

**Northwest Florida Water Management District
Governing Board Meeting Minutes
Thursday, July 8, 2021
81 Water Management Drive
Havana, Florida**

1. Opening Ceremonies

Called to order at 1:05 p.m.

Lyle Seigler called the roll and a quorum was declared present.

Present: George Roberts, Chair; Nick Patronis, Secretary-Treasurer; John Alter; Ted Everett; Kellie Ralston; Anna Upton

Absent: Jerry Pate, Vice Chair; Gus Andrews

2. Special Thanks and Recognition

None.

3. Changes to the Agenda

None.

4. Nomination and Selection of Secretary/Treasurer

MOTIONED BY TED EVERETT, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD APPOINT NICK PATRONIS TO SERVE AS SECRETARY/TREASURER. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Approval of the Minutes for June 10, 2021

MOTIONED BY TED EVERETT, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE THE MINUTES FROM JUNE 10, 2021. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Approval of the Financial Reports for the Month of May 2021

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF MAY 2021. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of FY 2021-2022 Tentative Budget, Millage Rate and Dates, Times, and Locations of Public Hearings on the Budget

MOTIONED BY KELLIE RALSTON, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD (1) SET THE AD VALOREM TAX MILLAGE FOR FY 2021-2022 AT THE CURRENT YEAR AGGREGATE ROLLED-BACK RATE TO BE DETERMINED UPON RECEIPT OF THE CERTIFICATIONS OF TAXABLE VALUE FROM ALL 16 COUNTIES AND IS IN THE INTERIM 0.0311 AS PRESENTED (2) APPROVE THE FY 2021-2022 TENTATIVE BUDGET AS PRESENTED, ALLOW

STAFF TO MAKE RECOMMENDED ADJUSTMENTS AND CORRECTIONS, AND SUBMIT THE STANDARD FORMAT TENTATIVE BUDGET TO THE GOVERNOR'S OFFICE AND LEGISLATURE BY AUGUST 1, 2021 (3) SCHEDULE THE PUBLIC HEARINGS ON THE BUDGET FOR THURSDAY, SEPTEMBER 9, 2021, AT 5:05 P.M. EASTERN TIME AT DISTRICT HEADQUARTERS IN HAVANA, FLORIDA AND THURSDAY, SEPTEMBER 23, 2021, AT 5:05 P.M. CENTRAL TIME IN PANAMA CITY. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Consideration of Amendment No. 13 to the FY 2020-2021 Budget

MOTIONED BY JOHN ALTER, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 891 AMENDING THE FY 2020-2021 BUDGET AND ALLOW STAFF TO REALIGN REVENUES AND RESERVES TO MAINTAIN THE PROPER BALANCE IN EACH FUND. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Consideration of Amendment No. 2 to the Davidson/Little Cypress Preserve Conservation Easement; Ochlockonee River

MOTIONED BY TED EVERETT, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE AMENDMENT NO. 2 TO THE DAVIDSON/LITTLE CYPRESS PRESERVE CONSERVATION EASEMENT AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE AMENDMENT, SUBJECT TO LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. Consideration of ITB 21B-006 for Ground Site Prep Herbicide Treatment and ITB 21B-007 for Aerial Site Prep Herbicide Treatment

MOTIONED BY JOHN ALTER, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD APPROVE THE BIDS FOR ITB 21B-006 AND ITB 21B-007 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH ODOM FORESTRY CO., LLC IN THE AMOUNT OF \$73,276.35 TO FACILITATE THE WORK FOR ITB 21B-006 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH COASTAL AIR SERVICE, INC. IN THE AMOUNT OF \$89,177.00 TO FACILITATE THE WORK FOR ITB 21B-007. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

11. Consideration of Authorization to Issue an Invitation to Bid for Harvesting Saw Palmetto Berries on District Lands

MOTIONED BY ANNA UPTON, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD AUTHORIZE STAFF TO ISSUE AN ITB FOR HARVESTING SAW PALMETTO BERRIES ON DISTRICT LANDS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

12. Consideration of Acceptance of Donation of Longleaf Pine Tubelings from The Nature Conservancy

MOTIONED BY ANNA UPTON, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD ACCEPT THE DONATION OF THE LONGLEAF PINE TUBELINGS FROM THE NATURE CONSERVANCY FOR FY 2020-2021 AND SUBSEQUENT REFORESTATION COMMODITY DONATIONS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

13. Consideration of New FEMA Cooperating Technical Partner Funding for FY 2021-2022

MOTIONED BY KELLIE RALSTON, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO AMEND THE COOPERATING TECHNICAL PARTNER AGREEMENT WITH THE FEDERAL EMERGENCY MANAGEMENT AGENCY TO ACCEPT AND AUTHORIZE SPENDING UP TO \$1,243,000 IN NEW

FUNDING TO DEVELOP TOOLS TO ASSIST COMMUNITIES REDUCE FLOOD RISK, SUBJECT TO LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

14. Utility Connection Assistance for Project War Horse

Informational purposes only.

15. Legal Counsel Report

Breck Brannen provided a status report on the case referenced below.

Northwest Florida Water Management District, Plaintiff, vs. GHD Construction Services, Inc., Defendant, Walton County Circuit Court Case No. 21CA137

Rebecca Wheeler and Aaron Wheeler, Petitioners, vs. Northwest Florida Water Management District, Respondent, NFWFMD Permit No. IND-133-296750-1

Palafox, LLC, Petitioner, vs. Carmen Diaz, Respondent, DOAH Case No. 21-0614F

Meeting was adjourned at 2:08 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 Financial Report
 Summary Statement of Receipts, Disbursements & Cash Balances
 For Month Ending June 30, 2021

Balance Forward - Operating Funds	\$41,749,037.22	
Operating Funds Received in current month:		
Revenue Receipts, Current	\$278,585.99	
Contracts Receivable	7,409,702.64	
Other Deposits/Refunds/Adjustments	6,458.97	
Transfers from Lands Accounts	0.00	
Total Deposits during month	7,694,747.60	
Total Deposits and Balance Forward		\$ 49,443,784.82
Disbursements:		
Employee Salaries	445,087.95	
Employee Benefits	230,368.48	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	209,995.15	
Operating Expenses - Services	209,606.39	
Operating Expenses - Commodities	44,295.68	
Operating Capital Outlay	19,852.00	
Grants and Aids	27,000.00	
Total Operating Expenses during month	1,186,205.65	
Payables, Prior Year	0.00	
Other Disbursements or (Credits)	63,260.30	
Total Funds Disbursed by check during month	1,249,465.95	
Bank Debits (Fees, Deposit Slips, etc.)	40.00	
Transfer to Land Acquisition Account	0.00	
Total Funds Disbursed		1,249,505.95
Cash Balance Operating Funds at month end		\$ 48,194,278.87
Operating Depositories:		
Petty Cash Fund	250.25	
General Fund Checking	1,739,299.53	
Payroll Account	6,908.51	
Passthrough (EFT) Account	0.00	
Investment Accounts @ 0.10%		
General Fund	23,097,732.66	
Lands Fee Fund	4,707,294.22	
Ecosystem TF	90,232.49	
Water Prot. & Sust. Program TF	100,220.38	
Okaloosa Regional Reuse	2,508,385.08	
Mitigation Fund	15,943,955.75	
Total Operating Depositories at month end	\$ 48,194,278.87	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 Financial Report
 Summary Statement of Receipts, Disbursements & Cash Balances
 For Month Ending June 30, 2021

Land Acquisition Funds:

Fla. Board of Administration @ 0.10%	\$	300,248.43	
Total Land Acquisition Funds			300,248.43

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 0.10%		45,174.23	
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Fla. Board of Administration Cypress Springs R&M Account @ 0.10%		841,089.56	
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Total Restricted Land Management Funds			<u>886,263.79</u>
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Total Land Acquisition, and Restricted Management Funds			<u>1,186,512.22</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END			<u><u>\$ 1,186,512.22</u></u>
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Approved: _____
 Chairman or Executive Director

Date: August 12, 2021

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending June 30, 2021
(Unaudited)

	Current Budget	Actuals Through 6/30/2021	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 3,587,899	\$ 3,584,268	\$ (3,631)	100%
Intergovernmental Revenues	82,643,788	12,430,332	(70,213,456)	15%
Interest on Invested Funds	382,820	41,898	(340,922)	11%
License and Permit Fees	437,500	566,165	128,665	129%
Other	955,088	787,457	(167,631)	82%
Fund Balance	30,285,695		(30,285,695)	0%
Total Sources	\$ 118,292,790	\$ 17,410,120	\$ (100,882,670)	15%

	Current Budget	Expenditures	Encumbrances¹	Available Budget	%Expended	%Obligated²
Uses						
Water Resources Planning and Monitoring	\$ 7,037,785	\$ 2,488,291	\$ 363,508	\$ 4,185,986	35%	41%
Acquisition, Restoration and Public Works	70,531,910	3,034,291	31,022,894	36,474,725	4%	48%
Operation and Maintenance of Lands and Works	7,509,019	4,246,743	1,599,277	1,662,998	57%	78%
Regulation	3,999,268	2,378,157	135,753	1,485,358	59%	63%
Outreach	136,457	91,920	536	44,000	67%	68%
Management and Administration	2,070,156	1,344,576	56,599	668,981	65%	68%
Total Uses	\$ 91,284,595	\$ 13,583,979	\$ 33,178,568	\$ 44,522,048	15%	51%
Reserves	27,008,195			27,008,195	0%	0%
Total Uses and Reserves	\$ 118,292,790	\$ 13,583,979	\$ 33,178,568	\$ 71,530,243	11%	40%

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of June 30, 2021, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

JUNE 2021

CHECKS	6/3/2021	\$	256,056.42
AP EFT CHECKS	6/4/2021		117,207.42
DIRECT DISBURSEMENT	6/4/2021		58,666.30
CHECKS	6/10/2021		33,435.57
AP EFT CHECKS	6/11/2021		19,087.08
CHECKS	6/17/2021		37,176.05
AP EFT CHECKS	6/18/2021		112,193.20
CHECKS	6/24/2021		48,832.05
AP EFT CHECKS	6/25/2021		35,734.86
DIRECT DISBURSEMENT	6/25/2021		6,316.25
RETIREMENT	6/25/2021		67,310.64
VOIDED CHECK	6/7/2021		-103.56
		\$	<u><u>\$791,912.28</u></u>

Chairman or Executive Director

August 12, 2021

Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
2992	BANK OF AMERICA	06/03/2021	445.40	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	06/03/2021	1,058.26	ACCOUNT ANALYSIS
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	06/03/2021	630.20	MEDICARE INSURANCE
5689	WILLIAM D JONES	06/03/2021	213.00	UNCLOGG PIPE AT SHOP BATHROOM
5428	CARDNO, INC	06/03/2021	10,209.00	AS NEEDED ECOLOGICAL, HYROLOGI
4686	MCCASKILL - QUIGLEY FORD, INC	06/03/2021	2,725.92	VEHICLE REPAIR WMD 1256 PROPE
5131	CITY OF DEFUNIAK SPRINGS	06/03/2021	191.77	WATER/SEWER DEFUNIAK SPRINGS
5687	COLLINS LAND SERVICES, INC.	06/03/2021	67,500.00	HURRICANE MICHAEL REPAIR
3886	DEER POINT TIMBER PRODUCTS	06/03/2021	40,731.60	RETURN PERFORMANCE BOND #18-052
20	EXECUTIVE OFFICE FURNITURE, INC	06/03/2021	4,409.20	12 FT CONFERENCE TABLE FOR RMD
666	JEFFERSON COUNTY PROPERTY APPRAISER	06/03/2021	234.67	1ST QTR FY 20-21
666	JEFFERSON COUNTY PROPERTY APPRAISER	06/03/2021	234.67	2ND QTR FY 20-21
666	JEFFERSON COUNTY PROPERTY APPRAISER	06/03/2021	234.67	3RD QTR FY 20-21
5775	KELLIE RALSTON	06/03/2021	79.53	TRAVEL REIMBURSEMENT
3266	LOWE'S COMPANIES INC.	06/03/2021	297.71	OFFICE & FIELD SUPPLIES
4600	MYTHICS, INC.	06/03/2021	113,535.00	ORACLE LICENSING FOR EPERMITTI
5610	OKALOOSA-WALTON SECURITY & SURVEILLANCE	06/03/2021	75.00	DFS SECURITY
4849	NICK PATRONIS	06/03/2021	71.52	TRAVEL REIMBURSEMENT
4577	SOUTHERN TIRE MART, LLC	06/03/2021	2,320.00	8 NEW TIRES FOR WMD-2438 SEMI
4832	SUN LIFE FINANCIAL	06/03/2021	100.30	PREPAID DENTAL ACCT 5
4832	SUN LIFE FINANCIAL	06/03/2021	5,473.85	PPO DENTAL ACCT 4
4834	SUN LIFE FINANCIAL	06/03/2021	960.89	AD&D ACCT 1
4834	SUN LIFE FINANCIAL	06/03/2021	82.99	EAP ACCT 7
4834	SUN LIFE FINANCIAL	06/03/2021	2,679.95	VOL LIFE ACCT 2
4833	SUN LIFE FINANCIAL	06/03/2021	929.73	VOL LTD ACCT 3
5250	SUN LIFE FINANCIAL - VISION	06/03/2021	631.59	VISION ACCT 6
TOTAL CHECKS			<u>256,056.42</u>	
3293	ANGUS G. ANDREWS, JR.	06/04/2021	95.55	TRAVEL REIMBURSEMENT
3293	ANGUS G. ANDREWS, JR.	06/04/2021	8,125.00	ENCUMBER LEASE AGREEMENT - CON
4742	BRECK BRANNEN	06/04/2021	68.53	TRAVEL REIMBURSEMENT
5450	CAITLIN BRONGEL	06/04/2021	68.53	TRAVEL REIMBURSEMENT

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

1617	CAPITAL HEALTH PLAN	06/04/2021	83,722.76	MEDICAL INSURANCE
5072	COMPUTER DATA SOURCE, LLC	06/04/2021	3,600.00	DELL/EMC MAINTENCE AND RENEWAL
4944	BRETT CYPHERS	06/04/2021	153.08	TRAVEL REIMBURSEMENT
5708	DIMENSIONAL INNOVATIONS, INC.	06/04/2021	2,950.64	SIGN FABRICATION -ENCUMBER CON
5708	DIMENSIONAL INNOVATIONS, INC.	06/04/2021	1,471.40	SIGN FABRICATION - ENCUMBER 15
5298	TED EVERETT	06/04/2021	103.56	TRAVEL REIMBURSEMENT
2702	FISH AND WILDLIFE	06/04/2021	3,436.02	LAW ENFORCEMENT-CONTRACT NO. 1
3603	JIM STIDHAM & ASSOCIATES, INC.	06/04/2021	4,220.00	AS NEEDED HYDROLOGICAL SERVICE
5653	L & R CONTRACTING, LLC	06/04/2021	1,050.00	ENCUMBER CONTRACT #19-032
5435	QUANTUM SPATIAL, INC.	06/04/2021	7,502.00	PARCEL DATA ACQUISITION
3960	GEORGE ROBERTS	06/04/2021	71.52	TRAVEL REIMBURSEMENT
5517	SAVANNAH SHELL	06/04/2021	50.73	TRAVEL REIMBURSEMENT
3104	SOUTHERN WATER SERVICES, LLC	06/04/2021	250.00	QUARTERLY SAMPLING FOR ECONFIN
5656	JASON STORRS	06/04/2021	110.00	TRAVEL REIMBURSEMENT
5218	WAGEWORKS, INC.	06/04/2021	158.10	FLEXIBLE SPENDING ACCOUNT ADMI
TOTAL ACH TRANSFER			<u>117,207.42</u>	
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	06/04/2021	57,887.05	MEDICAL INSURANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	06/04/2021	779.25	RETIREE INSURANCE
TOTAL DIRECT DISBURSEMENTS			<u>58,666.30</u>	
TOTAL AP			<u><u>431,930.14</u></u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4522 AECOM TECHNICAL SERVICES, INC	06/10/2021	24,250.00	WATER RESOURCES PROGRAM SUPPOR
4379 AG SPRAY EQUIPMENT, INC.	06/10/2021	137.05	HERBICIDE SPRAYER AND PARTS
5749 DUMPSTER SERVICES LLC	06/10/2021	400.00	ROLL OFF DUMPSTERS
4748 EAST MILTON WATER SYSTEM	06/10/2021	10.00	WATER - MILTON OFFICE
916 GULF POWER COMPANY	06/10/2021	497.14	ELECTRIC - MILTON FIELD OFFICE
3193 INSURANCE INFORMATION EXCHANGE	06/10/2021	114.10	BACKGROUND SCREENING
2299 LIBERTY COUNTY SOLID WASTE	06/10/2021	32.00	SOLID WASTE DUMPSTER-FL RIVER
4345 PRIDE ENTERPRISES FORESTRY	06/10/2021	3,742.20	RECREATION SITE SUPPLIES
5764 SOUTHERN CLEANING SUPPLY LLC	06/10/2021	643.75	SUPPLIES
110 TALQUIN ELECTRIC COOPERATIVE, INC.	06/10/2021	89.20	SECURITY LIGHTS - HQ
110 TALQUIN ELECTRIC COOPERATIVE, INC.	06/10/2021	255.49	WATER/SEWER - HQ
110 TALQUIN ELECTRIC COOPERATIVE, INC.	06/10/2021	3,264.64	ELECTRIC - HQ
TOTAL CHECKS		<u>33,435.57</u>	
2507 CALHOUN LIBERTY JOURNAL	06/11/2021	23.00	WATER USE PERMIT LEGAL AD
45 DMS	06/11/2021	304.00	OFF SITE DATA STORAGE
4855 ENVIRON SERVICES INCORPORATED	06/11/2021	2,583.34	JANITORIAL SERVICES, HEADQUART
4961 PETER FOLLAND	06/11/2021	110.00	TRAVEL REIMBURSEMENT
4961 PETER FOLLAND	06/11/2021	146.00	TRAVEL REIMBURSEMENT
5624 JESSE GRAY	06/11/2021	1,518.97	TUITION REIMBURSEMENT
5701 GRICE & SON PORT A POTTI, LLC	06/11/2021	380.00	PORTABLE TOILETS
3942 A & W VENTURES, L.C.	06/11/2021	156.34	PORTABLE TOILET FOR PHIPPS PAR
5504 ANDREW JOSLYN	06/11/2021	146.00	TRAVEL REIMBURSEMENT
5368 KOUNTRY RENTAL NWF, INC.	06/11/2021	10,270.00	PORTABLE & COMPOST TOILET SERV
5368 KOUNTRY RENTAL NWF, INC.	06/11/2021	207.50	CLEANING OF ECONFINA OFFICE AN
5614 ZACHARY J. SELLERS	06/11/2021	826.87	DEFUNIAK OFFICE JANITORIAL
4091 THE SHOE BOX	06/11/2021	365.50	REPLACEMENT SHIRTS
4799 STAPLES CONTRACT & COMMERCIAL, INC.	06/11/2021	13.56	OFFICE SUPPLIES
5656 JASON STORRS	06/11/2021	146.00	TRAVEL REIMBURSEMENT
5060 EXTREME LOGISTICS GULF COAST, LLC	06/11/2021	230.00	RENTAL & SERVICE OF PORTABLE T
5060 EXTREME LOGISTICS GULF COAST, LLC	06/11/2021	115.00	RENTAL & SERVICE OF PORTABLE T
5060 EXTREME LOGISTICS GULF COAST, LLC	06/11/2021	200.00	RENTAL & SERVICE OF PORTABLE T

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPUTER PAID/EFT CHECKS

5060	EXTREME LOGISTICS GULF COAST, LLC	06/11/2021	230.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	06/11/2021	115.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	06/11/2021	370.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	06/11/2021	200.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	06/11/2021	200.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	06/11/2021	115.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	06/11/2021	115.00	RENTAL & SERVICE OF PORTABLE T

TOTAL ACH TRANSFER 19,087.08

TOTAL AP 52,522.65

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPUTER PAID/EFT CHECKS

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
3424	DURRA-QUICK-PRINT INC.	06/17/2021	25.00	BUSINESS CARDS FOR JOHN ALTER
4045	ECONFINA CREEK CANOE LIVERY, LLC	06/17/2021	817.75	LANDS - CANOE RENTALS FOR TOUR
2701	FLORIDA MUNICIPAL INSURANCE TRUST	06/17/2021	28,592.41	4TH INSTALLMENT FY 20-21
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	06/17/2021	300.98	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	06/17/2021	273.39	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	06/17/2021	465.89	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	06/17/2021	95.95	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	06/17/2021	106.73	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	06/17/2021	224.55	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	06/17/2021	185.07	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	06/17/2021	194.66	KONICA MINOLTA COPIER LEASE RE
5751	MAIN STREET CONSTRUCTION SERVICES LLC	06/17/2021	2,147.38	PITT SPRING RESTROOM REPAIRS
5680	MCKENZIE MOTOR COMPANY	06/17/2021	51.49	MINOR REPAIRS FOR REG VEHICLES
5680	MCKENZIE MOTOR COMPANY	06/17/2021	1,586.80	REPLACING SPARK PLUGS AND COIL
5015	WESTON TRAWICK, INC.	06/17/2021	2,108.00	REPLACEMENT OF LIGHTS IN SHOP
TOTAL CHECKS			<u>37,176.05</u>	
5763	AFTERMATH DISASTER RECOVERY, INC.	06/18/2021	79,074.83	RECOVERY AND DEBRIS CLEAN UP
5763	AFTERMATH DISASTER RECOVERY, INC.	06/18/2021	2,475.00	SUPPLY, DELIVER & SPREAD 9 LOA
5702	AUTO ALLEY INC	06/18/2021	1,270.00	REPAIRS FOR WMD-2421
45	DMS	06/18/2021	633.50	DEFUNIAK LOCAL
45	DMS	06/18/2021	1,970.31	DEFUNIAK ETHERNET & LONG DISTANCE
45	DMS	06/18/2021	32.06	CONFERENCE CALLS
45	DMS	06/18/2021	1,605.83	HQ LOCAL
45	DMS	06/18/2021	50.01	HQ LONG DISTANCE
45	DMS	06/18/2021	93.16	MILTON LOCAL
45	DMS	06/18/2021	0.37	MILTON LONG DISTANCE
45	DMS	06/18/2021	62.75	AIR CARDS & HOTSPOTS
45	DMS	06/18/2021	8,616.07	HQ ETHERNET
45	DMS	06/18/2021	0.10	LAN PORTS & INTRANET/INTERNET
45	DMS	06/18/2021	36.51	LAN PORTS & INTRANET/INTERNET
3337	FORESTECH CONSULTING	06/18/2021	1,187.50	SUPPORT, TRAINING AND HOSTING

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

2268	INNOVATIVE OFFICE SOLUTIONS, INC	06/18/2021	837.00	EMCUMBRANCE PO FOR PHONE SYSTE
4952	LAW, REDD, CRONA & MUNROE, P.A.	06/18/2021	647.50	INSPECTOR GENERAL SERVICES AGR
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	06/18/2021	3,526.90	RECREATION SITE CLEANUP-CONTRA
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	06/18/2021	200.00	JANITORIAL SERVICES FOR MILTON
5675	TONY KELLY HEATING & A/C	06/18/2021	591.75	RUNNING PO FOR AC REPAIR
3696	URS CORPORATION	06/18/2021	2,684.50	118 RISK MAP PROJECT CHIPOLA W
3696	URS CORPORATION	06/18/2021	1,000.00	119 RISK MAP PROJECT NEW RIVER
3696	URS CORPORATION	06/18/2021	3,491.00	75 SANTA ROSA CO DFIRM UPDATE
3696	URS CORPORATION	06/18/2021	2,005.00	86 GULF CO DFIRM UPDATE
5218	WAGeworks, INC.	06/18/2021	101.55	COBRA ADMINISTRATION

TOTAL ACH TRANSFER

112,193.20

TOTAL AP

149,369.25

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPUTER PAID/EFT CHECKS

VENDOR NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4923 JOHN ALTER	06/24/2021	56.07	TRAVEL REIMBURSEMENT
2992 BANK OF AMERICA	06/24/2021	445.14	ONLINE ACCESS TO BANK ACCOUNT
2992 BANK OF AMERICA	06/24/2021	1,024.42	ACCOUNT ANALYSIS
4180 BANK OF AMERICA	06/24/2021	399.27	TRANSACTION FEES FOR E-PERMITT
4180 BANK OF AMERICA	06/24/2021	29.95	MONTHLY TRANSACTION FEES
4676 CITY OF MILTON FLORIDA	06/24/2021	72.23	DUMPSTER SERVICE
4676 CITY OF MILTON FLORIDA	06/24/2021	20.70	SEWER MILTON OFFICE
3289 CITY OF TALLAHASSEE	06/24/2021	41.13	ELECTRIC DATA COLLECTION-LAKES
5687 COLLINS LAND SERVICES, INC.	06/24/2021	10,000.00	#20-068 RETURN PERF. BOND
5298 TED EVERETT	06/24/2021	66.75	TRAVEL REIMBURSEMENT
3287 FASTENER SERVICE INC.	06/24/2021	340.00	COMPOSITE DECK SCREWS
2291 GULF COAST ELECTRIC COOPERATIVE, INC	06/24/2021	242.18	ELECTRIC SERVICE - EFO
5173 KIMBERLY BISHOP FARMS, INC.	06/24/2021	27,000.00	AG COST SHARE AGREEMENT
3198 MILTON AUTO PARTS, INC.	06/24/2021	259.21	SHOP & BURNING SUPPLIES
4849 NICK PATRONIS	06/24/2021	89.00	TRAVEL REIMBURSEMENT
4345 PRIDE ENTERPRISES FORESTRY	06/24/2021	8,671.50	RECREATION SITE SUPPLIES
4038 WINDSTREAM COMMUNICATIONS	06/24/2021	74.50	800 NUMBERS & EFO LONG DISTANCE

TOTAL CHECKS

48,832.05

3293 ANGUS G. ANDREWS, JR.	06/25/2021	106.80	TRAVEL REIMBURSEMENT
5702 AUTO ALLEY INC	06/25/2021	48.24	RUNNING PO FOR MINOR REPAIRS F
5702 AUTO ALLEY INC	06/25/2021	122.37	RUNNING PO FOR MINOR SERVICE O
3126 DEWBERRY ENGINEERS, INC	06/25/2021	600.00	ENCUMBER CONTRACT # 16-086
5426 DIVERSIFIED PROFESSIONAL SERVICES CORP	06/25/2021	18,202.00	STREAMBANK RESTORATION
5298 TED EVERETT	06/25/2021	103.56	TRAVEL REIMBURSEMENT
4807 WEX BANK	06/25/2021	12,161.00	FUEL/REPAIRS
4807 WEX BANK	06/25/2021	1,075.00	WEX TELEMATICS FLEET MANAGEMEN
4807 WEX BANK	06/25/2021	25.00	FLEET MANAGEMENT SYSTEM - LAND
4807 WEX BANK	06/25/2021	50.00	WEX TELEMATICS FLEET MANAGEMEN
5257 GARY MEREDITH	06/25/2021	42.70	REIMBURSEMENT
4090 JERRY PATE	06/25/2021	165.54	TRAVEL REIMBURSEMENT
4607 QUADIENT LEASING USA, INC	06/25/2021	1,087.65	MAILING SYSTEMS FOR HQ AND DEF

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

3696	URS CORPORATION	06/25/2021	1,945.00	75 SANTA ROSA CO DFIRM UPDATE
	TOTAL ACH TRANSFER		<u>35,734.86</u>	
2967	BANK OF AMERICA	06/25/2021	2,838.57	P-CARD CHARGES
2967	BANK OF AMERICA	06/25/2021	60.73	REG SUNPASS
2967	BANK OF AMERICA	06/25/2021	39.99	NEWSPAPER SUBSCRIPTION - PANAM
2967	BANK OF AMERICA	06/25/2021	9.99	DIGITAL SUBSCRIPTION TO TALLAH
2967	BANK OF AMERICA	06/25/2021	9.99	DIGITAL SUBSCRIPTION TO THE GA
2967	BANK OF AMERICA	06/25/2021	15.96	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	06/25/2021	15.96	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	06/25/2021	90.26	MIRRORS AND BATTERY FOR EQUIPM
2967	BANK OF AMERICA	06/25/2021	400.00	FLORIDA STORMWATER ASSOCIATION
2967	BANK OF AMERICA	06/25/2021	1,858.00	(2) SAMSUNG 65" TV BUNDLES FOR
2967	BANK OF AMERICA	06/25/2021	157.95	AMAZON ORDER FOR IT
2967	BANK OF AMERICA	06/25/2021	111.00	AMAZON ORDER FOR IT
2967	BANK OF AMERICA	06/25/2021	4.11	REG OFFICE & FIELD SUPPLIES-AM
2967	BANK OF AMERICA	06/25/2021	683.76	CONFERENCE CHAIRS - AMAZON
2967	BANK OF AMERICA	06/25/2021	9.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	06/25/2021	9.99	DIGITAL NEWSPAPER SUBSCRIPTION
	TOTAL DIRECT DISBURSEMENTS		<u>6,316.25</u>	
	TOTAL AP		<u><u>90,883.16</u></u>	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

JUNE 2021

DIRECT DEPOSIT	6/4/2021	\$	221,638.33
CHECKS	6/4/2021		2,546.43
FLEX SPENDING TRANSFER	6/4/2021		1,657.57
DIRECT DEPOSIT	6/18/2021		226,801.87
CHECKS	6/18/2021		3,251.90
FLEX SPENDING TRANSFER	6/18/2021		1,657.57
		\$	<u>457,553.67</u>

APPROVED:

Chairman or Executive Director

August 12, 2021

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: July 28, 2021

SUBJECT: Consideration of Resolution No. 892 Committing Fiscal Year 2020-2021 Fund Balances as Required by GASB Statement No. 54

Recommendation

Staff recommends the Governing Board adopt Resolution No. 892 to commit fund balances from the General Fund for Fiscal Year 2020-2021 as follows:

- Commit \$500,000 for the Bay County North Bay Reuse Grant.
- Commit \$500,000 for Water Resource Investigations.
- Commit \$500,000 for Water Supply Development Assistance Grants.
- Commit the amount of the General Fund balance for an Economic Stabilization Fund pursuant to District policy.

Background

Beginning with the Fiscal Year 2010-2011 financial statements, the District adopted the Governmental Accounting Standards Board (GASB) Statement No. 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*. GASB 54 establishes classifications to which government entities report their fund balances.

Under GASB 54, the Board is required to designate committed fund balances prior to September 30 each year.

Fund balances are reported under a hierarchy of five classifications:

- Non-spendable – Represents assets that are nonliquid (such as inventory) or legally or contractually required to be maintained intact (such as the principal amount of an endowment).
- Restricted – When constraints are placed on the use of resources for a specific purpose by enabling legislation (legally enforceable), external parties or constitutional provisions.

- Committed – When constraints are created by the governing body on how it will spend its resources. These are enacted via legislation or resolution by the Board and are in place as of the end of the fiscal period. The restraints remain binding until rescinded or changed by the same method the constraints were created.
- Assigned – Designation of amounts by either the governing body or staff (if authorized) to be used for a specific purpose narrower than the purpose of the fund. Only used for General Fund reserves.
- Unassigned – The excess of total ending fund balance not otherwise restricted. Only the General Fund has an unassigned category since money remaining in any other fund is automatically designated or assigned to the purpose of the fund.

The District accounts for all financial resources through a General Fund, the District's primary operating fund, four Special Revenue Funds, and a Capital Projects Fund used to account for revenue sources that are limited to expenditures for specific purposes. Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects. If the balance of a Special Revenue Fund is not formally restricted or committed by fiscal year end, then it must be reported as part of the General Fund for year-end audited financial statement purposes. A Capital Projects Fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Special Revenue Funds include these four funds:

- Regulation Fund - Provides for all regulatory permitting, licensing and enforcement activities including the Environmental Resource Permitting Program, pursuant to Sections 373.413 and 373.4131, Florida Statutes. (Fund balance is restricted.)
- Special Projects Fund –
 - Accounts for all resource management projects and activities funded through revenue sources from grants and contracts with federal, state, or local government entities, as well as from an annual general operations state appropriation. Revenues have mainly been provided from Florida Department of Environmental Protection (DEP); Federal Emergency Management Agency (FEMA); U.S. Environmental Protection Agency (EPA); and state appropriations from the Land Acquisition Trust Fund (LATF), Ecosystem Management and Restoration Trust Fund, and Water Management Land Trust Fund (WMLTF). If there was an ending balance from these sources, the amounts would revert to the General Fund.
 - Accounts for revenue and expenditure of state funds annually appropriated for the District's Minimum Flows and Minimum Water Levels (MFLs) program for the purposes of Sections 373.041 and 373.042, Florida Statutes. (Fund balance is restricted.)
- Lands Management Fund - Accounts for activities associated with the management, improvement, maintenance, and restoration of District-owned lands. Revenues have been provided through timber sales and annual state appropriations for land management purposes. (Fund balance is restricted.)

- Mitigation Fund - Accounts for all District mitigation projects and activities funded primarily through the Florida Department of Transportation for the purposes of Section 373.4137, Florida Statutes. Expenditures include land acquisitions, restorations, monitoring, and other water resource related activities. (Fund balance is restricted.)

Capital Projects Funds include this fund:

- Capital Improvement & Land Acquisition Fund - Accounts for the acquisition of fixed assets and construction of major capital projects. The District uses the Capital Improvement & Land Acquisition Fund for all land acquisitions and capital construction and improvements. Funds have been provided mainly from Preservation 2000, Save our Rivers, and Florida Forever revenue sources. (Fund balance is restricted.)



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)
Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 892

Committing Fund Balance Reserves for Fiscal Year Ending September 30, 2021 as Required by GASB 54

WHEREAS, the 2020-2021 fiscal year of the Northwest Florida Water Management District extends from October 1, 2020, through September 30, 2021; and

WHEREAS, the Governmental Accounting Standards Board (GASB) has adopted Statement No. 54 (GASB 54), a standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010; and

WHEREAS, the Northwest Florida Water Management District implemented GASB 54 requirements, to apply to its financial statements beginning with the October 1, 2010, through September 30, 2011 fiscal year and prior to the end of each fiscal year thereafter; and

WHEREAS, the Northwest Florida Water Management District implemented a fund balance policy beginning in Fiscal Year 2010-2011, amended in Fiscal Year 2011-2012, which follows:

Fund balance measures the net financial resources available to finance expenditures of future periods.

The District's General Fund Balance will be Committed and Assigned to provide the District with sufficient working capital and a margin of safety to address unanticipated needs and emergencies without borrowing. The General Fund Balance may only be appropriated, by the Governing Board, by Resolution adopting a budget or amendment to the Adopted Budget.

Fund Balances of the District may be committed for a specific source by Resolution of the Governing Board. Amendments or modifications of the committed fund balance must also be approved by the Governing Board by rescinding the Resolution or adopting a new Resolution.

When it is appropriate for fund balances to be assigned, the Board will assign funds or delegate authority to the Executive Director.

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended is as follows: restricted fund balance, followed by committed fund balance, assigned fund balance, and lastly, unassigned fund balance.

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

NICK PATRONIS
Secretary-Treasurer
Panama City

JOHN ALTER
Malone

GUS ANDREWS
DeFuniak Springs

TED EVERETT
Chipley

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

NOW THEREFORE BE IT RESOLVED, by the Governing Board of the Northwest Florida Water Management District that fund balances from the General Fund will be committed for Fiscal Year 2020-2021 as follows:

- Commit \$500,000 for the Bay County North Bay Reuse Grant.
- Commit \$500,000 for Water Resource Investigations.
- Commit \$500,000 for Water Supply Development Assistance Grants.
- Commit the amount of the General Fund balance for an Economic Stabilization Fund pursuant to District policy.

PASSED AND ADOPTED this 12th day of August 2021, A.D.

The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

ATTEST:

George Roberts, Chair

Nick Patronis, Secretary-Treasurer

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: July 28, 2021

SUBJECT: Request for Release of FY 2021-2022 State Appropriations and Related Agreements

Recommendation

Staff recommends the Governing Board adopt Resolution No. 893 to request the Secretary of the Florida Department of Environmental Protection (DEP) to release funds from the Land Acquisition Trust Fund an amount up to \$8,632,231 and from the General Revenue Fund an amount up to \$21,291,820 and authorize the Executive Director to enter into agreements with DEP for these funds.

Background

Resolution No. 893 requests the release of funds from the Florida Department of Environmental Protection (DEP) that were appropriated in the State of Florida’s Fiscal Year (FY) 2021-2022 General Appropriations Act (GAA), Section 5 – Natural Resources/Environment/Growth Management/Transportation, under Aid to Local Governments in Grants and Aids from the Land Acquisition Trust Fund (LATF) in amounts up to the following:

Line Item	Purpose	GAA Amount
1572	Environmental Resource Permitting Program	\$1,851,231
1573	Operations	\$3,360,000
1577	Land Management	\$1,610,000
1578	Minimum Flows and Minimum Levels	\$1,811,000

Also included in this request is an amount up to \$21,291,820 in Section 152 under Alternative Water Supply from the General Revenue Fund. Funds are provided for the water supply and water resource development grant program to help communities plan for and implement conservation,

reuse and other water supply and water resource development projects. Priority funding will be given to regional projects in the areas of greatest need and for projects that provide the greatest benefit.

Funds in the line items above total \$8,632,231 from the LATF and have been included in the District's FY 2021-22 Tentative Budget. A placeholder of \$3,000,000 from the General Revenue Fund for alternative water supply efforts has also been incorporated into the Tentative Budget with \$21,291,820 in proposed projects having been submitted to DEP for consideration.

The District will invoice DEP to obtain these funds in amounts and a manner agreed to by the Department, which may include an agreement, such as a memorandum of understanding or funding agreement, and through a resolution adopted by the Governing Board.

Other funds appropriated in the FY 2021-2022 GAA, such as for hurricane recovery, water quality enhancement and accountability, innovative technologies, and springs restoration, will be provided through separate DEP agreements.



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
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Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 893

Request for Fiscal Year 2021-2022 Monies for Northwest Florida Water Management District from the Land Acquisition Trust Fund and General Revenue Fund

WHEREAS, the Legislature provided funds to the Northwest Florida Water Management District in the Fiscal Year 2021-2022 General Appropriations Act, Section 5, from the Land Acquisition Trust Fund specific line items No. 1572 for the environmental resource permitting program, No. 1573 for operations of the District, No. 1577 to support land management, and No. 1578 to establish minimum flows and minimum levels (MFLs); and from the General Revenue Fund, Section 152 under Alternative Water Supply for the water supply and water resource development grant program; and

WHEREAS, the monies available to the District in these line items and from the Department of Environmental Protection are included in the District's Fiscal Year 2021-2022 Tentative Budget in the amounts of \$1,851,231 for environmental resource permitting, \$3,360,000 for operations of the District, \$1,610,000 for land management, \$1,811,000 for MFLs, and \$3,000,000 for alternative water supply efforts with another \$18,291,820 in proposed alternative water supply projects having been submitted to DEP for consideration; and

WHEREAS, the District understands that the funds provided are available and will invoice the Department of Environmental Protection to obtain these funds in amounts and a manner agreed to by the Department; and

NOW THEREFORE BE IT RESOLVED that the Governing Board of the Northwest Florida Water Management District hereby requests that the Secretary of the Department of Environmental Protection release from the Land Acquisition Trust Fund an amount up to \$8,632,231 and from the General Revenue Fund an amount up to \$21,291,820; and

BE IT FURTHER RESOLVED that this resolution be transmitted to the Secretary of the Department of Environmental Protection; and

BE IT FURTHER RESOLVED that the Chairman of the Governing Board is authorized to affix his signature to this resolution on behalf of the Board and attested by its Secretary-Treasurer or Acting Secretary-Treasurer.

PASSED AND ADOPTED this 12th day of August 2021, A.D.

The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

ATTEST:

George Roberts, Chair

Nick Patronis, Secretary-Treasurer

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

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Secretary-Treasurer
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Chipley

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Frank Powell, Director, Division of Asset Management

DATE: July 22, 2021

SUBJECT: Approval of Resolution No. 894 to the Department of Environmental Protection for Acquisition of the Petty Tract; Bay County

Recommendation:

Staff recommends approval and adoption of Resolution No. 894 to Department of Environmental Protection (DEP) for the Petty acquisition in the Econfina Springs Groundwater Contribution Area.

Background:

Resolution 894, if approved, will assist the District in requesting funding from DEP for the purchase of the Petty tract. A Purchase and Sale Agreement was approved by the Governing Board on May 13, 2021. The purchase will be made with funds from the Land Acquisition Trust Fund and will also have additional acquisition-related costs. These costs include, but are not limited to, appraisal, survey, environmental site assessment, title insurance, document preparation, and legal fees.

FP/cb



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 894
TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR
THE PETTY TRACT ACQUISITION;
ECONFINA SPRINGS GROUNDWATER CONTRIBUTION AREA

WHEREAS, the Governing Board of the Northwest Florida Water Management District (hereinafter referred to as the "District") has the duty and responsibility under Chapter 373, Florida Statutes, for the management of water and related land resources and for preservation of natural resources, fish and wildlife; and

WHEREAS, the Legislature provided funds to the Department of Environmental Protection for distribution to Northwest Florida Water Management District in the Fiscal Year 2015-16 General Appropriations Act, line item 1639, Fiscal Year 2017-2018 General Appropriations Act, line item 1606 and FY 2019-20 General Appropriations Act, Section 61, all from the Land Acquisition Trust Fund, created pursuant to Ch. 375.041, Florida Statutes, for land acquisition of properties for spring restoration, protection and management; and

WHEREAS, the District has pursued the purchase of the Petty Tract for the purposes of water management, water supply, and the conservation and protection of water resources consistent with Section 373.59, Florida Statutes, and with the District's Five Year Plan of Acquisition as filed with the Secretary of the Department of Environmental Protection and the Florida Legislature; and

WHEREAS, the Petty Tract is within the Econfina Springs Groundwater Contribution Area; and

WHEREAS, the District entered into a Purchase and Sale Agreement dated May 13, 2021, for the District's acquisition of the Petty Tract; and

WHEREAS, closing on the Petty Tract is scheduled for September 30, 2021, or before; and

WHEREAS, a general location map and legal description depicting the location of the Petty Tract is attached hereto as Exhibit A and made a part hereof by reference; and

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

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Secretary-Treasurer
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GUS ANDREWS
DeFuniak Springs

TED EVERETT
Chipley

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

WHEREAS, the per acre purchase price for the Petty tract is \$3,000. Additional associated costs will be requested under this resolution at a later date with the submission of a District invoice and appropriate documentation; and

WHEREAS, the legal interest to be acquired is fee simple; and

WHEREAS, the District certifies as to the following:

- (1) That the Petty Tract is within the Econfina Springs Groundwater Contribution Area;
- (2) That the lands acquired are consistent with the District's updated Five Year Plan of Acquisition as filed on or before February 11, 2021, pursuant to Section 373.199, Florida Statutes, and are identified for acquisition using funding from the Land
- (3) That funds are to be used only for acquisition costs and fees associated with such acquisition;
- (4) That a copy of the certified appraisal which have been approved by this Governing Board is transmitted herewith;
- (5) That the purchase price is 90 percent or less of the appraised value used to determine the value of the property; and

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Northwest Florida Water Management District does hereby request payment from the Land Acquisition Trust Fund of the State of Florida for the purchase of the fee simple interest in the above-described lands and that the warrant be issued by the Department of Financial Services of the State of Florida to Northwest Florida Water Management District. Additional associated costs are not being requested under this resolution at this time, but will be requested at a later date under this same resolution with a District invoice and supporting documentation.

ADOPTED AND APPROVED this 12th day of August A.D., 2021.

The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

George Roberts, Chair

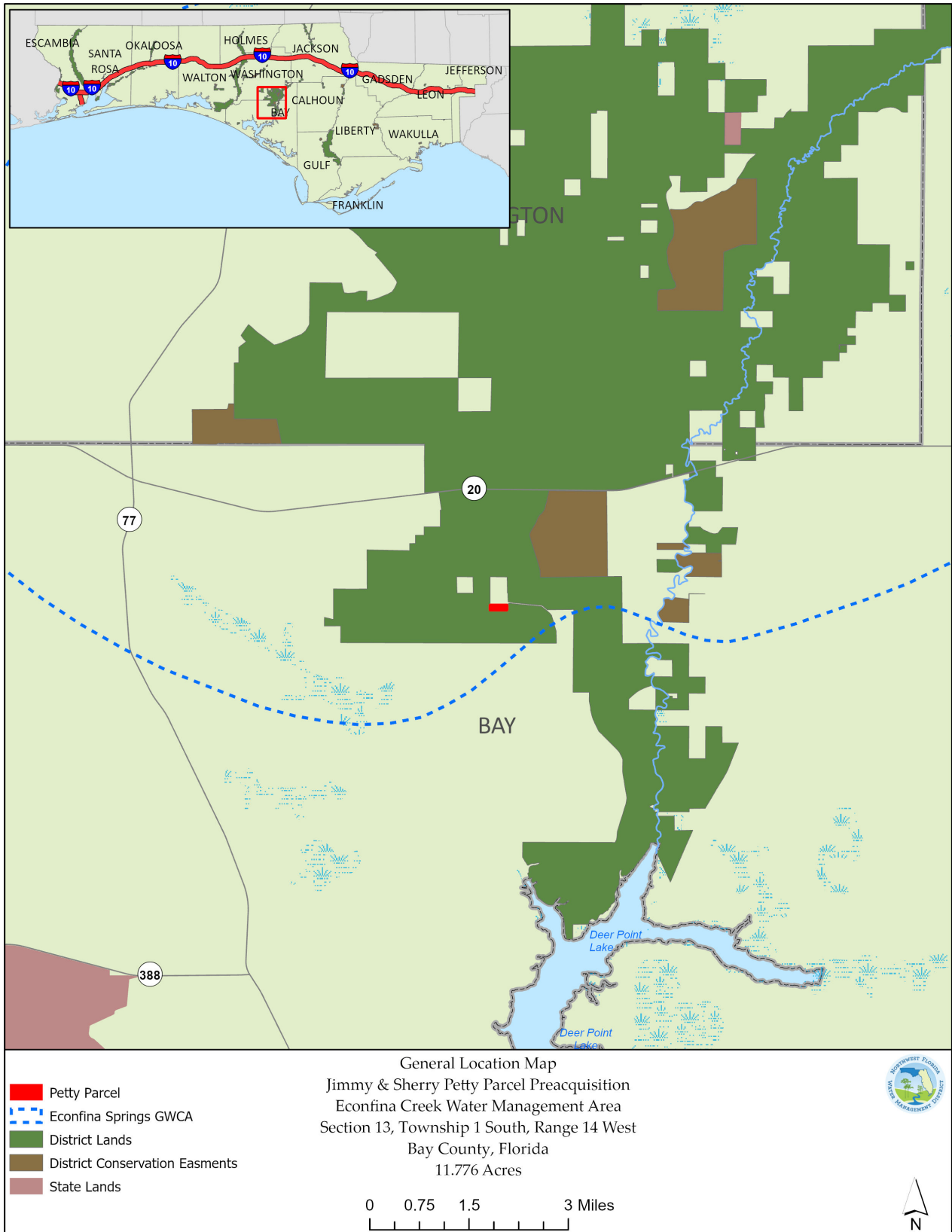
ATTEST:

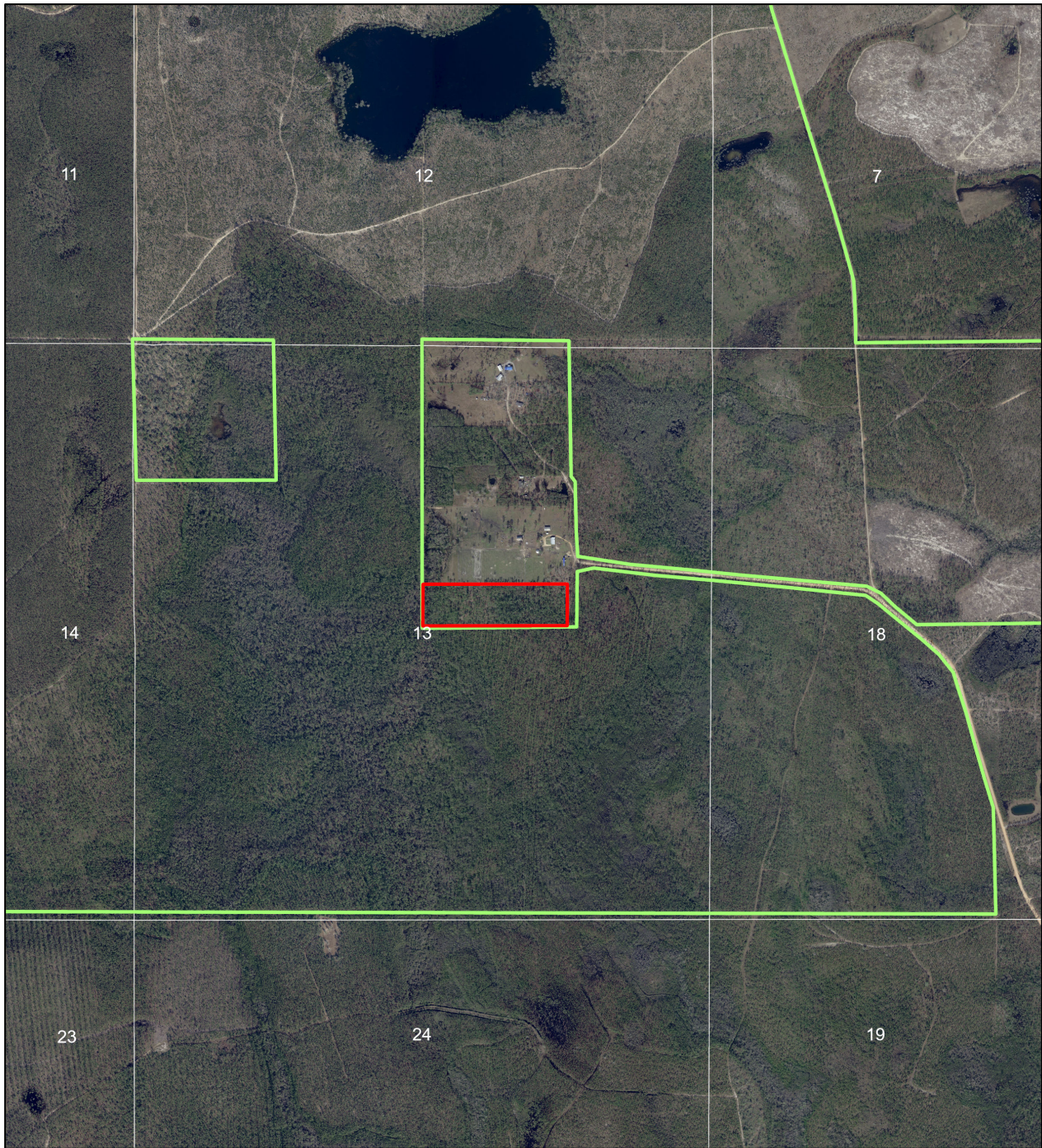
Nick Patronis, Secretary/Treasurer

EXHIBIT A

The land referred to herein below is situated in the County of Bay, State of Florida, and described as follows:

The South 385 feet of the West Half of the Northeast Quarter of Section 13,
Township 1 South, Range 14 West, Bay County, Florida.



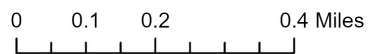


- Petty Boundary
- NFWFMD Owned Lands
- NFWFMD Conservation Easements

Spring Magnitude

- 1st
- 2nd
- All Other Springs

Jimmy & Sherry Petty Parcel Preacquisition
 Econfina Creek Water Management Area
 Section 13, Township 1 South, Range 14 West
 Bay County, Florida
 11.776 Acres



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Frank Powell, Director, Division of Asset Management

DATE: July 28, 2021

SUBJECT: Consideration of Amendment No. 1 with PRT USA Inc. for Purchase of Longleaf Tubelings for FY 2021-2022

Recommendation

Staff recommends that the Governing Board approve Amendment No. 1 with PRT USA Inc. and authorize the Executive Director to execute Amendment No. 1 with PRT USA Inc., in the amount of \$238,101.05.

Background

In FY 2021-2022, staff anticipates reforestation approximately 3,058 acres of cutover and/or disturbed longleaf pine forest within the Econfina Creek, Chipola River, and Choctawhatchee River water management areas. Thirty-four percent of the FY 2021-2022 longleaf pine reforestation will occur on sites previously clearcut under standard timber sales, while approximately 66 percent of the reforestation will occur on acreage that was impacted by Hurricane Michael and subsequently cleared through salvage timber harvest and other site restoration projects.

To meet the planting needs for FY 2021-2022, the District will need to purchase a total of 2,049,472 longleaf pine tubelings. The District's current provider for longleaf pine tubelings, PRT USA Inc., can provide 1,449,472 longleaf pine tubelings for the District's FY 2021-2022 reforestation project.

To facilitate the purchase of 1,449,472 tubelings from PRT USA Inc., an amendment to the contract is required. The amendment will be comprised of the following items in the following amounts:

Longleaf Pine Tubelings	\$230,466.05
Trailer Rental	\$ 3,135.00
Delivery Cost	\$ 4,500.00
TOTAL	\$238,101.05

FP/cb

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Frank Powell, Director, Division of Asset Management

DATE: July 23, 2021

SUBJECT: Consideration of Agreement with Wakulla County for Management of the
E. Guy Revell, Jr. Nature Trail Conservation Area

Recommendation:

Staff recommends the Governing Board authorize the Executive Director to execute an agreement with Wakulla County for the E. Guy Revell, Jr. Nature Trail Conservation Area.

Background:

The District acquired the fee simple portion of the Revell tract in Wakulla County in 2020. The 131.49-acre property was purchased utilizing funding from the Land Acquisition Trust Fund. The tract was acquired for the purpose of spring protection and conservation of karst resources located on the property.

Since 2020, the District has constructed a three-mile multi-use trail system (walking/biking) throughout the tract. The additional recreational features on the tract include two parking areas, a pavilion, a restroom facility, fencing, signage, and installation of gates. The project also included clearing approximately 600 standing dead trees, removal of debris, and trail maintenance.

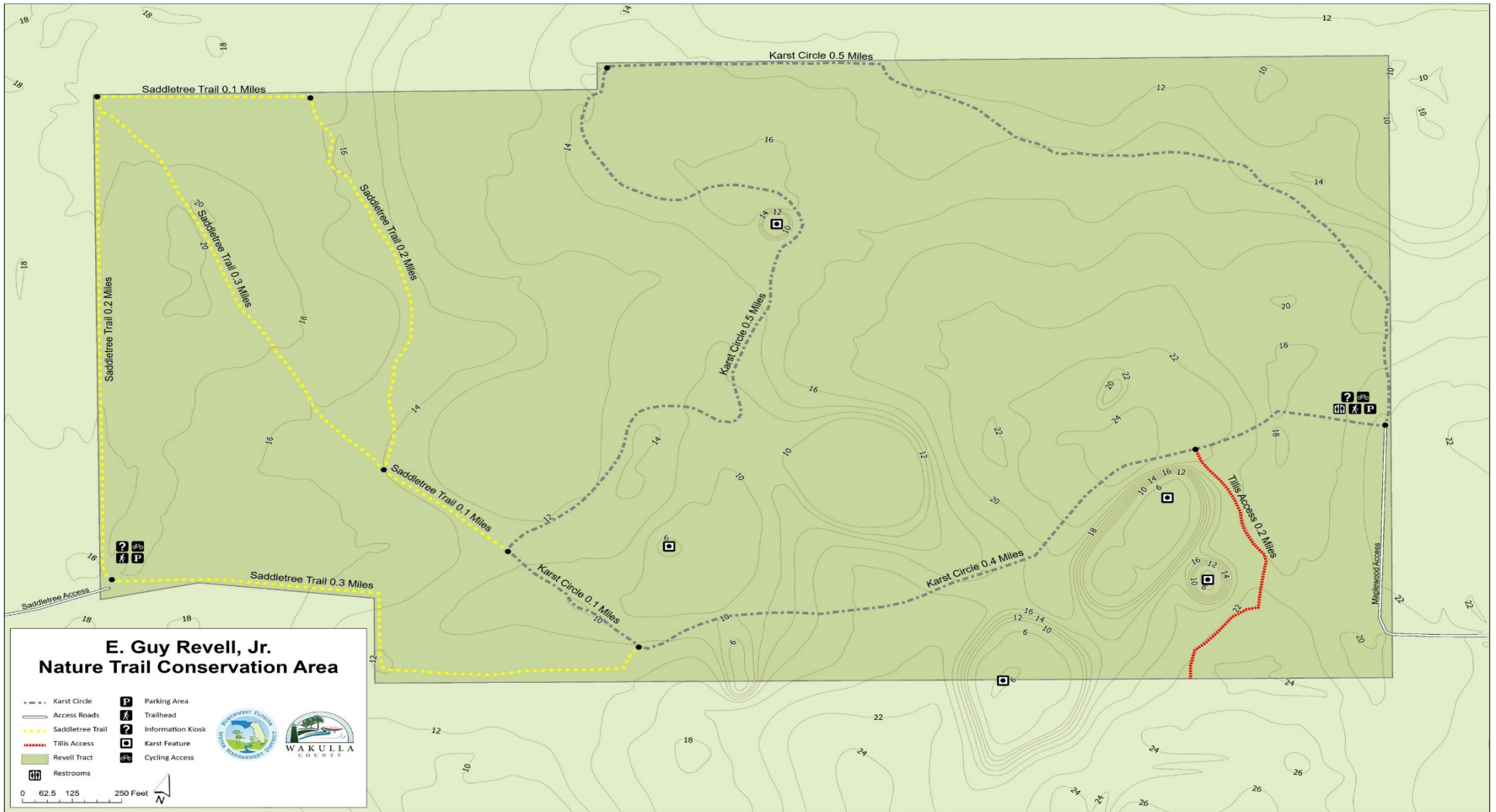
The District has also worked with Wakulla County throughout the construction of the project to identify long-term responsibilities for each party. An agreement between the District and Wakulla County has been drafted to identify responsibilities of each party throughout the life of the project.

This Agreement ("AGREEMENT") is between the Northwest Florida Water Management District ("DISTRICT") and Wakulla County, Florida ("LOCAL GOVERNMENT"). The purpose of this Agreement is to define the responsibilities and commitments of the DISTRICT and the LOCAL GOVERNMENT with respect to maintenance and restoration of the E. Guy Revell, Jr. Nature Trail Conservation Area ("CONSERVATION AREA") in Wakulla County, Florida

E. Guy Revell, Jr. Nature Trail Conservation Area Sign:



E. Guy Revell, Jr. Nature Trail Conservation Area Trail Map:



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Frank Powell, Director, Division of Asset Management

DATE: July 28, 2021

SUBJECT: Consideration of Sole Source Purchase from F4 Tech for Support, Training and Hosting

Recommendation:

Staff recommends the Governing Board approve F4 Tech’s Proposal of \$30,995 for ongoing annual support, training, and hosting of SilvAssist dashboard, associated software, and hardware tools, and authorize staff to prepare a purchase order, subject to approval of the Fiscal Year 2021-2022 budget.

Background:

The District has utilized F4 Tech’s SilvAssist timber cruising software for more than a decade, and in 2013 began working with F4 Tech to develop a timber management database and employ growth and yield timber modeling to enhance the management of forest resources on District lands. With the development of this dashboard-driven database and ongoing use of the proprietary software, the District has ongoing support, training, and hosting that is required on an annual basis. To provide these services during Fiscal Year 2021-2022, F4 Tech presented the District with a proposal for \$30,995 which is summarized below.

Task	Description
Support	Provide phone, web meeting, and on-site support when requested by District staff. This support includes help on “how to” do a task, fixing any data issues, and any other requested support/training requests.
Training	Provide phone, web conferences, and on-site sessions, to support ongoing training needs of forest management staff and other District personnel who use the forest management software and data collectors.
Annual Hosting	ArcGIS Server 10.7 or higher – for deployment of map and feature services for web maps. Hosted on Azure D2_V2 Standard Server (2 cores/7GB); ArcGIS Online – for deployment of web maps and apps; ArcSDE geodatabase housed in Microsoft SQL Azure – S3 Elastic Pool (100 DTU’s); Microsoft Office 365 SharePoint online – for app, report, document and map repository as well as application issue tracking; Microsoft Excel Power Pivot/Power View/Web Access for inventory and event reports; Microsoft Azure App Service – Web Apps – for deployment of event manager web application; 1.5 hours per month for general application, services and database maintenance.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Lyle Seigler, Chief of Staff
Carlos Herd, Director, Resource Management Division
Kathleen Coates, Chief, Bureau of Water Resource Evaluation

FROM: Paul Thurman, Program Manager, Minimum Flows and Water Levels

DATE: July 27, 2021

SUBJECT: Consideration of FY 2021-2022 Contractual Services to Support
Minimum Flows and Minimum Water Levels

Recommendation

Staff recommends the Governing Board authorize the Executive Director to execute contracts and task orders for up to \$1,303,500 for contracted services to support the development of minimum flows and minimum water levels in FY 2021-2022, contingent upon approval of the District's FY 2021-2022 budget.

Background

Section 373.042(1), Florida Statutes, requires water management districts to develop minimum flows and minimum water levels (MFLs). MFLs for Outstanding Florida Springs (Wakulla Spring, Jackson Blue Spring, and Gainer Spring Group) must be established by July 1, 2026. The minimum flow or minimum water level for a given waterbody is the limit at which further withdrawals will be significantly harmful to the water resources or ecology of the area. The establishment of MFLs is a multiyear process, involving data collection, technical assessments, peer review, public involvement, and rule-making activities. While much of the data collection and evaluations are performed in-house, the District also relies on contracted services due to the large volume of work.

FY 2020-2021 Accomplishments

A milestone accomplishment during FY 2020-2021 was the establishment of a minimum flow for the Wakulla Spring and Sally Ward Spring system. The technical assessment report, peer review, stakeholder meetings, and rule development workshops were completed during the past year, with the rule becoming effective on May 18, 2021. Monitoring of the Wakulla and Sally Ward Spring system will continue to ensure that the minimum flow is met.

To support the MFL technical assessment of the Floridan aquifer in coastal Planning Region II (Okaloosa, Santa Rosa, and Walton counties), regional groundwater flow and transport models were developed to simulate movement of the saltwater interface in response to pumpage. Modeling

and groundwater quality trends indicate that the rate of saltwater movement has been relatively slow.

To support MFL development for Jackson Blue Spring, District staff and contractors performed an extensive review of hydrologic data collected post-hurricane Michael. Surveying was performed to obtain updated channel elevations in Spring Creek, which is located downstream of Merritts Mill Pond. In addition, surveying was completed to obtain updated floodplain elevations for Merritts Mill Pond. Additional hydrologic data will be collected prior to developing a hydraulic model of the Jackson Blue Spring and Merritts Mill Pond system. Additionally, work was initiated to develop a numerical regional groundwater flow model (North Central District Model), which may be used to assess pumpage effects on Jackson Blue Spring. To date, the model grid and layer elevations have been constructed and several input datasets have been developed.

To support MFL development for the Gainer Spring Group, an Outstanding Florida Spring, and the second magnitude Sylvan and Williford Spring groups, surveying was performed to obtain updated channel elevations (post-Hurricane Michael) along transects established during previous modeling of Econfina Creek. A reconnaissance trip was conducted along the Econfina Creek in June 2021. Based on the reconnaissance, surveying of additional elevation transects was recommended to better represent the bathymetry, surface water inputs and spring runs along Econfina Creek. Long-term hydrologic conditions along Econfina Creek are being analyzed to determine a representative baseline hydrologic regime and evaluate potential effects from Hurricane Michael and debris clearing efforts. Preliminary results indicate that Econfina Creek may be returning to a hydrologic regime similar to pre-hurricane conditions as a result of debris clearing, although further investigation is needed.

Activities Planned for FY 2021-2022

Monitoring will continue for Wakulla Spring, Sally Ward Spring, and the St. Marks River Rise to ensure that established minimum flows for these springs continue to be met. District staff will finalize the MFL technical assessment report for the coastal Floridan aquifer in Planning Region II (Okaloosa, Santa Rosa, and Walton counties) and continue water quality monitoring.

Work planned for the Gainer Spring Group, Sylvan Spring Group, and Williford Spring Group during FY 2021-2022 focuses on developing a hydraulic model of the Econfina Creek system and continued hydrologic data collection. Additional elevation transects will be surveyed. Using the flows, stage, and the updated elevation data, a hydraulic model will be developed to evaluate water resource values. Additionally, an instream habitat model will be developed to assess flows needed by aquatic species. Continued evaluation of hydrologic conditions and Hurricane Michael and debris clearing efforts are planned.

Work will also continue to support MFL development for Jackson Blue Spring. Once sufficient hydrologic data is available, work will begin to develop a hydraulic model of the Jackson Blue Spring and Merritts Mill Pond System. Additional hydrological and ecological data are planned to be collected to support potential instream habitat evaluations. Work will continue on the North Central District groundwater flow model. During FY 2021-2022, the input datasets are anticipated to be completed and model calibration initiated.

The District remains on-schedule to adopt minimum flows for the two remaining Outstanding Florida Springs, Jackson Blue Spring and Gainer Spring Group, by July 1, 2026.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff
Carlos Herd, Director, Resource Management Division
Jerrick Saquibal, Chief, Bureau of Resource Projects and Planning

FROM: David Clayton, Environmental Scientist IV

DATE: July 27, 2021

SUBJECT: Consideration of FY 2021-2022 Contractual Services to Support the
Region Mitigation Program

Recommendation

Staff recommends the Governing Board authorize the Executive Director to approve expenditures and execute task orders for up to \$1,265,300 for contracted services to support the District's Regional Mitigation Program for fiscal year (FY) 2021-22, contingent upon approval of the District's FY 2021-22 budget.

Background

Since 1996 and pursuant to section 373.4137, Florida Statutes, the District has developed 32 mitigation sites that together have provided restoration, enhancement, and preservation of wetland resources and functions for more than 10,000 acres. This, in turn, has provided compensatory mitigation, as required under State and Federal law, to offset impacts incurred by the Florida Department of Transportation (FDOT). As a result, FDOT has been able to implement more than 70 transportation improvement projects across northwest Florida.

Priority projects for FY 2021-22 include the placement of a living shoreline at Live Oak Point that will provide estuarine credits to FDOT while protecting a shoreline that is eroding at an average rate exceeding three feet per year. Other priorities include controlled burns at the Sand Hill Lakes Mitigation Bank and at the Dutex, Plum Creek, Lafayette Creek, Yellow River Ranch, and Perdido Phase II mitigation sites. In addition, 56 acres of wiregrass and other native grasses and forbs will be planted at Dutex, Ward Creek, and Plum Creek.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff
Carlos Herd, Director, Resource Management Division

FROM: Paul Thorpe, Deputy Director, Resource Management Division

DATE: August 3, 2021

SUBJECT: Consideration of Additional Grant Funding for Water Conservation Projects

Recommendation

Staff recommends the Governing Board authorize the Executive Director to (1) approve funding of up to \$135,615 from the Water Protection and Sustainability Program Trust Fund and enter into agreements with local project sponsors to implement approved water conservation projects, to include extending the scope of the proposed water conservation cost share program districtwide, (2) waive local construction match requirements for such projects from Rural Economic Development Initiative and financially disadvantaged communities, and (3) enter into agreement with the Florida Department of Environmental Protection and project sponsors to receive and expend up to an additional \$250,000 in Alternative Water Supply funding, subject to budget authority, to expand the District’s proposed water conservation cost share grant program for projects districtwide.

Background

In April 2021, the Governing Board approved submittal of 14 projects to the Florida Department of Environmental Protection (DEP) for alternative water supply funding consideration, and the Governing Board authorized the Executive Director to enter into agreements with DEP and project sponsors to receive funding and implement the proposed projects. The total state funding requested was \$21,291,820. In addition to a number of reclaimed water projects, the proposed projects included a District-sponsored water conservation cost-share grant program and five projects that would enable rural communities to install modern water meters to improve potable water management and conservation. The water conservation projects approved by the Governing Board are listed below in Table 1.

The District’s proposed fiscal year 2021-22 budget includes \$180,000 from the Water Protection and Sustainability Program Trust Fund (WSPSTF) that can also be employed to address alternative water supply and water conservation needs. Of these funds, \$44,385 has been granted to the City of Gretna for wastewater treatment plant improvements for water reclamation. Upon further

evaluation of regional needs, staff propose to allocate the remaining \$135,615 from the WPSPTF for districtwide water conservation projects. This will advance and broaden the District’s efforts to promote water conservation and water use efficiency. Furthermore, focusing such resources where possible on financially disadvantaged and rural communities will help develop the capacity of these communities to effectively manage potable water resources, and it will help improve the financial and structural resiliency of these communities in the face of future challenges.

Table 1. Governing Board Approved Water Conservation Projects (April 2021)

Project Name	County or Region	Sponsor	Description	Funding Requested
Water Conservation Cost Share Grant Program	Region II, Region VII**	NFWFMD	Cost-share grants to be made available to public and non-profit utilities and local governments to implement water conservation projects with quantifiable water savings.	\$250,000**
Holt Water Works Water Meter Replacement	Okaloosa	Holt Water Works	Replace 936 existing water meters with new meters to provide advanced leak detection, improve meter readings, and assist with proactive maintenance to reduce water losses.	\$379,918
Town of Century Water Meter Replacement	Escambia	Town of Century	Design and install 822 new auto-read water meters and one-inch service connection lines.	\$1,440,023
Vernon Water Meters	Washington	City of Vernon	Install 450 new auto-read water meters to improve water measurement accuracy and conserve water.	\$300,000
Paxton Water Meters	Walton	City of Paxton	Install 450 new auto-read water meters to improve water measurement accuracy and conserve water.	\$315,500
Campbellton Water Meters	Jackson	City of Campbellton	Install 130 new water meters to improve water measurement accuracy and conserve water.	\$40,000

**The current recommendation provides for increasing the requested funding to \$500,000 and expanding the scope of the program to include projects districtwide.

In determining projects receiving funding from the WPS, section 373.707, F.S. directs the Governing Board to give significant weight to the following factors:

1. Whether the project provides substantial environmental benefits by preventing or limiting adverse water resource impacts;
2. Whether the project reduces competition for water supplies;
3. Whether the project brings about replacement of traditional sources in order to help implement a minimum flow or level or a reservation;

4. Whether the project will be implemented by a consumptive use permittee that has achieved the targets contained in a goal-based water conservation program approved pursuant to s. 373.227;
5. The quantity of water supplied by the project as compared to its cost;
6. Projects in which the construction and delivery to end users of reuse water is a major component;
7. Whether the project will be implemented by a multijurisdictional water supply entity or regional water supply authority;
8. Whether the project implements reuse that assists in the elimination of domestic wastewater ocean outfalls; and
9. Whether the county or municipality, or the multiple counties or municipalities, in which the project is located has implemented a high-water recharge protection tax assessment program.

While many of these factors are not directly applicable to the specific water conservation projects presented, each of the proposed projects will improve the ability of participating utilities to achieve water conservation goals and to limit adverse water resource impacts. The projects will also improve water use efficiency in a cost-effective manner by making it possible to identify and reduce water losses.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
J. Breck Brannen, Legal Counsel
Andy Joslyn, Director, Regulatory Services

FROM: Megan Seward, Deputy Director, Regulatory Services

DATE: July 27, 2020

SUBJECT: Annual Regulatory Plan – Informational Item

Chapter 120.74, F.S., requires a list of planned rulemaking to be implemented prior to July 1, a list of new statutes that were amended or created over the previous twelve (12) months that modify the District's duties or authority, and whether these statutes require rulemaking. The law also requires certification on behalf of the agency from the agency head and legal counsel that they have reviewed the plan and confirm that the agency's rules were reviewed to determine if the agency's rules remain consistent with the agency's rulemaking authority and laws implemented. Chapter 120.74, F.S., also requires the Annual Regulatory Plan (ARP) be submitted electronically to the Joint Administrative Procedures Committee, maintained at an active website for ten (10) years after the date of initial publication on the agency's website homepage or another state website, and publish in the Florida Administrative Registrar (FAR) a notice identifying the date of publication of the ARP along with a hyperlink to the plan.

As required by Chapter 120.74, F.S., the District has reviewed its rules to ensure compliance with statutory requirements and is preparing the ARP based on the past Legislative session. The ARP lists the laws that were enacted or amended during the previous twelve (12) months that create or modify the duties or authority of the District. These laws do not require the District to adopt new, or amend current, administrative rules for proper implementation. Once certified, the ARP will be posted on the District website homepage and maintained for ten (10) years, and a notice will be posted in the FAR identifying the date of publication of the ARP on the District's website, in compliance with Florida Statute.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: July 28, 2021

Northwest Florida Water Management District, Plaintiff, vs. GHD Construction Services, Inc., Defendant, Walton County Circuit Court Case No. 21CA137

The District has filed and served a Petition for Enforcement against GHD Construction Services, Inc. (“GHD”), stemming from GHD’s violation of a Consent Order and of District statutes and rules. The District is seeking an injunction against GHD to require its compliance with the Consent Order and to cease violating statutes and rules. The District is also seeking the statutory monetary penalties associated with such violations.

GHD is the holder of an environmental resource permit known as a “10/2 Self-Certification” for the development and construction of residential units in DeFuniak Springs. In February 2020, the District determined that GHD was not complying with its permit and was violating District statutes and rules by adversely impacting wetlands. The District and GHD entered into a Consent Order in February 2020, whereby GHD agreed to pay a penalty and remediate the impacted wetlands. GHD eventually paid the penalty, but it never began the required remediation. After many failed attempts to motivate GHD to perform the required mediation, the District was forced to file the Petition for Enforcement.

GHD was served with the Petition on April 19, 2021, and its response was due on May 10, 2021. GHD did not timely respond, so the District moved for and was granted a clerk’s default. The District has moved for a default final judgment. The hearing on the District’s motion will be held August 19, 2021, at 3:00PM Central.

Palafox, LLC, Petitioner, vs. Carmen Diaz, Respondent, DOAH Case No. 21-0614F

Palafox filed a Renewed Motion for Attorney’s Fees and Sanctions on July 6, 2020 (the “Renewed Motion”). As the Final Order in the underlying case (Case No. 19-5831) had already been issued, the Renewed Motion was treated as a new, ancillary matter, and assigned Case No. 20-3014F.

A final hearing on entitlement to fees was held before ALJ Van Wyk via Zoom videoconference on August 19, 2020, in Tallahassee, Florida. After the hearing, and after the parties submitted proposed orders, the undersigned issued a Supplemental Recommended Order in which the undersigned concluded that Diaz had participated in the underlying proceeding for an “improper purpose” pursuant to section 120.595. The Governing Board of the District subsequently adopted the Supplemental Recommended Order in toto, and remanded to DOAH to determine the amount of reasonable attorney’s fees that Diaz must pay to Palafox.

The proceeding to determine the amount of fees then followed and was assigned Case No. 21-0614F. ALJ Van Wyk issued a Recommended Order on June 23, 2021, recommending that Diaz pay to Palafox its reasonable attorney’s fees and taxable costs in the amount of \$136,161.00. Exceptions to the Recommended Order were due to be filed with the District no later than July 8, 2021. No exceptions were filed. The Governing Board is now tasked with issuing a Final Order. We will make a presentation and recommendation regarding such to the Governing Board for its consideration and action.