

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING MINUTES**

**District Headquarters
81 Water Management Drive
Havana, FL32333**

**Thursday
July 11, 2013**

Governing Board Members Present

George Roberts, Chair
John Alter
Gus Andrews
Gary Clark
Jon Costello
Nick Patronis
Bo Spring

Governing Board Members Absent

Jerry Pate, Vice Chair
Stephanie Bloyd

1. Call to Order and Roll Call

Chair Roberts called the meeting to order at 1:06 p.m., ET. Mr. Steverson called the roll and a quorum was declared present.

2. Invocation

Mr. Alter offered the invocation.

3. Pledge of Allegiance to the Flag

Chair Roberts led the meeting in the Pledge of Allegiance to the Flag.

4. Additions, Deletions or Changes to the Agenda

Ms. White stated that there were no changes made to the Agenda.

5. Approval of Minutes for June 13, 2013

MOTIONED BY MR. CLARK, SECONDED BY MR. ALTER, THAT THE GOVERNING BOARD APPROVE THE JUNE 13, 2013, GOVERNING BOARD MEETING MINUTES. MOTION CARRIED.

6. A. Regulations Committee Reports and Recommendations for Board Action

Mr. Andrews stated that the Regulations Committee met and had the following recommendations.

6. A. 1. Consideration of Request for Authorization to Proceed with Rule Development

MOTIONED BY MR. ANDREWS, SECONDED BY MR. COSTELLO, THAT THE GOVERNING BOARD AUTHORIZE INITIATION OF THE RULE DEVELOPMENT AS DESCRIBED. MOTION CARRIED.

6. B. Committee of the Whole – Administration, Budget and Finance

Chair Roberts stated that the Administration, Budget and Finance Committee met and had the following recommendations.

6. B. 1. Consideration of Resolution No. 776 Request for the Release of Water Management Lands Trust Fund Appropriations

MOTIONED BY CHAIR ROBERTS, SECONDED BY MR. PATRONIS, THAT THE GOVERNING BOARD APPROVE AND ADOPT RESOLUTION NUMBER 776 REQUEST FOR MONIES FOR NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT WETLANDS PROTECTION ACTIVITIES, ENVIRONMENTAL RESOURCE PERMITTING ACTIVITIES AND WATER QUALITY IMPROVEMENT ACTIVITIES. MOTION CARRIED.

6. B. 2. Consideration of Resolution No. 777 Amending the Fiscal Year 2012-2013 Budget

MOTIONED BY CHAIR ROBERTS, SECONDED BY MR. SPRING, THAT THE GOVERNING BOARD APPROVE AND ADOPT RESOLUTION NUMBER 777 AMENDING THE FISCAL YEAR 2012-2013 BUDGET. MOTION CARRIED.

6. B. 3. Consideration of Fiscal Year 2013-2014 Tentative Budget, Millage Rate and Dates and Locations of Public Hearings on the Budget

MOTIONED BY CHAIR ROBERTS, SECONDED BY MR. PATRONIS, THAT THE GOVERNING BOARD APPROVE TO SET THE AD VALOREM TAX MILLAGE RATE FOR FISCAL YEAR 2013-2014 AT .0400 OF A MILL, APPROVE THE PROPOSED TENTATIVE FISCAL YEAR 2013-2014 BUDGET AS PRESENTED, AND ALLOW STAFF TO MAKE RECOMMENDED ADJUSTMENTS AND CORRECTIONS AND SUBMIT THE STANDARD FORMAT TENTATIVE BUDGET TO THE GOVERNOR'S OFFICE AND LEGISLATURE BY AUGUST 1, 2013, AND SET THE PUBLIC HEARINGS ON THE BUDGET FOR THURSDAY, SEPTEMBER 12, 2013, AT 5:05 P.M., EST, AT THE DISTRICT'S HEADQUARTERS IN MIDWAY AND THURSDAY, SEPTEMBER 26, 2013, AT 5:05 P.M., CDT, IN PANAMA CITY. MOTION CARRIED.

7. A. Consent Business Agenda

Ms. Jean Whitten presented the Financial Report and Schedule of Disbursements for the month of May 2013.

MOTIONED BY MR. SPRING, SECONDED BY MR. CLARK, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORT AND SCHEDULE OF DISBURSEMENTS FOR THE MONTH OF MAY 2013. MOTION CARRIED.

7. B. Consideration of Approval of the Appraisals for the Sartor Tract; Econfina Creek

Ms. Carol Bert voiced staff recommendation that the Governing Board approve the appraisal prepared by Real Property Analysts and the review appraisal prepared by Southeast Appraisal Group of the Sartor tract in Washington County.

MOTIONED BY MR. ALTER, SECONDED BY MR. ANDREWS, THAT THE GOVERNING BOARD APPROVE THE APPRAISAL PREPARED BY REAL PROPERTY ANALYSTS AND THE REVIEW

APPRAISAL PREPARED BY SOUTHEAST APPRAISAL GROUP OF THE SARTOR TRACT IN WASHINGTON COUNTY. MOTION CARRIED.

7. C. Consideration of FDEP Contract G0368, Integrated Water Resources Monitoring Program

Mr. Kris Barrios stated that the Florida Department of Environmental Protection has proposed continuing the monitoring of surface water and groundwater quality within the District by funding the Integrated Water Resources Monitoring Program for an additional year. He indicated that the District has been a participant in the program in its various forms going back to its inception in the 1980s.

Mr. Barrios gave a brief overview of the contract and voiced staff recommendation that the Governing Board approve of the revenue agreement amendment with the Florida Department of Environmental Protection.

MOTIONED BY MR. CLARK, SECONDED BY MR. COSTELLO, THAT THE GOVERNING BOARD APPROVE OF THE REVENUE AGREEMENT AMENDMENT WITH THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION. MOTION CARRIED.

7. D. Consideration of Grant Funding Initiative for Local Water Supply Development Projects

Mr. Paul Thorpe stated that in developing the tentative budget for Fiscal Year 2013-2014, staff proposes that a portion of the District's reserve funds be distributed through a competitive grant program for water supply development assistance. He indicated that the overall objective of this initiative would be to help communities across the District meet local water supply challenges while also addressing regional priorities for water resource protection and management. He gave a detailed overview of the proposed guidelines and review criteria.

Mr. Thorpe voiced staff recommendation that subject to legal counsel review and final adoption of the Fiscal Year 2013-2014 budget, the Governing Board authorize staff to solicit competitive proposals for water supply development grants and approve the proposed ranking criteria and general guidelines as described.

MOTIONED BY MR. ALTER, SECONDED BY MR. COSTELLO, THAT THE GOVERNING BOARD, SUBJECT TO LEGAL COUNSEL REVIEW AND FINAL ADOPTION OF THE FISCAL YEAR 2013-2014 BUDGET, AUTHORIZE STAFF TO SOLICIT COMPETITIVE PROPOSALS FOR WATER SUPPLY DEVELOPMENT GRANTS AND APPROVE THE PROPOSED RANKING CRITERIA AND GENERAL GUIDELINES AS DESCRIBED. MOTION CARRIED.

7. E. Consideration of Bids and Agreement for Construction Services in the Whiskey George Basin for Tate's Hell Swamp Hydrologic Restoration

Mr. Graham Lewis reported that the District issued invitation to bid 13B-009, on May 21, 2013, for construction services for the Whiskey George Creek Basin Hydrologic Restoration Project located in Tate's Hell State Forest. He indicated that the project is designed to reconnect hydrologic flow pathways in Tate's Hell Swamp that have been severed by roadways and ditches associated with past and ongoing forestry operations. He stated that the construction activities will be funded in part with a grant from The National Oceanic and Atmospheric Administration (NOAA) and the Gulf of Mexico Hydrologic Restoration Partnership, with matching District funds through the Florida Forever Capital Improvement Program.

Mr. Lewis voiced staff recommendation that the Governing Board accept the bid of \$73,800 from Panhandle Contracting, Inc., for hydrologic restoration activities in the Whiskey George Basin of Tate's Hell State Forest, and authorize the Executive Director to enter into a contract with Panhandle Contracting, Inc., for these services.

MOTIONED BY MR. ALTER, SECONDED BY MR. CLARK, THAT THE GOVERNING BOARD APPROVE THE BID OF \$73,800 FROM PANHANDLE CONTRACTING, INC., FOR HYDROLOGIC RESTORATION ACTIVITIES IN THE WHISKEY GEORGE BASIN OF TATE'S HELL STATE FOREST, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACT WITH PANHANDLE CONTRACTING, INC. MOTION CARRIED.

8. A. Public Hearing on Consideration of Regulatory Matters

Chair Roberts called the Public Hearing to order at 1:42 p.m., ET.

Ms. Angela Chelette presented the Consent Agenda, which included one permit renewal. Ms. Chelette voiced staff recommendation that the Governing Board approve the Amended Consent Agenda per the recommendations and conditions of the staff reports and per the terms and conditions of the permit documents.

MOTIONED BY MR. CLARK, SECONDED BY MR. ALTER, THAT THE GOVERNING BOARD APPROVE THE CONSENT AGENDA PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. MOTION CARRIED.

8. Public Hearing on Consideration of Land Acquisition Matters

Chair Roberts called the Public Hearing to order at 1:43 p.m., ET.

8. B. Consideration of Purchase and Sale Agreement for the Sartor Tract; Econfina Creek

Ms. Carol Bert gave a detailed overview of the Purchase and Sale Agreement for the proposed acquisition of approximately 10 acres in Washington County from Ray M. Sartor. Ms. Bert submitted the document for the official record and opened the floor for public comment. With no public comment, Ms. Bert voiced staff recommendation that the Governing Board approve the Purchase and Sale Agreement for the acquisition of the Sartor tract for \$15,000, subject to the terms and conditions of the Agreement.

MOTIONED BY MR. CLARK, SECONDED BY MR. PATRONIS, THAT THE GOVERNING BOARD APPROVE THE PURCHASE AND SALE AGREEMENT FOR THE ACQUISITION OF THE SARTOR TRACT FOR \$15,000, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT. MOTION CARRIED.

9. Legal Counsel Report

Mr. Breck Brannen gave a brief update on the pending litigation between Crenshaw and the City of DeFuniak Springs. He stated that the District is a named defendant although the complaint contains no allegations against the District. Mr. Brannen informed the Board that the case is being monitored.

Meeting was adjourned at 1:47 p.m., ET.