

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
DISTRICT LANDS COMMITTEE
AGENDA**

**District Headquarters
81 Water Management Drive
Havana, FL 32333**

**Thursday
April 10, 2014
12:00 p.m., ET**

1. Call to Order
2. Consideration of ITB 14B-004 for Williford Spring Construction
3. Consideration of ITB 14B-005 for 2014 Pine and Hardwood Tree Eradication Services
4. Consideration of Memorandum of Agreement and Confidentiality Acknowledgement with Florida Department of Environmental Protection for Florida's First Magnitude Springs Florida Forever Project; Brunson Tract Addition, Washington County
5. Adjourn

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: District Lands Committee
Governing Board

THROUGH: Jon Steverson, Executive Director
Brett Cyphers, Assistant Executive Director

FROM: William O. Cleckley, Director
Division of Land Management and Acquisition

DATE: March 26, 2014

SUBJECT: Consideration of ITB 14B-004 for Williford Spring Construction

At the January meeting, the Governing Board approved the previously selected top-ranked firms utilized for the Pitt and Sylvan Springs construction project (Phase I) as eligible to submit bids for construction services for the Williford Springs project (Phase II). Since the January meeting, staff has learned that four of the five contractors are still in business. The four firms still operating are:

BCL Civil Contractors
Sperry & Associates
GAC Contractors
Lodge Construction

On March 12, 2014, the District issued an Invitation to Bid (ITB 14B-004) for construction services to the four remaining firms. Since issuance, one firm (Lodge Construction, Inc.) has submitted a “No Bid” letter stating workload and personnel constraints. On March 18, 2014, staff held a mandatory tour of the construction site and three firms were represented (BCL Civil, Sperry & Associates and GAC). Staff will be issuing one addendum to the bid to address minor errors, omissions, revisions, questions and clarifications to the design plans, especially for the composting toilet floor and District provided materials. On April 2, 2014, at 2:00 p.m. ET, the District will receive up to three bids for the project. Once received, District staff from the divisions of Lands and Resource Management and Genesis representatives will evaluate the bids and, in the form of a supplement, make a recommendation to the Board at the April meeting..

Other items that staff would like to bring to the Board’s attention since the last public workshop on this project include the following:

Value Engineering, Redesigns and Additional Design Measures

Since the last public workshop held during the October 2012 Governing Board meeting, staff and Genesis Group have been working diligently to finalize engineering designs and incorporate “value engineering” or cost-saving measures into the Williford Spring project. These proposed value engineering measures have required some redesign work by Genesis Group. In addition, staff added a “loop” exit road and associated stormwater facility at the parking lot to allow users to exit the facility easier, which required additional engineering work. Selected value engineering measures and their anticipated cost savings are listed below for your information:

| <u>Originally Designed Facility</u> | <u>Value Engineering Redesign or Removal</u> | <u>Original OPC</u> | <u>Estimated Cost Saving</u> | <u>Revised Project Cost</u> |
|--|--|----------------------------|--|--|
| 2 - Elevated View Decks (Spring Area) | 1 - “L-shaped” Elevated View Deck | \$31,900 (excludes piling) | \$15,950 | \$15,950 |
| 18 – Elevated View Deck Pilings | 9 - Elevated View Deck Pilings | \$21,600 | \$10,800 | \$10,800 |
| Limestone Terrace | Precast Terrace | \$47,190 | \$22,000 | \$25,190 |
| Cul-de-Sac Boardwalk and Deck (Karst Interpretative Trail) | Removed from Project | \$15,390 | \$15,390 | \$0 |
| Overlook Deck (Loop Trail - Slope Forest Area) | Removed from Project | \$24,800 | \$24,800 | \$0 |
| Large “Craftsman-Style” Pavilion | 36’ x 52’ Laminated Wood, Open Knee Arch Pavilions | \$121,596 | \$68,906 (includes est. cost of concrete slab) | \$42,690 <u>\$10,000</u> \$52,690 (includes concrete slab) |
| 2- Small “Craftsman-Style” Pavilions | 2 – 16’ x 28’ Laminated Wood, Open Knee Arch Pavilions | \$66,628 | \$20,458 | \$31,185 <u>\$14,985</u> \$46,170 (includes 2 concrete slab est.) |
| “Craftsman-Style” | Pitt-Style | | | |

| | | | | |
|--------------------|--------------------|------------------|------------------|------------------|
| Compositing Toilet | Compositing Toilet | <u>\$125,781</u> | <u>\$31,781</u> | <u>\$94,000</u> |
| | Subtotal: | \$454,885 | \$210,085 | \$244,800 |

Note: OPC - Opinion of Probable Cost

Based on the information presented above, the District was able to save an estimated \$210,085 (46.2 percent less than original estimates) by reducing costs or by eliminating structures from the original design. Other cost savings, as well, may be realized on a redesigned entrance gate.

Deductive Alternates (Connector and Loop Trail and Paver Material)

Connector and Loop Trails

Back in 2012, staff initiated discussions with Florida Trail Association (FTA) representatives concerning their ability and willingness to construct the Connector and Loop trails that tie the Williford Springs project to the recently completed Pitt and Sylvan Springs project. It was estimated that the District might save up to 50 percent of the cost to construct these trails by utilizing FTA personnel and volunteer student labor. The FTA has since indicated that they will be unable to participate in the project, staff has included the proposed construction of these trails as two Deductive Alternates in the Williford Spring bid. Staff intends to seek cost savings by including one or both of these trail alternatives in the bid. A final recommendation on whether or not to construct one or both trails will be based on staff’s bid evaluation. Of the two trails proposed for construction, staff recommends that the Connector trail linking both spring recreation areas be given priority as it has always been a component of the overall project design for both phases.

Patio Terrace Pavers - Alternative Materials

The third Deductive Alternate concerns patio terrace pavers. The bidders will be asked to submit a price utilizing a “Planklok” paver versus a grooved “Tremron Shell” paver that allows water to sheet flow rapidly off of the patio terrace and contains pieces of seashell fragments for enhanced aesthetics.

Purchase of Pavilion Kits and Aluminum Structures

RCP Shelters, Inc.

One of the value engineering efforts for the Williford Spring project involves the purchase and installation of three pavilion kits in lieu of constructing the original architecturally designed Craftsman-Style pavilions. Although there are many pavilion kits on the market, Genesis Group identified one large and two small pavilion kits that would meet the District’s needs as the pavilion kit slabs, associate drip line structures and connections to sidewalks were intended to be incorporated into the original project designs.

Genesis Group selected two pavilions kits manufactured by RCP Shelters, Inc. from Ft. Myers for the Williford Spring project. Since these pavilion kits have been designed specifically to fit

into the engineering designs of the project, their purchase essentially makes RCP Shelters, Inc. a “sole” source vendor and staff will seek Governing Board approval of their purchase in conjunction with the Williford Spring construction bid.

Aluminum Structures

In addition to the purchase of the pavilion kits, the District will also purchase an aluminum floating dock, gangway and handrails for the spring entrance steps. Staff will seek price quotes from at least three qualified vendors for these structures and their purchase should fall under the Executive Director’s purchasing threshold, so no Governing Board action is anticipated be required.

Between April 2 and April 4, 2014, staff and Genesis Group will evaluate all bids received and make a recommendation to the Governing Board for construction of the Williford Springs project in the form of a supplement.

In the interim, please contact staff if you have any questions concerning this project.

/woc

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Jonathan P. Steverson, Executive Director
Brett Cyphers, Assistant Executive Director
William O. Cleckley, Director, Division of Land Management and Acquisition

FROM: Tyler L. Macmillan, Chief, Bureau of Land Management Operations

DATE: March 26, 2014

SUBJECT: Consideration of ITB 14B-005 for 2014 Pine and Hardwood Tree Eradication Services

Background

On March 14, 2014, the District issued an Invitation to Bid to prospective contractors to conduct pine and hardwood tree eradication services on District lands located within the Econfina Creek Water Management Area (WMA), the Sand Hill Lakes Mitigation Bank, and the Perdido River WMA (see attached location maps).

Three stands totaling 675 acres will receive eradication treatment to reduce sand pine competition in areas that have been planted with longleaf pine. Two stands totaling 58 acres will receive eradication treatment to reduce sand pine and hardwood competition in areas that have been planted with longleaf pine. One mitigation stand totaling 10 acres will receive eradication treatment to remove hardwood competition, and one wet prairie mitigation restoration stand totaling 12 acres will receive eradication treatment to remove pine and hardwood competition.

The District has conducted a number of eradication projects in past years to remove volunteer off-site sand pine regeneration from longleaf/wiregrass habitat restoration sites and to remove competing hardwoods from mitigation restoration areas, wiregrass seed donor sites and other restoration areas. The District eradicates competing pines and hardwood trees in this manner because they directly compete with longleaf pines (and groundcover species) for sunlight, nutrients and moisture, especially offsite “volunteer” sand pine. In addition, the eradication activities enhance wildlife habitat for species such as gopher tortoises, Sherman’s fox squirrels, deer, and turkeys, among others. In many instances, sand pine trees and small upland hardwoods can be managed (eliminated or reduced) through the use of prescribed fire, but in these stands the prescribed fires do not produce enough heat to kill the competing trees because the stands currently lack groundcover fuel continuity. In addition, prescribed fire

parameters suitable to induce mortality in these trees would often fall outside of the parameters allowed by the Florida Forest Service for issuing prescribed fire authorizations and would most likely damage or kill existing longleaf pine seedlings/saplings. Broadcast herbicide (chemical) treatment is not a viable option since the herbicide treatment would eliminate all vegetation on the sites. Eradication operations that utilize heavy equipment are also not viable on these sites because such operations are more costly and would result in damage to the young longleaf pine trees and natural wiregrass groundcover we have planted.

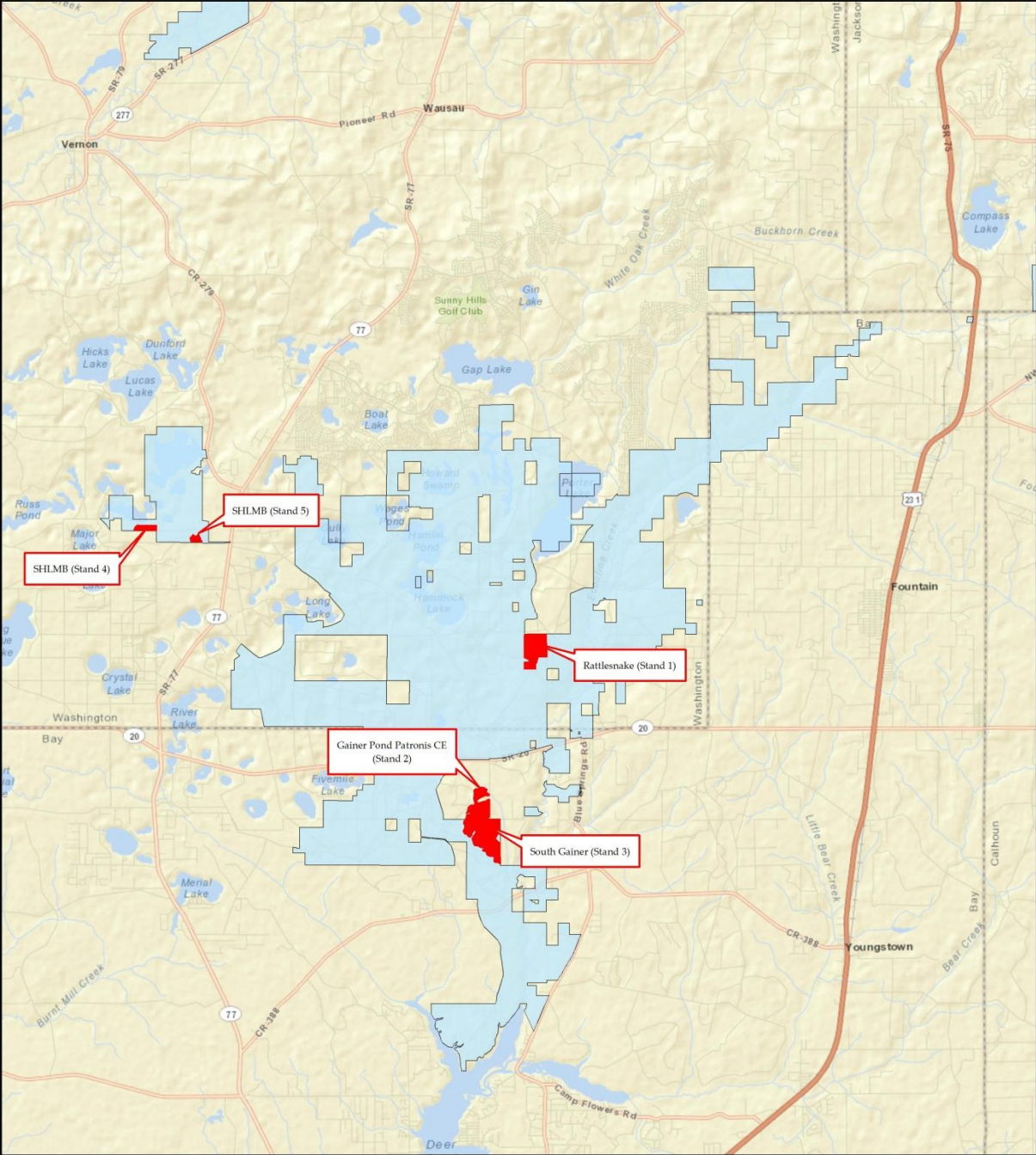
The best and lowest cost eradication option to eliminate these undesirable trees is to utilize hand labor crews. As such, staff has identified approximately 755 acres where sand pine, other pine and hardwood tree eradication services are required this year. Staff has recommended to contractors that, depending on stem size, these trees be eradicated utilizing devices such as a grass trimmer/blade, brush cutter, clearing saw, machete, bush hook or chain saw. The contractor will be required to fell the trees in place, while taking care to avoid damage to existing longleaf pine seedlings and saplings. As appropriate, staff will follow up with fuel reduction/pine release prescribed burns during the dormant season (winter), which should consume most of the tree debris associated with these eradication services.

The county, stand number, location, and number of acres per stand are listed below for your information.

| County | Stand # | Section | Township | Range | Acres |
|---------------|----------------|----------------|-----------------|--------------|--------------|
| Washington | 1 | 28 | 1N | 13W | 200 |
| Bay | 2 | 7 & 8 | 1S | 13W | 154 |
| Bay | 3 | 17 & 18 | 1S | 13W | 321 |
| Washington | 4 | 12 | 1N | 15W | 37 |
| Washington | 5 | 7 | 1N | 14W | 21 |
| Escambia | 6 | 10 | 1S | 32W | 10 |
| Escambia | 7 | 10 & 11 | 1S | 32W | 12 |
| TOTAL | | | | | 755 |

On April 8, 2014, at 2:00 p.m. EDT, the District will conduct the bid opening for the 2014 Pine and Hardwood Tree Eradication Services project. The results of the bid opening will be provided in a supplement for the Governing Board at the April 10, 2014, meeting.

Exhibit Map A

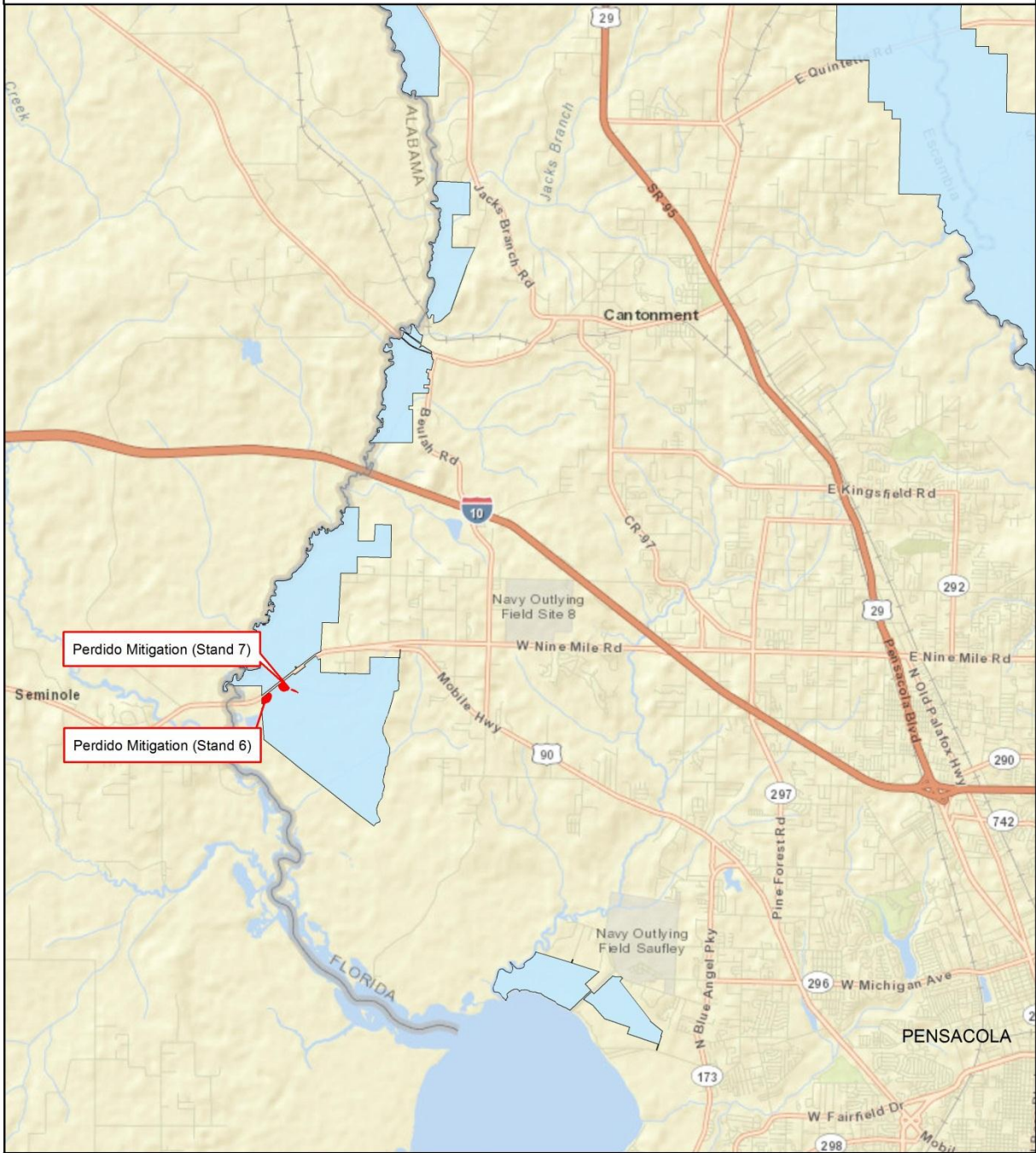




- Econfina Creek WMA and SHLMB Stands
- District Ownership

General Location Map
 Econfina Creek and Sand Hill Lakes Mitigation Bank
 2014 Pine and Hardwood Tree Eradication Services

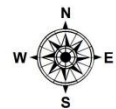


Exhibit Map B



-  Perdido Mitigation Stands
-  District Ownership

General Location Map
Perdido River Water Management Area
2014 Pine and Hardwood Tree Eradication Services



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: District Lands Committee

THROUGH: Jon Steverson, Executive Director
Brett Cyphers, Assistant Executive Director

FROM: William O. Cleckley, Director
Division of Land Management and Acquisition

DATE: March 25, 2014

SUBJECT: Consideration of Memorandum of Agreement and Confidentiality
Acknowledgement with Florida Department of Environmental Protection
for Florida's First Magnitude Springs Florida Forever Project; Brunson
Tract Addition, Washington County

Last month, District staff received approval to appraise a 360-acre tract known as the Brunson Landing tract. The District and the Department of Environmental Protection (DEP) will be working together to facilitate the acquisition of this tract, which will require that the two agencies enter into a Memorandum of Agreement and Confidentiality Acknowledgement. DEP staff are preparing this agreement. District staff will provide this agreement to the Governing Board in the form of a supplement for consideration at the April 10, 2014, meeting.

WOC/cb

**NORTHWEST FLORIDA WATER MANAGEMENT
DISTRICT GOVERNING BOARD MEETING MINUTES**

**District Headquarters
81 Water Management Drive
Havana, FL 32333**

**Thursday
March 13, 2014**

Governing Board Members Present

George Roberts, Chair
Jerry Pate, Vice Chair
John Alter
Gus Andrews
Gary Clark
Nick Patronis
Bo Spring

Governing Board Members Absent

Stephanie Bloyd
Jon Costello

1. Call to Order and Roll Call

Chair Roberts called the meeting to order at 1:15 p.m., ET. Mr. Steverson called the roll and a quorum was declared present.

2. Invocation

Vice Chair Pate offered the invocation.

3. Pledge of Allegiance to the Flag

Chair Roberts led the meeting in the Pledge of Allegiance to the Flag.

4. Additions, Deletions or Changes to the Agenda

Ms. White stated that there were no changes to the agenda.

5. Approval of Minutes for February 13, 2014

MOTIONED BY MR. CLARK, SECONDED BY MR. ALTER, THAT THE GOVERNING BOARD APPROVE THE FEBRUARY 13, 2014, GOVERNING BOARD MEETING MINUTES. MOTION CARRIED.

6. A. Committee Reports and Recommendations for Board Action

Mr. Alter stated that the District Lands Committee met and had the following recommendations.

6. A. 1. Consideration of Memorandum of Agreement between the District and Florida Department of Agriculture and Consumer Services for Managing Forests for Increased Regional Water Availability

MOTIONED BY MR. ALTER, SECONDED BY MR. PATE, THAT THE GOVERNING BOARD APPROVE THE MEMORANDUM OF AGREEMENT BETWEEN THE NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AND FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES FOR MANAGING FORESTS FOR INCREASED REGIONAL WATER

AVAILABILITY FOR A FOUR-YEAR PERIOD NOT TO EXCEED \$101,660.75, SUBJECT TO ANNUAL FISCAL YEAR BUDGET APPROVAL. MOTION CARRIED.

6. A. 2. Consideration of Approval of Appraisals for the 38-Acre Surplus Tract off Highway 181-C; Choctawhatchee River WMA

MOTIONED BY MR. ALTER, SECONDED BY MR. ANDREWS, THAT THE GOVERNING BOARD APPROVE THE APPRAISAL AND APPRAISAL UPDATE PREPARED BY CARLTON APPRAISAL COMPANY AND THE REVIEW APPRAISAL AND REVIEW APPRAISAL UPDATE PREPARED BY SOUTHEAST APPRAISAL GROUP FOR THE 38-ACRE SURPLUS TRACT OFF HIGHWAY 181-C IN WALTON COUNTY, FLORIDA. MOTION CARRIED.

7. A. Public Hearing on Consideration of Regulatory Matters

Chair Roberts called the Public Hearing to order at 1:19 p.m., ET.

Mr. Michael Edgar presented the Consent Agenda, which included one permit modification and renewal. Mr. Edgar voiced staff recommendation that the Governing Board approve the Consent Agenda per the recommendations and conditions of the staff reports and per the terms and conditions of the permit documents.

MOTIONED BY MR. ALTER, SECONDED BY MR. CLARK, THAT THE GOVERNING BOARD APPROVE THE CONSENT AGENDA PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. MOTION CARRIED.

7. B. Public Hearing on Consideration of Resource Management Matters

Chair Roberts called the Public Hearing to order at 1:24 p.m., ET.

Consideration of Final Order Approving the Regional Water Supply Plan Update for Region III, Bay County

Mr. Paul Thorpe reminded the Board that section 373.709, Florida Statutes (F.S.), requires that water supply planning be conducted for any water supply planning region where existing sources of water are not adequate over a 20-year planning horizon to supply water for all existing and future reasonable-beneficial uses and to sustain the water resources and related natural systems for the planning period.

He gave a brief overview of the 2014 Regional Water Supply Plan Update for Region III. Mr. Thorpe voiced staff recommendation that the Governing Board issue the proposed Final Order approving the 2014 Regional Water Supply Plan Update for Region III, inclusive of Exhibit A (Regional Water Supply Plan Update) and Exhibit B (Notice of Rights).

MOTIONED BY MR. PATE, SECONDED BY MR. SPRING, THAT THE GOVERNING BOARD ISSUE THE FINAL ORDER APPROVING THE 2014 REGIONAL WATER SUPPLY PLAN UPDATE FOR REGION III, INCLUSIVE OF EXHIBIT A (REGIONAL WATER SUPPLY PLAN UPDATE) AND EXHIBIT B (NOTICE OF RIGHTS). MOTION CARRIED.

7. C. Public Hearing on Consideration of Land Acquisition Matters

Chair Roberts called the Public Hearing to order at 1:36 p.m., ET.

Consideration of Contract for Sale and Purchase of the 38-Acre Surplus Tract off Highway 181-C; Choctawhatchee River WMA

Ms. Carol Bert gave a detailed overview of the 38-acre surplus tract off highway 181-C; Choctawhatchee River WMA. Ms. Bert submitted the document for official record and opened the floor for public comment. With no public comment, Ms. Bert voiced staff recommendation that the Governing Board approve the Contract for Sale and Purchase for the sale of the 38-acre surplus tract off Highway 181-C in Walton County, Florida, for \$30,925 to Mr. Jamie Sweet, subject to the terms and conditions of the Contract. In addition, staff recommends that the Governing Board choose not to reserve the interest in the property's phosphate, minerals, metals and petroleum, if any.

MOTIONED BY MR. CLARK, SECONDED BY MR. ANDREWS, THAT THE GOVERNING BOARD APPROVE THE CONTRACT FOR SALE AND PURCHASE FOR THE SALE OF THE 38-ACRE SURPLUS TRACT OFF HIGHWAY 181-C IN WALTON COUNTY, FLORIDA, FOR \$30,925 TO MR. JAMIE SWEET, SUBJECT TO THE TERMS AND CONDITIONS OF THE CONTRACT AND CHOOSE NOT TO RESERVE THE INTEREST IN THE PROPERTY'S PHOSPHATE, MINERALS, METALS AND PETROLEUM. MOTION CARRIED.

8. A. Consent Business Agenda

Ms. Jean Whitten presented the Financial Report and Schedule of Disbursements for the month of January 2014.

MOTIONED BY MR. CLARK, SECONDED BY MR. ALTER, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORT AND SCHEDULE OF DISBURSEMENTS FOR THE MONTH OF JANUARY 2014. MOTION CARRIED.

8. B. Consideration of Acceptance of the Audited Financial Statements for Fiscal Year 2012-2013

Mr. Ryan Tucker, C.P.A., a partner with the District's independent audit firm, Purvis, Gray & Company, presented the findings of their audit of the District's Financial Statements for Fiscal Year 2012-2013.

Ms. Whitten voiced staff recommendation that the Governing Board accept the District's September 30, 2013, Audited Financial Statements as presented.

MOTIONED BY MR. PATE, SECONDED BY MR. PATRONIS, THAT THE GOVERNING BOARD ACCEPT AND APPROVE THE DISTRICT'S SEPTEMBER 30, 2013, AUDITED FINANCIAL STATEMENTS. MOTION CARRIED.

8. C. Consideration of Inspector General's Report # 13-01, # 13-02 and Audit Work Plan for Fiscal Year 2013-2014

Mr. Richard Law, Inspector General with Law, Redd, Crona & Monroe, gave a brief overview of the proposed work plan. Ms. Delia Fernandez, Audit Manager, presented the Internal Audit Reports 13-01 and 13-02.

Ms. Whitten voiced staff recommendation that the Governing Board approve the Internal Audit Reports 13-01 and 13-02 and the Audit Work Plan for Fiscal Year 2013-2014, as presented.

MOTIONED BY MR. CLARK, SECONDED BY MR. ANDREWS, THAT THE GOVERNING BOARD APPROVE THE INTERNAL AUDIT REPORTS 13-01 AND 13-02 AND THE AUDIT WORK PLAN FOR FISCAL YEAR 2013-2014. MOTION CARRIED.

8. D. Consideration of Resolution 784 Amending the Fiscal Year 2013-2014 Budget

Ms. Clea Wolverton stated that the amendment to the Fiscal Year 2013-2014 District Budget realigns the budget within and across funds, programs, activities, and projects. She further stated that the net effect of the changes is an increase in spending authority to the General Fund of \$34,912.

Ms. Wolverton voiced staff recommendation that the Governing Board approve Resolution No. 784 amending the Fiscal Year 2013-2014 Budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

MOTIONED BY MR. PATE, SECONDED BY MR. SPRING, THAT THE GOVERNING BOARD APPROVE RESOLUTION NO. 784 AMENDING THE FISCAL YEAR 2013-2014 BUDGET AND ALLOW STAFF TO REALIGN REVENUES AND RESERVES TO MAINTAIN THE PROPER BALANCE IN EACH FUND. MOTION CARRIED.

8. E. Consideration of Water Protection and Sustainability Program Trust Fund Resolution and Proposed Grant Agreement with the Bay County Board of County Commissioners for Development of Upstream Intake for Surface Water Supply

Mr. Thorpe gave a detailed overview of the proposed grant agreement with the Bay County Board of County Commissioners for the development of upstream intake for surface water supply. He indicated that resolution 783 would replace and supersede resolutions 700 and 712 and provide the same level of funding for the development of a surface water intake near the mouth of Econfina Creek.

Mr. Thorpe voiced staff recommendation that the Governing Board adopt and approve Resolution No. 783 as presented and authorize the Executive Director to enter into agreement with the Bay County Board of County Commissioners to provide grant funding not to exceed \$5,470,000 for development of an upstream intake near the mouth of Econfina Creek for surface water supply.

MOTIONED BY MR. CLARK, SECONDED BY MR. PATRONIS, THAT THE GOVERNING BOARD ADOPT AND APPROVE RESOLUTION NO. 783 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENT WITH THE BAY COUNTY BOARD OF COUNTY COMMISSIONERS TO PROVIDE GRANT FUNDING NOT TO EXCEED \$5,470,000 FOR DEVELOPMENT OF AN UPSTREAM INTAKE NEAR THE MOUTH OF ECONFINA CREEK FOR SURFACE WATER SUPPLY. MOTION CARRIED.

9. Legal Counsel Report

Mr. Breck Brannen stated that a Judgment finally dismissing the Crenshaw case has been entered.

Meeting was adjourned at 2:14 p.m., ET.

Chair

April 13, 2014

Date

Executive Director

Agency Clerk

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending February 28, 2014

| | | |
|---|------------------|------------------|
| Balance Forward - Operating Funds | \$70,892,425.65 | |
| Operating Funds Received in current month: | | |
| Revenue Receipts, Current | \$369,763.75 | |
| Contracts Receivable | 1,118,369.91 | |
| Other Deposits/Refunds/Adjustments | 91,474.22 | |
| Transfers from Lands Accounts | 0.00 | |
| Total Deposits during month | 1,579,607.88 | |
| Total Deposits and Balance Forward | | \$ 72,472,033.53 |
| Disbursements: | | |
| Employee Salaries | 409,293.33 | |
| Employee Benefits | 173,394.08 | |
| Employee Flexible Spending Account | 0.00 | |
| Contractual Services (Professional) | 197,165.31 | |
| Operating Expenses - Services | 80,867.77 | |
| Operating Expenses - Commodities | 81,863.48 | |
| Operating Capital Outlay | 21,618.74 | |
| Grants and Aids | 0.00 | |
| Total Operating Expenses during month | 964,202.71 | |
| Payables, Prior Year | 0.00 | |
| Other Disbursements or (Credits) | 16,150.53 | |
| Total Funds Disbursed by check during month | 980,353.24 | |
| Bank Debits (Fees, Deposit Slips, etc.) | 20.63 | |
| Transfer to Land Acquisition Account | 0.00 | |
| Total Funds Disbursed | | 980,373.87 |
| Cash Balance Operating Funds at month end | | \$ 71,491,659.66 |
| Operating Depositories: | | |
| Petty Cash Fund | 250.25 | |
| Bank of America: | | |
| General Fund Checking @ 0.19% | 1,356,998.95 | |
| Payroll Account | 6,906.83 | |
| Pensacola Account | 60.00 | |
| Investment Accounts: | | |
| Fla. Board of Administration @ 0.16% | | |
| General Fund | 32,240,120.02 | |
| Lands Fee Fund | 8,899,510.35 | |
| SWIM Fund | 5,475,042.27 | |
| ETDM | 2,558.81 | |
| Water Prot. & Sust. TF | 5,457,411.71 | |
| Mitigation Fund | 17,721,486.19 | |
| Fund B Deposits Frozen by SBA | 331,314.28 | |
| Total Operating Depositories at month end | \$ 71,491,659.66 | |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 Financial Report
 Summary Statement of Receipts, Disbursements & Cash Balances
 For Month Ending February 28, 2014

Land Acquisition Funds:

| | | | |
|--------------------------------------|----|------------|------------|
| Fla. Board of Administration @ 0.16% | \$ | 642,285.38 | |
| Fund B Deposits Frozen by SBA | | 18,951.38 | |
| Total Land Acquisition Funds | | 661,236.76 | 661,236.76 |

Restricted Management Funds:

| | | | |
|--|--|------------|------------|
| Fla. Board of Administration Phipps Land Management Account @ 0.16% | | 204,486.05 | |
| Fund B Deposits Frozen by SBA | | 2,372.40 | |
| Total Land Acquisition Funds | | 206,858.45 | 206,858.45 |

| | | | |
|--|--|--|------------|
| Total Land Acquisition, and Restricted Management Funds | | | 868,095.21 |
|--|--|--|------------|

| | | | |
|---|--|--|------------------|
| TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END | | | \$ 72,359,754.87 |
|---|--|--|------------------|

Approved: _____
 Chairman or Executive Director

Date: _____ April 10, 2014 _____

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending February 28, 2014
(Unaudited)

| | Current Budget | Actuals Through 2/28/2014 | Variance | | Actuals As A % of Budget |
|----------------------------|----------------------|---------------------------------|------------------------|--|-----------------------------|
| | | | (under)/Over Budget | | |
| Sources | | | | | |
| Ad Valorem Property Taxes | \$ 3,329,001 | \$ 2,663,856 | \$ (665,145) | | 80% |
| Intergovernmental Revenues | 25,145,216 | 1,209,494 | (23,935,722) | | 5% |
| Interest on Invested Funds | 130,830 | 41,447 | (89,383) | | 32% |
| License and Permit Fees | 350,250 | 105,965 | (244,285) | | 30% |
| Other | 2,323,050 | 365,463 | (1,957,587) | | 16% |
| Fund Balance | 55,592,515 | | (55,592,515) | | 0% |
| Total Sources | \$ 86,870,862 | \$ 4,386,224 | \$ (82,484,638) | | 5% |

| | Current Budget | Expenditures | Encumbrances ¹ | | Available | | %Obligated ² |
|--|----------------------|---------------------|---------------------------|-----------|----------------------|------------|-------------------------|
| | | | Budget | %Expended | Budget | %Obligated | |
| Uses | | | | | | | |
| Water Resources Planning and Monitoring | \$ 5,992,550 | \$ 1,020,496 | \$ 35,115 | | \$ 4,936,939 | 17% | 18% |
| Acquisition, Restoration and Public Works | 31,444,446 | 680,414 | 101,974 | | 30,662,058 | 2% | 2% |
| Operation and Maintenance of Lands and Works | 3,595,133 | 982,407 | 107,714 | | 2,505,012 | 27% | 30% |
| Regulation | 4,007,832 | 1,237,495 | 162,032 | | 2,608,305 | 31% | 35% |
| Outreach | 168,044 | 57,370 | 15 | | 110,659 | 34% | 34% |
| Management and Administration | 2,693,100 | 895,724 | 142,116 | | 1,655,260 | 33% | 39% |
| Total Uses | \$ 47,901,105 | \$ 4,873,905 | \$ 548,966 | | \$ 42,478,234 | 10% | 11% |
| Reserves | 38,969,757 | | | | 38,969,757 | 0% | 0% |
| Total Uses and Reserves | \$ 86,870,862 | \$ 4,873,905 | \$ 548,966 | | \$ 81,447,991 | 6% | 6% |

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of February 28, 2014, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

FEBRUARY 2014

| | | |
|----------------|------------|-----------------------------|
| CHECKS | 02/05/2014 | 102,525.11 |
| AP EFT CHECKS | 02/07/2014 | 2,117.19 |
| CHECKS | 02/12/2014 | 104,351.93 |
| AP EFT CHECKS | 02/14/2014 | 761.08 |
| CHECKS | 02/19/2014 | 72,660.51 |
| CHECKS | 02/27/2014 | 225,046.20 |
| AP EFT CHECKS | 02/28/2014 | 631.08 |
| VOIDED CHECK | 02/10/2014 | -5,733.76 |
| VOIDED CHECK | 02/24/2014 | -275.00 |
| VOIDED CHECK | 02/24/2014 | -145.00 |
| RETIREMENT EFT | | 51,165.29 |
| | | \$ <u><u>553,104.63</u></u> |

Chairman or Executive Director

April 10, 2014

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPUTER PAID/EFT CHECK REGISTER

| VENDOR | NAME | INVOICE NET | CHECK DATE | INVOICE DESCRIPTION |
|--------|---------------------------------------|-------------|------------|------------------------------------|
| 4812 | ALL AMERICAN RENTALS, INC. | 140.00 | 02/05/2014 | PORTABLE TOILETS |
| 4812 | ALL AMERICAN RENTALS, INC. | 140.00 | 02/05/2014 | PORTABLE TOILETS |
| 5089 | ATKINS NORTH AMERICA, INC. | 1,677.94 | 02/05/2014 | MINIMUM FLOWS AND LEVELS DEVEL |
| 3458 | BATTERY MART | 194.45 | 02/05/2014 | SLA BATTERY CHARGERS |
| 4845 | CALHOUN COUNTY SHERIFF'S OFFICE | 880.60 | 02/05/2014 | CALHOUN CO SHERIFF-LAW ENFCMT/ |
| 4061 | BRIAN WILLIAM TAYLOR | 80.00 | 02/05/2014 | LAWNCARE-MARIANNA |
| 3461 | DANIELS JANITORIAL SERVICE | 750.00 | 02/05/2014 | OCT - JANITORIAL SERVICE-CRESTVIEW |
| 1948 | DELL MARKETING L.P. | 4,135.68 | 02/05/2014 | NETWORK SWITCH REPLACEMENT |
| 1948 | DELL MARKETING L.P. | 170.99 | 02/05/2014 | LAPTOP FOR GUY GOWENS AND IT S |
| 1948 | DELL MARKETING L.P. | 345.54 | 02/05/2014 | LAPTOP FOR GUY GOWENS AND IT S |
| 1948 | DELL MARKETING L.P. | 7,817.88 | 02/05/2014 | LAPTOP FOR GUY GOWENS AND IT S |
| 1859 | FL DEPT. OF ENVIRONMENTAL PROTECTION | 165.63 | 02/05/2014 | NWPS91 QTRLY INTRST |
| 1859 | FL DEPT. OF ENVIRONMENTAL PROTECTION | 3,189.93 | 02/05/2014 | NWPS93 QTRLY INTRST |
| 1859 | FL DEPT. OF ENVIRONMENTAL PROTECTION | 611.23 | 02/05/2014 | NWF61 QTRLY INTRST |
| 1859 | FL DEPT. OF ENVIRONMENTAL PROTECTION | 1,766.97 | 02/05/2014 | NWF71 QTRLY INTRST |
| 2241 | DEPT. OF THE INTERIOR - USGS | 10,122.50 | 02/05/2014 | TELOGIA CREEK AND SPRING CREEK |
| 2241 | DEPT. OF THE INTERIOR - USGS | 8,475.00 | 02/05/2014 | APALACHICOLA RIVER GAUGING |
| 45 | DMS | 28.31 | 02/05/2014 | INTRA/INTERNET |
| 45 | DMS | 144.00 | 02/05/2014 | INTRA/INTERNET |
| 45 | DMS | 5.31 | 02/05/2014 | AUDIO/WEB CONFERENCING |
| 45 | DMS | 1,409.73 | 02/05/2014 | HQ PHONE |
| 20 | EXECUTIVE OFFICE FURNITURE, INC | 1,385.00 | 02/05/2014 | TASK CHAIRS FOR NEW IT/GIS ARE |
| 2702 | FISH AND WILDLIFE | 2,792.88 | 02/05/2014 | LAW ENFORCEMENT/SECURITY SERVI |
| 65 | GADSDEN COUNTY TIMES | 60.47 | 02/05/2014 | LEGAL AD |
| 4042 | GGI, LLC, DBA GENESIS GROUP | 8,977.15 | 02/05/2014 | 06-068 TASK 14 |
| 3282 | W.W. GRAINGER, INC. | 319.47 | 02/05/2014 | CORDLESS TOOLS |
| 3420 | GREASE PRO EXPRESS LUBE | 330.00 | 02/05/2014 | VEHICLE REPAIR WMID0036 |
| 3420 | GREASE PRO EXPRESS LUBE | 420.00 | 02/05/2014 | VEHICLE REPAIR WMID0036 |
| 4317 | HFH CONSTRUCTION OF NWF, INC. | 900.00 | 02/05/2014 | FILL MATERIAL WITH DELIVERY TO |
| 5115 | HOMETOWN TOWING #1, INC | 105.00 | 02/05/2014 | AXEL PROBLEM |
| 3942 | A & W VENTURES, L.C. | 151.34 | 02/05/2014 | PORTABLE TOILET FOR PHIPPS PAR |
| 3498 | INTERNATIONAL FOREST COMPANY | 12,099.00 | 02/05/2014 | WIREGRASS SEED |
| 4921 | JACKSON COUNTY UTILITIES | 37.47 | 02/05/2014 | MFO WATER |
| 698 | KONICA MINOLTA BUSINESS SOLUTIONS USA | 37.01 | 02/05/2014 | ADMIN COPIER LEASE |
| 698 | KONICA MINOLTA BUSINESS SOLUTIONS USA | 136.02 | 02/05/2014 | ADMIN COPIER LEASE |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPUTER PAID/EFT CHECK REGISTER

| Check Number | Vendor Name | Amount | Date | Description |
|--------------|--|-----------|------------|--------------------------------|
| 3921 | KOUNTRY RENTAL, INC. | 4,163.00 | 02/05/2014 | RENTAL AND SERVICE OF PORTABLE |
| 5097 | NETWORK CABLING SERVICES, INC | 17,000.00 | 02/05/2014 | MOVE NETWORK RACK TO DATA CENT |
| 2758 | NORTHERN TOOL & EQUIPMENT COMPANY, INC | 539.99 | 02/05/2014 | PORTABLE GENERATOR |
| 1205 | OFFICE DEPOT, INC. | 71.67 | 02/05/2014 | OFFICE SUPPLIES FOR CRESTVIEW |
| 1205 | OFFICE DEPOT, INC. | 26.28 | 02/05/2014 | OFFICE SUPPLIES |
| 2663 | PATIENTS FIRST APPELYARD, INC | 49.00 | 02/05/2014 | LABORATORY TESTING |
| 2663 | PATIENTS FIRST APPELYARD, INC | 49.00 | 02/05/2014 | LABORATORY TESTING |
| 4136 | RICOH AMERICAS CORPORATION | 283.78 | 02/05/2014 | RICOH COPIER |
| 3104 | SOUTHERN WATER SERVICES | 250.00 | 02/05/2014 | EFO WATER TESTING |
| 5102 | TEKSYSTEMS | 1,295.00 | 02/05/2014 | TEKSYSTEMS HELP DESK STAFFING |
| 4955 | TERRY'S HOME & LAWN MAINTENANCE, INC. | 3,930.00 | 02/05/2014 | PUBLIC RECREATION SITE CLEAN U |
| 4289 | TRI STATE EMPLOYMENT SERVICE, INC. | 165.00 | 02/05/2014 | TEMP SERVICES |
| 4289 | TRI STATE EMPLOYMENT SERVICE, INC. | 275.00 | 02/05/2014 | TEMP SERVICES |
| 3838 | WARD INTERNATIONAL TRUCKS, INC. | 1,220.74 | 02/05/2014 | PARTS AND LABOR TO REBUILD EXH |
| 1305 | WASTE MANAGEMENT - LEON COUNTY,INC | 54.31 | 02/05/2014 | SOLID WASTE MFO |
| 4626 | WASTE PRO OF FLORIDA, INC | 149.84 | 02/05/2014 | SOLID WASTE HQ |
| 5109 | RODNEY BARRIOS PAINTING LLC | 3,000.00 | 02/07/2014 | PAINT HEADQUATERS BUILDING |

TOTAL CHECKS 102,525.11

| | | | | |
|------|----------------------|----------|------------|-------------------|
| 982 | WILLIAM O. CLECKLEY | 198.68 | 02/07/2014 | EMPLOYEE TRAVEL |
| 4961 | PETER FOLLAND | 176.00 | 02/07/2014 | EMPLOYEE TRAVEL |
| 1095 | TYLER MACMILLAN | 201.18 | 02/07/2014 | EMPLOYEE TRAVEL |
| 3823 | KENNETH ANDREW ROACH | 272.14 | 02/07/2014 | EMPLOYEE TRAVEL |
| 882 | J. MICHAEL SNOWDEN | 1,134.80 | 02/07/2014 | EMPLOYEE TRAVEL |
| 4934 | JON STEVERSON | 134.39 | 02/07/2014 | GAS REIMBURSEMENT |

TOTAL ACH TRANSFER 2,117.19

TOTAL AP 104,642.30

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPUTER PAID/EFT CHECK REGISTER

| VENDOR | NAME | INVOICE NET | CHECK DATE | INVOICE DESCRIPTION |
|--------|---------------------------------------|-------------|------------|--------------------------------|
| 2905 | ALTHA FARMERS COOPERATIVE | 2,432.00 | 02/12/2014 | GATES |
| 4180 | BA MERCHANT SERVICES | 123.47 | 02/12/2014 | TRANSACTION FEES FOR E-PERMITT |
| 5109 | RODNEY BARRIOS PAINTING LLC | 2,500.00 | 02/12/2014 | PAINT HEADQUARTERS BUILDING |
| 735 | CARLTON APPRAISAL COMPANY | 424.00 | 02/12/2014 | APPRAISAL UPDATE |
| 3269 | CDW GOVERNMENT, INC. | 378.96 | 02/12/2014 | SEAGATE CHEETAH 15K SERVER HAR |
| 4654 | CERIDIAN BENEFITS SERVICES, INC | 125.00 | 02/12/2014 | ADMIN FEES FOR FSA |
| 4663 | CITY OF FORT WALTON BEACH | 170.00 | 02/12/2014 | REFUND FOR A#2304 |
| 5098 | CITY OF JACOB CITY | 6,327.50 | 02/12/2014 | WELL ABANDONMENT |
| 771 | CITY OF MARIANNA | 59.52 | 02/12/2014 | WATER/SEWER MFO |
| 4905 | CONCEPT CONSTRUCTION OF NORTH FLORIDA | 1,080.00 | 02/12/2014 | REFUND OF ERP OVERPAYMENT |
| 1859 | FL DEPT. OF ENVIRONMENTAL PROTECTION | 114.35 | 02/12/2014 | NWPS91 QTRLY INSTR |
| 1859 | FL DEPT. OF ENVIRONMENTAL PROTECTION | 2,202.23 | 02/12/2014 | NWPS93 QTRLY INSTR |
| 1859 | FL DEPT. OF ENVIRONMENTAL PROTECTION | 611.23 | 02/12/2014 | NWF61 QTRLY INSTR |
| 1859 | FL DEPT. OF ENVIRONMENTAL PROTECTION | 1,766.97 | 02/12/2014 | NWF71 QTRLY INSTR |
| 3424 | DURRA-QUICK-PRINT INC. | 15.00 | 02/12/2014 | BUSINESS CARDS B FLOYD |
| 4748 | EAST MILTON WATER SYSTEM | 10.00 | 02/12/2014 | WATER MILTON |
| 4855 | ENVIRON SERVICES INCORPORATED | 1,552.00 | 02/12/2014 | ENVIRON SERVICES-HQ JANITORIAL |
| 2526 | ENVIRONMENTAL SIMULATIONS, INC. | 1,820.00 | 02/12/2014 | LICENSING OF GROUNDWATER VISTA |
| 2679 | EXPRESS FORESTRY SERVICE, LLC | 2,360.13 | 02/12/2014 | RETURN PERF BOND 14B-002 |
| 2679 | EXPRESS FORESTRY SERVICE, LLC | 27,797.03 | 02/12/2014 | 2014 HAND PLANTING SERVICES |
| 2679 | EXPRESS FORESTRY SERVICE, LLC | 4,679.10 | 02/12/2014 | 2014 HAND PLANTING SERVICES |
| 648 | FEDERAL EXPRESS CORPORATION | 64.68 | 02/12/2014 | SHIPPING INTEROCEAN S4 METER |
| 648 | FEDERAL EXPRESS CORPORATION | 41.86 | 02/12/2014 | FED EX LETTER |
| 5105 | FLATWOODS FORESTRY, INC. | 21,047.95 | 02/12/2014 | FLOREST INVENTORY |
| 3078 | GEORGIA-FLORIDA BURGLAR ALARM CO, INC | 30.00 | 02/12/2014 | MONITORING FOR CRESTVIEW |
| 3420 | GREASE PRO EXPRESS LUBE | 530.98 | 02/12/2014 | VEHICLE REPAIR WMD 0036 |
| 916 | GULF POWER COMPANY | 465.57 | 02/12/2014 | MILTON ELECTRIC |
| 916 | GULF POWER COMPANY | 701.09 | 02/12/2014 | CRESTVIEW UTILITIES |
| 374 | HOLMES COUNTY TIMES - ADVERTISER | 49.00 | 02/12/2014 | 2014 GOVERNING BOARD MEETING S |
| 2268 | INNOVATIVE OFFICE SOLUTIONS, INC | 918.00 | 02/12/2014 | MAINTENANCE - JAN 14 |
| 3193 | INSURANCE INFORMATION EXCHANGE | 131.40 | 02/12/2014 | BACKGROUND INVESTIGATIONS |
| 5120 | JOHNSON'S AUTO REPAIR, INC. | 1,012.52 | 02/12/2014 | SERVICE ON VEHICLE #0043 |
| 2299 | LIBERTY COUNTY SOLID WASTE | 28.00 | 02/12/2014 | FL RIVER SOLID WASTE |
| 3266 | LOWE'S COMPANIES INC. | 151.37 | 02/12/2014 | GENERAL SHOP SUPPLYS |
| 63 | NORTHWEST FLORIDA DAILY NEWS | 165.00 | 02/12/2014 | 2014 ANNUAL GB SCH AD TO RUN I |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPUTER PAID/EFT CHECK REGISTER

| | | | | |
|---------------------------|-------------------------------------|----------|------------|--------------------------------|
| 1205 | OFFICE DEPOT, INC. | (14.10) | 02/12/2014 | OFFICE SUPPLIES |
| 1205 | OFFICE DEPOT, INC. | 256.43 | 02/12/2014 | OFFICE SUPPLIES |
| 1205 | OFFICE DEPOT, INC. | 567.97 | 02/12/2014 | TABLES FOR IT/GIS AREA |
| 64 | PANAMA CITY NEWS HERALD | 73.04 | 02/12/2014 | ANNUAL GOVERNING BOARD MEETING |
| 64 | PANAMA CITY NEWS HERALD | 261.38 | 02/12/2014 | PANAMA CITY NEWS HERALD LEGAL |
| 2663 | PATIENTS FIRST APPELYARD, INC | 98.00 | 02/12/2014 | LABORATORY TESTING |
| 2663 | PATIENTS FIRST APPELYARD, INC | 49.00 | 02/12/2014 | LABORATORY TESTING |
| 3813 | PENNINGTON, P.A. | 6,387.50 | 02/12/2014 | LEGAL FEES |
| 3813 | PENNINGTON, P.A. | 150.00 | 02/12/2014 | TITLE EXAM |
| 62 | PENSACOLA NEWS-JOURNAL | 131.34 | 02/12/2014 | ANNUAL GOVERNING BOARD MEETING |
| 5010 | SCG GOVERNMENTAL AFFAIRS, LLC | 1,000.00 | 02/12/2014 | CONSULTING SERVICES |
| 4091 | THE SHOE BOX | 292.49 | 02/12/2014 | SAFETY BOOTS |
| 3213 | SHI INTERNATIONAL CORP | 4,722.22 | 02/12/2014 | ANNUAL MAINTENANCE FOR SYMANTE |
| 4799 | STAPLES CONTRACT & COMMERCIAL, INC. | 202.32 | 02/12/2014 | VELCRO SELF GRIP STRAP |
| 4799 | STAPLES CONTRACT & COMMERCIAL, INC. | 1,255.80 | 02/12/2014 | TABLES FOR NEW CONFERENCE ROOM |
| 4799 | STAPLES CONTRACT & COMMERCIAL, INC. | 433.80 | 02/12/2014 | TABLE FOR NEW CONFERENCE ROOM |
| 110 | TALQUIN ELECTRIC COOPERATIVE, INC. | 115.55 | 02/12/2014 | HQ WATER |
| 110 | TALQUIN ELECTRIC COOPERATIVE, INC. | 82.00 | 02/12/2014 | HQ SECURITY LIGHTS |
| 5102 | TEKSYSTEMS | 1,102.50 | 02/12/2014 | TEKSYSTEMS HELP DESK STAFFING |
| 4557 | VERIZON WIRELESS | 720.18 | 02/12/2014 | BB & AIR CARDS |
| 382 | WASHINGTON COUNTY NEWS | 48.00 | 02/12/2014 | 2014 GOVERNING BOARD MEET. SCH |
| 1305 | WASTE MANAGEMENT - LEON COUNTY, INC | 140.00 | 02/12/2014 | EFO SOLID WASTE |
| 5121 | JAMES A WHITE | 133.47 | 02/12/2014 | REFUND |
| 4774 | JOHN T WILLIAMSON | 165.00 | 02/12/2014 | JANITORIAL SERVICES FOR THE WF |
| 3302 | XP SOFTWARE, INC. | 3,613.50 | 02/12/2014 | XP SWMM XPERCARE MAINTENANCE |
| 4651 | PANAMA CITY CYCLES, INC | 478.63 | 02/12/2014 | SERVICE AND REPAIR ON BOMBARDI |
| TOTAL CHECKS | | | | 104,351.93 |
| 4961 | PETER FOLLAND | 110.00 | 02/14/2014 | EMPLOYEE TRAVEL |
| 5032 | WILLIAM HUNKAPILLER | 226.55 | 02/14/2014 | EMPLOYEE TRAVEL |
| 3823 | KENNETH ANDREW ROACH | 197.98 | 02/14/2014 | EMPLOYEE TRAVEL |
| 882 | J. MICHAEL SNOWDEN | 226.55 | 02/14/2014 | EMPLOYEE TRAVEL |
| TOTAL ACH TRANSFER | | | | 761.08 |
| TOTAL CHECKS | | | | 105,113.01 |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPUTER PAID/EFT CHECK REGISTER

| VENDOR | NAME | INVOICE NET | CHECK DATE | INVOICE DESCRIPTION |
|--------|---|-------------|------------|---------------------------------|
| 3630 | ADVANCED DISPOSAL SERVICES | 45.16 | 02/19/2014 | DUMPSTERS FOR ECONFINA & CANOE |
| 4923 | JOHN ALTER | 61.41 | 02/19/2014 | BOARD TRAVEL |
| 3293 | ANGUS ANDREWS | 96.12 | 02/19/2014 | BOARD TRAVEL |
| 3586 | ATTACK-ONE FIRE MANAGEMENT SVCS | 4,600.30 | 02/19/2014 | ATTACK ONE FIRE MGT-PRESCRIBED |
| 3671 | CABELA'S MKTG & BRAND MGT INC. | 215.96 | 02/19/2014 | SECURITY EQUIPMENT |
| 3269 | CDW GOVERNMENT, INC. | 4,729.23 | 02/19/2014 | RENEWAL FOR ACRONIS BACKUP SOF |
| 4654 | CERIDIAN BENEFITS SERVICES, INC | 62.00 | 02/19/2014 | MONTHLY CARRIER FEE FOR COBRA |
| 4676 | CITY OF MILTON FLORIDA | 35.50 | 02/19/2014 | DUMPSTER SERVICE |
| 4676 | CITY OF MILTON FLORIDA | 14.86 | 02/19/2014 | WATER MILTON |
| 3289 | CITY OF TALLAHASSEE | 33.97 | 02/19/2014 | LAKESHORE & I10 DATA COLLECTION |
| 4991 | GARY CLARK | 65.86 | 02/19/2014 | BOARD TRAVEL |
| 5117 | CONSTANT CONTACT, INC. | 135.00 | 02/19/2014 | ONE YEAR SUBSCRIPTION TO CONST |
| 97 | THE DEFUNIACK HERALD | 23.63 | 02/19/2014 | 2014 ANNUAL GB SCH TO RUN PAPE |
| 97 | THE DEFUNIACK HERALD | 47.25 | 02/19/2014 | LEGAL AD FOR NOTICE OF INTENTI |
| 1948 | DELL MARKETING L.P. | 1,709.50 | 02/19/2014 | NETWORK SWITCHES WITH POE (POW |
| 2986 | EAGLE TIRE & SERVICE CENTER | 128.00 | 02/19/2014 | TIRE DISPOSAL |
| 2986 | EAGLE TIRE & SERVICE CENTER | 445.74 | 02/19/2014 | 2 NEW TIRES FOR WMD-2424 |
| 4508 | CARDNO ENTRIX | 267.50 | 02/19/2014 | WEBSITE SUPPORT |
| 4807 | WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION | 11,590.34 | 02/19/2014 | FUEL CHARGES |
| 26 | FL. SECRETARY OF STATE DIV OF ADMIN SERV | 47.88 | 02/19/2014 | FAR NOTICE FOR R-III RWSP UPDA |
| 3762 | GFI SOFTWARE USA, INC | 3,536.75 | 02/19/2014 | GFI MAIL ARCHIVER AND MAIL ESS |
| 2291 | GULF COAST ELECTRIC COOPERATIVE,INC | 412.64 | 02/19/2014 | UTILITIES EFO |
| 4652 | GULF COAST TRUCK & EQUIPMENT CO., INC. | 987.06 | 02/19/2014 | WMD 2438 SERVICE/ REPAIRS |
| 61 | JACKSON COUNTY FLORIDAN | 85.00 | 02/19/2014 | LEGAL AD |
| 61 | JACKSON COUNTY FLORIDAN | 92.80 | 02/19/2014 | LEGAL AD |
| 61 | JACKSON COUNTY FLORIDAN | 57.70 | 02/19/2014 | 2014 GOVERNING BOARD MEETING S |
| 61 | JACKSON COUNTY FLORIDAN | 85.00 | 02/19/2014 | LEGAL AD |
| 666 | JEFFERSON COUNTY PROPERTY APPRAISER | 184.30 | 02/19/2014 | 2ND QTR PYMNT FY 13-14 |
| 4946 | ULYSSES D. JENKINS | 75.00 | 02/19/2014 | SECURITY FOR GOVERNING BOARD M |
| 4952 | LAW, REDD, CRONA & MUNROE, P.A. | 5,888.00 | 02/19/2014 | 13-009 AUDIT |
| 4986 | PATRICIA LUJAN | 7,374.16 | 02/19/2014 | MARCH RENT CFO |
| 3215 | MEDIA TRACKING, INC. | 2,028.00 | 02/19/2014 | 1 YEAR SUBSCRIPTION TO NEWS MO |
| 3725 | MODULAR MAILING SYST INC | 14.95 | 02/19/2014 | POSTAGE METER SEALING SOLUTION |
| 4090 | JERRY PATE | 162.87 | 02/19/2014 | BOARD TRAVEL |
| 4849 | NICK PATRONIS | 81.88 | 02/19/2014 | BOARD TRAVEL |
| 3960 | GEORGE ROBERTS | 81.88 | 02/19/2014 | BOARD TRAVEL |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPUTER PAID/EFT CHECK REGISTER

| Account Number | Vendor Name | Amount | Date | Description |
|----------------|------------------------------------|-----------|------------|--|
| 523 | SANTA ROSA PRESS GAZETTE | 93.50 | 02/19/2014 | LEGAL AD |
| 3768 | SMITH TRACTOR CO, INC | 57.00 | 02/19/2014 | IGNITION COIL FOR JOHN DEERE G |
| 3213 | SHI INTERNATIONAL CORP | 9,795.00 | 02/19/2014 | MICROSOFT SHAREPOINT ENTERPRIS |
| 1650 | JAMES I. MILLER | 50.00 | 02/19/2014 | APPRAISAL REVIEW UPDATE |
| 4720 | SOUTHWOOD SHARED RESOURCE CENTER | 532.64 | 02/19/2014 | SHARED REOURCE CENTER |
| 4967 | SAMUEL SPRING | 85.44 | 02/19/2014 | BOARD TRAVEL |
| 2718 | T & TRS, INC. | 1,609.86 | 02/19/2014 | REFRIGERATED TRAILER RENTAL |
| 105 | TALLAHASSEE DEMOCRAT | 161.05 | 02/19/2014 | 2014 ANNUAL GOVERNING BOARD SC |
| 4377 | STRICKLAND TRAVEL, INC. | 594.00 | 02/19/2014 | FLIGHT TO MUNIS CONFERENCE - FLENNIKEN |
| 4704 | UNITED SOLUTIONS COMPANY | 2,061.02 | 02/19/2014 | RELOCATION OF LEXTRIEVER |
| 120 | U. S. POST OFFICE - MIDWAY | 98.00 | 02/19/2014 | FOREVER STAMPS FOR THE ECONFIN |
| 2631 | WASHINGTON COUNTY SHERIFF'S OFFICE | 12,019.80 | 02/19/2014 | LAW ENFORCEMENT/SECURITY |

TOTAL AP

72,660.51

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP COMPUTER PAID/EFT CHECK REGISTER

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

| VENDOR | NAME | INVOICE NET | CHECK DATE | INVOICE DESCRIPTION |
|--------|-----------------------------------|-------------|------------|--------------------------------|
| 4832 | ASSURANT EMPLOYEE BENEFITS | 159.30 | 02/27/2014 | PP DENTAL |
| 4832 | ASSURANT EMPLOYEE BENEFITS | 3,923.18 | 02/27/2014 | EMPLOYEE PAID DENTAL |
| 4834 | ASSURANT EMPLOYEE BENEFITS | 696.00 | 02/27/2014 | EMPLOYEE LIFE INS |
| 4833 | ASSURANT EMPLOYEE BENEFITS | 1,275.46 | 02/27/2014 | EMPLOYEE VOL LTD |
| 3586 | ATTACK-ONE FIRE MANAGEMENT SVCS | 1,105.10 | 02/27/2014 | ATTACK ONE FIRE MGT-PRESCRIBED |
| 3586 | ATTACK-ONE FIRE MANAGEMENT SVCS | 13,852.30 | 02/27/2014 | ATTACK ONE FIRE MGT-PRESCRIBED |
| 2967 | BANK OF AMERICA | 259.00 | 02/27/2014 | MICROSOFT SUPPORT |
| 2967 | BANK OF AMERICA | 2,564.26 | 02/27/2014 | XTOOLS PRO CORPORATE LICENSE |
| 2967 | BANK OF AMERICA | 2,910.95 | 02/27/2014 | TV'S FOR IT BUILDING AND LIBRA |
| 3637 | JASON M BLANTON | 19,561.35 | 02/27/2014 | 2014-2016 LONGLEAF PINE TUBELI |
| 1616 | BLUE CROSS/BLUE SHIELD OF FLORIDA | 39,872.10 | 02/27/2014 | EMPLOYEE HEALTH INS |
| 1616 | BLUE CROSS/BLUE SHIELD OF FLORIDA | 592.58 | 02/27/2014 | RETIREE HEALTH INS |
| 1617 | CAPITAL HEALTH PLAN | 65,600.51 | 02/27/2014 | EMPLOYEE HEALTH INS |
| 3269 | CDW GOVERNMENT, INC. | 26.91 | 02/27/2014 | WATERPROOF DIGITAL CAMERAS |
| 3269 | CDW GOVERNMENT, INC. | 1,105.77 | 02/27/2014 | WATERPROOF DIGITAL CAMERAS |
| 3269 | CDW GOVERNMENT, INC. | 70.86 | 02/27/2014 | ROLLER ASSEMBLY/MAINTENANCE KI |
| 2217 | CHAVERS FEED & SEED | 68.85 | 02/27/2014 | TRASH BARRELS FOR RECREATION A |
| 3524 | CITY OF CRESTVIEW | 47.70 | 02/27/2014 | CFO WATER/SEWER |
| 4531 | COPY PRODUCTS MAILING SYSTEM, LLC | 145.00 | 02/27/2014 | INK CARTRIDGE FOR CRESTVIEW PO |
| 3461 | DANIELS JANITORIAL SERVICE | 750.00 | 02/27/2014 | JANITORIAL SERVICES FOR CRESTV |
| 672 | DAVIS TROPHIES | 67.95 | 02/27/2014 | EMPLOYEE RECOGNITION |
| 1948 | DELL MARKETING L.P. | 111.99 | 02/27/2014 | LAPTOP REPLACEMENTS |
| 45 | DMS | 70.20 | 02/27/2014 | MILTON PHONE CHARGES |
| 45 | DMS | 1,272.53 | 02/27/2014 | TFO PHONE LD |
| 4855 | ENVIRON SERVICES INCORPORATED | 275.00 | 02/27/2014 | JANITORIAL SERVICE - MFO |
| 5105 | FLATWOODS FORESTRY, INC. | 29,298.15 | 02/27/2014 | ECONFINA CREEK WMA PINE FOREST |
| 24 | FLORIDA PUBLIC UTILITIES COMPANY | 710.47 | 02/27/2014 | MFO ELEC |
| 3337 | FORESTECH CONSULTING | 12,142.10 | 02/27/2014 | F4 TECH FOR LAND MANAGEMENT DA |
| 4042 | GGI, LLC, DBA GENESIS GROUP | 2,278.10 | 02/27/2014 | 06-068 TASK 14 |
| 4607 | MAIL FINANCE INC | 259.00 | 02/27/2014 | MAILING SYSTEM LEASE FOR CARR, |
| 5120 | JOHNSON'S AUTO REPAIR, INC. | 57.49 | 02/27/2014 | SERVICE FOR VEHICLE #2432 |
| 5120 | JOHNSON'S AUTO REPAIR, INC. | 57.49 | 02/27/2014 | OPEN PURCHASE ORDER FOR POOL V |
| 5120 | JOHNSON'S AUTO REPAIR, INC. | 60.61 | 02/27/2014 | OPEN PURCHASE ORDER FOR POOL V |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP COMPUTER PAID/EFT CHECK REGISTER

| Account Number | Vendor Name | Amount | Date | Description |
|----------------|--------------------------------------|----------|------------|--------------------------------|
| 5120 | JOHNSON'S AUTO REPAIR, INC. | 77.49 | 02/27/2014 | OPEN PURCHASE ORDER FOR POOL V |
| 5120 | JOHNSON'S AUTO REPAIR, INC. | 61.75 | 02/27/2014 | OPEN PURCHASE ORDER FOR POOL V |
| 5124 | CHRISTOPHER MICHAEL KENT | 97.00 | 02/27/2014 | ENGINE TRAINING |
| 56 | MAC PAPERS INC. - TALLAHASSEE | 758.00 | 02/27/2014 | RESTOCK PAPER SUPPLY |
| 1205 | OFFICE DEPOT, INC. | 20.49 | 02/27/2014 | OFFICE SUPPLIES |
| 1205 | OFFICE DEPOT, INC. | 60.52 | 02/27/2014 | OFFICE SUPPLIES |
| 1205 | OFFICE DEPOT, INC. | 1,039.81 | 02/27/2014 | OFFICE SUPPLIES & TONER |
| 1205 | OFFICE DEPOT, INC. | 258.15 | 02/27/2014 | OFFICE SUPPLIES |
| 1205 | OFFICE DEPOT, INC. | 8.56 | 02/27/2014 | OFFICE SUPPLIES |
| 1205 | OFFICE DEPOT, INC. | 13.95 | 02/27/2014 | OFFICE SUPPLIES |
| 1205 | OFFICE DEPOT, INC. | 6.65 | 02/27/2014 | OFFICE SUPPLIES |
| 5119 | PENSACOLA RUBBER & GASKET, INC. | 227.00 | 02/27/2014 | HOSE/ADAPTORS/FITTINGS FOR PUM |
| 4081 | TWS, INC. | 1,382.50 | 02/27/2014 | PORTABLE TOILETS |
| 2794 | RONALD POTTS | 194.91 | 02/27/2014 | EMPLOYEE TRAVEL |
| 4136 | RICOH AMERICAS CORPORATION | 86.39 | 02/27/2014 | MAINTENANCE AGREEMENTS |
| 4971 | ROBERT "MIKE" SEEDERS PLUMBING, INC. | 3,195.11 | 02/27/2014 | TOILET REPLACEMENT |
| 4799 | STAPLES CONTRACT & COMMERCIAL, INC. | 1,272.00 | 02/27/2014 | TABLES FOR NEW CONFERENCE ROOM |
| 110 | TALQUIN ELECTRIC COOPERATIVE, INC. | 6,784.09 | 02/27/2014 | ELEC. HQ |
| 5102 | TEKSYSTEMS | 1,400.00 | 02/27/2014 | TEKSYSTEMS HELP DESK STAFFING |
| 4289 | TRI STATE EMPLOYMENT SERVICE, INC. | 72.19 | 02/27/2014 | TEMP SERVICES |
| 4289 | TRI STATE EMPLOYMENT SERVICE, INC. | 202.81 | 02/27/2014 | TEMP SERVICES |
| 4289 | TRI STATE EMPLOYMENT SERVICE, INC. | 220.00 | 02/27/2014 | TEMP SERVICES |
| 4289 | TRI STATE EMPLOYMENT SERVICE, INC. | 220.00 | 02/27/2014 | TEMP SERVICES |
| 4289 | TRI STATE EMPLOYMENT SERVICE, INC. | 426.25 | 02/27/2014 | TEMP SERVICES |
| 4819 | DANIEL S. MILLER | 1,200.00 | 02/27/2014 | MOUNTAIN LAUREL AND FLORIDA AZ |
| 3454 | USDA, APHIS, WILDLIFE SERVICES | 815.59 | 02/27/2014 | COOPERATIVE SERVICE AGREEMENT |
| 4038 | WINDSTREAM COMMUNICATIONS | 46.73 | 02/27/2014 | EFO AND 800#'S |
| 3048 | YATES CONTRACTING, INC. | 1,450.00 | 02/27/2014 | DEVIL'S HOLE PROJECT MATERIALS |
| 3048 | YATES CONTRACTING, INC. | 2,200.00 | 02/27/2014 | CULVERT REPLACEMENT |

TOTAL CHECKS 225,046.20

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP COMPUTER PAID/EFT CHECK REGISTER

| ACCOUNT NUMBER | NAME | DATE | AMOUNT | DESCRIPTION |
|----------------|-------------------|------------|--------|------------------|
| 4842 | BARBARA BOSTER | 02/28/2014 | 55.18 | EMPLOYEE TRAVEL |
| 4966 | DAVID REED CHERRY | 02/28/2014 | 239.45 | EMPLOYEE TRAVEL |
| 3080 | STEVEN COSTA | 02/28/2014 | 239.45 | EMPLOYEE TRAVEL |
| 5099 | DANIEL WESLEY | 02/28/2014 | 97.00 | ENIGINE TRAINING |

TOTAL ACH TRANSFER

631.08

TOTAL AP

225,677.28

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

FEBRUARY 2014

| | | |
|-------------------|------------|------------|
| DIRECT DEPOSIT | 02/07/2014 | 201,252.75 |
| CHECKS | 02/07/2014 | 9,446.47 |
| FLEX SPENDING EFT | TF064 | 1,429.65 |
| DIRECT DEPOSIT | 02/21/2014 | 204,147.52 |
| CHECKS | 02/21/2014 | 9,542.57 |
| FLEX SPENDING EFT | TF068 | 1,429.65 |

\$ 427,248.61

APPROVED:

Chairman or Executive Director

April 10, 2014

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
MEMORANDUM

TO: Governing Board

THROUGH: Jon Steverson, Executive Director

FROM: Jean Whitten, Director
 Division of Administration

DATE: March 26, 2014

SUBJECT: Consideration of Amendment No. 2 to the Fiscal Year 2013-2014 Budget
 Adjusting Beginning Fund Balance

Amendment No. 2 to the Fiscal Year 2013-2014 District Budget adjusts the beginning budgeted fund balances based on the audited financial statements at September 30, 2013.

Each year, after completion and approval of the prior year’s audited financial statements, the audited balances are brought forward into the current year’s budget in the form of an amendment. Funds impacted by the adjusted balances include the General Fund, the Capital Improvement and Lands Acquisition Fund, the Lands Management Fund, the Regulation Fund and the Mitigation Fund.

In addition to the fund balance, the audited financial statements provide the unearned revenue available for the next year’s budget. The amounts not currently budgeted in Fiscal Year 2013-2014 are available for current and future year budgets.

Fiscal Year 2013-2014 Beginning Fund Balance and Available Resources

| | Fund Balance | Unearned Revenue | Available Resources |
|--------------------------------|----------------------|----------------------|------------------------|
| General Fund | 33,288,688 | | 33,288,688 |
| SWIM/Projects | | 5,592,222 | 5,592,222 |
| Capital Projects and Land Acq. | 624,415 | 5,470,183 | 6,094,598 |
| Lands Management | 8,442,941 | 222,725 | 8,665,666 |
| Regulation | 1,078,184 | | 1,078,184 |
| Mitigation | 1,379,871 | 16,401,353 | 17,781,224 |
| | <u>\$ 44,814,099</u> | <u>\$ 27,686,483</u> | <u>\$ 72,500,582</u> |

Summary

The budget adjustments impact the beginning and ending fund balances and transfers across funds; they do not impact the expenditure budget amounts.

Recommendation

Staff recommends that the Governing Board approve Amendment No. 2 to the Fiscal Year 2013-2014 District Budget adjusting fund balances.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Jon Steverson, Executive Director

FROM: Jean Whitten, Director
Division of Administration

DATE: March 26, 2014

SUBJECT: Consideration of Resolution No. 785 Committing Fiscal Year 2013-2014 Audited
Fund Balances as Required by GASB 54

The District was required to adopt the Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* for Fiscal Year 2010-2011. GASB No. 54 changed how fund balances are reported by government entities to improve usefulness of the amounts reported in fund balances.

Under GASB 54, the Board is required to commit fund balances prior to September 30 each year for the current. The Board adopted Resolution 779 committing the ending fund balances for the Special Revenue fund. Resolution 785 commits the actual cash balances based on the September 30, 2013 audited financial statements as adopted by the Board on March 13, 2014.

The District accounts for all financial resources through a General Fund, which is the primary operating fund, and six Special Revenue Funds used to account for revenue sources that are limited to expenditures for specific purposes.

Special Revenue Funds include:

- Regulation Fund - Provides for all regulatory permitting, licensing and enforcement activities including the Environment Resource Permitting Program, which is statutorily required to be funded by the state. (Fund balance is restricted)
- SWIM Fund - Accounts for revenue and expenditure of state and local funds legally restricted for restoration and preservation of surface waters under the Surface Water Improvement and Management Act (SWIM). Revenues are primarily provided by state appropriation from the Water Management Lands Trust Fund (WMLTF), Ecosystem Management Trust Fund and Water Protection and Sustainability Trust Fund (WP&STF). (Fund balance is restricted)
- Special Projects Fund - Accounts for all resource management projects and activities funded through dedicated revenue sources from grants and contracts with state, federal or local government entities or water utility authorities. Revenues are provided from the Florida Department of Transportation (DOT), FEMA, WMLTF and local government sources.
- Lands Management Fund - Accounts for activities associated with the management, improvement and maintenance of District-owned lands. State appropriations from the WMLTF have historically provided the primary funding source for the District's land management activities. Current funding is from timber sales and use of fund balance.

- Mitigation Fund - Accounts for all District mitigation projects and activities funded primarily through the DOT. As part of their surface water management programs, the districts administer the DOT stormwater management program. Expenditures include land acquisitions, restorations, monitoring and other water resource related activities. (Fund balance is restricted)
- Capital Improvement & Land Acquisition Fund - Accounts for the acquisition of fixed assets and construction of major capital projects. The District uses the Capital Improvement & Lands Acquisition Fund for all land acquisitions and capital construction and improvements.

GASB 54 redefined Special Revenue Funds to allow ending fund balances to be classified only as restricted or committed. If the balance of a Special Revenue Fund is not formally restricted or committed by fiscal year end then it must be reported as part of the General Fund for year-end audited financial statement purposes.

Recommendation:

To commit fund balances for Fiscal Year 2012-2013, as required by GASB 54, staff would recommend that the Governing Board adopt Resolution #785 for the purpose of:

- Committing the amount of \$14,754,183 from the General Fund balance for future Water Resource and Supply Projects.
- Committing \$8,442,941 in the Lands Management Fund for land acquisition, management of District owned lands or capital improvements on District owned land.
- Committing \$624,415 in the Capital Projects Fund for land acquisition, capital construction and improvement on District owned lands; and
- Committing \$1,379,871 in the Mitigation Fund for activities of the DOT stormwater management program including restorations, monitoring and other water resource related activities.



Jonathan P. Steverson
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 785

COMMITTING FUND BALANCE RESERVES FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2013, AS REQUIRED BY GASB 54

WHEREAS, the Florida Legislature created the Northwest Florida Water Management District under Chapter 373, Florida Statutes; and

WHEREAS, Fiscal Year 2012-2013 of the Northwest Florida Water Management District extends from October 1, 2012 through September 30, 2013; and

WHEREAS, the Governmental Accounting Standards Board (GASB) has adopted Statement 54 (GASB 54), a standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010, and

WHEREAS, the Northwest Florida Water Management District implemented GASB 54 requirements, to apply to its financial statements beginning with the October 1, 2010, through September 30, 2011 fiscal year; and

WHEREAS, the Northwest Florida Water Management District implemented a fund balance policy beginning in Fiscal Year 2010-2011 and Resolution 779 committing estimated fund balance reserves for Fiscal Year 2012-2013;

NOW THEREFORE BE IT RESOLVED, by the Governing Board of the Northwest Florida Water Management District that fund balance reserves will be committed for Fiscal Year 2012-2013 based on the audited fund balances as follows:

Commit \$14,754,183 of the General Fund Balance for future Water Resource and Supply Project expenditures.

Commit \$8,442,941, the total ending fund balance in the Lands Management Fund, for management of District-owned lands, land acquisition or capital improvements on District-owned land.

Commit \$624,415, the total ending fund balance, in the Capital Projects Fund for land acquisition and capital construction and improvement on District-owned lands.

And commit \$1,379,871, the total ending fund balance in the Mitigation Fund for activities of the DOT stormwater management program including restorations, monitoring and other water resource related activities.

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOHN ALTER
Malone

GUS ANDREWS
DeFuniak Springs

STEPHANIE BLOYD
Panama City Beach

GARY CLARK
Chipley

JON COSTELLO
Tallahassee

NICK PATRONIS
Panama City Beach

BO SPRING
Port Saint Joe

PASSED AND ADOPTED this 10th day of April, 2014, A.D.

The Governing Board of the
NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

George Roberts, Chair

ATTEST:

Secretary/Treasurer

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

M E M O R A N D U M

TO: Governing Board

FROM: Bill Hunkapiller, Chief, Information Technology Bureau
Lauren Engel, Communications Director

THROUGH: Jon Steverson, Executive Director

DATE: March 26, 2014

SUBJECT: Informational Item Re. Updates to the District's Website and Logo

Discussion

As part of the District's commitment to improving efficiency and providing excellent customer service, Information Technology (IT) and Communications staff, with help from each of the divisions, have been working to develop a new website for the District.

Background

The District's current website is almost 10 years old, and is outdated in terms of look, feel, content and functionality. Furthermore, the software to update it requires IT staff to update code, which can be time consuming even for minor changes.

The benefits staff plans to achieve with the new site includes:

- Increased functionality for customers—the new site incorporates modern tool sets, such as drop down menus, a search function, and other navigational tools to allow users to more easily find the information they desire.
- Increased functionality for staff—the new site will integrate with a Content Management system that will allow easy updates (text replacement, document uploads, etc.) to be performed by designated staff members, without having to be sent to IT for coding.
- Compatible with mobile devices—the site automatically conforms to various screen sizes, so customers and staff accessing the site from their smart phone or tablet are still able to easily access the information they desire; and staff updating the site only have to do so one time.
- Easier to find and remember—by shortening the current web address (www.nwfwmd.state.fl.us) to the less cumbersome www.nwfwater.com or www.nwfwater.net, customers will be able to more easily remember and access the District's website and staff email addresses. The old web address will still work, taking customers to the new site or allowing their email to still reach the appropriate staff member.
- Increased hosting functionality and stability, with reduced costs—by moving to a less expensive hosting arrangement with the state's Shared Resource Center (which hosts most other state agency websites), the District is able to reduce IT overhead, eliminate staff support of servers and the requirement to conduct backups, with a savings of about \$300 per month.

Staff proposes rolling out the website in phases, initially launching the new look, feel and improved navigation, and then continuing to add enhancements over the coming weeks and months.

Additional enhancements and functionality include:

- An updated District logo to reflect the look and feel of the website and that is also representative of the work of the NFWMD;
- Site analytics, which will allow District staff to better understand and convey the type of information visitors to the site are seeking;
- Interactive maps to allow the public to easily find and identify the District's lands and the recreational opportunities these lands offer;
- An online reservation system for camping at certain sites on District's lands;
- Full index search capability to allow customers to search not only website text but PDF documents (permits, technical reports, Governing Board archives)
- The ability to continually "freshen" the look of the site by changing home page banners, icons, photos, etc. to keep the site contemporary and interesting; and
- Easy integration with the e-Permitting system the District is developing in partnership with the St. Johns River Water Management District.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: March 31, 2014

There are no matters currently pending in court in which the District is a party.