

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: June 30, 2021

SUBJECT: Consideration of Amendment No. 13 to the Fiscal Year 2020-2021 Budget

Recommendation

Staff recommends the Governing Board adopt Resolution No. 891 amending the Fiscal Year 2020-2021 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

Amendment 13 realigns budget within and across funds, programs, activities, projects, and budget categories through cost neutral budget transfers. Below is an explanation for the amendment.

\$175,800 in expense budget transfers for the following:

- \$150,000 from Operating Capital Outlay to Contracted Services in Activity 310 Land Management to support debris removal and disposal needs resulting from Hurricane Michael.
- \$21,000 in Grants and Aids from Activity 222 Water Supply Development Assistance to Activity 230 Surface Water Projects to support a surface water cooperator project providing sewer connections in Santa Rosa County.
- \$4,800 from Contracted Services in Activity 120 Research, Data Collection, Analysis and Monitoring to Activity 113 Other Water Resources Planning and Activity 230 Surface Water Projects for legal counsel services within the Resource Management Division associated with procurement, agreements, and meetings.

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	0	(21,000)	(21,000)
Land Acquisition Fund	0	(0)	0
Projects Fund	25,800	(4,800)	21,000
Lands Management Fund	150,000	(150,000)	0
Regulation Fund	0	(0)	0
Mitigation Fund	0	(0)	0
	<u>175,800</u>	<u>(175,800)</u>	<u>0</u>



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

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RESOLUTION NO. 891 AMENDMENT NUMBER 13 TO FISCAL YEAR 2020-2021 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 877, after a public hearing on September 24, 2020, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2020 through September 30, 2021; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated June 30, 2021, requesting Amendment No. 13 to the Fiscal Year 2020-2021 budget. Amendment No. 13 provides for a cost-neutral expense budget transfer in the amount of \$175,800 and provides for a reallocation of expense budget between funds, programs, activities, and categories to properly reflect activities to be performed and accurately assign costs with no increase to the total District budget.

ADOPTED AND APPROVED this 8th day of July 2021, A.D.

ATTEST:

George Roberts, Chair

Brett Cyphers, Acting Secretary-Treasurer

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Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

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