities funded totally by transfers.

<b><u>Expenditure Category</u></b>	<b><u>Budget</u></b>	<b><u>Funds</u></b>	<b><u>Difference</u></b>
Salaries and Benefits	9,083,934	7,920,902	(1,163,032)
Other Personal Services	379,494	379,494	0
Contracted Services	12,484,324	12,321,248	(163,076)
Operating Expenses	3,438,120	2,963,727	(474,393)
Operating Capital Outlay	607,504	607,504	0
Fixed Capital Outlay	12,403,603	12,403,603	0
Interagency Expenditures (Cooperative Funding)	56,318,871	56,318,871	0
Interagency Transfers	0	1,800,501	1,800,501
<b>Total</b>	<b>94,715,850</b>	<b>94,715,850</b>	<b>0</b>

# Program Allocations

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

### PROGRAM BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### ALL PROGRAMS

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
1.0 Water Resource Planning and Monitoring	4,326,496	4,221,297	4,803,118	7,233,145	6,885,701	(347,444)	-5.0%
2.0 Land Acquisition, Restoration and Public Works	10,840,034	9,622,355	6,875,580	69,227,458	75,777,668	6,550,210	8.6%
3.0 Operation and Maintenance of Works and Lands	3,177,258	3,523,610	3,914,561	7,048,616	5,718,978	(1,329,638)	-23.2%
4.0 Regulation	3,112,390	3,145,179	3,218,820	3,880,386	4,050,691	170,305	4.2%
5.0 Outreach	123,494	127,574	122,904	136,457	138,801	2,344	1.7%
6.0 Management and Administration	1,832,340	1,891,398	1,947,030	2,083,595	2,144,011	60,416	2.8%
<b>TOTAL</b>	<b>23,412,012</b>	<b>22,531,413</b>	<b>20,882,014</b>	<b>89,609,657</b>	<b>94,715,850</b>	<b>5,106,193</b>	<b>5.4%</b>

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	7,765,066	8,101,686	8,097,697	8,818,687	9,083,934	265,247	2.9%
Other Personal Services	218,718	248,978	255,729	356,240	379,494	23,254	6.1%
Contracted Services	3,655,819	3,430,746	5,002,078	13,994,294	12,484,324	(1,509,970)	-12.1%
Operating Expenses	1,887,859	2,173,884	2,062,979	3,025,308	3,438,120	412,812	12.0%
Operating Capital Outlay	400,829	572,608	514,945	584,498	607,504	23,006	3.8%
Fixed Capital Outlay	719,767	1,192,916	2,010,514	13,838,846	12,403,603	(1,435,243)	-11.6%
Interagency Expenditures (Cooperative Funding)	8,763,954	6,810,595	2,938,071	48,991,784	56,318,871	7,327,087	13.0%
Debt	-	-	-	-	-	-	-
Reserves - Emergency Response	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>23,412,012</b>	<b>22,531,413</b>	<b>20,882,014</b>	<b>89,609,657</b>	<b>94,715,850</b>	<b>5,106,193</b>	<b>5.4%</b>

#### SOURCE OF FUNDS

Fiscal Year 2021-22

	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Salaries and Benefits	2,306,122	-	-	115,784	5,402,980	96,016	7,920,902
Other Personal Services	59,435	-	-	3,076	316,983	-	379,494
Contracted Services	228,068	1,281,658	-	778	8,174,545	2,636,199	12,321,248
Operating Expenses	474,064	629,970	-	39,585	1,806,208	13,900	2,963,727
Operating Capital Outlay	161,422	43,568	-	-	402,514	-	607,504
Fixed Capital Outlay	813,798	71,975	-	-	11,517,830	-	12,403,603
Interagency Expenditures (Cooperative Funding)	3,777,083	802,527	-	-	51,739,261	-	56,318,871
Debt	-	-	-	-	-	-	-
Reserves - Emergency Response	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>8,743,018</b>	<b>2,833,157</b>	<b>-</b>	<b>185,006</b>	<b>80,187,727</b>	<b>2,766,942</b>	<b>94,715,850</b>

#### RATE, OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Workforce	Rates (Salary without benefits)	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	100	6,012,275	9,066,962	16,972	9,083,934
Other Personal Services	9	276,774	379,494	-	379,494
Contracted Services			5,104,562	7,379,762	12,484,324
Operating Expenses			2,719,400	718,720	3,438,120
Operating Capital Outlay			211,504	396,000	607,504
Fixed Capital Outlay			15,000	12,388,603	12,403,603
Interagency Expenditures (Cooperative Funding)			275,125	56,043,746	56,318,871
Debt			-	-	-
Reserves - Emergency Response			-	-	-
<b>TOTAL</b>			<b>17,772,047</b>	<b>76,943,803</b>	<b>94,715,850</b>

#### WORKFORCE

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

WORKFORCE CATEGORY	Fiscal Year					Adopted to Preliminary Budget Comparison	
	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Authorized Positions	101	100	100	100	100	-	0.0%
Contingent Worker	-	-	-	-	-	-	-
Other Personal Services	9	9	9	9	9	-	0.0%
Intern	-	-	-	-	-	-	-
Volunteer	-	-	-	-	-	-	-
<b>TOTAL WORKFORCE</b>	<b>110</b>	<b>109</b>	<b>109</b>	<b>109</b>	<b>109</b>	<b>-</b>	<b>0.0%</b>

## Program Allocations

The District has not budgeted any funds for activities/subactivities 1.4, 2.2.3, 2.4, 3.4, 3.5, 5.1, 5.3, 5.5, 5.6, 6.1.2, 6.1.3, 6.1.5, 6.1.6, 6.1.8, 6.2, and 6.3 nor have any funds been budgeted in those areas for the past five years:

- Activity 1.4 - Other Water Resources Planning and Monitoring Activities has had no funding for the past five years due to a budgeting practice where all other water resource planning services under this activity are reported in activities 1.1.3 or 1.2, respectively.
- Subactivity 2.2.3 - Other Water Source Development Activities has had no funding for the past five years due to a budgeting practice where all water resource development and water supply services under this activity are reported in activities 2.2.1 and 2.2.2, respectively.
- Activity 2.4 - Other Cooperative Projects has had no funding for the past five years due to the District having no additional non-water source development cooperative projects other than those accounted for in activities 2.2., and 2.3.
- Activity 3.4 - Invasive Plant Control has had no funding for the past five years due to budgeting for this activity in Activity 3.1.
- Activity 3.5 - Other Operation and Maintenance Activities has had no funding for the past five years due to the District having no right-of-way management projects and budgeting for other general maintenance is accounted for in Activity 3.1.
- Activity 5.1 - Water Resource Education has had no funding for the past five years due to a budgeting practice where all educational services under this activity are reported in Activity 5.2.
- Activity 5.3 - Public Relations has had no funding for the past five years due to a budgeting practice where all public relation services under this activity are reported in Activity 5.2.
- Activity 5.5 - Other Outreach Activities has had no funding for the past five years due to a budgeting practice where all outreach services under this activity are reported in Activity 5.2.
- Activity 5.6 - Technology and Information Services has had no funding for the past five years due to a budgeting practice where all technology and information services under this activity have been moved to Activity 5.2.
- Subactivity 6.1.2 - General Counsel/Legal has had no funding for the past five years. The District does not use this subactivity. Costs are reported in the activity or subactivity in which they are incurred.
- Subactivity 6.1.3 - Inspector General has had no funding for the past five years. The District does not use this activity. These services are contracted out and reported in subactivity 6.1.4.
- Subactivity 6.1.5 - Fleet Services has had no funding for the past five years. The District does not use this subactivity. Fleet costs are reported in the activity or subactivity in which they are incurred. Fleet for the District pool are in Activity 3.6.



## Program Allocations

- Subactivity 6.1.6 - Procurement/Contract Administration has had no funding for the past five years. The District does not use this subactivity and does not have dedicated staff for this purpose. Costs related to procurement are absorbed by Divisions.
- Subactivity 6.1.8 – Communications, has had no funding for the past five years due to a budgeting practice where all communication services under this subactivity are reported in Activity 5.2.
- Activity 6.2 - Computer/Computer Support has had no funding for the past five years due to a budgeting practice where all computer services under this activity have been moved to subactivity 6.1.9.
- Activity 6.3 – Reserves has had no funding for the past five years. The District does not use this activity. If Reserves are used, they are reported in the activity or subactivity in which they are budgeted.

As a result, the District has excluded those activities entirely from this budget report.

# Program Allocations

Northwest Florida Water Management District  
 NEW ISSUES - REDUCTION SUMMARY  
 Fiscal Year 2021-22  
 Preliminary Budget - January 15, 2021

	1.0 Water Resources Planning and Monitoring	2.0 Acquisition, Restoration and Public Works	3.0 Operation and Maintenance of Lands and Works	4.0 Regulation	5.0 Outreach	6.0 District Management and Administration	TOTAL
<b>Reductions</b>							
Salaries and Benefits	315,444	27,245	187,100	11,253	0	0	541,042
Other Personal Services	7,102	1,512	11,827	0	0	0	20,441
Contracted Services	1,534,885	367,994	1,343,554	9,000	0	0	3,255,433
Operating Expenses	22,063	2,515	3,344	23,941	900	8,775	61,538
Operating Capital Outlay	0	0	80,000	0	0	0	80,000
Fixed Capital Outlay	0	1,433,743	1,500	0	0	0	1,435,243
Interagency Expenditures (Cooperative Funding)	50,000	5,938,888	0	0	0	0	5,988,888
Reserves - Emergency Response	0	0	0	0	0	0	0
	<b>1,929,494</b>	<b>7,771,897</b>	<b>1,627,325</b>	<b>44,194</b>	<b>900</b>	<b>8,775</b>	<b>11,382,585</b>

<b>New Issues</b>							
Salaries and Benefits	342,256	121,523	205,644	95,792	2,644	38,430	806,289
Other Personal Services	2,458	6,761	11,222	23,254	0	0	43,695
Contracted Services	1,165,000	522,646	13,440	26,896	0	17,481	1,745,463
Operating Expenses	49,074	355,076	16,541	40,873	600	12,186	474,350
Operating Capital Outlay	23,262	126	50,840	27,684	0	1,094	103,006
Fixed Capital Outlay	0	0	0	0	0	0	0
Interagency Expenditures (Cooperative Funding)	0	13,315,975	0	0	0	0	13,315,975
Reserves - Emergency Response	0	0	0	0	0	0	0
	<b>1,582,050</b>	<b>14,322,107</b>	<b>297,687</b>	<b>214,499</b>	<b>3,244</b>	<b>69,191</b>	<b>16,488,778</b>

	1.0 Water Resources Planning and Monitoring	2.0 Acquisition, Restoration and Public Works	3.0 Operation and Maintenance of Lands and Works	4.0 Regulation	5.0 Outreach	6.0 District Management and Administration	TOTAL
<b>NET CHANGE</b>							
Salaries and Benefits	26,812	94,278	18,544	84,539	2,644	38,430	265,247
Other Personal Services	(4,644)	5,249	(605)	23,254	0	0	23,254
Contracted Services	(369,885)	154,652	(1,330,114)	17,896	0	17,481	(1,509,970)
Operating Expenses	27,011	352,561	13,197	16,932	(300)	3,411	412,812
Operating Capital Outlay	23,262	126	(29,160)	27,684	0	1,094	23,006
Fixed Capital Outlay	0	(1,433,743)	(1,500)	0	0	0	(1,435,243)
Interagency Expenditures (Cooperative Funding)	(50,000)	7,377,087	0	0	0	0	7,327,087
Reserves - Emergency Response	0	0	0	0	0	0	0
	<b>(347,444)</b>	<b>6,550,210</b>	<b>(1,329,638)</b>	<b>170,305</b>	<b>2,344</b>	<b>60,416</b>	<b>5,106,193</b>

# Program Allocations

**1.0 Water Resources Planning and Monitoring** - This program includes all water management planning, including water supply planning, development of minimum flows and minimum water levels, and other water resources planning; research, data collection, analysis, and monitoring; and technical assistance (including local and regional plan and program review).

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this program.

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT PROGRAM BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22  
PRELIMINARY BUDGET - Fiscal Year 2021-22

### 1.0 - Water Resources Planning and Monitoring

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 1,894,772	\$ 2,012,236	\$ 1,994,396	\$ 2,053,556	\$ 2,080,368	\$ 26,812	1.3%
Other Personal Services	\$ 18,504	\$ 18,841	\$ 12,909	\$ 41,940	\$ 37,296	\$ (4,644)	-11.1%
Contracted Services	\$ 1,981,851	\$ 1,648,207	\$ 2,339,722	\$ 4,285,882	\$ 3,915,997	\$ (369,885)	-8.6%
Operating Expenses	\$ 275,865	\$ 274,620	\$ 277,063	\$ 612,970	\$ 639,981	\$ 27,011	4.4%
Operating Capital Outlay	\$ 105,504	\$ 208,755	\$ 153,068	\$ 105,970	\$ 129,232	\$ 23,262	22.0%
Fixed Capital Outlay	\$ -	\$ 8,638	\$ -	\$ -	\$ -	\$ -	-
Interagency Expenditures (Cooperative Funding)	\$ 50,000	\$ 50,000	\$ 25,959	\$ 132,827	\$ 82,827	\$ (50,000)	-37.6%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	<b>\$ 4,326,496</b>	<b>\$ 4,221,297</b>	<b>\$ 4,803,118</b>	<b>\$ 7,233,145</b>	<b>\$ 6,885,701</b>	<b>\$ (347,444)</b>	<b>-4.8%</b>

### SOURCE OF FUNDS

Fiscal Year 2021-22

	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Salaries and Benefits	\$ 1,839	\$ -	\$ -	\$ 115,784	\$ 1,866,729	\$ 96,016	\$ 2,080,368
Other Personal Services	\$ -	\$ -	\$ -	\$ 3,076	\$ 34,220	\$ -	\$ 37,296
Contracted Services	\$ 3,801	\$ -	\$ -	\$ 500	\$ 1,284,275	\$ 2,636,199	\$ 3,924,775
Operating Expenses	\$ 17,808	\$ -	\$ -	\$ 39,585	\$ 559,910	\$ 13,900	\$ 631,203
Operating Capital Outlay	\$ 82,970	\$ -	\$ -	\$ -	\$ 46,262	\$ -	\$ 129,232
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ 82,827	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82,827
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 220,084</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 184,728</b>	<b>\$ 4,173,303</b>	<b>\$ 2,766,942</b>	<b>\$ 7,345,057</b>

### RATE, OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Workforce	Rate (Salary without benefits)	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	24	\$ 1,432,453	\$ 2,080,368	\$ -	\$ 2,080,368
Other Personal Services	2	\$ 34,549	\$ 37,296	\$ -	\$ 37,296
Contracted Services			\$ 2,756,917	\$ 1,159,080	\$ 3,915,997
Operating Expenses			\$ 639,981	\$ -	\$ 639,981
Operating Capital Outlay			\$ 129,232	\$ -	\$ 129,232
Fixed Capital Outlay			\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)			\$ 50,000	\$ 32,827	\$ 82,827
Debt			\$ -	\$ -	\$ -
Reserves - Emergency Response			\$ -	\$ -	\$ -
<b>TOTAL</b>			<b>\$ 5,693,794</b>	<b>\$ 1,191,907</b>	<b>\$ 6,885,701</b>

### WORKFORCE

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

WORKFORCE CATEGORY	Fiscal Year					Difference	Difference in % (Adopted to Preliminary)
	2017-18	2018-19	2019-20	2020-21	2021-22		
Authorized Positions	22.0	24.0	24.0	24.0	24.0	24.0	0.0
Contingent Worker	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other Personal Services	1.5	1.5	1.5	1.5	1.5	1.5	0.0
Intern	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Volunteer	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>TOTAL WORKFORCE</b>	<b>23.5</b>	<b>25.5</b>	<b>25.5</b>	<b>25.5</b>	<b>25.5</b>	<b>0.0</b>	<b>0.0%</b>

# Program Allocations

## REDUCTIONS - NEW ISSUES 1.0 Water Resources Planning and Monitoring Fiscal Year 2021-22 Preliminary Budget - January 15, 2021

FY 2020-21 Budget (Adopted)		25.50	\$ 7,233,145		
Reductions					
Issue	Description	Issue Amount	Workforce	Category Subtotal	Issue Narrative
<b>Salaries and Benefits</b>				315,444	
1	Salaries and benefits - Minimum Flows and Minimum Water Levels (MFLs)	238,723			Wakulla Spring and Coastal Floridan Aquifer in Region II assessments completed resulting data collection and MFL technical staff hours reallocated to other ongoing projects
2	Salaries and benefits - FEMA	54,836			Realignment of salaries and benefits between projects to better reflect workload
3	Salaries and benefits - Other Water Resources Planning (OWRP)	10,556			Realignment of salaries and benefits to Program 2 projects to better reflect workload
4	Salaries and benefits - Intergov/tech assistance and Emergency Operations	5,468			Realignment of salaries and benefits between projects to better reflect workload
5	Salaries and benefits - Monitoring/Data Collection	4,926			Realignment of salaries and benefits to Program 2 projects to better reflect workload
6	Salaries and benefits - Water Supply Planning	935			Realignment of compensated absences to better reflect project assignments
<b>Other Personal Services</b>				7,102	
7	Other Personal Services - MFLs	6,391			Less data entry needed by OPS MFL
8	Other Personal Services - Monitoring/Data Collection	711			Reallocation of hours for OPS data entry
<b>Contracted Services</b>				1,534,885	
9	Management Consultants - MFLs	980,000			Most modeling efforts are being shifted to inhouse efforts for Jackson Blue and Gainer MFLs, Wakulla and Region 2 MFLs are being completed
10	Management Consultants - FEMA	465,000			Completion of FEMA project activities
11	Data Processing Services	35,000			Discontinue Vieux rainfall data contract
12	Other Contractual Services - IT RMD/MFL	30,000			Reduction following completion of Aquarius database migration, offset by cost for iCloud services (see increases)
13	Other Contractual Services - IT Bureau	14,835			Reduction due to completion of RISK Assessment
14	Legal Counsel - MFLs	7,000			No MFLs are scheduled for rulemaking during this FY so the cost was reduced
15	Laboratory Services	3,050			Reduced due to completion of Region II MFL assessment
<b>Operating Expenses</b>				22,063	
16	Computer Software - IT Bureau	4,538			Reduction due to previous years Citrix license purchase
17	Other Field & Tech Supplies - MFLs	4,250			Slight decrease based on MFL stations and actual costs
18	Staff Travel - FEMA	4,000			Realignment of charges between FEMA projects
19	Legal Ads for Rules - MFLs	3,600			No MFLs are scheduled for rulemaking during this FY so the cost was reduced
20	Staff Travel - Data Collection & Monitoring	2,000			Reduced based on historical expenditures
21	R&M Field Equipment - MFLs	2,000			Reduced based on historical expenditures
22	R&M Watercraft - Data Collection & Monitoring	1,050			Reduced based on historical expenditures
23	Office Supplies - General - FEMA	300			Realignment of charges between FEMA projects
24	Gen. Postage & Freight - FEMA	200			Removed based on historical expenditures
25	Gen. Postage & Freight - Data Collection & Monitoring	125			Reduced based on historical expenditures
<b>Interagency Expenditures (Cooperative Funding)</b>				50,000	
26	Grants and Aids - RWSP	50,000			Transferred budget to Activity 222, also for grants
<b>TOTAL REDUCTIONS</b>			0.00	<b>\$ 1,929,494</b>	

# Program Allocations

## REDUCTIONS - NEW ISSUES 1.0 Water Resources Planning and Monitoring Fiscal Year 2021-22 Preliminary Budget - January 15, 2021

FY 2020-21 Budget (Adopted)		25.50	\$ 7,233,145		
New Issues					
Issue	Description	Issue Amount	Workforce	Category Subtotal	Issue Narrative
<b>Salaries and Benefits</b>				342,256	
1	Salaries and benefits - Monitoring/Data Collection	168,752			Wakulla Spring and Coastal Floridan Aquifer in Region II assessments completed resulting data collection staff hours reallocated to ongoing projects
2	Salaries and benefits - Minimum Flows and Minimum Water Levels (MFLs)	79,689			Increased work effort on Econfina, Coastal Bay Aquifer, and Jackson Blue MFLs
3	Salaries and benefits - FEMA	35,942			Realignment of salaries and benefits between projects to better reflect workload
4	Salaries and benefits - Other Water Resources Planning (OWRP)	26,070			Realignment of salaries and benefits to support additional budget and administrative requirements, also moved some compensated absences to OWRP to better reflect project assignments
5	Salaries and benefits - Water Supply Planning	23,751			Realignments of salaries and benefits to support cyclic water supply assessment and new alternative water supply grant program
6	Salaries and benefits - IT Bureau	5,510			Estimated health insurance and FRS rate adjustments, annualized prior year payment adjustment
7	Salaries and benefits - Intergovtech assistance and Emergency Operations	2,542			Reflects benefits adjustments and additional staff realignment to support Intergovernmental Assistance and EOC operations
<b>Other Personal Services</b>				2,458	
8	Other Personal Services - Monitoring/Data Collection	1,400			Increased OPS staff hours for data entry
9	Other Personal Services - MFLs	1,058			MFL Comp Absences for OPS
<b>Contracted Services</b>				1,165,000	
10	Management Consultants - FEMA	780,000			Realignment of budget between projects to reflect workload and new FEMA projects initiated
11	Management Consultants - MFLs	385,000			Beginning efforts associated with the Coastal Bay County Aquifer MFL
<b>Operating Expenses</b>				49,074	
12	Cloud/SAS Subscription - IT Bureau	22,000			Increase due to Cloud migration Subscription for Aquarius
13	R&M Software - IT Bureau	13,714			Increase due the purchase of CheckPoint Firewall, Drone Deploy, DocuSign and Duo MFA, increase in Maintenance and support cost for Citrix, Kronos, Web page hosting
14	Computer Equipment - IT Bureau	7,277			Increase due to PC replacement schedule
15	Staff Travel - FEMA	4,000			Realignment of charges between FEMA projects
16	Fuel & Lubricants - MFLs	1,000			Increased based on actual expenditures
17	Communications - MFLs	450			Increased based on actual expenditures
18	Office Supplies - FEMA	300			Realignment of charges between FEMA projects
19	R&M Copiers - IT Bureau	151			Increase to align with actuals
20	Safety Supplies - MFLs	100			Additional three pairs of boots
21	GPS Tracking - Monitoring/Data Collection	82			Increased based on actual expenditures
<b>Operating Capital Outlay</b>				23,262	
22	Metering, Gauging, & Test Equipment - MFLs	20,000			Purchase for equipment that measures streamflows using doppler radar beams
23	Boats & Motors - MFLs	2,000			Purchase for outboard motor
24	Printers and Related Hardware - IT Bureau	1,262			Increase due to printer replacement
<b>TOTAL NEW ISSUES</b>			0.00	\$ 1,582,050	
<b>1.0 Water Resources Planning and Monitoring</b>					
<b>Total Workforce and Preliminary Budget for FY 2021-22</b>			25.50	\$ 6,885,701	

## Program Allocations

### Changes and Trends

The development of MFLs for northwest Florida, data collection, and technical support for floodplain management and mapping are the primary activities in this program. Increases in Contracted Services from FY 2017-18 to FY 2019-20 are largely due to requirements for the FEMA Risk MAP program, including scope development and development of preliminary and final study products. Additionally, they reflect new requirements modeling and monitor well construction for MFL technical assessments. Starting in FY 2017-18, the increase in Operating Capital Outlay reflects the procurement of a high-performance computing system and subsequent support for the in-house development of complex groundwater flow and transport models. The general growth in Salaries and Benefits between FY 2017-18 to FY 2019-20 is largely due to increasing staff resources to support the MFL program. Additional increases in Salaries and Benefits during this timeframe were to complete an update to the Region II RWSP. The increase in Operating Expenses is a result of hydrologic data migration efforts from on premise storage to a cloud-based application and storage solution.

### Budget Variances

This activity's FY 2021-22 Preliminary Budget is \$347,444 (4.8 percent) lower than the FY 2020-21 Adopted Budget. The reduction in Contracted Services of \$369,885 (8.6 percent), is primarily due to the planned completion of two large MFL projects in early FY 2020-21 and a greater dependency on staff for data collection and hydrologic modeling tasks. The decrease of \$50,000 (37.6 percent) in the Grants category reflects a transfer of these funds to subactivity 2.2.2. Increases in Operating Expenses of \$27,011 (4.4 percent) are mostly for cloud migration for Aquarius software, Salaries and Benefits of \$26,812 (1.3 percent) reflect an annualized prior year competitive pay adjustment and estimated benefit rate increases, and Operating Capital Outlay of \$23,262 (22 percent) reflect equipment purchases that support MFL streamflow measurements using an Acoustic Doppler Current Profiler.

### Major Budget Items

Major budget items for this program include the following (program categories >\$500,000 and activity/subactivity categories >\$100,000):

- Salaries and Benefits, \$2,080,368 (25.5 FTE)
- Contracted Services, \$3,915,997
  - Subactivity 1.1.2 MFLs, \$511,000
  - Activity 1.2 Research, Data Collection, Analysis and Monitoring, \$686,683
  - Activity 1.3 Technical Assistance, \$2,640,000
- Operating Expenses, \$639,981:
  - Activity 1.2 Research, Data Collection, Analysis and Monitoring, \$156,841
  - Activity 1.5 Technology and Information Services, \$369,585

Refer to the activity or subactivity sections for more details on major budget items.

## Program Allocations

**1.1 District Water Management Planning** - Local and regional water management and water supply planning, minimum flows and minimum water levels, and other long-term water resource planning efforts. The District Water Management Plans developed pursuant to section 373.036, Florida Statutes, are the districtwide planning documents which encompass other levels of water management planning.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this activity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 1.1 - District Water Management Planning

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 1,032,191	\$ 1,164,117	\$ 1,241,713	\$ 1,236,852	\$ 1,116,148	\$ (120,704)	-9.8%
Other Personal Services	\$ 12,689	\$ 10,330	\$ (24)	\$ 24,190	\$ 18,857	\$ (5,333)	-22.0%
Contracted Services	\$ 581,642	\$ 446,054	\$ 702,116	\$ 1,117,000	\$ 514,000	\$ (603,000)	-54.0%
Operating Expenses	\$ 38,647	\$ 28,183	\$ 38,134	\$ 107,455	\$ 99,155	\$ (8,300)	-7.7%
Operating Capital Outlay	\$ 30,538	\$ 8,357	\$ 23,142	\$ 10,000	\$ 32,000	\$ 22,000	220.0%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interagency Expenditures (Cooperative Funding)	\$ 50,000	\$ 50,000	\$ 25,959	\$ 132,827	\$ 82,827	\$ (50,000)	-37.6%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	\$ 1,745,707	\$ 1,707,041	\$ 2,031,040	\$ 2,628,324	\$ 1,862,987	\$ (765,337)	-29.1%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ 82,827	\$ -	\$ -	\$ -	\$ 2,026,361	\$ -	\$ 2,109,188

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 1,116,148	\$ -	\$ 1,116,148
Other Personal Services	\$ 18,857	\$ -	\$ 18,857
Contracted Services	\$ 514,000	\$ -	\$ 514,000
Operating Expenses	\$ 99,155	\$ -	\$ 99,155
Operating Capital Outlay	\$ 32,000	\$ -	\$ 32,000
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ 50,000	\$ 32,827	\$ 82,827
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 1,830,160	\$ 32,827	\$ 1,862,987

## Program Allocations

### **Changes and Trends**

The changes and trends for this activity reflect continuing efforts to develop MFLs for northwest Florida; cyclical updates to the WSA and Region II RWSP; FEMA Risk MAP program support; watershed planning in support of the state's Gulf of Mexico restoration effort; and project planning in support of other restoration efforts. Annual changes in Salaries and Benefits and Other Personal Services reflect prioritization of staff resources to develop MFLs and support an update to the Region II RWSP, offset by decreases in Other Water Resource Planning, based on the programmatic realignments and cyclical work noted previously. Increases in Contracted Services between FY 2017-18 and FY 2019-20 largely reflect cyclical requirements for the FEMA Risk MAP program and modeling and monitor well construction requirements for MFL technical assessments.

### **Budget Variances**

This activity's FY 2021-22 Preliminary Budget is \$765,337 (29.1 percent) lower than the FY 2020-21 Adopted Budget. The decreases in Contracted Services of \$603,000 (54.0 percent) and Salaries and Benefits of \$120,704 (9.8 percent) account for most of this variance, due to the completion of two large MFL projects and year-to-year variability in MFL program needs. The decrease in Other Personal Services of \$5,333 (22.0 percent) reflects a decrease in OPS staff requirements for MFL technical assessments. The Grants category decreases by \$50,000 (37.6 percent) and reflects a transfer of these funds to subactivity 2.2.2. The only category that increases is Operating Capital Outlay by \$22,000 (220.0 percent) for equipment purchases that support MFL streamflow measurements using an Acoustic Doppler Current Profiler.

### **Major Budget Items**

Details on the major budget items are provided in the three subactivities under 1.1 District Water Management Planning.



## Program Allocations

**1.1.1 Water Supply Planning** - Long-term planning to assess and quantify existing and reasonably anticipated water supply needs and sources, and to maximize the beneficial use of those sources, for humans and natural systems. This includes water supply assessments developed pursuant to section 373.036, Florida Statutes, and regional water supply plans developed pursuant to section 373.709, Florida Statutes.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this program.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### SUBACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 1.1.1 - Water Supply Planning

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 128,116	\$ 106,255	\$ 113,434	\$ 74,806	\$ 97,622	\$ 22,816	30.5%
Other Personal Services	\$ 4,463	\$ 4,088	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ 2,340	\$ 50,402	\$ 640	\$ 1,000	\$ 1,000	\$ -	0.0%
Operating Expenses	\$ 1,607	\$ 1,694	\$ 172	\$ 1,150	\$ 1,150	\$ -	0.0%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ (50,000)	-100.0%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 136,525	\$ 162,439	\$ 114,246	\$ 126,956	\$ 99,772	\$ (27,184)	-21.4%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	Fiscal Year 2021-22	\$ -	\$ -	\$ -	\$ -	\$ 120,948	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 97,622	\$ -	\$ 97,622
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 1,000	\$ -	\$ 1,000
Operating Expenses	\$ 1,150	\$ -	\$ 1,150
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 99,772	\$ -	\$ 99,772

## Program Allocations

### **Changes and Trends**

Expenditures for water supply planning vary over five-year cycles to reflect statutory requirements for updating water supply assessments and regional water supply plans. Variances and decreases in Salaries and Benefits, Other Personal Services, Contracted Services, and Operating Expenses between FY 2017-18 and FY 2019-20 reflect completion of updates for the districtwide WSA and Region II RWSP in 2018 and 2019 respectively.

### **Budget Variances**

This subactivity's FY 2021-22 Preliminary Budget is \$27,184 (21.4 percent) lower than the FY 2020-21 Adopted Budget. The decrease is in Interagency Expenditures of \$50,000 (100 percent) as these funds were moved to subactivity 2.2.2 for water supply development assistance. Salaries and Benefits increases by \$22,816 (30.5 percent) to provide planning support for implementation of a state-supported grant program for alternative water supply development.

### **Major Budget Items**

The major budget item for this subactivity is:

- Salaries and Benefits, \$97,622

## Program Allocations

**1.1.2 Minimum Flows and Minimum Water Levels** - The establishment of minimum surface and ground water levels and surface water flow conditions required to protect water resources from significant harm, as determined by the district Governing Board.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this subactivity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT SUBACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 1.1.2 - Minimum Flows and Levels

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 444,218	\$ 562,438	\$ 638,966	\$ 715,996	\$ 556,962	\$ (159,034)	-22.2%
Other Personal Services	\$ 498	\$ 2,871	\$ (24)	\$ 23,717	\$ 18,384	\$ (5,333)	-22.5%
Contracted Services	\$ 577,712	\$ 394,812	\$ 696,816	\$ 1,114,000	\$ 511,000	\$ (603,000)	-54.1%
Operating Expenses	\$ 21,836	\$ 14,202	\$ 25,193	\$ 82,050	\$ 73,750	\$ (8,300)	-10.1%
Operating Capital Outlay	\$ 30,538	\$ 8,357	\$ 23,142	\$ 10,000	\$ 32,000	\$ 22,000	220.0%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 1,074,802	\$ 982,681	\$ 1,384,093	\$ 1,945,763	\$ 1,192,096	\$ (753,667)	-38.7%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ -	\$ -	\$ -	\$ -	\$ 1,316,898	\$ -	\$ 1,316,898

### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 556,962	\$ -	\$ 556,962
Other Personal Services	\$ 18,384	\$ -	\$ 18,384
Contracted Services	\$ 511,000	\$ -	\$ 511,000
Operating Expenses	\$ 73,750	\$ -	\$ 73,750
Operating Capital Outlay	\$ 32,000	\$ -	\$ 32,000
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 1,192,096	\$ -	\$ 1,192,096

## Program Allocations

### Changes and Trends

Salaries and Benefits increased from FY 2017-18 to FY 2019-20 as the MFL program moved a larger proportion of technical evaluation activities in-house, which has proven to be more cost effective than contracting these services out. In FY 2019-20, MFL development was underway for eight waterbodies including three Outstanding Florida Springs: Wakulla Spring, Jackson Blue Spring, and the Gainer Spring Group. There has been an accompanying increase in Operating Expenses through FY 2019-20 reflecting expanded data collection efforts by District staff. Operating Capital Outlay reflects year-to-year variations in equipment needs and the realignment of funds between activity 1.2 and subactivity 1.1.2 as this program has developed. Expenditures for Contracted Services change over time due to the year-to-year variations in MFL program needs. The reduction in Contracted Services in FY 2018-19 reflects movement of activities in-house as described above.

### Budget Variances

This subactivity's FY 2021-22 Preliminary Budget is \$753,667 (38.7 percent) lower than the FY 2020-21 Adopted Budget. Reductions in Salaries and Benefits of \$159,034 (22.2 percent), Other Personal Services of \$5,333 (22.5 percent), Contracted Services of \$603,000 (54.1 percent), and Operating Expenses of \$8,300 (10.1 percent) are offset by the increase in Other Capital Outlay of \$22,000 (220.0 percent). Decreases reflect the planned completion of two large MFL projects in early FY 2020-21 and shifts in data collection and hydrologic modeling tasks to support MFL development for Jackson Blue Spring, and the Gainer Spring Group, Williford Spring Group, and Sylvan Spring Group located along Econfina Creek from contractual services to District staff. The decrease in Operating Expenses is to align with MFL station needs and actual costs, while the increase in Operating Capital Outlay is for specialty equipment that support MFL streamflow measurements using an Acoustic Doppler Current Profiler.

### Major Budget Items

Major budget items for this subactivity include the following (categories >\$100,000):

- Salaries and Benefits, \$556,962
- Contracted Services, \$511,000
  - Coastal Bay Florida Aquifer MFL, \$385,000
  - Jackson Blue Spring MFL, \$70,000
  - Coastal Region II MFL, \$50,000

## Program Allocations

**1.1.3 Other Water Resources Planning** - District water management planning efforts not otherwise categorized above, such as comprehensive planning, watershed assessments and plans, SWIM planning, and feasibility studies.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this subactivity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT SUBACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 1.1.3 - Other Resource Planning

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 459,857	\$ 495,424	\$ 489,313	\$ 446,050	\$ 461,564	\$ 15,514	3.5%
Other Personal Services	\$ 7,728	\$ 3,370	\$ -	\$ 473	\$ 473	\$ -	0.0%
Contracted Services	\$ 1,590	\$ 840	\$ 4,660	\$ 2,000	\$ 2,000	\$ -	0.0%
Operating Expenses	\$ 15,205	\$ 12,287	\$ 12,769	\$ 24,255	\$ 24,255	\$ -	0.0%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ 50,000	\$ 50,000	\$ 25,959	\$ 82,827	\$ 82,827	\$ -	0.0%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 534,380	\$ 561,921	\$ 532,701	\$ 555,605	\$ 571,119	\$ 15,514	2.8%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ 82,827	\$ -	\$ -	\$ -	\$ 588,515	\$ -	\$ 671,342

### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 461,564	\$ -	\$ 461,564
Other Personal Services	\$ 473	\$ -	\$ 473
Contracted Services	\$ 2,000	\$ -	\$ 2,000
Operating Expenses	\$ 24,255	\$ -	\$ 24,255
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ 50,000	\$ 32,827	\$ 82,827
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 538,292	\$ 32,827	\$ 571,119

## Program Allocations

### **Changes and Trends**

An increase in Salaries and Benefits expenditures between FY 2017-18 and FY 2019-20 reflects greater staff resources required to support annual budgeting and administrative training requirements. The decreases in Other Personal Services and Interagency Expenditures during this same time period reflect the movement of OPS staff resources to support other programs and progress toward completion of watershed grant-funded activities, respectively. Operating Expenses, and Contracted Services vary year-to-year in this program depending on new watershed initiatives and changes in Program 2.0 activities.

### **Budget Variances**

This subactivity's FY 2021-22 Preliminary Budget is \$15,514 (2.8 percent) higher than the FY 2020-21 Adopted Budget. The variance of \$15,514 (3.5 percent) is in Salaries and Benefits to reflect staff time directed toward staff training, development, and administrative tasks.

### **Major Budget Items**

Major budget items for this subactivity include the following (categories >\$100,000):

- Salaries and Benefits, \$461,564

## Program Allocations

**1.2 Research, Data Collection, Analysis and Monitoring** - Activities that support district water management planning, restoration, and preservation efforts, including water quality monitoring, data collection and evaluation, and research.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this activity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 1.2 - Research, Data Collection, Analysis and Monitoring

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 472,693	\$ 434,485	\$ 432,964	\$ 376,223	\$ 540,049	\$ 163,826	43.5%
Other Personal Services	\$ 5,816	\$ 7,112	\$ 10,033	\$ 13,963	\$ 14,652	\$ 689	4.9%
Contracted Services	\$ 139,478	\$ 147,026	\$ 90,947	\$ 723,733	\$ 686,683	\$ (37,050)	-5.1%
Operating Expenses	\$ 68,490	\$ 76,078	\$ 63,245	\$ 159,934	\$ 156,841	\$ (3,093)	-1.9%
Operating Capital Outlay	\$ 44,916	\$ 89,361	\$ 71,777	\$ 56,500	\$ 56,500	\$ -	0.0%
Fixed Capital Outlay	\$ -	\$ 8,638	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 731,391	\$ 762,700	\$ 668,966	\$ 1,330,353	\$ 1,454,725	\$ 124,372	9.3%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	Fiscal Year 2021-22	\$ 104,748	\$ -	\$ -	\$ 184,728	\$ 1,285,573	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 540,049	\$ -	\$ 540,049
Other Personal Services	\$ 14,652	\$ -	\$ 14,652
Contracted Services	\$ 167,603	\$ 519,080	\$ 686,683
Operating Expenses	\$ 156,841	\$ -	\$ 156,841
Operating Capital Outlay	\$ 56,500	\$ -	\$ 56,500
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 935,645	\$ 519,080	\$ 1,454,725

## Program Allocations

### Changes and Trends

The decrease in Salaries and Benefits across the last four years reflects a reallocation to MFL monitoring efforts under subactivity 1.1.2. However, the completion of two large MFL projects in FY 2020-21 resulted in staff hours being reallocated to districtwide monitoring under this activity. Other Personal Services increased slightly over time due to more data entry work for the expanded network. The decrease in Contracted Services in FY 2019-20 is due to the completion of a DEP grant for enhanced hydrologic and water quality monitoring of Wakulla Spring and Jackson Blue Spring. The higher amounts in Contracted Services in FY 2020-21 and continuing into FY 2021-22 are for the collection of hydrologic and water quality data to support the St. Joe Bay Assessment and other surface water quality initiatives. Operating Expenses vary over the five-year period, reflecting year to year variability in staff travel, fuel costs, repair and maintenance costs for vehicles and equipment purchases associated with expanded monitoring networks. Changes in Operating Capital Outlay expenditures vary across the years, due to truck and truck-fixture purchases as well as metering/gaging equipment purchased for monitoring network expansion or equipment replacements and upgrades.

### Budget Variances

This activity's FY 2021-22 Preliminary Budget is \$124,372 (9.3 percent) higher than the FY 2020-21 Adopted Budget. This change is primarily attributable to increases in Salaries and Benefits of \$163,826 (43.5 percent) and Other Personal Services of \$689 (4.9 percent) resulting from the reallocation of staff activities from MFL data collection to expanded districtwide monitoring resulting from the completion of two comprehensive MFL technical assessments. A decrease of \$37,050 (5.1 percent) in Contracted Services reflects the discontinuation of a contract for gage-adjusted radar rainfall estimates and completion of an agreement with the USGS for historical evapotranspiration estimates.

### Major Budget Items

Major budget items for this activity include the following (categories >\$100,000):

- Salaries and Benefits, \$540,049
- Contracted Services, \$686,683
  - Data collection and monitoring; including funding for USGS monitoring, \$641,660
- Operating Expenses, \$156,841
  - Field and technical supplies, \$72,178
  - Staff travel, \$19,950
  - Repair and maintenance for field equipment, vehicles, watercraft, \$18,900
  - Fuel and lubricants, \$15,940



## Program Allocations

**1.3 Technical Assistance** - Activities that provide local, state, tribal, and federal planning support, including local government comprehensive plan reviews, DRI siting, and Coastal Zone Management efforts.

**District Description:** Technical assistance activities include local, state, tribal, and federal planning support, including review of state transportation projects; floodplain management and mapping efforts; assistance to the State Emergency Operations Center; local government comprehensive plan technical assistance; developments of regional impact review; and coastal zone management technical assistance.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 1.3 - Technical Assistance

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 213,011	\$ 237,077	\$ 160,477	\$ 236,651	\$ 214,831	\$ (21,820)	-9.2%
Other Personal Services	\$ -	\$ -	\$ -	\$ 236	\$ 236	\$ -	0.0%
Contracted Services	\$ 1,224,242	\$ 1,037,698	\$ 1,470,384	\$ 2,325,000	\$ 2,640,000	\$ 315,000	13.5%
Operating Expenses	\$ 3,432	\$ 3,100	\$ 273	\$ 14,600	\$ 14,400	\$ (200)	-1.4%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 1,440,685	\$ 1,277,876	\$ 1,631,134	\$ 2,576,487	\$ 2,869,467	\$ 292,980	11.4%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	Fiscal Year 2021-22	\$ 6,039	\$ -	\$ -	\$ -	\$ 143,137	\$ 2,766,942

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 214,831	\$ -	\$ 214,831
Other Personal Services	\$ 236	\$ -	\$ 236
Contracted Services	\$ 2,000,000	\$ 640,000	\$ 2,640,000
Operating Expenses	\$ 14,400	\$ -	\$ 14,400
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 2,229,467	\$ 640,000	\$ 2,869,467

## Program Allocations

### Changes and Trends

Expenditures for this activity have varied over the last five years due to changes in FEMA projects, regional priorities, and related work plans. Funding reflects carryforward of previously awarded FEMA funds for multi-year projects as well as new tasks for Risk MAP efforts. Budget category variations across fiscal years reflect cyclical work and completion of work plan activities. Most of the decrease in FY 2019-20 for Salaries and Benefits is due to shifts in project workload for multi-year FEMA projects. The growth in Contracted Services expenditures reflect shifts in FEMA work activities including initiation of new project tasks in the St. Andrew-St. Joseph Bay watershed, Choctawhatchee Bay watershed, Escambia River watershed, and Apalachee Bay/St. Marks River watershed. The decrease in Operating Expenses in FY 2019-20 reflects reduced staff travel due to COVID-19 travel restrictions and associated continuing education/training/conference cancellations or move to a virtual platform at no-cost.

### Budget Variances

This activity's FY 2021-22 Preliminary Budget is \$292,980 (11.4 percent) higher than the FY 2020-21 Adopted Budget. This is attributable to an increase in Contracted Services of \$315,000 (13.5 percent) to reflect FEMA-related work tasks including base level engineering analysis, Risk MAP project scope development, and community outreach. The Salaries and Benefits category decreases by \$21,820 (9.2 percent) due to completion of several FEMA projects and therefore redirection of staff time to other program areas such as Activities 1.2 and 2.3.

### Major Budget Items

Major budget items for this activity include the following (categories >\$100,000):

- Salaries and Benefits, \$214,831
- Contracted Services, \$2,640,000
  - Base level engineering, \$450,000
  - St. Andrew-St. Joseph bays, \$400,000
  - Choctawhatchee Bay Watershed, \$400,000
  - Escambia Watershed, \$250,000
  - Apalachee Bay/St. Marks Watershed, \$250,000
  - Lower Choctawhatchee Watershed, \$100,000
  - Pea Watershed, \$100,000
  - FEMA funding for FY 2019-20, \$100,000
  - FEMA funding for FY 2020-21, \$100,000
  - FEMA funding for FY 2021-22, \$100,000

## Program Allocations

**1.5 Technology and Information Services** - This activity includes computer hardware and software, data lines, computer support and maintenance, IT consulting services, data centers, network operations, web support and updates, desktop support, and application development associated with this program and related activities.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this activity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 1.5 - Technology and Information Services

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 176,877	\$ 176,556	\$ 159,243	\$ 203,830	\$ 209,340	\$ 5,510	2.7%
Other Personal Services	\$ -	\$ 1,400	\$ 2,900	\$ 3,551	\$ 3,551	\$ -	0.0%
Contracted Services	\$ 36,490	\$ 17,429	\$ 76,275	\$ 120,149	\$ 75,314	\$ (44,835)	-37.3%
Operating Expenses	\$ 165,296	\$ 167,259	\$ 175,411	\$ 330,981	\$ 369,585	\$ 38,604	11.7%
Operating Capital Outlay	\$ 30,051	\$ 111,036	\$ 58,150	\$ 39,470	\$ 40,732	\$ 1,262	3.2%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	\$ 408,713	\$ 473,680	\$ 471,978	\$ 697,981	\$ 698,522	\$ 541	0.1%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ 26,470	\$ -	\$ -	\$ -	\$ 718,232	\$ -	\$ 744,702

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating	Non-operating	TOTAL
Salaries and Benefits	\$ 209,340	\$ -	\$ 209,340
Other Personal Services	\$ 3,551	\$ -	\$ 3,551
Contracted Services	\$ 75,314	\$ -	\$ 75,314
Operating Expenses	\$ 369,585	\$ -	\$ 369,585
Operating Capital Outlay	\$ 40,732	\$ -	\$ 40,732
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 698,522	\$ -	\$ 698,522

## Program Allocations

### Changes and Trends

The IT budget has been distributed across program areas to share in the cost of recurring IT-related expenses, e.g., licensing, software maintenance, and IT staff time. IT has been in a support mode, maintaining technology that provides solutions to meet the business needs of the organization and replacing legacy systems with industry standard technology. Hardware and software are maintained or replaced as needed to ensure capacity, performance, and adherence to support requirements.

Historically, personnel costs in the IT Bureau have fluctuated due to turnover, health and retirement rate increases, as well as employees' health insurance selection changes. The Contracted Services category has also varied with the drop in FY 2018-19 resulting from an infrastructure analysis concluding in FY 2017-18. Increases in Contracted Services during FY 2019-20 and FY 2020-21 are associated with an analysis of migrating District hydrologic and water quality databases to the Aquarius database platform, with a decrease in FY 2021-22 due to planned completion of the migration. The increase in Operating Expenses in FY 2020-21 and FY 2021-22 are the result of the cloud-based software solution to support the Aquarius database. Changes in Operating Capital Outlay are due primarily to non-recurring purchases, including servers, digital storage upgrades, and electronic portable devices for field staff, as well as a hydrologic modeling system bought in FY 2018-19.

### Budget Variances

This activity's FY 2021-22 Preliminary Budget is \$541 (0.1 percent) higher than the FY 2020-21 Adopted Budget. The variance is due to an increase in Operating Expenses of \$38,604 (11.7 percent) for support of the cloud-based software solution for the Aquarius database, electronic documentation, and two-step authentication. This increase is offset by a decrease in Contracted Services of \$44,835 (37.3 percent) resulting from completion of the Oracle to MSSQL database migration of District hydrologic and water quality databases. The Salaries and Benefits category increase of \$5,510 (2.7 percent) reflects estimated rate adjustments for health insurance and retirement rate adjustments and employee selections of higher cost coverages.

### Major Budget Items

Major budget items for this activity include the following (categories >\$100,000):

- Salaries and Benefits, \$209,340
- Operating Expenses, \$369,585
  - Software maintenance services, \$124,150
  - Computer equipment, \$40,106
  - Server maintenance services, \$18,403
  - Ethernet charges, \$15,630
  - Computer software, \$11,962

## Program Allocations

**2.0 Land Acquisition, Restoration and Public Works** - This program includes the development and construction of all capital projects (except for those contained in Program 3.0), including water resource development projects, water supply development assistance, water control projects, and support and administrative facilities construction; cooperative projects; land acquisition and the restoration of lands and water bodies.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this program.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT PROGRAM BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 2.0 - Land Acquisition, Restoration and Public Works

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 653,513	\$ 649,829	\$ 680,079	\$ 782,898	\$ 877,176	\$ 94,278	12.0%
Other Personal Services	\$ 6,910	\$ 4,012	\$ 11,506	\$ 3,507	\$ 8,756	\$ 5,249	149.7%
Contracted Services	\$ 658,973	\$ 759,110	\$ 1,280,130	\$ 5,536,144	\$ 5,690,796	\$ 154,652	2.8%
Operating Expenses	\$ 26,401	\$ 260,920	\$ 153,453	\$ 220,960	\$ 573,521	\$ 352,561	159.6%
Operating Capital Outlay	\$ 60,517	\$ 43,326	\$ 6,300	\$ 2,646	\$ 2,772	\$ 126	4.8%
Fixed Capital Outlay	\$ 719,767	\$ 1,144,564	\$ 1,832,000	\$ 13,822,346	\$ 12,388,603	\$ (1,433,743)	-10.4%
Interagency Expenditures (Cooperative Funding)	\$ 8,713,954	\$ 6,760,595	\$ 2,912,112	\$ 48,858,957	\$ 56,236,044	\$ 7,377,087	15.1%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	<b>\$ 10,840,034</b>	<b>\$ 9,622,355</b>	<b>\$ 6,875,580</b>	<b>\$ 69,227,458</b>	<b>\$ 75,777,668</b>	<b>\$ 6,550,210</b>	<b>9.5%</b>

#### SOURCE OF FUNDS

Fiscal Year 2021-22

	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Salaries and Benefits	\$ 66,859	\$ -	\$ -	\$ -	\$ 810,317	\$ -	\$ 877,176
Other Personal Services	\$ 802	\$ -	\$ -	\$ -	\$ 7,954	\$ -	\$ 8,756
Contracted Services	\$ 90,100	\$ 1,281,658	\$ -	\$ -	\$ 4,319,038	\$ -	\$ 5,690,796
Operating Expenses	\$ 17,000	\$ 509,718	\$ -	\$ -	\$ 46,803	\$ -	\$ 573,521
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ 2,772	\$ -	\$ 2,772
Fixed Capital Outlay	\$ 813,798	\$ 71,975	\$ -	\$ -	\$ 11,502,830	\$ -	\$ 12,388,603
Interagency Expenditures (Cooperative Funding)	\$ 3,694,256	\$ 802,527	\$ -	\$ -	\$ 51,739,261	\$ -	\$ 56,236,044
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 4,708,054</b>	<b>\$ 2,665,878</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 68,595,910</b>	<b>\$ -</b>	<b>\$ 75,969,842</b>

#### RATE, OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Workforce	Rate (Salary without benefits)	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	6	\$ 602,278	\$ 873,326	\$ 3,850	\$ 877,176
Other Personal Services	1	\$ 8,076	\$ 8,756	\$ -	\$ 8,756
Contracted Services			\$ 1,090,892	\$ 4,599,904	\$ 5,690,796
Operating Expenses			\$ 63,603	\$ 509,918	\$ 573,521
Operating Capital Outlay			\$ 2,772	\$ -	\$ 2,772
Fixed Capital Outlay			\$ -	\$ 12,388,603	\$ 12,388,603
Interagency Expenditures (Cooperative Funding)			\$ 225,125	\$ 56,010,919	\$ 56,236,044
Debt			\$ -	\$ -	\$ -
Reserves - Emergency Response			\$ -	\$ -	\$ -
<b>TOTAL</b>			<b>\$ 2,264,474</b>	<b>\$ 73,513,194</b>	<b>\$ 75,777,668</b>

#### WORKFORCE

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

WORKFORCE CATEGORY	Fiscal Year					Difference	Difference in % (Adopted to Preliminary)
	2017-18	2018-19	2019-20	2020-21	2021-22		
Authorized Positions	6.0	6.0	6.0	6.0	6.0	0.0	0.0%
Contingent Worker	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Personal Services	1.0	0.5	0.5	0.5	0.5	0.0	0.0%
Intern	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Volunteer	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>TOTAL WORKFORCE</b>	<b>7.0</b>	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>	<b>0.0</b>	<b>0.0%</b>

# Program Allocations

## REDUCTIONS - NEW ISSUES 2.0 Land Acquisition, Restoration and Public Works Fiscal Year 2021-22 Preliminary Budget - January 15, 2021

FY 2020-21 Budget (Adopted)		6.50		\$ 69,227,458	
Reductions					
Issue	Description	Issue Amount	Workforce	Category Subtotal	Issue Narrative
<b>Salaries and Benefits</b>				27,245	
1	Salaries and benefits - Water Resource Development (WRD)	14,149			Reallocation of staff hours among projects, with a net increase at the Activity level
2	Salaries and benefits - Surface Water Projects (SWP)	5,905			Reallocation of staff hours among projects, with a net increase at the Activity level
3	Salaries and benefits - Water Supply Development Assistance (WSDA)	5,421			Reflects progress made or completion of WSDA projects
4	Salaries and benefits - Other Acquisition and Restoration Activities	1,770			Realignment of salaries and benefits for Cypress Spring restoration, reflecting implementation progress
<b>Other Personal Services</b>				1,512	
5	Other Personal Services - WRD	1,512			Removal of budget due to technical correction
<b>Contracted Services</b>				367,994	
6	Other Contractual Services - St. Joe Bay Assessment	290,900			Changing requirements for monitoring in St. Joe Bay, stations are constructed and discrete discharges are likely ending
7	Other Environmental Services - Lake Munson HAB	53,313			Reflects partial completion of project activities
8	Management Consultants - Horn Spring Restoration	16,781			Reflects partial completion of project
9	Data Collection & Reporting - WRD	7,000			Completion of USGS contract for actual evapotranspiration estimates
<b>Operating Expenses</b>				2,515	
10	Computer Equipment - IT Bureau	2,062			Reduction due to PC replacement schedule
11	Computer Software - IT Bureau	453			Reduction due to previous years Citrix license purchase
<b>Fixed Capital Outlay</b>				1,433,743	
12	Land Acquisition/Protection/Conservation - Land Acquisition	990,758			Decrease due to prior year acquisition and funds spent on preacquisition other projects
13	Blue Spring Campsite Restoration	264,135			Project complete
14	Seven Runs Streambank Restoration	175,000			Project complete
15	Cypress Spring Restoration	3,850			Reflects partial completion of project activities
<b>Interagency Expenditures (Cooperative Funding)</b>				5,938,888	
16	FY20-21 Springs Grant budget	3,728,621			Removal of excess budget from FY20-21 Springs placeholder pre-award amount
17	Springs Restoration Grants	1,402,751			Reflects partial completion of Springs project activities
18	Water Supply Development Grants	389,741			Reflects completion of most past projects from the District's WSD grant program
19	NRDA Grants	193,357			Reflects progress on Port St. Joe and Carrabelle projects
20	Weems Pass Project	100,000			Project complete
21	Sod Based Crop Rotation Pilot Project	91,370			Project complete
22	Apalachicola Bay Water Quality Improvements	33,048			Reflects continued implementation of Apalachicola Bay water quality projects; Cities of Apalachicola and Carrabelle
<b>TOTAL REDUCTIONS</b>			0.00	\$ 7,771,897	

# Program Allocations

## REDUCTIONS - NEW ISSUES 2.0 Land Acquisition, Restoration and Public Works Fiscal Year 2021-22 Preliminary Budget - January 15, 2021

FY 2020-21 Budget (Adopted)		6.50	\$ 69,227,458		
New Issues					
Issue	Description	Issue Amount	Workforce	Category Subtotal	Issue Narrative
<b>Salaries and Benefits</b>				121,523	
1	Salaries and benefits - Surface Water Projects (SWP)	89,972			Increased emphasis on surface water project development and implementation, annualized prior year payment adjustment and benefit rate increases
2	Salaries and benefits - Water Resource Development (WRD)	28,664			Increased emphasis on water resource project development and implementation, annualized prior year payment adjustment, and benefit rate increases
3	Salaries and benefits - Land Acquisition	1,652			FRS rate, health insurance, workers comp and annualized prior year payment adjustment
4	Salaries and benefits - IT Bureau	1,235			FRS rate, health insurance, workers comp and annualized prior year payment adjustment
<b>Other Personal Services</b>				6,761	
5	Other Personal Services - WRD	6,155			Increased need for OPS support for increased emphasis on water resource development
6	Other Personal Services - Mitigation	602			OPS time from Land Management to mitigation efforts
7	Other Personal Services - IT Bureau	4			Minor adjustment
<b>Contracted Services</b>				522,646	
8	Tree Planting - Reforestation on District land	158,811			Increase in acreage requiring tree planting as a result of Hurricane Michael recovery efforts
9	Contractual prescribed burning - Reforestation on District land	149,529			Increase in acreage requiring site prep burns as a result of Hurricane Michael recovery efforts
10	Eradication - Reforestation on District land	125,000			Increase in acreage requiring eradication as result of Hurricane Michael recovery efforts
11	Herbicide Application - Reforestation on District land	87,290			Increase in acreage requiring herbicide application as a result of Hurricane Michael recovery efforts
12	Other Contractual Services - IT Bureau	2,016			Increase due to staff augmentation and web page UI development
<b>Operating Expenses</b>				355,076	
13	Tubelings and seedlings - Reforestation on District land	352,690			Increase in number of tubelings due to more acres to reforest
14	R&M Software - IT Bureau	1,371			Increase due the purchase of CheckPoint Firewall, Drone Deploy, DocuSign and Duo MFA, increase in Maintenance and support cost for Citrix, Kronos, Web page hosting
15	Continuing Education and Seminars - WRD	1,000			Need for non-MFL continuing education/seminar participation identified
16	R&M Copiers - IT Bureau	15			Increase to align with actuals
<b>Operating Capital Outlay</b>				126	
17	Printers and Related Hardware - IT Bureau	126			Increase due to printer replacement
<b>Interagency Expenditures (Cooperative Funding)</b>				13,315,975	
18	FY 21-22 Springs Projects	10,000,000			Potential funds for springs protection and restoration projects
19	FY 21-22 Alternative Water Supply Grants	3,180,000			Potential funds for alternative water supply projects
20	Grants - Surface Water Projects	71,975			Septic to sewer grant for Panama City Beach
21	Jackson Blue Spring Sod Based Crop Rotation	64,000			Funding for IFAS Sod Based Crop Rotation Demonstration Project (transferred from completed Jackson Blue Spring Sod Based Crop Rotation Pilot Project)
<b>TOTAL NEW ISSUES</b>		0.00		\$ 14,322,107	
<b>2.0 Land Acquisition, Restoration and Public Works</b>					
<b>Total Workforce and Preliminary Budget for FY 2021-22</b>		6.50		\$ 75,777,668	

## Program Allocations

### Changes and Trends

Since FY 2014-15, the Legislature has provided annual appropriations for springs restoration and protection, resulting in a substantial budget provided to the District in Interagency Expenditures (Grants). The first three years of the five-year period reflect actual expenditures from progress made by grantees as well as completion of water supply development grants, while budget for FYs 2020-21 and 2021-22 reflect new appropriations and cumulative carryforward budget from prior years. Decreases in Operating Capital Outlay from FY 2018-19 to FY 2019-20 reflect removal of budget for prior year procurement of equipment for FDOT mitigation activities. Fixed Capital Outlay costs increased from new land acquisition projects for spring protection, as well as for restoration and capital projects on District lands.

### Budget Variances

This program's FY 2021-22 Preliminary Budget is \$6,550,210 (9.5 percent) higher than the FY 2020-21 Adopted Budget. The primary increase is in Interagency Expenditures or Grants of \$7,377,087 (15.1 percent) followed by Operating Expenses of \$352,561 (159.6 percent), Contracted Services of \$154,652 (2.8 percent), and Salaries and Benefits of \$94,278 (12.0 percent). The increase in Grants is mostly due to estimated new state funds of \$10,000,000 for springs-related projects and \$3,180,000 for alternative water supply purposes. This is offset by the removal of \$3,728,621 in unallocated grant budget from the prior year and the spending down of \$2,210,267 due to progress made on watershed improvement and springs projects already underway.

The increases in Contracted Services and Operating Expenses reflect planned reforestation efforts across more District land in FY 2021-22, involving prescribed burns, herbicide application, eradication, tubelings, and tree planting. The increase in Salaries and Benefits primarily reflects an emphasis on surface water project development, annualized prior year competitive pay adjustment, and estimated benefit rate increases.

The only category with a reduction is Fixed Capital Outlay due to removal of budget for prior year land and conservation easement purchases, pre-acquisition costs associated with other projects, and the scheduled completion of Seven Runs streambank and Econfina Blue Spring Camp restoration projects.

### Major Budget Items

Major budget items for this program include the following (program categories >\$500,000 and activity/subactivity categories >\$100,000):

- Salaries and Benefits, \$877,176 (6.5 FTE)
- Contracted Services, \$5,690,796
  - Activity 2.1 Land Acquisition, \$310,991
  - Subactivity 2.2.1 Water Resource Development Projects, \$500,250
  - Activity 2.3 Surface Water Projects, \$4,082,659
  - Activity 2.6 Other Acquisition and Restoration Activities, \$781,658
- Operating Expenses, \$573,521



## Program Allocations

- Activity 2.6 Other Acquisition and Restoration Activities, \$509,718
- Fixed Capital Outlay, \$12,388,603
  - Activity 2.1 Land Acquisition, \$10,791,360
  - Activity 2.6 Other Acquisition and Restoration Activities, \$1,597,243
- Interagency Expenditures (Grants), \$56,236,044
  - Subactivity 2.2.1 Water Resource Development Projects, \$661,125
  - Subactivity 2.2.2 Water Supply Development Assistance, \$9,204,900
  - Activity 2.3 Surface Water Projects, \$46,370,019

Refer to the activity or subactivity sections for more details on major budget items.

## Program Allocations

**2.1 Land Acquisition** - The acquisition of land and facilities for the protection and management of water resources. This activity category does not include land acquisition components of "water resource development projects," "surface water projects," or "other cooperative projects."

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this activity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 2.1 - Land Acquisition

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 35,737	\$ 28,365	\$ 21,293	\$ 47,788	\$ 49,440	\$ 1,652	3.5%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ 128,971	\$ 165,029	\$ 76,073	\$ 310,991	\$ 310,991	\$ -	0.0%
Operating Expenses	\$ 77	\$ 65	\$ 52	\$ 1,300	\$ 1,300	\$ -	0.0%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ 573,781	\$ 872,643	\$ 1,125,047	\$ 11,782,118	\$ 10,791,360	\$ (990,758)	-8.4%
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 738,566	\$ 1,066,102	\$ 1,222,464	\$ 12,142,197	\$ 11,153,091	\$ (989,106)	-8.1%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ -	\$ -	\$ -	\$ -	\$ 11,163,815	\$ -	\$ 11,163,815

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 45,590	\$ 3,850	\$ 49,440
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 61,191	\$ 249,800	\$ 310,991
Operating Expenses	\$ 1,100	\$ 200	\$ 1,300
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ 10,791,360	\$ 10,791,360
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 107,881	\$ 11,045,210	\$ 11,153,091

## Program Allocations

### Changes and Trends

This activity is dependent on state funding for land acquisition. Beginning in FY 2015-16, state appropriations were provided for land purchases related to springs protection. The District continues to pursue land acquisitions in FY 2021-22 with these funds. Yearly expenditures vary across the budget categories from staff time charged to prepare for each purchase, contractual costs for appraisal, survey, legal and other related expenses to complete the purchases, and the acquisition costs. Budget in FY 2020-21 and FY 2021-22 for personnel, contractual, and operating expense categories is higher than actual costs as budget is set aside for potential purchases that may take several years to finalize. Budget shown for Fixed Capital Outlay consists of cumulative carryforward funds from prior years set aside for these potential land acquisitions.

### Budget Variances

This activity's FY 2021-22 Preliminary Budget is \$989,106 (8.1 percent) lower than the FY 2020-21 Adopted Budget. The variance is due to the decrease of \$990,758, (8.4 percent) in Fixed Capital Outlay from progress made in the prior year for land acquisition and pre-acquisition costs toward other projects. Contracted Services and Operating Expenses remain the same as in the prior year. Increases in the Salaries and Benefits category of \$1,652 (3.5 percent) is due to adjustments to health insurance and retirement rates and the annualized prior year competitive pay adjustment.

### Major Budget Items

Major budget items for this activity include the following (categories >\$100,000):

- Contracted Services, \$310,991
  - Surveys, \$97,000
  - Appraisals, \$57,000
  - Title search/insurance, \$49,000
  - Baseline documentation, \$25,000
  - Environmental audits, \$27,000
  - Appraisal review, \$18,000
- Fixed Capital Outlay, \$10,791,360
  - Northwest Florida land acquisitions

## Program Allocations

**2.2 Water Source Development** - Water resource development projects and regional or local water supply development assistance projects designed to increase the availability of water supplies for consumptive use.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this activity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 2.2 - Water Source Development

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 152,127	\$ 91,282	\$ 73,610	\$ 82,385	\$ 91,479	\$ 9,094	11.0%
Other Personal Services	\$ 5,368	\$ 3,044	\$ 10,446	\$ 1,512	\$ 6,155	\$ 4,643	307.1%
Contracted Services	\$ 9,764	\$ 9,092	\$ 47,498	\$ 507,250	\$ 500,250	\$ (7,000)	-1.4%
Operating Expenses	\$ -	\$ 903	\$ 258	\$ 500	\$ 1,500	\$ 1,000	200.0%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ 2,880,973	\$ 1,081,502	\$ 245,172	\$ 7,075,766	\$ 9,866,025	\$ 2,790,259	39.4%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 3,048,232	\$ 1,185,823	\$ 376,984	\$ 7,667,413	\$ 10,465,409	\$ 2,797,996	36.5%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ 161,125	\$ 1,250,000	\$ -	\$ -	\$ 9,075,462	\$ -	\$ 10,486,587

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 91,479	\$ -	\$ 91,479
Other Personal Services	\$ 6,155	\$ -	\$ 6,155
Contracted Services	\$ 250	\$ 500,000	\$ 500,250
Operating Expenses	\$ 1,500	\$ -	\$ 1,500
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ 161,125	\$ 9,704,900	\$ 9,866,025
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 260,509	\$ 10,204,900	\$ 10,465,409

## Program Allocations

### **Changes and Trends**

The most significant trend for this activity is in Interagency Expenditures, reflecting funds for the District's water supply development grant program and their subsequent completion or progress. Beginning in FY 2019-20, newly appropriated legislative funding for alternative water supply was added with \$3,180,000 for this purpose added in the FY 2021-22 Preliminary Budget. Also starting in FY 2019-20, Contracted Services increased for new data collection to support an evaluation of freshwater inflow into St. Joseph Bay and a hydrogeologic evaluation of groundwater availability in Gulf County. Changes to staffing are largely related to the management of grants and consultant contracts to implement these projects.

### **Budget Variances**

This activity's FY 2021-22 Preliminary Budget is \$2,797,996 (36.5 percent) higher than the FY 2020-21 Adopted Budget. The changes reflect increases in Interagency Expenditures of \$2,790,259 (39.4 percent), Salaries and Benefits of \$9,094 (11.0 percent), Other Personal Services of \$4,643 (307.1 percent), and Operating Expenses of \$1,000 (200.0 percent). Contracted Services is the only category with a reduction of \$7,000 (1.4 percent). Details for these variances are provided in the following discussions of Subactivities 2.2.1 and 2.2.2. A total of \$1,250,000 of this activity's budget is funded with Fund Balance Reserves.

### **Major Budget Items**

Details on the major budget items are provided in the two subactivities under 2.2 Water Source Development.

## Program Allocations

**2.2.1 Water Resource Development Projects** - Regional projects designed to create, from traditional or alternative sources, an identifiable, quantifiable supply of water for existing and/or future reasonable-beneficial uses. These projects do not include the construction of facilities for water supply development, as defined in section 373.019(21), Florida Statutes. Such projects may include the construction, operation, and maintenance of major public works facilities that provide for the augmentation of available surface and ground water supply or that create alternative sources of supply. Water resource development projects are to be identified in water management district regional water supply plans or district water management plans, as applicable.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this subactivity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### SUBACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 2.2.1 - Water Resource Development Projects

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 112,025	\$ 75,298	\$ 66,848	\$ 75,335	\$ 89,850	\$ 14,515	19.3%
Other Personal Services	\$ 4,775	\$ 3,044	\$ 10,446	\$ 1,512	\$ 6,155	\$ 4,643	307.1%
Contracted Services	\$ 9,764	\$ 9,092	\$ 47,498	\$ 507,250	\$ 500,250	\$ (7,000)	-1.4%
Operating Expenses	\$ -	\$ 900	\$ 258	\$ 500	\$ 1,500	\$ 1,000	200.0%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interagency Expenditures (Cooperative Funding)	\$ 53,344	\$ 88,906	\$ 53,344	\$ 661,125	\$ 661,125	\$ -	0.0%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	\$ 179,907	\$ 177,241	\$ 178,394	\$ 1,245,722	\$ 1,258,880	\$ 13,158	1.1%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ 161,125	\$ 1,000,000	\$ -	\$ -	\$ 118,580	\$ -	\$ 1,279,705

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 89,850	\$ -	\$ 89,850
Other Personal Services	\$ 6,155	\$ -	\$ 6,155
Contracted Services	\$ 250	\$ 500,000	\$ 500,250
Operating Expenses	\$ 1,500	\$ -	\$ 1,500
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ 161,125	\$ 500,000	\$ 661,125
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 258,880	\$ 1,000,000	\$ 1,258,880

## Program Allocations

### Changes and Trends

Budget categories in this subactivity fluctuate across years due to the timing of different initiatives, including water resource investigations and technical assistance. Salaries and Benefits and Other Personal Services decreased between FY 2017-18 and FY 2019-20 given progress on water resource development activities that support implementation of the Region II RWSP and the WSA update. Increases in Contracted Services during the same time period support water resource analyses of alternative coastal water resources and additional OPS support requirements for data entry and analysis.

### Budget Variances

This subactivity's FY 2021-22 Preliminary Budget is \$13,158 (1.1 percent) higher than the FY 2020-21 Adopted Budget. This variance is due to increases in Salaries and Benefits of \$14,515 (19.3 percent) and Other Personal Services of \$4,643 (307.1 percent) for conservation program development, Alternative Water Supply (AWS) grant program support, and reuse planning. The \$1,000 (200.0 percent) increase in Operating Expenses reflects increased need for non-MFL continuing education/seminar participation. These increases are offset by a reduction in Contracted Services of \$7,000 (1.4 percent) reflecting completion of USGS contract for actual evapotranspiration estimates. A total of \$1,000,000 of this subactivity's budget is funded with Fund Balance Reserves.

### Major Budget Items

Major budget items for this activity include the following (categories >\$100,000):

- Contracted Services, \$500,250
  - Management consultant services, \$500,000
- Interagency Expenditures, \$661,125
  - North Bay Wastewater Reuse project, \$500,000
  - UF IFAS Mobile Irrigation Laboratory assistance to agricultural producers across northwest Florida, \$111,125
  - Grants to support water resource development projects with local governments, \$50,000

## Program Allocations

**2.2.2 Water Supply Development Assistance** - Financial assistance for regional or local water supply development projects. Such projects may include the construction of facilities included in the term “water supply development” as defined in section 373.019(21), Florida Statutes.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this subactivity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### SUBACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 2.2.2 - Water Supply Development Assistance

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 40,102	\$ 15,983	\$ 6,761	\$ 7,050	\$ 1,629	\$ (5,421)	-76.9%
Other Personal Services	\$ 593	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Operating Expenses	\$ -	\$ 3	\$ -	\$ -	\$ -	\$ -	
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ 2,827,629	\$ 992,596	\$ 191,828	\$ 6,414,641	\$ 9,204,900	\$ 2,790,259	43.5%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 2,868,325	\$ 1,008,582	\$ 1,008,582	\$ 6,421,691	\$ 9,206,529	\$ 2,784,838	43.4%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ -	\$ 250,000	\$ -	\$ -	\$ 8,956,882	\$ -	\$ 9,206,882

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 1,629	\$ -	\$ 1,629
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ -	\$ -	\$ -
Operating Expenses	\$ -	\$ -	\$ -
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ 9,204,900	\$ 9,204,900
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 1,629	\$ 9,204,900	\$ 9,206,529



## Program Allocations

### Changes and Trends

The District has made a significant investment in water supply development as shown in Interagency Expenditures. The substantial decrease in costs for Salaries and Benefits and Interagency Expenditures between FY 2017-18 and FY 2019-20 reflects scheduled completion of projects and associated reductions in staff time and contract management activities. The increase in Interagency Expenditures in FY 2020-21 and FY 2021-22 reflect funding provided by the legislature to support alternative water supply development.

### Budget Variances

This subactivity's FY 2021-22 Preliminary Budget is \$2,784,838 (43.4 percent) higher than the FY 2020-21 Adopted Budget. The primary change is an increase in Interagency Expenditures of \$2,790,259 (43.5 percent), consisting of \$3,180,000 in estimated new state funds for alternative water supply projects offset by a reduction of \$389,741 reflecting completion of the majority of past projects funded through the District's Water Supply Development (WSD) grant program. The decrease in Salaries and Benefits of \$5,421 (76.9 percent) reflects progress made or completion of projects funded through the District's WSD grant program. A total of \$250,000 of this subactivity's budget is funded with Fund Balance Reserves.

### Major Budget Items

Major budget items for this activity include the following (categories >\$100,000):

- Interagency Expenditures, \$9,204,900
  - Budget for other alternative water supply efforts, \$3,360,000
  - South Santa Rosa Reuse project, \$2,600,000
  - Okaloosa County/Eglin AFB/Niceville Reclaimed Water project, \$2,500,000
  - Panama City Beach Reuse project, \$494,900

## Program Allocations

**2.3 Surface Water Projects** - Those projects that restore or protect surface water quality, flood protection, or surface water-related resources through the acquisition and improvement of land, construction of public works, and other activities.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this activity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 2.3 - Surface Water Projects

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 439,258	\$ 493,401	\$ 543,673	\$ 604,444	\$ 688,511	\$ 84,067	13.9%
Other Personal Services	\$ 1,542	\$ 539	\$ 159	\$ 667	\$ 1,269	\$ 602	90.3%
Contracted Services	\$ 512,411	\$ 386,374	\$ 731,774	\$ 4,443,653	\$ 4,082,659	\$ (360,994)	-8.1%
Operating Expenses	\$ 9,694	\$ 36,546	\$ 12,343	\$ 35,640	\$ 35,640	\$ -	0.0%
Operating Capital Outlay	\$ 58,194	\$ 25,075	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ 5,832,981	\$ 5,679,093	\$ 2,666,941	\$ 41,783,191	\$ 46,370,019	\$ 4,586,828	11.0%
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 6,854,079	\$ 6,621,028	\$ 3,954,888	\$ 46,867,595	\$ 51,178,098	\$ 4,310,503	9.2%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	Fiscal Year 2021-22	\$ 3,733,131	\$ 52,527	\$ -	\$ -	\$ 47,542,066	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 688,511	\$ -	\$ 688,511
Other Personal Services	\$ 1,269	\$ -	\$ 1,269
Contracted Services	\$ 1,014,213	\$ 3,068,446	\$ 4,082,659
Operating Expenses	\$ 35,640	\$ -	\$ 35,640
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ 64,000	\$ 46,306,019	\$ 46,370,019
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 1,803,633	\$ 49,374,465	\$ 51,178,098

## Program Allocations

### Changes and Trends

Budgeted expenditures for this activity vary greatly between categories and across years, particularly actual costs compared to budget. With additional Legislative appropriations starting in FY 2014-15 for springs restoration and protection, substantial grant funding has been spent in the Interagency Expenditures category between FY 2017-18 and FY 2019-20 representing completion or progress across numerous springs restoration and other watershed restoration projects. These projects are multi-year, with the grant expenditures reflecting start-up costs for planning, design, bidding and awarding work followed by significant outlay for construction in subsequent years. The significant increases in this category beginning in FY 2020-21 represent budget carried forward for ongoing grant-funded projects and a new funding allocation for FY 2021-22. Similarly, Salaries and Benefits have increased every year since FY 2017-18 as new spring restoration and other watershed restoration projects are added annually. Fluctuations in costs for Operating Expenses have been driven by cyclical needs for restoration and management of regional mitigation sites. Decreases in Other Personal Services over the last several years have been due to reallocation of staff time from springs-related projects to other program needs in subactivity 2.2.1. Increases in Contracted Services since in FY 2019-20 are largely comprised of carryforward of the St. Joseph Bay Assessment project, a Harmful Algal Bloom (HAB) Innovative Technology grant project at Lake Munson, and FDOT wetland mitigation needs.

### Budget Variances

This activity's FY 2021-22 Preliminary Budget is \$4,310,503 (9.2 percent) higher than the FY 2020-21 Adopted Budget. This primarily reflects a \$4,586,828 (11.0 percent) increase in Interagency Expenditures (grants). Grant increases consist of \$10,000,000 in estimated new state funds for springs-related projects, \$71,975 for Panama City Beach septic-to-sewer project, and a \$64,000 District match for the grass-based crop rotation program. Grant decreases include removal of \$3,728,621 in excess budget from grants not realized and the spending down of \$2,210,267 due to progress made on watershed improvement and springs projects already underway. A decrease of \$360,994 (8.1 percent) in Contracted Services reflects partial completion of activities for the Lake Munson HAB project, changing requirements for monitoring St. Joseph Bay, and for completed work on the St. Joseph Bay assessment. A total of \$52,527 of this subactivity's budget is funded with Fund Balance Reserves.

### Major Budget Items

Major budget items for this activity include the following (categories >\$100,000):

- Salaries and Benefits, \$688,511
- Contracted Services, \$4,082,659
  - Lake Munson Harmful Algal Bloom, \$1,696,687
  - St. Joseph Bay Assessment, \$900,000
  - Live Oak Point mitigation, \$322,913
  - Horn Spring Restoration, \$471,759
  - Ward Creek West mitigation, \$205,750

## Program Allocations

- Dutex Escambia mitigation, \$132,600
- Sand Hill Lakes Mitigation Bank, \$131,150
- Interagency Expenditures, \$46,370,019
  - FY 2021-22 Springs restoration projects (placeholder), \$10,000,000
  - Wakulla Gardens Sewer Phase 3A, \$5,726,604
  - Blue Springs Road Sewer project, \$3,371,427
  - Magnolia Gardens Sewer Phase III, \$3,070,339
  - Wakulla Gardens Sewer Phase 4A, \$3,000,000
  - Indian Springs Sewer Phase 2B, \$2,998,937
  - Jackson Blue Spring Agricultural BMP Producer Cost Share Grant program, \$2,985,736
  - Carrabelle Lighthouse Estates, \$2,662,077
  - Agricultural BMP Producer Cost Share Grant program, \$2,500,000
  - Indian Springs Sewer Extension Phase I and 2A, \$2,294,754
  - Indian Springs Sewer Phase 2C, \$2,145,879
  - Tara Estates Sewer, \$1,125,500
  - Grass-Based Crop Rotation project, \$1,170,500
  - Apalachicola Bay Water Quality Improvement project, \$1,146,817
  - Septic Connection to Existing Sewer in the Wakulla BMAP, \$1,056,320
  - Port St. Joe Stormwater Improvements, \$807,054
  - Jackson Blue Spring Recreation Area Stormwater Improvement project, \$236,100

## Program Allocations

**2.5 Facilities Construction and Major Renovations** - The proposed work for the facilities improvement program includes project management, permitting, and conceptual, preliminary, and detailed engineering for the development and preparation of contract plans and specification for the construction of planned replacement, improvement, or repair to the District's administrative and field station facilities.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this activity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 2.5 - Facilities Construction and Major Renovations

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Operating Expenses	\$ -	\$ 3,890	\$ -	\$ -	\$ -	\$ -	
Operating Capital Outlay	\$ -	\$ 15,751	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ 5,022	\$ 132,192	\$ 6,240	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 5,022	\$ 151,833	\$ 6,240	\$ -	\$ -	\$ -	

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ -	\$ -	\$ -
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ -	\$ -	\$ -
Operating Expenses	\$ -	\$ -	\$ -
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -	\$ -

## Program Allocations

### **Changes and Trends**

Construction, renovation, and repairs had been ongoing at the District's Headquarters office complex consisting of four buildings located near Midway through FY 2019-20. The buildings are about 40 years old and have continuous structural, electrical, and other deficiencies that require attention. The District has set aside budget annually for planned and/or unexpected major repair or upgrades as necessary. During FY 2018-19, budget was increased in the fourth quarter to address building damages at District Headquarters resulting from Hurricane Michael. The reduction in FY 2019-20 is mainly due to the completion of those damages as well as having finished upgrades to the DeFuniak Springs Service Office. Starting in FY 2020-21, budget was removed due to anticipated economic conditions.

### **Budget Variances**

This activity's FY 2021-22 Preliminary Budget remains the same as the FY 2020-21 Adopted Budget.

### **Major Budget Items**

There are no major budget items to list for this activity.

## Program Allocations

**2.6 Other Acquisition and Restoration Activities** - Acquisition and restoration activities not otherwise categorized above, such as capital improvement projects associated with administrative and operational facilities.

**District Description:** This activity is for the protection and restoration of forests, springs, spring recharge areas, spring shorelines and creek and river shorelines located on District lands while allowing for public access and recreation.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 2.6 - Other Acquisition and Restoration Activities

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ -	\$ 1,339	\$ 10,511	\$ 9,894	\$ 8,124	\$ (1,770)	-17.9%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ -	\$ 193,702	\$ 412,599	\$ 261,028	\$ 781,658	\$ 520,630	199.5%
Operating Expenses	\$ -	\$ 197,410	\$ 125,359	\$ 157,028	\$ 509,718	\$ 352,690	224.6%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ 140,964	\$ 139,728	\$ 700,713	\$ 2,040,228	\$ 1,597,243	\$ (442,985)	-21.7%
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 140,964	\$ 532,179	\$ 1,249,181	\$ 2,468,178	\$ 2,896,743	\$ 428,565	17.4%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	Fiscal Year 2021-22	\$ -	\$ 1,363,351	\$ -	\$ -	\$ 721,356	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 8,124	\$ -	\$ 8,124
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ -	\$ 781,658	\$ 781,658
Operating Expenses	\$ -	\$ 509,718	\$ 509,718
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ 1,597,243	\$ 1,597,243
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 8,124	\$ 2,888,619	\$ 2,896,743

## Program Allocations

### Changes and Trends

Expenditures for this activity over the last five years has varied based on the receipt of Legislative funding for springs water quality, restoration and protection, and public access improvements on District lands. Fixed Capital Outlay increased substantially in FY 2019-20 reflecting progress made on the Econfina Blue Spring Camp restoration project. FCO budget in FY 2020-21 and FY 2021-22 represent carryforward funding for restoration projects at Cypress Spring, Econfina Blue Spring Camp, Seven Runs Creek, and Devils Hole Spring. Expenses in Contracted Services and Operating Expenses represent a movement of the District's reforestation efforts from Program 3 to Program 2 in FY 2018-19. Contracted Services costs include contractual prescribed burning, aerial herbicide application, and tree planting. Costs for Operating Expenses consist of the purchase of longleaf pine tubelings.

### Budget Variances

This activity's FY 2021-22 Preliminary Budget is \$428,565 (17.4 percent) higher than the FY 2020-21 Adopted Budget. This variance is mainly due to increases in Contracted Services of \$520,630 (199.5 percent) for increased acreage requiring eradication, herbicide application, prescribed burns, and tree planting as a result of Hurricane Michael recovery efforts and in Operating Expenses of \$352,690 (224.6 percent) for the increased number of tubelings needed for reforestation as a result of Hurricane Michael. The decrease in Fixed Capital Outlay of \$442,985 (21.7 percent) reflects completion of the Seven Runs Creek and Blue Spring Campsite restoration projects. The \$1,170 (17.9 percent) decrease in Salaries and Benefits is attributed to completion of the Blue Spring Campsite and progress toward completion of the Cypress Spring project. A total of \$1,363,351 of this activity's budget is funded with Fund Balance Reserves.

### Major Budget Items

Major budget items for this activity include the following (categories >\$100,000):

- Contracted Services, \$781,658
  - Restoration of longleaf pine forest
    1. Contractual prescribed burning, \$215,829
    2. Tree planting, \$215,829
    3. Herbicide application, \$200,000
    4. Eradication work, \$150,000
- Operating Expenses, \$509,718
  - Tubelings and seedlings, \$506,718
- Fixed Capital Outlay, \$1,597,243
  - Cypress Spring Restoration, \$1,525,268



## Program Allocations

**2.7 Technology and Information Services** - This activity includes computer hardware and software, data lines, computer support and maintenance, IT consulting services, data centers, network operations, web support and updates, desktop support, and application development associated with this Program and related activities.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this activity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 2.7 - Technology and Information Services

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 26,391	\$ 35,442	\$ 30,993	\$ 38,387	\$ 39,622	\$ 1,235	3.2%
Other Personal Services	\$ -	\$ 428	\$ 901	\$ 1,328	\$ 1,332	\$ 4	0.3%
Contracted Services	\$ 7,827	\$ 4,913	\$ 12,187	\$ 13,222	\$ 15,238	\$ 2,016	15.2%
Operating Expenses	\$ 16,631	\$ 22,106	\$ 15,442	\$ 26,492	\$ 25,363	\$ (1,129)	-4.3%
Operating Capital Outlay	\$ 2,323	\$ 2,499	\$ 6,300	\$ 2,646	\$ 2,772	\$ 126	4.8%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 53,171	\$ 65,389	\$ 65,823	\$ 82,075	\$ 84,327	\$ 2,252	2.7%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	Fiscal Year 2021-22	\$ -	\$ -	\$ -	\$ -	\$ 93,211	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 39,622	\$ -	\$ 39,622
Other Personal Services	\$ 1,332	\$ -	\$ 1,332
Contracted Services	\$ 15,238	\$ -	\$ 15,238
Operating Expenses	\$ 25,363	\$ -	\$ 25,363
Operating Capital Outlay	\$ 2,772	\$ -	\$ 2,772
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 84,327	\$ -	\$ 84,327

## Program Allocations

### Changes and Trends

The IT budget has been distributed across program areas to share in the cost of recurring IT-related expenses, e.g., licensing, software maintenance, and IT staff time. IT has been in a support mode, maintaining technology that provides solutions to meet the business needs of the organization and replacing legacy systems with industry standard technology. Hardware and software are maintained or replaced as needed to ensure capacity, performance, and adherence to support requirements.

Personnel costs in the IT Bureau have fluctuated due to turnover, health and retirement rate increases, as well as employees' health insurance selection changes. The Contracted Services category has also varied with the drop in FY 2018-19 resulting from an infrastructure analysis concluding in FY 2017-18. Increases in Contracted Services in FY 2019-20 and FY 2020-21 are primarily a result of using staff augmentation services for GIS and Database development and in FY 2021-22 for development and implementation of control systems, security and applications. Fluctuations over the years in Operating Expenses primarily reflect software maintenance and licensing costs, while those in Operating Capital Outlay are due to non-recurring purchases, including servers and digital storage upgrades.

### Budget Variances

This activity's FY 2021-22 Preliminary Budget is \$2,252 (2.7 percent) higher than the FY 2020-21 Adopted Budget. The variance is due to increases in Contracted Services of \$2,016 (15.2 percent) for development and implementation of control systems, security, and software applications followed by Salaries and Benefits of \$1,235 (3.2 percent) from estimated rate adjustments for health insurance and retirement rate adjustments and employee selections of higher cost coverages. Operating Capital Outlay has a decrease of \$1,129 (4.3 percent) due to alignment with a 5-year computer replacement cycle.

### Major Budget Items

Major budget items for this activity include the following:

- Salaries and Benefits, \$39,622
- Operating Expenses, \$25,363
  - Software maintenance services, \$15,737

## Program Allocations

**3.0 Operation and Maintenance of Lands and Works** - This program includes all operation and maintenance of facilities, flood control and water supply structures, lands, and other works authorized by Chapter 373, Florida Statutes.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this program.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT PROGRAM BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 3.0 - Operation and Maintenance of Lands and Works

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 1,337,790	\$ 1,421,244	\$ 1,412,284	\$ 1,472,100	\$ 1,490,644	\$ 18,544	1.3%
Other Personal Services	\$ 12,436	\$ 24,166	\$ 28,328	\$ 37,583	\$ 36,978	\$ (605)	-1.6%
Contracted Services	\$ 790,644	\$ 843,002	\$ 1,096,866	\$ 3,884,365	\$ 2,554,251	\$ (1,330,114)	-34.2%
Operating Expenses	\$ 884,690	\$ 960,730	\$ 987,574	\$ 1,220,428	\$ 1,233,625	\$ 13,197	1.1%
Operating Capital Outlay	\$ 151,697	\$ 234,753	\$ 210,995	\$ 417,640	\$ 388,480	\$ (29,160)	-7.0%
Fixed Capital Outlay	\$ -	\$ 39,715	\$ 178,514	\$ 16,500	\$ 15,000	\$ (1,500)	-9.1%
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	<b>\$ 3,177,258</b>	<b>\$ 3,523,610</b>	<b>\$ 3,914,561</b>	<b>\$ 7,048,616</b>	<b>\$ 5,718,978</b>	<b>\$ (1,329,638)</b>	<b>-18.9%</b>

#### SOURCE OF FUNDS

Fiscal Year 2021-22

	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Salaries and Benefits	\$ 2,409	\$ -	\$ -	\$ -	\$ 1,336,085	\$ -	\$ 1,338,494
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ 36,978	\$ -	\$ 36,978
Contracted Services	\$ 22,500	\$ -	\$ -	\$ 278	\$ 2,493,633	\$ -	\$ 2,516,411
Operating Expenses	\$ 6,950	\$ -	\$ -	\$ -	\$ 1,013,769	\$ -	\$ 1,020,719
Operating Capital Outlay	\$ 35,000	\$ -	\$ -	\$ -	\$ 353,480	\$ -	\$ 388,480
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 126,622</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 278</b>	<b>\$ 5,487,545</b>	<b>\$ -</b>	<b>\$ 5,614,445</b>

#### RATE, OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Workforce	Rate (Salary without benefits)	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	16	\$ 971,873	\$ 1,490,644	\$ -	\$ 1,490,644
Other Personal Services	2	\$ 33,360	\$ 36,978	\$ -	\$ 36,978
Contracted Services			\$ 933,473	\$ 1,620,778	\$ 2,554,251
Operating Expenses			\$ 1,024,823	\$ 208,802	\$ 1,233,625
Operating Capital Outlay			\$ 18,480	\$ 370,000	\$ 388,480
Fixed Capital Outlay			\$ 15,000	\$ -	\$ 15,000
Interagency Expenditures (Cooperative Funding)			\$ -	\$ -	\$ -
Debt			\$ -	\$ -	\$ -
Reserves - Emergency Response			\$ -	\$ -	\$ -
<b>TOTAL</b>			<b>\$ 3,519,398</b>	<b>\$ 2,199,580</b>	<b>\$ 5,718,978</b>

#### WORKFORCE

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

WORKFORCE CATEGORY	Fiscal Year						Difference in % (Adopted to Preliminary) % Change
	2017-18	2018-19	2019-20	2020-21	2021-22	Difference	
Authorized Positions	16.0	16.0	16.0	16.0	16.0	0.0	0.0%
Contingent Worker	0.0	0.0	0.0	0.0	0.0	0.0	
Other Personal Services	1.9	1.9	1.9	1.9	1.9	0.0	0.0%
Intern	0.0	0.0	0.0	0.0	0.0	0.0	
Volunteer	0.0	0.0	0.0	0.0	0.0	0.0	
<b>TOTAL WORKFORCE</b>	<b>17.9</b>	<b>17.9</b>	<b>17.9</b>	<b>17.9</b>	<b>17.9</b>	<b>0.0</b>	<b>0.0%</b>

# Program Allocations

## REDUCTIONS - NEW ISSUES 3.0 Operation and Maintenance of Lands and Works Fiscal Year 2021-22 Preliminary Budget - January 15, 2021

FY 2020-21 Budget (Adopted)		17.90	\$ 7,048,616		
Reductions					
Issue	Description	Issue Amount	Workforce	Category Subtotal	Issue Narrative
<b>Salaries and Benefits</b>				187,100	
1	Salaries and benefits - Land Management	187,100			Reallocation of staff and hours to projects, selection in health insurance benefits and nonrestoration of leave payout made in prior year
<b>Other Personal Services</b>				11,827	
2	Other Personal Services - Land Management	11,222			Reallocation of staff and hours from Hurricane Michael Recovery to other Land Management projects
3	Other Personal Services - Land Management	602			Reallocation of staff time to Mitigation
4	Other Personal Services - IT Bureau	3			Minor adjustment
<b>Contracted Services</b>				1,343,554	
5	Debris Removal and Disposal - Land Management	1,307,268			Decrease based on amount of available funding
6	Management Consultants - Land Management	36,126			Progress made toward land management plan development
7	Security Services at Headquarters - Facilities	160			Cost allocation provided for estimated billing
<b>Operating Expenses</b>				3,344	
8	Computer Software - IT Bureau	3,024			Reduction due to previous years Citrix license purchase
9	GPS Tracking Fees - Fleet	200			Cost allocation provided for estimated billing
10	Licenses and Certificates - Land Management	120			Reduction based on prior year vehicle/boat purchases
<b>Operating Capital Outlay</b>				80,000	
11	Trucks and Heavy Equipment - Land Management	80,000			Purchase of semi-tractor and trailer and skidsteer in prior year
<b>Fixed Capital Outlay</b>				1,500	
12	Resource Protection and Improvements - Land Management	1,500			Purchase of heavy gate for Yellow River/Escribano Point WMA in prior year
<b>TOTAL REDUCTIONS</b>			0.00	\$ 1,627,325	
New Issues					
Issue	Description	Issue Amount	Workforce	Category Subtotal	Issue Narrative
<b>Salaries and Benefits</b>				205,644	
1	Salaries and benefits - Land Management	197,115			FRS rate, health insurance, workers comp, annualized prior year payment adjustment, and reallocation of staff and hours to projects
2	Salaries and benefits - IT Bureau	4,569			FRS rate, health insurance, workers comp, annualized prior year payment adjustment, and reallocation of staff and hours to projects
3	Salaries and benefits - Facilities	3,880			Increase in salary from turnover, change in staff and benefit selection and increase in FRS rates
4	Salaries and benefits - Public Works	62			FRS rate, health insurance, workers comp and annualized prior year payment adjustment
5	Salaries and benefits - Land Management database	18			FRS rate, health insurance, workers comp, annualized prior year payment adjustment, and reallocation of staff and hours to projects
<b>Other Personal Services</b>				11,222	
6	Other Personal Services - Land Management	11,222			Reallocation of staff and hours from Hurricane Michael Recovery to other Land Management projects
<b>Contracted Services</b>				13,440	
7	Other Contractual Services - IT Bureau	13,440			Increase due to staff augmentation and web page UI development
<b>Operating Expenses</b>				16,541	
8	Insurance - building/contents/general liability and auto- Facilities	10,000			Cost allocation provided for estimated billing
9	R&M Software - IT Bureau	3,075			Increase due the purchase of CheckPoint Firewall, Drone Deploy, DocuSign and Duo MFA, increase in Maintenance and support cost for Citrix, Kronos, Web page hosting
10	Computer Equipment - IT Bureau	2,950			Increase due to PC replacement schedule
11	GPS Tracking Fees - Land Management	400			Installation of GPS tracking on three new trucks
12	R&M Copiers - IT Bureau	101			Increase to align with actuals
13	Other Services - Facilities	15			Increase in parking pass for two spaces at Kleman Plaza.
<b>Operating Capital Outlay</b>				50,840	
14	Automobiles - Fleet	35,000			Purchase of one (1) Fleet vehicle - Ford Explorer
15	Special Purpose Vehicle - Land Management	15,000			Purchase UTV
16	Printers and Related Hardware - IT Bureau	840			Increase due to printer replacement
<b>TOTAL NEW ISSUES</b>			0.00	\$ 297,687	
<b>3.0 Operation and Maintenance of Lands and Works</b>					
<b>Total Workforce and Preliminary Budget for FY 2021-22</b>			17.90	\$ 5,718,978	

## Program Allocations

### **Changes and Trends**

Program funding has been consistent over the past several years with changes generally driven by project specific funding and equipment needs. Management of District-owned lands represents a large percentage of this program's budget. Overall, Salaries and Benefits, Operating Expenses, and Contracted Services continue to be significant expenses as demonstrated across the past several years in comparison to Fixed Capital Outlay which can vary substantially from year to year. Operating Capital Outlay increased particularly in FY 2018-19 and FY 2019-20, for the purchase of trucks and ATV's for the Bureau of Land Management Operations and the purchase of a vehicle each year for District Fleet. Fixed Capital Outlay increased in FY 2019-20 due to construction of the Econfina Creek Canoe Launch and pavilions on District lands in the Econfina Creek WMA as a result of Hurricane Michael. The increase in Other Personal Services (OPS) from FY 2017-18 to FY 2019-20 was due to successfully filling the OPS positions and an hourly rate increase for the Central Region OPS position.

Included in this program is budget for maintenance, support, and training for the timber management database; timber information dashboard; and strategic timber planning initiatives. The timber database and plans will provide reports and mapping to determine and optimize pine harvest operations; and aid in the planning and evaluation for prescribed burns, reforestation and other forest management activities.

### **Budget Variances**

This program's FY 2021-22 Preliminary Budget is \$1,329,638 (18.9 percent) lower than the FY 2020-21 Adopted Budget. The variance is due to the reduction in Contracted Services of \$1,330,114 (34.2 percent) mostly from planned progress of Hurricane Michael recovery efforts on District lands and completion of the West Region Land Management Plan. Operating Capital Outlay has a decrease of \$29,160 (7.0 percent), which is mainly attributed to planned purchases of a semi-tractor and trailer and skid steer in FY 2020-21.

Categories with increases are Salaries and Benefits of \$18,544 (1.3 percent) and Operating Expenses of \$13,197 (1.1 percent). Personnel adjustments were made to account for the annualized prior year competitive pay adjustment and estimated benefit rate increases, while Operating Expenses provide budget for building/property insurance costs.

Costs for Facilities, Fleet, Works, and related IT operations also fall within this program, and make up less than one-fifth of the budget in Program 3.0. Increases budgeted in these activities are mainly for the purchase of one Ford Explorer for Fleet in FY 2021-22 that was postponed in FY 2020-21 in Fleet, building/property insurance costs for Facilities, and staff augmentation for IT Bureau applications, systems and security implementation needs.

## Program Allocations

### Major Budget Items

Major budget items for this program include the following (program categories >\$500,000 and activity/subactivity categories >\$100,000):

- Salaries and Benefits, \$1,490,644 (17.9 FTE)
- Contracted Services, \$2,554,251
  - Activity 3.1 Land Management, \$2,410,044
- Operating Expenses, \$1,233,625
  - Activity 3.1 Land Management, \$795,625
  - Activity 3.3 Facilities, \$183,662
  - Activity 3.7 Technology and Information Services, \$222,594

Refer to the activity sections for details on major budget items.

## Program Allocations

**3.1 Land Management** - Maintenance, custodial, and restoration efforts for lands acquired through federal, state, and locally sponsored land acquisition programs.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this activity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 3.1 - Land Management

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 1,057,774	\$ 1,149,542	\$ 1,164,846	\$ 1,150,620	\$ 1,160,635	\$ 10,015	0.0%
Other Personal Services	\$ 12,436	\$ 22,211	\$ 24,295	\$ 32,696	\$ 32,094	\$ (602)	-1.8%
Contracted Services	\$ 665,978	\$ 750,236	\$ 993,194	\$ 3,753,438	\$ 2,410,044	\$ (1,343,394)	-35.8%
Operating Expenses	\$ 540,679	\$ 596,090	\$ 670,716	\$ 795,345	\$ 795,625	\$ 280	0.0%
Operating Capital Outlay	\$ 135,063	\$ 175,521	\$ 114,602	\$ 400,000	\$ 335,000	\$ (65,000)	-16.3%
Fixed Capital Outlay	\$ -	\$ 37,918	\$ 178,514	\$ 16,500	\$ 15,000	\$ (1,500)	-9.1%
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 2,411,931	\$ 2,731,517	\$ 3,146,166	\$ 6,148,599	\$ 4,748,398	\$ (1,400,201)	-22.8%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ 84,190	\$ -	\$ -	\$ 278	\$ 4,922,652	\$ -	\$ 5,007,120

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 1,160,635	\$ -	\$ 1,160,635
Other Personal Services	\$ 32,094	\$ -	\$ 32,094
Contracted Services	\$ 789,266	\$ 1,620,778	\$ 2,410,044
Operating Expenses	\$ 586,823	\$ 208,802	\$ 795,625
Operating Capital Outlay	\$ -	\$ 335,000	\$ 335,000
Fixed Capital Outlay	\$ 15,000	\$ -	\$ 15,000
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 2,583,818	\$ 2,164,580	\$ 4,748,398

## Program Allocations

### Changes and Trends

This activity's budget and expenditures change each year, based on management of District lands and mitigation site work. The increase in Other Personal Services (OPS) from FY 2017-18 to FY 2019-20 is due to successfully filling the OPS positions and an hourly rate increase for the Central Region OPS position within the Bureau of Land Management Operations. Contracted Services and Operating Expenses varied during this same time frame, mainly due to debris removal and disposal and repair and maintenance to District lands associated with Hurricane Michael Recovery efforts. Operating Capital Outlay costs have decreased due to less need for heavy equipment and special purpose vehicles. Until FY 2019-20, Fixed Capital Outlay expenditures were mainly for pavilions and recreation improvements on District lands, but in FY 2019-20, following Hurricane Michael, the increase in expenditures also effects the rebuilding of the Econfina Canoe Launch.

### Budget Variances

This activity's FY 2021-22 Preliminary Budget is \$1,400,201 (22.8 percent) lower than the FY 2020-21 Adopted Budget. This downward adjustment is due to the substantial reduction in Contracted Services of \$1,343,394 (35.8 percent), followed by lesser drops in Operating Capital Outlay of \$65,000 (16.3 percent) and Fixed Capital Outlay of \$1,500 (9.1 percent). The decrease in Contracted Services is mostly from planned progress on Hurricane Michael recovery efforts and completion of the West Region Land Management Plan. The Operating Capital Outlay and Fixed Capital Outlay decreases are due to the planned purchases of a semi-tractor, its trailer, a skid steer, and a heavy-duty gate in the prior year. On the personnel side, Other Personal Services decreases by \$602 (1.8 percent) to allocate staff time to mitigation activities, while Salaries and Benefits has an increase of \$10,015 (0.9 percent) to allocate more staff time to land management projects, as well as make adjustments for health insurance and retirement rates and the annualized prior year competitive pay adjustment.

### Major Budget Items

Major budget items for this activity include the following (categories >\$100,000):

- Salaries and Benefits, \$1,160,635
- Contracted Services, \$2,410,044
  - Debris removal and disposal for Hurricane Michael recovery, \$827,212
  - Other Contractual Services for Hurricane Michael recovery, \$745,990
  - Contracted prescribed burning, \$355,800
  - Security services, \$275,299
  - Management consultants, \$171,028
- Operating Expenses, \$795,625
  - Repair and maintenance – recreation sites, \$325,252
  - Road and bridge repair supplies, \$132,000
  - Payment in lieu of taxes for District lands, \$86,100
  - Fuel and lubricants, \$40,600



## Program Allocations

- Operating supplies – signs, fence material, gates and recreational site supplies, \$36,100
- Other field and technical supplies – power tools/equipment and parts, compost toilet supplies, \$22,250
- Operating Capital Outlay, \$335,000
  - Trucks, \$120,000
  - Heavy equipment, \$100,000
  - Miscellaneous small tools, \$100,000

## Program Allocations

**3.2 Works** - The maintenance of flood control and water supply system infrastructure, such as canals, levees, and water control structures. This includes electronic communication and control activities.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this program.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 3.2 - Works

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 65	\$ 12	\$ 1,368	\$ 2,347	\$ 2,409	\$ 62	2.6%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ -	\$ 1,550	\$ -	\$ 2,000	\$ 2,000	\$ -	0.0%
Operating Expenses	\$ 1,405	\$ 1,911	\$ 1,528	\$ 2,500	\$ 2,500	\$ -	0.0%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 1,470	\$ 3,473	\$ 2,896	\$ 6,847	\$ 6,909	\$ 62	0.9%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	Fiscal Year 2021-22	\$ 7,432	\$ -	\$ -	\$ -	\$ -	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 2,409	\$ -	\$ 2,409
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 2,000	\$ -	\$ 2,000
Operating Expenses	\$ 2,500	\$ -	\$ 2,500
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 6,909	\$ -	\$ 6,909

## Program Allocations

### **Changes and Trends**

Salaries and Benefits, Contracted Services, and Operating Expenses fluctuate from year-to-year based on maintenance needs of the Lake Jackson Regional Stormwater Treatment Facility. District staff time includes monitoring, designing/engineering, and facilitating maintenance. Salaries and Benefits increased after FY 2018-19 to start assisting with a spillway repair that was budgeted for during FY 2019-20 and accounts for the higher budget in Contracted Services. In FY 2017-18 through FY 2019-20, Operating Expenses incurred costs for repairs for electrical equipment and spray field pipes over the sand filter and an increase in utilities. The FY 2019-20 budget continued to show an upward adjustment for additional repairs to the spillway and fence repairs due to vandalism. Budget for FY 2020-21 and 2021-22 provide the same level of service as prior years except that Salaries and Benefits adjusted upward to address health insurance and retirement rate adjustments and a mid-year competitive pay increase in FY 2020-21.

### **Budget Variances**

This activity's FY 2021-22 Preliminary Budget is \$62 (0.9 percent) higher than the FY 2020-21 Adopted Budget. The increase is due to allocating a proportionate share of the health insurance and retirement rate increases and annualized prior year pay adjustment to this activity.

### **Major Budget Items**

Major budget items for this activity include the following:

- Salaries and Benefits, \$2,409
- Contracted Services, \$2,000
- Operating Expenses, \$2,500

## Program Allocations

**3.3 Facilities** - The operation and maintenance of district support and administrative facilities.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this activity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 3.3 - Facilities

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 133,001	\$ 116,327	\$ 110,449	\$ 148,270	\$ 152,150	\$ 3,880	2.6%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ 29,915	\$ 35,566	\$ 37,050	\$ 38,000	\$ 37,840	\$ (160)	-0.4%
Operating Expenses	\$ 180,938	\$ 158,522	\$ 160,652	\$ 173,647	\$ 183,662	\$ 10,015	5.8%
Operating Capital Outlay	\$ -	\$ 10,085	\$ 31,724	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ 1,797	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 343,854	\$ 322,297	\$ 339,875	\$ 359,917	\$ 373,652	\$ 13,735	3.8%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	Fiscal Year 2021-22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 152,150	\$ -	\$ 152,150
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 37,840	\$ -	\$ 37,840
Operating Expenses	\$ 183,662	\$ -	\$ 183,662
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 373,652	\$ -	\$ 373,652

## Program Allocations

### Changes and Trends

The budget is for routine maintenance, including staff salaries; outsourced contracts for janitorial, security, major electrical, and plumbing repairs, etc.; and supplies and materials for routine facilities and grounds maintenance. Increases are due to non-recurring needs, such as major repairs for septic tanks, air conditioning, and plumbing. The higher costs expended in Operating Expenses during FY 2017-18 was for the non-recurring expenses of phasing in a replacement plan for the District Headquarters' 13 central air conditioning/heating units and a new roof for the IT building, in addition to various repairs at the Headquarters office and Maintenance buildings. Operating Expenses slightly increased in FY 2019-20 for three central air conditioning/heating unit replacements; two at Headquarters and one at the IT building. The increase in expenses also included duct work and repairs to Headquarters facilities along with safety supplies and the rental of four portable toilets due to COVID-19. Salaries and Benefits also increased in FY 2017-18 due to incorporating a portion of the Asset Management Director's personnel costs into the Facilities budget for oversight and management of District facilities. The drop in personnel costs in FY 2018-19 and FY 2019-20 is due to turnover in two positions. Operating Capital Outlay and Fixed Capital Outlay expenditures increased in FY 2018-19 for the purchase of a lawnmower at Headquarters and installation of security panels in the Governing Board room. FY 2019-20 expenditures particularly increased in OCO for replacement of the facilities truck and purchase of a landscape trailer and collection system for the lawnmower.

### Budget Variances

This activity's FY 2021-22 Preliminary Budget is \$13,735 (3.8 percent) higher than the FY 2020-21 Adopted Budget. This variance is due to the increase in Operating Expenses of \$10,015 (5.8 percent) for building/property insurance. The Salaries and Benefits category increases by \$3,880 (2.6 percent) from turnover, a promotion, and adjustments for estimated health insurance and retirement rate changes. The Contracted Services category decrease of \$160 (-0.4 percent) is to align with prior year security services billing costs at District Headquarters.

### Major Budget Items

Major budget items for this activity include the following (categories >\$100,000):

- Salaries and Benefits, \$152,150
- Operating Expenses, \$183,662
  - Utilities, \$52,000
  - Repair and maintenance of buildings and grounds, \$40,000
  - Building/contents/general liability insurance, \$40,000
  - Headquarter phone services, \$18,500

## Program Allocations

**3.6 Fleet Services** - This activity includes fleet services support to all District programs and projects.

**District Description:** Fleet Services is associated with the on-road vehicles owned by the District and provided for staff use. All costs of the fleet, including repair, maintenance, tires, and fuel, are paid from this category.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 3.6 - Fleet Services

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Operating Expenses	\$ 23,762	\$ 23,611	\$ 15,857	\$ 29,444	\$ 29,244	\$ (200)	-0.7%
Operating Capital Outlay	\$ -	\$ 33,519	\$ 29,488	\$ -	\$ 35,000	\$ 35,000	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 23,762	\$ 57,130	\$ 45,345	\$ 29,444	\$ 64,244	\$ 34,800	118.2%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ -	\$ -	\$ -
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ -	\$ -	\$ -
Operating Expenses	\$ 29,244	\$ -	\$ 29,244
Operating Capital Outlay	\$ -	\$ 35,000	\$ 35,000
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 29,244	\$ 35,000	\$ 64,244

## Program Allocations

### Changes and Trends

Fleet expenses have been steady for the last several years; however, the decrease in Operating Expenses between FY 2017-18 to FY 2019-20 is due to less repairs and maintenance to the fleet vehicles and fuel and lubricant costs. Operating Capital Outlay costs and budget reflect vehicle purchases that include replacing a van in FY 2018-19 and in FY 2019-20 to replace a Ford Fusion with a Ford Explorer.

### Budget Variances

This activity's FY 2021-22 Preliminary Budget is \$34,800 (118.2 percent) higher than the FY 2020-21 Adopted Budget. This variance is due to the increase of \$35,000 (100.0 percent) in Operating Capital Outlay for the planned purchase of one Ford Explorer for Fleet that was postponed in FY 2020-21. The Operating Expenses category decreases by \$200 (-0.7 percent) to reflect a small reduction in GPS tracking fees.

### Major Budget Items

Major budget items for this activity include the following for pool vehicles:

- Operating Expenses, \$29,244
  - Fuel and lubricants, \$11,000
  - Repair and maintenance, \$8,859
  - Insurance, \$3,353
- Operating Capital Outlay, \$35,000
  - Automobiles, \$35,000

## Program Allocations

**3.7 Technology and Information Services** - This activity includes computer hardware and software, data lines, computer support and maintenance, IT consulting services, data centers, network operations, web support and updates, desktop support, and application development associated with this program and related activities.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this activity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 3.7 - Technology and Information Services

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 146,950	\$ 155,364	\$ 135,621	\$ 170,863	\$ 175,450	\$ 4,587	2.7%
Other Personal Services	\$ -	\$ 1,955	\$ 4,033	\$ 4,887	\$ 4,884	\$ (3)	-0.1%
Contracted Services	\$ 94,751	\$ 55,650	\$ 66,622	\$ 90,927	\$ 104,367	\$ 13,440	14.8%
Operating Expenses	\$ 137,905	\$ 180,596	\$ 138,821	\$ 219,492	\$ 222,594	\$ 3,102	1.4%
Operating Capital Outlay	\$ 16,634	\$ 15,628	\$ 35,182	\$ 17,640	\$ 18,480	\$ 840	4.8%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 396,240	\$ 409,192	\$ 380,279	\$ 503,809	\$ 525,775	\$ 21,966	4.4%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ -	\$ -	\$ -	\$ -	\$ 564,893	\$ -	\$ 564,893

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 175,450	\$ -	\$ 175,450
Other Personal Services	\$ 4,884	\$ -	\$ 4,884
Contracted Services	\$ 104,367	\$ -	\$ 104,367
Operating Expenses	\$ 222,594	\$ -	\$ 222,594
Operating Capital Outlay	\$ 18,480	\$ -	\$ 18,480
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 525,775	\$ -	\$ 525,775



## Program Allocations

### Changes and Trends

The IT budget has been distributed across program areas to share in the cost of recurring IT-related expenses, e.g., licensing, software maintenance, and IT staff time. IT has been in a support mode, maintaining technology that provides solutions to meet the business needs of the organization and replacing legacy systems with industry standard technology. Hardware and software are maintained or replaced as needed to ensure capacity, performance, and adherence to support requirements.

Unique to this IT activity is the inclusion of a Forest Information Dashboard system to better manage District lands. Expenses are across the budget categories with primary change being in Contracted Services that dropped about \$30,000 in FY 2018-19 and \$15,000 in FY 2019-20 due to the completion of an upgrade of its timber management records to the dashboard.

Otherwise, costs for the IT Bureau's Salaries and Benefits have fluctuated due to turnover, health and retirement rate increases, as well as employees' health insurance selection changes. Other Personal Services shows a small increase due to the transfer of an OPS position from the Resource Management Division to the IT Bureau midyear in FY 2018-19. While the dashboard upgrades had an impact on Contracted Services costs, this category shows an increase in FY 2019-20 to account for using staff augmentation services for GIS support. The increase in Operating Expenses in FY 2018-19 primarily reflects an increase in software and server maintenance costs and purchase of computers, electronic portable devices, and GPS units for staff. The increase in Operating Capital Outlay costs in FY 2019-20 is due to timing of non-recurring purchases, including servers, and digital storage upgrades.

### Budget Variances

This activity's FY 2021-22 Preliminary Budget is \$21,966 (4.4 percent) higher than the FY 2020-21 Adopted Budget. The increase is mainly in Contracted Services of \$13,440 (14.8 percent) for staff augmentation for applications, systems and security implementation and Operating Expenses of \$3,102 (1.4 percent) for computer equipment (tablets for field staff) and software (e.g., DocuSign, Two Factor security solution, Citrix, Kronos, web hosting, Drone Deploy, and Checkpoint Firewall). Salaries and Benefits increases \$4,587 (2.7 percent) due to an estimated increase in health insurance and retirement rates, and an annualized competitive pay adjustment for the prior year. Operating Capital Outlay increases by \$840 (4.8 percent) for the purchase of a new printer.

### Major Budget Items

Major budget items for this activity include the following (categories >\$100,000):

- Salaries and Benefits, \$175,450
- Contracted Services, \$104,367
  - Staff augmentation for IT services, \$69,947
  - Lands management database, \$34,000
- Operating Expenses, \$222,594

## Program Allocations

- Software maintenance services, \$106,809
- Ethernet charges, \$46,416
- Computer equipment, \$22,666
- Server maintenance services, \$12,264
- Computer software, \$10,996

## Program Allocations

**4.0 Regulation** - This program includes water use permitting, water well construction permitting, water well contractor licensing, environmental resource and surface water management permitting, permit administration and enforcement, and any delegated regulatory program.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this program.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT PROGRAM BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22  
PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 4.0 - Regulation

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 2,313,500	\$ 2,380,987	\$ 2,344,651	\$ 2,787,173	\$ 2,871,712	\$ 84,539	3.0%
Other Personal Services	\$ 180,867	\$ 201,960	\$ 202,987	\$ 273,210	\$ 296,464	\$ 23,254	8.5%
Contracted Services	\$ 103,559	\$ 65,382	\$ 156,731	\$ 144,595	\$ 162,491	\$ 17,896	12.4%
Operating Expenses	\$ 453,791	\$ 429,336	\$ 420,916	\$ 640,108	\$ 657,040	\$ 16,932	2.6%
Operating Capital Outlay	\$ 60,673	\$ 67,515	\$ 93,535	\$ 35,300	\$ 62,984	\$ 27,684	78.4%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	<b>\$ 3,112,390</b>	<b>\$ 3,145,179</b>	<b>\$ 3,218,820</b>	<b>\$ 3,880,386</b>	<b>\$ 4,050,691</b>	<b>\$ 170,305</b>	<b>4.4%</b>

#### SOURCE OF FUNDS

Fiscal Year 2021-22

	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Salaries and Benefits	\$ 1,481,863	\$ -	\$ -	\$ -	\$ 1,389,849	\$ -	\$ 2,871,712
Other Personal Services	\$ 58,633	\$ -	\$ -	\$ -	\$ 237,831	\$ -	\$ 296,464
Contracted Services	\$ 84,892	\$ -	\$ -	\$ -	\$ 77,599	\$ -	\$ 162,491
Operating Expenses	\$ 351,062	\$ 120,252	\$ -	\$ -	\$ 185,726	\$ -	\$ 657,040
Operating Capital Outlay	\$ 19,416	\$ 43,568	\$ -	\$ -	\$ -	\$ -	\$ 62,984
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 2,639,679</b>	<b>\$ 167,279</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,930,969</b>	<b>\$ -</b>	<b>\$ 4,737,927</b>

#### RATE, OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Workforce	Rate (Salary without benefits)	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	31	\$ 1,870,110	\$ 2,868,253	\$ 3,459	\$ 2,871,712
Other Personal Services	5	\$ 200,789	\$ 296,464	\$ -	\$ 296,464
Contracted Services			\$ 162,491	\$ -	\$ 162,491
Operating Expenses			\$ 657,040	\$ -	\$ 657,040
Operating Capital Outlay			\$ 36,984	\$ 26,000	\$ 62,984
Fixed Capital Outlay			\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)			\$ -	\$ -	\$ -
Debt			\$ -	\$ -	\$ -
Reserves - Emergency Response			\$ -	\$ -	\$ -
<b>TOTAL</b>			<b>\$ 4,021,232</b>	<b>\$ 29,459</b>	<b>\$ 4,050,691</b>

#### WORKFORCE

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

WORKFORCE CATEGORY	Fiscal Year						Difference in % (Adopted to Preliminary)
	2017-18	2018-19	2019-20	2020-21	2021-22	Difference	% Change
Authorized Positions	32.0	31.0	31.0	31.0	31.0	0.0	0.0%
Contingent Worker	0.0	0.0	0.0	0.0	0.0	0.0	
Other Personal Services	5.0	5.0	5.0	5.0	5.0	0.0	0.0%
Intern	0.0	0.0	0.0	0.0	0.0	0.0	
Volunteer	0.0	0.0	0.0	0.0	0.0	0.0	
<b>TOTAL WORKFORCE</b>	<b>37.0</b>	<b>36.0</b>	<b>36.0</b>	<b>36.0</b>	<b>36.0</b>	<b>0.0</b>	<b>0.0%</b>

# Program Allocations

## REDUCTIONS - NEW ISSUES 4.0 Regulation Fiscal Year 2021-22 Preliminary Budget - January 15, 2021

FY 2020-21 Budget (Adopted)		36.00	\$ 3,880,386		
Reductions					
Issue	Description	Issue Amount	Workforce	Category Subtotal	Issue Narrative
<b>Salaries and Benefits</b>				11,253	
1	Salaries and benefits - Consumptive Use	6,932			Allocation of staff time to Water Well Construction
2	Salaries and benefits - Water Well Construction	4,321			Allocation of staff time across projects
<b>Contracted Services</b>				9,000	
3	Contract Well Drillers, Other Contractual Services, Appraisals	6,000			Alignment of expenses closer to actuals
4	Legal Counsel	3,000			Alignment of expenses closer to actuals
<b>Operating Expenses</b>				23,941	
5	Computer Equipment - IT Bureau	12,760			Reduction due to PC replacement schedule
6	Computer Software - IT Bureau	6,051			Reduction due to previous years Citrix license purchase
7	Cell Phones, General Postage, Office Supplies - Environmental Resource Permitting	1,630			Alignment of expenses closer to actuals
8	Communications - Other Regulatory and Enforcement	3,000			Alignment of expenses closer to actuals
9	Office Supplies - Water Well Construction	500			Alignment of expenses closer to actuals
<b>TOTAL REDUCTIONS</b>			0.00	\$ 44,194	
New Issues					
Issue	Description	Issue Amount	Workforce	Category Subtotal	Issue Narrative
<b>Salaries and Benefits</b>				95,792	
1	Benefits - Water Well Construction	42,564			Estimated health insurance and FRS rate adjustments
2	Salaries - Water Well Construction	11,003			Allocation of staff time from Consumptive Use, annualized prior year payment adjustment
3	Benefits - Environmental Resource Permitting	32,088			Estimated health insurance and FRS rate adjustments, higher benefit selection by one employee
4	Salaries and benefits - IT Bureau	7,253			Estimated health insurance and FRS rate adjustments, annualized prior year payment adjustment
5	Salaries - Environmental Resource Permitting	2,884			Annualized prior year payment adjustment
<b>Other Personal Services</b>				23,254	
6	Other Personal Services - Environmental Resource Permitting	22,074			Benefit adjustment from employee to family health insurance coverage for vacant position and rate changes
7	Other Personal Services - Consumptive Use	590			Minor adjustments to benefits
8	Other Personal Services - Water Well Construction	590			Minor adjustments to benefits
<b>Contracted Services</b>				26,896	
9	Other Contractual Services - IT Bureau	26,896			Increase due to staff augmentation and web page UI development
<b>Operating Expenses</b>				40,873	
10	R&M Software - IT Bureau	18,289			Increase due the purchase of CheckPoint Firewall, Drone Deploy, DocuSign and Duo MFA, increase in Maintenance and support cost for Citrix, Kronos, Web page hosting
11	R&M Servers - IT Bureau	18,000			Increase due to Web logic app server upgrade (Oracle) at SJRWMD for E Permitting and Groundwater Applications
12	Computer Equipment - IT Bureau	2,164			Increase due to PC replacement schedule
13	R&M Administration, Building & Ground Supplies, Utilities - Other Regulatory and Enforcement	1,068			Increase to align budget with expenses associated with the DeFuniak Springs Service Office
14	Fuel & Lubricants, R&M Vehicles - Other Regulatory and Enforcement	1,050			Alignment of expenses closer to actuals
15	R&M Copiers - IT Bureau	202			Increase to align with actuals
16	Communications - Other Regulatory and Enforcement	100			Alignment of expenses closer to actuals
<b>Operating Capital Outlay</b>				27,684	
17	Trucks - Environmental Resource Permitting	26,000			Replacement truck for inspector
18	Printers and Related Hardware - IT Bureau	1,684			Increase due to printer replacement
<b>TOTAL NEW ISSUES</b>			0.00	\$ 214,499	
<b>4.0 Regulation</b>					
<b>Total Workforce and Preliminary Budget for FY 2021-22</b>			36.00	\$ 4,050,691	

## Program Allocations

### Changes and Trends

The Regulatory Services Division is committed to increasing productivity and efficiency at the lowest cost per activity, ensuring protection of our natural resources is achieved while providing the public with fair, consistent, and timely customer service. The District provides an online e-Permitting and e-Regulatory automated database for Water Use, Well Construction, Environmental Resource, and Surface Water Permitting. This enables the District's customers to apply for new permits, check the status of permit applications, and access information about existing permits online. Staff can evaluate applications and manage the permitting process in a shared database environment which has greatly increased efficiency. Between FY 2017-18 and FY2019-20, Contracted Services fluctuated mainly due to the litigation expenses associated with two ERP-related legal cases. Operating Expenses decreased in FY 2018-19 due to residing in a no-rent temporary facility in Mossy Head while the DeFuniak Springs Service Office was being built. Operating Capital Outlay expenditures across FY 2017-18 and FY 2019-20 include the purchase of a vehicle for regulatory inspectors each year, the purchase of a well camera for field staff in FY 2018-19, and additional IT server storage in FY 2019-20.

### Budget Variances

This program's FY 2021-22 Preliminary Budget is \$170,305 (4.4 percent) higher than the FY 2020-21 Adopted Budget. This increase is broken down by \$114,628 in Regulatory activities (Activities 4.1 through 4.4) and \$55,677 in the IT Bureau for Regulatory support (Activity 4.5). The program's largest increase is in Salaries and Benefits of \$84,539 (3.0 percent) mainly due to estimated increases in the health insurance and retirement rates and annualized prior year competitive pay adjustments. A \$23,254 (8.5 percent) increase in Other Personal Services is due to a vacant position budgeted with insurance coverage. Operating Capital Outlay increases by \$27,684 (78.4 percent) of which \$26,000 is for a truck replacement and \$1,682 is for a printer. The increase of \$17,896 (12.4 percent) in Contracted Service is attributable to the IT Bureau's plans for staff augmentation to address specialized needs. Operating Expenses has an increase of \$16,932 (2.6 percent) to mainly to purchase new software and support, including electronic documentation, two-step authentication, and upgrades for E-Permitting and groundwater applications.

### Major Budget Items

Major budget items for this program include the following (program categories >\$500,000 and activity/subactivity categories >\$100,000):

- Salaries and Benefits, \$2,871,712 (36.0 FTE)
- Operating Expenses, \$657,040
  - Activity 4.4 Other Regulatory and Enforcement Activities, \$199,791
  - Activity 4.5 Technology and Information Services, \$403,069

Refer to the activity sections for details on major budget items.

## Program Allocations

**4.1 Consumptive Use Permitting** - The review, issuance, renewal, and enforcement of water use permits.

**District Description:** Consumptive Use Permitting includes the review, issuance, renewal, and enforcement of water use permits. The terms Consumptive Use Permitting (CUP) and Water Use Permitting (WUP) are used interchangeably throughout the document.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 4.1 - Consumptive Use Permitting

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 525,987	\$ 448,406	\$ 377,430	\$ 451,542	\$ 444,610	\$ (6,932)	-1.5%
Other Personal Services	\$ -	\$ 3,563	\$ 3,659	\$ 16,421	\$ 17,011	\$ 590	3.6%
Contracted Services	\$ 948	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	0.0%
Operating Expenses	\$ 12,400	\$ 11,470	\$ 10,049	\$ 16,688	\$ 16,688	\$ -	0.0%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	\$ 539,336	\$ 463,439	\$ 391,138	\$ 485,651	\$ 479,309	\$ (6,342)	-1.3%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ 579,443	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 579,443

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 444,610	\$ -	\$ 444,610
Other Personal Services	\$ 17,011	\$ -	\$ 17,011
Contracted Services	\$ 1,000	\$ -	\$ 1,000
Operating Expenses	\$ 16,688	\$ -	\$ 16,688
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 479,309	\$ -	\$ 479,309

## Program Allocations

### **Changes and Trends**

The District continues to work with DEP to increase regulatory consistency in the Water Use Permitting (WUP) program. The WUP program has acquired an e-Permitting capability which has improved response time and overall staff productivity. The main changes over the years are reflected in personnel and Contracted Services. Salaries and Benefits expenses have fluctuated due to attrition mainly from employee benefit selections, vacant positions in FY 2018-19, as well as allocation of time to other Regulatory activities. Contracted Services are based on online e-Permitting usage reflecting the fluctuation of expenditures over the past three years.

### **Budget Variances**

This activity's FY 2021-22 Preliminary Budget is \$6,342 (1.3 percent) lower than the FY 2020-21 Adopted Budget. This variance is due to a \$6,932 (1.5 percent) decrease in Salaries and Benefits mainly due to allocation of staff time to Well Construction Permitting offset by a \$590 (3.6 percent) increase in Other Personal Services to reflect estimated increases in health insurance and retirement rates for full-time OPS positions.

### **Major Budget Items**

Major budget items for this activity include the following (categories >\$100,000):

- Salaries and Benefits, \$446,610

## Program Allocations

**4.2 Water Well Construction Permitting and Contractor Licensing** - The review, issuance, renewal, and enforcement of water well construction permits and regulation of contractor licensing.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this activity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 4.2 - Water Well Construction Permitting and Contractor Licensing

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 687,473	\$ 796,621	\$ 873,567	\$ 877,416	\$ 926,662	\$ 49,246	5.6%
Other Personal Services	\$ -	\$ 1,398	\$ 2,358	\$ 15,169	\$ 15,759	\$ 590	3.9%
Contracted Services	\$ 1,265	\$ 901	\$ -	\$ 13,500	\$ 9,000	\$ (4,500)	-33.3%
Operating Expenses	\$ 9,354	\$ 10,704	\$ 8,892	\$ 14,337	\$ 13,837	\$ (500)	-3.5%
Operating Capital Outlay	\$ -	\$ 8,977	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 698,091	\$ 818,601	\$ 884,817	\$ 920,422	\$ 965,258	\$ 44,836	4.9%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ 1,105,017	\$ -	\$ -	\$ -	\$ 64,668	\$ -	\$ 1,169,685

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 926,662	\$ -	\$ 926,662
Other Personal Services	\$ 15,759	\$ -	\$ 15,759
Contracted Services	\$ 9,000	\$ -	\$ 9,000
Operating Expenses	\$ 13,837	\$ -	\$ 13,837
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 965,258	\$ -	\$ 965,258



## Program Allocations

### **Changes and Trends**

The Water Well Construction program has implemented an e-Permitting well construction system with the SJRWMD and SRWMD, improving response time. Salaries and Benefits increases between FY 2017-18 and FY 2019-20 are due to attrition mainly from leave payouts and employee benefit selections. The increase in Salaries and Benefits in FY 2020-21 is due to allocation of time from Consumptive Use Permitting as well as estimated increases in health insurance and retirement rates. Contracted Services provides for online e-Permitting services based on usage and well abandonment activities which are performed on an as needed basis, which reflect fluctuation of expenditures over the past three years.

### **Budget Variances**

This activity's FY 2021-22 Preliminary Budget is \$44,836 (4.9 percent) higher than the FY 2020-21 Adopted Budget. The increase is due to a \$49,246 (5.6 percent) increase in Salaries and Benefits from budgeting retirement-eligible leave payouts, estimated health insurance and retirement rate increases, annualized prior year competitive pay adjustments, and allocation of time from Consumptive Use Permitting. There is a \$4,500 (33.3 percent) decrease in Contracted Services due to online e-permitting services and well abandonment activities based on usage.

### **Major Budget Items**

Major budget items for this activity include the following (categories >\$100,000):

- Salaries and Benefits, \$926,662

## Program Allocations

**4.3 Environmental Resource and Surface Water Permitting** - The review, issuance, and enforcement of environmental resource and surface water permits

**District Description:** The District implements the permitting, compliance monitoring, and enforcement activities of surface water regulation programs, including: Environmental Resource Permitting; Regulation of Agricultural and Forestry Surface Water Management Projects; Works of the District; and Dam Safety.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 4.3 - Environmental Resource and Surface Water Permitting

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 881,265	\$ 900,524	\$ 880,765	\$ 1,184,353	\$ 1,219,325	\$ 34,972	3.0%
Other Personal Services	\$ 180,867	\$ 195,186	\$ 193,203	\$ 237,181	\$ 259,255	\$ 22,074	9.3%
Contracted Services	\$ 18,178	\$ -	\$ 80,902	\$ 5,500	\$ 4,000	\$ (1,500)	-27.3%
Operating Expenses	\$ 22,350	\$ 25,975	\$ 23,018	\$ 25,285	\$ 23,655	\$ (1,630)	-6.4%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 1,102,660</b>	<b>\$ 1,121,684</b>	<b>\$ 1,177,888</b>	<b>\$ 1,452,319</b>	<b>\$ 1,506,235</b>	<b>\$ 53,916</b>	<b>3.7%</b>

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ 365,000	\$ 3,459	\$ -	\$ -	\$ 1,458,510	\$ -	\$ 1,826,969

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 1,215,866	\$ 3,459	\$ 1,219,325
Other Personal Services	\$ 259,255	\$ -	\$ 259,255
Contracted Services	\$ 4,000	\$ -	\$ 4,000
Operating Expenses	\$ 23,655	\$ -	\$ 23,655
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 1,502,776</b>	<b>\$ 3,459</b>	<b>\$ 1,506,235</b>

## Program Allocations

### **Changes and Trends**

The Environmental Resource Permitting (ERP) program continues to decrease permitting time for applicants while maintaining the same resource protection standards. The implementation of the new e-Regulatory database system has enabled process improvement and streamlining. Contracted Services provides budget for online e-Permitting and appraisals for conservation easements which are performed on an as needed basis, reflected in the fluctuation of expenditures over the past three years.

### **Budget Variances**

This activity's FY 2021-22 Preliminary Budget is \$53,916 (3.7 percent) higher than the FY 2020-21 Adopted Budget. This increase is mainly due to the \$34,972 (3.0 percent) increase in Salaries and Benefits from estimated health insurance and retirement rate increases, annualized prior year competitive pay adjustments, and an employee change to higher cost benefit coverage selection (e.g., employee with child to family). Other Personal Services also increases by \$22,074 (9.3 percent) for benefit adjustments to vacant positions and rate increases. Decreases in Contracted Services of \$1,500 (27.3 percent) and in Operating Expenses of \$1,630 (6.4 percent) are from aligning budget with prior years' expenses for appraisals and office supplies, respectively. A total of \$3,459 of this activity's budget is funded with Fund Balance Reserves.

### **Major Budget Items**

Major budget items for this activity include the following (categories >\$100,000):

- Salaries and Benefits, \$1,219,325
- Other Personal Services, \$259,255

## Program Allocations

### **4.4 Other Regulatory and Enforcement Activities** - Regulatory and enforcement activities not otherwise categorized above.

**District Description:** This activity includes other regulatory service activities not associated with a specific permit and support for the regulatory activities. Costs include legal counsel; administrative hearings; office space rentals and associated costs; equipment rental; vehicle fuel and maintenance; and telecommunications expenses related to the District's regulatory functions.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 4.4 - Other Regulatory and Enforcement Activities

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ 42,868	\$ 40,525	\$ 25,230	\$ 59,923	\$ 56,923	\$ (3,000)	-5.0%
Operating Expenses	\$ 171,382	\$ 152,265	\$ 162,968	\$ 200,573	\$ 199,791	\$ (782)	-0.4%
Operating Capital Outlay	\$ 25,088	\$ 24,976	\$ 25,953	\$ -	\$ 26,000	\$ 26,000	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 239,338	\$ 217,766	\$ 214,151	\$ 260,496	\$ 282,714	\$ 22,218	8.5%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ 88,589	\$ 26,000	\$ -	\$ -	\$ 168,125	\$ -	\$ 282,714

### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ -	\$ -	\$ -
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 56,923	\$ -	\$ 56,923
Operating Expenses	\$ 199,791	\$ -	\$ 199,791
Operating Capital Outlay	\$ -	\$ 26,000	\$ 26,000
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 256,714	\$ 26,000	\$ 282,714

## Program Allocations

### Changes and Trends

This activity covers non-labor support services to Regulatory Services, which are contractual expenses for legal counsel and janitorial services and operating costs such as building lease, phones, utilities, and vehicle-related expenses. Contracted Services mainly fluctuates from legal case work, which show reductions in FY 2018-19 and FY 2019-20. On the budget side, however, the District maintains a balance to address potential litigation needs. Operating Expenses decreased in FY 2018-19 due to residing in a no-rent temporary facility in Mossy Head while the DeFuniak Springs Service Office was being constructed. Budget is higher in FY 2020-21 for estimates on office, communications, vehicle-related needs.

### Budget Variances

This activity's FY 2021-22 Preliminary Budget is \$22,218 (8.5 percent) higher than the FY 2020-21 Adopted Budget. This is due to an increase in Operating Capital Outlay of \$26,000 (100.0 percent) for the purchase of a replacement truck. This is offset by a \$3,000 (5.0 percent) decrease in Contracted Services due to reduction in legal expenses. A total of \$26,000 of this activity's budget is funded with Fund Balance Reserves.

### Major Budget Items

Major budget items for this activity include the following (categories >\$100,000):

- Operating Expenses, \$199,791
  - Building lease, \$97,500
  - Fuel and lubricants, \$30,050
  - Field office phone services, \$18,950
  - Utilities, \$8,700

## Program Allocations

**4.5 Technology and Information Services** - This activity includes computer hardware and software, data lines, computer support and maintenance, IT consulting services, data centers, network operations, web support and updates, desktop support, and application development associated with this program and related activities.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this activity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 4.5 - Technology and Information Services

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 218,775	\$ 235,435	\$ 212,888	\$ 273,862	\$ 281,115	\$ 7,253	2.6%
Other Personal Services	\$ -	\$ 1,813	\$ 3,767	\$ 4,439	\$ 4,439	\$ -	0.0%
Contracted Services	\$ 40,300	\$ 23,956	\$ 50,599	\$ 64,672	\$ 91,568	\$ 26,896	41.6%
Operating Expenses	\$ 238,305	\$ 228,922	\$ 215,990	\$ 383,225	\$ 403,069	\$ 19,844	5.2%
Operating Capital Outlay	\$ 35,585	\$ 33,562	\$ 67,582	\$ 35,300	\$ 36,984	\$ 1,684	4.8%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	\$ 532,965	\$ 523,689	\$ 550,826	\$ 761,498	\$ 817,175	\$ 55,677	7.3%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	Fiscal Year 2021-22	\$ 501,630	\$ 137,820	\$ -	\$ -	\$ 239,666	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 281,115	\$ -	\$ 281,115
Other Personal Services	\$ 4,439	\$ -	\$ 4,439
Contracted Services	\$ 91,568	\$ -	\$ 91,568
Operating Expenses	\$ 403,069	\$ -	\$ 403,069
Operating Capital Outlay	\$ 36,984	\$ -	\$ 36,984
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 817,175	\$ -	\$ 817,175

## Program Allocations

### Changes and Trends

The IT budget has been distributed across program areas to share in the cost of recurring IT-related expenses, e.g., licensing, software maintenance, and IT staff time. IT has been in a support mode, maintaining technology that provides solutions to meet the business needs of the organization and replacing legacy systems with industry standard technology. Hardware and software are maintained or replaced as needed to ensure capacity, performance, and adherence to support requirements.

The changes in personnel costs vary from turnover, health and retirement rate increases, as well as health insurance selection changes by employees. Other Personal Services shows a small increase due to the transfer of an OPS position from the Resource Management Division to the IT Bureau midyear in FY 2018-19. The Contracted Services category has also varied with the drop in FY 2018-19 resulting from an infrastructure analysis concluding in FY 2017-18. Increases in Contracted Services in FY 2019-20 and FY 2020-21 are primarily a result of using staff augmentation services for GIS support and added security enhancements, and in FY 2021-22 for development and implementation of control systems, security and applications. Fluctuations over the years in Operating Expenses primarily reflect software maintenance and licensing costs, while those in Operating Capital Outlay are due to non-recurring purchases, including servers, computer replacement, and digital storage upgrades.

### Budget Variances

This activity's FY 2021-22 Preliminary Budget is \$55,677 (7.3 percent) higher than the FY 2020-21 Adopted Budget. This is mainly due to an increase in Contracted Services of \$26,896 (41.6 percent) due to staff augmentation for applications, systems and security implementation. The increase in Operating Expenses of \$19,844 (5.2 percent) is due to new software and support, including electronic documentation, two-step authentication, and upgrades for E-Permitting and groundwater applications. Salaries and Benefits increase \$7,253 (2.6 percent) due to estimated health insurance and retirement rate adjustments, as well as employee health insurance selection changes. . A total of \$137,820 of this activity's budget is funded with Fund Balance Reserves.

### Major Budget Items

Major budget items for this activity include the following (categories > \$100,000):

- Salaries and Benefits, \$281,115
- Operating Expenses, \$403,069
  - Software maintenance services, \$198,178
  - Ethernet charges, \$84,844
  - Server maintenance services, \$42,543
  - Computer equipment, \$34,846
  - Computer software, \$13,953

## Program Allocations

**5.0 Outreach** - This program includes all environmental education activities, such as water conservation campaigns and water resources education; public information activities; all lobbying activities relating to local, regional, state, and federal governmental affairs; and all public relations activities, including related public service announcements and advertising in the media.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this program.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT PROGRAM BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22  
PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 5.0 - Outreach

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 112,815	\$ 114,705	\$ 113,756	\$ 117,895	\$ 120,539	\$ 2,644	2.2%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Contracted Services	\$ -	\$ -	\$ -	\$ 4,775	\$ 4,775	\$ -	0.0%
Operating Expenses	\$ 10,679	\$ 12,869	\$ 9,149	\$ 13,787	\$ 13,487	\$ (300)	-2.2%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	<b>\$ 123,494</b>	<b>\$ 127,574</b>	<b>\$ 122,904</b>	<b>\$ 136,457</b>	<b>\$ 138,801</b>	<b>\$ 2,344</b>	<b>1.7%</b>

#### SOURCE OF FUNDS

Fiscal Year 2021-22

	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Salaries and Benefits	\$ 120,539	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,539
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contracted Services	\$ 4,775	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,775
Operating Expenses	\$ 13,487	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,487
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 164,948</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 164,948</b>

#### RATE, OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Workforce	Rate (Salary without benefits)	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	1	\$ 76,320	\$ 120,539	\$ -	\$ 120,539
Other Personal Services	-	\$ -	\$ -	\$ -	\$ -
Contracted Services			\$ 4,775	\$ -	\$ 4,775
Operating Expenses			\$ 13,487	\$ -	\$ 13,487
Operating Capital Outlay			\$ -	\$ -	\$ -
Fixed Capital Outlay			\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)			\$ -	\$ -	\$ -
Debt			\$ -	\$ -	\$ -
Reserves - Emergency Response			\$ -	\$ -	\$ -
<b>TOTAL</b>			<b>\$ 138,801</b>	<b>\$ -</b>	<b>\$ 138,801</b>

#### WORKFORCE

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

WORKFORCE CATEGORY	Fiscal Year							Difference in % (Adopted to Preliminary)
	2017-18	2018-19	2019-20	2020-21	2021-22	Difference	% Change	
Authorized Positions	2.0	1.0	1.0	1.0	1.0	1.0	0.0	0.0%
Contingent Worker	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Other Personal Services	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Intern	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Volunteer	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
<b>TOTAL WORKFORCE</b>	<b>2.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>0.0</b>	<b>0.0%</b>



# Program Allocations

## REDUCTIONS - NEW ISSUES

5.0 Outreach  
Fiscal Year 2021-22  
Preliminary Budget - January 15, 2021

<b>FY 2020-21 Budget (Adopted)</b>		<b>1.00</b>	<b>\$ 136,457</b>		
<b>Reductions</b>					
Issue	Description	Issue Amount	Workforce	Category Subtotal	Issue Narrative
<b>Operating Expenses</b>				900	
1	Printing and copying	300			Less reliance on mailings, more online communications
2	Other periodicals and subscriptions	300			Changed vendors for receiving relevant online articles
3	Staff travel	150			Savings from carpool and online meetings
4	Office supplies	150			Align with prior year expenditures
<b>TOTAL REDUCTIONS</b>			<b>0.00</b>	<b>\$ 900</b>	
<b>New Issues</b>					
Issue	Description	Issue Amount	Workforce	Category Subtotal	Issue Narrative
<b>Salaries and Benefits</b>				2,644	
1	Salaries and benefits - Outreach	2,644			Estimated health insurance and FRS rate adjustments
<b>Operating Expenses</b>				600	
2	Computer software	400			Purchase of Adobe create suite for video editing
3	Newspaper subscriptions	200			Access to relevant online publications
<b>TOTAL NEW ISSUES</b>			<b>0.00</b>	<b>\$ 3,244</b>	
<b>5.0 Outreach</b>					
<b>Total Workforce and Preliminary Budget for FY 2021-22</b>			<b>1.00</b>	<b>\$ 138,801</b>	

## Program Allocations

### **Changes and Trends**

Outreach, Program 5.0, has the smallest budget across the six programs. Expenses in Salaries and Benefits reflect small changes that include retirement and insurance adjustments. The Contracted Services category includes budget set aside for Washington, D.C. legislative services, which was last invoiced in FY 2016-17. The Operating Expenses category increased in FY 2018-19 mainly due to the purchase and consideration of two online news clip services, of which one was dropped in FY 2019-20.

### **Budget Variances**

This program's FY 2021-22 Preliminary Budget is \$2,344 (1.7 percent) higher than the FY 2020-21 Adopted Budget. The increase is mainly in Salaries and Benefits of \$2,644 (2.2 percent) for estimated health insurance, retirement rate, and annualized prior year competitive pay adjustments. The Operating Expenses category has a net decrease of \$300 with reductions in printing, online media subscription, travel and office supplies offset by increases for computer software and newspaper subscription costs.

### **Major Budget Items**

Major budget items for this program include the following:

- Salaries and Benefits, \$120,539 (1 FTE)
- Operating Expenses, \$13,487

## Program Allocations

**5.2 Public Information** - All public notices regarding water management district decision-making and Governing Board, basin board, and advisory committee meetings, public workshops, public hearings, and other District meetings; and factual information provided to the public and others by a water management district regarding District structure, functions, programs, budget, and other operational aspects of the District.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this activity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 5.2 - Public Information

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 112,815	\$ 114,705	\$ 113,756	\$ 117,895	\$ 120,539	\$ 2,644	2.2%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Operating Expenses	\$ 5,304	\$ 7,494	\$ 4,749	\$ 8,362	\$ 8,062	\$ (300)	-3.6%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 118,119	\$ 122,199	\$ 118,504	\$ 126,257	\$ 128,601	\$ 2,344	1.9%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ 154,748	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 154,748

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 120,539	\$ -	\$ 120,539
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ -	\$ -	\$ -
Operating Expenses	\$ 8,062	\$ -	\$ 8,062
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 128,601	\$ -	\$ 128,601

## Program Allocations

### Changes and Trends

This activity consists of two budget categories: Salaries and Benefits and Operating Expenses. Expenses in Salaries and Benefits reflect small changes from bonus, retirement, and insurance adjustments. The Operating Expenses category increased in FY 2018-19 mainly due to the purchase and consideration of two online news clip services, of which one was dropped in FY 2019-20.

### Budget Variances

This activity's FY 2021-22 Preliminary Budget is \$2,344 (1.9 percent) higher than the FY 2020-21 Adopted Budget. The increase is mainly in Salaries and Benefits of \$2,644 (2.2 percent) for estimated health insurance, retirement rate, and annualized prior year competitive pay adjustments. The Operating Expenses category has a net decrease of \$300 (3.6 percent) with reductions in printing, online media subscription, travel and office supplies offset by increases for computer software and newspaper subscription costs.

### Major Budget Items

Major budget items for this activity include the following:

- Salaries and Benefits, \$120,539
- Operating Expenses, \$8,062
  - News clips subscription, \$2,750
  - Computer equipment, \$1,500
  - Computer software, \$1,152
  - Newspaper subscriptions, \$860

## Program Allocations

**5.4 Lobbying/Legislative Affairs/Cabinet Affairs** - Influencing or attempting to influence legislative action or non-action through oral or written communication or an attempt to obtain the goodwill of a member or employee of the Legislature. (See section 11.045, Florida Statutes) For purposes of the standard budget reporting format, this definition includes Federal legislative action or non-action.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this activity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 5.4 - Lobbying / Legislative Affairs / Cabinet Affairs

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ -	\$ -	\$ -	\$ 4,775	\$ 4,775	\$ -	0.0%
Operating Expenses	\$ 5,375	\$ 5,375	\$ 4,400	\$ 5,425	\$ 5,425	\$ -	0.0%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 5,375	\$ 5,375	\$ 4,400	\$ 10,200	\$ 10,200	\$ -	0.0%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ -	\$ 10,200	\$ 10,200	\$ -	\$ -	\$ -	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ -	\$ -	\$ -
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 4,775	\$ -	\$ 4,775
Operating Expenses	\$ 5,425	\$ -	\$ 5,425
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 10,200	\$ -	\$ 10,200

## Program Allocations

### **Changes and Trends**

This activity consists of two budget categories: Contracted Services and Operating Expenses. The Contracted Services category includes funding for Washington, D.C. legislative services, which was last invoiced in FY 2016-17. Budget remains in this category to cover these services. The Operating Expenses category pays for a governmental research and legislative monitoring website with additional budget set aside for a potential change in the number of users.

### **Budget Variances**

This activity's FY 2021-22 Preliminary Budget remains the same as the FY 2020-21 Adopted Budget.

### **Major Budget Items**

Major budget items for this activity include the following:

- Contracted Services, \$4,775
  - Legislative assistance in Washington, D.C., \$4,775
- Operating Expenses, \$5,425
  - Governmental research and legislative monitoring website, \$5,225

## Program Allocations

**6.0 District Management and Administration** - This program includes all governing support; executive support; management information systems; unrestricted Reserves; and general counsel, ombudsman, human resources, finance, audit, risk management, and administrative services.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this program.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT PROGRAM BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 6.0 - Management and Administration

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 1,452,677	\$ 1,522,685	\$ 1,552,531	\$ 1,605,065	\$ 1,643,495	\$ 38,430	2.4%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Contracted Services	\$ 120,792	\$ 115,045	\$ 128,629	\$ 138,533	\$ 156,014	\$ 17,481	12.6%
Operating Expenses	\$ 236,433	\$ 235,408	\$ 214,824	\$ 317,055	\$ 320,466	\$ 3,411	1.1%
Operating Capital Outlay	\$ 22,438	\$ 18,260	\$ 51,046	\$ 22,942	\$ 24,036	\$ 1,094	4.8%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL</b>	\$ 1,832,340	\$ 1,891,398	\$ 1,947,030	\$ 2,083,595	\$ 2,144,011	\$ 60,416	2.9%

#### SOURCE OF FUNDS

Fiscal Year 2021-22

	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Salaries and Benefits	\$ 632,613	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 632,613
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contracted Services	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,000
Operating Expenses	\$ 67,757	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,757
Operating Capital Outlay	\$ 24,036	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,036
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 883,631	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 883,631

#### RATE, OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Workforce	Rate (Salary without benefits)	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	22	\$ 1,059,241	\$ 1,633,832	\$ 9,663	\$ 1,643,495
Other Personal Services	1	\$ -	\$ -	\$ -	\$ -
Contracted Services			\$ 156,014	\$ -	\$ 156,014
Operating Expenses			\$ 320,466	\$ -	\$ 320,466
Operating Capital Outlay			\$ 24,036	\$ -	\$ 24,036
Fixed Capital Outlay			\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)			\$ -	\$ -	\$ -
Debt			\$ -	\$ -	\$ -
Reserves - Emergency Response			\$ -	\$ -	\$ -
<b>TOTAL</b>			\$ 2,134,348	\$ 9,663	\$ 2,144,011

#### WORKFORCE

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

WORKFORCE CATEGORY	Fiscal Year						Difference in % (Adopted to Preliminary)
	2017-18	2018-19	2019-20	2020-21	2021-22	Difference	% Change
Authorized Positions	23.0	22.0	22.0	22.0	22.0	0.0	0.0%
Contingent Worker	0.0	0.0	0.0	0.0	0.0	0.0	-
Other Personal Services	0.0	0.5	0.5	0.5	0.5	0.0	0.0%
Intern	0.0	0.0	0.0	0.0	0.0	0.0	-
Volunteer	0.0	0.0	0.0	0.0	0.0	0.0	-
<b>TOTAL WORKFORCE</b>	23.0	22.5	22.5	22.5	22.5	0.0	0.0%

# Program Allocations

## REDUCTIONS - NEW ISSUES

### 6.0 District Management and Administration

#### Fiscal Year 2021-22

#### Preliminary Budget - January 15, 2021

FY 2020-21 Budget (Adopted)		22.50	\$ 2,083,595
Reductions			
Issue	Description	Issue Amount	Category Subtotal
			Issue Narrative
<b>Operating Expenses</b>			8,775
1	Computer Software - IT Bureau	3,933	Reduction due to previous years Citrix license purchase
2	Professional liability insurance - Admin	1,250	Expect to request proposals for multi-year coverage
3	Computer Equipment - IT Bureau	1,073	Reduction due to PC replacement schedule
4	Personnel advertising - Human Resources	1,000	Use of no-cost online recruitment advertising
5	Office supplies - Admin	600	Align with prior year expenditures
6	R&M Copiers - IT Bureau	469	Reduction due to align with actuals
7	Staff travel - Executive Office	300	Align with prior year expenditures
8	Other services, advertising - Admin	150	Align with prior year expenditures
<b>TOTAL REDUCTIONS</b>		0.00	\$ 8,775
New Issues			
Issue	Description	Issue Amount	Category Subtotal
			Issue Narrative
<b>Salaries and Benefits</b>			38,430
1	Salaries and benefits - Administration	18,638	Estimated health insurance and FRS rate adjustments, annualized prior year payment adjustment
2	Salaries and benefits - Executive Office	12,150	Estimated health insurance and FRS rate adjustments, annualized prior year payment adjustment
3	Salaries and benefits - Human Resources	4,171	Estimated health insurance and FRS rate adjustments, annualized prior year payment adjustment
4	Salaries and benefits - IT Bureau	3,471	Estimated health insurance and FRS rate adjustments, annualized prior year payment adjustment
<b>Contracted Services</b>			17,481
5	Other Contractual Services - IT Bureau	17,481	Increase due to staff augmentation and web page UI development
<b>Operating Expenses</b>			12,186
6	R&M Software - IT Bureau	11,886	Increase due the purchase of CheckPoint Firewall, Drone Deploy, DocuSign and Duo MFA, increase in Maintenance and supportcost for Citrix, Kronos, Web page hosting
7	R&M software - Executive Office	300	Adobe Pro license
<b>Operating Capital Outlay</b>			1,094
8	Printers and Related Hardware - IT Bureau	1,094	Increase due to printer replacement
<b>TOTAL NEW ISSUES</b>		0.00	\$ 69,191
<b>6.0 District Management and Administration</b>			
Total Workforce and Preliminary Budget for FY 2021-22		22.50	\$ 2,144,011



## Program Allocations

### Changes and Trends

The Salaries and Benefits budget category makes up just over three-quarters (76.79 percent) of Program 6.0's budget, funding four full-time positions in the Office of Executive Director, eight full-time positions in the Division of Administration, a Human Resources Administrator, and a portion of the nine full-time staff and one part-time position in the IT Bureau. Personnel costs have changed across the years due to turnover, pay adjustments, and benefit selection changes and rate increases. The FY 2019-20 and FY 2020-21 variance for Salaries and Benefits include health and FRS rate increases, health selection changes, and a 3.0 percent competitive pay adjustment effective January 1, 2021. An executive position's retirement leave payout was also experienced in FY 2019-20. Contracted Services and Operating Expenses have fluctuated based on administrative needs across IT, Human Resources, Accounting, Governing Board, and the Office of Executive Director. Budget is commonly higher than prior years' actual expenditures for reasons such as plans for purchases or services are revised or delayed. Changes in Operating Capital Outlay are due to changes in computer hardware purchases related to disk/data backup replacement, server storage, and scheduled computer replacements for employees.

The combined budgets of \$2,282,812 for Program 5.0, Outreach (\$138,801) and Program 6.0, District Management and Administration (\$2,144,011) represent 2.4 percent of the total budget proposed for FY 2021-22.

### Budget Variances

This program's FY 2021-22 Preliminary Budget is \$60,416 (2.9 percent) higher than the FY 2020-21 Adopted Budget. This change is attributable to increases in the Salaries and Benefits and Contracted Services categories. Personnel costs increase by \$38,430 (2.4 percent), for estimated health insurance, retirement rate, and annualized prior year competitive pay adjustments. The Contracted Services category increase of \$17,481 (12.6 percent) is in the IT Bureau for staff augmentation and web page development services. The increase in Operating Expenses of \$3,411 (1.1 percent) is driven by computer software needs related to teleworking, security, and web page hosting. Operating Capital Outlay budget of \$1,094 (4.8 percent) was also added for the IT Bureau to address printer replacement costs.

### Major Budget Items

Major budget items for this program include the following (categories > \$100,000):

- Salaries and Benefits, \$1,643,495 (22.5 FTE)
- Contracted Services, \$156,014
- Operating Expenses, \$320,466
  - Subactivity 6.1.1 Executive Direction, \$44,757
  - Subactivity 6.1.4 Administrative Support, \$59,091
  - Subactivity 6.1.7, Human Resources, \$12,192
  - Subactivity 6.1.9 Technology and Information Services, \$146,676
  - Activity 6.4 Other - Tax Collector/Property Appraiser Fees, \$57,750

Refer to the activity and subactivity sections for details on major budget items.

## Program Allocations

**6.1 Administrative and Operations Support** - Executive management, executive support, Governing Board support, ombudsman, inspector general, general counsel, human resources, insurance, risk management, finance, accounting, procurement, budget, vehicle pool.

**District Description:** This activity includes executive management, executive support, Governing Board support, general counsel, inspector general, administrative support (general), procurement and contract administration, insurance, finance, accounting, budget, and human resources. In addition, this activity includes administrative and programmatic computer systems support, directs maintenance and replacement of equipment, hardware and software support, and includes the Geographic Information System (GIS) staff and systems support.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 6.1 - Administrative and Operations Support

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 1,452,677	\$ 1,522,685	\$ 1,552,531	\$ 1,605,065	\$ 1,643,495	\$ 38,430	2.4%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ 120,792	\$ 115,045	\$ 128,629	\$ 138,533	\$ 156,014	\$ 17,481	12.6%
Operating Expenses	\$ 180,922	\$ 178,759	\$ 160,464	\$ 259,305	\$ 262,716	\$ 3,411	1.3%
Operating Capital Outlay	\$ 22,438	\$ 18,260	\$ 51,046	\$ 22,942	\$ 24,036	\$ 1,094	4.8%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 1,776,829	\$ 1,834,749	\$ 1,892,670	\$ 2,025,845	\$ 2,086,261	\$ 60,416	3.0%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	Fiscal Year 2021-22	\$ 860,631	\$ -	\$ -	\$ -	\$ -	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 1,633,832	\$ 9,663	\$ 1,643,495
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 156,014	\$ -	\$ 156,014
Operating Expenses	\$ 262,716	\$ -	\$ 262,716
Operating Capital Outlay	\$ 24,036	\$ -	\$ 24,036
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 2,076,598	\$ 9,663	\$ 2,086,261

## Program Allocations

### Changes and Trends

Activity 6.1 differs from Program 6.0 only by the \$57,750 budgeted annually in 6.4 Other (Tax Collector/Property Appraiser Fees). Therefore, the Changes and Trends for activity 6.1 align with those mentioned above for Program 6.0. Personnel costs have changed across the years due to turnover, pay adjustments, and benefit selection changes and rate increases. The FY 2019-20 and FY 2020-21 variance for Salaries and Benefits include health and FRS rate increases, health selection changes, and a 3.0 percent competitive pay adjustment effective January 1, 2021. An executive position's retirement leave payout was also experienced in FY 2019-20. Contracted Services and Operating Expenses have fluctuated based on administrative needs across IT, Human Resources, Accounting, Governing Board, and the Office of Executive Director. Budget is commonly higher than prior years' actual expenditures for reasons such as plans for purchases or services are revised or delayed. Changes in Operating Capital Outlay are due to changes in computer hardware purchases related to disk/data backup replacement, server storage, and scheduled computer replacements for employees.

### Budget Variances

This activity's FY 2021-22 Preliminary Budget is \$60,416 (3.0 percent) higher than the FY 2020-21 Adopted Budget. This change is attributable to increases in the Salaries and Benefits and Contracted Services categories. Personnel costs increase by \$38,430 (2.4 percent), for estimated health insurance, retirement rate, and annualized prior year competitive pay adjustments. The Contracted Services category increase of \$17,481 (12.6 percent) is in the IT Bureau for staff augmentation and web page development services. The increase in Operating Expenses of \$3,411 (1.3 percent) is driven by computer software needs related to teleworking, security, and web page hosting. Operating Capital Outlay budget of \$1,094 (4.8 percent) was also added for the IT Bureau to address printer replacement costs.

### Major Budget Items

Major budget items for this activity include the following (categories > \$100,000):

- Salaries and Benefits, \$1,643,495
- Contracted Services, \$156,014
  - Internal Auditor/Inspector General, \$44,000
  - District independent auditor, \$42,000
  - Legal counsel, \$29,546
  - IT contracted services, \$28,668
- Operating Expenses, \$262,716
  - Software maintenance services, \$80,296
  - Computer equipment, \$31,013
  - Districtwide professional liability insurance, \$23,000
  - Server maintenance services, \$15,951
  - Continuing education, \$15,548
  - Ethernet charges, \$13,547

## Program Allocations

- Office of Executive Director staff travel, \$10,683
- Governing Board and legal counsel travel, \$10,000
- Computer software, \$9,068
- Required legal ads for budget proposals, \$8,350

## Program Allocations

**6.1.1 Executive Direction** - This subactivity includes the executive office, Governing Board and executive services support, and the Office of the Ombudsman. Agency-wide direction is provided in a manner consistent with the policy direction of the Governing Board, the Department of Environmental Protection, the Florida Legislature, and the Executive Office of the Governor.

**District Description:** This subactivity includes the executive office, Governing Board, and executive services support. Agency-wide direction is provided in a manner consistent with the policy direction of the Governing Board, the Department of Environmental Protection, the Florida Legislature, and the Executive Office of the Governor.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT SUBACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 6.1.1 - Executive Direction

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 555,184	\$ 577,690	\$ 624,269	\$ 620,463	\$ 632,613	\$ 12,150	2.0%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ 19,195	\$ 25,700	\$ 40,861	\$ 22,000	\$ 22,000	\$ -	0.0%
Operating Expenses	\$ 26,470	\$ 25,274	\$ 14,972	\$ 44,757	\$ 44,757	\$ -	0.0%
Operating Capital Outlay	\$ -	\$ -	\$ 2,430	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 600,848	\$ 628,663	\$ 682,532	\$ 687,220	\$ 699,370	\$ 12,150	1.8%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ 836,595	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 836,595

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 632,613	\$ -	\$ 632,613
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 22,000	\$ -	\$ 22,000
Operating Expenses	\$ 44,757	\$ -	\$ 44,757
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 699,370	\$ -	\$ 699,370

## Program Allocations

### Changes and Trends

Budget in this activity is for the Office of Executive Director (OED) and Governing Board. While the HR Administrator reports to the Executive Director, budget for this position and other HR costs are in activity 6.1.7 Human Resources. Salaries and Benefits for the other four positions in OED changes across the years due to turnover, pay adjustments, benefit selection changes, and insurance and retirement rate increases. An executive position's retirement leave payout was also experienced in FY 2019-20. Variations in actual costs for Contracted Services across the years have been the result of legal counsel needs, while those in Operating Expenses have been driven by Board and executive management travel obligations. In particular, the Contracted Services increase in FY 2019-20 is solely due to legal services, mainly related to the issuance of executive orders regarding the coronavirus pandemic and continuation of Hurricane Michael permitting timeframes. Operating Expenses decreased in FY 2019-20 reflective of less Board and staff travel, due to the pandemic. Budget across the categories is slightly higher than actual costs to ensure enough funds are available.

### Budget Variances

This subactivity's FY 2021-22 Preliminary Budget is \$12,150 (1.8 percent) higher than the FY 2020-21 Adopted Budget. This variance is only in Salaries and Benefits of \$12,150 (2.0 percent) for estimated health insurance, retirement rate, and annualized prior year competitive pay adjustments.

### Major Budget Items

Major budget items for this subactivity include the following:

- Salaries and Benefits, \$632,613
- Operating Expenses, \$44,757
  - Governing Board computer equipment, \$11,000
  - Office of Executive Director staff travel, \$10,683
  - Governing Board and legal consultant travel, \$10,000

## Program Allocations

**6.1.4 Administrative Support** - This subactivity includes finance, budget, accounting, risk management, and document services which provides districtwide print and mail services, all aspects of records management and imaging services.

**District Description:** This subactivity includes administrative support (general), procurement and contract administration, risk assessment, insurance, finance, accounting, and budget.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT SUBACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 6.1.4 - Administrative Support

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 654,642	\$ 705,716	\$ 708,825	\$ 735,727	\$ 754,365	\$ 18,638	2.5%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ 88,150	\$ 83,998	\$ 81,333	\$ 99,000	\$ 99,000	\$ -	0.0%
Operating Expenses	\$ 44,662	\$ 44,271	\$ 43,160	\$ 61,091	\$ 59,091	\$ (2,000)	-3.3%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 787,453	\$ 833,985	\$ 833,318	\$ 895,818	\$ 912,456	\$ 16,638	1.9%

<b>SOURCE OF FUNDS</b>	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
Fiscal Year 2021-22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 754,365	\$ -	\$ 754,365
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 99,000	\$ -	\$ 99,000
Operating Expenses	\$ 59,091	\$ -	\$ 59,091
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 912,456	\$ -	\$ 912,456

## Program Allocations

### Changes and Trends

Budget in this subactivity is for the Division of Administration, which is supported by eight full-time employees. Personnel costs have changed across the years due to turnover, pay adjustments, benefit changes, and health insurance and retirement rate increases. In particular, the increase in FY 2018-19 was due to benefit selection changes to higher cost plans (e.g., single to family). FY 2020-21 personnel budget is higher than actuals, due to budgeting for a vacancy. Contracted Services had a spike in expenses in FY 2017-18 attributable to legal counsel related to two Requests for Proposals – Inspector General and independent audit services.

### Budget Variances

This subactivity's FY 2021-22 Preliminary Budget is \$16,638 (1.9 percent) higher than the FY 2020-21 Adopted Budget. This change is due to an increase in Salaries and Benefits of \$18,638 (2.5 percent) for estimated health insurance, retirement rate, and annualized prior year competitive pay adjustments and in Operating Expenses of \$2,000 (3.3 percent) for less in professional liability insurance from new multi-year coverage beginning October 1, 2021, office supplies, and other smaller purchases, such as for legal ads.

### Major Budget Items

Major budget items for this subactivity include the following:

- Salaries and Benefits, \$754,365
- Contracted Services, \$99,000
  - Internal Auditor/Inspector General, \$44,000
  - District independent auditor, \$42,000
  - Other post-employment benefits annual actuarial study, \$4,500
- Operating Expenses, \$59,091
  - Districtwide professional liability insurance, \$23,000
  - Required legal ads for budget proposals, \$8,350
  - Continuing education, \$7,000
  - Office supplies, \$4,500



## Program Allocations

**6.1.7 Human Resources** - This subactivity provides human resources support for the District.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this subactivity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT SUBACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 6.1.7 - Human Resources

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 97,009	\$ 101,660	\$ 104,045	\$ 116,264	\$ 120,435	\$ 4,171	3.6%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ 3,548	\$ 2,724	\$ 3,819	\$ 5,800	\$ 5,800	\$ -	0.0%
Operating Expenses	\$ 10,027	\$ 8,620	\$ 5,244	\$ 13,192	\$ 12,192	\$ (1,000)	-7.6%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 110,584	\$ 113,004	\$ 113,108	\$ 135,256	\$ 138,427	\$ 3,171	2.3%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	Fiscal Year 2021-22	\$ 9,663	\$ -	\$ -	\$ -	\$ -	\$ -

### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 110,772	\$ 9,663	\$ 120,435
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 5,800	\$ -	\$ 5,800
Operating Expenses	\$ 12,192	\$ -	\$ 12,192
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 128,764	\$ 9,663	\$ 138,427

## Program Allocations

### Changes and Trends

The Salaries and Benefits category represents one full-time Human Resources Administrator with costs reflecting related pay and benefit adjustments. In FY 2018-19, Contracted Services costs were down due to less legal counsel services and Operating Expenses were less due to a larger purchase in the prior year for employee service recognition awards. The Operating Expenses category was also lower in FY 2019-20 across numerous items, including staff travel, copier costs, drug testing, and background checks. FY 2020-21 shows budget higher than actual expenditures in prior years, mainly due to the provision of budget to address potential legal, training, or hiring needs.

### Budget Variances

This subactivity's FY 2021-22 Preliminary Budget is \$3,171 (2.3 percent) higher than the FY 2020-21 Adopted Budget. This change is due to an increase in the Salaries and Benefits category of \$4,171 (3.69 percent) for estimated health insurance, retirement rate, and annualized prior year competitive pay adjustments offset by a reduction in Operating Expenses of \$1,000 (7.6 percent) for personnel online recruitment through the use of no-cost online advertising.

### Major Budget Items

Major budget items for this subactivity include the following:

- Salaries and Benefits, \$120,435
- Operating Expenses, \$12,192
  - Continuing education, \$3,500
  - Background screening, drug testing, \$3,000
  - Leased copier/printer, \$1,600
  - Job advertisements, \$1,092

## Program Allocations

**6.1.9 Technology and Information Services** - This subactivity includes computer hardware and software, data lines, computer support and maintenance, IT consulting services, data centers, network operations, web support and updates, desktop support, and application development associated with this program and related activities.

**District Description:** The description above accurately reflects all the budgeted activities the District has captured under this subactivity.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### SUBACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 6.1.9 - Technology and Information Services

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ 145,843	\$ 137,620	\$ 115,391	\$ 132,611	\$ 136,082	\$ 3,471	2.6%
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ 9,899	\$ 2,622	\$ 2,617	\$ 11,733	\$ 29,214	\$ 17,481	149.0%
Operating Expenses	\$ 99,763	\$ 100,595	\$ 97,088	\$ 140,265	\$ 146,676	\$ 6,411	4.6%
Operating Capital Outlay	\$ 22,438	\$ 18,260	\$ 48,616	\$ 22,942	\$ 24,036	\$ 1,094	4.8%
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 277,943	\$ 259,097	\$ 263,711	\$ 307,551	\$ 336,008	\$ 28,457	9.3%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	Fiscal Year 2021-22	\$ 24,036	\$ -	\$ -	\$ -	\$ -	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ 136,082	\$ -	\$ 136,082
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ 29,214	\$ -	\$ 29,214
Operating Expenses	\$ 146,676	\$ -	\$ 146,676
Operating Capital Outlay	\$ 24,036	\$ -	\$ 24,036
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 336,008	\$ -	\$ 336,008

## Program Allocations

### Changes and Trends

The IT budget has been distributed across program areas to share in the cost of recurring IT-related expenses, e.g., licensing, software maintenance, and IT staff time. IT has been in a support mode, maintaining technology that provides solutions to meet the business needs of the organization and replacing legacy systems with industry standard technology. Hardware and software are maintained or replaced as needed to ensure capacity, performance, and adherence to support requirements.

The changes in personnel costs are due to turnover, equity/pay adjustments (in FY 2019-20), and health and FRS rate increases, as well as health insurance selection changes by employees. Beginning in FY 2016-17, the District procured an infrastructure analysis concluding in FY 2017-18 with final remediation, resulting in a reduction in Contracted Services in FY 2018-19. Subsequent increases in Contracted Services are the result of expenses related to staff augmentation for GIS support and added security enhancements. Fluctuations over the years in Operating Expenses primarily reflect software maintenance and licensing costs while those in Operating Capital Outlay are due to non-recurring purchases, including servers, computer replacement, and digital storage upgrades.

### Budget Variances

This subactivity's FY 2021-22 Preliminary Budget is \$28,457 (9.3 percent) higher than the FY 2020-21 Adopted Budget. The increase in Salaries and Benefits of \$3,471 (2.6 percent) is mainly due to estimated rate adjustments for FRS and employee health insurance selection changes. Contracted Services increases Operating Capital Outlay has an increase of \$1,094 (4.8 percent) attributable to the development and implementation of control systems, security, and applications. The increase in Operating Expenses of \$6,411 (4.6 percent) is for new software and support.

### Major Budget Items

Major budget items for this activity include the following:

- Salaries and Benefits, \$136,082
- Operating Expenses, \$146,676
  - Software maintenance services, \$80,296
  - Server maintenance services, \$15,951
  - Computer equipment, \$17,513
  - Ethernet charges, \$13,547
  - Computer software, \$9,068

## Program Allocations

### 6.4 Other - (Tax Collector/Property Appraiser Fees) - Tax collector/property appraiser fees.

**District Description:** This category includes fees charged by the tax collectors and property appraisers of the 16 counties within the District's jurisdiction. These fees are to compensate the counties for their costs associated with the noticing, collection, and remittance of ad valorem tax revenues on behalf of and to the District.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

#### ACTIVITY BY EXPENDITURE CATEGORY

Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### 6.4 - Other - (Tax Collector / Property Appraiser Fees)

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	Fiscal Year 2021-22 (Preliminary)	Difference in \$ (Adopted to Preliminary)	Difference in % (Adopted to Preliminary)
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Operating Expenses	\$ 55,511	\$ 56,649	\$ 54,360	\$ 57,750	\$ 57,750	\$ -	0.0%
Operating Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fixed Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserves - Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	\$ 55,511	\$ 56,649	\$ 54,360	\$ 57,750	\$ 57,750	\$ -	0.0%

SOURCE OF FUNDS	District Revenues	Fund Balance	Debt	Local Revenues	State Revenues	Federal Revenues	TOTAL
	Fiscal Year 2021-22	\$ 23,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### OPERATING AND NON-OPERATING

Fiscal Year 2021-22

	Operating (Recurring - all revenues)	Non-operating (Non-recurring - all revenues)	TOTAL
Salaries and Benefits	\$ -	\$ -	\$ -
Other Personal Services	\$ -	\$ -	\$ -
Contracted Services	\$ -	\$ -	\$ -
Operating Expenses	\$ 57,750	\$ -	\$ 57,750
Operating Capital Outlay	\$ -	\$ -	\$ -
Fixed Capital Outlay	\$ -	\$ -	\$ -
Interagency Expenditures (Cooperative Funding)	\$ -	\$ -	\$ -
Debt	\$ -	\$ -	\$ -
Reserves - Emergency Response	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 57,750	\$ -	\$ 57,750

## Program Allocations

### **Changes and Trends**

Fees paid to the property appraisers are based on a percent of their approved budget and the District's share of ad valorem taxes levied. Tax collectors are paid based on the amount of taxes collected. As the property appraisers' budgets and/or the District's share of ad valorem taxes levied continue to increase, so will the budget for this activity. The budget for this subactivity is in the Operating Expenses category only.

### **Budget Variances**

This activity's FY 2021-22 Preliminary Budget remains the same as the FY 2020-21 Adopted Budget.

### **Major Budget Items**

Major budget items for this activity include the following:

- Operating Expenses, \$57,750

## Program Allocations

### B. District Specific Programs

The FY 2021-22 Preliminary Budget includes \$10.0 million for Springs programs based on prior years' appropriations.

#### 1. District Springs Program

The District is home to four Outstanding Florida Springs and more than 250 other springs. Since FY 2013-14, with funds from the Legislature and District and cooperator matching funds, the District has shown a commitment to funding springs restoration projects. The figures reflected below are included in, not in place of, the funding amounts in Programs 1.0 – 6.0.

### NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT PROGRAM BY EXPENDITURE CATEGORY

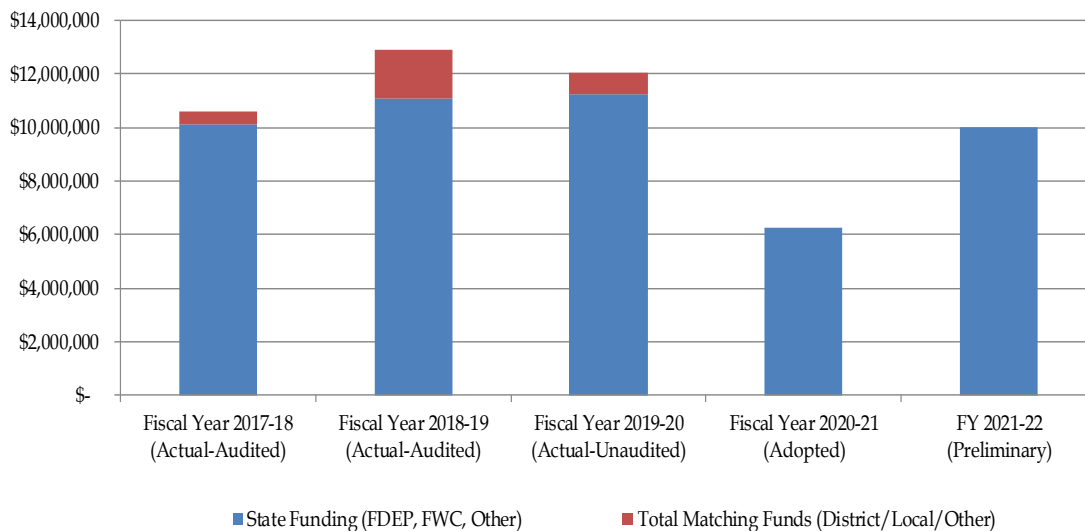
Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22

PRELIMINARY BUDGET - Fiscal Year 2021-22

#### Springs Program

	Fiscal Year 2017-18 (Actual-Audited)	Fiscal Year 2018-19 (Actual-Audited)	Fiscal Year 2019-20 (Actual-Unaudited)	Fiscal Year 2020-21 (Adopted)	FY 2021-22 (Preliminary)	Total
State Funding (FDEP, FWC, Other)	\$ 10,093,106	\$ 11,061,329	\$ 11,225,541	\$ 6,271,379	\$ 10,000,000	\$ 48,651,355
Total Matching Funds (District/Local/Other)	\$ 522,000	\$ 1,855,833	\$ 833,333	\$ -	\$ -	\$ 3,211,166
<b>TOTAL</b>	<b>\$ 10,615,106</b>	<b>\$ 12,917,162</b>	<b>\$ 12,058,874</b>	<b>\$ 6,271,379</b>	<b>\$ 10,000,000</b>	<b>\$ 51,862,521</b>

#### Springs Funding From FY 2017-18 through FY 2021-22



Note: The FY 2021-22 Preliminary Budget amount is based on prior year's funding levels and 2017 Legislative appropriations. This amount may be amended when actual projects are finalized.

## Program Allocations

### **C. Program Allocations by Area of Responsibility**

Subsection 373.535(1)(a)2., Florida Statutes, requires the District to report the total estimated amount in the District budget for each area of responsibility (AOR). All programs and activities at water management districts are categorized by four AORs: water supply, water quality, flood protection and floodplain management, and natural systems.

Expenditures in the four AORs are provided only at the program level. These AOR (water supply, water quality, flood protection and floodplain management, and natural systems) expenditures are estimates only and have been allocated among the programs, since a project may serve more than one purpose.

Therefore, the AOR expenditures should be viewed only as one indication of whether the District is adequately addressing each AOR.

The following tables provide the AOR expenditures for fiscal years 2019-20 Actual-Unaudited, 2020-21 Adopted, and 2021-22 Preliminary Budget.



# Program Allocations

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT PROGRAMS, ACTIVITIES AND SUBACTIVITIES BY AREA OF RESPONSIBILITY

Fiscal Year 2019-20 (Actual-Unaudited)

### PRELIMINARY BUDGET - Fiscal Year 2021-22

PROGRAMS, ACTIVITIES AND SUB-ACTIVITIES	Fiscal Year 2019-20 (Actual-Unaudited)	Water Supply	Water Quality	Flood Protection	Natural Systems
<b>1.0 Water Resources Planning and Monitoring</b>	<b>4,803,118</b>	<b>633,557</b>	<b>934,183</b>	<b>1,471,835</b>	<b>1,763,543</b>
1.1 - District Water Management Planning	2,031,040	X	X	X	X
1.1.1 Water Supply Planning	114,246	X	X		
1.1.2 Minimum Flows and Levels	1,384,093	X	X		X
1.1.3 Other Water Resources Planning	532,701	X	X	X	X
1.2 - Research, Data Collection, Analysis and Monitoring	668,966	X	X	X	X
1.3 - Technical Assistance	1,631,134	X	X	X	X
1.4 - Other Water Resources Planning and Monitoring Activities	0				
1.5 - Technology & Information Services	471,978	X	X	X	X
<b>2.0 Land Acquisition, Restoration and Public Works</b>	<b>6,875,580</b>	<b>991,607</b>	<b>2,890,078</b>	<b>1,092,539</b>	<b>1,901,356</b>
2.1 - Land Acquisition	1,222,464	X	X	X	X
2.2 - Water Source Development	376,984	X	X		X
2.2.1 Water Resource Development Projects	178,394	X	X		X
2.2.2 Water Supply Development Assistance	198,589	X			
2.2.3 Other Water Source Development Activities	0				
2.3 - Surface Water Projects	3,954,888		X	X	X
2.4 - Other Cooperative Projects	0				
2.5 - Facilities Construction and Major Renovations	6,240	X	X	X	X
2.6 - Other Acquisition and Restoration Activities	1,249,181	X	X	X	X
2.7 - Technology & Information Service	65,823	X	X	X	X
<b>3.0 Operation and Maintenance of Works and Lands</b>	<b>3,914,561</b>	<b>505,991</b>	<b>1,138,121</b>	<b>1,135,225</b>	<b>1,135,225</b>
3.1 - Land Management	3,146,166	X	X	X	X
3.2 - Works	2,896		X		
3.3 - Facilities	339,875	X	X	X	X
3.4 - Invasive Plant Control	0				
3.5 - Other Operation and Maintenance Activities	0				
3.6 - Fleet Services	45,345	X	X	X	X
3.7 - Technology & Information Services	380,279	X	X	X	X
<b>4.0 Regulation</b>	<b>3,218,820</b>	<b>1,368,046</b>	<b>892,042</b>	<b>388,573</b>	<b>570,160</b>
4.1 - Consumptive Use Permitting	391,138	X	X		X
4.2 - Water Well Construction Permitting and Contractor Licensing	884,817	X	X		X
4.3 - Environmental Resource and Surface Water Permitting	1,177,888	X	X	X	X
4.4 - Other Regulatory and Enforcement Activities	214,151	X	X	X	X
4.5 - Technology & Information Service	550,826	X	X	X	X
<b>5.0 Outreach</b>	<b>122,904</b>	<b>30,726</b>	<b>30,726</b>	<b>30,726</b>	<b>30,726</b>
5.1 - Water Resource Education	0	X	X	X	X
5.2 - Public Information	118,504	X	X	X	X
5.3 - Public Relations	0				
5.4 - Lobbying / Legislative Affairs / Cabinet Affairs	4,400	X	X	X	X
5.5 - Other Outreach Activities	0				
5.6 - Technology & Information Service	0				
<i>SUBTOTAL - Major Programs (excluding Management and Administration)</i>	<i>18,934,984</i>	<b>3,529,927</b>	<b>5,885,149</b>	<b>4,118,898</b>	<b>5,401,009</b>
<b>6.0 District Management and Administration</b>	<b>1,947,030</b>				
6.1 - Administrative and Operations Support	1,892,670				
6.1.1 - Executive Direction	682,532				
6.1.2 - General Counsel / Legal	0				
6.1.3 - Inspector General	0				
6.1.4 - Administrative Support	833,318				
6.1.5 - Fleet Services	0				
6.1.6 - Procurement / Contract Administration	0				
6.1.7 - Human Resources	113,108				
6.1.8 - Communications	0				
6.1.9 - Technology & Information Services	263,711				
6.2 - Computer/Computer Support	0				
6.3 - Reserves	0				
6.4 - Other - (Tax Collector / Property Appraiser Fees)	54,360				
<b>TOTAL</b>	<b>20,882,014</b>				

# Program Allocations

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT PROGRAMS, ACTIVITIES AND SUBACTIVITIES BY AREA OF RESPONSIBILITY

Fiscal Year 2020-21 (Adopted)  
PRELIMINARY BUDGET - Fiscal Year 2021-22

PROGRAMS, ACTIVITIES AND SUB-ACTIVITIES	Fiscal Year 2020-21 (Adopted)	Water Supply	Water Quality	Flood Protection	Natural Systems
<b>1.0 Water Resources Planning and Monitoring</b>	<b>7,233,145</b>	<b>940,135</b>	<b>1,261,162</b>	<b>2,348,482</b>	<b>2,683,366</b>
1.1 - District Water Management Planning	2,628,324	X	X	X	X
1.1.1 Water Supply Planning	126,956	X	X		
1.1.2 Minimum Flows and Levels	1,945,763	X	X		X
1.1.3 Other Water Resources Planning	555,605	X	X	X	X
1.2 - Research, Data Collection, Analysis and Monitoring	1,330,353	X	X	X	X
1.3 - Technical Assistance	2,576,487	X	X	X	X
1.4 - Other Water Resources Planning and Monitoring Activities	0				
1.5 - Technology & Information Services	697,981	X	X	X	X
<b>2.0 Land Acquisition, Restoration and Public Works</b>	<b>69,227,458</b>	<b>11,243,205</b>	<b>31,519,600</b>	<b>7,876,171</b>	<b>18,588,482</b>
2.1 - Land Acquisition	12,142,197	X	X	X	X
2.2 - Water Source Development	7,667,413	X	X		X
2.2.1 Water Resource Development Projects	1,245,722	X	X		X
2.2.2 Water Supply Development Assistance	6,421,691	X			
2.2.3 Other Water Source Development Activities	0				
2.3 - Surface Water Projects	46,867,595		X	X	X
2.4 - Other Cooperative Projects	0				
2.5 - Facilities Construction and Major Renovations	0	X	X	X	X
2.6 - Other Acquisition and Restoration Activities	2,468,178	X	X	X	X
2.7 - Technology & Information Service	82,075	X	X	X	X
<b>3.0 Operation and Maintenance of Works and Lands</b>	<b>7,048,616</b>	<b>838,152</b>	<b>2,074,719</b>	<b>2,067,872</b>	<b>2,067,872</b>
3.1 - Land Management	6,148,599	X	X	X	X
3.2 - Works	6,847		X		
3.3 - Facilities	359,917	X	X	X	X
3.4 - Invasive Plant Control	0				
3.5 - Other Operation and Maintenance Activities	0				
3.6 - Fleet Services	29,444	X	X	X	X
3.7 - Technology & Information Services	503,809	X	X	X	X
<b>4.0 Regulation</b>	<b>3,880,386</b>	<b>1,576,689</b>	<b>1,098,437</b>	<b>494,863</b>	<b>710,398</b>
4.1 - Consumptive Use Permitting	485,651	X	X		X
4.2 - Water Well Construction Permitting and Contractor Licensing	920,422	X	X		X
4.3 - Environmental Resource and Surface Water Permitting	1,452,319	X	X	X	X
4.4 - Other Regulatory and Enforcement Activities	260,496	X	X	X	X
4.5 - Technology & Information Service	761,498	X	X	X	X
<b>5.0 Outreach</b>	<b>136,457</b>	<b>34,114</b>	<b>34,114</b>	<b>34,114</b>	<b>34,114</b>
5.1 - Water Resource Education	0	X	X	X	X
5.2 - Public Information	126,257	X	X	X	X
5.3 - Public Relations	0				
5.4 - Lobbying / Legislative Affairs / Cabinet Affairs	10,200	X	X	X	X
5.5 - Other Outreach Activities	0				
5.6 - Technology & Information Service	0				
<i>SUBTOTAL - Major Programs (excluding Management and Administration)</i>	<i>87,526,062</i>	<b>14,632,295</b>	<b>35,988,033</b>	<b>12,821,502</b>	<b>24,084,233</b>
<b>6.0 District Management and Administration</b>	<b>2,083,595</b>				
6.1 - Administrative and Operations Support	2,025,845				
6.1.1 - Executive Direction	687,220				
6.1.2 - General Counsel / Legal	0				
6.1.3 - Inspector General	0				
6.1.4 - Administrative Support	895,818				
6.1.5 - Fleet Services	0				
6.1.6 - Procurement / Contract Administration	0				
6.1.7 - Human Resources	135,256				
6.1.8 - Communications	0				
6.1.9 - Technology & Information Services	307,551				
6.2 - Computer/Computer Support	0				
6.3 - Reserves	0				
6.4 - Other - (Tax Collector / Property Appraiser Fees)	57,750				
<b>TOTAL</b>	<b>89,609,657</b>				

# Program Allocations

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT PROGRAMS, ACTIVITIES AND SUBACTIVITIES BY AREA OF RESPONSIBILITY

Fiscal Year 2021-22 (Preliminary)

### PRELIMINARY BUDGET - Fiscal Year 2021-22

PROGRAMS, ACTIVITIES AND SUB-ACTIVITIES	Fiscal Year 2021-22 (Preliminary)	Water Supply	Water Quality	Flood Protection	Natural Systems
<b>1.0 Water Resources Planning and Monitoring</b>	<b>6,885,701</b>	<b>880,154</b>	<b>1,264,266</b>	<b>2,574,801</b>	<b>2,166,481</b>
1.1 - District Water Management Planning	1,862,987	X	X	X	X
1.1.1 Water Supply Planning	99,772	X	X		
1.1.2 Minimum Flows and Levels	1,192,096	X	X		X
1.1.3 Other Water Resources Planning	571,119	X	X	X	X
1.2 - Research, Data Collection, Analysis and Monitoring	1,454,725	X	X	X	X
1.3 - Technical Assistance	2,869,467	X	X	X	X
1.4 - Other Water Resources Planning and Monitoring Activities	0				
1.5 - Technology & Information Services	698,522	X	X	X	X
<b>2.0 Land Acquisition, Restoration and Public Works</b>	<b>75,777,668</b>	<b>14,198,603</b>	<b>33,625,183</b>	<b>8,238,533</b>	<b>19,715,349</b>
2.1 - Land Acquisition	11,153,091	X	X	X	X
2.2 - Water Source Development	10,465,409	X	X		X
2.2.1 Water Resource Development Projects	1,258,880	X	X		X
2.2.2 Water Supply Development Assistance	9,206,529	X			
2.2.3 Other Water Source Development Activities	0				
2.3 - Surface Water Projects	51,178,098		X	X	X
2.4 - Other Cooperative Projects	0				
2.5 - Facilities Construction and Major Renovations	0	X	X	X	X
2.6 - Other Acquisition and Restoration Activities	2,896,743	X	X	X	X
2.7 - Technology & Information Service	84,327	X	X	X	X
<b>3.0 Operation and Maintenance of Works and Lands</b>	<b>5,718,978</b>	<b>715,758</b>	<b>1,672,346</b>	<b>1,665,437</b>	<b>1,665,437</b>
3.1 - Land Management	4,748,398	X	X	X	X
3.2 - Works	6,909		X		
3.3 - Facilities	373,652	X	X	X	X
3.4 - Invasive Plant Control	0				
3.5 - Other Operation and Maintenance Activities	0				
3.6 - Fleet Services	64,244	X	X	X	X
3.7 - Technology & Information Services	525,775	X	X	X	X
<b>4.0 Regulation</b>	<b>4,050,691</b>	<b>1,636,244</b>	<b>1,149,146</b>	<b>521,225</b>	<b>744,077</b>
4.1 - Consumptive Use Permitting	479,309	X	X		X
4.2 - Water Well Construction Permitting and Contractor Licensing	965,258	X	X		X
4.3 - Environmental Resource and Surface Water Permitting	1,506,235	X	X	X	X
4.4 - Other Regulatory and Enforcement Activities	282,714	X	X	X	X
4.5 - Technology & Information Service	817,175	X	X	X	X
<b>5.0 Outreach</b>	<b>138,801</b>	<b>34,700</b>	<b>34,700</b>	<b>34,700</b>	<b>34,700</b>
5.1 - Water Resource Education	0	X	X	X	X
5.2 - Public Information	128,601	X	X	X	X
5.3 - Public Relations	0				
5.4 - Lobbying / Legislative Affairs / Cabinet Affairs	10,200	X	X	X	X
5.5 - Other Outreach Activities	0				
5.6 - Technology & Information Service	0				
<i>SUBTOTAL - Major Programs (excluding Management and Administration)</i>	<i>92,571,839</i>	<b>17,465,458</b>	<b>37,745,641</b>	<b>13,034,696</b>	<b>24,326,044</b>
<b>6.0 District Management and Administration</b>	<b>2,144,011</b>				
6.1 - Administrative and Operations Support	2,086,261				
6.1.1 - Executive Direction	699,370				
6.1.2 - General Counsel / Legal	0				
6.1.3 - Inspector General	0				
6.1.4 - Administrative Support	912,456				
6.1.5 - Fleet Services	0				
6.1.6 - Procurement / Contract Administration	0				
6.1.7 - Human Resources	138,427				
6.1.8 - Communications	0				
6.1.9 - Technology & Information Services	336,008				
6.2 - Computer/Computer Support	0				
6.3 - Reserves	0				
6.4 - Other - (Tax Collector / Property Appraiser Fees)	57,750				
<b>TOTAL</b>	<b>94,715,850</b>				

## Summary of Staffing Levels

### V. Summary of Staffing Levels

This section summarizes workforce levels at the District from FY 2017-18 to FY 2021-22.

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
SUMMARY OF WORKFORCE**  
Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22  
**PRELIMINARY BUDGET - Fiscal Year 2021-22**

PROGRAM	WORKFORCE CATEGORY	2017-18 to 2021-22		Actual Years		Actual Unaudited 2019-20	Adopted 2020-21	Preliminary 2021-22	Adopted to Preliminary Budget Comparison	
		Difference	% Change	2017-18	2018-19				Difference	% Change
All Programs	Authorized Positions	(1.0)	-1%	101.0	100.0	100.0	100.0	100.0	-	0%
	Contingent Worker	-		-	-	-	-	-	-	
	Other Personal Services	-	0%	9.4	9.4	9.4	9.4	9.4	-	0%
	Intern	-		-	-	-	-	-	-	
	Volunteer	-		-	-	-	-	-	-	
	<b>TOTAL WORKFORCE</b>	<b>(1.0)</b>	<b>-1%</b>	<b>110.4</b>	<b>109.4</b>	<b>109.4</b>	<b>109.4</b>	<b>109.4</b>	<b>109.4</b>	<b>-</b>
Water Resource Planning and Monitoring	Authorized Positions	2.0	9%	22.0	24.0	24.0	24.0	24.0	-	0%
	Contingent Worker	-		-	-	-	-	-	-	
	Other Personal Services	-	0%	1.5	1.5	1.5	1.5	1.5	-	0%
	Intern	-		-	-	-	-	-	-	
	Volunteer	-		-	-	-	-	-	-	
	<b>TOTAL WORKFORCE</b>	<b>2.0</b>	<b>9%</b>	<b>23.5</b>	<b>25.5</b>	<b>25.5</b>	<b>25.5</b>	<b>25.5</b>	<b>25.5</b>	<b>-</b>
Land Acquisition, Restoration and Public Works	Authorized Positions	-	0%	6.0	6.0	6.0	6.0	6.0	-	0%
	Contingent Worker	-		-	-	-	-	-	-	
	Other Personal Services	(0.5)	-50%	1.0	0.5	0.5	0.5	0.5	-	0%
	Intern	-		-	-	-	-	-	-	
	Volunteer	-		-	-	-	-	-	-	
	<b>TOTAL WORKFORCE</b>	<b>(0.5)</b>	<b>-7%</b>	<b>7.0</b>	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>	<b>-</b>
Operations and Maintenance of Lands and Works	Authorized Positions	-	0%	16.0	16.0	16.0	16.0	16.0	-	0%
	Contingent Worker	-		-	-	-	-	-	-	
	Other Personal Services	-	0%	1.9	1.9	1.9	1.9	1.9	-	0%
	Intern	-		-	-	-	-	-	-	
	Volunteer	-		-	-	-	-	-	-	
	<b>TOTAL WORKFORCE</b>	<b>-</b>	<b>0%</b>	<b>17.9</b>	<b>17.9</b>	<b>17.9</b>	<b>17.9</b>	<b>17.9</b>	<b>17.9</b>	<b>-</b>
Regulation	Authorized Positions	(1.0)	-3%	32.0	31.0	31.0	31.0	31.0	-	0%
	Contingent Worker	-		-	-	-	-	-	-	
	Other Personal Services	-	0%	5.0	5.0	5.0	5.0	5.0	-	0%
	Intern	-		-	-	-	-	-	-	
	Volunteer	-		-	-	-	-	-	-	
	<b>TOTAL WORKFORCE</b>	<b>(1.0)</b>	<b>-3%</b>	<b>37.0</b>	<b>36.0</b>	<b>36.0</b>	<b>36.0</b>	<b>36.0</b>	<b>36.0</b>	<b>-</b>
Outreach	Authorized Positions	(1.0)	-50%	2.0	1.0	1.0	1.0	1.0	-	0%
	Contingent Worker	-		-	-	-	-	-	-	
	Other Personal Services	-		-	-	-	-	-	-	
	Intern	-		-	-	-	-	-	-	
	Volunteer	-		-	-	-	-	-	-	
	<b>TOTAL WORKFORCE</b>	<b>(1.0)</b>	<b>-50%</b>	<b>2.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>-</b>
Management and Administration	Authorized Positions	(1.0)	-4%	23.0	22.0	22.0	22.0	22.0	-	0%
	Contingent Worker	-		-	-	-	-	-	-	
	Other Personal Services	0.5		-	0.5	0.5	0.5	0.5	-	0%
	Intern	-		-	-	-	-	-	-	
	Volunteer	-		-	-	-	-	-	-	
	<b>TOTAL WORKFORCE</b>	<b>(0.5)</b>	<b>-2%</b>	<b>23.0</b>	<b>22.5</b>	<b>22.5</b>	<b>22.5</b>	<b>22.5</b>	<b>22.5</b>	<b>-</b>

# Performance Measures

## VI. Performance Measures

This section presents a selection of process performance measurements that were developed through a joint effort with the Department of Environmental Protection and all five water management districts. These measures reflect three of the core mission areas of the District – natural systems, water quality, and water supply – as well as mission support activities. The information is reported as of the end of FY 2019-20 and is in a standard format developed for this report.

**Overall Goal:** The District budget maintains core missions and prioritized programs are administered both effectively and efficiently.

### A. Natural Systems

**Primary Goal:** To restore the hydrology of natural systems and improve water quality of natural systems.

- Natural System Objective 1: Maintain the integrity and functions of water resources and related natural systems.
  - Number of Minimum Flows and Minimum Water Levels (MFLs) and Reservations, by water body type, established annually (fiscal year) and cumulatively.
  - Number and percentage of water bodies meeting their adopted MFLs.

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Northwest Florida Water Management District  
**PERFORMANCE MEASURES - NATURAL SYSTEMS**  
 Fiscal Year 19-20 End of Year Performance Data  
 Preliminary Budget - January 15, 2021

**Natural System Primary Goal: To restore the hydrology of natural systems and improve water quality of natural systems.**

NS Objective 1: Maintain the integrity and functions of water resources and related natural systems		
Annual Measures	Fiscal Year 19-20	
Number of MFLs and Reservations, by water body type, established annually (fiscal year) and cumulatively	Annual	Cumulative
Aquifer	0	0
Estuary	0	0
Lake	0	0
River	0	2
Spring	0	1
Wetland	0	0
Number and percentage of water bodies meeting their adopted MFLs	Annual	Percent
Number of water bodies meeting MFLs	1	100.00%
Number of water bodies with adopted MFLs	1	

## Performance Measures

- Natural System Objective 2: Restore or improve degraded water resources and related natural systems to a naturally functioning condition.
  - For waterbodies not meeting their adopted MFLs, the number and percentage of those water bodies within an adopted or approved recovery or prevention strategy.

NS Objective 2: Restore or improve degraded water resources and related natural systems to a naturally functioning condition.		
Annual Measures	Fiscal Year 19-20	
For water bodies not meeting their adopted MFLs, the number and percentage of those water bodies with an adopted recovery or prevention strategy.	Annual	Percent
Number of water bodies with an adopted recovery or prevention strategy	0	0.00%
Number of water bodies supposed to have an adopted recovery or prevention strategy	0	

## Performance Measures

### B. Water Quality

**Primary Goal:** To achieve and maintain surface water quality standards.

- Water Quality Objective 1: Identify the efficiency of permit review, issuance and relative cost of permit processing.
  - For closed applications, median time to process Environmental Resource Permits (ERPs) by permit type and total.
  - For ERPs, cost to issue permit for all permit types.
  - For ERPs, in-house application to staff ratio for all permit types.

WQ Objective 1: Identify the efficiency of permit review, issuance and relative cost of permit processing.										
Quarterly Measures	Quarter 1		Quarter 2		Quarter 3		Quarter 4		FY 19-20 Annualized Performance	
<b>For closed applications, the median time to process ERP by permit type and total.</b>	<b>Median</b>		<b>Median</b>		<b>Median</b>		<b>Median</b>		<b>Median</b>	
Exemptions and noticed general permits	3.00		6.00		5.00		4.00		4.00	
Individually processed permits	14.00		13.00		11.50		9.00		12.00	
All authorizations combined	8.00		10.00		9.00		6.00		8.00	
<b>For ERPs, cost to issue permit for all permit types</b>	<b>Number</b>	<b>Cost/Permit</b>	<b>Number</b>	<b>Cost/Permit</b>	<b>Number</b>	<b>Cost/Permit</b>	<b>Number</b>	<b>Cost</b>	<b>Number</b>	<b>Cost/Permit</b>
Total cost	\$31,320.69	\$185.33	\$33,911.35	\$201.85	\$37,659.94	\$209.22	\$32,675.98	\$216.40	\$135,567.96	\$202.95
Number of permits	169		168		180		151		668	
<b>For ERP, In-House Application to Staff Ratio for All Permit Types</b>	<b>Number</b>	<b>Ratio</b>	<b>Number</b>	<b>Ratio</b>	<b>Number</b>	<b>Ratio</b>	<b>Number</b>	<b>Ratio</b>	<b>Number</b>	<b>Ratio</b>
Total number of open applications	169	103.68	168	92.82	180	92.78	151	87.28	668	93.95
Number of staff for the permit area	1.63		1.81		1.94		1.73		7.11	

# Performance Measures

## C. Water Supply

**Primary Goal:** To ensure a safe and adequate source of water for all users.

- Water Supply Objective 1: Increase available water supplies and maximize overall water use efficiency to meet identified existing and future needs.
  - Districtwide, estimated amount of water (million gallons per day) made available through projects that the District has constructed or contributed funding to, excluding conservation projects.
  - Uniform residential per capita water use (Public Supply) by District (gallons per capita per day).

WS Objective 1: Increase available water supplies and maximize overall water use efficiency to meet identified existing and future needs.	
Annual Measure	Fiscal Year 19-20
District-wide, the quantity (mgd) of the 2010-2030 Public Supply increase in demand that has been met, excluding water conservation projects	MGD
	36.4
Uniform residential per capita water use (Public Supply) by District	GPCD
	75.00



## Performance Measures

- Water Supply Objective 2: To identify the efficiency of permit review and issuance and relative cost of permit processing.
  - For closed applications, median time to process Consumptive Use Permits (CUPs) by permit type and total.
  - For CUPs, cost to issue permit for all permit types.
  - For CUPs, in-house application to staff ratio for all permit types.

WS Objective 2: To identify the efficiency of permit review and issuance and relative cost of permit processing.										
Quarterly Measures	Quarter 1		Quarter 2		Quarter 3		Quarter 4		FY19-20 Annualized Performance	
<b>For closed applications, the median time to process CUP by permit type and total.</b>	<b>Median</b>		<b>Median</b>		<b>Median</b>		<b>Median</b>		<b>Median</b>	
Individually processed permits (all sizes)	2.00		1.00		2.00		1.00		2.00	
All authorizations combined	2.00		1.00		2.00		1.00		1.50	
<b>For CUPs, cost to issue permit for all permit types (BPM and Metric - Report Quarterly Measures)</b>	<b>Number</b>	<b>Cost</b>	<b>Number</b>	<b>Cost</b>	<b>Number</b>	<b>Cost</b>	<b>Number</b>	<b>Cost</b>	<b>Number</b>	<b>Cost</b>
Total cost	\$4,579.94	\$208.18	\$3,319.50	\$174.71	\$2,597.93	\$136.73	\$2,127.51	\$111.97	79	\$159.81
Number of permits	22		19		19		19		79	
<b>For CUP, In-House application to staff ratio for all permit types (Metric - Report Quarterly Measures)</b>	<b>Number</b>	<b>Ratio</b>	<b>Number</b>	<b>Ratio</b>	<b>Number</b>	<b>Ratio</b>	<b>Number</b>	<b>Ratio</b>	<b>Number</b>	<b>Ratio</b>
Total number of open applications	22	78.57	19	82.61	19	82.61	19	111.76	79	86.81
Number of staff for the permit area	0.28		0.23		0.23		0.17		0.91	

# Performance Measures

## D. Mission Support

**Primary Goal:** Support District core programs both effectively and efficiently.

- Mission Support Objective 1: To assess the ongoing costs of administrative and support operations in order to achieve optimal efficiency to minimize costs.
  - Administrative costs as a percentage of total expenditures (cumulative totals reported for each quarter during a fiscal year).

Northwest Florida Water Management District  
**PERFORMANCE MEASURES - MISSION SUPPORT**  
 Fiscal Year 19-20 End of Year Performance Data  
 Preliminary Budget - January 15, 2021

**Mission Support Primary Goal: Support District core programs both effectively and efficiently.**

MS Objective 1: To assess the ongoing costs of administrative and support operations in order to achieve optimal efficiency to minimize costs.		
Annual Measure	Fiscal Year 19-20	
Administrative Costs as a Percentage of Total Expenditures	Number	Percentage
Administrative Costs	\$1,107,440	5.27%
Total expenditures	\$21,002,356	

## Basin Budgets

### **VII. Basin Budgets**

Not applicable to Northwest Florida Water Management District.

## Appendices

### VIII. Appendices

#### A. Related Reports

The following table includes a list of reports provided to the state that support the District's Annual Service Budget. Also, included are the due dates and the District's contact information.

<b>PLAN/REPORT/ACTIVITY</b>	<b>DUE DATE</b>	<b>CONTACT</b>	<b>E-MAIL/TELEPHONE</b>
Preliminary Budget	Annually January 15	Wendy Dugan	<a href="mailto:wendy.dugan@nfwwater.com">wendy.dugan@nfwwater.com</a>
Florida Department of Transportation (FDOT) Mitigation Plan	Annually March 1	Carlos Herd	<a href="mailto:carlos.herd@nfwwater.com">carlos.herd@nfwwater.com</a>
Consolidated Annual Report (CAR)	Annually March 1	Carlos Herd	<a href="mailto:carlos.herd@nfwwater.com">carlos.herd@nfwwater.com</a>
Five-year Capital Improvement Plan	Annually March 1	Lennie Zeiler	<a href="mailto:lennie.zeiler@nfwwater.com">lennie.zeiler@nfwwater.com</a>
Florida Forever Land Acquisition Work Plan	Annually March 1	Lennie Zeiler	<a href="mailto:lennie.zeiler@nfwwater.com">lennie.zeiler@nfwwater.com</a>
Tentative Budget	Annually August 1	Wendy Dugan	<a href="mailto:wendy.dugan@nfwwater.com">wendy.dugan@nfwwater.com</a>
Minimum Flows and Minimum Water Levels Priority List	Annually November 15	Carlos Herd	<a href="mailto:carlos.herd@nfwwater.com">carlos.herd@nfwwater.com</a>
Regulatory Plan	Annually October 1	Andy Joslyn	<a href="mailto:lyle.seigler@nfwwater.com">lyle.seigler@nfwwater.com</a>
Five-Year Water Resource Development Work Program	Within 30 days of the date of the adopted budget	Carlos Herd	<a href="mailto:carlos.herd@nfwwater.com">carlos.herd@nfwwater.com</a>
Strategic Water Management Plan	Annually November 30	Carlos Herd	<a href="mailto:carlos.herd@nfwwater.com">carlos.herd@nfwwater.com</a>
Regional Water Supply Plan	Every Five Years (Last Updated 2020)	Carlos Herd	<a href="mailto:carlos.herd@nfwwater.com">carlos.herd@nfwwater.com</a>
SWIM Plans (all)	As needed (Last Updated 2017-18)	Carlos Herd	<a href="mailto:carlos.herd@nfwwater.com">carlos.herd@nfwwater.com</a>

## Appendices

### B. Water Resource Development and Alternative Water Supply Funding

Pursuant to Section 373.707(6)(a), F.S., the District has reviewed its funding for water resource development and alternative water supply (AWS) projects. To implement water resource development projects, the District's Preliminary Budget includes \$1,258,880 for FY 2021-22. The Preliminary budget identifies \$9,464,900 for alternative water supply development, as summarized by funding type in the following table.

Since Fiscal Year 2019-20, the Governor and Legislature have allocated \$40 million annually to the Department of Environmental Protection for the development of water resource and water supply projects to help communities plan for and implement conservation, reuse and other water supply and water resource development projects. In FY 2019-20, the District received \$2,600,000 in AWS project funding. Of the portion of funds appropriated from the Water Protection and Sustainability Program Trust Fund (WPSPTF), the District received \$100,000 in FY 2019-20 and has also included \$180,000 in FY 2020-21 funding in the table below, based upon the statutory distribution formula for funds appropriated from the WPSPTF.

#### AWS Funding in FY 2021-22 Preliminary Budget

<b>Funding Source</b>	<b>Amount of Funding</b>	<b>Percent of Total</b>
District Funding for AWS	\$500,000	5.3%
State Funding for AWS	\$8,954,900	94.7%
<b>Total Funding for AWS</b>	<b>\$9,464,900</b>	<b>100.0%</b>

## Appendices

### **C. Project Worksheets**

Not applicable to the FY 2021-22 Preliminary Budget submission. The project worksheet will be included in the FY 2021-22 Tentative Budget submission.

## Appendices

### **D. Outstanding Debt**

Not applicable to Northwest Florida Water Management District.

## Appendices

### **E. Consistency Issues for Fiscal Year 2020-21**

#### **1. Prior Fiscal Years' Summary**

In FY 2011-12 the five water management districts agreed to and implemented a tiered management classification and performance metrics.

In FY 2012-13 the management tiers were re-evaluated based on district size, scope, and programs of each district. The tiers are set at SFWMD Tier 1, SWFWMD and SJRWMD at Tier 2, and NFWWMD and SRWMD at Tier 3. The Tier 2 and Tier 3 districts have all adopted common pay grades, which facilitates the development of more consistent nomenclature for positions. Initially, the Tier 2 districts achieved pay grade consistency for approximately 50 jobs, particularly jobs in information technology, engineering and science.

Additionally, the performance metrics were evaluated annually and in FY 2014-15 were finalized to include 7 CUP, 9 ERP, 1 Mission Support, 3 Natural Systems, and 3 Water Supply metrics for a total of 25 combined quarterly and annual metrics.

In addition to the structure, nomenclature, and performance metrics standards, the districts also adopted the Department of Management Services (DMS) Minimum Equipment Replacement Criteria. For cars and pickup trucks, a Replacement Eligibility Factor (REF) is determined by considering the age of the vehicle, mileage, condition, lifetime maintenance costs, downtime, most recent annual maintenance cost, and cost per mile. For trucks, tractors, mowers, trailers, and other equipment, a mileage (hours) / age threshold is established. If an asset exceeds the REF or replacement threshold, it is eligible for replacement.

The water management districts evaluated their fleet and equipment replacement policies, compared them to the state's criteria, and adopted the state's minimum equipment replacement criteria (floor) or established criteria greater than the state.

#### **2. Current Fiscal Years' Summary**

##### **a. Staff Levels/Reorganization**

Each water management district continues to evaluate its organizational structure and staffing levels as it focuses on its core mission.

Staffing in FY 2020-21 is 109.4 FTE with no proposed change in FY 2021-22.

##### **b. Health Insurance**

The Water Management Districts continue to explore options individually, as well as collectively, to standardize benefits and control health insurance costs for both the employee and employer. NFWWMD negotiates annual rates with insurance providers, taking into account budgeted increases and/or potential changes in rate structure or service delivery that may be necessary to mitigate an increase.



## Appendices

### c. Contract and Lease Renewals

Each water management district is encouraged, regarding contracts or lease agreements, to seek concessions from their vendors for existing contracts. When considering lease agreements, office space should be utilized in the most efficient manner possible with a focus on saving taxpayer dollars.

NWFWMD reviews all existing contract renewals and subsequent reprocurments with vendors for the possibility of reducing contract payments by at least three (3) percent. The review assumes that no impediment to the level and quality of services would result from related negotiations.

## Contact

### IX. Contact



#### **Northwest Florida Water Management District**

81 Water Management Drive  
Havana, FL 32333-4712  
Telephone: (850) 539-5999 or Toll Free: (800) 913-1518  
Facsimile (850) 539-2777  
Website: [www.nfwwater.com/](http://www.nfwwater.com/)

Brett J. Cyphers, Executive Director  
[brett.cyphers@nfwwater.com](mailto:brett.cyphers@nfwwater.com)

Lyle Seigler, Chief of Staff  
[lyle.seigler@nfwwater.com](mailto:lyle.seigler@nfwwater.com)

Carlos Herd, Director, Division of Resource Management  
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Andrew Joslyn, Director, Division of Regulatory Services  
[andy.joslyn@nfwwater.com](mailto:andy.joslyn@nfwwater.com)

Wendy Dugan, Director, Division of Administration  
[wendy.dugan@nfwwater.com](mailto:wendy.dugan@nfwwater.com)