

**NORTHWEST FLORIDA WATER MANAGEMENT
DISTRICT GOVERNING BOARD MEETING MINUTES**

**District Headquarters
81 Water Management Drive
Havana, FL 32333**

**Thursday
March 13, 2014**

Governing Board Members Present

George Roberts, Chair
Jerry Pate, Vice Chair
John Alter
Gus Andrews
Gary Clark
Nick Patronis
Bo Spring

Governing Board Members Absent

Stephanie Bloyd
Jon Costello

1. Call to Order and Roll Call

Chair Roberts called the meeting to order at 1:15 p.m., ET. Mr. Steverson called the roll and a quorum was declared present.

2. Invocation

Vice Chair Pate offered the invocation.

3. Pledge of Allegiance to the Flag

Chair Roberts led the meeting in the Pledge of Allegiance to the Flag.

4. Additions, Deletions or Changes to the Agenda

Ms. White stated that there were no changes to the agenda.

5. Approval of Minutes for February 13, 2014

MOTIONED BY MR. CLARK, SECONDED BY MR. ALTER, THAT THE GOVERNING BOARD APPROVE THE FEBRUARY 13, 2014, GOVERNING BOARD MEETING MINUTES. MOTION CARRIED.

6. A. Committee Reports and Recommendations for Board Action

Mr. Alter stated that the District Lands Committee met and had the following recommendations.

6. A. 1. Consideration of Memorandum of Agreement between the District and Florida Department of Agriculture and Consumer Services for Managing Forests for Increased Regional Water Availability

MOTIONED BY MR. ALTER, SECONDED BY MR. PATE, THAT THE GOVERNING BOARD APPROVE THE MEMORANDUM OF AGREEMENT BETWEEN THE NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AND FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES FOR MANAGING FORESTS FOR INCREASED REGIONAL WATER

AVAILABILITY FOR A FOUR-YEAR PERIOD NOT TO EXCEED \$101,660.75, SUBJECT TO ANNUAL FISCAL YEAR BUDGET APPROVAL. MOTION CARRIED.

6. A. 2. Consideration of Approval of Appraisals for the 38-Acre Surplus Tract off Highway 181-C; Choctawhatchee River WMA

MOTIONED BY MR. ALTER, SECONDED BY MR. ANDREWS, THAT THE GOVERNING BOARD APPROVE THE APPRAISAL AND APPRAISAL UPDATE PREPARED BY CARLTON APPRAISAL COMPANY AND THE REVIEW APPRAISAL AND REVIEW APPRAISAL UPDATE PREPARED BY SOUTHEAST APPRAISAL GROUP FOR THE 38-ACRE SURPLUS TRACT OFF HIGHWAY 181-C IN WALTON COUNTY, FLORIDA. MOTION CARRIED.

7. A. Public Hearing on Consideration of Regulatory Matters

Chair Roberts called the Public Hearing to order at 1:19 p.m., ET.

Mr. Michael Edgar presented the Consent Agenda, which included one permit modification and renewal. Mr. Edgar voiced staff recommendation that the Governing Board approve the Consent Agenda per the recommendations and conditions of the staff reports and per the terms and conditions of the permit documents.

MOTIONED BY MR. ALTER, SECONDED BY MR. CLARK, THAT THE GOVERNING BOARD APPROVE THE CONSENT AGENDA PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. MOTION CARRIED.

7. B. Public Hearing on Consideration of Resource Management Matters

Chair Roberts called the Public Hearing to order at 1:24 p.m., ET.

Consideration of Final Order Approving the Regional Water Supply Plan Update for Region III, Bay County

Mr. Paul Thorpe reminded the Board that section 373.709, Florida Statutes (F.S.), requires that water supply planning be conducted for any water supply planning region where existing sources of water are not adequate over a 20-year planning horizon to supply water for all existing and future reasonable-beneficial uses and to sustain the water resources and related natural systems for the planning period.

He gave a brief overview of the 2014 Regional Water Supply Plan Update for Region III. Mr. Thorpe voiced staff recommendation that the Governing Board issue the proposed Final Order approving the 2014 Regional Water Supply Plan Update for Region III, inclusive of Exhibit A (Regional Water Supply Plan Update) and Exhibit B (Notice of Rights).

MOTIONED BY MR. PATE, SECONDED BY MR. SPRING, THAT THE GOVERNING BOARD ISSUE THE FINAL ORDER APPROVING THE 2014 REGIONAL WATER SUPPLY PLAN UPDATE FOR REGION III, INCLUSIVE OF EXHIBIT A (REGIONAL WATER SUPPLY PLAN UPDATE) AND EXHIBIT B (NOTICE OF RIGHTS). MOTION CARRIED.

7. C. Public Hearing on Consideration of Land Acquisition Matters

Chair Roberts called the Public Hearing to order at 1:36 p.m., ET.

Consideration of Contract for Sale and Purchase of the 38-Acre Surplus Tract off Highway 181-C; Choctawhatchee River WMA

Ms. Carol Bert gave a detailed overview of the 38-acre surplus tract off highway 181-C; Choctawhatchee River WMA. Ms. Bert submitted the document for official record and opened the floor for public comment. With no public comment, Ms. Bert voiced staff recommendation that the Governing Board approve the Contract for Sale and Purchase for the sale of the 38-acre surplus tract off Highway 181-C in Walton County, Florida, for \$30,925 to Mr. Jamie Sweet, subject to the terms and conditions of the Contract. In addition, staff recommends that the Governing Board choose not to reserve the interest in the property's phosphate, minerals, metals and petroleum, if any.

MOTIONED BY MR. CLARK, SECONDED BY MR. ANDREWS, THAT THE GOVERNING BOARD APPROVE THE CONTRACT FOR SALE AND PURCHASE FOR THE SALE OF THE 38-ACRE SURPLUS TRACT OFF HIGHWAY 181-C IN WALTON COUNTY, FLORIDA, FOR \$30,925 TO MR. JAMIE SWEET, SUBJECT TO THE TERMS AND CONDITIONS OF THE CONTRACT AND CHOOSE NOT TO RESERVE THE INTEREST IN THE PROPERTY'S PHOSPHATE, MINERALS, METALS AND PETROLEUM. MOTION CARRIED.

8. A. Consent Business Agenda

Ms. Jean Whitten presented the Financial Report and Schedule of Disbursements for the month of January 2014.

MOTIONED BY MR. CLARK, SECONDED BY MR. ALTER, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORT AND SCHEDULE OF DISBURSEMENTS FOR THE MONTH OF JANUARY 2014. MOTION CARRIED.

8. B. Consideration of Acceptance of the Audited Financial Statements for Fiscal Year 2012-2013

Mr. Ryan Tucker, C.P.A., a partner with the District's independent audit firm, Purvis, Gray & Company, presented the findings of their audit of the District's Financial Statements for Fiscal Year 2012-2013.

Ms. Whitten voiced staff recommendation that the Governing Board accept the District's September 30, 2013, Audited Financial Statements as presented.

MOTIONED BY MR. PATE, SECONDED BY MR. PATRONIS, THAT THE GOVERNING BOARD ACCEPT AND APPROVE THE DISTRICT'S SEPTEMBER 30, 2013, AUDITED FINANCIAL STATEMENTS. MOTION CARRIED.

8. C. Consideration of Inspector General's Report # 13-01, # 13-02 and Audit Work Plan for Fiscal Year 2013-2014

Mr. Richard Law, Inspector General with Law, Redd, Crona & Monroe, gave a brief overview of the proposed work plan. Ms. Delia Fernandez, Audit Manager, presented the Internal Audit Reports 13-01 and 13-02.

Ms. Whitten voiced staff recommendation that the Governing Board approve the Internal Audit Reports 13-01 and 13-02 and the Audit Work Plan for Fiscal Year 2013-2014, as presented.

MOTIONED BY MR. CLARK, SECONDED BY MR. ANDREWS, THAT THE GOVERNING BOARD APPROVE THE INTERNAL AUDIT REPORTS 13-01 AND 13-02 AND THE AUDIT WORK PLAN FOR FISCAL YEAR 2013-2014. MOTION CARRIED.

8. D. Consideration of Resolution 784 Amending the Fiscal Year 2013-2014 Budget

Ms. Cleta Wolverton stated that the amendment to the Fiscal Year 2013-2014 District Budget realigns the budget within and across funds, programs, activities, and projects. She further stated that the net effect of the changes is an increase in spending authority to the General Fund of \$34,912.

Ms. Wolverton voiced staff recommendation that the Governing Board approve Resolution No. 784 amending the Fiscal Year 2013-2014 Budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

MOTIONED BY MR. PATE, SECONDED BY MR. SPRING, THAT THE GOVERNING BOARD APPROVE RESOLUTION NO. 784 AMENDING THE FISCAL YEAR 2013-2014 BUDGET AND ALLOW STAFF TO REALIGN REVENUES AND RESERVES TO MAINTAIN THE PROPER BALANCE IN EACH FUND. MOTION CARRIED.

8. E. Consideration of Water Protection and Sustainability Program Trust Fund Resolution and Proposed Grant Agreement with the Bay County Board of County Commissioners for Development of Upstream Intake for Surface Water Supply

Mr. Thorpe gave a detailed overview of the proposed grant agreement with the Bay County Board of County Commissioners for the development of upstream intake for surface water supply. He indicated that resolution 783 would replace and supersede resolutions 700 and 712 and provide the same level of funding for the development of a surface water intake near the mouth of Econfina Creek.

Mr. Thorpe voiced staff recommendation that the Governing Board adopt and approve Resolution No. 783 as presented and authorize the Executive Director to enter into agreement with the Bay County Board of County Commissioners to provide grant funding not to exceed \$5,470,000 for development of an upstream intake near the mouth of Econfina Creek for surface water supply.

MOTIONED BY MR. CLARK, SECONDED BY MR. PATRONIS, THAT THE GOVERNING BOARD ADOPT AND APPROVE RESOLUTION NO. 783 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENT WITH THE BAY COUNTY BOARD OF COUNTY COMMISSIONERS TO PROVIDE GRANT FUNDING NOT TO EXCEED \$5,470,000 FOR DEVELOPMENT OF AN UPSTREAM INTAKE NEAR THE MOUTH OF ECONFINA CREEK FOR SURFACE WATER SUPPLY. MOTION CARRIED.

9. Legal Counsel Report

Mr. Breck Brannen stated that a Judgment finally dismissing the Crenshaw case has been entered.

Meeting was adjourned at 2:14 p.m., ET.

Chair

April 13, 2014

Date

Executive Director

Agency Clerk