

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING MINUTES**

**District Headquarters
81 Water Management Drive
Havana, FL 32333**

**Thursday
January 10, 2013**

Governing Board Members Present

George Roberts, Chair
Jerry Pate, Vice Chair
Joyce Estes, Secretary/Treasurer
John Alter
Angus Andrews
Stephanie Bloyd
Bo Spring

Governing Board Members Absent

Jon Costello
Nick Patronis

1. Call to Order and Roll Call

Chair Roberts called the meeting to order at 1:10 p.m., ET. Mr. Steverson called the roll and a quorum was declared present.

2. Invocation

Mr. Jerry Pate offered the invocation.

3. Pledge of Allegiance to the Flag

Chair Roberts led the meeting in the Pledge of Allegiance to the Flag.

4. Introductions

There were no introductions.

5. Additions, Deletions or Changes to the Agenda

There were no additions, deletions or changes to the agenda.

6. Approval of Minutes for November 30, 2012, and December 3, 2012

MOTIONED BY MS. ESTES, SECONDED BY MS. BLOYD, THAT THE GOVERNING BOARD APPROVE THE NOVEMBER 30, 2012, AND DECEMBER 3, 2012, GOVERNING BOARD MEETING MINUTES. MOTION CARRIED.

7. A Committee Reports and Recommendations for Board Action

Ms. Bloyd stated that the District Lands Committee met and had the following recommendations.

7. A. 1. Consideration of Amendment No. 4 to Contract for Law Enforcement/Security Services with Florida Fish and Wildlife Conservation Commission

MOTIONED BY MS. BLOYD, SECONDED BY MS. ESTES, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT NO. 4 TO THE EXISTING AGREEMENT WITH THE FLORIDA FISH AND WILDLIFE CONSERVATION AND COMMISSION FOR LAW ENFORCEMENT/SECURITY SERVICES (SCHEDULED ENHANCED PATROL AND AS-NEEDED ENHANCED PATROL) ON DISTRICT LANDS FOR THE 2012-2013 FISCAL YEAR WITH A MAXIMUM TOTAL COMPENSATION AMOUNT NOT TO EXCEED \$89,000. MOTION CARRIED.

7. A. 2. Consideration of Invitation to Bid No. 13B-002; St. Andrews 2013 Timber Sale

MOTIONED BY MS. BLOYD, SECONDED BY MR. SPRING, THAT THE GOVERNING BOARD APPROVE THE BID SUBMITTED BY WHITFIELD TIMBER CO., INC., AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT FOR THIS TIMBER SALE UTILIZING THE TIMBER PRODUCT PER-TON BID PRICES SPECIFIED IN EXHIBIT A. MOTION CARRIED

7. A. 3. Consideration of Local Government Agreement with Washington County for Streambank Restoration and Protection and Repairs and Improvements to Hightower, Spurling and Live Oak Landings; Holmes Creek WMA

MOTIONED BY MS. BLOYD, SECONDED BY MS. ESTES, THAT THE GOVERNING BOARD APPROVE THE LOCAL GOVERNMENT AGREEMENT WITH WASHINGTON COUNTY FOR STREAMBANK RESTORATION AND PROTECTION MEASURES AND REPAIRS AND IMPROVEMENTS TO HIGHTOWER, SPURLING, AND LIVE OAK LANDINGS ON THE HOLMES CREEK WMA. MOTION CARRIED.

7. A. 4. Consideration of Resolution Nos. 764 and 765 to Declare Two Tracts of District Land for Exchange; Yellow River and Econfina Creek WMAs

MOTIONED BY MS. BLOYD, SECONDED BY MS. ESTES, THAT THE GOVERNING BOARD APPROVE RESOLUTION NUMBER 764 FOR THE EXCHANGE AND SURPLUS OF 61.1 ACRES IN THE YELLOW RIVER WMA AND DECLARE THAT THE TRACT WAS ACQUIRED FOR CONSERVATION PURPOSES AND IS NO LONGER NEEDED FOR CONSERVATION PURPOSES AND RESOLUTION NUMBER 765 FOR THE EXCHANGE AND SURPLUS OF 8.39 ACRES IN THE ECONFINA CREEK WMA AND DECLARE THAT THE TRACT IS NO LONGER NEEDED FOR CONSERVATION PURPOSES. MOTION CARRIED.

8. Public Hearing on Consideration of Land Acquisition Matters

Chair Roberts called the public hearing to order at 1:14 p.m., ET.

8. A Consideration of Grant of Easement to PowerSouth Energy to Relocate Transmission Line; Escambia River WMA

Ms. Carol Bert stated that PowerSouth Energy is requesting authorization to relocate a transmission line immediately west of the current line that exists on District property in Section 10, Township 5 North, Range 30 West, Santa Rosa County on the Escambia River WMA. She reported that the current easement for the transmission line occupies 1.47 acres; the proposed easement would occupy 1.46 acres. Ms. Bert

informed the board that in exchange for allowing the relocation of this easement, PowerSouth Energy will restore the abandoned easement back to its natural state and condition and quitclaim the easement rights back to the District. Ms. Bert submitted the documents for the official record and opened the floor for public comment. With no public comment, Ms. Bert voiced staff recommendation that the Governing Board grant an easement to PowerSouth Energy totaling 1.46 acres on the Escambia River WMA to relocate a transmission line and approve the quitclaim deed for the release of easement rights on 1.47 acres back into District ownership.

MOTIONED BY MR. PATE, SECONDED BY MR. ANDREWS, THAT THE GOVERNING BOARD GRANT AN EASEMENT TO POWERSOUTH ENERGY TOTALING 1.46 ACRES ON THE ESCAMBIA RIVER WMA TO RELOCATE A TRANSMISSION LINE AND APPROVE THE QUITCLAIM DEED FOR THE RELEASE OF EASEMENT RIGHTS ON 1.47 ACRES BACK INTO DISTRICT OWNERSHIP. MOTION CARRIED.

9. A. Consent Business Agenda

Ms. Jean Whitten presented the Financial Report and Schedule of Disbursements for the month of November 2012.

MOTIONED BY MS. ESTES, SECONDED BY MR. PATE, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORT AND SCHEDULE OF DISBURSEMENTS FOR THE MONTH OF NOVEMBER 2012. MOTION CARRIED.

9. B. Consideration of Resolution to Amend the Fiscal Year 2012-2013 Budget

Ms. Whitten reported that the District is authorized under Chapter 373, F.S., to enter into cooperative land management agreements with state and local governments to provide for cost effective management of lands. She stated that the District desires to enter into an agreement with Washington County providing for streambank restoration and protection and repair and improvement activities at Hightower Landing, Spurling Landing and Live Oak Landing recreation areas.

She stated that the net effect of the changes is an increase of \$100,000 in contractual services in the Lands Management Fund and a \$100,000 decrease in unbudgeted reserves. Ms. Whitten voiced staff recommendation that the Governing Board approve Resolution 763 amending the adopted fiscal year 2012-2013 budget.

MOTIONED BY MR. SPRING, SECONDED BY MR. PATE, THAT THE GOVERNING BOARD APPROVE RESOLUTION 763 AMENDING THE ADOPTED FISCAL YEAR 2012-2013 BUDGET. MOTION CARRIED.

9. C. Consideration of Grant Agreement with the City of Blountstown for the State Road 20 Water Line Replacement Project

Mr. Paul Thorpe informed the board that the proposed agreement would provide District grant funding to the City of Blountstown for repairs and upgrades to the City's water distribution system. He stated that the existing pipeline requires extensive annual maintenance and repairs resulting in periodic disruptions for the public due to the need to repeatedly cut into and then restore the roadway surface. He gave a

detailed overview of the water line replacement project and noted that the City will match District grant funding. Additionally, Mr. Thorpe stated that the project will be coordinated with a Florida Department of Transportation roadway resurfacing project, which will result in significant savings during construction.

Mr. Thorpe stated that in addition to improving service to the public, this grant would provide needed assistance to a community within a designated Rural Area of Critical Economic Concern. Mr. Thorpe voiced staff recommendation that the Governing Board authorize the Executive Director to enter into agreement with the City of Blountstown to provide up to \$235,835 in District grant funding for the State Road 20 Water Line Replacement Project.

MOTIONED BY MS. BLOYD, SECONDED BY MR. ALTER, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE CITY OF BLOUNTSTOWN TO PROVIDE UP TO \$235,845 IN DISTRICT GRANT FUNDING FOR THE STATE ROAD 20 WATER LINE REPLACEMENT PROJECT. MOTION CARRIED.

10. Legal Counsel Report

Mr. Kevin Crowley stated that there were no legal matters to report.

11. Executive Director's Briefing and Announcements

Mr. Jon Steverson began his briefing by congratulating Ms. Kathleen Coates, Senior Hydrologist in the District's Resource Regulation Division, for obtaining her Ph.D. in Forestry and Natural Resources from Purdue University. Mr. Steverson gave a detailed overview of the 2013 Operation Outdoor Freedom Hunt that will take place at the end of this month on the Econfina Creek WMA. He stated that this hunt is being hosted by the District in cooperation with the Florida Forest Service, Florida Fish and Wildlife Conservation Commission, and Wounded Warrior Project.

Meeting was adjourned at 1:31 p.m., ET.

Chair

Date

Executive Director

Agency Clerk

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
PUBLIC HEARING ON CONSIDERATION OF LAND ACQUISITION MATTERS
AGENDA**

**District Headquarters
81 Water Management Drive
Havana, FL 32333**

**Thursday
February 14, 2013
1:10 p.m., ET**

NOTE: Appeal from any NFWFMD Board decision requires a record of the proceedings. Although Governing Board meetings are normally recorded, affected persons are advised that it may be necessary for them to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based. Persons with disabilities or handicaps who need assistance or reasonable accommodation in order to participate in these meetings should contact the District at least 72 hours in advance of this public hearing to make appropriate arrangements.

PUBLIC COMMENT: Public comment will be taken before any Governing Board action(s) except for Board hearings that involve the issuance of final orders based on recommended orders received from the Florida Division of Administrative Hearings. If you wish to address the Board concerning any item listed on the agenda, please fill out a public comment card and give it to the recording secretary. Your card will be provided to the Chair, who will call on you at the appropriate time during the meeting. When addressing the Board, please step to the podium, adjust the microphone for your comfort and state your name for the record. Please note that comments may be limited to three minutes depending on the number of speakers.

6. A. Consideration of Florida Forever 2013 Five-Year Work Plan for Land Acquisition

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Jon Steverson, Executive Director
Brett Cyphers, Assistant Executive Director
William O. Cleckley, Director, Division of Land Management
and Acquisition

FROM: Carol L. Bert, Associate Lands Administrator

DATE: January 15, 2013

SUBJECT: Consideration of Florida Forever 2013 Five-Year Work Plan for
Land Acquisition

In 2005, the Legislature passed House Bill 727 which requires each water management district to present a consolidated water management district annual report by March 1 of each year. The Florida Forever Five-Year Work Plan is now part of the consolidated annual report; however, Section 373.139, Florida Statutes, also requires that the District adopt, in a public hearing, a Five-Year Work Plan for land acquisition (reference separately bound document-2013 Florida Forever Five-Year Work Plan). In this work plan, the District certifies to the Department of Environmental Protection that each property being purchased is consistent with the District's adopted Five-Year Work Plan.

This year's plan differs from last year's plan due to the addition of a section on the proposed surplusing of five tracts of District land which total 188.4 acres. Other than this one new section, the plan is very similar to the plan approved last year.

Staff recommends that the Governing Board approve the 2013 Florida Forever Five-Year Work Plan.

/cb

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 Financial Report
 Summary Statement of Receipts, Disbursements & Cash Balances
 For Period Ending December 31, 2012

Balance Forward - Operating Funds	\$69,210,203.33	
Operating Funds Received in current month:		
Revenue Receipts, Current	\$1,886,871.28	
Contracts Receivable	1,274,773.80	
Other Deposits/Refunds/Adjustments	73,274.23	
Transfers from Lands Accounts	0.00	
Total Deposits during month	3,234,919.31	
Total Deposits and Balance Forward		\$ 72,445,122.64
Disbursements:		
Employee Salaries	397,358.13	
Employee Benefits	178,236.52	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	206,698.72	
Operating Expenses - Services	83,060.16	
Operating Expenses - Commodities	32,652.54	
Operating Capital Outlay	57.46	
Grants and Aids	0.00	
Total Operating Expenses during month	898,063.53	
Payables, Prior Year	1,092.17	
Other Disbursements or (Credits)	21,817.19	
Total Funds Disbursed by check during month	920,972.89	
Bank Debits (Fees, Deposit Slips, etc.)	39.83	
Transfer to Land Acquisition Account	0.00	
Total Funds Disbursed		921,012.72
Cash Balance Operating Funds at month end		\$ 71,524,109.92
Operating Depositories:		
Petty Cash Fund	250.25	
Bank of America:		
General Fund Checking @ 0.25%	2,779,903.12	
Payroll Account	3,965.45	
Pensacola Account	0.00	
Wachovia Bank of Northwest Fla. Reported@ 0.05%	37,022.51	
Investment Accounts:		
Fla. Board of Administration @ 0.25%		
General Fund	31,820,503.34	
Lands Fee Fund	8,837,531.84	
SWIM Fund	5,971,390.59	
ETDM	1,267.27	
Water Prot. & Sust. TF	5,434,414.02	
Mitigation Fund	15,705,992.12	
Fund B Deposits Frozen by SBA	931,869.41	
Total Operating Depositories at month end		\$ 71,524,109.92

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 Financial Report
 Summary Statement of Receipts, Disbursements & Cash Balances
 For Period Ending December 31, 2012

Land Acquisition Funds:

Fla. Board of Administration @ 0.25%	\$	606,558.71	
Fund B Deposits Frozen by SBA		<u>53,303.59</u>	
Total Land Acquisition Funds			659,862.30

Restricted Land Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 0.25%		290,750.72	
Fund B Deposits Frozen by SBA		<u>6,672.67</u>	
Total Restricted Land Management Funds			<u>297,423.39</u>

Total Land Acquisition, and Restricted Management Funds			<u>957,285.69</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END			<u><u>\$ 72,481,395.61</u></u>
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Approved: _____
 Chairman or Executive Director

Date: _____ February 14, 2013 _____

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Month ending December 31, 2012
(Unaudited)

Sources	Current Budget	Actuals Through 12/30/2012	Variance (under)/Over Budget	Actuals As A % of Budget	
				Budget	% of Budget
Ad Valorem Property Taxes	\$ 3,287,425	\$ 2,003,015	\$ (1,284,410)		61%
Intergovernmental Revenues	15,269,115		(15,269,115)		0%
Interest on Invested Funds	166,147	46,120	(120,027)		28%
License and Permit Fees	358,500	51,830	(306,670)		14%
Other	2,200,957	1,009,059	(1,191,898)		46%
Fund Balance	64,846,222		(64,846,222)		0%
Total Sources	\$ 86,128,366	\$ 3,110,024	\$ (83,018,342)		4%

Uses	Current Budget	Expenditures	Encumbrances ¹	Available	
				Budget	%Obligated ²
Water Resources Planning and Monitoring	\$ 4,440,755	\$ 493,745	\$ 10,133	\$ 3,936,877	11%
Acquisition, Restoration and Public Works	13,395,157	431,827	138,676	12,824,654	3%
Operation and Maintenance of Lands and Works	3,915,869	502,393	159,667	3,253,809	13%
Regulation	3,285,410	765,989	38,245	2,481,176	23%
Outreach	172,085	35,534	9	136,542	21%
Management and Administration	2,593,315	520,785	29,780	2,042,750	20%
Total Uses	\$ 27,802,591	\$ 2,750,272	\$ 376,509	\$ 24,675,809	11%
Reserves	58,325,775			58,325,775	0%
Total Uses and Reserves	\$ 86,128,366	\$ 2,750,272	\$ 376,509	\$ 83,001,584	3%

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

DECEMBER 2012

CHECKS	12/5/2012	149,515.33
AP EFT CHECKS	12/7/2012	663.73
CHECKS	12/12/2012	63,712.28
AP EFT CHECKS	12/14/2012	1,682.22
CHECKS	12/19/2012	236,826.76
AP EFT CHECKS	12/21/2012	2,211.20
RETIREMENT EFT		50,235.61
		\$ <u>504,847.13</u>

Chairman or Executive Director

January 26, 2012
Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP COMPUTER PAID/EFT CHECK REGISTER

VENDOR	NAME	INVOICE NET	CHECK DATE	INVOICE DESCRIPTION
4923	JOHN ALTER	61.41	12/05/2012	BOARD TRAVEL
4832	ASSURANT EMPLOYEE BENEFITS	6,485.13	12/05/2012	EMPLOYEE DENTAL INSURANCE
4834	ASSURANT EMPLOYEE BENEFITS	1,351.48	12/05/2012	EMPLOYEE AD&D INSURANCE
4833	ASSURANT EMPLOYEE BENEFITS	2,080.73	12/05/2012	EMPLOYEE LTD INSURANCE
95	AT&T	264.86	12/05/2012	EFO PHONE
2992	BANK OF AMERICA	480.06	12/05/2012	PAYMENT PORTAL FOR WELL PERMIT
2992	BANK OF AMERICA	144.95	12/05/2012	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	810.33	12/05/2012	ACCOUNT ANALYSIS
3113	RAY GLASS' BATTERIES, INC.	81.45	12/05/2012	BATTERY FOR WMD2421
4957	BAY CLEAN SWEEP, INC.	350.00	12/05/2012	PITT SPRING PARKING AREA LAYO
4445	JUSTIN G. MCLEAN	4,342.10	12/05/2012	CLEAN UP AND MAINTENANCE SERVI
3164	STEPHANIE BLOYD	77.43	12/05/2012	BOARD TRAVEL
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	390.78	12/05/2012	RETIREE MEDICARE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	35,632.06	12/05/2012	EMPLOYEE HEALTH INSURANCE
1617	CAPITAL HEALTH PLAN	66,688.77	12/05/2012	EMPLOYEE HEALTH INSURANCE
3269	CDW GOVERNMENT, INC.	1,319.00	12/05/2012	BES SUPPORT
4966	DAVID REED CHERRY	223.73	12/05/2012	EMPLOYEE TRAVEL
4061	BRIAN WILLIAM TAYLOR	80.00	12/05/2012	LAWN SERVICE FOR MARIANNA
4539	JOHN KILEYS CYCLE WORLD, INC.	881.12	12/05/2012	ATV (ID#3986) SERVICE AND REPA
3904	DADE PAPER & BAG COMPANY	124.00	12/05/2012	PAPER TOWELS
45	DMS	5.71	12/05/2012	CONFERENCE CALLS
3272	ELITE FIRE & SAFETY	50.00	12/05/2012	REQ. FOR PRESCRIBED/WILDFIRE W
4855	ENVIRON SERVICES INCORPORATED	1,552.00	12/05/2012	ENVIRON SERVICES-HQ JANITORIAL
2787	JOYCE S. ESTES	77.43	12/05/2012	BOARD TRAVEL
839	FORESTRY SUPPLIERS, INC.	298.83	12/05/2012	REQUISITION FOR DRAFT HOSE
391	GADSDEN COUNTY TAX COLLECTOR	15.56	12/05/2012	POSTAGE REFUND
3942	A & W VENTURES, L.C.	151.34	12/05/2012	PORTABLE TOILET
3921	KOUNTRY RENTAL, INC.	400.00	12/05/2012	COMPOSTING TOILET MAINTENANCE
4938	LEWIS, LONGMAN & WALKER, P.A.	121.95	12/05/2012	TRAVEL CNRCT 12-033
3266	LOWE'S COMPANIES INC.	141.06	12/05/2012	FIELD SUPPLIES
3266	LOWE'S COMPANIES INC.	40.70	12/05/2012	FIELD SUPPLIES
3266	LOWE'S COMPANIES INC.	262.41	12/05/2012	PARTS AND SUPPLIES
3266	LOWE'S COMPANIES INC.	168.54	12/05/2012	PARTS AND SUPPLIES

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP COMPUTER PAID/EFT CHECK REGISTER

Check Number	Vendor Name	Check Date	Amount	Description
3266	LOWE'S COMPANIES INC.	12/05/2012	286.90	GENERAL SUPPLIES
624	MARPAN SUPPLY COMPANY, INC.	12/05/2012	234.41	BULBS AND BALLASTS
624	MARPAN SUPPLY COMPANY, INC.	12/05/2012	186.30	BULBS AND BALLASTS
1205	OFFICE DEPOT, INC.	12/05/2012	20.84	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	12/05/2012	251.06	OFFICE SUPPLIES
4090	JERRY PATE	12/05/2012	162.87	BOARD TRAVEL
2663	PATIENTS FIRST APLEYARD	12/05/2012	49.00	PRE EMPLOYMENT, DOT & POST AC
3813	PENNINGTON, MOORE, WILKINSON, BELL	12/05/2012	8,260.00	LEGAL SERVICES
1180	PRIDE ENTERPRISES	12/05/2012	46.40	ENVELOPES
4136	RICOH AMERICAS CORPORATION	12/05/2012	326.60	RICOH COPIER
4577	SOUTHERN TIRE MART, LLC	12/05/2012	104.96	TIRE REPAIR FOR JOHN DEERE TRA
4577	SOUTHERN TIRE MART, LLC	12/05/2012	168.67	PATCH AND TUBE
4967	SAMUEL SPRING	12/05/2012	85.44	BOARD TRAVEL
3711	US POSTAL SERVICE-HASLER	12/05/2012	800.00	POSTAGE FOR CRESTVIEW OFFICE
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	12/05/2012	12,019.80	LAW ENFORCEMENT/SECURITY ON DI
4626	WASTE PRO OF FLORIDA, INC	12/05/2012	148.25	HQ DUMPSTER SERVICE
4774	JOHN T WILLIAMSON	12/05/2012	819.60	GENERAL LABOR SERVICES
4774	JOHN T WILLIAMSON	12/05/2012	389.31	GENERAL LABOR SERVICES

TOTAL CHECKS
149,515.33

3080	STEVEN COSTA	12/07/2012	223.73	EMPLOYEE TRAVEL
4961	PETER FOLLAND	12/07/2012	220.00	EMPLOYEE TRAVEL
3823	KENNETH ANDREW ROACH	12/07/2012	220.00	EMPLOYEE TRAVEL

TOTAL ACH TRANSFER
663.73

TOTAL AP
150,179.06

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPUTER PAID/EFT CHECK REGISTER

VENDOR	NAME	INVOICE NET	CHECK DATE	INVOICE DESCRIPTION
2602	AIF SERVICE CORPORATION	25.00	12/12/2012	2013 KNOW YOUR LEGISLATORS POC
4812	ALL AMERICAN RENTALS, INC.	280.00	12/12/2012	PORTABLE TOILETS
2197	A J TROPHIES & AWARDS INC	21.75	12/12/2012	NAME PLATES FOR NEW GOVERNING
4180	BA MERCHANT SERVICES	40.39	12/12/2012	TRANSACTION FEES FOR E-PERMITT
4927	BEN WITHERS, INC.	8,910.72	12/12/2012	HYDROLOGIC RESTORATION PROJECT
4927	BEN WITHERS, INC.	15,539.04	12/12/2012	HYDROLOGIC RESTORATION PROJECT
3269	CDW GOVERNMENT, INC.	668.00	12/12/2012	OFFICE SUPPLIES
771	CITY OF MARIANNA	35.42	12/12/2012	WATER SERVICE FOR MFO
4208	CLASSIC VENTURES, LLC	16,053.33	12/12/2012	CRESTVIEW LEASE DEC PYMNT
3461	DANIELS JANITORIAL SERVICE	1,300.00	12/12/2012	MONTH TO MONTH JANITORIAL SVS.
3424	DURRA-QUICK-PRINT INC.	15.00	12/12/2012	BUSINESS CARDS J ALTER
4748	EAST MILTON WATER SYSTEM	13.54	12/12/2012	WATER SERVICE MILTON OFFICE
2701	FLORIDA MUNICIPAL INSURANCE TRUST	970.22	12/12/2012	WC PYMNT
3002	FLORIDA STATE UNIVERSITY	1,604.80	12/12/2012	GOLDEN BANDED SKIPPER BUTTERFL
65	GADSDEN COUNTY TIMES	38.54	12/12/2012	LEGAL AD
916	GULF POWER COMPANY	672.90	12/12/2012	UTILITY SERVICE - CRESTVIEW
916	GULF POWER COMPANY	345.54	12/12/2012	UTILITY SERVICE - MILTON
4607	MAIL FINANCE INC	205.00	12/12/2012	POSTAGE METER LEASE AGREEMENT-
3003	HAVANA FORD, INC.	31.65	12/12/2012	OPEN PURCHASE ORDER FOR POOL V
3003	HAVANA FORD, INC.	48.98	12/12/2012	OPEN PURCHASE ORDER FOR REG IN
3003	HAVANA FORD, INC.	14.43	12/12/2012	OPEN PURCHASE ORDER FOR RMD VE
3003	HAVANA FORD, INC.	39.45	12/12/2012	OPEN PURCHASE ORDER FOR RMD VE
2268	INNOVATIVE OFFICE SOLUTIONS, INC	814.00	12/12/2012	MAINTENANCE
3193	INSURANCE INFORMATION EXCHANGE	119.91	12/12/2012	MVR
4921	JACKSON COUNTY UTILITIES	29.00	12/12/2012	UTILITIES - MFO
4946	ULYSSES D. JENKINS	75.00	12/12/2012	SECURITY FOR GOVERNING BOARD M
3921	KOUNTRY RENTAL, INC.	4,163.00	12/12/2012	PORTAPOTTY RENTALS
1205	OFFICE DEPOT, INC.	18.61	12/12/2012	OFFICE SUPPLIES-CALENDARS
1205	OFFICE DEPOT, INC.	57.19	12/12/2012	MOBILE PRINTER STAND
2663	PATIENTS FIRST APPELYARD	49.00	12/12/2012	PRE EMPLOYMENT, DOT & POST AC
4136	RICOH AMERICAS CORPORATION	240.00	12/12/2012	MAINTENANCE AGREEMENTS
4136	RICOH AMERICAS CORPORATION	105.28	12/12/2012	MAINTENANCE AGREEMENTS
4136	RICOH AMERICAS CORPORATION	70.32	12/12/2012	MAINTENANCE AGREEMENTS
4136	RICOH AMERICAS CORPORATION	595.00	12/12/2012	MAINTENANCE AGREEMENTS
3475	SHRUG, INC.	90.00	12/12/2012	SHRUG WORKSHOP REGISTRATION FO

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPUTER PAID/EFT CHECK REGISTER

3475	SHRUG, INC.	130.00	12/12/2012	SHRUG GIS WORKSHOP
105	TALLAHASSEE DEMOCRAT	1,451.00	12/12/2012	LEGAL AD - PERSONNEL
110	TALQUIN ELECTRIC COOPERATIVE, INC.	110.69	12/12/2012	WATER SERVICE - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	72.00	12/12/2012	SECURITY LIGHTS - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	3,318.34	12/12/2012	ELEC. SERVICE - HQ
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	3,850.00	12/12/2012	PUBLIC RECREATION SITE CLEAN U
4557	VERIZON WIRELESS	321.13	12/12/2012	CELL PHONE SERVICE
4557	VERIZON WIRELESS	996.17	12/12/2012	BB AND AIR CARD SERVICE
1986	WASTE MANAGEMENT	31.14	12/12/2012	SOLID WASTE - MFO
4958	WORLD MEDIA ENTERPRISES, INC.	131.80	12/12/2012	LEGAL AD FOR ITB 13B-002 - ST.

TOTAL CHECKS

63,712.28

4005	CARLOS COLON	239.72	12/14/2012	STAFF TRAVEL
4613	DANNY DEAN	540.00	12/14/2012	STAFF TRAVEL
4934	JON STEVERSON	342.50	12/14/2012	STAFF TRAVEL
4642	COAKLEY TAYLOR	560.00	12/14/2012	STAFF TRAVEL

TOTAL ACH TRANSFER

1,682.22

TOTAL AP

65,394.50

VENDOR	NAME	INVOICE NET	CHECK DATE	INVOICE DESCRIPTION
4881	SUNSHINE CAR CARE, LLC	30.39	12/19/2012	OPEN PURCHASE ORDER FOR POOL V
3671	CABELA'S MKTG & BRAND MGT INC.	112.94	12/19/2012	FIELD SUPPLIES
4845	CALHOUN COUNTY SHERIFF'S OFFICE	1,009.80	12/19/2012	CALHOUN CO SHERIFF-LAW ENFCMT/
3182	CARQUEST AUTO PARTS	17.73	12/19/2012	CIRCUIT BREAKERS FOR WMD-0034
3182	CARQUEST AUTO PARTS	72.50	12/19/2012	HYDRO CONNECTS FOR RENTAL TRAC
4654	CERIDIAN BENEFITS SERVICES, INC	140.00	12/19/2012	ADMIN FEES FOR FSA
4676	CITY OF MILTON FLORIDA	35.50	12/19/2012	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	18.32	12/19/2012	SEWAGE SERVICE - MILTON OFFICE
1948	DELL MARKETING L.P.	77.39	12/19/2012	LTO4 TAPE LABELS #801-1000
45	DMS	112.60	12/19/2012	MFO PHONE
45	DMS	894.86	12/19/2012	CARR BLDG DEDICATED CHARGES
45	DMS	29.99	12/19/2012	AUDIO & WEB CONFERENCING
45	DMS	16,265.17	12/19/2012	CARR LEASE JAN-MAR
2986	EAGLE TIRE & SERVICE CENTER	882.48	12/19/2012	TIRES FOR WMD2436
4972	LAUREN ENGEL	319.10	12/19/2012	EMPLOYEE TRAVEL
4855	ENVIRON SERVICES INCORPORATED	275.00	12/19/2012	JANITORIAL SERVICES FOR MARIAN
2679	EXPRESS FORESTRY SERVICE, LLC	1,580.64	12/19/2012	BID DEPOSIT 13B-001
3355	FESCO	3,078.80	12/19/2012	DISC BLADES FOR FESCO DISC HAR
1292	FISHER SCIENTIFIC	181.75	12/19/2012	FIELD SUPPLIES
1292	FISHER SCIENTIFIC	5.34	12/19/2012	FIELD SUPPLIES
4807	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION	13,789.76	12/19/2012	NOV FUEL
2702	FISH AND WILDLIFE	2,682.18	12/19/2012	LAW ENFORCEMENT/SECURITY SERVI
2701	FLORIDA MUNICIPAL INSURANCE TRUST	27,038.92	12/19/2012	INSURANCE BILLING 2ND INSTALLMENT
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	48.26	12/19/2012	LEGAL/FAR AD FOR NOVEMBER GOVE
4479	FONDRIEST ENVIRONMENTAL	293.40	12/19/2012	FIELD EQUIPMENT
3282	W.W. GRAINGER, INC.	32.45	12/19/2012	FIELD SUPPLY
2291	GULF COAST ELECTRIC COOPERATIVE, INC	402.79	12/19/2012	EFO UTILITIES
4607	MAIL FINANCE INC	126.00	12/19/2012	POSTAGE METER LEASE AGREEMENT-
4164	HOWELL TRUCK & GIANT TIRE SER, INC.	775.54	12/19/2012	TWO (2) NEW TIRES & ROTATE/BAL
4959	RICE ENTERPRISES, INC.	89.45	12/19/2012	WATERCRAFT SUPPLIES
4952	LAW, REDD, CRONA & MUNROE, P.A.	4,666.00	12/19/2012	INTERNAL AUDIT PROCEDURES
3266	LOWE'S COMPANIES INC.	389.60	12/19/2012	GENERAL SUPPLIES
3266	LOWE'S COMPANIES INC.	71.08	12/19/2012	FIELD SUPPLIES
4382	J. MILLER CONSTRUCTION, INC.	2,500.00	12/19/2012	SUPPLY AND DELIVER 5 LOADS OF
64	PANAMA CITY NEWS HERALD	104.54	12/19/2012	LEGAL AD
64	PANAMA CITY NEWS HERALD	102.02	12/19/2012	LEGAL AD
64	PANAMA CITY NEWS HERALD	100.76	12/19/2012	LEGAL AD

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPTER PAID/LEFT CHECK REGISTER

3023	PANAMERICAN CONSULTANTS, INC.	9,212.00	12/19/2012	PHASE 1 ARCHAEOLOGICAL SURVEY
3630	VEOLIA ES SOLID WASTE SOUTHEAST, INC.	124.00	12/19/2012	DUMPSTERS FOR ECONFINA & CANOE
2663	PATIENTS FIRST APLEYARD	49.00	12/19/2012	PRE EMPLOYMENT, DOT & POST AC
2381	PORT SUPPLY	7.22	12/19/2012	FIELD SUPPLIES
3475	SHRUG, INC.	260.00	12/19/2012	REGISTRATION FEE FOR SHRUG GI
4720	SOUTHWOOD SHARED RESOURCE CENTER	228.90	12/19/2012	DATA STORAGE
4228	SOWELL TRACTOR CO., INC.	200.89	12/19/2012	CHAINSAW/SAFETY SUPPLIES
1620	SUPERIOR FORESTRY SERVICE, INC	1,988.05	12/19/2012	BID DEPOSIT 13B-001
4431	RUBY & STEVEN SWETT, LLC	2,388.90	12/19/2012	BID DEPOSIT 13B-001
3568	THOMPSON TRACTOR CO., INC.	3,575.00	12/19/2012	RENTAL OF CRAWLER TRACTOR DOZE
4190	UNIVERSITY OF FLORIDA	8,000.00	12/19/2012	CFEOR
3696	URS CORPORATION	22,800.00	12/19/2012	07-029 TASK 103
3696	URS CORPORATION	19,000.00	12/19/2012	07-029 TASK 103
3696	URS CORPORATION	8,694.00	12/19/2012	07-029 TASK 102
3696	URS CORPORATION	7,030.00	12/19/2012	07-029 TASK 92
3696	URS CORPORATION	2,040.00	12/19/2012	07-029 TASK 59
3696	URS CORPORATION	6,800.00	12/19/2012	07-029 TASK 59
3696	URS CORPORATION	9,200.00	12/19/2012	07-029 TASK 57
3696	URS CORPORATION	1,650.00	12/19/2012	07-029 TASK 90
3696	URS CORPORATION	1,650.00	12/19/2012	07-029 TASK 90
3696	URS CORPORATION	1,500.00	12/19/2012	07-029 TASK 75
3696	URS CORPORATION	11,800.00	12/19/2012	07-029 TASK 81
3696	URS CORPORATION	4,360.00	12/19/2012	07-029 TASK 81
3696	URS CORPORATION	5,505.40	12/19/2012	07-029 TASK 84
3696	URS CORPORATION	14,493.60	12/19/2012	07-029 TASK 82
424	WALTON COUNTY TAX COLLECTOR	2.06	12/19/2012	REFUND OF TAXES
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	11,711.60	12/19/2012	LAW ENFORCEMENT/SECURITY ON DI
4297	WILLIAMS FORESTRY & ASSOCIATES, INC	3,499.79	12/19/2012	BID DEPOSIT 13B-001
4774	JOHN T WILLIAMSON	165.00	12/19/2012	JANITORIAL SERVICE FOR MILTON
4774	JOHN T WILLIAMSON	491.76	12/19/2012	GENERAL LABOR SERVICES
4038	WINDSTREAM COMMUNICATIONS	46.54	12/19/2012	EFO AND 800#'S

TOTAL CHECKS 236,826.76

4369	JOHN M. BATEMAN	223.48	12/21/2012	EMPLOYEE TRAVEL
2030	ANGELA CHELETTE	213.43	12/21/2012	EMPLOYEE TRAVEL
4125	KATHLEEN COATES	213.43	12/21/2012	EMPLOYEE TRAVEL
4944	BRETT CYPHERS	336.00	12/21/2012	EMPLOYEE TRAVEL

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPTER PAID/EFT CHECK REGISTER

4961	PETER FOLLAND	140.00	12/21/2012	EMPLOYEE TRAVEL
273	W. G. GOWENS	161.36	12/21/2012	EMPLOYEE TRAVEL
3305	MARIA JORDAN	33.78	12/21/2012	GAS REIMBURSEMENT
1310	F. GRAHAM LEWIS	239.72	12/21/2012	EMPLOYEE TRAVEL
3823	KENNETH ANDREW ROACH	140.00	12/21/2012	EMPLOYEE TRAVEL
4925	NANCY J. WHITTEN	510.00	12/21/2012	EMPLOYEE TRAVEL

TOTAL ACH TRANSFER

2,211.20

TOTAL AP

239,037.96

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

DECEMBER 2012

DIRECT DEPOSIT	12/14/2012	\$	195,341.92
CHECKS	12/14/2012		10,467.40
FLEX SPENDING EFT	TF033		1,887.42
DIRECT DEPOSIT	12/28/2012		198,456.54
CHECKS	12/28/2012		8,085.06
FLEX SPENDING EFT	TF035		1,887.42
		\$	<u>416,125.76</u>

APPROVED:

Chairman or Executive Director

February 14, 2013
Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Jon Steverson, Executive Director

FROM: Jean Whitten, Director
Division of Administration

DATE: January 24, 2013

SUBJECT: Consideration of Resolution 771 to Amend the Fiscal Year 2012-2013 Budget – Amendment #2

Discussion

The Northwest Florida Water Management District Division of Resource Management has identified additional operating budget needs for Fiscal Year 2012-2013 including the following:

Meginnis Arm Stormwater Facility (\$5,000)

This project has a total adopted budget of \$4,165 for monitoring activities, the additional needs are for non-recurring maintenance, removal of invasive plants and fence repair. The request is for \$5,000 Contractual Services from General Fund Reserves.

Hydrologic Monitoring and Data Services for MFLs (\$263,537)

The request is for increased funding to begin the implementation of the enhanced hydrologic monitoring and data services for MFL implementation and District-wide hydrologic data collection. The request includes contractual services, operating expenditures and equipment and will be funded from General Fund Reserves.

Deepwater Horizon Moex Restoration (\$24,300)

The Department of Environmental Protection (DEP) has contracted with the District to provide support for the Deepwater Horizon oil spill recovery. The request is for \$24,300 in Contractual Services budget to be funded from settlement funds received by DEP.

Ground Water Monitoring and Assessment and Cooperative Restoration Projects (\$168,950)

Request of \$168,950 for implementing additional restoration projects, hydrologic assessments and new monitoring wells for ground water data collection and resource assessments. This will also support grant funding awarded by the National Oceanic and Atmospheric Administration (NOAA) to assist with the hydrologic restoration of Tates' Hell Swamp. The request will be

funded from General Fund Reserves, with the exception of \$35,624 for Tates' Hell, which will be provided by the NOAA grant.

DOT Mitigation (\$305,000)

Increase of \$80,000 for St. Joe Bay to fund a new project from FDOT requiring fast track mitigation development and \$225,000 for a mitigation credit purchase (3.14 credits) from Nokuse Mitigation Bank for the Lafayette Creek mitigation project. The \$80,000 for St. Joe Bay will be new FDOT revenue and the mitigation credit purchase is from previously received funds.

Summary

The net effect of the changes is an increase of \$766,787, \$401,863 to be funded from General Fund Reserves, \$329,300 from state revenues and \$35,624 from Federal grants.

Recommendation

Staff recommends that the Governing Board approve Resolution 771 amending the Fiscal Year 2012-2013 Budget.



Jonathan P. Stevenson
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 771

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AMENDING THE FISCAL YEAR 2012-2013 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 761, after a public hearing on September 27, 2012, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2012 through September 30, 2013; and

WHEREAS, in accordance with section 189.418(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that increases or decreases total appropriated Fund amounts in the Budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE, be it resolved by the Governing Board of the District, that:

1. The Budget is hereby amended as summarized in the memorandum dated January 24, 2013 requesting Amendment #2 to the Fiscal Year 2012-2013 budget.
2. This Budget is increased by \$766,787 from unbudgeted reserves, state revenue and federal grants.

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOYCE ESTES
Secretary-Treasurer
Eastpoint

JOHN ALTER
Malone

GUS ANDREWS
DeFuniak Springs

STEPHANIE BLOYD
Panama City Beach

JON COSTELLO
Tallahassee

NICK PATRONIS
Panama City Beach

BO SPRING
Port Saint Joe

Passed and adopted the ____ day of _____, A.D., by the Governing Board of the Northwest Florida Water Management District.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

George Roberts, Chair

ATTEST:

Joyce Estes, Secretary/Treasurer
Jonathan P. Steverson, Acting Secretary/Treasurer

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Jon Steverson, Executive Director

FROM: Jean Whitten, Director
Division of Administration

DATE: January 24, 2013

SUBJECT: Consideration of Resolution 772 to Amend the Fiscal Year 2012-2013 Budget –
Amendment #3

Discussion

The Northwest Florida Water Management District Division of Resource Management has identified additional Interagency Expenditures budget needs for Fiscal Year 2012-2013 including the following:

Apalachicola River Watershed Restoration (\$181,500)

This request will provide local governments with additional grant funding for Apalachicola River watershed restoration projects. The request will be funded from the available balance from the Ecosystem Trust Fund.

Blueprint 2000 Cascades Park Stormwater Enhancements (\$300,000)

Request to re-appropriate Florida Forever funds provided in the Fiscal Year 2011-12 budget for the Cascades Park project stormwater enhancements. The District has an agreement to provide partial funding, on a reimbursement basis, for the project. The project was not completed according to schedule causing the budget to revert and require the re-appropriation of the funds for the current year.

Summary

The net effect of the changes is an increase of \$481,500 to be funded from state revenues previously appropriated to the District.

Recommendation

Staff recommends that the Governing Board approve Resolution 772 amending the Fiscal Year 2012-2013 Budget.



Jonathan P. Stevenson
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 772

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AMENDING THE FISCAL YEAR 2012-2013 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 761, after a public hearing on September 27, 2012, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2012 through September 30, 2013; and

WHEREAS, in accordance with section 189.418(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that increases or decreases total appropriated Fund amounts in the Budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE, be it resolved by the Governing Board of the District, that:

1. The Budget is hereby amended as summarized in the memorandum dated January 24, 2013 requesting Amendment #3 to the Fiscal Year 2012-2013 budget.
2. This Budget is increased by \$481,500 from state revenue previously appropriated to the District.

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOYCE ESTES
Secretary-Treasurer
Eastpoint

JOHN ALTER
Malone

GUS ANDREWS
DeFuniak Springs

STEPHANIE BLOYD
Panama City Beach

JON COSTELLO
Tallahassee

NICK PATRONIS
Panama City Beach

BO SPRING
Port Saint Joe

Passed and adopted the ____ day of _____, A.D., by the Governing Board of the Northwest Florida Water Management District.

NORTHWEST FLORIDA WATER MANAGEMENT
DISTRICT

George Roberts, Chair

ATTEST:

Joyce Estes, Secretary/Treasurer
Jonathan P. Steverson, Acting Secretary/Treasurer

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
FISCAL YEAR 2012-13 BUDGET AMENDMENTS**

Amendment Number	Resolution Number	Amount	Revenue Source	Project	Additional Information
13-01	762	\$ 100,000	Lands Management Fund Reserves	Lands Management Cooperative Agreement	Cooperative agreement with Washington County for streambank restoration and protection of water resources
13-02	771	\$ 5,000	General Fund Reserves	Meginnis Arm Stormwater Facility	Maintenance, removal of invasive plants and fence repair
		\$ 263,537	General Fund Reserves	Hydrologic Monitoring & Data Services	MFL implementation and enhanced District-wide hydrologic monitoring and data collection
		\$ 24,300	DEP-MOEX	Deepwater Horizon Moex Restoration	Contract with DEP for oil spill recovery projects
		\$ 168,950	General Fund Reserves & NOAA grant	Ground Water Monitoring/Assessment and Cooperative Restoration Projects	Hydrologic assessments and new monitoring wells for data collection and resource assessments and restoration project at Tate's Hell Swamp
		\$ 305,000	DOT Mitigation	St. Joe Bay and Lafayette Creek	New mitigation project and mitigation credit purchase
13-03	772	\$ 300,000	Florida Forever	Cascades Park Stormwater Enhancements	Re-appropriate funds for project under contract from the prior fiscal year
		\$ 181,500	Ecosystem Trust Fund	Apalachicola River Watershed Restoration	Provide local government grants for watershed restoration projects

Adopted Operating Budget 10/1/12	\$ 27,802,591
January - Amendment #1	100,000
February - Amendment #2	766,787
February - Amendment #3	481,500
Revised Budget 2/14/13	<u>\$ 29,150,878</u>

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Jon Steverson, Executive Director

FROM: Jean Whitten, Director
Division of Administration

DATE: February 1, 2013

SUBJECT: Consideration of Renewal of Employee Health and Life Insurance

The District’s employee health coverage, a dual option plan with Capital Health Plan of Tallahassee (an HMO) and Florida Blue (a PPO) will expire on March 31. The insurance is renewed on an annual basis and is provided to the Governing Board for consideration prior to renewal.

To maintain the same level of health insurance coverage for District employees the premiums will increase by 5.3% from the current rate. The increase includes a new fee of 2.5%, imposed by the federal government on insurance providers, which is being passed through to the consumers. The premium increase net of the fee is 2.8%.

Florida Blue / Capital Health Plan Health Insurance Renewal Rates				
	Current 2012 Rates	April 2013 Renewal Rates Increase		
Employee Only	\$521.24	\$548.70	\$27.46	5.3%
Employee/Child	\$898.94	\$946.30	\$47.36	5.3%
Employee/Spouse	\$1,084.16	\$1,141.28	\$57.12	5.3%
Full Family	\$1,557.37	\$1,639.42	\$82.05	5.3%

The employee life, dental and long-term disability insurance policies will also expire on March 31. As discussed at the October Governing Board meeting, changes required to align the District’s employee benefits with those of state employees include reducing the amount of life insurance provided by the District to \$25,000 per employee and eliminating the contributions for dental and long-term disability insurance.

The rates on the life and accidental death and dismemberment insurance are increasing this year but are still substantially below the rates paid two years ago prior to changing providers.

Life and Accidental Death & Dismemberment Rates			
Policy	Current 2012 Rates	April 2013 Renewal	Increase
	Per \$1,000 of Salary		
Life	0.22	0.25	13.6%
Accidental Death	0.03	0.04	33.3%

Under the Health Insurance Portability and Accountability Act (HIPPA) we are required to hold an annual open enrollment. The open-enrollment period is scheduled for early March to allow employees to discuss coverage details with the company representatives, make changes to insurance options including the supplemental insurance products offered through the District and to make changes to dependent coverage.

Staff recommends that the Governing Board approve the renewal of the Employee Health and Life insurance policies for the year beginning April 1, 2013 and ending March 31, 2014.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Division of Resource Management
Paul Thorpe, Resource Planning Section Director

DATE: January 23, 2013

SUBJECT: Consideration of Grant Agreement with the City of Apalachicola for the Battery Park Basin Stormwater Improvements Project

Recommendation:

Staff recommends that the Governing Board authorize the Executive Director to enter into agreement with the City of Apalachicola to provide up to \$71,500 in District grant funding for the Battery Park Basin Stormwater Improvements Project.

Discussion:

Attached is a proposed agreement with the City of Apalachicola providing District grant funding for the design and construction of a stormwater treatment facility and improvements to the conveyance system within the Battery Park basin. By implementing this project, the City will retrofit the existing drainage system to improve stormwater quality prior to its discharge into Apalachicola Bay.

The Apalachicola River and Bay system is renowned for its environmental and economic resources and widely recognized as a waterbody of state and national significance. It is the District's highest priority under the Surface Water Improvement and Management (SWIM) program, and it has been designated an Outstanding Florida Water, a State Aquatic Preserve, and an International Biosphere Reserve. The bay also includes the Apalachicola Bay National Estuarine Research Reserve and the St. Vincent National Wildlife Refuge. The District, state and federal agencies, and local governments have made extensive investments in implementing retrofit and restoration projects and in acquiring and protecting lands along both the river and the bay. This proposed project will build upon these efforts, improving local conditions while also addressing state and regional watershed priorities.

The Battery Park basin encompasses approximately 67 acres of downtown Apalachicola and consists of a network of stormwater drainage pipes and open swale ditches that deliver stormwater runoff directly into Apalachicola Bay, currently with little or no treatment. As a result, an array of nonpoint source pollutants, including nutrients, bacteria, suspended solids, and heavy metals, are regularly discharged into the bay, impacting water quality and aquatic habitat. Additionally, localized flooding occurs within the basin due to the presently inadequate stormwater infrastructure.

This project, as proposed by the City of Apalachicola, includes two primary components: a treatment train in the upper reaches of the basin and a wet detention facility at its terminus, prior to the discharge of stormwater into the bay. Improvements to the conveyance system will include enhanced swales with ditch blocks to provide water quality treatment. Associated stormwater attenuation will provide relief from current flooding problems. The wet detention facility will be designed with sufficient storage volume to facilitate the settling of pollutants prior to the discharge of stormwater into the bay. The

facility will also enhance the aesthetic character of the existing park environment. This will be a significant benefit for the community, since the park is used for many public activities, including the annual Seafood Festival.

The grant agreement, as proposed, will provide funding sufficient for the engineering, design, surveying, and permitting of the stormwater retrofit improvements. It is expected that, assuming satisfactory completion of project designs by the end of this fiscal year, a contract amendment will be proposed to provide the additional funding and time extension required for construction. The project will be funded by the Ecosystem Management and Restoration Trust Fund, pursuant to a Legislative Appropriation for the Apalachicola Bay SWIM Program.

Attachment: Proposed Grant Agreement

DRAFT

GRANT AGREEMENT

BETWEEN

THE NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

AND

THE CITY OF APALACHICOLA

FOR

THE BATTERY PARK BASIN STORMWATER IMPROVEMENTS PROJECT

NWFWMD CONTRACT NUMBER _____

WITNESSETH:

WHEREAS, the City of APALACHICOLA, a Florida Municipal Corporation (hereinafter referred to as the GRANTEE) located in Franklin County, Florida, has proposed construction of stormwater retrofit facilities to improve the treatment of stormwater runoff prior to its discharge into Apalachicola Bay; and

WHEREAS, the NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT, a public entity created by Chapter 373, Florida Statutes (hereinafter referred to as the DISTRICT) has developed and approved a Surface Water Improvement and Management (SWIM) plan with the objective of protecting and restoring water quality and watershed resources throughout the Apalachicola River and Bay Watershed; and

WHEREAS, the Florida Legislature has appropriated funding to the DISTRICT for “Apalachicola River and Bay Surface Water Improvement and Management (SWIM) Program,” and

WHEREAS, the Battery Park Basin Stormwater Improvements Project, as proposed by the GRANTEE, will retrofit existing stormwater facilities and in the process provide needed water quality treatment and flood relief; and

NOW, THEREFORE, in consideration of services to be performed for the public benefit hereunder, the DISTRICT and GRANTEE agree as follows:

1. The DISTRICT agrees:
 - A. To provide funding, on a reimbursement basis, not to exceed seventy-one thousand five hundred dollars (\$71,500.00) for implementation of the Battery Park Basin Stormwater Improvements Project, as described in the Scope of Work (ATTACHMENT 1).
 - B. To provide payment of funds indicated in Paragraph 1.A. for work satisfactorily completed within 30 days of receipt of approved invoices from the GRANTEE. Invoices may be submitted no more frequently than quarterly. All invoices must

DRAFT

be submitted with supporting documentation and with sufficient detail for the proper pre-audit and post-audit thereof.

2. The GRANTEE agrees:
 - A. To complete the Battery Park Stormwater Improvement Projects, as described in the Scope of Work (ATTACHMENT 1).
 - B. To obtain all necessary permits for project construction and operation.
 - C. To administer any engineering and construction contracts.
 - D. To invoice the DISTRICT for approved expenses in support of the Battery Park Basin Stormwater Improvements Project, as described in the Scope of Work (ATTACHMENT 1). Invoices may be submitted no more frequently than quarterly and must be submitted with supporting documentation and with sufficient detail for the proper pre-audit and post-audit thereof. Supporting documentation shall reflect actual out-of-pocket expenses.
 - E. To provide to the DISTRICT all deliverables specified in the Scope of Work (ATTACHMENT 1). Deliverables will be provided to District staff during project implementation. Final deliverables may be submitted in either hard copy or electronic format.
 - F. To construct, own, operate, and maintain the facilities constructed in accordance with all necessary permits, including those issued by the DISTRICT, Franklin County, the GRANTEE, the Florida Department of Environmental Protection, and the U.S. Army Corps of Engineers.
 - G. To provide all necessary services associated with facility design, permitting, and construction, including surveying, contract management, land acquisition, legal services, right-of-way acquisition, zoning, replatting, comprehensive plan amendment, code variance, and other services, as necessary.
 - H. To use funds obtained from the DISTRICT pursuant to this AGREEMENT solely for the purposes of the Battery Park Basin Stormwater Improvements Project, as described in the Scope of Work (ATTACHMENT 1).
 - I. To comply with all applicable federal, state and local rules and regulations in providing services under this AGREEMENT. The GRANTEE acknowledges that this requirement includes compliance with all applicable federal, state, and local health and safety rules and regulations.
 - J. To maintain books, records, and documents directly pertinent to performance under this AGREEMENT in accordance with generally accepted accounting principles consistently applied. The DISTRICT, the State of Florida, or their authorized representatives shall have access to such records for auditing purposes during the term of this AGREEMENT and for three years following project completion.

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3. It is mutually understood and agreed that:
 - A. This AGREEMENT shall remain in effect until October 31, 2013, unless extended by mutual written consent.
 - B. The DISTRICT shall have no liability or responsibility to the GRANTEE, its contractors, any governmental entity, or the employees, agents, representatives, licensees, invitees, and guests of the GRANTEE and its contractors or any other person or entity associated with the project as a result of, or arising out of, the GRANTEE's use of DISTRICT funds.
 - C. This AGREEMENT may be terminated by either of the parties upon at least 30 days written notice.
 - D. The DISTRICT may unilaterally cancel this AGREEMENT for refusal by the GRANTEE to allow access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the GRANTEE in conjunction with this AGREEMENT.
 - E. This AGREEMENT is subject to the availability of funds anticipated at the time of execution. Should funding be discontinued or reduced, the AGREEMENT will be terminated or amended, as appropriate. In this event, the GRANTEE shall be compensated for work or services satisfactorily completed prior to termination or amendment of the AGREEMENT.
 - F. This AGREEMENT constitutes the entire agreement between the DISTRICT and the GRANTEE and may be amended or extended only in writing, signed by both the DISTRICT and the GRANTEE.
 - G. The DISTRICT and the GRANTEE may, by written order designated to be an Amendment to this AGREEMENT, agree that additional work shall be undertaken within the general scope of this AGREEMENT.
 - H. To the extent required by law, all contractors shall be required to secure and maintain such insurance as will protect it from claims under the Workers' Compensation Act and from claims for bodily injury, death, or property damage which may arise from the performance of its services under this AGREEMENT.
 - I. These funds should be considered state financial assistance under the Florida Single Audit Act, under Florida Catalog of State Financial Assistance (CSFA) #37.039. As a recipient of these funds, your entity, as the GRANTEE, must comply with the Single Audit Act. These requirements also flow down to any sub-recipients of these funds. The GRANTEE shall satisfy specific requirements, as set forth in ATTACHMENT 2, Single Audit Act Requirements.
 - J. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid or contract with a public entity for construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public

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entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

- K. An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity.
- L. As provided under Section 216.347, Florida Statutes, expenditure of DISTRICT grant funds for purposes of lobbying, including of the Legislature, judicial branch, or any state agency, is prohibited.
- M. Notices provided for in this AGREEMENT shall be delivered to the GRANTEE by delivery to the GRANTEE's Project Manager and to the DISTRICT by delivery to the DISTRICT Project Manager. The Project Managers are:

CITY OF APALACHICOLA

Debora J. Preble, P.E.
Preble-Rish, Inc.
2822 Remington Green Circle,
Suite 201
Tallahassee, FL 32309
(850) 523-0062
prebled@preble-rish.com

**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

Linda Chaisson, P.E.
NFWFMD
Associate Hydrologist
81 Water Management Drive
Havana, Florida 32399-3700
(850) 539-5999
Linda.Chaisson@nfwfmd.state.fl.us

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT the day and year last below written.

**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

CITY OF APALACHICOLA

By: _____
Jonathan P. Steverson, Executive
Director

By: _____
Van Johnson, Mayor

Date: _____

Date: _____

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GRANT AGREEMENT BETWEEN THE NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AND THE CITY OF APALACHICOLA

ATTACHMENT 1 – SCOPE OF WORK

Battery Park Basin Stormwater Improvements Project

Background

The Battery Park basin encompasses approximately 67 acres of downtown Apalachicola and consists of a network of closed piping systems and open swales that convey stormwater runoff directly into Apalachicola Bay with little or no treatment. As a result, an array of common nonpoint source pollutants, including nutrients, bacteria, suspended solids, and heavy metals, are regularly discharged into the bay, diminishing water and aquatic habitat quality. Additionally, localized flooding occurs at sites within the basin due to currently inadequate stormwater infrastructure.

Project Description

The Battery Park Basin Stormwater Improvements Project will consist of constructing a large wet detention facility in the general area of the Battery Park baseball field and an upstream treatment train that will pre-treat runoff and address localized flooding. The wet detention facility will improve water quality by providing sufficient storage volume to promote settling of pollutants prior to discharge via a weir and into the bay. The project will implement the following best management practices (BMPs):

- Upstream Treatment Train. The city has identified areas within the upstream basin to incorporate open swales with ditch blocks or shallow exfiltration trenches to provide pre-treatment and increase the overall time of concentration to the wet detention facility at Battery Park. These BMPs will be located within the City's right-of-way where favorable water table and soil conditions exist.
- Wet Detention Facility. A large wet detention facility has been selected as the primary stormwater treatment component of the project. The facility will be constructed in the vicinity of the existing Battery Park baseball field. This BMP was selected due to the park's water table characteristics and the ability for wet detention to remove pollutants in stormwater runoff. In addition, the pleasing aesthetics of such a facility will be important to the City, as the park is used for many activities, including the annual Seafood Festival.

Project Costs

The Engineer’s Opinion of Probable Cost is as follows:

Survey and Engineering Design	\$71,500
Upstream Treatment Train Construction	\$400,000
Wet Detention Facility Construction	\$250,000
<i>Total</i>	<i>\$721,500</i>

Expenses eligible for reimbursement under this AGREEMENT include:

- Engineering, design, surveying, and permitting,
- Construction, and
- Construction management

Agreement Implementation

This AGREEMENT provides funding not to exceed \$71,500 for engineering, surveying, design, and permitting. Upon satisfactory completion of this work and subsequent review of the completed project design, it is anticipated that this AGREEMENT will be amended to provide additional funding for facility construction and completion.

Deliverables

The GRANTEE shall complete the above project description.

1. With each invoice the GRANTEE shall provide the following:
 - a. Description of activities completed during the invoice period;
 - b. Design drawings and project area map, if not previously provided;
 - c. Photographic documentation of construction activities;
 - d. Estimated pollution loading from the basin, and estimated pollutant load reduction from the specific facilities designed; and
 - e. Documentation of costs incurred to date, in sufficient detail for proper pre-audit and post-audit.
2. The GRANTEE shall provide a Final Project Summary Report upon completion of the project, to include the following:
 - a. Project Summary Statement outlining accomplishments, problems encountered solutions, and future recommendations.
 - b. Design drawings and project area map.
 - c. Photographic record of project activities and completion.
 - d. Estimated pollution loading from the basin, and estimated pollutant load reduction from the specific facilities constructed; and
 - e. Documentation of project costs, including grant funding and funding from other sources.

Specified deliverables may be provided in electronic format.

GRANT AGREEMENT BETWEEN THE NORTHWEST FLORIDA WATER MANAGEMENT
DISTRICT AND THE CITY OF APALACHICOLA

ATTACHMENT 2: Single Audit Act Requirements

Pursuant to Grant Award No. 13-_____, state financial assistance was awarded to the GRANTEE as follows:

Statewide Surface Water Restoration and Wastewater Projects: Ecosystem Management and Restoration Trust Fund: **\$71,500.**

These funds should be considered state financial assistance under the Florida Single Audit Act, under CSFA# 37.039. As a recipient of these funds your entity, as the Grantee, must comply with the Single Audit Act. These requirements also flow down to any sub-recipients of these funds.

- A. The Grantee shall comply with the applicable provisions contained in the **Attachment Section 2, Special Audit Requirements**, attached hereto and made a part hereof. **Exhibit 1** to the **Attachment** summarizes the funding sources supporting the Agreement for purposes of assisting the Grantee in complying with the requirements of the **Attachment**. A revised copy of **Exhibit 1** must be provided to the Grantee for each amendment which authorizes a funding increase or decrease. If the Grantee fails to receive a revised copy of **Exhibit 1**, the Grantee shall notify the District's Grants Manager at 850/539-5999 to request a copy of the updated information.

- B. The Grantee is hereby advised that the Federal and/or Florida Single Audit Act Requirements may further apply to lower tier transactions that may be a result of this Agreement. The Grantee shall consider the type of financial assistance (federal and/or state) identified in the **Attachment, Exhibit 1** when making its determination. For federal financial assistance, the Grantee shall utilize the guidance provided under OMB Circular A-133, Subpart B, Section __.210 for determining whether the relationship represents that of a sub-recipient or vendor. For state financial assistance, the Grantee shall utilize the form entitled "Checklist for Non-state Organizations Recipient/Sub-recipient vs. Vendor Determination" (form number DFS-A2-NS) that can be found under the "Links/Forms" section appearing at the following website:

<https://apps.fldfs.com/fsaa>

The Grantee should confer with its chief financial officer, audit director or contact the District for assistance with questions pertaining to the applicability of these requirements.

It is the responsibility of the District to notify recipients of state and federal financial assistance of their responsibility to file single audit reports to the proper authorities if they expend \$500,000 or more within their fiscal year. Attached is a copy of the Special Audit Requirements for your reference and convenience.

If you have any questions please contact Jean Whitten or Amanda Bedenbaugh at (850) 539-5999. Fax: (850) 539-2777.

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ATTACHMENT 2, Section 2

SPECIAL AUDIT REQUIREMENTS

The administration of resources awarded by the Northwest Florida Water Management District (*which may be referred to as the "District", or "Grantor", or other name in the contract/agreement*) to the recipient (*which may be referred to as the "Contractor", Grantee" or other name in the contract/agreement*) may be subject to audits and/or monitoring by the Northwest Florida Water Management District, as described in this attachment.

MONITORING

In addition to reviews of audits conducted in accordance with OMB Circular A-133 and Section 215.97, F.S., as revised (see "AUDITS" below), monitoring procedures may include, but not be limited to, on-site visits by District staff, limited scope audits as defined by OMB Circular A-133, as revised, and/or other procedures. By entering into this Agreement, the recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Northwest Florida Water Management District. In the event the Northwest Florida Water Management District determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by the District to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer or Auditor General.

AUDITS

PART I: STATE FUNDED

This part is applicable if the recipient is a nonstate entity as defined by Section 215.97(2)(m), Florida Statutes.

1. In the event that the recipient expends a total amount of state financial assistance equal to or in excess of \$500,000 in any fiscal year of such recipient, the recipient must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this Agreement indicates state financial assistance awarded through the Northwest Florida Water Management District by this Agreement. In determining the state financial assistance expended in its fiscal year, the recipient shall consider all sources of state financial assistance, including state financial assistance received from the Northwest Florida Water Management District, other state agencies, and other non-state entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a non-state entity for Federal program matching requirements.
2. In connection with the audit requirements addressed in Part II, paragraph 1; the recipient shall ensure that the audit complies with the requirements of Section 215.97(7), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the recipient expends less than \$500,000 in state financial assistance in its fiscal year, an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, is not required.

In the event that the recipient expends less than \$500,000 in state financial assistance in its fiscal year, and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the non-state entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).

4. For information regarding the Florida Catalog of State Financial Assistance (CSFA), a recipient should access the Florida Single Audit Act website located at <https://apps.fldfs.com/fsaa> for assistance. In addition to the above websites, the following websites may be accessed for information: Legislature's Website at <http://www.leg.state.fl.us/Welcome/index.cfm>, State of Florida's website at <http://www.myflorida.com/>, Department of Financial Services' Website at <http://www.fldfs.com/> and the Auditor General's Website at <http://www.state.fl.us/audgen>.

PART II: OTHER AUDIT REQUIREMENTS

(NOTE: This part would be used to specify any additional audit requirements imposed by the State awarding entity that are solely a matter of that State awarding entity's policy (i.e., the audit is not required by Federal or State laws and is not in conflict with other Federal or State audit requirements). Pursuant to Section 215.97(8), Florida Statutes, State agencies may conduct or arrange for audits of State financial assistance that are in addition to audits conducted in accordance with Section 215.97, Florida Statutes. In such an event, the State awarding agency must arrange for funding the full cost of such additional audits.)

PART III: REPORT SUBMISSION

1. Copies of reporting packages for audits conducted in accordance with OMB Circular A-133, as revised, and required by PART I of this Attachment shall be submitted, when required by Section .320 (d), OMB Circular A-133, as revised, by or on behalf of the recipient directly to each of the following:
 - A. The Northwest Florida Water Management District at the following address:

Inspector General
Northwest Florida Water Management District
Office of the Inspector General
81 Water Management Drive
Havana, Florida 32333-4712
 - B. The Federal Audit Clearinghouse designated in OMB Circular A-133, as revised (the number of copies required by Sections .320 (d)(1) and (2), OMB Circular A-133, as revised, should be submitted to the Federal Audit Clearinghouse), at the following address:

Federal Audit Clearinghouse
Bureau of the Census
1201 East 10th Street
Jeffersonville, IN 47132
 - C. Other Federal agencies and pass-through entities in accordance with Sections .320 (e) and (f), OMB Circular A-133, as revised.

2. Pursuant to Section .320(f), OMB Circular A-133, as revised, the recipient shall submit a copy of the reporting package described in Section .320(c), OMB Circular A-133, as revised, and any management letters issued by the auditor, to the Northwest Florida Water Management District at the following address:

Inspector General

Northwest Florida Water Management District
Office of the Inspector General
81 Water Management Drive
Havana, Florida 32333-4712

3. Copies of financial reporting packages required by PART II of this Attachment shall be submitted by or on behalf of the recipient directly to each of the following:
 - A. The Northwest Florida Water Management District at the following address:

Inspector General

Northwest Florida Water Management District
Office of the Inspector General
81 Water Management Drive
Havana, Florida 32333-4712

- B. The Auditor General's Office at the following address:

State of Florida Auditor General
Room 401, Claude Pepper Building
111 West Madison Street
Tallahassee, Florida 32399-1450

4. Copies of reports or management letters required by PART III of this Attachment shall be submitted by or on behalf of the recipient directly to the Northwest Florida Water Management District at the following address:

Inspector General

Northwest Florida Water Management District
Office of the Inspector General
81 Water Management Drive
Havana, Florida 32333-4712

5. Any reports, management letters, or other information required to be submitted to the Northwest Florida Water Management District pursuant to this Agreement shall be submitted timely in accordance with OMB Circular A-133, Florida Statutes, or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.
6. Recipients, when submitting financial reporting packages to the Northwest Florida Water Management District for audits done in accordance with OMB Circular A-133, or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the recipient in correspondence accompanying the reporting package.

PART IV: RECORD RETENTION

The recipient shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of **5** years from the date the audit report is issued, and shall allow the Northwest Florida Water Management District, or its designee, Chief Financial Officer, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to the Northwest Florida Water Management District, or its designee, Chief Financial Officer, or Auditor General upon request for a period of **3** years from the date the audit report is issued, unless extended in writing by the Northwest Florida Water Management District.

ATTACHMENT 2, Exhibit 1

FUNDS AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Matching Resources for Federal Programs:				
Federal Program Number	Federal Agency	CFDA	CFDA Title	Funding Amount

State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Resources Subject to Section 215.97, F.S.:					
State Program Number	Funding Source	District Fiscal Year	CSFA Number	CSFA Title or Funding Source Description	Funding Amount
	<i>SWIM (Ecosystem TF)</i>	<i>2010-2011</i>	<i>37.039</i>	<i>Engineering and Construction Grant</i>	<i>\$71,500</i>

(1.) Contact District for specific funding source amounts.

Total Award	\$71,500.00
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For each program identified above, the recipient shall comply with the program requirements described in the Catalog of Federal Domestic Assistance (CFDA) [<http://12.46.245.173/cfda/cfda.html>] and/or the Florida Catalog of State Financial Assistance (CSFA) [<https://apps.fldfs.com/fsaa/searchCatalog.aspx>]. The services/purposes for which the funds are to be used are included in the Contract scope of services/work. Any match required by the recipient is clearly indicated in the Contract.

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NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: District Lands Committee

THROUGH: Jon Steverson, Executive Director
Brett Cyphers, Assistant Executive Director

FROM: William O. Cleckley, Director
Division of Land Management and Acquisition

DATE: January 15, 2013

SUBJECT: Consideration of Memorandum of Agreement with the Deputy
Secretary of the Air Force for Installations for Expanded
Training Opportunities on District Lands

Attached for your consideration is a Memorandum of Agreement (MOA) between Office of the Assistant Secretary of the Air Force Installations, Pentagon, Washington D.C. and the Northwest Florida Water Management District for the Provision of Military Training on District Lands.

The Gulf Regional Airspace Strategic Initiative, otherwise known as GRASI, is looking to expand regional military capability in northwest Florida and would like to enter into an agreement with the District to allow such operations on District lands. The Department of Agriculture and Consumer Services and the Department of Environmental Protection have entered into a similar MOA and Florida Fish and Wildlife Conservation Commission will soon consider a similar agreement.

During the District Lands Committee meeting on February 14, 2013, Mr. Greg Kesler, Sr., Military Planner (contractor to Eglin Air Force Base), will make a brief presentation about the GRASI Initiative and answer any questions the Committee may have regarding GRASI.

Staff has met with GRASI representatives numerous times concerning this Initiative and looks forward to working with the Air Force to assist them in their training mission.

Staff recommends approval of the Memorandum of Agreement between Office of the Assistant Secretary of the Air Force Installations, Pentagon, Washington D.C. and the Northwest Florida Water Management District for the Provision of Military Training on District Lands.

**MEMORANDUM OF AGREEMENT BETWEEN
THE DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE FOR INSTALLATIONS
PENTAGON, WASHINGTON, D.C. 20330
AND
NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
HAVANA, FL 32333
FOR THE PROVISION OF MILITARY TRAINING ON DISTRICT LANDS**

THIS MEMORANDUM OF AGREEMENT (hereafter, the “Agreement”) is made and entered into by and between **Office of the Deputy Assistant Secretary of the Air Force for Installations** (hereinafter, “Air Force”) and **Northwest Florida Water Management District** (hereinafter, “District”).

WITNESSETH:

WHEREAS, the Air Force, in order to successfully accomplish mission requirements has a need for expanded training opportunities in Northwest Florida beyond the current Department of Defense lands and training areas, and

WHEREAS, the District has worked for decades to protect and manage water resources in a sustainable manner for the continued welfare of people and natural systems across its 16-county area; and

WHEREAS, the Parties have mutually concluded that it is desirable, practicable, and beneficial for the Parties to enter this Agreement to the mutual benefit of both and the goal is to work together in an effort to enhance both Parties.

NOW, THEREFORE, BE IT AGREED THAT:

1. **Military training operations on District Lands in Northwest Florida can be compatible for both Parties without unreasonable impacts to water resources and natural systems if conducted with the proper planning and coordination.**
2. **Within 60 days of enactment of this Agreement, District staff and Air Force personnel will work together to develop a detailed “Annual Operations Plan” that:**
 - a. **Establishes a-framework through which military training exercises may be conducted on District Lands. This framework may include other appropriate instruments within the jurisdiction of both Parties.**
 - b. **Identifies number and locations of compatible available sites in the Northwest Florida region, to be defined as “training sites”.**
 - c. **Provides detailed maps showing boundaries delineating training areas.**
 - d. **Details limitations of liability between the parties.**
 - e. **Estimates the frequency of use of the sites.**
 - f. **Indicates the types of compatible training allowed and the training activities that are expected to be prohibited.**
 - g. **Establishes procedures for requesting, cancelling, coordinating and notification of the use of training sites.**
 - h. **Identifies options for compensation or reimbursement for the District providing lands for training through cash payment or in-kind services.**

- i. **Establishes a feedback mechanism to assess the usefulness of the training site for the Air Force and the impact, if any, upon the mission of the District.**
- j. **Identifies and clarifies the Air Force’s responsibility with regard to the National Environmental Policy Act (NEPA)**

EXECUTION OF THIS AGREEMENT:

- 3. This Agreement shall become effective upon the date last signed below, and shall remain in full force and effect until cancelled by mutual agreement of the Parties, or upon the provision of at least sixty (60) days advance written notice from the Party desiring to terminate this Agreement to the other Party. Upon becoming effective, this Agreement shall supersede all previous agreements between the Parties on the same subject.
- 4. Unless a notice of change of address is given, any and all notices shall be delivered to the parties at the following addresses:

District

William O. Cleckley
 Division Director
 Division of Land Management & Acquisition
 81 Water Management Drive
 Havana, Florida 32399-1600
 (850) 539-5999

Air Force

Kathleen I. Ferguson, P.E.
 Principal Deputy Assistant Secretary
 (Installations, Environmental &
 Logistics)
 Pentagon, Washington, D.C.
 (703) 697-6300

IN WITNESS WHEREOF, authorized representatives of the Parties have affixed their signatures hereto, in recognition and acceptance of the terms, conditions and obligations set forth and or assumed under this Agreement.

**Northwest Florida Water
 Management District:**

Department of the Air Force:

Jonathan P. Steverson, Executive Director

**Kathleen I. Ferguson, P.E.
 Principal Deputy Assistant Secretary
 (Installations, Environment & Logistics)
 Pentagon, Washington, D.C.**

DATE: _____

DATE: _____

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: District Lands Committee

THROUGH: Jon Steverson, Executive Director
Brett Cyphers, Assistant Executive Director
William O. Cleckley, Director, Division of Land Management
and Acquisition

FROM: Carol L. Bert, Associate Lands Administrator

DATE: January 15, 2013

SUBJECT: Consideration of Resolution Nos. 766, 767, 768, 769 and 770
to Declare Five Tracts of District Land for Surplus; Escambia,
Blackwater, Yellow and Choctawhatchee River WMA's

During the District Lands Committee meeting on January 10, 2013, staff provided the Committee with an overview of five parcels which have been proposed by staff for surplus. Staff would now like to request approval of Resolution Nos. 766, 767, 768, 769 and 770 to declare these five tracts as surplus. Each resolution requires a two-thirds vote for approval.

Resolution No. 766, if approved, will declare 110.5 acres in the Escambia River WMA as surplus. This tract was acquired in 1994. According to 373.089(6)(c), F.S., all lands for which title was vested in the governing board prior to July 1, 1999, shall be deemed to have been acquired for conservation purposes. Staff recommends that the Governing Board make a determination that the lands are no longer needed for conservation purposes.

Resolution No. 767, if approved, will declare 0.4 acres in the Blackwater River WMA as surplus. This tract was acquired in 2001. According to 373.089(6)(d), lands acquired on or after July 1, 1999, for which title is vested in the governing board, the governing board shall determine which parcels shall be designated as having been acquired for conservation purposes. Staff recommends that the Governing Board make a determination that this tract was acquired for conservation purposes and also make a determination that the lands are no longer needed for conservation purposes.

Resolution No. 768, if approved, will declare 1.5 acres in the Yellow River WMA as surplus. This tract was acquired in 1999. According to 373.089(6)(d), lands acquired on or after July 1, 1999, for which title is vested in the governing board, the governing

board shall determine which parcels shall be designated as having been acquired for conservation purposes. Staff recommends that the Governing Board make a determination that this tract was acquired for conservation purposes and also make a determination that the lands are no longer needed for conservation purposes.

Resolution No. 769, if approved, will declare 38 acres (Sandy Creek Landing Road parcel) in the Choctawhatchee River WMA as surplus. This tract was acquired in 1992. According to 373.089(6)(c), F.S., all lands for which title was vested in the governing board prior to July 1, 1999, shall be deemed to have been acquired for conservation purposes. Staff recommends that the Governing Board make a determination that the lands are no longer needed for conservation purposes.

Resolution No. 770, if approved, will declare 38 acres in the Choctawhatchee River WMA as surplus. This tract was acquired in 1992. According to 373.089(6)(c), F.S., all lands for which title was vested in the governing board prior to July 1, 1999, shall be deemed to have been acquired for conservation purposes. Staff recommends that the Governing Board make a determination that the lands are no longer needed for conservation purposes.

Staff recommends approval of Resolution No. 766 for the surplus of 110.5 acres in the Escambia River WMA, Resolution No. 767 for the surplus of 0.4 acres in the Blackwater River WMA, Resolution No. 768 for the surplus of 1.5 acres in the Yellow River WMA, Resolution No. 769 for the surplus of 38 acres (along Sandy Creek Landing Road) in the Choctawhatchee River WMA and Resolution No. 770 for the surplus of 38 acres near Sandy Creek in the Choctawhatchee River WMA. In addition, staff further recommends that the Governing Board make a determination that the parcels are no longer needed for conservation purposes and that the 0.4 acres recommended for surplus in Resolution No. 767 and the 1.5 acres recommended for surplus in the Resolution No. 768 were acquired for conservation purposes.

cb



Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

Jonathan P. Steverson
Executive Director

RESOLUTION NO. 766 TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR DECLARING 110.5 ACRES AS SURPLUS; ESCAMBIA RIVER

WHEREAS, the Governing Board of the Northwest Florida Water Management District (hereinafter referred to as the "District") has the duty and responsibility under Chapter 373, Florida Statutes, for the management of water and related land resources and for preservation of natural resources, fish and wildlife; and

WHEREAS, the District is governed by a governing board (hereinafter called the "Governing Board") as provided in Section 373.073, Florida Statutes; and

WHEREAS, the District owns certain real property; and

WHEREAS, the District has determined that it is in the best interest of the District to surplus 110.5 acres of real property (the "Property"), which is shown on the attached maps, Exhibit "A"; and

WHEREAS, Section 373.089, Florida Statutes, authorizes the District to surplus and sell real property provided certain requirements are met; and

WHEREAS, the legal interest to be surplusd is fee simple title; and

WHEREAS, such statutory requirements have been met or will be met prior to closing and the Governing Board wishes to enter into a contract and complete the sale as set out therein; and

NOW THEREFORE, BE IT RESOLVED by the Governing Board of Northwest Florida Water Management District as follows:

1. The Property is hereby determined to be surplus and no longer needed by the District for conservation purposes or any other purpose.
2. A certified appraisal shall show that the selling price set out in the Contract is not less than the appraised value of the Property.
3. Escambia County has a population greater than 100,000.
4. The sale of the Property will meet the requirements of Section 373.089, Florida Statutes.

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOYCE ESTES
Secretary-Treasurer
Eastpoint

JOHN ALTER
Malone

GUS ANDREWS
DeFuniak Springs

STEPHANIE BLOYD
Panama City Beach

JON COSTELLO
Tallahassee

NICK PATRONIS
Panama City Beach

BO SPRING
Port Saint Joe

5. The Executive Director of the District, the District attorney and all other officers and employees of the District are hereby authorized and directed to do all things necessary to complete the surplus of this tract.
 - a. Execute, on behalf of the District, all deeds, closing statements, closing affidavits, disclosures and other documents reasonably required for closing.
 - b. Comply with all of the requirements of Section 373.089, Florida Statutes, which have yet to be fulfilled including:
 - i. Causing a notice of intent to sell the Property to be published in a newspaper published in the county in which the Property is situated once each week for three successive weeks, the first publication of which shall be not less than 30 days nor more than 45 days prior to the closing of the sale of the Property as set out in the Contract.
 - ii. Closing the sale of the Property as set out in the Contract within 120 days after the above referenced certified appraisal was obtained or obtaining an updated or additional certified appraisal.
 - iii. Withholding execution and delivery of the deed of conveyance until full payment of the selling price is paid according to the terms of the Contract.

ADOPTED AND APPROVED this ____ day of _____ A.D., 2013.

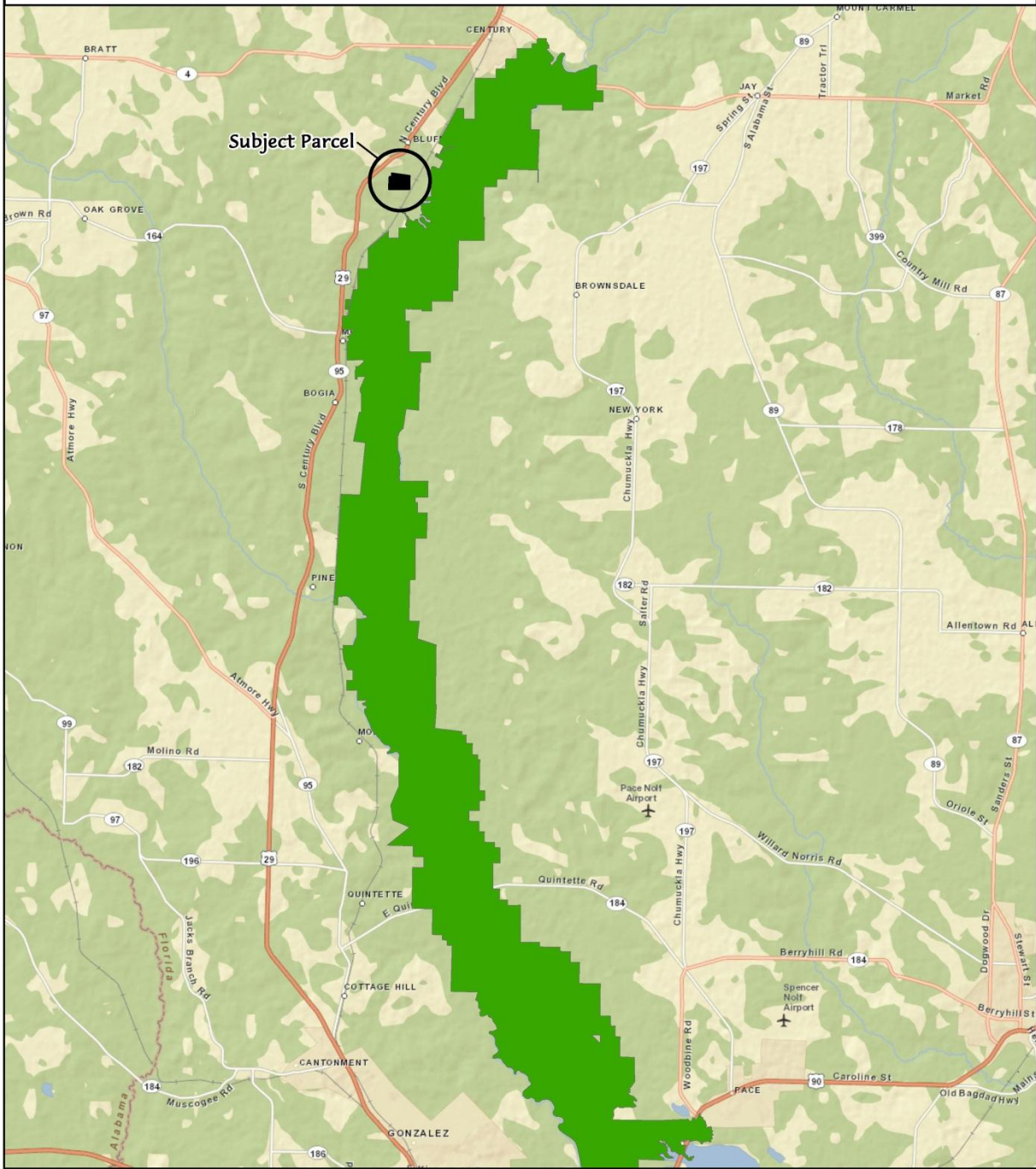
The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

George Roberts, Chair

ATTEST:

Joyce Estes, Secretary/Treasurer or
Jonathan P. Steverson, Acting Secretary/Treasurer

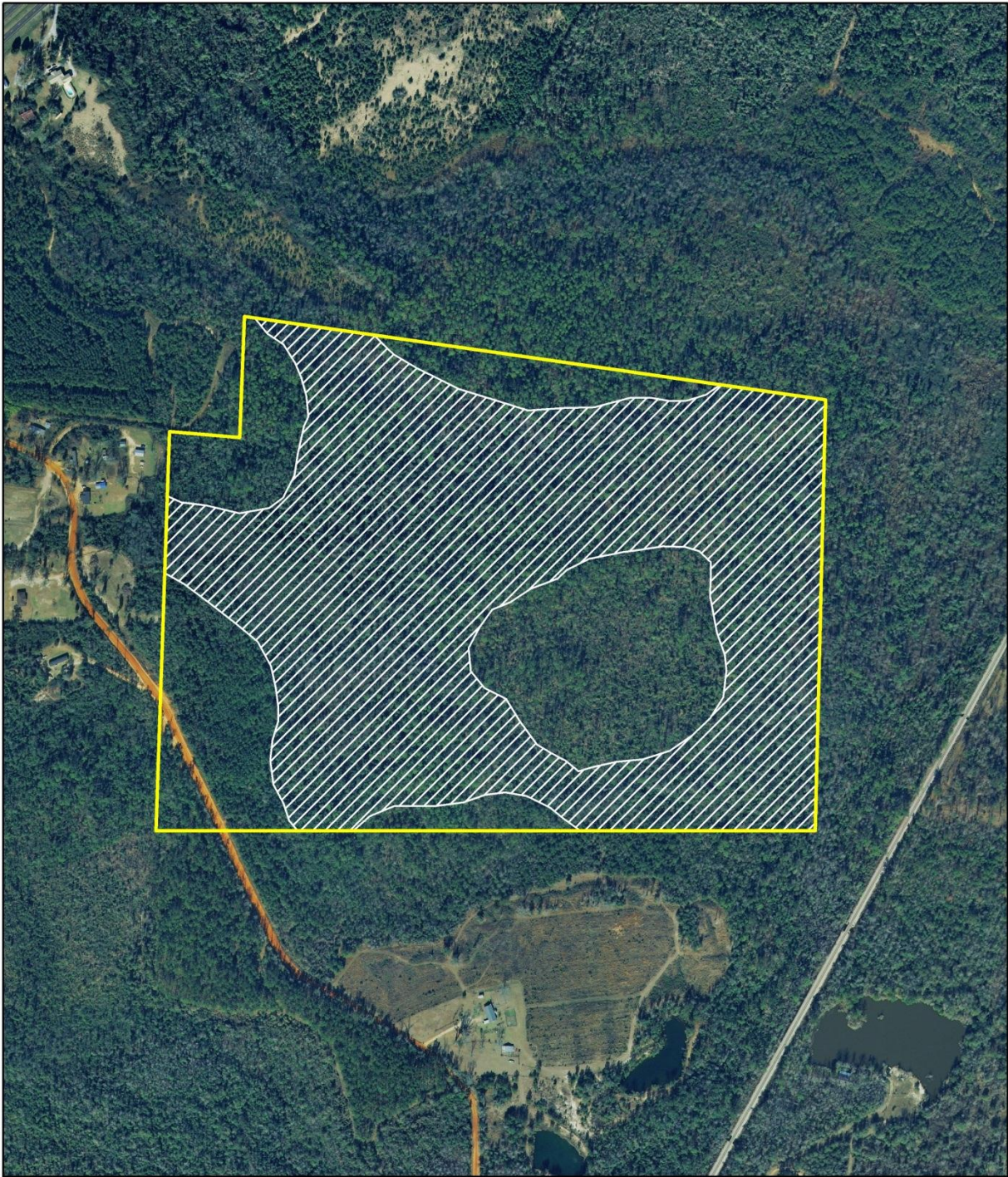
Exhibit A



- Subject Parcel
- NFWMD Ownership

Escambia River
Water Management Area



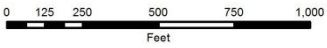


Subject Parcel:
Parcel: 110.5 acres
Uplands: (35.5 acres)
Wetlands: (75 acres)

Escambia River Water Management Area



Wetlands





Jonathan P. Steverson
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 767 TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR DECLARING 0.4 ACRES AS SURPLUS; BLACKWATER RIVER

WHEREAS, the Governing Board of the Northwest Florida Water Management District (hereinafter referred to as the "District") has the duty and responsibility under Chapter 373, Florida Statutes, for the management of water and related land resources and for preservation of natural resources, fish and wildlife; and

WHEREAS, the District is governed by a governing board (hereinafter called the "Governing Board") as provided in Section 373.073, Florida Statutes; and

WHEREAS, the District owns certain real property; and

WHEREAS, the District has determined that it is in the best interest of the District to surplus 0.4 acres of real property (the "Property"), which is shown on the attached maps, "Exhibit "A"; and

WHEREAS, Section 373.089, Florida Statutes, authorizes the District to surplus and sell real property provided certain requirements are met; and

WHEREAS, the legal interest to be surplusd is fee simple title; and

WHEREAS, such statutory requirements have been met or will be met prior to closing and the Governing Board wishes to enter into a contract and complete the sale as set out therein; and

NOW THEREFORE, BE IT RESOLVED by the Governing Board of Northwest Florida Water Management District as follows:

1. The Property is hereby determined to be surplus and no longer needed by the District for conservation purposes or any other purpose.
2. A certified appraisal shall show that the selling price set out in the Contract is not less than the appraised value of the Property.
3. Santa Rosa County has a population greater than 100,000.
4. The sale of the Property will meet the requirements of Section 373.089, Florida Statutes.

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOYCE ESTES
Secretary-Treasurer
Eastpoint

JOHN ALTER
Malone

GUS ANDREWS
DeFuniak Springs

STEPHANIE BLOYD
Panama City Beach

JON COSTELLO
Tallahassee

NICK PATRONIS
Panama City Beach

BO SPRING
Port Saint Joe

5. The Executive Director of the District, the District attorney and all other officers and employees of the District are hereby authorized and directed to do all things necessary to complete the surplus of this tract.
 - a. Execute, on behalf of the District, all deeds, closing statements, closing affidavits, disclosures and other documents reasonably required for closing.
 - b. Comply with all of the requirements of Section 373.089, Florida Statutes, which have yet to be fulfilled including:
 - i. Causing a notice of intent to sell the Property to be published in a newspaper published in the county in which the Property is situated once each week for three successive weeks, the first publication of which shall be not less than 30 days nor more than 45 days prior to the closing of the sale of the Property as set out in the Contract.
 - ii. Closing the sale of the Property as set out in the Contract within 120 days after the above referenced certified appraisal was obtained or obtaining an updated or additional certified appraisal.
 - iii. Withholding execution and delivery of the deed of conveyance until full payment of the selling price is paid according to the terms of the Contract.

ADOPTED AND APPROVED this ____ day of _____ A.D., 2013.

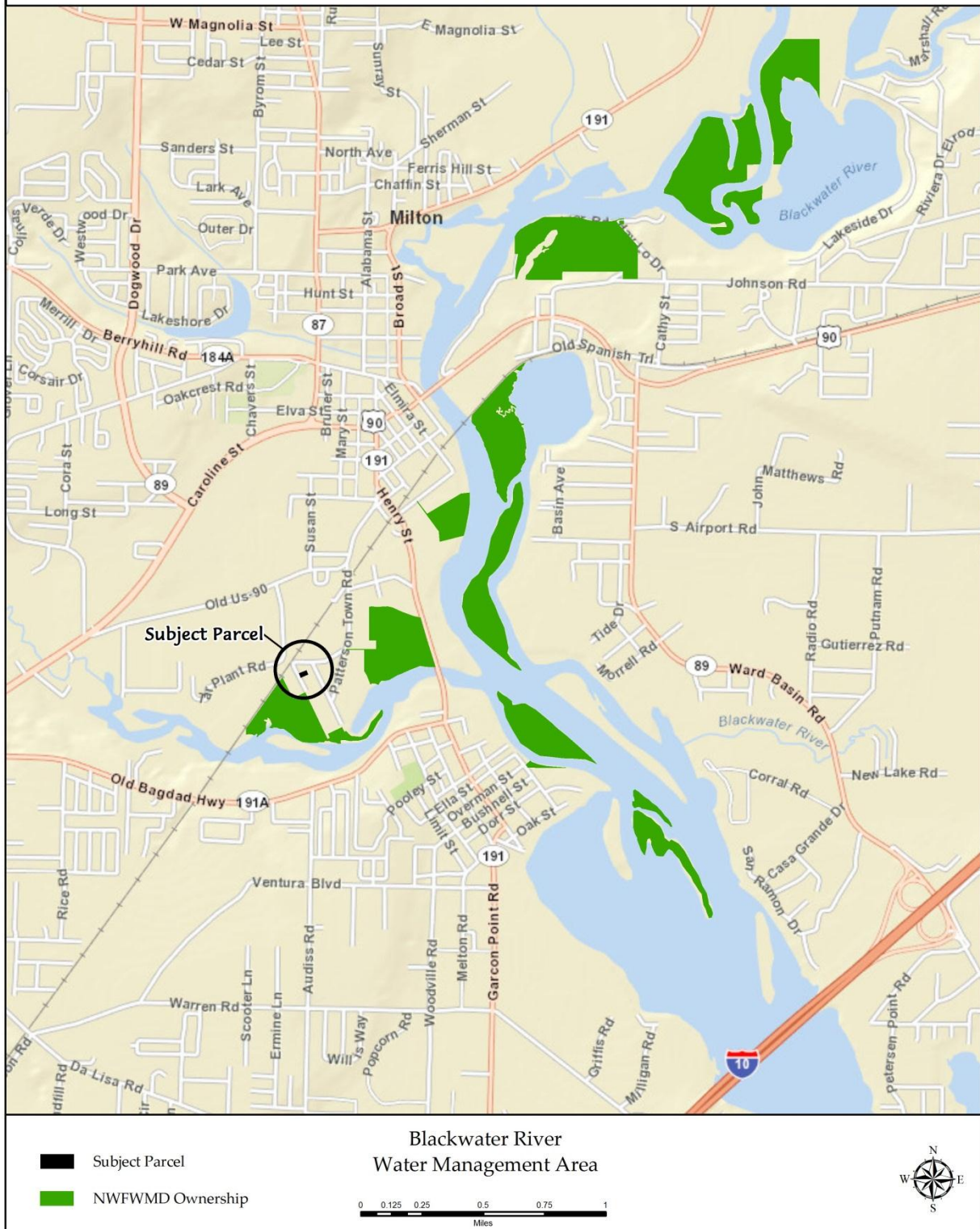
The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

George Roberts, Chair

ATTEST:

Joyce Estes, Secretary/Treasurer or
Jonathan P. Steverson, Acting Secretary/Treasurer

Exhibit A





Subject Parcel:

Subject Parcel: (0.4 acres)

Wetlands: (0.25 acres)

Uplands: (0.15 acres)

Blackwater River Water Management Area





Jonathan P. Steverson
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 768 TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR DECLARING 1.5 ACRES AS SURPLUS; YELLOW RIVER

WHEREAS, the Governing Board of the Northwest Florida Water Management District (hereinafter referred to as the "District") has the duty and responsibility under Chapter 373, Florida Statutes, for the management of water and related land resources and for preservation of natural resources, fish and wildlife; and

WHEREAS, the District is governed by a governing board (hereinafter called the "Governing Board") as provided in Section 373.073, Florida Statutes; and

WHEREAS, the District owns certain real property; and

WHEREAS, the District has determined that it is in the best interest of the District to surplus 1.5 acres of real property (the "Property"), which is shown on the attached maps, Exhibit "A"; and

WHEREAS, Section 373.089, Florida Statutes, authorizes the District to surplus and sell real property provided certain requirements are met; and

WHEREAS, the legal interest to be surplus is fee simple title; and

WHEREAS, such statutory requirements have been met or will be met prior to closing and the Governing Board wishes to enter into a contract and complete the sale as set out therein; and

NOW THEREFORE, BE IT RESOLVED by the Governing Board of Northwest Florida Water Management District as follows:

1. The Property is hereby determined to be surplus and no longer needed by the District for conservation purposes or any other purpose.
2. A certified appraisal shall show that the selling price set out in the Contract is not less than the appraised value of the Property.
3. Okaloosa County has a population greater than 100,000.
4. The sale of the Property will meet the requirements of Section 373.089, Florida Statutes.

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOYCE ESTES
Secretary-Treasurer
Eastpoint

JOHN ALTER
Malone

GUS ANDREWS
DeFuniak Springs

STEPHANIE BLOYD
Panama City Beach

JON COSTELLO
Tallahassee

NICK PATRONIS
Panama City Beach

BO SPRING
Port Saint Joe

5. The Executive Director of the District, the District attorney and all other officers and employees of the District are hereby authorized and directed to do all things necessary to complete the surplus of this tract.
 - a. Execute, on behalf of the District, all deeds, closing statements, closing affidavits, disclosures and other documents reasonably required for closing.
 - b. Comply with all of the requirements of Section 373.089, Florida Statutes, which have yet to be fulfilled including:
 - i. Causing a notice of intent to sell the Property to be published in a newspaper published in the county in which the Property is situated once each week for three successive weeks, the first publication of which shall be not less than 30 days nor more than 45 days prior to the closing of the sale of the Property as set out in the Contract.
 - ii. Closing the sale of the Property as set out in the Contract within 120 days after the above referenced certified appraisal was obtained or obtaining an updated or additional certified appraisal.
 - iii. Withholding execution and delivery of the deed of conveyance until full payment of the selling price is paid according to the terms of the Contract.

ADOPTED AND APPROVED this ____ day of _____ A.D., 2013.

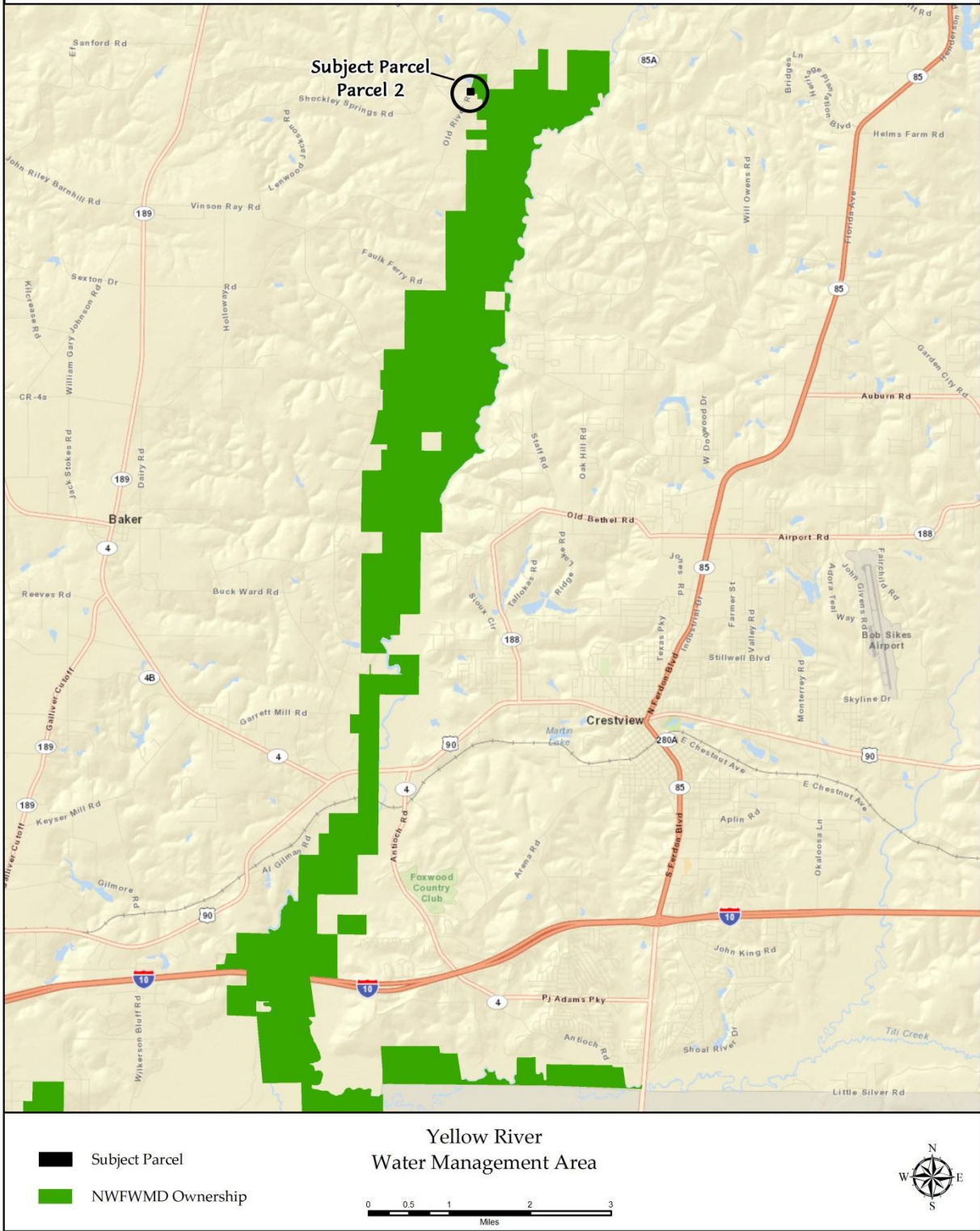
The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

George Roberts, Chair

ATTEST:

Joyce Estes, Secretary/Treasurer or
Jonathan P. Steverson, Acting Secretary/Treasurer

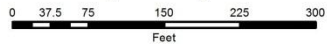
Exhibit A





Subject Parcel:
Parcel: 1.5 acres
Uplands: (1.5 acres)

Yellow River
Water Management Area
(Parcel 2)





Jonathan P. Steverson
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

**RESOLUTION NO. 769
TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION
FOR DECLARING 38 ACRES (SANDY CREEK LANDING ROAD) AS SURPLUS;
CHOCTAWHATCHEE RIVER**

WHEREAS, the Governing Board of the Northwest Florida Water Management District (hereinafter referred to as the "District") has the duty and responsibility under Chapter 373, Florida Statutes, for the management of water and related land resources and for preservation of natural resources, fish and wildlife; and

WHEREAS, the District is governed by a governing board (hereinafter called the "Governing Board") as provided in Section 373.073, Florida Statutes; and

WHEREAS, the District owns certain real property; and

WHEREAS, the District has determined that it is in the best interest of the District to surplus 38 acres of real property (the "Property"), which is shown on the attached maps, Exhibit "A"; and

WHEREAS, Section 373.089, Florida Statutes, authorizes the District to surplus and sell real property provided certain requirements are met; and

WHEREAS, the legal interest to be surplus is fee simple title; and

WHEREAS, such statutory requirements have been met or will be met prior to closing and the Governing Board wishes to enter into a contract and complete the sale as set out therein; and

NOW THEREFORE, BE IT RESOLVED by the Governing Board of Northwest Florida Water Management District as follows:

1. The Property is hereby determined to be surplus and no longer needed by the District for conservation purposes or any other purpose.
2. A certified appraisal shall show that the selling price set out in the Contract is not less than the appraised value of the Property.
3. Walton County has a population less than 100,000.
4. The sale of the Property will meet the requirements of Section 373.089, Florida Statutes.

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOYCE ESTES
Secretary-Treasurer
Eastpoint

JOHN ALTER
Malone

GUS ANDREWS
DeFuniak Springs

STEPHANIE BLOYD
Panama City Beach

JON COSTELLO
Tallahassee

NICK PATRONIS
Panama City Beach

BO SPRING
Port Saint Joe

5. The Executive Director of the District, the District attorney and all other officers and employees of the District are hereby authorized and directed to do all things necessary to complete the surplus of this tract.
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 - iii. Withholding execution and delivery of the deed of conveyance until full payment of the selling price is paid according to the terms of the Contract.

ADOPTED AND APPROVED this ____ day of _____ A.D., 2013.

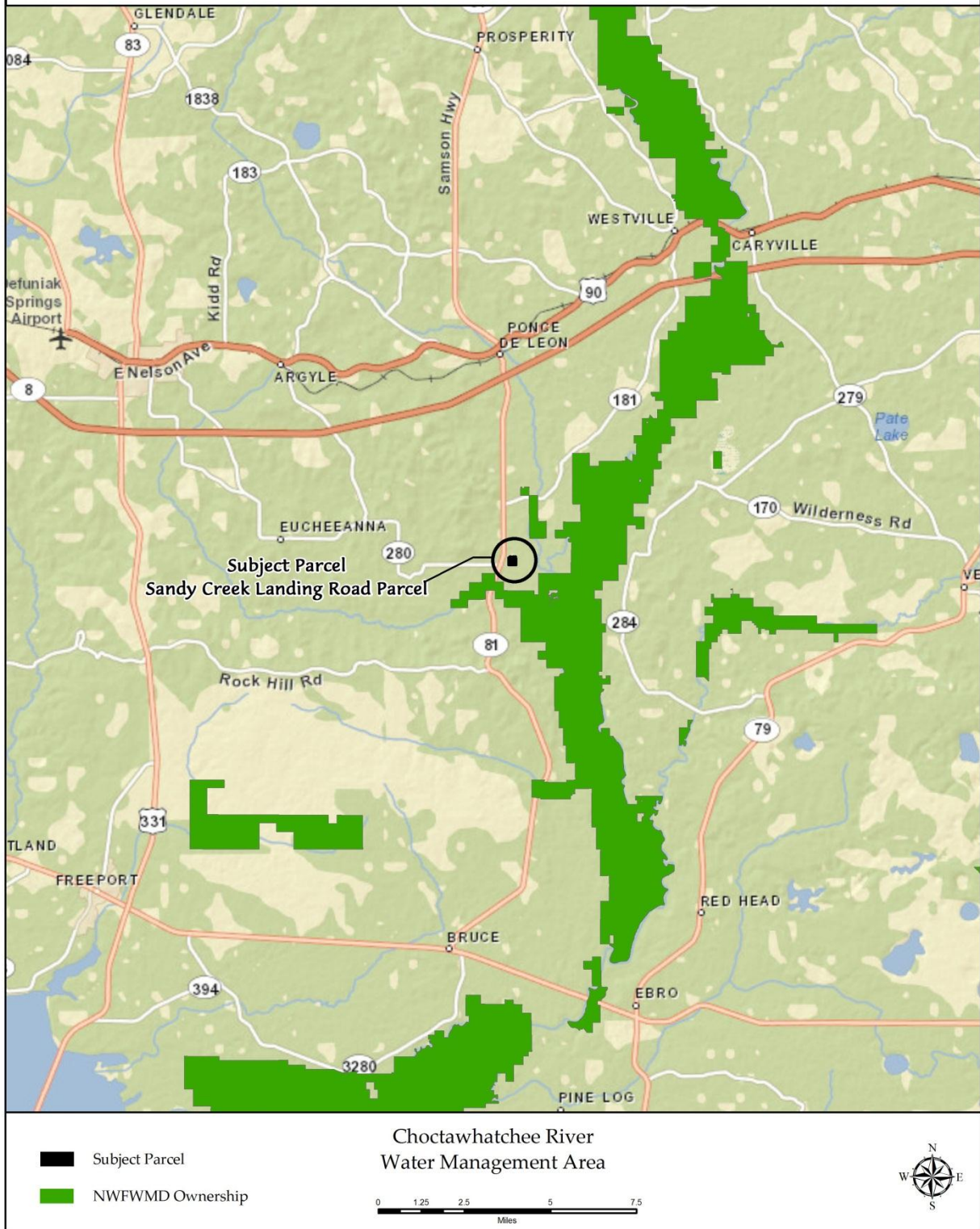
The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

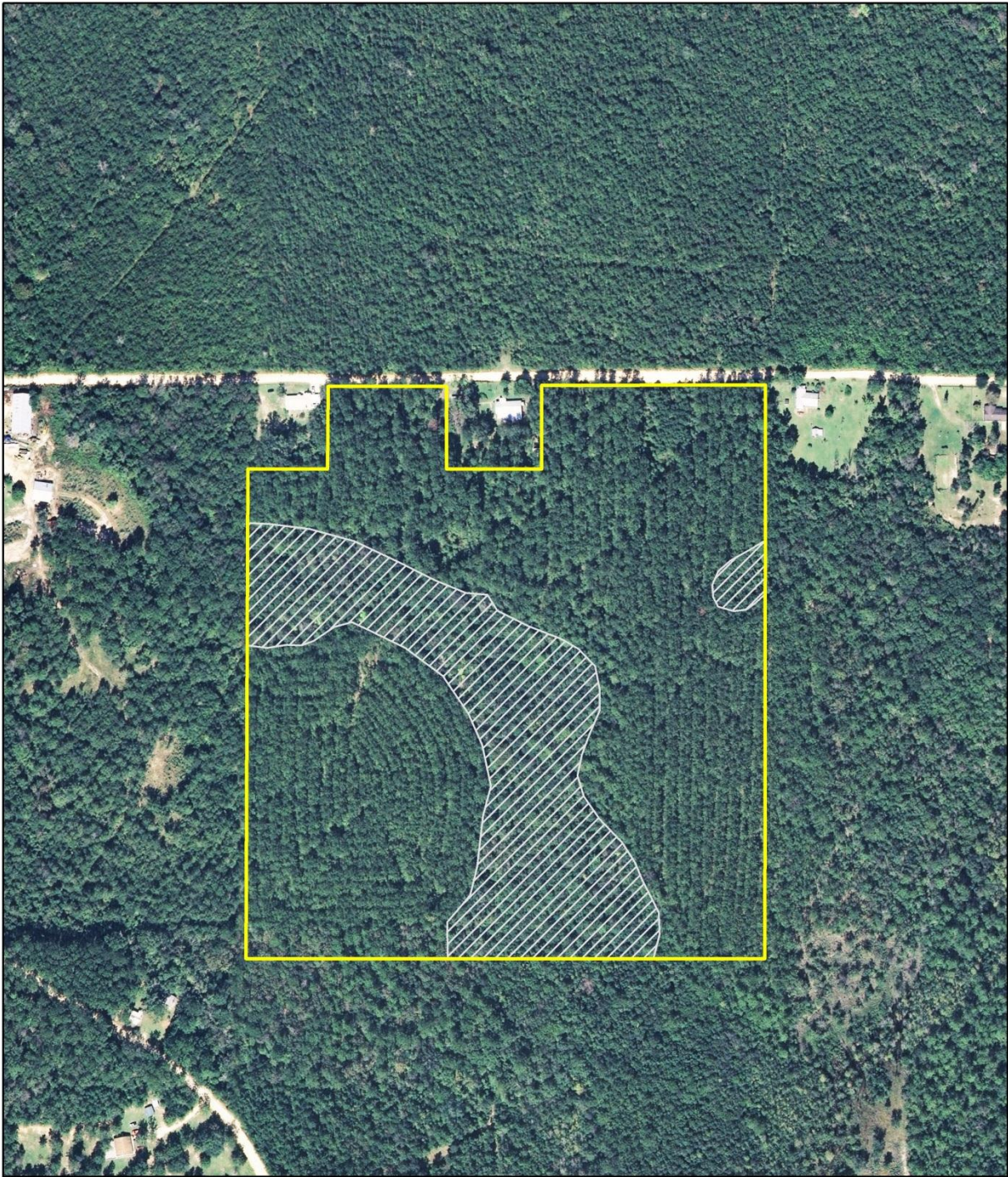
George Roberts, Chair

ATTEST:

Joyce Estes, Secretary/Treasurer or
Jonathan P. Steverson, Acting Secretary/Treasurer

Exhibit A



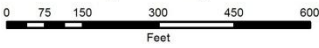


Subject Parcel:
Parcel: 38 acres
Uplands: (28.8 acres)
Wetlands: (9.2 acres)

Choctawhatchee River
Water Management Area
(Parcel 1)



Wetlands





Jonathan P. Steverson
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 770 TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR DECLARING 38 ACRES AS SURPLUS; CHOCTAWHATCHEE RIVER

WHEREAS, the Governing Board of the Northwest Florida Water Management District (hereinafter referred to as the "District") has the duty and responsibility under Chapter 373, Florida Statutes, for the management of water and related land resources and for preservation of natural resources, fish and wildlife; and

WHEREAS, the District is governed by a governing board (hereinafter called the "Governing Board") as provided in Section 373.073, Florida Statutes; and

WHEREAS, the District owns certain real property; and

WHEREAS, the District has determined that it is in the best interest of the District to surplus 38 acres of real property (the "Property"), which is shown on the attached maps, Exhibit "A"; and

WHEREAS, Section 373.089, Florida Statutes, authorizes the District to surplus and sell real property provided certain requirements are met; and

WHEREAS, the legal interest to be surplusd is fee simple title; and

WHEREAS, such statutory requirements have been met or will be met prior to closing and the Governing Board wishes to enter into a contract and complete the sale as set out therein; and

NOW THEREFORE, BE IT RESOLVED by the Governing Board of Northwest Florida Water Management District as follows:

1. The Property is hereby determined to be surplus and no longer needed by the District for conservation purposes or any other purpose.
2. A certified appraisal shall show that the selling price set out in the Contract is not less than the appraised value of the Property.
3. Walton County has a population less than 100,000.
4. The sale of the Property will meet the requirements of Section 373.089, Florida Statutes.

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOYCE ESTES
Secretary-Treasurer
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JOHN ALTER
Malone

GUS ANDREWS
DeFuniak Springs

STEPHANIE BLOYD
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Tallahassee

NICK PATRONIS
Panama City Beach

BO SPRING
Port Saint Joe

5. The Executive Director of the District, the District attorney and all other officers and employees of the District are hereby authorized and directed to do all things necessary to complete the surplus of this tract.
 - a. Execute, on behalf of the District, all deeds, closing statements, closing affidavits, disclosures and other documents reasonably required for closing.
 - b. Comply with all of the requirements of Section 373.089, Florida Statutes, which have yet to be fulfilled including:
 - i. Causing a notice of intent to sell the Property to be published in a newspaper published in the county in which the Property is situated once each week for three successive weeks, the first publication of which shall be not less than 30 days nor more than 45 days prior to the closing of the sale of the Property as set out in the Contract.
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ADOPTED AND APPROVED this ____ day of _____ A.D., 2013.

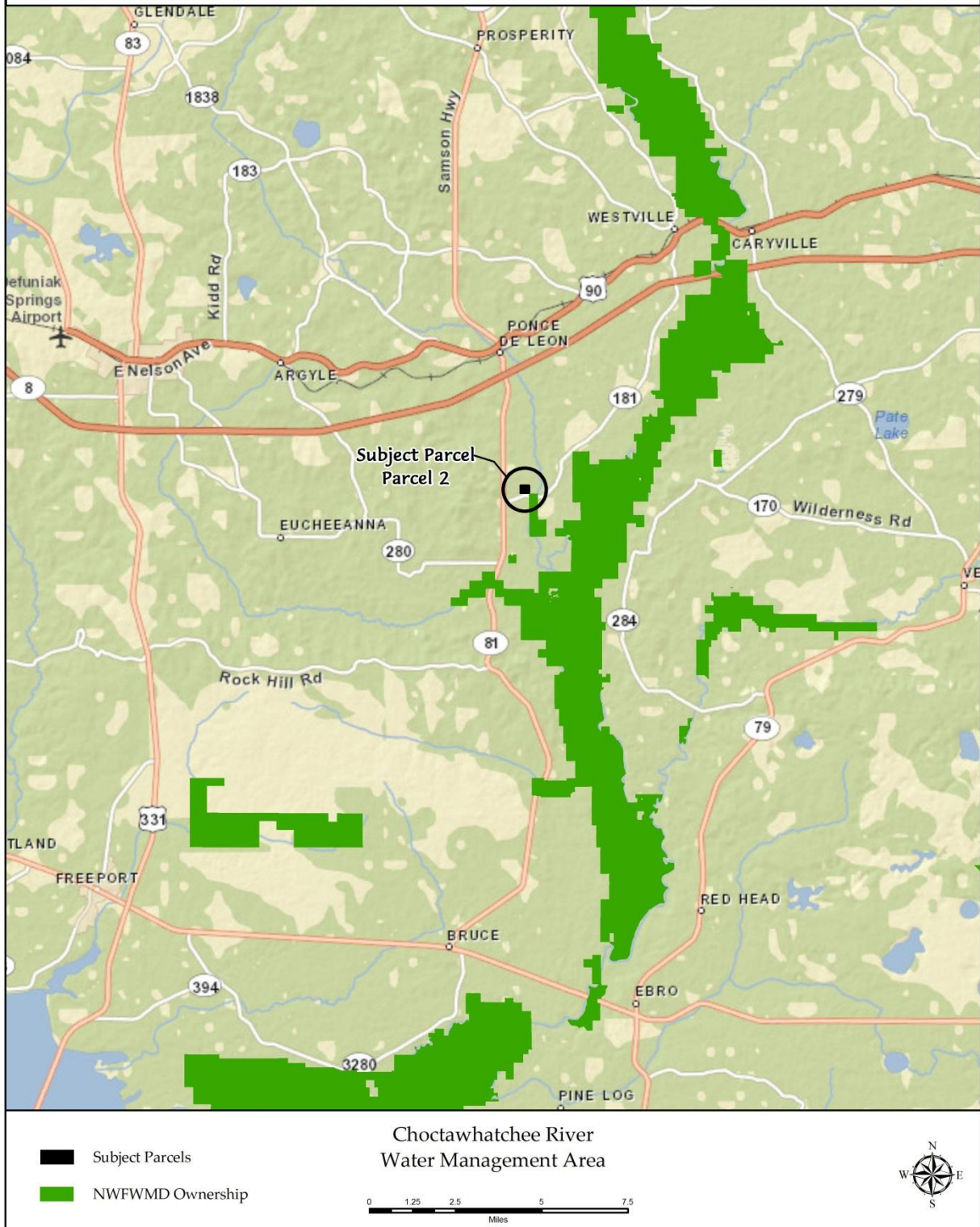
The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

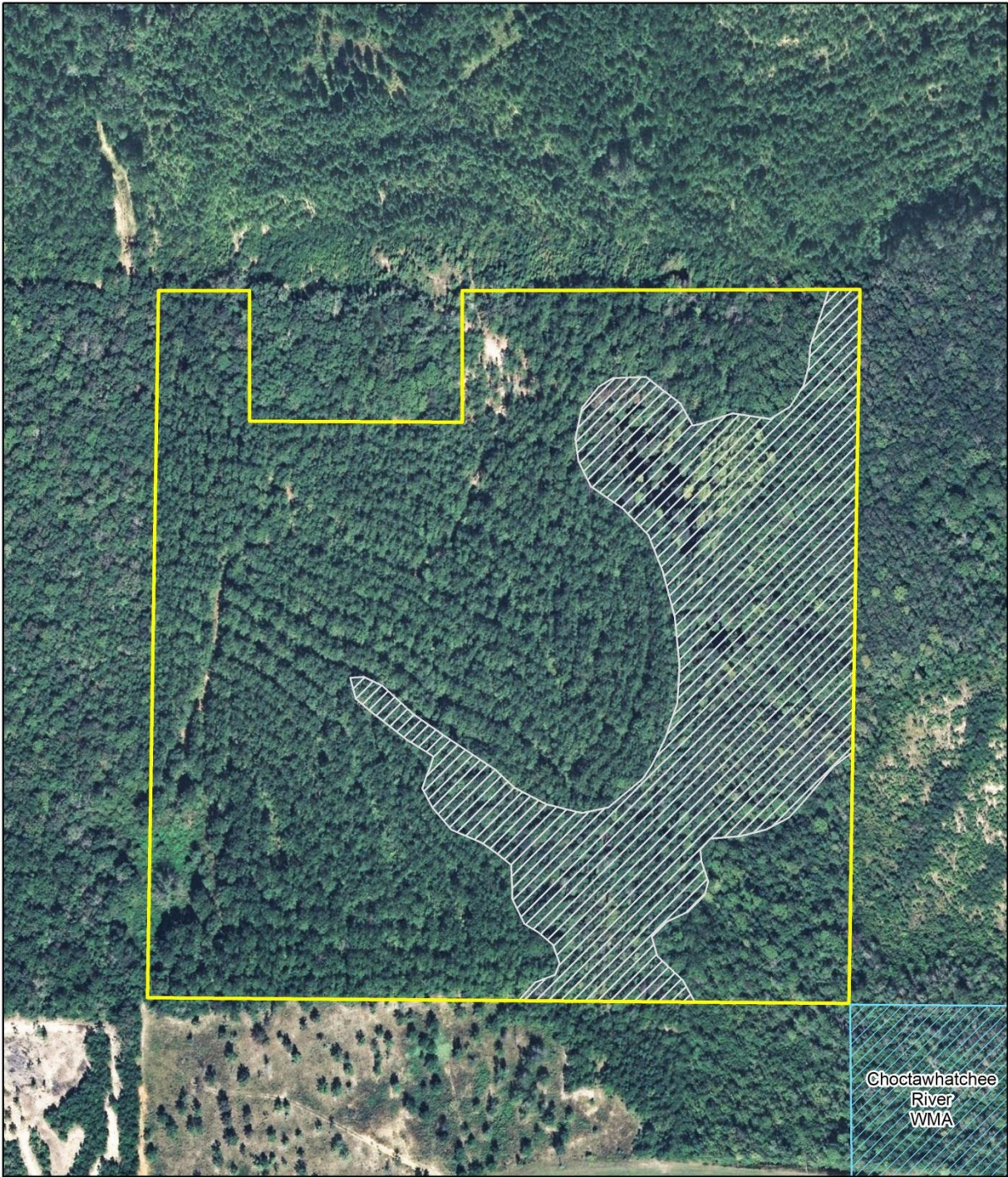
George Roberts, Chair


ATTEST:

Joyce Estes, Secretary/Treasurer or
Jonathan P. Steverson, Acting Secretary/Treasurer

Exhibit A

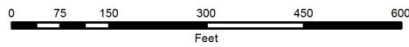




 Subject Parcel:
Parcel: 38 acres
Uplands: (27.5 acres)
Wetlands: (10.5 acres)

Choctawhatchee River
Water Management Area
(Parcel 2)

 Wetlands



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: District Lands Committee
Governing Board

THROUGH: Jonathan P. Steverson, Executive Director
Brett Cyphers, Assistant Executive Director
William O. Cleckley, Director, Division of Land Management and Acquisition

FROM: Tyler L. Macmillan, Chief, Bureau of Land Management Operations

DATE: January 29, 2013

SUBJECT: Consideration of ITB 13B-003 for Purchase of Longleaf Pine Tubelings

Recommendation:

- 1) Approval of the bid submitted by Blanton's Longleaf Container Nursery for 940,000 longleaf pine tubelings in FY 2013-2014 at a total cost of \$141,000; and the price of \$150.00 per thousand for any additional tubelings ordered in FY 2013-2014, as well as for future longleaf pine tubeling orders in FY 2014-2015 and FY 2015-2016; and
- 2) Authorize the Executive Director to execute an agreement with Blanton's Longleaf Container Nursery for the purchase of 940,000 longleaf pine tubelings and the purchase (at the District's option and subject to Executive Director approval) of additional longleaf tubelings at the same price per thousand, subject to approval of funds for the longleaf tubelings in the District's FY 2013-2014 budget in September.

Discussion:

In FY 2013-2014, staff anticipates restoring (reforesting) over 1,295 acres of cutover and/or disturbed longleaf pine habitat within the Econfina Creek Water Management Area (WMA). To meet the planting needs for the 2013-2014 season, we will need to purchase approximately 940,000 longleaf pine tubelings.

In the past, the District has realized cost savings when purchasing longleaf pine tubelings by requesting a price that would be honored by the nursery for three consecutive years. Because prices for longleaf tubelings vary from year to year based on demand and other issues, we have determined that this is a cost-effective method that locks in a lower price for procuring the trees that we need on an annual basis. Under the proposed multi-year agreement, the District will

annually amend the agreement to place the order for the upcoming planting season. This will eliminate the annual bidding process, and as such, will result in a saving of staff time associated with the annual administrative responsibilities of preparing and advertising bids, developing new contracts, etc.

On December 26, 2012, the District issued an Invitation to Bid for prospective nursery vendors to grow, extract and supply the District with a minimum of 940,000 longleaf pine tubelings for the 2013-2014 fiscal year, and an undetermined amount of tubelings for the following two fiscal years at the same price per thousand tubelings.

On January 29, 2013, at 2:00 p.m. EST, the District received the following sealed bids for purchasing a minimum of 940,000 longleaf pine tubelings in FY 2013-2014.

COMPANY NAME	PRICE PER THOUSAND TUBELINGS FY 2014-2016	FY 2013-2014 QUANTITY	FY 2013-2014 TOTAL BID
International Forest Company	\$ 192.50	940,000	\$ 180,950.00
Meeks Farms and Nursery, Inc.	\$ 191.74	940,000	\$ 180,235.60
Earthlink Environmental, Inc.	\$ 170.00	940,000	\$ 159,800.00
Blanton's Longleaf Container Nursery	\$ 150.00	940,000	\$ 141,000.00

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Regulations Committee

THROUGH: Michael Edgar, Director - Division of Resource Regulation

FROM: Angela Chelette, Chief - Bureau of Ground Water Regulation

DATE: January 17, 2013

SUBJECT: Consultant Selections to provide Continuing Services for Miscellaneous Economic Analysis

Recommendation:

Staff recommends the Executive Director be authorized to enter into an agreement with the highest ranked firm and sequentially ranked firms, as needed.

Discussion:

On December 18, 2012 the District received five (5) responses to the District’s Request for Qualifications (RFQ 13Q-001) for “Miscellaneous Economic Analysis”. This RFQ was issued in order to establish continuing services contracts for various economic evaluations, particularly any required statement of estimated regulatory cost for rulemaking.

All five (5) consultants were certified as qualified to provide the requested services by a District staff certification/selection committee based on four (4) predefined certification criteria that were provided to the consultants in the District’s RFQ. The firms were evaluated by the certification/selection committee using 12 predefined selection criteria. The respondents and their rankings are provided below in Table 1.

Consultants entering into a continuing services agreement to provide economic analysis services must be selected under the “Consultants’ Competitive Negotiations Act”. First preference of the work to be performed must be given to the highest ranked firm. The actual work performed is negotiated when Work Orders are issued by the District for these services. However, if negotiations with the highest ranked firm for the specific work are not successful, the District initiates successive negotiations with the other ranked consultants until agreement is reached.

Table 1 - Consultant Selection Ranking- RFQ 13Q-001

Firm	Ranking
Hazen and Sawyer	1
Balmoral Group	2
ABT	3
Florida State	4
Haas Center (UWF)	5

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Regulations Committee

FROM: Michael Edgar, Director of Division of Resource Regulation

DATE: January 23, 2013

SUBJECT: Rulemaking Update for SWERP, MSSW and CUPCon

The Resource Regulation Division is engaged in several ongoing rulemaking activities. This is concurrent with similar efforts among all of the Water Management Districts (WMDs) to streamline and bring consistency to the permitting process. It encompasses virtually all of the regulatory areas active at the Northwest Florida Water Management District (District). We expect this process to continue for several months, culminating in final rules later in 2013. This memo is part of a continuing effort to inform the Governing Board of staff progress and the anticipated need for future action on the Board's part. Our staff is also active in educational outreach to the regulated community across the District.

Statewide Environmental Resource Permitting Rulemaking

Program: Environmental Resource Permitting (ERP), Chapter 62-346, Florida Administrative Code

Issue: The 2012 Florida Legislature enacted House Bill 7003 directing the Florida Department of Environmental Protection (FDEP) along with the Water Management Districts (WMDs) to adopt statewide environmental resource permitting (SWERP) rules.

Discussion: HB 7003 directed the agencies to adopt SWERP rules in order to provide consistency and reduce regulation. The bill directed attention to:

- Criteria and thresholds for requiring permits,
- Types of permits,
- Processing procedures,
- Operational requirements,
- Conditions for issuance,
- Exemptions and general permits, and
- Standardizing application fee categories.

This effort does not change the existing stormwater criteria (such as retention of one half inch of runoff).

The FDEP will be the custodian of the SWERP rule, and the WMDs will implement the rule without adoption, in accordance with the bill. The FDEP has selected the ERP rules of the Northwest District as the platform for building the new rule. As a result, the District will see very little in the way of operational change. However, application fee categories have been condensed and combined to provide a simpler fee schedule statewide. This will result in higher fees in the District. Fees for the most common project permitted by the District (less than 10 acres, and less than 1 acre wetland impact) will increase from \$310 to \$420. Fees for exemptions and noticed general permits do not change.

The FDEP and WMDs have been working cooperatively since July on formulating these rules. The anticipated effective date is summer of 2013 with no Board action required.

Management and Storage of Surface Waters Rulemaking

Program: Management and Storage of Surface Waters, Chapter 40A-4, F.A.C.; Regulation of Agricultural and Forestry Surface Water Management Projects, Chapter 40A-44, F.A.C.; Works of the District, Chapter 40A-6, F.A.C.; General and Procedural, Chapter 40A-1, F.A.C.

Issue: The Governor's Executive Order 2011-01 created the Office of Fiscal Accountability and Regulatory Reform (OFARR) and froze all rulemaking until an analysis was conducted to identify all rules that could be streamlined, eliminated or reduced. While undergoing rule analysis, the 2012 Florida Legislature enacted House Bill 7003 directing the FDEP along with the WMDs to adopt SWERP rules. To ensure statewide consistency and eliminate numerous overlapping rulemaking efforts, the District Bureau of Surface Water Regulation withheld independent rulemaking until the effects of SWERP rulemaking were determined.

Discussion: The Bureau of Surface Water had begun rule development on the rules it administers, but in response to the Governor's Executive Order 2011-01 the process was placed on hold. Now that the SWERP rule (Chapter 62-330, F.A.C.) is nearing completion, the rulemaking process is being restarted with the goal of developing consistent language with the SWERP and Consumptive Use Permitting Consistency (CUPCon) rulemaking. For the purpose of rule language consistency, the engineering and operation criteria of the District's dam safety rule, Chapter 40A-4, F.A.C., is being incorporated into the ERP Handbooks. This eliminates the need for some projects to obtain two separate permits and pay two fees; one for ERP and one for dam safety thus reducing regulatory burden and cost. The engineering, operation and maintenance requirements presently in place for dams in northwest Florida will remain unchanged. Once Chapter 62-330, F.A.C., becomes effective, Chapter 40A-4, F.A.C., will be repealed in its entirety. The development goal on this rule is to implement and have the same approximate effective date as the new SWERP rule and provide tangible benefits to the public in the Panhandle.

Other rules including Chapters 40A-1, 6, and 44, F.A.C., will also undergo rule development in response to Joint Administrative Procedure Committee (JAPC) comments regarding language that needs to be written or added to insure that District rules conform to statutory intent and do not overreach their specific authority. A public hearing for Rule Adoption is expected for the June Governing Board meeting; however, Chapter 40A-4, F.A.C., will be repealed only after the SWERP rule is in effect.

Statewide Consumptive Use Permitting Consistency Initiative

Program: Consumptive Uses of Water, Chapter 40A-2, Florida Administrative Code

Note may also affect: General and Procedural, Chapter 40A-1, Florida Administrative Code and Water Shortage Plan, Chapter 40A-21, Florida Administrative Code

Issue: The FDEP is coordinating efforts by the five WMDs to streamline consumptive use permitting and bring statewide consistency to the program. Regulatory consistency has been identified by the Governor as a priority.

Discussion:

The FDEP and Districts continue to develop rule language and work toward consistency and streamlining. The FDEP held several stakeholder meetings in February to obtain feedback. Draft rule language is anticipated to be complete by March 1st and will be presented at the March Board Meeting for information. Two public workshops will be scheduled in late March to present the draft language. It is then anticipated that final Rule language will be brought to the Board for approval in June and, if approved, will be put into effect in August. Information regarding all CUPCon activities is available

from the FDEP web page (<http://www.dep.state.fl.us/water/waterpolicy/cupcon.htm>) for which there is a link provided on the District's web page.

The proposed rule language will reduce regulation in other parts of the state and, with one exception, it does not markedly affect the way the District implements its consumptive use permitting (CUP) program. The one significant change is a simplification of permitting thresholds. Immediately, 153 current permits will fall below the revised thresholds in the District and will no longer need an Individual Water Use Permit. These are predominantly small permits whose total average allocation is 2.1 million gallons of water per day. A portion of these will be regulated under a newly created permit category "Registered General" and the remainder of the uses will be authorized under a General Water Use Permit. There are approximately 112 separate users of eight-inch diameter wells (71 agricultural users) who will now need to obtain an Individual Water Use Permit. The 112 users represent an estimated total of 10 million gallons of water per day average.

The anticipated Registered General permit will be required for newly constructed wells between four- and six-inches in diameter. Based on records from the past five years, less than 20 General Water Use permits annually will have a minor increase in regulation and approximately half that number will have a minor reduction in regulation. These changes in thresholds collectively will refocus permitting efforts on larger users.

The Department of Agriculture and Consumer Services (DACS), is committed to working with the District to ease the application process to the fullest extent for the agriculture permittees that will be in transition. Ways of easing the process for all permittees in transition include:

- District personnel contact with well owners to explain rules and permitting process,
- Limiting the information the applicant will have to provide,
- District staff assistance in preparing applications for well owners,
- Waiving permit application fee, and
- Phasing-in the process by concentrating on different areas of the District over a span of weeks.

Summary of Rule Development Process:

The rule development process will be comprised of the following steps. The order may vary and there may be multiple rounds of rule-writing and workshops. There will be several opportunities for the Governing Board to review and comment on proposed rule amendments (see steps 6, 8, and 10).

1. Individual working group participation. (Ongoing)
2. Submittal of the Notice of Rule Development to the Office of Fiscal Accountability and Regulatory Reform. (completed June 27, 2012)
3. Publication of a Notice of Rule Development in the Florida Administrative Weekly. (completed July 20, 2012)
4. Participating in public workshops. (completed August-December 2012)
5. Drafting of proposed rule text and Applicant's Handbook (AH). (Ongoing)
- 6. Presentation of draft rule language to the Regulations Committee for consideration. (March)**
7. Development of a Statement of Estimated Regulatory Cost (SERC), contract recommendation before Board in January 2013.
- 8. Presentation of revisions to the draft rule language to the Regulations Committee. (If any)**
9. Publication of proposed rule revisions in the Florida Administrative Weekly. (May)
- 10. Presentation of the final rule amendments to the Governing Board for adoption. (June)**

TO: Governing Board
FROM: Division of Resource Regulation
DATE: January 10, 2013
SUBJECT: Quarterly Report for Period Ending December 31, 2012

	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Current Year Total FY 2013	Total FY 2012
Permits Issued	973	NA	NA	NA	973	5689
Completion Reports Received	1074	NA	NA	NA	1074	5818
Wells Inspected	395	NA	NA	NA	395	1582
Wells Tagged	350	NA	NA	NA	350	1525
Abandoned Wells Plugged	268	NA	NA	NA	268	1364
New Contractor Licenses	1	NA	NA	NA	1	1
License Renewals	0	NA	NA	NA	0	0
<u>Enforcement Actions</u>						
Complaints Investigated	14	NA	NA	NA	14	69
Warning Letters Issued	36	NA	NA	NA	36	120
Administrative Complaints/Notices of Violation Issued	15	NA	NA	NA	15	8
Settlement Agreements	0	NA	NA	NA	0	7
Consent Orders	0	NA	NA	NA	0	1
Licenses Suspended/Revoked	0	NA	NA	NA	0	0
Referred to State Attorney	1	NA	NA	NA	1	0
License Probation	0	NA	NA	NA	0	0
Global Positioning System Activity						
62-524, FAC, Program	12	NA	NA	NA	12	46
Other GPS Activity	342	NA	NA	NA	342	1331

	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Current Year Total FY 2013	Total FY 2012
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Consumptive Use (40A-2)

Permits Issued for New/Unpermitted Uses	4	NA	NA	NA	4	33
Permits Issued Modifications/Renewals	15	NA	NA	NA	15	98
Permit Transfers Processed	3	NA	NA	NA	3	8
Temporary Permits Issued	0	NA	NA	NA	0	18
Permits Withdrawn/Denied	0	NA	NA	NA	0	2
Permits Revoked	0	NA	NA	NA	0	2
Compliance Monitoring	48	NA	NA	NA	48	1149
Compliance Inspections	28	NA	NA	NA	28	183
Public Assistance Contacts	44	NA	NA	NA	44	387
Public Assistance Notices	502	NA	NA	NA	502	657

Enforcement Actions

Enforcement Notices Issued	27	NA	NA	NA	27	492
Warning Letters	13	NA	NA	NA	13	11
Notices of Violation/ Orders Issued	4	NA	NA	NA	4	2
Settlement Agreements	2	NA	NA	NA	2	3
Consent Orders	0	NA	NA	NA	0	0

Surface Water Management (40A-4)

Individual Permits Issued	1	NA	NA	NA	1	3
General Permits Issued	0	NA	NA	NA	0	10
Permits Withdrawn/Denied	0	NA	NA	NA	0	0
Permit Transfers Processed	2	NA	NA	NA	2	7
Permits Revoked	0	NA	NA	NA	0	0
Emergency Orders	0	NA	NA	NA	0	0
Complaints Investigated	6	NA	NA	NA	6	49
Permit Modifications	0	NA	NA	NA	0	0
Public Assistance Contacts	24	NA	NA	NA	24	145
Compliance Inspections	12	NA	NA	NA	12	245
Permits Expired	0	NA	NA	NA	0	4

	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Current Year Total FY 2013	Total FY 2012
<u>Enforcement Actions</u>						
Enforcement Notices Issued	0	NA	NA	NA	0	1
Warning Letters	0	NA	NA	NA	0	2
Notices of Violation/ Orders Issued	0	NA	NA	NA	0	0
Settlement Agreements	0	NA	NA	NA	0	2
Consent Orders	0	NA	NA	NA	0	0
<u>Agricultural & Forestry Surface Water Management Permits (40A-44)</u>						
Individual Permits Issued	0	NA	NA	NA	0	0
General Permits Issued	1	NA	NA	NA	1	12
Permit Transfers Processed	0	NA	NA	NA	0	15
Permits Revoked	0	NA	NA	NA	0	2
Permits Withdrawn/Denied	0	NA	NA	NA	0	2
Permits Expired	0	NA	NA	NA	0	3
Emergency Authorizations	0	NA	NA	NA	0	0
Permit Modifications	0	NA	NA	NA	0	1
Forestry Authorizations Issued	47	NA	NA	NA	47	169
Forestry Compliance Inspections	2	NA	NA	NA	2	269
Agricultural Compliance Inspections	6	NA	NA	NA	6	225
Complaints Investigated	8	NA	NA	NA	8	43
Public Assistance Contacts	32	NA	NA	NA	32	142
<u>Permitted Wetland Impacts (acres)</u>						
Total Wetlands Preserved	21.4	NA	NA	NA	21.40	33.50
Wetlands Temp. Disturbed	0.0	NA	NA	NA	0.00	0.00
Wetlands Improved	0.0	NA	NA	NA	0.00	2.80
Wetlands Lost	5.0	NA	NA	NA	5.00	3.60
Wetlands Created	1.3	NA	NA	NA	1.30	1.10
Net Change (Created verses Lost)	-3.7	NA	NA	NA	-3.70	-2.50

	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Current Year Total FY 2013	Total FY 2012
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Enforcement Actions

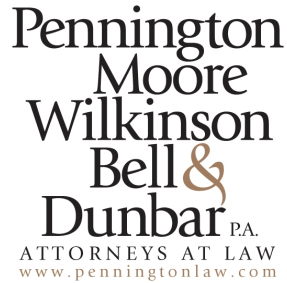
Enforcement Notices Issued	0	NA	NA	NA	0	0
Warning Letters	0	NA	NA	NA	0	2
Notices of Violation/ Orders Issued	0	NA	NA	NA	0	0
Settlement Agreements	0	NA	NA	NA	0	0
Consent Orders	0	NA	NA	NA	0	0

Environmental Resource Permitting (62-346)

Individual Permits Issued	35	NA	NA	NA	35	243
Noticed General Permits Issued	7	NA	NA	NA	7	41
Exemption Certifications Issued	21	NA	NA	NA	21	129
Permits Withdrawn/Denied	12	NA	NA	NA	12	40
Permit Transfers Processed	4	NA	NA	NA	4	5
Permits Revoked	0	NA	NA	NA	0	0
Emergency Orders	0	NA	NA	NA	0	0
Complaints Investigated	3	NA	NA	NA	3	12
Permit Modifications	1	NA	NA	NA	1	37
Public Assistance Contacts	721	NA	NA	NA	721	111
Compliance Inspections	350	NA	NA	NA	350	2092
Permits Expired	0	NA	NA	NA	0	0

Enforcement Actions

Enforcement Notices Issued	18	NA	NA	NA	18	26
Warning Letters	0	NA	NA	NA	0	7
Notices of Violation/ Orders Issued	0	0	NA	NA	0	1
Settlement Agreements	0	NA	NA	NA	0	7
Consent Orders	0	NA	NA	NA	0	1



To: Northwest Florida Water Management District Governing Board
From: Kevin X. Crowley, General Counsel
Date: February 4, 2013
Re: Legal Counsel Report

Helen J. Crenshaw v. Vista of Fort Walton Beach and Northwest Florida Water Management District, DOAH Case No. 12-3280. This is an administrative action in which Mrs. Crenshaw filed an amended petition for an administrative hearing challenging the issuance of a surface water management permit to Vista of Fort Walton Beach/James Busby for a construction project in Defuniak Springs. Administrative Law Judge D.R. Alexander has been assigned to the case. The final hearing took place on January 22, 2013. The parties' proposed recommended orders are due on March 6, 2013.