

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING MINUTES**

**District Headquarters
81 Water Management Drive
Havana, FL 32333**

**Thursday
December 11, 2014**

Governing Board Members Present

George Roberts, Chair
Jerry Pate, Vice Chair
John Alter
Gus Andrews
Jon Costello
Nick Patronis
Bo Spring

Governing Board Members Absent

Gary Clark

1. Call to Order and Roll Call

Chair Roberts called the meeting to order at 1:06 p.m., ET. Mr. Steverson called the roll and a quorum was declared present.

2. Invocation

Vice Chair Pate offered the invocation.

3. Pledge of Allegiance to the Flag

Chair Roberts led the meeting in the Pledge of Allegiance to the Flag.

4. Additions, Deletions or Changes to the Agenda

Ms. White stated that there were no changes to the agenda. Mr. Breck Brannen requested that agenda item 6. C. Consideration of Performance Evaluation Criteria for the Executive Director is handled under item 8. Legal Counsel Report.

5. Approval of Minutes for November 13, 2014

MOTIONED BY MR. ALTER, SECONDED BY VICE CHAIR PATE, THAT THE GOVERNING BOARD APPROVE THE NOVEMBER 13, 2014, GOVERNING BOARD MEETING MINUTES. MOTION CARRIED.

6. A. Consent Business Agenda

MOTIONED BY MR. COSTELLO, SECONDED BY MR. SPRING, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORT AND SCHEDULE OF DISBURSEMENTS FOR THE MONTH OF OCTOBER 2014. MOTION CARRIED.

6. B. Consideration of Resolution No. 793 Amending the Fiscal Year 2014-2015 Budget

MOTIONED BY VICE CHAIR PATE, SECONDED BY MR. ANDREWS, THAT THE GOVERNING BOARD APPROVE RESOLUTION NO. 793 AMENDING THE FISCAL YEAR 2014-2015 BUDGET AND ALLOW STAFF TO REALIGN REVENUES AND RESERVES TO MAINTAIN THE PROPER BALANCE IN EACH FUND. MOTION CARRIED.

6. C. Consideration of Performance Evaluation Criteria for the Executive Director

See item 8. Legal Counsel Report.

6. D. Consideration of FY 2014-2015 Consulting Services to Support Minimum Flows and Levels

MOTIONED BY MR. ALTER, SECONDED BY MR. ANDREWS, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO SPEND UP TO \$1,996,200 FOR DATA COLLECTION, MODELING, ANALYSIS, AND OTHER ACTIVITIES TO SUPPORT THE DEVELOPMENT OF MINIMUM FLOWS AND LEVELS IN FY 2014-2015 AND SPEND UP TO \$510,000 OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION GRANT FUNDING FOR ENHANCED HYDROLOGIC AND WATER QUALITY MONITORING OF WAKULLA SPRINGS AND JACKSON BLUE SPRING. MOTION CARRIED.

6. E. Consideration of Funding Agreements for Springs Restoration Projects

MOTIONED BY VICE CHAIR PATE, SECONDED BY MR. COSTELLO, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENTS WITH THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION TO RECEIVE \$6,827,500 IN NEW GRANT FUNDING AND TO ENTER INTO AGREEMENTS UTILIZING THE FUNDING TO IMPLEMENT SPRINGS RESTORATION PROJECTS IN NORTHWEST FLORIDA. MOTION CARRIED.

6. F. Consideration of Additional Grant Funding for the Pine Island Water System

MOTIONED BY MR. COSTELLO, SECONDED BY MR. SPRING, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT TO AN EXISTING GRANT AGREEMENT WITH THE CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS, PROVIDING UP TO \$17,000 IN ADDITIONAL FUNDING ASSISTANCE FOR THE PINE ISLAND WATER SYSTEM PROJECT. MOTION CARRIED.

6. G. Consideration of Phase II Pine Forest Inventory for the Choctawhatchee River WMA and the Eastern Land Management Region

MOTIONED BY MR. ANDREWS, SECONDED BY VICE CHAIR PATE, THAT THE GOVERNING BOARD APPROVE FLATWOODS FORESTRY, INC. FEE OF \$23.60 PER PLOT FOR CONDUCTING MERCHANTABLE AND PREMERCHANTABLE PINE TIMBER INVENTORY SERVICES ON 2,008 PLOTS FOR \$47,388.80, SUBJECT TO LEGAL COUNSEL APPROVAL OF THE PINE TIMBER INVENTORY SERVICES AGREEMENT. MOTION CARRIED.

6. H. Consideration of Monitoring Well License Agreement with Naval Air Station, Pensacola

MOTIONED BY VICE CHAIR PATE, SECONDED BY MR. SPRING, THAT THE GOVERNING BOARD APPROVE THE MONITORING WELL LICENSE AGREEMENT WITH NAVAL AIR STATION PENSACOLA, SUBJECT TO LEGAL COUNSEL REVIEW OF THE FINAL DOCUMENT, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT. MOTION CARRIED.

7. Public Hearing on Regulatory Matters

Chair Roberts called the Public Hearing to order at 1:56 p.m., ET.

MOTIONED BY MR. COSTELLO, SECONDED BY MR. PATRONIS, THAT THE GOVERNING BOARD APPROVE THE CONSENT AGENDA PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. MOTION CARRIED.

8. Legal Counsel Report

Mr. Breck Brannen stated that he had no legal matters to discuss.

Mr. Brannen informed the Board that Mr. Steverson had a comment to make prior to discussing item 6. C.

Mr. Steverson announced that he will be leaving the District to take on a new role as Secretary of the Department of Environmental Protection.

MOTIONED BY MR. COSTELLO, SECONDED BY MR. ALTER, THAT THE GOVERNING BOARD REMOVE ITEM 6.C. FROM THE AGENDA AND HIRE MR. BRETT CYPHERS AS THE EXECUTIVE DIRECTOR IMMEDIATELY FOLLOWING THE DEPARTURE OF MR. JON STEVERSON. MOTION CARRIED.

Meeting was adjourned at 2:07 p.m., ET.

Chair

January 8, 2015

Date

Executive Director

Agency Clerk

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending November 30, 2014

| | | |
|---|-----------------|------------------|
| Balance Forward - Operating Funds | \$58,095,417.83 | |
| Operating Funds Received in current month: | | |
| Revenue Receipts, Current | \$688,111.08 | |
| Contracts Receivable | 495,827.81 | |
| Other Deposits/Refunds/Adjustments | 259,982.91 | |
| Transfers from Lands Accounts | 0.00 | |
| Total Deposits during month | 1,443,921.80 | |
| Total Deposits and Balance Forward | | \$ 59,539,339.63 |
| Disbursements: | | |
| Employee Salaries | 518,548.04 | |
| Employee Benefits | 118,715.18 | |
| Employee Flexible Spending Account | 0.00 | |
| Contractual Services (Professional) | 60,365.68 | |
| Operating Expenses - Services | 96,976.75 | |
| Operating Expenses - Commodities | 34,432.31 | |
| Operating Capital Outlay | 140,787.32 | |
| Grants and Aids | 0.00 | |
| Total Operating Expenses during month | 969,825.28 | |
| Payables, Prior Year | 30,583.95 | |
| Other Disbursements or (Credits) | 2,766.50 | |
| Total Funds Disbursed by check during month | 1,003,175.73 | |
| Bank Debits (Fees, Deposit Slips, etc.) | 24.25 | |
| Transfer to Land Acquisition Account | 0.00 | |
| Total Funds Disbursed | | 1,003,199.98 |
| Cash Balance Operating Funds at month end | | \$ 58,536,139.65 |
| Operating Depositories: | | |
| Petty Cash Fund | 250.25 | |
| Bank of America: | | |
| General Fund Checking @ .2% | 674,447.20 | |
| Payroll Account | 6,092.97 | |
| Pensacola Account | 320.00 | |
| Investment Accounts: | | |
| Fla. Board of Administration @ 0.16% | | |
| General Fund | 26,558,057.17 | |
| Lands Fee Fund | 8,938,711.33 | |
| SWIM Fund | 5,119,338.20 | |
| ETDM | 3,272.58 | |
| Water Prot. & Sust. TF | 5,253.44 | |
| Springs Protection | 500,004.40 | |
| Mitigation Fund | 16,730,392.11 | |
| Total Operating Depositories at month end | | \$ 58,536,139.65 |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending November 30, 2014

Land Acquisition Funds:

| | | | |
|--------------------------------------|----|------------|------------|
| Fla. Board of Administration @ 0.16% | \$ | 662,021.35 | |
| Total Land Acquisition Funds | | | 662,021.35 |

Restricted Management Funds:

| | | | |
|--|----|------------|------------|
| Fla. Board of Administration Phipps Land Management Account @ 0.16% | \$ | 207,105.47 | |
| Total Land Acquisition Funds | | | 207,105.47 |

| | | | |
|--|--|--|-------------------|
| Total Land Acquisition, and Restricted Management Funds | | | <u>869,126.82</u> |
|--|--|--|-------------------|

| | | | |
|---|--|--|-------------------------|
| TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END | | | <u>\$ 59,405,266.47</u> |
|---|--|--|-------------------------|

Approved: _____
Chairman or Executive Director

Date: January 8, 2015

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending November 30, 2014
(Unaudited)

| | Current Budget | Actuals Through 11/30/2014 | Variance (under)/Over Budget | Actuals As A % of Budget |
|----------------------------|---------------------------|---|---|-------------------------------------|
| Sources | | | | |
| Ad Valorem Property Taxes | \$ 3,381,733 | \$ 564,961 | \$ (2,816,772) | 17% |
| Intergovernmental Revenues | 26,410,581 | | (26,410,581) | 0% |
| Interest on Invested Funds | 135,330 | 15,031 | (120,299) | 11% |
| License and Permit Fees | 360,250 | 68,095 | (292,155) | 19% |
| Other | 1,823,302 | 91,835 | (1,731,467) | 5% |
| Fund Balance | 39,026,376 | | (39,026,376) | 0% |
| Total Sources | \$ 71,137,572 | \$ 739,923 | \$ (70,397,649) | 1% |

| | Current Budget | Expenditures | Encumbrances¹ | Available Budget | %Expended | %Obligated² |
|--|---------------------------|---------------------|---------------------------------|-----------------------------|------------------|-------------------------------|
| Uses | | | | | | |
| Water Resources Planning and Monitoring | \$ 8,247,330 | \$ 559,949 | \$ 159,281 | \$ 7,528,100 | 7% | 9% |
| Acquisition, Restoration and Public Works | 33,925,015 | 277,361 | 94,836 | 33,552,818 | 1% | 1% |
| Operation and Maintenance of Lands and Works | 3,865,522 | 362,564 | 156,987 | 3,345,970 | 9% | 13% |
| Regulation | 4,162,288 | 632,861 | 172,043 | 3,357,384 | 15% | 19% |
| Outreach | 164,284 | 28,913 | 50 | 135,321 | 18% | 18% |
| Management and Administration | 2,120,026 | 366,962 | 49,248 | 1,703,816 | 17% | 20% |
| Total Uses | \$ 52,484,465 | \$ 2,228,609 | \$ 632,446 | \$ 49,623,410 | 4% | 5% |
| Reserves | 18,653,107 | | | 18,653,107 | 0% | 0% |
| Total Uses and Reserves | \$ 71,137,572 | \$ 2,228,609 | \$ 632,446 | \$ 68,276,517 | 3% | 4% |

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of November 30, 2014, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

NOVEMBER 2014

| | | | |
|----------------|------------|----|--------------------------|
| CHECKS | 11/7/2014 | \$ | 98,255.53 |
| AP EFT CHECKS | 11/7/2014 | | 212.75 |
| CHECKS | 11/12/2014 | | 165,664.01 |
| AP EFT CHECKS | 11/12/2014 | | 507.39 |
| CHECKS | 11/19/2014 | | 92,425.73 |
| AP EFT CHECKS | 11/19/2014 | | 23.60 |
| CHECKS | 11/25/2014 | | 8,823.50 |
| RETIREMENT EFT | | | 79,628.86 |
| | | | <hr/> |
| | | \$ | <u><u>445,541.37</u></u> |

Chairman or Executive Director

January 8, 2015

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECK REGISTER

| VENDOR | NAME | INVOICE NET | CHECK DATE | INVOICE DESCRIPTION |
|--------|---------------------------------------|-------------|------------|--------------------------------|
| 839 | ALL AMERICAN RENTALS, INC. | 140.00 | 11/07/2014 | PORTABLE TOILETS |
| 839 | ALL AMERICAN RENTALS, INC. | 140.00 | 11/07/2014 | PORTABLE TOILETS |
| 1205 | CAROL L. BERT | 90.00 | 11/07/2014 | EMPLOYEE TRAVEL |
| 1205 | CDW GOVERNMENT, INC. | 1,501.50 | 11/07/2014 | PLOTTER & TONER FOR PLOTTER, S |
| 1859 | CDW GOVERNMENT, INC. | 119.00 | 11/07/2014 | PATCH CABLES |
| 1859 | CDW GOVERNMENT, INC. | 333.06 | 11/07/2014 | BOARD ROOM AUDIO/EXTERNAL DRIV |
| 1205 | BRIAN WILLIAM TAYLOR | 80.00 | 11/07/2014 | LAWNCARE-MARIANNA |
| 1859 | DELL MARKETING L.P. | 9,531.72 | 11/07/2014 | COMPUTERS, BATTERY FOR SERVER, |
| 1859 | DELL MARKETING L.P. | 9,531.72 | 11/07/2014 | COMPUTERS, BATTERY FOR SERVER, |
| 1859 | DELL MARKETING L.P. | 18,620.64 | 11/07/2014 | COMPUTERS, BATTERY FOR SERVER, |
| 1948 | DELL MARKETING L.P. | 4,898.72 | 11/07/2014 | COMPUTERS, BATTERY FOR SERVER, |
| 2715 | FL DEPT. OF ENVIRONMENTAL PROTECTION | 1,488.45 | 11/07/2014 | LABORATORY ANALYSIS - ECONFINA |
| 3078 | FL DEPT. OF ENVIRONMENTAL PROTECTION | 7,105.80 | 11/07/2014 | LABORATORY ANALYSIS - GROUNDWA |
| 3269 | FL DEPT. OF ENVIRONMENTAL PROTECTION | 235.60 | 11/07/2014 | LABORATORY ANALYSIS FOR GULF A |
| 1948 | FL DEPT. OF ENVIRONMENTAL PROTECTION | 566.93 | 11/07/2014 | QUARTERLY INTEREST |
| 2299 | FL DEPT. OF ENVIRONMENTAL PROTECTION | 1,640.39 | 11/07/2014 | QUARTERLY INTEREST |
| 2663 | FL DEPT. OF ENVIRONMENTAL PROTECTION | 245.59 | 11/07/2014 | QUARTERLY INTEREST |
| 1948 | FAST SIGNS | 195.00 | 11/07/2014 | INTERIOR ROOM SIGNS FOR HQ |
| 1948 | FIRST FEDERAL BANK OF FLORIDA | 420.00 | 11/07/2014 | REFUND FOR A#2646 |
| 3269 | FORESTRY SUPPLIERS, INC. | 234.04 | 11/07/2014 | FIELD SUPPLIES |
| 3269 | FORESTRY SUPPLIERS, INC. | 37.80 | 11/07/2014 | FIELD SUPPLIES |
| 3309 | FREDDIE WILBON | 750.00 | 11/07/2014 | JANITORIAL SERVICE CRESTVIEW F |
| 3454 | GEORGIA-FLORIDA BURGLAR ALARM CO, INC | 30.00 | 11/07/2014 | MONITORING FOR CRESTVIEW |
| 611 | A & W VENTURES, L.C. | 186.34 | 11/07/2014 | PORTABLE TOILET FOR PHIPPS PAR |
| 3693 | INTERA, INC. | 15,742.79 | 11/07/2014 | CONTRACT-13-039 |
| 3942 | JACKSON COUNTY UTILITIES | 29.00 | 11/07/2014 | WATER MFO |
| 4061 | JOHNSON'S AUTO REPAIR, INC. | 156.30 | 11/07/2014 | BATTERY FOR POOL VEH.#WMD96205 |
| 4187 | LIBERTY COUNTY SOLID WASTE | 29.68 | 11/07/2014 | SOLID WASTE |
| 4339 | OFFICE DEPOT, INC. | 199.99 | 11/07/2014 | DESK CHAIR FOR MICHAEL BATEMAN |
| 4345 | OFFICE DEPOT, INC. | 108.04 | 11/07/2014 | OFFICE SUPPLIES |
| 4557 | OFFICE DEPOT, INC. | 23.64 | 11/07/2014 | OFFICE SUPPLIES |
| 4626 | PATIENTS FIRST APPELYARD, INC | 49.00 | 11/07/2014 | LABORATORY TESTING |
| 4799 | PRIDE ENTERPRISES FORESTRY | 5,281.03 | 11/07/2014 | RECREATION SITE SUPPLIES |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECK REGISTER

| | | | | |
|------|-------------------------------------|-------------------------|------------|--------------------------------|
| 1859 | CLEARWATER ENTERPRISES, INC. | 112.42 | 11/07/2014 | HOODED BEE JACKET FOR BEE INSP |
| 4812 | RICOH AMERICAS CORPORATION | 191.09 | 11/07/2014 | RICOH COPIER LEASE FOR REGULAT |
| 4289 | NORTH FL SHREDDING, INC | 1,100.00 | 11/07/2014 | SHRED SERVICE |
| 1095 | ALZO SLADE | 2,400.00 | 11/07/2014 | REBUILD SOFFIT IN BOARDROOM |
| 4812 | STAPLES CONTRACT & COMMERCIAL, INC. | 93.29 | 11/07/2014 | TONER |
| 4921 | STONE'S HOME CENTER | 4,725.96 | 11/07/2014 | BUILDING MATERIALS FOR VIEW DE |
| 5015 | TRI STATE EMPLOYMENT SERVICE, INC. | 522.50 | 11/07/2014 | TEMP SERVICES |
| 5153 | USDA, APHIS, WILDLIFE SERVICES | 7,163.65 | 11/07/2014 | 14-018 |
| 5172 | VERIZON WIRELESS | 98.01 | 11/07/2014 | CELL PHONES |
| 5206 | WASTE PRO OF FLORIDA, INC | 149.84 | 11/07/2014 | SOLIDA WASTE- HQ |
| 5215 | WESTON TRAWICK, INC. | 1,957.00 | 11/07/2014 | FIBER RUN TO IT BUILDING |
| | TOTAL CHECKS | <u>98,255.53</u> | | |
| 1095 | TYLER MACMILLIAN | 102.75 | | EMPLOYEE TRAVEL |
| 4339 | KADEE PRICE | 110.00 | | EMPLOYEE TRAVEL |
| | TOTAL ACH TRANSFER | <u>212.75</u> | | |
| | TOTAL AP | <u><u>98,468.28</u></u> | | |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECK REGISTER

| VENDOR | NAME | INVOICE NET | CHECK DATE | INVOICE DESCRIPTION |
|--------|--|-------------|------------|--------------------------------|
| 96 | APALACHICOLA/CARRABELLE TIMES | 82.35 | 11/12/2014 | LEGAL AD |
| 2162 | BARNES & NOBLE, INC | 201.75 | 11/12/2014 | REFERENCE MATERIAL |
| 5177 | CAPITAL CITY AUTOMOTIVE, LLC | 30.50 | 11/12/2014 | OPEN PURCHASE ORDER FOR POOL V |
| 771 | CITY OF MARIANNA | 33.42 | 11/12/2014 | SEWER-MARIANNA |
| 4748 | EAST MILTON WATER SYSTEM | 10.00 | 11/12/2014 | WATER-MILTON |
| 4963 | ECOLOGICAL RESOURCE CONSULTANTS, INC. | 5,250.00 | 11/12/2014 | PROFESSIONAL ECOLOGICAL SERVIC |
| 3685 | ENVIRONMENTAL & GEOTECHNICAL SPECIALISTS | 300.00 | 11/12/2014 | REFUND FOR ERP APPLICATION #26 |
| 2171 | ESRI, INCORPORATED | 36,500.00 | 11/12/2014 | ANNUAL MAINTENANCE CONTRACT |
| 839 | FORESTRY SUPPLIERS, INC. | 155.59 | 11/12/2014 | SAFETY SUPPLIES - FIELD INSPEC |
| 65 | GADSDEN COUNTY TIMES | 43.70 | 11/12/2014 | LEGAL AD |
| 410 | GULF COUNTY TAX COLLECTOR | 1,119.08 | 11/12/2014 | 10312014 |
| 2282 | GULF ICE SYSTEMS, INC | 358.59 | 11/12/2014 | SERVICE CALL FOR ICE MACHINE |
| 916 | GULF POWER COMPANY | 559.78 | 11/12/2014 | ELECTRIC MILTON |
| 916 | GULF POWER COMPANY | 636.81 | 11/12/2014 | ELECTRIC-CRESTVIEW |
| 4607 | MAIL FINANCE INC | 126.00 | 11/12/2014 | MAILING SYSTEM LEASE FOR CARR, |
| 4607 | MAIL FINANCE INC | 126.00 | 11/12/2014 | MAILING SYSTEM LEASE FOR CARR, |
| 3003 | HAVANA FORD, INC. | 62.93 | 11/12/2014 | OPEN PURCHASE ORDER FOR REG |
| 2268 | INNOVATIVE OFFICE SOLUTIONS, INC | 918.00 | 11/12/2014 | PHONE MAINTENANCE |
| 1717 | JACKSON COUNTY PROPERTY APPRAISER | 590.29 | 11/12/2014 | 1ST QTR FY14-15 |
| 666 | JEFFERSON COUNTY PROPERTY APPRAISER | 195.16 | 11/12/2014 | 1ST QTR FY 14-15 |
| 5120 | JOHNSON'S AUTO REPAIR, INC. | 57.49 | 11/12/2014 | OPEN PURCHASE ORDER FOR POOL V |
| 3921 | KOUNTRY RENTAL, INC. | 4,118.00 | 11/12/2014 | RENTAL AND SERVICE OF PORTABLE |
| 1205 | OFFICE DEPOT, INC. | 104.26 | 11/12/2014 | 2015 DAILY DAY MINDER BOOKS FO |
| 64 | PANAMA CITY NEWS HERALD | 151.16 | 11/12/2014 | LEGAL AD |
| 64 | PANAMA CITY NEWS HERALD | 111.13 | 11/12/2014 | CHOCTAWHATCHEE RIVER/HOLMES CR |
| 4294 | PANHANDLE KEY & SAFE, INC. | 16.95 | 11/12/2014 | PITT SPRING RESTROOM LOCK REPA |
| 4368 | PROFESSIONAL HEALTH EXAMINERS | 50.00 | 11/12/2014 | LABORATORY TESTING |
| 523 | SANTA ROSA PRESS GAZETTE | 122.46 | 11/12/2014 | LEGAL AD |
| 5156 | SPERRY & ASSOCIATES, INC. | 105,428.97 | 11/12/2014 | 14-067 |
| 4799 | STAPLES CONTRACT & COMMERCIAL, INC. | 2.44 | 11/12/2014 | OFFICE SUPPLIES |
| 110 | TALQUIN ELECTRIC COOPERATIVE, INC. | 3,935.11 | 11/12/2014 | ELECTRIC-HQ |
| 110 | TALQUIN ELECTRIC COOPERATIVE, INC. | 117.89 | 11/12/2014 | WATER-HQ |
| 110 | TALQUIN ELECTRIC COOPERATIVE, INC. | 87.17 | 11/12/2014 | SECURITY LIGHTS-HQ |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECK REGISTER

| | | | | |
|------|---------------------------------------|----------|------------|--------------------------------|
| 4955 | TERRY'S HOME & LAWN MAINTENANCE, INC. | 3,680.00 | 11/12/2014 | PUBLIC RECREATION SITE CLEAN U |
| 3568 | THOMPSON TRACTOR CO., INC. | 88.05 | 11/12/2014 | CAT D5 DOZER HYDRAULIC HOSE |
| 4286 | ULINE, INC. | 238.54 | 11/12/2014 | FOAM CORE BOARDS FOR MAPS |
| 1305 | WASTE MANAGEMENT - LEON COUNTY,INC | 54.44 | 11/12/2014 | DUMPSTER SERVICE-MFO |

| | | | | |
|--------------|--|-------------------|--|--|
| TOTAL CHECKS | | <u>165,664.01</u> | | |
|--------------|--|-------------------|--|--|

| | | | | |
|------|------------------|--------|--|-----------------|
| 3660 | RAGINA FLENNIKEN | 167.39 | | EMPLOYEE TRAVEL |
| 4961 | PETER FOLLAND | 170.00 | | EMPLOYEE TRAVEL |
| 3823 | KENNETH ROACH | 170.00 | | EMPLOYEE TRAVEL |

| | | | | |
|------------------|--|---------------|--|--|
| TOTAL EFT CHECKS | | <u>507.39</u> | | |
|------------------|--|---------------|--|--|

| | | | | |
|----------|--|--------------------------|--|--|
| TOTAL AP | | <u><u>166,171.40</u></u> | | |
|----------|--|--------------------------|--|--|

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECK REGISTER

| VENDOR | NAME | INVOICE NET | CHECK DATE | INVOICE DESCRIPTION |
|--------|---------------------------------|-------------|------------|--------------------------------|
| 4923 | JOHN ALTER | 61.41 | 11/19/2014 | BOARD TRAVEL |
| 3293 | ANGUS ANDREWS | 107.69 | 11/19/2014 | BOARD TRAVEL |
| 5028 | AQUATIC INFORMATICS INC | 13,515.62 | 11/19/2014 | SMA RENEWAL FOR AQUARIUS WORKS |
| 5151 | ARDAMAN AND ASSOCIATES, INC. | 2,365.00 | 11/19/2014 | CONSULTING SERVICES FOR PILE F |
| 2967 | BANK OF AMERICA | 3,224.01 | 11/19/2014 | P-CARD PURCHASES |
| 2967 | BANK OF AMERICA | 39.98 | 11/19/2014 | ADOBE EXPORTPDF |
| 2967 | BANK OF AMERICA | 350.00 | 11/19/2014 | CONFERENCE REGISTRATION - 2014 |
| 2992 | BANK OF AMERICA | 484.56 | 11/19/2014 | PAYMENT PORTAL FOR WELL PERMIT |
| 2992 | BANK OF AMERICA | 137.15 | 11/19/2014 | ONLINE ACCESS TO BANK ACCOUNT |
| 2992 | BANK OF AMERICA | 927.42 | 11/19/2014 | ACCOUNT ANALYSIS |
| 2417 | BEARD EQUIPMENT COMPANY, INC. | 923.68 | 11/19/2014 | JOHN DEERE GATOR REPAIRS |
| 2417 | BEARD EQUIPMENT COMPANY, INC. | 476.56 | 11/19/2014 | JOHN DEERE GATOR REPAIRS |
| 4845 | CALHOUN COUNTY SHERIFF'S OFFICE | 470.96 | 11/19/2014 | CALHOUN CO SHERIFF-LAW ENFCMT/ |
| 3524 | CITY OF CRESTVIEW | 40.85 | 11/19/2014 | CFO SEWER |
| 4676 | CITY OF MILTON FLORIDA | 35.50 | 11/19/2014 | DUMPSTER SERVICE |
| 4676 | CITY OF MILTON FLORIDA | 16.36 | 11/19/2014 | WATER MFO |
| 4991 | GARY CLARK | 65.86 | 11/19/2014 | BOARD TRAVEL |
| 4061 | BRIAN WILLIAM TAYLOR | 80.00 | 11/19/2014 | LAWN SERVICE MARIANNA |
| 3590 | DACAR FIRE PROTECTION INC. | 100.00 | 11/19/2014 | ANNUAL BACKFLOW TESTING-HQAND |
| 3904 | DADE PAPER & BAG COMPANY | 636.93 | 11/19/2014 | GROUND AND JANITORIAL SUPPLIE |
| 1948 | DELL MARKETING L.P. | 4,383.39 | 11/19/2014 | VMWARE |
| 1948 | DELL MARKETING L.P. | 449.99 | 11/19/2014 | DISK CONTROLLER FOR ARCIMS |
| 45 | DMS | 1,299.01 | 11/19/2014 | CRESTVIEW |
| 45 | DMS | 7,472.37 | 11/19/2014 | ETHERNET |
| 45 | DMS | 5.07 | 11/19/2014 | MILTON&MFO |
| 45 | DMS | 1,280.59 | 11/19/2014 | CC PHONE SERVICE |
| 45 | DMS | 7.66 | 11/19/2014 | LAN/INTRANET |
| 45 | DMS | 144.00 | 11/19/2014 | LAN/INTRANET/SRC |
| 45 | DMS | 4.63 | 11/19/2014 | WEB CONFERENCING |
| 45 | DMS | 112.55 | 11/19/2014 | MARIANNA TELEPHONE SERVICE |
| 3424 | DURRA-QUICK-PRINT INC. | 45.00 | 11/19/2014 | BUSINESS CARDS B HOLLISTER |
| 4855 | ENVIRON SERVICES INCORPORATED | 275.00 | 11/19/2014 | JANITORIAL SERVICE MARIANNA |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECK REGISTER

| | | | | |
|------|-------------------------------------|-----------|------------|--------------------------------|
| 4855 | ENVIRON SERVICES INCORPORATED | 1,552.00 | 11/19/2014 | JANITORIAL SERVICE - HQ |
| 2190 | FL. DEPT. OF TRANSPORTATION | 3.50 | 11/19/2014 | TOLL PAYMENT |
| 2702 | FISH AND WILDLIFE | 4,224.55 | 11/19/2014 | LAW ENFORCEMENT/SECURITY SERVI |
| 4042 | GGI, LLC, DBA GENESIS GROUP | 5,504.26 | 11/19/2014 | WILLIFORD SPRINGS RESTORATION |
| 4607 | MAIL FINANCE INC | 259.00 | 11/19/2014 | MAILING SYSTEM LEASE FOR CARR, |
| 3193 | INSURANCE INFORMATION EXCHANGE | 90.10 | 11/19/2014 | BACKGROUND INVESTIGATIONS |
| 61 | JACKSON COUNTY FLORIDAN | 222.65 | 11/19/2014 | LEGAL AD |
| 4946 | ULYSSES D. JENKINS | 75.00 | 11/19/2014 | SECURITY FOR GOVERNING BOARD M |
| 3921 | KOUNTRY RENTAL, INC. | 207.50 | 11/19/2014 | CLEANING OF BOTH ECONFINA OFFI |
| 4952 | LAW, REDD, CRONA & MUNROE, P.A. | 700.00 | 11/19/2014 | INSPECTOR GENERAL SERVICES ENG |
| 4986 | PATRICIA LUJAN | 7,374.16 | 11/19/2014 | CRESTVIEW LEASE |
| 4600 | MYTHICS, INC. | 5,353.83 | 11/19/2014 | SUPPORT |
| 5157 | NU INFO SYSTEMS, INC | 11,088.00 | 11/19/2014 | CONTRACT SERVICES FOR ENABLING |
| 64 | PANAMA CITY NEWS HERALD | 111.13 | 11/19/2014 | LEGAL AD |
| 4090 | JERRY PATE | 162.87 | 11/19/2014 | BOARD TRAVEL |
| 4849 | NICK PATRONIS | 81.88 | 11/19/2014 | BOARD TRAVEL |
| 62 | PENSACOLA NEWS-JOURNAL | 158.70 | 11/19/2014 | LEGAL AD |
| 4068 | RING POWER CORPORATION | 726.84 | 11/19/2014 | REPAIR FORK TRUCK AT HQ |
| 3960 | GEORGE ROBERTS | 81.88 | 11/19/2014 | BOARD TRAVEL |
| 4799 | STAPLES CONTRACT & COMMERCIAL, INC. | 123.55 | 11/19/2014 | TONER FOR PRINTER |
| 105 | TALLAHASSEE DEMOCRAT | 140.60 | 11/19/2014 | LEGAL AD FOR 2015 UPLAND WIREG |
| 4749 | TIRES ETC, LLC | 577.88 | 11/19/2014 | TIRES FOR VEH. #WMD2427, MARI |
| 4289 | TRI STATE EMPLOYMENT SERVICE, INC. | 1,055.31 | 11/19/2014 | TEMP SERVICES |
| 4286 | ULINE, INC. | 238.54 | 11/19/2014 | FOAM CORE BOARDS |
| 5218 | WAGeworks, INC. | 125.00 | 11/19/2014 | ADMIN FEE FOR FSA |
| 2631 | WASHINGTON COUNTY SHERIFF'S OFFICE | 12,019.80 | 11/19/2014 | LAW ENFORCEMENT/SECURITY |
| 3462 | WASTE MANAGEMENT OF PANAMA CITY | 140.00 | 11/19/2014 | DUMPSTER FOR ECONFINA OFFICE A |
| 4774 | JOHN T WILLIAMSON | 170.00 | 11/19/2014 | JANITORIAL SERVICES FOR THE WF |
| 4038 | WINDSTREAM COMMUNICATIONS | 51.96 | 11/19/2014 | EFO & 800#s |
| 4651 | PANAMA CITY CYCLES, INC | 266.44 | 11/19/2014 | BOMBARDIER ATV PARTS |

TOTAL CHECKS

92,425.73

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECK REGISTER

| | | | | |
|------|--------------------|-------------------------|------------|-----------------|
| 4949 | MICHAEL EDGAR | 23.60 | 11/21/2014 | EMPLOYEE TRAVEL |
| | TOTAL ACH TRANSFER | <u>23.60</u> | | |
| | TOTAL AP | <u><u>92,449.33</u></u> | | |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECK REGISTER

| VENDOR | NAME | INVOICE NET | CHECK DATE | INVOICE DESCRIPTION |
|--------|------------------|--------------------------|------------|---------------------|
| 3813 | PENNINGTON, P.A. | \$8,823.50 | 11/25/2014 | LEGAL COUNSEL |
| | TOTAL CHECKS | <u>\$8,823.50</u> | | |
| | | <u>\$8,823.50</u> | | |

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

NOVEMBER 2014

| | | | |
|-------------------|------------|----|-------------------|
| DIRECT DEPOSIT | 11/18/2014 | \$ | 203,344.29 |
| CHECKS | 11/18/2014 | | 9,289.04 |
| FLEX SPENDING EFT | TF0014 | | 1,573.00 |
| DIRECT DEPOSIT | 11/21/2014 | | 128,749.43 |
| DIRECT DEPOSIT | 11/26/2014 | | 205,029.77 |
| CHECKS | 11/26/2014 | | 8,075.83 |
| FLEX SPENDING EFT | TF0020 | | 1,573.00 |
| | | | <hr/> |
| | | \$ | <u>557,634.36</u> |

APPROVED:

Chairman or Executive Director

January 8, 2015

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
M E M O R A N D U M

TO: Governing Board

THROUGH: Brett J. Cyphers, Assistant Executive Director

FROM: Wendy Dugan, Director
Division of Administration

DATE: December 23, 2014

SUBJECT: Consideration of Resolution No. 794 Amending the Fiscal Year 2014-2015 Budget - Amendment No. 3 and Approval to Provide Additional Grant Funding for the Pine Island Water System Project Resulting from this Amendment

Amendment No. 3 to the Fiscal Year (FY) 2014-2015 District Budget transfers \$19,701 between programs, projects, funds, and budget categories to provide additional grant funding for the Pine Island Water System Project. This amendment does not increase or decrease the total District budget.

In February 2014, the Governing Board approved up to \$409,844 in grant funding assistance to the Calhoun County Board of County Commissioners for construction of a new water supply and distribution system for the Pine Island Community. Completion of this project is to provide urgently needed relief by replacing an inadequate and abandoned private system. Upon completion, the City of Blountstown will assume ownership and operation of the system in accordance with an existing interlocal agreement.

The project is under construction and estimated to be completed by February 2015. During the course of construction, the demand for residential connections to this system has increased such that the initial grant amount is insufficient. In November 2014, the County and its consultants worked to refine their cost estimates to address the additional demand. They had identified a tentative cost increase, which could be approved by the Governing Board in December without the District needing to amend the FY 2014-2015 operating expenditure budget. In December 2014, the Governing Board approved up to an additional \$17,000 in supplemental grant funding for this project. This budget amendment for \$19,701 reflects the amount required for the County to complete the residential connections. Total potential grant funding for this project is \$446,545.

Recommendations

Staff recommends that the Governing Board approve Resolution No. 794 amending the Fiscal Year 2014-2015 Budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Staff also recommends that the Governing Board authorize the Executive Director to execute an amendment to the existing grant agreement with the Calhoun County Board of County Commissioners, providing up to \$19,701 in additional grant funding for the Pine Island Water System Project.



Jonathan P. Stevenson
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 794

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AMENDING THE FISCAL YEAR 2014-2015 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 791, after a public hearing on September 25, 2014, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2014 through September 30, 2015; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the Budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE, be it resolved by the Governing Board of the District, that:

The Budget is hereby amended as summarized in the memorandum dated December 23, 2014 requesting Amendment No. 3 to the Fiscal Year 2014-2015 budget. Budget Amendment No. 3 transfers \$19,701 between programs, projects, funds, and budget categories to provide additional grant funding for the Pine Island Water System Project. This amendment does not increase or decrease the total District budget.

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOHN ALTER
Malone

GUS ANDREWS
DeFuniak Springs

GARY CLARK
Chipley

JON COSTELLO
Tallahassee

NICK PATRONIS
Panama City Beach

BO SPRING
Port Saint Joe

PASSED AND ADOPTED this 8th day of January, 2015, A.D.

The Governing Board of the
NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

George Roberts, Chair

ATTEST:

Secretary/Treasurer

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
William O. Cleckley, Director, Division of Land Management and
Acquisition

FROM: Carol L. Bert, Associate Lands Administrator

DATE: December 29, 2014

SUBJECT: Consideration of Maintenance Agreement for Christoff Landing between the
Board of County Commissioners of Jackson County and Northwest Florida
Water Management District

Recommendations:

Staff recommends that the Governing Board approve the Maintenance Agreement between the Board of County Commissioners of Jackson County and the Northwest Florida Water Management District.

Background:

On January 10, 1995, the District entered into a 20-year Maintenance Agreement with the Board of County Commissioners of Jackson County for Christoff Landing, a local boat ramp on the Chipola River owned by the District. Christoff Landing was acquired in 1992 when the District purchased 7,378 acres from Mutual Life Insurance Company of New York along the Chipola River.

Through this Maintenance Agreement, the District has worked with Jackson County over the last 20 years to provide for the maintenance and management of this popular boat ramp and recreational facility. Currently, the site offers three primitive camp sites, a boat ramp, bank fishing, picnicking, canoeing, wildlife viewing and seasonal hunting. Through the proposed agreement, Jackson County will provide labor and equipment to assist the District in maintenance and repair of the boat launch and access route to the property, maintenance of the parking area adjacent to the boat launch, maintenance of the parking area adjacent to recreation areas, and general grounds maintenance of three primitive campsites and a pavilion. The District agrees to reimburse the County for materials used in such repairs and maintenance, not to exceed \$1,000 per year.

The Jackson County Board of County Commissioners approved this agreement at their December meeting.

MAINTENANCE AGREEMENT

Between the

Board of County Commissioners of Jackson County

and the

Northwest Florida Water Management District

This AGREEMENT is between the NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT, 81 Water Management Drive, Havana, Florida 32333-4712, hereinafter called "DISTRICT" and the BOARD OF COUNTY COMMISSIONERS OF JACKSON COUNTY, 2864 South Madison Street, Marianna, Florida 32446, hereinafter called "COUNTY".

WITNESSETH:

WHEREAS, the DISTRICT is the owner in fee simple of certain lands located in Jackson County, Florida, hereinafter called the "Property", said Property being more particularly shown on Exhibit "A" attached hereto and by this reference made a part hereof; and

WHEREAS, the DISTRICT is responsible for preserving and protecting the water resources of the Chipola River by preventing erosion and deterioration of water quality and for providing maintenance and management of recreation sites on the Property; and

WHEREAS, the COUNTY desires to assist the DISTRICT in enhancing general public recreational opportunities along the Chipola River by undertaking management, maintenance and erosion prevention responsibilities for Christoff Landing;

NOW THEREFORE, for and in consideration of the premises which are made a part of this Agreement and the mutual covenants, terms and conditions contained herein, the DISTRICT and the COUNTY agree as follows:

The COUNTY agrees to provide labor and equipment for the maintenance and repair of the recreation improvements located on the Property, including, but not limited to the boat launch, parking areas, primitive camp sites, picnic pavilion and other recreational facilities that might be agreed to by both parties. Such responsibility shall include, but not be limited to, the maintenance and repair of the boat launch and access route to the Property, maintenance of the parking area adjacent to the boat launch, maintenance of the parking area adjacent to recreation areas; general grounds maintenance of the three primitive campsites and pavilion, including litter pick up and removal; and the provision for such law enforcement services as are usual and customary in order to allow for the safe and orderly public utilization of the Property.

The DISTRICT agrees to reimburse the COUNTY for materials used in such repairs and maintenance as agreed to by the DISTRICT, not to exceed \$1,000.00 per year.

The COUNTY expressly understands and agrees that the Property and surrounding land, in addition to being a component of the Property, is also managed and operated as part of a Wildlife Management Area by the FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION, and all regulations and rules for management and operation of the Property and facilities shall be in conformance with the

rules and regulations, as may from time to time be amended, for operation and management of the Wildlife Management Area.

The COUNTY will use available funds to provide for trash receptacles and for regular trash removal. In the event such funds are not available, the DISTRICT may contract with a waste removal contractor for regular trash removal.

Subject to mutual agreement and to the availability of funds, the COUNTY and DISTRICT shall provide other ancillary facilities such as, but not limited to, picnic and recreational facilities, as may be deemed necessary or desirable by the COUNTY and DISTRICT. Amendment(s) to this Agreement will be required prior to commitment of District funds to such ancillary facilities. Upon completion of such other ancillary facilities, if any, COUNTY agrees to assume maintenance responsibility for same.

The COUNTY shall keep the Property and facilities maintained in accordance with all applicable Federal, State and local health and safety standards and kept in good repair to prevent undue deterioration, provide for safe public use and prevent water quality degradation of the Chipola River.

The DISTRICT and COUNTY covenant that they have full legal authority to enter into this Agreement and to develop, operate and maintain Property, facilities and improvements in accordance with the terms of this Agreement.

The DISTRICT reserves the right to prohibit or restrict access hours to boat launching facilities on the Property during periods of potential drought, flooding, fire hazard or other potential harm or disaster to said Property or wildlife.

The DISTRICT and COUNTY shall each furnish a contact person who shall be responsible for coordination and resolution of problems arising from this Maintenance Agreement.

The DISTRICT contact person shall be:

| | | |
|--|---|----------------|
| Bill Cleckley | Director, Land Management and Acquisition | (850) 539-5999 |
| (NAME) | (TITLE) | (PHONE NO.) |
| <hr/> | | |
| 81 Water Management Drive Havana, Florida 32333-4712 | | |
| <hr/> | | |
| (ADDRESS) | | |

The COUNTY contact person shall be:

| | | |
|---|---------------------------------|----------------|
| Chuck Hatcher | Director of Parks and Recycling | (850) 718-5210 |
| (NAME) | (TITLE) | (PHONE NO.) |
| <hr/> | | |
| 2864 Madison Street Marianna, Florida 32448 | | |
| <hr/> | | |
| (ADDRESS) | | |

These contact persons or their representatives shall periodically jointly inspect the Property and, by mutual agreement, create work plans outlining needed development, maintenance and repair and improvement activities.

This Agreement is effective January 9, 2015 and shall remain in effect for a period of twenty (20) years from the date hereof, though it may be extended by written agreement between the parties.

This Agreement may be terminated by the COUNTY or the DISTRICT upon sixty (60) days written notice to the other. In the event of such termination, the obligations of the parties hereunder shall cease, and the Property and all improvements located on the Property shall revert to the exclusive control of the DISTRICT.

This Agreement contains the complete agreement between the DISTRICT and the COUNTY and, as of the effective date hereof, shall supersede all other relevant

agreements between the parties with respect to the Property; provided, however, the parties may mutually agree at any time by written instrument to make changes within the general scope of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement through their duly authorized officers and agents.

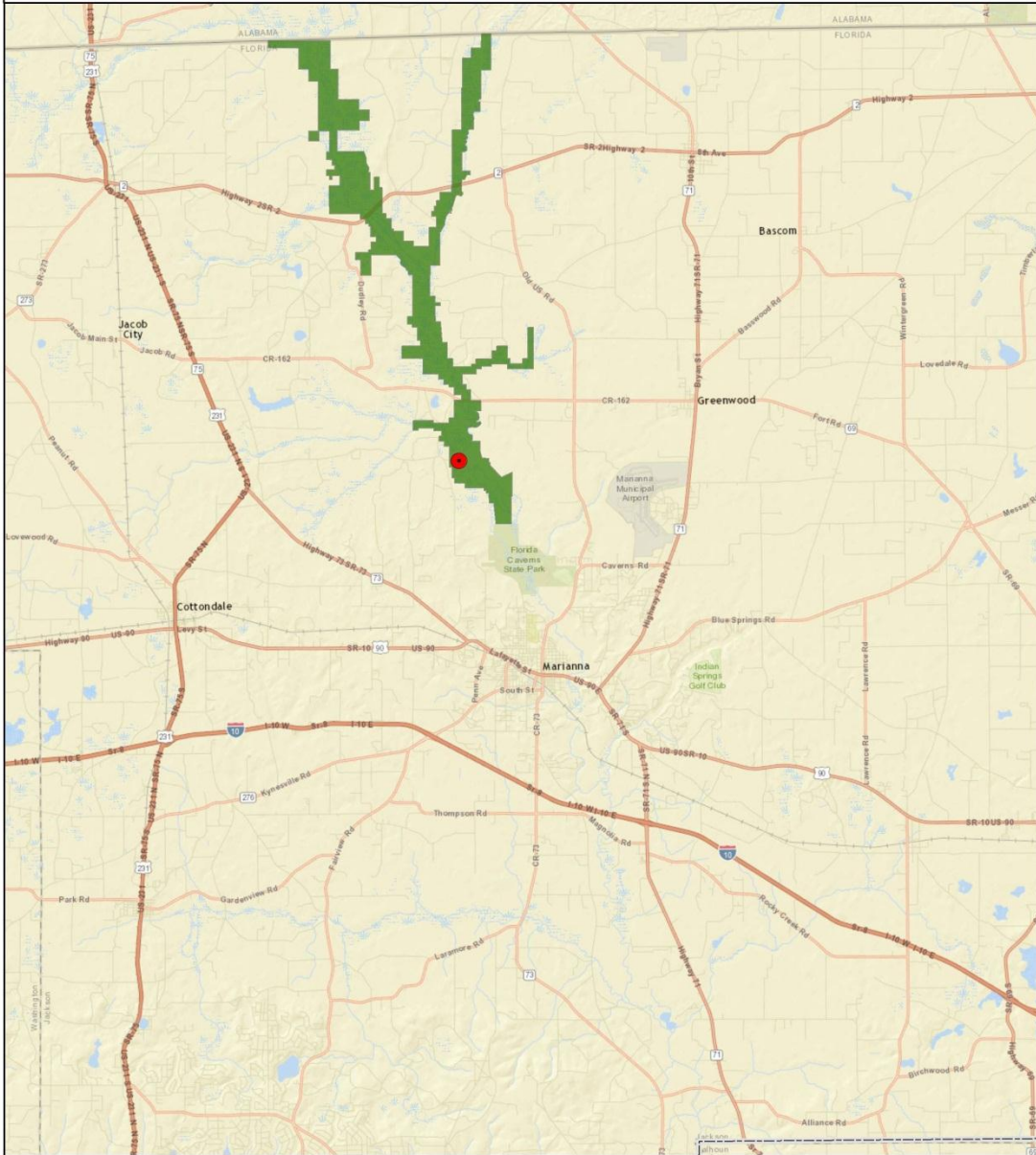
**DISTRICT:
GOVERNING BOARD OF THE
NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

**COUNTY:
BOARD OF COMMISSIONERS
JACKSON COUNTY**

By: _____
George Roberts, Chair

By: _____
Kenneth Stephens, Chairman

Exhibit A



- Christoff Landing
- Upper Chipola River Water Management Area

Upper Chipola River Water Management Area Jackson County, Florida



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
PUBLIC HEARING FOR REGULATORY MATTERS
A G E N D A

District Headquarters
81 Water Management Drive
Havana, Florida 32333
10 Miles West of Tallahassee
U.S. Highway 90

Thursday
January 8, 2015
1:05 p.m., ET

Note: Appeal from any NFWMD Final Agency Action requires a record of the proceedings. Although Governing Board meetings are normally recorded, affected persons are advised that it may be necessary for them to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based. Persons with disabilities or handicaps who need assistance or reasonable accommodation in order to participate in these meetings should contact the District at least 72 hours in advance of these meetings to make appropriate arrangements.

PART I — CONSENT AGENDA

• WATER USE PERMITS

A. Permit Modification & Renewals

A-1 Applicant: North American Farms, LLC
App. No.: I07518
Site: North American Farms
Use: Agriculture
Authorization Statement: The District authorizes, as limited by the attached conditions, the withdrawal of 3.540 million gallons per day annual average (251.200 million gallons per month maximum) of groundwater from the Floridan aquifer for agricultural use(s).
Duration Recommended: 20 Years
Staff Recommendation: Approval
Public Comment Received: No

TAP/tp

WATER USE TECHNICAL STAFF REPORT
2-December-2014
APPLICATION: I07518

Owner: North American Farms, LLC
5559 Concord Road
Bascom, FL 32423
(850) 569-2881

Applicant: North American Farms, LLC
5559 Concord Road
Bascom, FL 32423
(850) 569-2881

Agent: N/A

Compliance
Contact: N/A

Project Name: North American Farms

County: Jackson

Located in WRCA: No

Located in ARC: No

Objectors: No

Authorization Statement:

The District authorizes, as limited by the attached conditions, the withdrawal of 3.540 million gallons per day annual average (251.200 million gallons per month maximum) of groundwater from the Floridan aquifer for agricultural use(s).

Recommendation: Approval

Reviewer: Craig Freeman

RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:

Staff recommends the permit expiration date be January 1, 2035. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

GROUNDWATER WITHDRAWAL INFORMATION:

| Water Use | Permitted | Requested | Recommended |
|---------------------|-------------|-------------|-------------|
| Average Day (GPD) | 3,350,000 | 3,540,000 | 3,540,000 |
| Maximum Month (GAL) | 214,700,000 | 251,200,000 | 251,200,000 |

DESCRIPTION:

North American Farms, LLC. (NAF) is requesting renewal and modification of Individual Water Use Permit (IWUP) No. 20000038 with increases in the average daily and maximum monthly withdrawal amounts. The requested increases are due to the addition of approximately 140 irrigated acres of spring planted cotton, corn, peanuts, and green beans, and fall plantings of rye, oats, and wheat to NAF’s current spring and fall plantings listed below.

| Crop Type | Growing Season | Season Acreage |
|-------------|-------------------|----------------|
| Cotton | May 25 – Nov. 15 | 1,100 |
| Peanuts | May 5 – Sep. 25 | 1,300 |
| Corn | Mar. 22 – June 1 | 650 |
| Green Beans | Mar. 20 – Nov. 30 | 175 |
| Potatoes | Mar. 5 – May 28 | 475 |
| Rye/Oats | Oct. 31 – May 23 | 1,400 |

Staff utilized the Agricultural Field Scale Irrigation Requirements Simulation (AFSIRS) to estimate the irrigation demand associated with 140 acres of the described spring and fall plantings, in addition to NAF’s current plantings. In order to accurately model irrigation demands, input parameters for AFSIRS include daily estimates of evapotranspiration, precipitation, crop type, and soil types. Staff estimates that the AFSIRS-derived withdrawal amounts are adequate to meet NAF’s irrigation demands for the permit duration and recommends authorization of the AFSIRS-derived average daily and maximum monthly withdrawal amounts.

Staff used the analytical model DRAWDOWN to analyze potential impacts to the Floridan aquifer associated with the long-term withdrawal at the recommended average daily rate. The simulated drawdowns in the Floridan aquifer were 16 feet and 15 feet at distances of one-half mile and one mile, respectively, from the center of pumping. NAF’s groundwater withdrawals represent an existing, long-term use of the Floridan aquifer, and some portion of the predicted drawdown has already occurred. No harm to water resources or existing legal users is anticipated to result from these drawdowns.

PERMIT APPLICATION REVIEW:

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permit Applicant's Handbook. District staff reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.

RECOMMENDATION:

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public's interest, and will not harm the water resources of the area or interfere with existing legal users. This determination has been made according to provisions of Chapter 373, Florida Statutes, and Chapter 40A-2, Florida Administrative Code.

Staff recommends that the applicant be granted an Individual Water Use Permit for an annual average daily withdrawal of 3.540 million gallons and a maximum monthly withdrawal of 251.200 million gallons of groundwater from the Floridan aquifer. Staff also recommends that the expiration date of the permit be January 1, 2035, and that the permit be conditioned as per the "Conditions for Issuance" included in Exhibit A of the permit document.

WELL INFORMATION:

| Well No. | FLUWID | Diameter (in) | Total Depth (ft) | Cased Depth (ft) | Pump Capacity (GPM) | Status |
|----------|---------|---------------|------------------|------------------|---------------------|----------|
| NAF #1 | AAA8875 | 12 | 186 | 121 | 1200 | Existing |
| NAF #2 | AAA8887 | 12 | 160 | 101 | 1200 | Existing |
| NAF #3 | AAA8877 | 12 | 154 | 98 | 1200 | Existing |
| NAF #4 | AAA8878 | 12 | 175 | 105 | 1200 | Existing |
| NAF #5 | AAA8882 | 12 | 182 | 118 | 1200 | Existing |
| NAF #6 | AAA8874 | 12 | 175 | 160 | 1200 | Existing |
| NAF #7 | AAA8881 | 12 | 195 | 102 | 1200 | Existing |
| NAF #8 | AAA8884 | 12 | 165 | 100 | 1200 | Existing |
| NAF #9 | AAA8873 | 12 | 385 | 112 | 1200 | Existing |
| NAF #10 | AAA8883 | 12 | 139 | 91 | 1200 | Existing |
| NAF #11 | AAA8885 | 12 | 145 | 120 | 1200 | Existing |
| NAF #12 | AAA8886 | 12 | 150 | 130 | 1200 | Existing |
| NAF #13 | AAA8880 | 12 | 145 | 97 | 1200 | Existing |
| NAF #14 | AAA8876 | 12 | 180 | 95 | 1200 | Existing |
| NAF #15 | AAA8879 | 12 | 175 | 150 | 1200 | Existing |
| NAF #16 | AAD9037 | 12 | 138 | 110 | 750 | Existing |
| NAF #17 | AAF8395 | 12 | 140 | 85 | 1000 | Existing |
| NAF #18 | --- | 12 | 200 | 100 | 1200 | Proposed |

Conditions:

1. This Permit authorizes the Permittee to make a combined average annual withdrawal of 3.540 million gallons of water per day and a combined maximum monthly withdrawal of 251.200 million gallons. The individual facilities authorized to make this combined withdrawal are shown in the table below in the following condition. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.

2. Individual Withdrawal Facility Authorization

Groundwater Facilities

| Well ID # | FLUWID | Location SEC,TWN,RNG |
|-----------|---------|-------------------------|
| NAF #1 | AAA8875 | S6,T06N,R08W |
| NAF #2 | AAA8887 | S6,T06N,R08W |
| NAF #3 | AAA8877 | S1,T06N,R09W |
| NAF #4 | AAA8878 | S1,T06N,R09W |
| NAF #5 | AAA8882 | S36,T07N,R09W |
| NAF #6 | AAA8874 | S31,T07N,R08W |
| NAF #7 | AAA8881 | S31,T07N,R08W |
| NAF #8 | AAA8884 | S31,T07N,R08W |
| NAF #9 | AAA8873 | S31,T07N,R08W |
| NAF #10 | AAA8883 | S32,T07N,R08W |
| NAF #11 | AAA8885 | S32,T07N,R08W |
| NAF #12 | AAA8886 | S6,T06N,R08W |
| NAF #13 | AAA8880 | S36,T07N,R09W |
| NAF #14 | AAA8876 | S36,T07N,R09W |
| NAF #15 | AAA8879 | S25,T07N,R09W |
| NAF #16 | AAD9037 | S5,T06N,R08W |
| NAF #17 | AAF8395 | S5,T06N,R08W |
| NAF #18 | --- | S36,T07N,R09W |

3. The Permittee shall include the Individual Water Use Permit number and the well’s Florida Unique Well Identification Number (e.g. AAA8875) when submitting reports or otherwise corresponding with the District.
4. The Permittee shall annually evaluate the efficiency of each of its irrigation units and undertake necessary maintenance, repairs and upgrades to provide for the proper efficiency of its equipment. The Permittee shall maintain the irrigation system to prevent wasteful runoff from the property associated with irrigation.
5. The Permittee shall equip the well and irrigation system with an anti-siphoning device if chemicals are to be applied through the irrigation system, as required by section 487.064, F.S.
6. The Permittee, prior to the construction, alteration and/or enhancement of any surface water withdrawal, diversion, or management system, shall contact the District to determine if a permit will be required. A permit would be required by the District for activities including creek sandbagging, sump excavation, and any maintenance beyond that considered routine or custodial.
7. The Permittee, by January 31 of each year, shall submit a water use report for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required on Water Use/Pumpage Report (Form 166). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com. The next report is due by January 31, 2015.

8. The Permittee shall submit to the District in a single electronic submittal the following information by January 31, April 30, July 31 and October 31 of each year:

- a. Static water level measurements conducted during the first two weeks of the above months for Floridan production wells NAF #2 (AAA8887), NAF #7 (AAA8881), NAF #9 (AAA8873), NAF #16 (AAD9037) and NAF #17 (AAF8395) using a District-approved water level measuring device. Water levels shall be taken following a 24-hour non-pumping period, as much as is practicable, reported as depth-to-water below a pre-defined measuring point. All measurements shall be taken from the same measuring point. If the measuring point is different from land surface elevation, then the Permittee shall provide the measuring point distance above or below land surface. All static water level reports shall include the date and time the well was turned off, date and time the measurement was taken, method and device used, and the water level measurement to 0.01 foot for steel/electric tape and 1.0 foot precision for airline methods, respectively. The Permittee, if utilizing the airline method, shall also report airline length, gauge reading, linear distance of the airline terminus from land surface, and a description of where the airline terminates (e.g. land surface, pump base, pressure gauge, etc.).

The Permittee may submit the report electronically via digital media or, if preferred, by e-mailing it to compliance@nfwwater.com. The Permittee, at the time of modification or renewal, shall submit a summary and analysis of the water level data collected for the wells for the entire period of record.

9. The Permittee shall install and maintain in-line, totalizing flow meters on all production wells. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of well completion or completion of project construction, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.
10. The Permittee, by October 31, in years 2019, 2024, 2029 and at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy rating to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nfwwater.com.
11. The Permittee, by January 31 of each year, shall submit a status report using Form 168, Annual Crop Summary Report Form. The report shall include: Type and acreage of crop(s) planted and irrigated; Type(s) of irrigation system(s); and the number of livestock being watered.
12. The Permittee shall ensure that any new irrigation system(s) purchased is/are of an efficiency rating of 90% or greater.
13. The Permittee, by October 1, 2019, 2024, and 2029 shall provide a description of water conservation and efficiency measures currently implemented or planned to be implemented during the permit duration to minimize groundwater and surface water withdrawals. Measures may include, but are not limited to: Irrigation system evaluation using the Mobile Irrigation Lab (MIL); Irrigation systems upgrades to improve efficiency; improvements to the operation and management of irrigation

systems; enhancing reuse and recycling; limiting irrigation to early morning or evening hours to minimize evaporative losses; and other Best Management Practices.

14. The Permittee shall maximize the use of reclaimed water if it is available and its use is environmentally, economically and technically feasible.
15. The Permittee shall mitigate impacts that interfere with existing legal users of Floridan aquifer groundwater. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall undertake the required mitigation. The Permittee shall be responsible for the payment of services rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: December 29, 2014

There are no matters currently pending in court in which the District is a party.