

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING MINUTES**

**District Headquarters
81 Water Management Drive
Havana, FL 32333**

**Thursday
June 13, 2013**

Governing Board Members Present

George Roberts, Chair
Jerry Pate, Vice Chair
John Alter
Stephanie Bloyd
Gary Clark
Jon Costello
Bo Spring

Governing Board Members Absent

Angus Andrews
Nick Patronis

1. Call to Order and Roll Call

Chair Roberts called the meeting to order at 1:05 p.m., ET. Mr. Steverson called the roll and a quorum was declared present.

2. Invocation

Vice Chair Pate offered the invocation.

3. Pledge of Allegiance to the Flag

Chair Roberts led the meeting in the Pledge of Allegiance to the Flag.

4. Additions, Deletions or Changes to the Agenda

Ms. White noted that changes were made to the Regulatory Public Hearing Agenda.

5. Approval of Minutes for May 9, 2013

MOTIONED BY MR. CLARK, SECONDED BY MS. BLOYD, THAT THE GOVERNING BOARD APPROVE THE MAY 13, 2013, GOVERNING BOARD MEETING MINUTES. MOTION CARRIED.

6. A. Committee Reports and Recommendations for Board Action

Ms. Bloyd stated that the District Lands Committee met and had the following recommendations.

6. A. 1. Consideration of Agreement with Red Hills Horse Trials, Inc., and City of Tallahassee for Annual Equestrian Event, Including Construction of Cross-Country Course, at Elinor Klapp-Phipps Park

MOTIONED BY MS. BLOYD, SECONDED BY MR. PATE, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PROPOSED AGREEMENT WITH RED HILLS HORSE TRIALS, INC., AND THE CITY OF TALLAHASSEE FOR AN ANNUAL EQUESTRIAN EVENT AND CONSTRUCTION OF A CROSS-COUNTRY COURSE AT ELINOR KLAPP-PHIPPS PARK. MOTION CARRIED.

6. A. 2. Consideration of Invitation to Bid 13B-007; Central Region 2013 Sand Pine Timber Sale

MOTIONED BY MS. BLOYD, SECONDED BY MR. COSTELLO, THAT THE GOVERNING BOARD APPROVE THE BIDS SUBMITTED IN RESPONSE TO INVITATION TO BID 13B-007, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT FOR THIS TIMBER SALE WITH THE HIGH BIDDER, DEERPOINT TIMBER PRODUCTS, INC., AT THE BID PRICE OF \$13.11 PER TON. MOTION CARRIED.

7. A. Public Hearing on Consideration of Regulatory Matters

Chair Roberts called the Public Hearing to order at 1:09 p.m., ET.

Mr. Michael Edgar stated that there were changes to the Consent Agenda; item one had been removed per the applicants request and item four had been added. Mr. Edgar presented the Consent Agenda, which included two permit modification and renewals and one temporary water use permit. Mr. Edgar voiced staff recommendation that the Governing Board approve the Amended Consent Agenda per the recommendations and conditions of the staff reports and per the terms and conditions of the permit documents.

MOTIONED BY MR. SPRING, SECONDED BY MR. COSTELLO, THAT THE GOVERNING BOARD APPROVE THE AMENDED CONSENT AGENDA PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. MOTION CARRIED.

8. A. Consent Business Agenda

Ms. Jean Whitten presented the Financial Report and Schedule of Disbursements for the month of April 2013.

MOTIONED BY MR. CLARK, SECONDED BY MR. COSTELLO, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORT AND SCHEDULE OF DISBURSEMENTS FOR THE MONTH OF APRIL 2013. MOTION CARRIED.

8. B. Consideration of Amendment No. 5 to the Fiscal Year 2012-2013 Budget Adjusting Beginning Fund Balance

Ms. Whitten stated that Amendment No. 5 adjusts the beginning budgeted fund balance based on the audited financial statements at September 30, 2012. She explained that each year, after the Board approves the prior year's audited financial statements, the audited balances are brought forward into the current year's budget in the form of an amendment.

Ms. Whitten voiced recommendation that the Governing Board approve Amendment No. 5 to the Fiscal Year 2012-2013 District Budget adjusting fund balances.

MOTIONED BY MR. PATE, SECONDED BY MR. CLARK, THAT THE GOVERNING BOARD APPROVE AMENDMENT NUMBER 5 TO THE FISCAL YEAR 2012-2013 DISTRICT BUDGET ADJUSTING FUND BALANCES. MOTION CARRIED.

8. C. Consideration of Resolution 774 Committing Fund Balance for the Fiscal Year Ending September 30, 2012

Ms. Whitten explained that the Board is required to commit fund balances prior to September 30 each year. She indicated that at the meeting last September the Board adopted Resolution 762, committing a portion of

the General Fund balance and the total ending fund balances in the special revenue funds. She stated that this Resolution is a follow up and sets the actual amount of funds to be committed by the Board based on the audited financial statements adopted last month.

Ms. Whitten voiced staff recommendation that the Governing Board adopt Resolution 774 committing actual fund balances at September 30, 2012.

MOTIONED BY MR. PATE, SECONDED BY MR. SPRING, THAT THE GOVERNING BOARD APPROVE RESOLUTION 774 COMMITTING FUND BALANCE FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2012. MOTION CARRIED.

8. D. Consideration of Resolution 775 Amending the Fiscal Year 2012-2013 Budget – Amendment No. 6 Realigning of Salary, Benefit and Information Technology Budget

Ms. Whitten stated the budget amendment realigns salaries, benefits and information technology budget within and across funds to properly reflect activities performed and accurately assign actual costs. She noted that the realignment impacts total budget at the fund level but does not increase or decrease the total District budget. She voiced staff recommendation that the Governing Board approve Amendment No. 6 to the Fiscal Year 2012-2013 District Budget realigning salaries, benefits and information technology budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

MOTIONED BY MR. PATE, SECONDED BY MR. CLARK, THAT THE GOVERNING BOARD APPROVE AMENDMENT NUMBER 6 TO THE FISCAL YEAR 2012-2013 DISTRICT BUDGET REALIGNING SALARIES, BENEFITS AND INFORMATION TECHNOLOGY BUDGET AND ALLOW STAFF TO REALIGN REVENUES AND RESERVES TO MAINTAIN THE PROPER BALANCE IN EACH FUND.

8. E. Consideration of Submittal of Rulemaking Regulatory Plan for July 1, 2013 – June 30, 2014

Mr. Edgar reported that the District is required to submit a plan each year to the Office of Fiscal Accountability and Regulatory Reform (OFARR) outlining anticipated rulemaking in the next year. He informed the Board that that the District's list for the next year is short, consisting of a minor revision to the Consumptive Use Rule. He stated that once the current CUPCon rulemaking efforts are completed, the Consumptive Use Rule will be re-opened to add language providing clear guidance for public supply utilities with reuse distribution systems that want to supplement their reclaimed water supply with ground water or surface water.

Mr. Edgar stated that this language was originally planned to be part of CUPCon but the Department of Environmental Protection removed it after workshop comments. He noted that the issues raised in those comments have been addressed and the Department is planning to go forward with placing consistency language in the Water Resource Implementation Rule (62-40, FAC). He further stated that once the Department adopts the amended rule, the districts will open their rules to allow consistency statewide.

Mr. Edgar voiced staff recommendation that the Governing Board approve the District's 2013-2014 Regulatory Plan and authorize staff to submit the plan to the required parties.

MOTIONED BY MS. BLOYD, SECONDED BY MR. PATE, THAT THE GOVERNING BOARD APPROVE THE DISTRICT'S 2013-2014 REGULATORY PLAN AND AUTHORIZE STAFF TO SUBMIT THE PLAN TO THE REQUIRED PARTIES. MOTION CARRIED.

9. Legal Counsel Report

Mr. Kevin Crowley stated that there were no legal matters to discuss.

Meeting was adjourned at 1:19 p.m., ET.

Chair

July 11, 2013

Date

Executive Director

Agency Clerk