

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING MINUTES**

**District Headquarters
81 Water Management Drive
Havana, FL 32333**

**Thursday
January 8, 2015**

Governing Board Members Present

George Roberts, Chair
John Alter
Gary Clark
Nick Patronis
Bo Spring

Governing Board Members Absent

Jerry Pate, Vice Chair
Gus Andrews
Jon Costello

1. Call to Order and Roll Call

Chair Roberts called the meeting to order at 1:06 p.m. ET. Mr. Cyphers called the roll and a quorum was declared present.

2. Invocation

Mr. Alter offered the invocation.

3. Pledge of Allegiance to the Flag

Chair Roberts led the meeting in the Pledge of Allegiance to the Flag.

4. Additions, Deletions or Changes to the Agenda

Ms. White stated that there were no changes to the agenda.

5. Selection of Governing Board Secretary-Treasurer

Chair Roberts opened the floor for nominations. Mr. Gary Clark nominated Mr. John Alter for the Governing Board Secretary-Treasurer. By unanimous consent, Mr. Alter was selected to serve as the Governing Board Secretary-Treasurer.

6. Approval of Minutes for December 11, 2014

MOTIONED BY MR. CLARK, SECONDED BY MR. ALTER, THAT THE GOVERNING BOARD APPROVE THE DECEMBER 11, 2014, GOVERNING BOARD MEETING MINUTES. MOTION CARRIED.

7. Approval of Financial Report for November 2014

MOTIONED BY MR. CLARK, SECONDED BY MR. PATRONIS, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORT FOR THE MONTH OF NOVEMBER 2014. MOTION CARRIED.

8. A. Consideration of Resolution No. 794 Amending the Fiscal Year 2014-2015 Budget – Amendment No. 3 and Approval to Provide Additional Grant Funding for the Pine Island Water System Project Resulting from this Amendment

MOTIONED BY MR. CLARK, SECONDED BY MR. SPRING, THAT THE GOVERNING BOARD APPROVE RESOLUTION NO. 794 AMENDING THE FISCAL YEAR 2014-2015 BUDGET AND

ALLOW STAFF TO REALIGN REVENUES AND RESERVES TO MAINTAIN THE PROPER BALANCE IN EACH FUND AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT TO THE EXISTING GRANT AGREEMENT WITH THE CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS, PROVIDING UP TO \$19,701 IN ADDITIONAL GRANT FUNDING FOR THE PINE ISLAND WATER SYSTEM PROJECT. MOTION CARRIED.

8. B. Consideration of Fiscal Year 2015-2016 Preliminary Budget

MOTIONED BY MR. ALTER, SECONDED BY MR. CLARK, THAT THE GOVERNING BOARD APPROVE THE PRELIMINARY BUDGET AS PRESENTED AND ALLOW STAFF TO MAKE CHANGES BASED ON COLLABORATION WITH THE DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE EXECUTIVE OFFICE OF THE GOVERNOR AND SUBMIT THE FINAL DOCUMENT TO THE LEGISLATURE BY JANUARY 15, 2015. MOTION CARRIED.

8. C. Consideration of Maintenance Agreement for Christoff Landing between the Board of County Commissioners of Jackson County and Northwest Florida Water Management District

MOTIONED BY MR. ALTER, SECONDED BY MR. CLARK, THAT THE GOVERNING BOARD APPROVE THE MAINTENANCE AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF JACKSON COUNTY AND THE NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT. MOTION CARRIED.

9. Public Hearing on Regulatory Matters

Chair Roberts called the Public Hearing to order at 1:20 p.m. ET.

MOTIONED BY MR. CLARK, SECONDED BY MR. PATRONIS, THAT THE GOVERNING BOARD APPROVE THE CONSENT AGENDA PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. MOTION CARRIED.

10. A. Signage Initiative for District Lands

Informational purposes only.

10. B. Employee Recognitions

Informational purposes only.

11. Legal Counsel Report

Mr. Breck Brannen stated that he had no legal matters to discuss.

Meeting was adjourned at 1:40 p.m. ET.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 Financial Report
 Summary Statement of Receipts, Disbursements & Cash Balances
 For Month Ending December 31, 2014

Balance Forward - Operating Funds	\$58,536,139.65	
Operating Funds Received in current month:		
Revenue Receipts, Current	\$1,790,488.78	
Contracts Receivable	914,749.44	
Other Deposits/Refunds/Adjustments	191,678.95	
Transfers from Lands Accounts	0.00	
Total Deposits during month	<u>2,896,917.17</u>	
Total Deposits and Balance Forward		\$ 61,433,056.82
Disbursements:		
Employee Salaries	438,104.25	
Employee Benefits	290,281.06	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	202,463.28	
Operating Expenses - Services	92,621.00	
Operating Expenses - Commodities	44,042.05	
Operating Capital Outlay	142,016.35	
Grants and Aids	789,591.91	
Total Operating Expenses during month	<u>1,999,119.90</u>	
Payables, Prior Year	8,000.00	
Other Disbursements or (Credits)	96,516.01	
Total Funds Disbursed by check during month	<u>2,103,635.91</u>	
Bank Debits (Fees, Deposit Slips, etc.)	47.40	
Transfer to Land Acquisition Account	0.00	
Total Funds Disbursed		<u>2,103,683.31</u>
Cash Balance Operating Funds at month end		<u>\$ 59,329,373.51</u>
Operating Depositories:		
Petty Cash Fund	250.25	
Bank of America:		
General Fund Checking @ 0.2%	1,459,856.93	
Payroll Account	6,092.97	
Pensacola Account	50.00	
Investment Accounts:		
Fla. Board of Administration @ 0.16%		
General Fund	26,561,772.74	
Lands Fee Fund	8,939,961.87	
SWIM Fund	5,120,054.42	
ETDM	3,273.04	
Water Prot. & Sust. TF	5,254.19	
Springs Protection	500,074.35	
Mitigation Fund	16,732,732.75	
Total Operating Depositories at month end	<u>\$ 59,329,373.51</u>	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
 Financial Report
 Summary Statement of Receipts, Disbursements & Cash Balances
 For Month Ending December 31, 2014

Land Acquisition Funds:

Fla. Board of Administration @ 0.16%	\$	662,113.98	
Total Land Acquisition Funds			662,113.98

Restricted Land Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 0.16%		207,134.45	
Total Restricted Land Management Funds			<u>207,134.45</u>

Total Land Acquisition, and Restricted Management Funds			<u>869,248.43</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END			<u>\$ 60,198,621.94</u>
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Approved: _____
 Chairman or Executive Director

Date: February 12, 2015

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending December 31, 2014
(Unaudited)

	Current Budget	Actuals Through 12/31/2014	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 3,381,733	\$ 2,204,185	\$ (1,177,548)	65%
Intergovernmental Revenues	27,297,868		(27,297,868)	0%
Interest on Invested Funds	135,330	23,475	(111,855)	17%
License and Permit Fees	360,250	95,580	(264,670)	27%
Other	1,823,302	357,719	(1,465,583)	20%
Fund Balance	39,026,376		(39,026,376)	0%
Total Sources	\$ 72,024,859	\$ 2,680,959	\$ (69,343,900)	4%

	Current Budget	Expenditures	Encumbrances ¹	Available Budget	%Expended	%Obligated ²
Uses						
Water Resources Planning and Monitoring	\$ 8,757,330	\$ 782,750	\$ 155,567	\$ 7,819,013	9%	11%
Acquisition, Restoration and Public Works	34,302,302	1,326,393	88,816	32,887,093	4%	4%
Operation and Maintenance of Lands and Works	3,865,522	554,300	166,449	3,144,773	14%	19%
Regulation	4,162,288	884,936	179,119	3,098,233	21%	26%
Outreach	164,284	38,148	50	126,086	23%	23%
Management and Administration	2,120,026	503,573	45,048	1,571,405	24%	26%
Total Uses	\$ 53,371,752	\$ 4,090,100	\$ 635,049	\$ 48,646,603	8%	9%
Reserves	18,653,107			18,653,107	0%	0%
Total Uses and Reserves	\$ 72,024,859	\$ 4,090,100	\$ 635,049	\$ 67,299,710	6%	7%

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of December 31, 2014, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

DECEMBER 2014

CHECKS	12/3/2014	\$	158,150.20
AP EFT CHECKS	12/5/2014		758.99
CHECKS	12/11/2014		206,911.87
AP EFT CHECKS	12/12/2014		352.00
CHECKS	12/19/2014		731,835.96
AP EFT CHECKS	12/22/2014		685.31
CHECKS	12/31/2014		522,851.82
VOIDED CHECK	12/31/2014		-50.00
RETIREMENT EFT	12/31/2014		53,435.64
		\$	<u>1,674,931.79</u>

APPROVED:

Chairman or Executive Director

February 12, 2015
Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECK REGISTER**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
95	AT&T	12/03/2014	336.46	EFO PHONES
5089	ATKINS NORTH AMERICA, INC.	12/03/2014	2,097.20	MINIMUM FLOWS AND LEVELS DEVEL
3977	CALHOUN COUNTY BOCC	12/03/2014	94,164.62	PINE ISLAND WATER SYSTEM
3289	CITY OF TALLAHASSEE	12/03/2014	37.58	LAKESHORE
1709	DIVISION OF ADMINISTRATIVE HEARINGS	12/03/2014	259.00	JAN SEBASTAN HEARING
45	DMS	12/03/2014	1,499.17	PHONE SERVICE
45	DMS	12/03/2014	71.60	PHONES
3710	FLORIDA DEPT OF STATE	12/03/2014	35.00	40A-2 RULE AMENDMENTS
3710	FLORIDA DEPT OF STATE	12/03/2014	31.08	40A-2 RULE AMENDMENTS
24	FLORIDA PUBLIC UTILITIES COMPANY	12/03/2014	412.75	ELECTRIC MFO
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	12/03/2014	30.66	FAR/LEGAL AD FOR THE NOVEMBER
5172	FREDDIE WILBON	12/03/2014	750.00	JANITORIAL SERVICE CRESTVIEW F
3078	GEORGIA-FLORIDA BURGLAR ALARM CO, INC	12/03/2014	30.00	MONITORING FOR CRESTVIEW
5180	GK HOLDINGS, INC	12/03/2014	1,896.83	TRAINING FOR BILL, YAMILA, JOH
5180	GK HOLDINGS, INC	12/03/2014	2,495.00	TRAINING FOR BILL, YAMILA, JOH
5180	GK HOLDINGS, INC	12/03/2014	1,896.83	TRAINING FOR BILL, YAMILA, JOH
5180	GK HOLDINGS, INC	12/03/2014	1,896.83	TRAINING FOR BILL, YAMILA, JOH
3420	GREASE PRO EXPRESS LUBE	12/03/2014	2,900.00	REPAIR REAR END ON VEHICLE #09
4709	GROUND LEVEL INC.	12/03/2014	9,069.00	RETURN BID DEPOSIT
2291	GULF COAST ELECTRIC COOPERATIVE, INC	12/03/2014	343.88	ELECTRIC EFO
3003	HAVANA FORD, INC.	12/03/2014	52.98	OPEN PURCHASE ORDER FOR RMD
3003	HAVANA FORD, INC.	12/03/2014	35.65	OPEN PURCHASE ORDER FOR RMD
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	12/03/2014	210.79	COPIER LEASE
3921	KOUNTRY RENTAL, INC.	12/03/2014	4,118.00	RENTAL AND SERVICE OF PORTABLE
3266	LOWE'S COMPANIES INC.	12/03/2014	375.20	CONCRETE
4889	MENDIOLA FORESTRY SERVICES, LLC	12/03/2014	2,423.41	RETURN BID DEPOSITS
1463	ORACLE CORPORATION	12/03/2014	1,028.20	ANNUAL SUPPORT FOR ORACLE PROD
4854	PANHANDLE STUMP & TREE SERVICE, INC.	12/03/2014	2,425.00	HAZARDOUS TREE AND STUMP REMOV
3341	PITTMAN PEA RIDGE CASH & CARRY	12/03/2014	316.60	LUMBER FOR REDECKING TRAILER W
4081	POT-O-GOLD RENTALS, LLC	12/03/2014	1,275.00	PORTABLE TOILETS
4068	RING POWER CORPORATION	12/03/2014	542.05	NEW WATER PUMP FOR FORK TRUCK
5201	SIGNAL HOUSE COMMUNICATIONS, LLC	12/03/2014	282.00	SPEAKERS FOR BOARDROOM SOUND S
4799	STAPLES CONTRACT & COMMERCIAL, INC.	12/03/2014	184.69	OFFICE SUPPLIES
1620	SUPERIOR FORESTRY SERVICE, INC	12/03/2014	3,841.38	RETURN BID DEPOSIT

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECK REGISTER**

4431	RUBY & STEVEN SWETT, LLC	12/03/2014	3,971.26	RETURN BID DEPOSIT
4250	UNIVERSITY OF CENTRAL FLORIDA	12/03/2014	8,000.00	CONTRACT 09-070
4358	UNIVERSITY OF FLORIDA (IFAS)	12/03/2014	8,000.00	CFEOR MEMORANDUM OF UNDERSTAND
4557	VERIZON WIRELESS	12/03/2014	227.08	CELL PHONES
5015	WESTON TRAWICK, INC.	12/03/2014	587.42	REPAIR 5 STRAND FIBER FOR IT
TOTAL CHECKS			<u>158,150.20</u>	
4369	JOHN M. BATEMAN	12/05/2014	90.00	11-14/TV
4966	DAVID REED CHERRY	12/05/2014	110.00	10-20/TV
3080	STEVEN COSTA	12/05/2014	110.00	10-20/TV
4961	PETER FOLLAND	12/05/2014	126.00	11-19/TV
3823	KENNETH ANDREW ROACH	12/05/2014	126.00	11-19/TV
5099	DANIEL WESLEY	12/05/2014	196.99	11-19/TV
TOTAL ACH TRANSFER			<u>758.99</u>	
TOTAL AP			<u><u>158,909.19</u></u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECK REGISTER**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4832	ASSURANT EMPLOYEE BENEFITS	12/11/2014	217.56	PREPAID DENTAL
4832	ASSURANT EMPLOYEE BENEFITS	12/11/2014	4,332.32	REGULAR DENTAL
4834	ASSURANT EMPLOYEE BENEFITS	12/11/2014	755.10	EMPLOYEE LIFE INS
4833	ASSURANT EMPLOYEE BENEFITS	12/11/2014	1,387.76	EMPLOYEE LTD
4180	BA MERCHANT SERVICES	12/11/2014	264.46	TRANSACTION FEES FOR E-PERMITT
4414	LESTER BASFORD	12/11/2014	50.00	WELL PERMITTING FEE REFUND
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	12/11/2014	696.72	INSURANCE-MEDICARE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	12/11/2014	46,425.91	EMPLOYEE INSURANCE
148	J. E. BRIGHT	12/11/2014	279.02	REIMBURSEMENT FOR OVERPAYMENT
2507	CALHOUN LIBERTY JOURNAL	12/11/2014	23.00	2015 GOVERNING BOARD MEETING S
1617	CAPITAL HEALTH PLAN	12/11/2014	75,105.70	EMPLOYEE INSURANCE
771	CITY OF MARIANNA	12/11/2014	30.40	SEWER-MARIANNA
1948	DELL MARKETING L.P.	12/11/2014	1,254.00	DELL NETWORKING N2048, L2, 48X
1948	DELL MARKETING L.P.	12/11/2014	14,829.12	DELL NETWORKING N2048, L2, 48X
1948	DELL MARKETING L.P.	12/11/2014	3,720.00	COPPER CONNECT CABLES FOR SWIT
4748	EAST MILTON WATER SYSTEM	12/11/2014	15.21	WATER-MILTON
4969	ERB ROBERTS TILLAGE LLC	12/11/2014	796.00	REPLACEMENT DISCS FOR FESCO FD
5093	FL AVIATION CENTER	12/11/2014	540.00	OBLIQUE AERIALS ACQUISITION
4479	FONDRIEST ENVIRONMENTAL	12/11/2014	957.17	ELECTRONIC WATER LEVEL INDICAT
5222	KENNETH FRIEDMAN	12/11/2014	258.38	12-3/TV
3942	A & W VENTURES, L.C.	12/11/2014	151.34	PORTABLE TOILET FOR PHIPPS PAR
4921	JACKSON COUNTY UTILITIES	12/11/2014	31.90	WATER-MFO
2299	LIBERTY COUNTY SOLID WASTE	12/11/2014	26.32	DUMPSTER SERVICE
3266	LOWE'S COMPANIES INC.	12/11/2014	571.52	RENOVATION AND MAINTENANCE SUP
3406	NEECE TRUCK TIRE CENTER INC.	12/11/2014	112.40	NEW TIRE FOR VEH. #2421 2008 F
1205	OFFICE DEPOT, INC.	12/11/2014	199.99	OFFICE FURNITURE
1205	OFFICE DEPOT, INC.	12/11/2014	20.92	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	12/11/2014	338.56	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	12/11/2014	6.22	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	12/11/2014	38.81	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	12/11/2014	1,061.36	CALENDARS AND OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	12/11/2014	5.73	CALENDARS AND OFFICE SUPPLIES
3023	PANAMERICAN CONSULTANTS, INC.	12/11/2014	2,500.00	ARCHAEOLOGICAL MONITORING REPO

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECK REGISTER**

3023	PANAMERICAN CONSULTANTS, INC.	12/11/2014	2,450.00	ARCHAEOLOGICAL MONITORING AT W
4136	RICOH AMERICAS CORPORATION	12/11/2014	191.09	RICOH COPIER LEASE FOR REGULAT
5183	ROBERT J YOUNG COMPANY, INC	12/11/2014	44.37	COPIER LEASE FOR FACILITIES
5183	ROBERT J YOUNG COMPANY, INC	12/11/2014	305.23	ANNUAL MAINTENANCE AGREEMENTS
5223	SOUTHERN HABITATS, LLC	12/11/2014	5,000.00	REPLACEMENT BOND-15-014
5100	TECHNISOURCE, INC	12/11/2014	14,250.00	ORACLE ANALYSIS, REMEDIATION A
2855	UNIVERSITY OF FLORIDA - INSTITUTE OF	12/11/2014	26,551.58	CONTRACT 14-019
4557	VERIZON WIRELESS	12/11/2014	966.86	JETPACKS
4626	WASTE PRO OF FLORIDA, INC	12/11/2014	149.84	SOLID WASTE-HQ

TOTAL CHECKS

206,911.87

4961	PETER FOLLAND	12/12/2014	176.00	12-3/TV
3823	KENNETH ANDREW ROACH	12/12/2014	176.00	12-3/TV

TOTAL ACH TRANSFER

352.00

TOTAL AP

207,263.87

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4812	ALL AMERICAN RENTALS, INC.	12/19/2014	140.00	PORTABLE TOILETS
4812	ALL AMERICAN RENTALS, INC.	12/19/2014	140.00	PORTABLE TOILETS
4923	JOHN ALTER	12/19/2014	61.41	BOARD TRAVEL
3293	ANGUS ANDREWS	12/19/2014	107.69	BOARD TRAVEL
5089	ATKINS NORTH AMERICA, INC.	12/19/2014	51,078.32	MINIMUM FLOWS AND LEVELS DEVEL
4662	AUTO CLINIC OF MARIANNA, INC	12/19/2014	375.13	REPAIR AXEL SEAL ON WMD-0068 M
2197	A J TROPHIES & AWARDS INC	12/19/2014	39.80	MAGNETIC NAME TAGS
3977	CALHOUN COUNTY BOCC	12/19/2014	126,167.09	PINE ISLAND WATER SYSTEM
3269	CDW GOVERNMENT, INC.	12/19/2014	60.32	FIBER CABLES
3269	CDW GOVERNMENT, INC.	12/19/2014	1,037.89	TONER FOR MAINLASER
5221	CHEMTRADE CHEMICALS US LLC	12/19/2014	500.00	PERMIT FEE REFUND
3538	CITY OF APALACHICOLA	12/19/2014	183,493.85	BATTERY PARK BASIN STORMWATER
3524	CITY OF CRESTVIEW	12/19/2014	40.85	SEWER/WATER CFO
97	THE DEFUNIAK HERALD	12/19/2014	23.63	2015 GOVERNING BOARD MEETING S
4796	DOLOMITE, INC	12/19/2014	2,400.00	ROAD REPAIR MATERIALS FOR TILL
5225	WENDY DUGAN	12/19/2014	228.81	EMPLOYEE TRAVEL
4855	ENVIRON SERVICES INCORPORATED	12/19/2014	275.00	JANITORIAL SERVICE MARIANNA
4855	ENVIRON SERVICES INCORPORATED	12/19/2014	1,552.00	JANITORIAL SERVICE - HQ
4969	ERB ROBERTS TILLAGE LLC	12/19/2014	230.00	REPLACEMENT AXLE AND NUTS FOR
3747	FLORIDA STATE UNIVERSITY	12/19/2014	20,532.26	VEGETATION MONITORING OF MITIG
4807	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION	12/19/2014	11,108.38	FUEL & GPS OCTOBER
4807	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION	12/19/2014	1,666.63	WEX TELEMATICS FLEET MANAGEMEN
2701	FLORIDA MUNICIPAL INSURANCE TRUST	12/19/2014	27,265.07	INSURANCE
3337	FORESTECH CONSULTING	12/19/2014	865.00	F4 TECH FOR LAND MANAGEMENT DA
839	FORESTRY SUPPLIERS, INC.	12/19/2014	27.23	FIELD SUPPLIES
839	FORESTRY SUPPLIERS, INC.	12/19/2014	305.66	FIELD SUPPLIES
1746	FRANKLIN COUNTY TAX COLLECTOR	12/19/2014	19.33	AD-VALOREM TAXES
65	GADSDEN COUNTY TIMES	12/19/2014	39.83	2015 GOVERNING BOARD MEETING S
3282	W.W. GRAINGER, INC.	12/19/2014	445.35	GLOVES USED DURING THE COLLECT
2291	GULF COAST ELECTRIC COOPERATIVE,INC	12/19/2014	291.32	ELECTRIC EFO
916	GULF POWER COMPANY	12/19/2014	479.90	ELECTRIC-MILTON
916	GULF POWER COMPANY	12/19/2014	586.48	ELECTRIC-CRESTVIEW
4607	MAIL FINANCE INC	12/19/2014	126.00	MAILING SYSTEM LEASE FOR CARR,
4607	MAIL FINANCE INC	12/19/2014	126.00	MAILING SYSTEM LEASE FOR CARR,
3003	HAVANA FORD, INC.	12/19/2014	139.95	OPEN PURCHASE ORDER FOR REG
5208	BRIAN CURTIS HUGHES	12/19/2014	9,712.50	AG COST SHARE AGREEMENT

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

2268	INNOVATIVE OFFICE SOLUTIONS, INC	12/19/2014	918.00	MAINTENANCE-NOVEMBER
4946	ULYSSES D. JENKINS	12/19/2014	75.00	SECURITY FOR GOVERNING BOARD M
5207	DUSTIN M. LAND	12/19/2014	29,175.00	AG COST SHARE AGREEMENT
4952	LAW, REDD, CRONA & MUNROE, P.A.	12/19/2014	858.00	INSPECTOR GENERAL SERVICES ENG
277	LIBERTY CO. PROPERTY APPRAISER	12/19/2014	307.60	PROPERTY ASSESSMENT
3266	LOWE'S COMPANIES INC.	12/19/2014	23.73	OTHER FIELD AND TECHNICAL SUPP
3266	LOWE'S COMPANIES INC.	12/19/2014	118.06	CONSTRUCTION SUPPLIES FOR MONIT
4873	MAIN STREET AUTOMOTIVE, INC.	12/19/2014	29.66	OPEN PURCHASE ORDER FOR ERP-CR
5175	MCARTHUR FARMS	12/19/2014	21,096.03	AG COST SHARE AGREEMENT
3215	MEDIA TRACKING, INC.	12/19/2014	2,028.00	RENEWAL FOR FLORIDA NEWS MONIT
5090	MORRIS TIMBER PRODUCTS, INC.	12/19/2014	62,710.84	RETURN OF PERFORMANCE BOND
4876	NORTH AMERICAN FARMS, INC.	12/19/2014	12,150.00	AG COST SHARE AGREEMENT
5157	NU INFO SYSTEMS, INC	12/19/2014	9,828.00	CONTRACT SERVICES FOR ENABLING
1205	OFFICE DEPOT, INC.	12/19/2014	75.08	OFFICE SUPPLIES
1205	OFFICE DEPOT, INC.	12/19/2014	4.29	OFFICE SUPPLIES
288	OKALOOSA CO. PROPERTY APPRAISER	12/19/2014	2,306.07	PROPERTY TAX
64	PANAMA CITY NEWS HERALD	12/19/2014	120.92	LEGAL AD
4090	JERRY PATE	12/19/2014	162.87	BOARD TRAVEL
4849	NICK PATRONIS	12/19/2014	81.88	BOARD TRAVEL
71	PETTY CASH	12/19/2014	128.50	PETTY CASH
3960	GEORGE ROBERTS	12/19/2014	81.88	BOARD TRAVEL
523	SANTA ROSA PRESS GAZETTE	12/19/2014	71.65	2015 GOVERNING BOARD MEETING S
5223	SOUTHERN HABITATS, LLC	12/19/2014	180.00	PRORATA REFUND OF EQUIPMENT RE
4228	SOWELL TRACTOR CO., INC.	12/19/2014	463.82	CHAINSAW/POLESAW/MOWER PARTS A
5156	SPERRY & ASSOCIATES, INC.	12/19/2014	120,297.59	ECONFINA SPRINGS COMPLEX-SPRIN
4967	SAMUEL SPRING	12/19/2014	85.44	BOARD TRAVEL
4799	STAPLES CONTRACT & COMMERCIAL, INC.	12/19/2014	494.95	TONER
4799	STAPLES CONTRACT & COMMERCIAL, INC.	12/19/2014	331.84	FURNITURE FOR LOBBY AREA
342	THE STAR	12/19/2014	83.20	LEGAL AD
110	TALQUIN ELECTRIC COOPERATIVE, INC.	12/19/2014	3,695.42	ELECTRIC-HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	12/19/2014	115.99	WATER-HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	12/19/2014	87.17	SECURITY LIGHT-HQ
5100	TECHNISOURCE, INC	12/19/2014	7,350.00	ORACLE ANALYSIS, REMEDIATION A
4289	TRI STATE EMPLOYMENT SERVICE, INC.	12/19/2014	271.56	TEMP SERVICES
4289	TRI STATE EMPLOYMENT SERVICE, INC.	12/19/2014	522.50	TEMP SERVICES
4289	TRI STATE EMPLOYMENT SERVICE, INC.	12/19/2014	62.00	TEMP SERVICES
4557	VERIZON WIRELESS	12/19/2014	937.30	JETPACKS

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHECKS**

5218	WAGeworks, INC.	12/19/2014	125.00	ADMIN FEE FOR FSA
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	12/19/2014	12,328.00	LAW ENFORCEMENT/SECURITY
1305	WASTE MANAGEMENT - LEON COUNTY,INC	12/19/2014	54.44	DUMPSTER SERVICE-MFO
3462	WASTE MANAGEMENT OF PANAMA CITY	12/19/2014	140.00	DUMPSTER FOR ECONFINA OFFICE A
4774	JOHN T WILLIAMSON	12/19/2014	170.00	JANITORIAL SERVICES FOR THE WF
TOTAL CHECKS			<u>731,835.96</u>	
4369	JOHN M. BATEMAN	12/22/2014	120.50	EMPLOYEE TRAVEL
3228	AMANDA BEDENBAUGH	12/22/2014	228.81	EMPLOYEE TRAVEL
4961	PETER FOLLAND	12/22/2014	190.00	EMPLOYEE TRAVEL
3823	KENNETH ANDREW ROACH	12/22/2014	146.00	EMPLOYEE TRAVEL
TOTAL ACH TRANSFER			<u>685.31</u>	
TOTAL AP			<u><u>732,521.27</u></u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHEKCS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5155	TOWN OF ALTHA	12/31/2014	181,556.24	ALTHA WATER SYSTEM, PHASE 3
4832	ASSURANT EMPLOYEE BENEFITS	12/31/2014	217.56	PREPAID DENTAL
4832	ASSURANT EMPLOYEE BENEFITS	12/31/2014	4,269.55	REGULAR DENTAL
4834	ASSURANT EMPLOYEE BENEFITS	12/31/2014	710.10	EMPLOYEE LIFE INSURANCE
4833	ASSURANT EMPLOYEE BENEFITS	12/31/2014	1,373.43	VOLUNTARY LTD
95	AT&T	12/31/2014	336.46	PHONE-EFO
2967	BANK OF AMERICA	12/31/2014	2,057.09	P-CARD PURCHASES
2967	BANK OF AMERICA	12/31/2014	2,606.00	REPLACEMENT TEETH FOR FAE UTM-
2967	BANK OF AMERICA	12/31/2014	75.00	CONFERENCE REGISTRATION
2967	BANK OF AMERICA	12/31/2014	200.00	FLORIDA EARTH FOUNDATION AG MO
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	12/31/2014	46,425.91	EMPLOYEE HEALTH INSURANCE
4845	CALHOUN COUNTY SHERIFF'S OFFICE	12/31/2014	818.00	CALHOUN CO SHERIFF-LAW ENFCMT/
1617	CAPITAL HEALTH PLAN	12/31/2014	73,049.03	EMPLOYEE HEALTH INSURANCE
3269	CDW GOVERNMENT, INC.	12/31/2014	1,884.37	RMD COMPUTER SUPPLIES
4676	CITY OF MILTON FLORIDA	12/31/2014	35.50	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	12/31/2014	21.57	SEWER-MILTON
3289	CITY OF TALLAHASSEE	12/31/2014	37.58	LAKESHORE
5199	DAVIS FARMS	12/31/2014	26,400.00	AG COST SHARE AGREEMENT
45	DMS	12/31/2014	3.81	AUDIO WEB CONFERENCING
45	DMS	12/31/2014	144.00	LAN PORTS & INTRANET
45	DMS	12/31/2014	7.16	AUDIO WEB CONFERENCING
45	DMS	12/31/2014	6.04	WEB SERVER
45	DMS	12/31/2014	16,265.17	CARR LEASE
4963	ECOLOGICAL RESOURCE CONSULTANTS, INC.	12/31/2014	6,075.00	PROFESSIONAL ECOLOGICAL SERVIC
4963	ECOLOGICAL RESOURCE CONSULTANTS, INC.	12/31/2014	23,963.00	PROFESSIONAL ECOLOGICAL SERVIC
4963	ECOLOGICAL RESOURCE CONSULTANTS, INC.	12/31/2014	34,014.00	PROFESSIONAL ECOLOGICAL SERVIC
4508	CARDNO ENTRIX	12/31/2014	8,060.00	MINIMUM FLOW AND LEVELS DEVELO
1292	FISHER SCIENTIFIC	12/31/2014	331.72	LABORATORY AND SAMPLING SUPPLI
1292	FISHER SCIENTIFIC	12/31/2014	25.72	LABORATORY AND SAMPLING SUPPLI
1292	FISHER SCIENTIFIC	12/31/2014	53.29	LABORATORY AND SAMPLING SUPPLI
1292	FISHER SCIENTIFIC	12/31/2014	503.28	LABORATORY AND SAMPLING SUPPLI
24	FLORIDA PUBLIC UTILITIES COMPANY	12/31/2014	596.01	ELECTRIC-MARIANNA
839	FORESTRY SUPPLIERS, INC.	12/31/2014	1,048.25	FIELD SUPPLIES
839	FORESTRY SUPPLIERS, INC.	12/31/2014	224.00	SAFETY VEST

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AP COMPUTER PAID/EFT CHEKCS**

4607	MAIL FINANCE INC	12/31/2014	259.00	MAILING SYSTEM LEASE FOR CARR,
3921	KOUNTRY RENTAL, INC.	12/31/2014	207.50	CLEANING OF BOTH ECONFINA OFFI
4986	PATRICIA LUJAN	12/31/2014	7,374.16	CRESTVIEW LEASE
3198	MILTON AUTO PARTS, INC.	12/31/2014	526.13	NEW BATTERIES FOR WMD 0005 AND
5001	NORTHWEST FLORIDA LEAGUE OF CITIES, INC	12/31/2014	250.00	MEMBERSHIP NORTHWEST FLA LEAGU
2663	PATIENTS FIRST APPELYARD, INC	12/31/2014	49.00	LABORATORY TESTING
2663	PATIENTS FIRST APPELYARD, INC	12/31/2014	49.00	LABORATORY TESTING
62	PENSACOLA NEWS-JOURNAL	12/31/2014	408.08	40A-2 RULE AMENDMENTS
62	PENSACOLA NEWS-JOURNAL	12/31/2014	162.12	2015 GOVERNING BOARD MEETING S
3185	YAMILA POSEY	12/31/2014	938.30	EMPLOYEE TRAINING
3084	77 HARDWARE & SUPPLY	12/31/2014	26.95	RYE GRASS SEED
3475	SHRUG, INC.	12/31/2014	90.00	SHRUG REGISTRATION
105	TALLAHASSEE DEMOCRAT	12/31/2014	138.25	2015 GOVERNING BOARD MEETING S
105	TALLAHASSEE DEMOCRAT	12/31/2014	78.40	40A-2 RULE AMENDMENTS
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	12/31/2014	3,680.00	PUBLIC RECREATION SITE CLEAN U
2808	THAT BOOT STORE	12/31/2014	133.19	SAFETY SUPPLIES
4289	TRI STATE EMPLOYMENT SERVICE, INC.	12/31/2014	305.94	TEMP SERVICES
3754	WEST FLORIDA RC&D COUNCIL, INC	12/31/2014	71,125.00	IMPLEMENTATION OF NW FLORIDA M
4038	WINDSTREAM COMMUNICATIONS	12/31/2014	43.46	EFO LONG DISTANCE & 800 NUMBERS
3302	XP SOFTWARE, INC.	12/31/2014	3,613.50	XP SWMM XPERTCARE MAINTENANCE

TOTAL CHECKS

522,851.82

TOTAL AP

522,851.82

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

DECEMBER 2014

DIRECT DEPOSIT	12/12/2014	\$	204,922.78
CHECKS	12/12/2014		8,070.35
FLEX SPENDING EFT	TF0023		1,562.58
DIRECT DEPOSIT	12/24/2014		203,811.32
CHECKS	12/24/2014		8,774.51
FLEX SPENDING EFT	TF0025		1,562.58
		\$	<u><u>428,704.12</u></u>

APPROVED:

Chairman or Executive Director

February 12, 2015

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
M E M O R A N D U M

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director

FROM: Wendy Dugan, Director
 Division of Administration

DATE: January 30, 2015

SUBJECT: Consideration of Renewal of Employee Health and Life Insurance (these are estimated rates and may change by the Governing Board meeting on February 12, 2015)

The District's employee health coverage, a dual option plan with Capital Health Plan of Tallahassee (an HMO) and Florida Blue (a PPO) will expire on March 31. The insurance is renewed on an annual basis with the approval of the Governing Board.

To maintain a comparable level of health insurance coverage for District employees, and with the current providers, the premiums will increase by 4.1 percent over the current year rate. The increase is a combination of the normal premium rates and federally required fees. The District contributes 87 percent of the premium for regular staff and 98 percent for those in management positions.

Florida Blue(BCBS) / Capital Health Plan (CHP) Health Insurance Rates								
Coverage	Current 2014	April 2015 Renewal						
	Rates	Rates	Increase					
			District Portion*		Employee Portion*		Total*	
Employee	\$580.92	\$604.89	\$20.85	3.59%	\$3.12	0.54%	\$23.97	4.1%
Employee/Children	\$1,001.87	\$1,043.21	\$ 35.97	3.59%	\$5.37	0.54%	\$41.34	4.1%
Employee/Spouse	\$1,208.30	\$1,258.16	\$ 43.38	3.59%	\$6.48	0.54%	\$49.86	4.1%
Full Family	\$1,735.70	\$1,807.32	\$ 62.31	3.59%	\$9.31	0.54%	\$71.62	4.1%

* Figures are based on District contribution of 87% of the premium for Regular Class. The District contribution is 98% for Select Exempt and Senior Management Classes.

In addition to health insurance, the District provides a \$25,000 life insurance policy for employees in authorized positions through Assurant, Inc.

The rate paid by the District on the life insurance is increasing by \$.05 per \$1,000 of coverage (or 19.2%); the accidental death and dismemberment insurance will remain at the current rate.

Life and Accidental Death and Dismemberment Rates-Assurant				
Policy	Current 2014	April 2015 Renewal		
	Rate per \$1,000 Coverage*		Increase	
Life	\$0.26	\$0.31	\$0.05	19.2%
Accidental Death	\$0.04	\$0.04	\$0.00	0.0%

* Figures are based on the District's contribution of 100% of the rate for coverage of \$25,000.

Under the Health Insurance Portability and Accountability Act (HIPPA) we are required to hold an annual open enrollment. We would like to start the open-enrollment period on Friday, February 20, 2015, and give employees 30 days to review their options. The open enrollment allows employees to discuss coverage details with the company representatives, make changes to insurance options including the supplemental insurance products offered through the District, and make changes to dependent coverage.

Staff recommends that the Governing Board approve the renewal of the employee health and life insurance policies for the year beginning April 1, 2015, and ending March 31, 2016.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
M E M O R A N D U M

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director

FROM: Wendy Dugan, Director
Division of Administration

DATE: January 30, 2015

SUBJECT: Consideration of Resolution No. 795 Amending the Fiscal Year 2014-2015
Budget - Amendment No. 4

Amendment No. 4 to the Fiscal Year (FY) 2014-2015 District Budget transfers \$51,444 in the Salaries and Benefits category from a vacant position in the Division of Regulatory Services to the Division of Administration to enable the District to hire a full-time Fiscal Assistant I. This amendment does not increase or decrease the total District budget or total count of authorized positions.

Since FY 2013-2014, the Division of Administration has been contracting with a temporary service agency to provide a full-time individual that has performed the duties of a full-time Fiscal Assistant I. The Executive Director has authorized the transfer of a full-time vacant position in the Division of Regulatory Services to the Division of Administration so that these recurring duties can be assigned to a permanent position.

Recommendations

Staff recommends that the Governing Board approve Resolution No. 795 amending the Fiscal Year 2014-2015 Budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

RESOLUTION NO. 795

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
AMENDING THE FISCAL YEAR 2014-2015 BUDGET**

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 791, after a public hearing on September 25, 2014, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2014 through September 30, 2015; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the Budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE, be it resolved by the Governing Board of the District, that:

The Budget is hereby amended as summarized in the memorandum dated January 30, 2015 requesting Amendment No. 4 to the Fiscal Year 2014-2015 budget. Budget Amendment No. 4 transfers \$51,444 in the Salaries and Benefits category from a vacant position in the Division of Regulatory Services to the Division of Administration to enable the District to hire a full-time Fiscal Assistant I. This amendment does not increase or decrease the total District budget or total count of authorized positions.

PASSED AND ADOPTED this 12th day of February, 2015, A.D.

The Governing Board of the
NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

George Roberts, Chair

ATTEST:

Secretary/Treasurer

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Assistant Executive Director
William O. Cleckley, Director, Division of Land Management
and Acquisition

FROM: Carol L. Bert, Associate Lands Administrator

DATE: January 26, 2015

SUBJECT: Consideration of Resolution No. 796 to DEP for the Surplus of
Approximately 2.6 Acres; Econfina Creek

Recommendation:

Staff recommends that the Governing Board approve Resolution No. 796 for the surplus of approximately 2.6 acres in the Econfina Creek Water Management Area. In addition, staff further recommends that the Governing Board make a determination that these 2.6 acres were acquired for conservation purposes and that this parcel is no longer needed for conservation purposes.

Background:

Resolution No. 796, if approved, will declare approximately 2.6 acres in the Econfina Creek WMA for surplus. This tract was acquired in 2006 through an exchange and is located on the east side of Blue Springs Road in Bay County, Florida. As shown on the attached map, this tract is an isolated parcel as the remainder of the tract is located on the west side of Blue Springs Road.

According to 373.089(6)(d), lands acquired on or after July 1, 1999, for which title is vested in the governing board, the governing board shall determine which parcels shall be designated as having been acquired for conservation purposes.

cb



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 796 TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR DECLARING 2.6 ACRES AS SURPLUS; ECONFINA CREEK

WHEREAS, the Governing Board of the Northwest Florida Water Management District (hereinafter referred to as the "District") has the duty and responsibility under Chapter 373, Florida Statutes, for the management of water and related land resources and for preservation of natural resources, fish and wildlife; and

WHEREAS, the District is governed by a governing board (hereinafter called the "Governing Board") as provided in Section 373.073, Florida Statutes; and

WHEREAS, the District owns certain real property; and

WHEREAS, the District has determined that it is in the best interest of the District to surplus 2.6 acres of real property (the "Property"), which is shown on the attached maps, Exhibit "A"; and

WHEREAS, Section 373.089, Florida Statutes, authorizes the District to surplus and sell real property provided certain requirements are met; and

WHEREAS, the legal interest to be surplused is fee simple title; and

WHEREAS, such statutory requirements have been met or will be met prior to closing and the Governing Board wishes to enter into a contract and complete the sale as set out therein; and

NOW THEREFORE, BE IT RESOLVED by the Governing Board of Northwest Florida Water Management District as follows:

1. The Property is hereby determined to be surplus and no longer needed by the District for conservation purposes or any other purpose.
2. A certified appraisal shall show that the selling price set out in the Contract is not less than the appraised value of the Property.
3. Bay County has a population greater than 100,000.
4. The sale of the Property will meet the requirements of Section 373.089, Florida Statutes.

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOHN ALTER
Secretary-Treasurer
Malone

GUS ANDREWS
DeFuniak Springs

GARY CLARK
Chipley

JON COSTELLO
Tallahassee

NICK PATRONIS
Panama City Beach

BO SPRING
Port Saint Joe

5. The Executive Director of the District, the District attorney and all other officers and employees of the District are hereby authorized and directed to do all things necessary to complete the surplus of this tract.
 - a. Execute, on behalf of the District, all deeds, closing statements, closing affidavits, disclosures and other documents reasonably required for closing.
 - b. Comply with all of the requirements of Section 373.089, Florida Statutes, which have yet to be fulfilled including:
 - i. Causing a notice of intent to sell the Property to be published in a newspaper published in the county in which the Property is situated once each week for three successive weeks, the first publication of which shall be not less than 30 days nor more than 45 days prior to the closing of the sale of the Property as set out in the Contract.
 - ii. Closing the sale of the Property as set out in the Contract within 120 days after the above referenced certified appraisal was obtained or obtaining an updated or additional certified appraisal.
 - iii. Withholding execution and delivery of the deed of conveyance until full payment of the selling price is paid according to the terms of the Contract.

ADOPTED AND APPROVED this ____ day of _____ A.D., 2015.

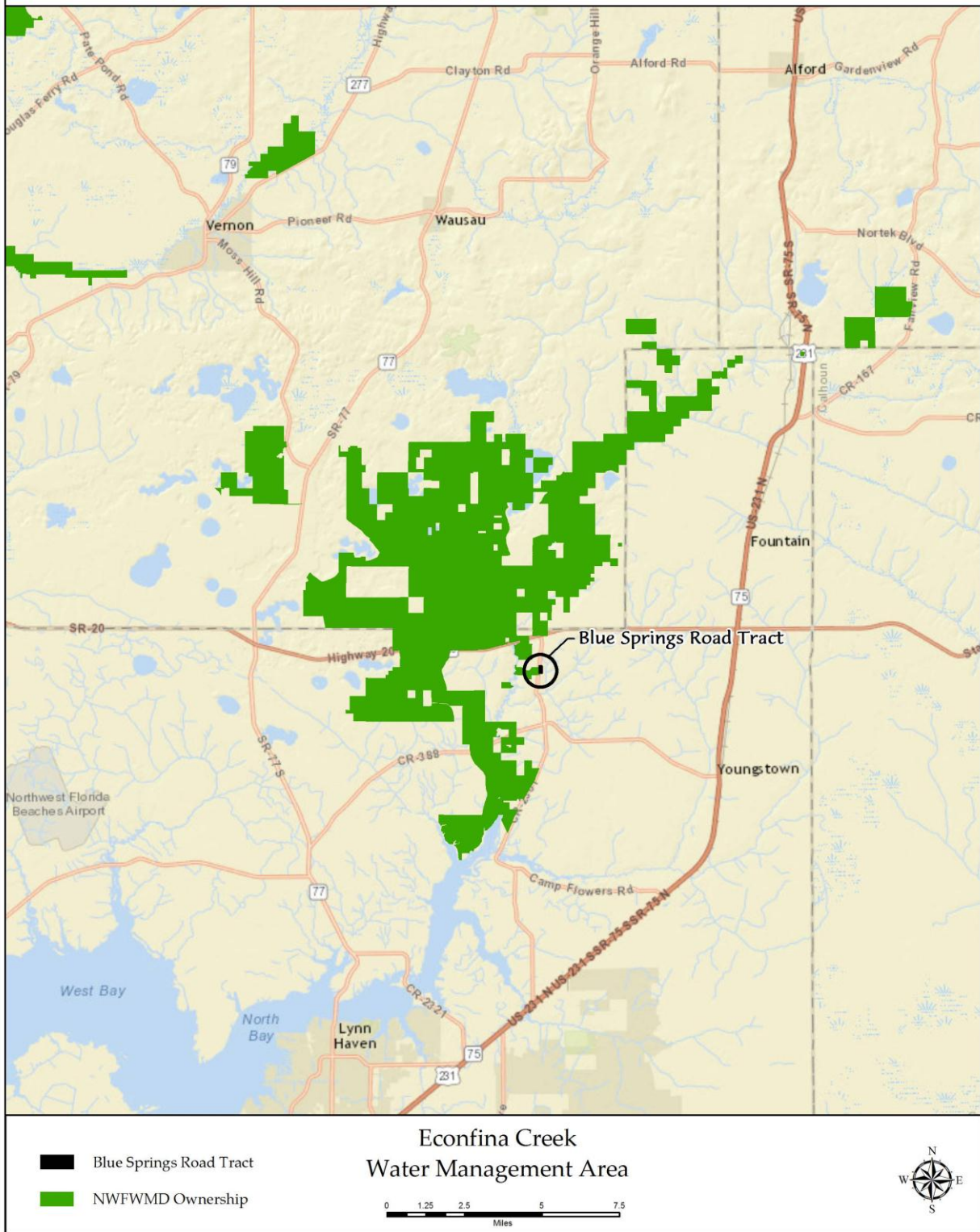
The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

George Roberts, Chair

ATTEST:

John W. Alter, Secretary-Treasurer

Exhibit A



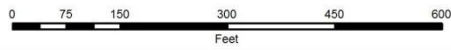


Econfina
Creek
WMA



Subject Parcel:
(2.6 acres)

Econfina Creek
Water Management Area
(Blue Springs Road Parcel)



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Guy Gowens, Assistant Executive Director
William O. Cleckley, Director, Division of Land Management and
Acquisition

FROM: Carol L. Bert, Associate Lands Administrator

DATE: January 26, 2015

SUBJECT: Consideration of Florida Forever 2015 Five-Year Work Plan for
Land Acquisition

Recommendation:

Staff recommends that the Governing Board approve the 2015 Florida Forever Five-Year Work Plan.

Background:

In 2005, the Legislature passed House Bill 727 which requires each water management district to present a consolidated water management district annual report by March 1 of each year. The Florida Forever Five-Year Work Plan is now part of the consolidated annual report; however, section 373.139, Florida Statutes, also requires that the District adopt, in a public hearing, a Five-Year Work Plan for land acquisition. In this work plan, the District certifies to the Department of Environmental Protection that each property being purchased is consistent with the District's adopted Five-Year Work Plan.

This year's plan is very similar to the plan approved last year. We are reporting that the District surplused one 38-acre tract, donated 1.4 acres to Bay County for a water supply project and donated 1,176.6 acres (Grassy Point) to the Board of Trustees of the Internal Improvement Trust Fund and exchanged 61.1 acres for 50 acres in calendar year 2014.

/cb

Northwest Florida Water Management District



Land Acquisition Work Plan



February 12, 2015

Northwest Florida Water Management District Governing Board

George Roberts, Chair
Panama City

Jerry Pate, Vice Chair
Pensacola

John Alter, Secretary/Treasurer
Malone

Jon Costello
Tallahassee

Gary Clark
Chipley

Bo Spring
Port St. Joe

Nick Patronis
Panama City Beach

Gus Andrews
DeFuniak Springs

Brett J. Cyphers, Executive Director
February 2015

For additional information, write, call or visit our website:

Northwest Florida Water Management District
81 Water Management Drive
Havana, Florida 32333-4712
(850) 539-5999
www.nwfwater.com

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Introduction

Section 373.199(7), F.S. requires the Northwest Florida Water Management District (District) to annually update the Florida Forever Work Plan. To date, this is the 14th annual update of the 2001 Florida Forever Work Plan. Since 2006 this plan has been presented as a separate chapter in the Consolidated Annual Report as required by section 373.036(7), F.S. This plan contains information on projects eligible to receive funding under the Florida Forever Act and also reports on land management activities, lands surplused and the progress of funding, staffing and resource management of projects for which the District is responsible.

Florida Forever Program

In 1999, the Florida Legislature passed the Florida Forever Act (section 259.105, F.S.) which has continued the state's long-term commitment to environmental land acquisition, restoration of degraded natural areas, and high-quality outdoor recreation opportunities.

While previous programs focused almost exclusively on the acquisition of environmentally sensitive lands, the Florida Forever program is somewhat different in that it authorizes the use of up to half of the program funding for certain types of capital improvement projects. Eligible uses of these funds include water resource development, stormwater management projects, water body restoration, recreation facilities, public access improvements, and removing invasive plants, among others. The remaining 50 percent must be spent on land acquisition.

Since the inception of the District's land acquisition program, the goal has been to bring as much floodplain as possible of our major rivers and creeks under public ownership and protection. The Florida Forever Land Acquisition Program continues to increase the acres of wetland, floodplain and aquifer recharge areas acquired by the District. To date, over 223,555 acres have been protected for water resource purposes through the land acquisition efforts of the District either in fee simple or through conservation easements. A summary of acquisitions and surplusings completed in 2014 is provided below.

Summary of Acquisitions and Surplusings Completed in 2014

Acquisitions					
No acquisitions occurred during 2014.					
Surplused Lands					
Property	Date Surplused	Acres	Sale Price	Funding Source(s)	Water Management Area
Sandy Creek Landing Road	02/14/14	(38)	\$37,620 (land only)	Preservation 2000	Choctawhatchee River
Donation to Bay County for Water Supply Project	05/08/14	(1.42)	Donation	Preservation 2000	Econfina Creek
Donation to BOT of Grassy Point	08/27/14	(1,176.6)	Donation	Florida Forever/ Save Our Rivers	Yellow River
	TOTAL	(1,216.02)			

Exchange of Lands				
Property	Date Exchanged	Acreage Exchanged	Funding Source(s)	Water Management Area
District Exchange	01/24/14	61.1 acres for 50 acres	Preservation 2000	Yellow River

Acquisition Planning

The District employs a watershed approach to select and prioritize the important water resource and natural systems within the major river basins of northwest Florida. Primary among the considerations in this process are how specific floodplain or buffer areas help satisfy the District's water resources and natural system protection objectives; the availability of funds; the seller's willingness; how different areas fit into the District's land management scheme; and the size, accessibility and overall condition of each property. Recommendations from interest groups, landowners, local governments, agency representatives and other interested parties are given full consideration in the acquisition process.

Subject to receiving funding for Florida Forever, the District's acquisition efforts this year will focus on the purchase of inholdings and additions to the existing water management areas (WMAs) as well as Conservation Easements in each of the existing WMA's. Existing WMAs include the Perdido River, Escambia River, Blackwater River, Yellow River, Garcon Point, Choctawhatchee River/Holmes Creek, Econfina Creek, Chipola River, and Apalachicola River. All of these WMAs will be high priority areas for the acquisition of additions and inholdings. Acquisition efforts will be directed toward acquiring those properties which the District adjoins on one, two or three sides (additions) or those parcels which the District surrounds on all sides (inholdings).

In developing the annual update to the District's Florida Forever Five-Year Land Acquisition Work Plan, District staff shall review Florida Forever projects proposed by DEP's Division of State Lands in order to minimize redundancy and facilitate an efficient and mutually supportive land acquisition effort.

Approved Acquisition Areas

The approved acquisition areas listed below are not presented on a priority basis. For each of these water bodies, it is desirable to acquire both the floodplain and a natural buffer zone to provide further water resource protection.

Rivers & Creeks Originating In Florida	Rivers and Creeks Originating Outside Florida	Springs	Lakes & Ponds	Other Ecosystems, Basins and Buffers
Wakulla River	Apalachicola River	St. Marks River near Natural Bridge	Lake Jackson	Southwest Escambia County Ecosystem
St. Marks River	Lower Apalachicola River Wetland	Spring Lake Spring Group Area	Sand Hill Lakes	Garcon Point Ecosystem
Econfina Creek and other Tributaries of Deer Point Lake	Chipola River	Waddell Springs		West Bay Buffer
Lafayette Creek	Choctawhatchee River including Holmes Creek	Bosel Springs		Sandy Creek Basin
	Escambia River	Hays Springs		Apalachicola Bay and

				St. Vincent Sound Buffer
	Blackwater River including Juniper, Big Coldwater and Coldwater creeks	Gainer Springs		
	Ochlockonee River and its major tributaries			
	Yellow and Shoal Rivers			
	Perdido River and Bay			

Groundwater Recharge Areas	Donated Lands
Such lands may be designated by the District as Recharge Areas for the Floridan, Sand-and-Gravel and other important aquifers.	The District will accept donations of lands within its major acquisition areas if those lands are necessary for water management, water supply and the conservation and protection of land and water resources.

Exchange Lands
The District may exchange lands it has acquired under the Florida Forever program for other lands that qualify for acquisition under the program. The District's Governing Board establishes the terms and conditions it considers necessary to equalize values of the exchange properties. In all such exchanges, the District's goal will be to ensure that there is no net loss of wetland protection and that there is a net positive environmental benefit.

Mitigation Acquisitions
Under Florida law, unavoidable losses of natural wetlands or wetland functions require "mitigation" through the acquisition or restoration of other nearby wetlands. The District is often the recipient of such lands in the form of donations and also serves as the mitigation agent for the Florida Department of Transportation. Whenever possible, the District attempts to acquire mitigation lands contiguous to its existing ownership, but since proximity to the original wetland impact is often paramount, the District will acquire or manage isolated tracts at times.

Surplus
Chapter 373.089, F.S., allows the Governing Board of the District to sell (surplus) lands or interest or rights in lands to which the District has acquired title or to which it may hereafter acquire title. Any lands, or interests or rights in lands, determined by the Governing Board to be surplus may be sold by the District at any time for the highest price, but in no case shall the selling price be less than the appraised value.

Surplus Lands

In the fall of 2012, District staff conducted an evaluation of all District lands to determine if there were any parcels appropriate for surplus. The parcels recommended for surplus were small, non-contiguous, isolated tracts or connected only on a corner. The following tracts were declared surplus by the District's Governing Board.

WMA	Acres	County	Acquired Date	Status
Escambia River	115	Escambia	April 26, 1994	For Sale
Blackwater River	0.4	Santa Rosa	August 3, 2001	Sold on 12-13-13
Yellow River	1.5	Okaloosa	December 15, 1999	Sold on 12-13-13
Choctawhatchee River	38	Walton	July 31, 1992	Sold on 02-14-14
Choctawhatchee River	38	Walton	July 31, 1992	For Sale
Econfina Creek	8.39	Washington	December 19, 1997	For Sale

Note to Landowners

It is important to note that the District's land acquisition process only involves willing sellers and is usually initiated by landowners offering parcels for sale.

This plan includes a number of areas the District has identified for potential purchase. If your property is included in any of our acquisition areas or maps and you do not desire to sell your land to the District, Florida Statutes require the District to remove your property from the acquisition plan at the earliest opportunity. Please contact the Division of Land Management and Acquisition at (850) 539-5999 at any time if you wish to remove your property from possible purchase consideration. The District will maintain a list of such requests and annually adjust its acquisition plan accordingly.

Less Than Fee Methods of Land Protection

In "less than fee" purchases, the District attempts to acquire only those rights in property (i.e., development and land use conversion rights) that are needed to accomplish specific water resource and environmental protection goals. Such less than fee methods can provide a number of public benefits. First, acquisition funding can be conserved, thereby enabling the protection of more land with limited funds. Also, the property continues in private ownership and thus may remain on local property tax rolls. Moreover, the District does not incur the long-term costs of land management since the property's management and maintenance remains the landowner's responsibility. Not all properties are suitable for less than fee acquisition, but the potential benefits make these kinds of transactions a viable alternative to the District's typical fee-simple land purchases.

DEP Florida Forever Priority List

The Florida Forever Priority List can be found at <http://www.dep.state.fl.us/lands/FFplan.htm>

Florida Forever Goals and Numeric Performance Measures

As outlined in Chapter 18-24, F.A.C., the District is required to report on the goals and measures for lands to be acquired under the Florida Forever program. The following page summarizes the goals and measures applicable to Northwest Florida Water Management District.

Florida Forever Goals and Numeric Performance Measures

Reported as of October 1, 2014

Rule No. 18-24.0022

(2)(d)1. For proposed acquisitions, see section 5.1, (Florida Forever) Land Acquisition Five-Year Work Plan in the Consolidated Annual Report.

Acquisitions of lakes, wetlands, and floodplain areas to date = 187,112 Total acres
15,255 Florida Forever acres

(2)(d)2. Acquisitions for water resource development to date = 41,616 Total acres (incl. fee and l-t-f)
3,663 Florida Forever acres (incl. fee and l-t-f)

(3)(a)2. Refer to section 5.2, (Florida Forever) Capital Improvement Work Plan of the Consolidated Annual Report for funded capital improvements identified in SWIM, stormwater, or restoration plans.

(3)(a)3. NFWFMD lands to be treated for upland invasive, exotic plants = <100 acres
The District has not conducted surveys to identify the spatial distribution of invasive exotic plant infestation on District lands. It is known that invasive plant problems exist at varying levels on some District lands, and staff treat with herbicide as needed.

(3)(b) New water to be made available through Florida Forever funding for water resource development - Major water resource development accomplishment provided by additions to Econfina Creek Water Management Area. Additionally, Florida Forever funding contributed to the construction of a 750,000 gallon reuse storage facility for the City of Freeport to serve a 0.6 MGD reuse water service area. Funding for water supply development, including construction of water reuse facilities, is primarily provided through the Water Protection and Sustainability Program Trust Fund, NFWFMD General Fund, and local funding. See the NFWFMD Five-Year Water Resource Development Work Program report and Consolidated Annual Report.

(4)(a)1. All NFWFMD lands are in need of and are undergoing management by the District.
In need of restoration = 14,318 acres
Undergoing restoration = 1,378 acres
Restoration completed = 19,555 acres
Restoration maintenance = 19,555 acres

(4)(a)3. Refer to section 5.2, (Florida Forever) Capital Improvement Work Plan of the Consolidated Annual Report for capital improvements identified in SWIM, stormwater, or restoration plans.

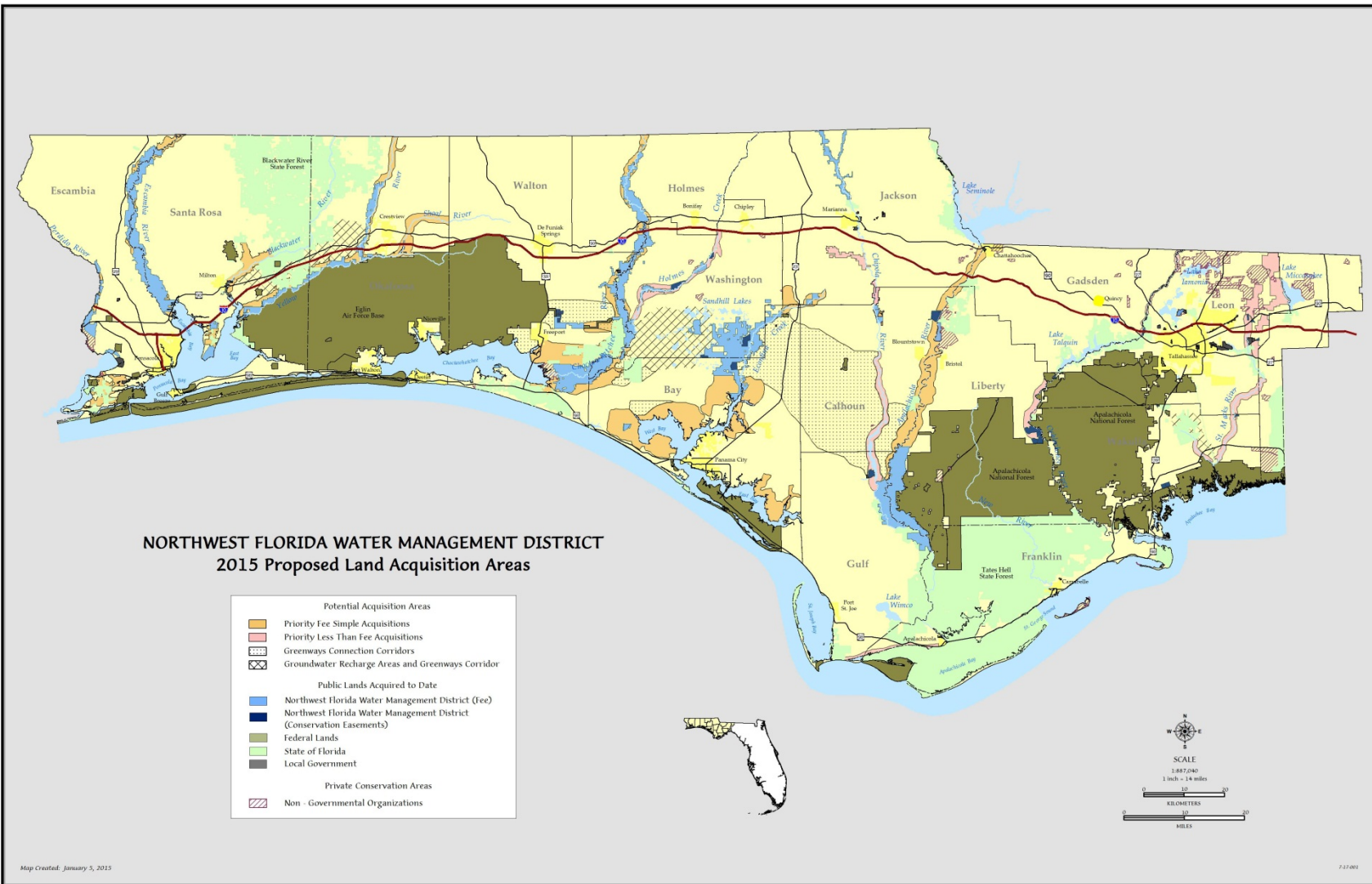
(4)(a)6. NFWFMD lands under upland invasive, exotic plant maintenance control = <3,500 acres

(4)(b) Refer to section 4.1, Five-Year Water Resource Development Work Program: FY 2014-2015 of the Consolidated Annual Report for quantity of new water made available through regional water supply plans.

(4)(c) See section 5.1, (Florida Forever) Land Acquisition Work Plan (Table 2) of the Consolidated Annual Report for resource-based recreation facilities by type.

Land Acquisition Projects

The Florida Forever Act, in particular section 373.199(3) F.S., identifies information that must be included for each Florida Forever Project. Some of the required information is relatively general and applicable to all projects. To reduce the redundancies of this plan, general information is provided separately as part of the District's Five-Year Plan for the Florida Forever Program. Specific land acquisition projects are individually identified and detailed information specific to the project is provided in the following pages.



**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
WEST REGION
2015 Proposed Land Acquisition Areas**



FLORIDA FOREVER LAND ACQUISITION PROJECT

Perdido River and Bay Basin

The Perdido River serves as the state line, separating Florida from Alabama. The Perdido River has been designated an Outstanding Florida Water and Special Water system; a canoe trail; and a recreation area. The upper part of the river is a shifting sand river system, unique to portions of Northwest Florida, south Alabama, southern Mississippi and eastern Louisiana, while the lower end of the river is characteristic of a black water stream. The District owns 6,261 acres in fee and 4 acres in less than fee between the Perdido River and Bay.

The project area is mostly undeveloped and contains a diverse list of species. Acquisition of any floodplain area along the Perdido River, whether in fee or less than fee, will significantly protect the water resources of the area as well as enhance water quality protection efforts for the Perdido Bay system.

Priority purchases will be concentrated on parcels adjacent to existing District lands along the river, around the river mouth, and designated tributaries.

The Perdido Bay is an estuarine system which receives fresh water from the Perdido River. Subsidiary embayments within the Perdido Bay estuary include Tarkiln Bay, Arnica Bay, Wolf Bay, Bayou La Launch and Bayou St. John. Perdido Key separates Perdido, Tarkiln, and Arnica bays, Bayou La Launch and Bayou St. John from the Gulf of Mexico. Big Lagoon adjoins Perdido Bay to the east, separating it from Pensacola Bay. Currently, the District owns 810.19 acres along Perdido Bay.

Priority purchases will be concentrated on parcels adjacent to the bay which can enhance water quality protection and mitigate for wetland impacts associated with DOT highway construction in southern Escambia County.

Public Access

All District conservation lands are available for public use. Such uses include fishing, hunting, camping, hiking, boating, swimming, and other recreational and educational activities. Access issues are addressed on a parcel-by-parcel basis.

Land Acquisition

Approximately 1,447 acres have been identified for possible acquisition. Sufficient lands have been identified to allow for a flexible implementation strategy over at least the next five years. The timing of any given acquisition will depend upon such considerations as: Governing Board policy; threats to the resource; availability of willing sellers; tract size; general market conditions; available staff resources, and availability of funds.

FLORIDA FOREVER LAND ACQUISITION PROJECT

Southwest Escambia County Ecosystem

Several major estuarine drainages including Jones Swamp, Bayou Grande, Big Lagoon, and Tarkiln Bay, intersect in southwest Escambia County. These, in turn, comprise portions of the Pensacola and Perdido bay watersheds. The proposed acquisition borders a major urban area and is experiencing encroachment from residential and commercial development. The project area is characterized by an undulating topography where remnants of ancient dune lines alternate with lower intervening swales that drain east or west, parallel to the Gulf coast. The wet prairies in the area are some of the last examples of what may be one of the most diverse plant communities in the southeast, supporting large stands of white-topped pitcher plants and almost 100 other plant species.

Protecting the ecological integrity of this area is important to the quality of water resources in the Pensacola and Perdido bay systems. Acquisition will help limit nonpoint pollution and untreated stormwater runoff by preventing channelization. Wetlands and upland buffers will also be preserved, and riparian buffer zones will be maintained. Additionally, public access will be improved and fish, wildlife, and estuarine productivity will be protected.

This acquisition is consistent with a number of major initiatives designed to protect environmental and other public resources in the region. These include water quality treatment systems, acquisition programs for the Jones Swamp Wetland Preserve and the Perdido Pitcher Plant Prairie, and efforts to prevent encroachment on NAS Pensacola. Together with nearby state parks, these acquisitions will provide for a major environmental reserve and greenway system within a rapidly urbanizing area.

Public Access

All District conservation lands are available for public use. Such uses include fishing, hunting, camping, hiking, boating, swimming, and other recreational and educational activities. Access issues are addressed on a parcel-by-parcel basis.

Land Acquisition

Approximately 11,000 acres have been identified for possible acquisition. Sufficient lands have been identified to allow for a flexible implementation strategy over at least the next five years. The timing of any given acquisition will depend upon such considerations as: Governing Board policy; threats to the resource; availability of willing sellers; tract size; general market conditions; available staff resources, and availability of funds.

Groundwater Recharge Area

Designated area has groundwater recharge potential.

FLORIDA FOREVER LAND ACQUISITION PROJECT

Escambia River Basin

Beginning at the confluence of the Conecuh River and Escambia Creek above the Florida-Alabama border and discharging into Escambia Bay, the Escambia River corridor contains a rich diversity of plant and animal species, as well as many rare fish and waterfowl. The Escambia River basin is broad and well drained in the upper reaches, and swampy below Molino, Florida. While the overall water quality is considered good, many point and non-point pollution sources empty into the river. Currently, the District owns 35,413 acres in fee and 19 acres in less than fee along the river.

Priority purchases will be concentrated on parcels adjacent to existing District lands around the river mouth and designated tributaries.

Public Access

All District conservation lands are available for public use. Such uses include fishing, hunting, camping, hiking, boating, swimming, and other recreational and educational activities. Access issues are addressed on a parcel-by-parcel basis.

Land Acquisition

Approximately 6,644 acres have been identified for possible acquisition. Sufficient lands have been identified to allow for a flexible implementation strategy over at least the next five years. The timing of any given acquisition will depend upon such considerations as: Governing Board policy; threats to the resource; availability of willing sellers; tract size; general market conditions; available staff resources, and availability of funds.

FLORIDA FOREVER LAND ACQUISITION PROJECT

Garcon Point Ecosystem

This proposed land acquisition project contains most of the Garcon Point Peninsula, which borders Pensacola, Escambia, East and Blackwater bays. The project area is largely undeveloped and includes a variety of natural communities that are in good to excellent condition. The entire tract provides considerable protection to the water quality of the surrounding estuary, as well as harboring a number of rare and endangered species.

The emergent estuarine marsh that borders several miles of shoreline within the project is an important source of organic detritus and nutrients and serves as a nursery for many of the species found in Pensacola Bay. These wetlands function as both stormwater filtration and a storm buffer area, as well as providing erosion controls to the neighboring uplands. A minimum of 13 endangered or threatened species are known to live in the region including the recently listed federally endangered reticulated flatwoods salamander. The northern wet prairie portion is known to be an outstanding pitcher plant habitat.

Priority purchases will be concentrated on parcels adjacent to existing District lands. Currently the District owns 3,245 acres on Garcon Point.

Public Access

All District conservation lands are available for public use. Such uses include fishing, hunting, camping, hiking, boating, swimming, and other recreational and educational activities. Access issues are addressed on a parcel-by-parcel basis.

Land Acquisition

Approximately 3,200 acres have been identified for possible acquisition. Sufficient lands have been identified to allow for a flexible implementation strategy over at least the next five years. The timing of any given acquisition will depend upon such considerations as: Governing Board policy; threats to the resource; availability of willing sellers; tract size; general market conditions; available staff resources, and availability of funds.

FLORIDA FOREVER LAND ACQUISITION PROJECT

Blackwater River Basin

Originating in the Conecuh National Forest in Alabama, the Blackwater River has a large portion of its Florida watershed further protected by the Blackwater River State Forest. In all, nearly 50 miles of the river corridor is remote and undeveloped. As a result, the Blackwater River is considered one of Florida's best preserved waterways. Currently the District owns 381 acres along the river.

The acquisition area includes a large area of mature longleaf pine forest; considerable bottomland forest and marsh acreage; upland mixed forest; and blackwater stream and seepage slope communities. Priority purchases will be concentrated on parcels adjacent to existing District lands. Approximately 380 acres have been acquired along the Blackwater River immediately south of Milton in Santa Rosa County.

Public Access

All District conservation lands are available for public use. Such uses include fishing, hunting, camping, hiking, boating, swimming, and other recreational and educational activities. Access issues are addressed on a parcel-by-parcel basis prior to acceptance.

Land Acquisition

Approximately 11,449 acres have been identified for possible acquisition. Sufficient lands have been identified to allow for a flexible implementation strategy over the next five years or more. The timing of any given acquisition will depend upon such considerations as: Governing Board policy; threats to the resource; availability of willing sellers; tract size; general market conditions; available staff resources, and availability of funds.

FLORIDA FOREVER LAND ACQUISITION PROJECT

Yellow and Shoal River Basin

The Yellow River has its headwaters in Conecuh National Forest in Alabama and forms the northern border of Eglin Air Force Base (AFB) across much of eastern Santa Rosa and western Okaloosa counties. The proposed acquisitions would bring much of the remainder of the Yellow River floodplain in Florida under public ownership. Included in the project is a segment of the lower Shoal River, the largest tributary to the Yellow River. Large private landowners own a majority of the floodplain in this project, but considerable areas of the bordering and buffer lands are being sought to ensure effective management and protection of water resources. Highest priority will be given to tracts in the western portion of the project within the 100-year floodplain. Priority purchases will be concentrated on parcels adjacent to existing District lands. Currently the District owns 16,553 acres along the river.

Although the Yellow and Shoal rivers exhibit good overall water quality, both are fed largely by rainwater runoff and are thus susceptible to pollution from land use activities. The proposed purchase area would provide water quality protection from the Alabama border and encompass roughly 39,000 acres. Purchase of lands northwest of Eglin AFB, along the I-10 corridor, would provide approximately 52,000 acres of land that has the potential for future water resource development to supplement the strained potable water sources in southern Santa Rosa and Okaloosa counties. Acquisitions in this area are recommended by the District Regional Water Supply Plan for Okaloosa, Santa Rosa and Walton counties to protect future supply sources.

Public Access

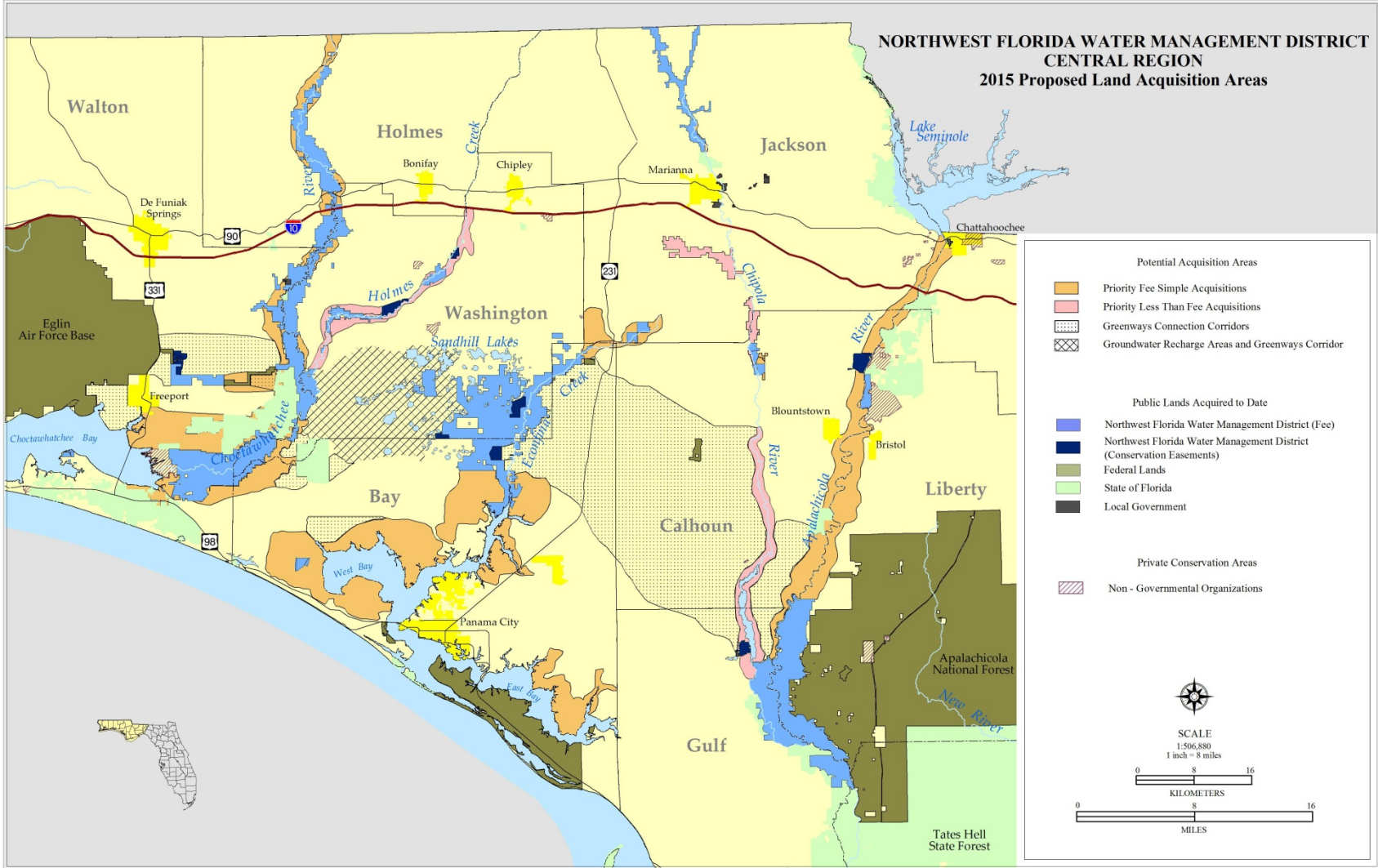
All District conservation lands are available for public use. Such uses include fishing, hunting, camping, hiking, boating, swimming, and other recreational and educational activities. Access issues are addressed on a parcel-by-parcel basis.

Land Acquisition

Approximately 39,140 acres have been identified for possible acquisition. Sufficient lands have been identified to allow for a flexible implementation strategy over at least the next five years. The timing of any given acquisition will depend upon such considerations as: Governing Board policy; threats to the resource; availability of willing sellers; tract size; general market conditions; available staff resources, and availability of funds.

Groundwater Recharge Areas

In Escambia and Santa Rosa counties, the Sand-and-Gravel Aquifer is the principal source of potable water for public supply. The Sand-and-Gravel Aquifer is unconfined or poorly confined, making it particularly susceptible to contamination by land uses. Land acquisition along the I-10 corridor between the Yellow and Blackwater rivers in Santa Rosa County would protect recharge areas that are important for future water supply sources.



FLORIDA FOREVER LAND ACQUISITION PROJECT

Lafayette Creek

Originating in south central Walton County, the Lafayette Creek drainage basin is located northeast of Freeport, Florida. The main stem of the creek begins about seven miles east of Freeport and runs due west for about six miles before it turns south and empties into LaGrange Bayou/Choctawhatchee Bay. Additional purchases along the creek will protect many diverse natural communities and habitat types. In addition, any proposed acquisitions will also protect a portion of the water resources of Magnolia and Wolf creeks, both of which are significant tributaries to Lafayette Creek. Currently, the District owns 3,160 acres along the creek, including 420 acres for DOT mitigation purposes.

The area between the Choctawhatchee River and Eglin Air Force Base is part of the Northwest Florida Greenway Corridor which serves to protect open space stretching from the Apalachicola National Forest to Eglin Air Force Base. It is intended to preserve environmentally sensitive areas, sustain existing military lands and airspace, maintain the economic viability of forest lands and provide recreation. The District, in cooperation with Eglin Air Force Base, acquired a 1,095.3-acre conservation easement from Nokuse Plantation utilizing Department of Defense Readiness and Environmental Protection Integration (REPI) funds. Acquisition of this Conservation Easement will ensure the protection of seepage streams within the Magnolia and Lafayette Creeks and buffer Eglin Air Force Base lands to the west.

Public Access

All District conservation lands are available for public use. Such uses include fishing, hunting, camping, hiking, boating, swimming, and other recreational and educational activities. Access issues are addressed on a parcel-by-parcel basis.

Land Acquisition

Approximately 5,800 acres have been identified for possible acquisition. Sufficient lands have been identified to allow for a flexible implementation strategy over at least the next five years. The timing of any given acquisition will depend upon such considerations as: Governing Board policy; threats to the resource; availability of willing sellers; tract size; general market conditions; available staff resources, and availability of funds.

FLORIDA FOREVER LAND ACQUISITION PROJECT

Choctawhatchee River and Holmes Creek Basin

Originating in Alabama and flowing into Choctawhatchee Bay, the Choctawhatchee River/Holmes Creek basin encompasses the second largest floodplain in the state. Approximately 3,133 square miles of the watershed is in Alabama and 2,052 square miles is in Florida. The river is 170 miles long with about 88 miles in Florida. Although the river basin exhibits localized water quality problems, primarily due to agricultural land use in the upper basin, the overall water quality is considered good. The river basin encompasses several springs and a variety of habitats including bottomland hardwood forests, marshes and Tupelo-Cypress swamps.

Due to the river corridor's undeveloped nature, the basin provides habitat for a variety of native wildlife, including several endangered plant and animal species. The river also serves as a breeding and migratory area for both the Alligator Gar and the Gulf Sturgeon. The District currently owns 63,348 acres along the river and creek in fee and less than fee. Priority purchases will be concentrated on parcels adjacent to existing District lands, around the river's mouth, designated tributaries such as Holmes Creek, and other projects that can mitigate for wetland impacts associated with DOT highway construction.

Public Access

All District conservation lands are available for public use. Such uses include fishing, hunting, camping, hiking, boating, swimming, and other recreational and educational activities. Access issues are addressed on a parcel-by-parcel basis.

Land Acquisition

Approximately 55,064 acres have been identified for fee simple acquisition on the Choctawhatchee River and Holmes Creek, and 7,000 acres have been identified for possible less than fee acquisition on Holmes Creek. Sufficient lands have been identified to allow for a flexible implementation strategy over at least the next five years. The timing of any given acquisition will depend upon such considerations as: Governing Board policy; threats to the resource; availability of willing sellers; tract size; general market conditions; available staff resources, and availability of funds.

FLORIDA FOREVER LAND ACQUISITION PROJECT

West Bay Buffer

West Bay is the westernmost embayment of the St. Andrew Bay estuary. The bay supports notable shellfish and seagrass communities, important fisheries, and other environmental and economic resources. The West Bay watershed is characterized by extensive pine flatwoods, as well as hardwood forests, cypress wetlands, mixed-forested wetlands, freshwater marshes, wet prairie, and other wetlands. Salt marshes, inland forested wetlands, and associated upland communities are especially prominent in several areas, including the Breakfast Point peninsula and other lands adjacent to the Burnt Mill and Crooked Creek tributaries.

Like other estuaries, the bay is vulnerable to impacts associated with intensive residential and commercial development. Potential impacts include the long-term degradation as a result of nonpoint source pollution, as well as habitat loss and fragmentation. The proposed acquisition would help prevent such degradation by preserving intact an extensive ecosystem of forests, scrub, salt marshes, and freshwater wetlands. Preserving the associated wetland and upland communities in the vicinity of the bay would also protect water quality by providing a substantial riparian buffer and maintaining the natural hydrology in the vicinity of the bay. The District currently owns 719 acres in the West Bay Buffer.

In addition to providing for water resource protection and public use, this acquisition will be consistent with several ongoing initiatives, including the West Bay Sector Plan. These initiatives also include efforts to restore seagrass communities in the bay and to improve the treatment and management of domestic wastewater.

Public Access

All District conservation lands are available for public use. Such uses include fishing, hunting, camping, hiking, boating, swimming, and other recreational and educational activities. Access issues are addressed on a parcel-by-parcel basis.

Land Acquisition

Approximately 47,281 acres have been identified for possible acquisition. Sufficient lands have been identified to allow for a flexible implementation strategy over at least the next five years. The timing of any given acquisition will depend upon such considerations as: Governing Board policy; threats to the resource; availability of willing sellers; tract size; general market conditions; available staff resources, and availability of funds.

FLORIDA FOREVER LAND ACQUISITION PROJECT

Econfina Creek

Econfina Creek is the major contributor to Deer Point Lake, which serves as the public water supply for Bay County, including Panama City, Panama City Beach and neighboring communities. The proposed purchases along the creek contain several spring-run streams, which are imperiled biological communities. The slope forest communities that border considerable lengths of the creek contain some of the highest species diversity encountered in Florida. The sand hills portion of the project features high rolling pinelands, steephead ravines, and numerous sandhill upland lakes. Much of the sand hills area is of excellent quality, with a nearly intact ground cover of wiregrass and dropseed. At least 18 species of rare or endangered plants inhabit the sand hills area. The District currently owns more than 43,770 acres in fee and less than fee, including the 2,155-acre Sand Hill Lakes Mitigation Bank. Priority purchases will be concentrated on parcels adjacent to existing District lands and parcels with significant aquifer recharge potential.

Public Access

All District conservation lands are available for public use. Such uses include fishing, hunting, camping, hiking, boating, swimming, and other recreational and educational activities. Access issues are addressed on a parcel-by-parcel basis.

Land Acquisition

Approximately 39,669 acres have been identified for possible acquisition. Sufficient lands have been identified to allow for a flexible implementation strategy over at least the next five years. The timing of any given acquisition will depend upon such considerations as: Governing Board policy; threats to the resource; availability of willing sellers; tract size; general market conditions; available staff resources, and availability of funds.

Groundwater Recharge Areas

The upper portion of the acquisition project is a significant recharge area of the Floridan Aquifer. The majority of the acreage purchased by the District and targeted for future purchase is one of the most important recharge areas for the Floridan Aquifer in northwest Florida. Recharge rates in the area have been estimated at 25 to 40 inches per year, and this recharge drives the spring flows along Econfina Creek, the largest tributary of the Deer Point Lake Reservoir. The reservoir currently provides approximately 50 million gallons per day for residential, commercial and industrial water uses in Bay County.

FLORIDA FOREVER LAND ACQUISITION PROJECT

Sandy Creek Basin

Sandy Creek is a major tributary of East Bay, the easternmost embayment of the St. Andrew Bay estuary. The creek's basin is characterized by extensive pine flatwoods, as well as hardwood forests, saltmarshes, cypress wetlands, mixed forested wetlands, freshwater marshes, wet prairie, and other wetlands. Salt and freshwater marshes, inland forested wetlands, and associated upland communities are especially prominent along the creek and its tributaries.

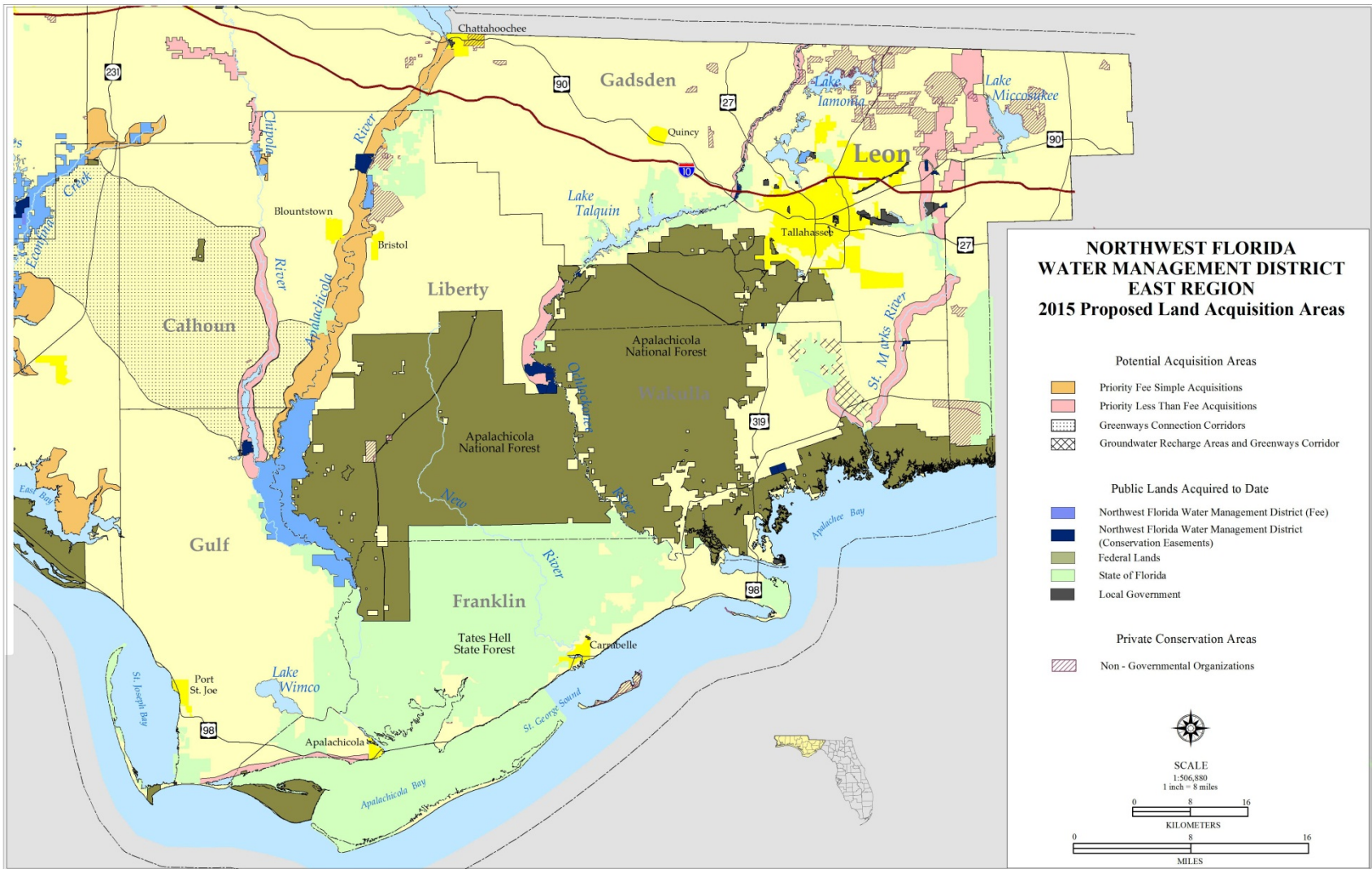
Preservation of the Sandy Creek basin will protect a major tributary basin of East Bay. In so doing, it would preserve water quality and a mosaic of interconnected upland, wetland, stream, and estuarine habitats. The acquisition would also protect water quality by providing a substantial riparian buffer and maintaining natural hydrology.

Public Access

All District conservation lands are available for public use. Such uses include fishing, hunting, camping, hiking, boating, swimming, and other recreational and educational activities. Access issues are addressed on a parcel-by-parcel basis.

Land Acquisition

Approximately 15,000 acres have been identified for acquisition. Sufficient lands have been identified to allow for a flexible implementation strategy over at least the next five years. The timing of any given acquisition will depend upon such considerations as: Governing Board policy; threats to the resource; availability of willing sellers; tract size; general market conditions; available staff resources, and availability of funds.



FLORIDA FOREVER LAND ACQUISITION PROJECT

Chipola River Basin

A new area along the Middle Chipola River has been identified for less than fee acquisition. The area is comprised of approximately 2,400 acres in northern Calhoun and southern Jackson counties. Acquisition of this tract will help protect more than 3.4 miles of the west bank and 4.25 miles of the east bank of the Chipola, River. In 2009, the District acquired 1,377.76 acres in fee along the Middle Chipola River, including the “Look-N-Tremble” rapids. The District now owns a total of 9,094 acres in fee simple and holds a conservation easement on 810 acres in the Chipola River Basin.

Two additional areas have been identified for less than fee acquisition along the Chipola River. The first is comprised of approximately 6,000 acres in the Spring Lake Spring Group area located in central Jackson County. Acquisition of land in the Spring Lake Spring Group area with its numerous springs, and tributaries which end up in the Chipola River, will provide enhanced water resource protection to the area.

The second proposed less than fee acquisition contains a core tract of roughly 20,000 acres in the river basin in Calhoun and Gulf counties. The Chipola River is the largest tributary to the Apalachicola River and its mostly spring-fed waters make an important and consistent contribution of sediment-free water to the Apalachicola. The degree of biological diversity of the Chipola appears to be nearly as high as that of the Apalachicola. Priority purchases will be focused along the middle reaches of the Chipola River.

Public Access

All District conservation lands are available for public use. Such uses include fishing, hunting, camping, hiking, boating, swimming, and other recreational and educational activities. Access issues are addressed on a parcel-by-parcel basis.

Land Acquisition

Approximately 1,025 acres has been identified for possible fee acquisition and 28,400 acres have been identified for possible less than fee acquisition. Sufficient lands have been identified to allow for a flexible implementation strategy over at least the next five years. The timing of any given acquisition will depend upon such considerations as: Governing Board policy; threats to the resource; availability of willing sellers; tract size; general market conditions; available staff resources, and availability of funds.

FLORIDA FOREVER LAND ACQUISITION PROJECT

Apalachicola Bay and St. Vincent Sound Buffer

Apalachicola Bay has been recognized as a resource of state, federal, and international significance. The bay has extensive fish and shellfish resources, and it supports noteworthy commercial and recreational fisheries and other recreational and economic activities. It has been designated an Outstanding Florida Water, a State Aquatic Preserve, and an International Biosphere Reserve. It includes the Apalachicola Bay National Estuarine Research Reserve and the St. Vincent National Wildlife Refuge. State and federal agencies, as well as the NFWFMD, have made extensive investments in acquiring and protecting lands throughout the basin. This project would provide an important addition to these efforts.

Like other northwest Florida estuaries, Apalachicola Bay is vulnerable to impacts associated with development. Such potential impacts include the long-term effects of non-point source pollution and habitat loss and fragmentation. The proposed acquisition would help prevent such degradation by preserving the integrated forest and wetland community bordering St. Vincent Sound and Apalachicola Bay. The acquisition would limit new sources of pollution, prevent habitat loss and fragmentation, and protect the stability and integrity of littoral vegetation. The acquisition would also protect water quality by providing a substantial riparian buffer which would help prevent channelization from new impervious surfaces.

The land targeted through this project is immediately adjacent to some of the most productive oyster harvesting areas of the Apalachicola Bay system, including the Indian Lagoon, Scorpion and Paradise bars.

Public Access

All District conservation lands are available for public use. Such uses include fishing, hunting, camping, hiking, boating, swimming, and other recreational and educational activities. Access issues are addressed on a parcel-by-parcel basis.

Land Acquisition

Approximately 5,200 acres have been identified for less than fee acquisition. Sufficient lands have been identified to allow for a flexible implementation strategy over at least the next five years. The timing of any given acquisition will depend upon such considerations as: Governing Board policy; threats to the resource; availability of willing sellers; tract size; general market conditions; available staff resources, and availability of funds.

FLORIDA FOREVER LAND ACQUISITION PROJECT

Upper Apalachicola River Basin

The Apalachicola River begins below Lake Seminole at the confluence of Chattahoochee and Flint rivers. It has the largest floodplain in the state and is widely regarded as one of the state's most important natural resources. The Apalachicola River supports the highly productive fishery in Apalachicola Bay, and more endangered plant species can be found along the river's upper stretches than in any comparably-sized river in the state. The District owns 36,823 acres of river floodplain and holds a conservation easement on 1,550 acres.

Major habitat types along the Apalachicola River include coastal marshes, freshwater marshes, flatwoods and bottomland hardwood swamp. Water tupelo, Ogeechee tupelo, Bald cypress, Carolina ash and Swamp tupelo have been identified in the floodplain, as well as numerous species of rare fish. Substantial additional acreage of the Apalachicola system is owned by other public agencies and private conservation organizations. Priority purchases will be concentrated on parcels adjacent to existing District lands, other conservation lands and designated tributaries.

Public Access

All District conservation lands are available for public use. Such uses include fishing, hunting, camping, hiking, boating, swimming, and other recreational and educational activities. Access issues are addressed on a parcel-by-parcel basis.

Land Acquisition

Approximately 50,132 acres have been identified for possible fee acquisition. Sufficient lands have been identified to allow for a flexible implementation strategy over at least the next five years. The timing of any given acquisition will depend upon such considerations as: Governing Board policy; threats to the resource; availability of willing sellers; tract size; general market conditions; available staff resources, and availability of funds.

FLORIDA FOREVER LAND ACQUISITION PROJECT

Ochlockonee River Basin

The Ochlockonee River originates in the coastal plain of Georgia and traverses parts of five Florida counties. Water quality in the river is lowest when it enters Florida and generally improves as it flows closer to the Gulf of Mexico. The Ochlockonee is primarily fed by rainwater runoff, and is therefore susceptible to pollution by land use activities. Large parts of the watershed are publicly owned, including Joe Budd Wildlife Management Area, Lake Talquin State Forest and Apalachicola National Forest. The District's primary focus is to acquire less than fee rights on privately owned floodplain land separating existing federal and state properties. Public ownership of the erosion-prone lands bordering this usually fast flowing river will reduce the likelihood of water quality degradation. The District presently has 3,675 acres in less than fee holdings in the area.

Public Access

All District conservation lands are available for public use. Such uses include fishing, hunting, camping, hiking, boating, swimming, and other recreational and educational activities. Access issues are addressed on a parcel-by-parcel basis.

Land Acquisition

Approximately 11,767 acres have been identified for less than fee acquisition. Sufficient lands have been identified to allow for a flexible implementation strategy over at least the next five years. The timing of any given acquisition will depend upon such considerations as: Governing Board policy; threats to the resource; availability of willing sellers; tract size; general market conditions; available staff resources, and availability of funds.

FLORIDA FOREVER LAND ACQUISITION PROJECT

St. Marks and Wakulla Rivers

The Wakulla River originates at Wakulla Springs and flows south approximately 10 miles to join the St. Marks River at the town of St. Marks in Wakulla County. The St. Marks River starts east of Tallahassee as a narrow stream, widens considerably below Horn Spring, and then disappears underground at Natural Bridge. After reemerging as a much stronger river at St. Marks Spring, it flows 11 miles to its confluence with the Wakulla River. While the lower reach of the river below the town of St. Marks is protected and preserved as part of the St. Marks National Wildlife Refuge, much of the remainder of the two river watersheds is threatened by active riverfront development and in the adjacent highlands. The St. Marks supports one of the most heavily used inshore saltwater fisheries in north Florida, the viability of which is largely dependent on the quality of freshwater flowing into the estuarine system. Both the Wakulla Springs State Park and the St. Marks National Wildlife Refuge are major refuges for numerous biological species. The District presently has 1,376 acres under less than fee acquisition in the area.

BluePrint 2000

In December 2003, the Northwest Florida Water Management District and the City of Tallahassee-Leon County BluePrint 2000 Intergovernmental Agency entered into a five-year Memorandum of Agreement (MOA) to work cooperatively to acquire conservation easements to protect and preserve the water resources of the St. Marks River basin in Leon County. Although this MOA has now expired, the District and BluePrint 2000 successfully purchased conservation easements on a 132.62-acre tract and 194.5-acre tract, both located in Leon County.

Land Acquisition

Approximately 45,456 acres have been identified for possible acquisition. Sufficient lands have been identified to allow for a flexible implementation strategy over at least the next five years. The timing of any given acquisition will depend upon such considerations as: Governing Board policy; threats to the resource; availability of willing sellers; tract size; general market conditions; available staff resources, and availability of funds.

Implementation of the 2013-2014 Work Plan

Land Acquisition

The District did not purchase any land in fee simple or less-than-fee simple during 2014; however, the District exchanged 61.1 acres for 50 acres in the Yellow River Water Management Area to protect additional floodplain and acquired land management access to approximately 400 acres of District land which previously had no access.

Land Management

The District completed numerous land management activities during Fiscal Year 2013-2014. Management and restoration efforts including prescribed burns, native species planting and timber harvesting continue across the District's 211,152 managed acres. In addition, the District maintains and improves public access and recreational amenities such as boat ramps, primitive campsites, and swimming and picnic areas. In the pages that follow, **Table 1** and **Table 2** provide additional information on specific land restoration activities completed during the year. The projected Fiscal Year 2014-2015 staffing and management budget by WMA can be found in **Table 3**.

To date, the District has conserved and protected 223,555 acres primarily through fee simple acquisition. These lands protect natural systems, wetland and floodplain functions, groundwater recharge, surface and groundwater quality, and fish and wildlife habitat. District-owned lands are all accessible to the public and are managed to protect water resources while providing public access and resource-based recreation.

District lands include the majority of the Escambia and Choctawhatchee river floodplains, as well as extensive lands along the Perdido, Blackwater, Yellow, Shoal, and Apalachicola rivers; Lafayette, Holmes and Econfina creeks; and on Perdido Bay, Garcon Point and Live Oak Point. In addition, the District manages and conducts habitat restoration and maintenance on Yellow River Ranch, Live Oak Point, Ward Creek West and Sand Hill Lakes Mitigation Bank. The District has acquired the majority of the groundwater recharge area for springs that discharge into Econfina Creek and form a crucial component of the water contribution to Deer Point Lake Reservoir.

- **Land Management Accomplishments (FY 2013-2014)**
- The District conducted prescribed burns on approximately 9,400 acres of District lands, as well as vegetation management (herbicide) and habitat enhancements on approximately 1,353 acres.
- The final phase of a cooperative project with Walton County to improve a boat ramp and camping area at Dead River Landing was completed. This popular recreation area now has eight RV-accessible primitive campsites, eight tent campsites, a day use area with covered picnic pavilions and improved parking and boat launching facilities.
- A new public access point was developed on Holmes Creek in Washington County, providing the furthest upstream improved launching point for canoes, kayaks and small boats.

- 556 camping permits were issued at 16 reservation-only sites on District lands.
- 16 special resource area permits were issued for larger events on District property.
- New web pages were created for each District recreation area and an online reservation system was created to improve access to improved campsites. In addition, the initial phase of a program to replace and improve signage on District lands was completed.
- The first phase of a land management database was completed. This database provides an inventory of forest resources and long-term timber revenue estimates, and will assist with the planning of timber harvests and other land and timber management activities.
- Six timber harvests were conducted to remove offsite sand pine and thin loblolly, longleaf, slash pine totaling 2,469 acres.
- More than 7,100 acres of District-owned land were surveyed for invasive exotic plants, and control measures were implemented for all identified problem areas.

Restoration

The District accomplishes water resource restoration through several interrelated programs, primarily Surface Water Improvement and Management (SWIM), Land Management, and Mitigation.

Approved NFWFMD plans with substantial restoration components include the following:

- *Apalachicola River and Bay Management Plan* (1996)
- *Pensacola Bay System SWIM Plan* (1997)
- *Lake Jackson Management Plan* (1997)
- *Choctawhatchee River and Bay SWIM Plan* (2002)
- *St. Andrew Bay Watershed SWIM Plan* (2000)
- *St. Marks River Watershed SWIM Plan* (2009)
- *Tate's Hell State Forest Hydrologic Restoration Plan* (2010)
- *Florida Forever Capital Improvements Plan*

Restoration Accomplishments (FY 2013-2014)

- The Williford Spring restoration project commenced in May 2014. This \$1.54 million project involves restoring spring bank areas, providing stabilized access to the spring, sediment removal, and recreation improvements including a new parking area, boardwalks, interpretive trails, pavilions, and a canoe tie-up dock that will help prevent future impacts by limiting the number of canoes that enter the spring area. The project will be completed in 2015.
- Two cooperative projects were commenced to improve recreation areas and restore eroding streambanks on Holmes Creek. These projects are being constructed by Washington County with funding assistance from the District.
- A shoreline stabilization project was started at Devil's Hole swallet in Washington County. This project, being implemented by District staff, utilizes a non-structural approach utilizing geotextile bags to stabilize the eroding shoreline with a vegetated retaining wall.

- Seed for District groundcover projects were collected from District land on the Econfina Creek WMA. The District continues to research, refine, and establish new habitat restoration techniques that increase species diversity and ecosystem health.
- The District completed hand planting of 1,483 acres of disturbed longleaf pine, wet pine flatwoods, and wiregrass habitat. These habitat restoration activities enhance groundwater recharge, improve wetland functions, and offset wetland losses caused by FDOT projects. Additionally, 989,500 longleaf pine tubelings were planted within two WMAs. The District also reestablished groundcover habitat, planting 108,900 plugs of wiregrass on disturbed habitat sites at the Sand Hill Lakes Mitigation Bank and the Choctawhatchee River/Holmes Creek WMA.

Table 1: Restoration, Enhancement and Maintenance (2014)

Water Management Area	Acres Burned					Acres Planted					Acres Harvested			
	Total	Fuel Reduction	Site Preparation	Growing Season	Wiregrass Propagation	Total	Upland/Wetland Wiregrass and Toothache Grass	Longleaf Pine	Slash Pine	Upland Hardwoods	Total	Restoration	Thinning	Habitat Restoration
Escambia River	24	24												
Garcon Point	2076	2076												
Blackwater River	278	278												
Yellow River														
Perdido River	1363	1363												
Choctawhatchee River	1611	1611				83	70	13			727	275	452	
Econfina Creek	2016	582	363	672	399	1301		1301			250	250		
St. Andrews	292	292				77		77						
Carter Restoration	844				844	20	20							
Ward Creek West	432	432												
Devils Swamp Restoration														
Chipola River	905	895	10			2		2						
Apalachicola River														
Lake Jackson														
Totals	9841	7553	373	672	1243	1483	90	1393			977	525	452	

Table 2: Access and Recreation Management (2014)

Water Management Area	Number Maintained							Miles Maintained					Issued	Signs		Installed
	Picnic Areas	Day Use Sites	Parking Areas	Reserved Camp Sites	Boat, Canoe/Kayak Landings	Portolet Stations	Horse Trail	Canoe Trail	Hiking Trail	Nature Trail	Bike Trail	Access Road	Reserved Camp Site Permits	General Purpose	Information Signs on District Lands	Weather Pavilions
Escambia River	1	11	9	1	9	9			1	2		27	12	40	8	2
Garcon Point		2	2											60		
Blackwater River	1	3	2						1					70		1
Yellow River		3	3		3			50				45		20		
Perdido River	1	3	3	1	3	4	3	15				32	46	60	8	1
Choctawhatchee River	12	15	15		14	10						1			12	1
Econfina Creek	12	13	13	25	8	13	56	22	18	2		130	480	320	65	
Chipola River	1	4	4	3	2	2	4	6	3				18	480	12	
Apalachicola River	1	2	2		2	1								900		
Lake Jackson	1	2	2			1	7		10		7					
Totals	30	58	53	30	40	40	78	93	32	5	7	235	556	1,950	105	5

Table 3: Projected Funding, Staffing and Resource Management for FY 2014-2015

Region	Water Management Area	Acres	Assigned Staff	Total Funding	Funding for Resource Management
Western	Escambia	35,413		\$149,501	\$93,050
	Escambia Conservation Easements	19		\$825	\$500
	Garcon Point	3,245		\$81,887	\$35,750
	Yellow	16,553		\$88,251	\$47,750
	Blackwater	381		\$32,882	\$22,900
	Perdido	6,261		\$155,465	\$108,370
	Perdido Conservation Easements	4		\$825	\$500
	Western Region Total	61,876	3	\$ 509,636	\$308,820
Central	Choctawhatchee	60,810		\$469,691	\$320,250
	Choctawhatchee/Holmes Conservation Easements	2,537		\$14,055	\$13,000
	Econfina	39,182		\$852,623	\$641,360
	St. Andrew/Econfina Conservation Easements	2,433		\$1,672	\$500
	Ward Creek West	719		\$0	\$0
	Carter Restoration	2,155		\$61,000	\$61,000
	Central Region Total	107,836	5	\$1,399,041	\$1,036,110
Eastern	Chipola	9,094		\$148,462	\$72,250
	Apalachicola	36,823		\$82,732	\$29,050
	Apalachicola/Chipola Conservation Easements	2,359		\$1,305	\$500
	Lake Jackson	516		\$91,562	\$54,350
	St. Marks Conservation Easements	1,376		\$1,756	\$750
	Ochlockonee Conservation Easements	3,675		\$1,756	\$750
	Eastern Region Total	53,843	2	\$327,573	\$157,650
Regional Totals		223,555	10	\$2,236,250	\$1,502,580

Other Projects	Acres	Assigned Staff	Total Funding	Funding for Resource Management
Land Management Administration		4	\$944,552	\$399,056
IT Initiative			\$396,414	\$396,414
Land Management Database			\$166,743	\$146,250
Florida National Scenic Trail - Econfina Creek			\$10,000	\$10,000
Williford Spring Restoration			\$31,900	\$0
Live Oak Streambank Restoration			\$4,666	\$0
Hightower Streambank Restoration			\$4,666	\$0
Spurling Streambank Restoration			\$3,780	\$0
Washington County School Board Donation			\$340	\$340
Grand Total	223,555	14	\$3,799,311	\$2,454,640

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
M E M O R A N D U M

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director

FROM: Wendy Dugan, Director
Division of Administration

DATE: January 30, 2015

SUBJECT: For Informational Purposes - Proposed District Policies and Procedures

The last time the Governing Board adopted the District's internal policies and procedures manual was in September 25, 2003. The Governing Board also delegated authority to the Executive Director to approve future changes to the manual, exclusive of changes which are clearly outside the Executive Director's authority. Since 2003, the Human Resources Administrator has maintained the manual. In June 2012, the new Executive Director at that time requested a comprehensive review and rewrite of the manual. Many staff hours have been spent reexamining the policies and procedures to ensure their applicability and that they reflect the latest statutory requirements and document unwritten practices.

Given the substantial changes since 2003, we are requesting your review followed by your consideration for approval at the March 12, 2105, Governing Board meeting. Below are some highlighted improvements:

- Addressed August 2012 Auditor General Operational Audit Findings: Added text for (1) an Anti-Fraud Policy; (2) Inspector General/Auditor General; (3) physical inventory controls; and (4) ombudsman role.
- Created or updated forms: Created 22, e.g., building access authorization form and leave donation form; and revised 15, e.g., tuition reimbursement form and travel voucher form.
- Added new topics: Whistle-blower's policy, ethics, p-card, electronic receipt of funds (e-permitting), invoices received through email, GPS fleet management system, post-employment screening, employee emergency contact procedures, district facility safety and fire inspections, and IT security services and procedures.
- Documented unwritten practices: Cell phone policy and protective footwear policy.
- Updated for latest Florida statutory changes: Lobbying and preliminary budget development.

- Introduced existing Florida statutory requirements: Recognized membership subscription requirements, purging of publication mailing lists, and the Florida Information Protection Act of 2014.
- Expanded on procurement: Added clarifying language for legal review of contracts, renewals/extensions, piggybacking, sole source, advertising, lobbying restrictions, bid tampering, and bid protests.
- Removed obsolete text or text that was better served in separate manuals: references to mechanic responsibilities, children and pets on District property, filing methods, archiving of documents in boxes, a former Avis rental car contract, and check register and check writing procedures.

We look forward to your review and comments at the next Governing Board meeting.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: February 4, 2015

There are no matters currently pending in court in which the District is a party.