

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
THROUGH: Lyle Seigler, Executive Director
FROM: Wendy Dugan, Division of Administration Director
DATE: January 26, 2022
SUBJECT: Consideration of Amendment No. 2 to the Fiscal Year 2021-2022 Budget

Recommendation

Staff recommends the Governing Board adopt Resolution No. 901 amending the Fiscal Year 2021-2022 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

Amendment 2 realigns budget of \$73,485 and the deletion/addition of one full-time position within and across funds, programs, projects, and budget categories. This amendment does not increase or decrease the District's total budget or total count of authorized positions. Below is an explanation of the budget transfers and position adjustment:

- \$39,210 in Salaries and Benefits from Activity 614 Administrative Support to Activity 113 Other Water Resources Planning and Activity 230 Surface Water Projects to support project planning and development and updates to water resource planning documents. This transfer includes deleting one vacant full-time equivalent position (FTE) in the Division of Administration and adding one FTE in the Division of Resource Management.
- \$30,000 in Grants and Aids from Activity 222 Water Supply Development Assistance to Activity 130 Technical Assistance to help Washington County meet fuel costs associated with providing flood relief.
- \$3,275 from Operating Capital Outlay in Activity 620 Technology and Information Services to Operating Expenses in Activity 520 Public Information for continuing education and Activity 540 Lobbying for the District's online governmental research and legislative monitoring subscription.
- \$1,000 in Contracted Services from Activity 111 Water Supply Planning to Activity 113 Other Water Resources Planning for related legal counsel expenses.

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	33,275	(72,485)	(39,210)
Land Acquisition Fund	0	(0)	0
Projects Fund	40,210	(1,000)	39,210
Lands Management Fund	0	(0)	0
Regulation Fund	0	(0)	0
Mitigation Fund	0	(0)	0
	<u>73,485</u>	<u>(73,485)</u>	<u>0</u>



Lyle Seigler
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 901 AMENDMENT NUMBER 2 TO FISCAL YEAR 2021-2022 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 897, after a public hearing on September 23, 2021, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2021 through September 30, 2022; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated January 26, 2022, requesting Amendment No. 2 to the Fiscal Year 2021-2022 budget. Amendment No. 2 provides for a cost-neutral budget transfer in the amount of \$73,485 and the deletion and addition of one full-time equivalent position between divisions. This amendment recognizes the reallocation of budget authority within and across funds, programs, projects, and categories to properly reflect activities performed and estimated costs. This amendment does not increase or decrease the District's total budget or total count of authorized positions.

ADOPTED AND APPROVED this 10th day of February, 2022, A.D.

ATTEST:

George Roberts, Chair

Lyle Seigler, Executive Director

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

NICK PATRONIS
Secretary
Panama City

JOHN W. ALTER
Malone

GUS ANDREWS
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KELLIE RALSTON
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