

# NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

## MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director  
Caitlin Brongel, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: April 27, 2022

SUBJECT: Consideration of Amendment No. 3 to the Fiscal Year 2021-2022 Budget

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### Recommendation

Staff recommends the Governing Board adopt Resolution No. 904 amending the Fiscal Year 2021-2022 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

### Background

Amendment 3 realigns budget through transfers of \$354,380 within and across funds, programs, activities, projects, and budget categories.

Additionally, due to excess rainfall, flooding and overall wet conditions, timber harvesting on District lands has not progressed as anticipated. This amendment replaces timber revenue that was budgeted in the amount of \$580,000 with available Land Management Fund Balance Reserves to support continued land management operations for the remainder of this fiscal year. This amendment does not increase or decrease the District's total budget.

Budget transfers include:

- \$225,680 for hurricane-related debris removal and disposal. Budget is transferred to Activity 310 Land Management for Contracted Services from Activities 260 Other Acquisition and Restoration and 320 Works out of Contracted Services and Operating Expenses categories.
- \$43,000 for an F-150 super crew 4X4 truck for the Environmental Resource Permitting (ERP) Program. Budget is transferred to Activity 440 Other Regulatory and Enforcement Activities for Operating Capital Outlay from the other ERP activities out of Contracted Services and Operating Expenses.
- \$35,000 for asphalt repairs at District Headquarters. Budget is transferred to Activity 330 Facilities for Operating Expenses from Activity 320 Works out of Contracted Services.
- \$27,000 for aluminum stairs to be installed at Pitt/Sylvan spring along Econfina Creek. Budget is transferred between projects within Activity 260 Other Acquisition and Restoration for Fixed Capital Outlay out of Operating Expenses.
- \$23,700 for legal counsel services. Budget is transferred to Activities 113 Other Water Resources Planning, 120 Research, Data Collection, Analysis and Monitoring (RDAM), and 611 Executive Direction for Contracted Services from Activity 120 RDAM and 230 Surface Water Projects out of Operating Expenses and Grants & Aids.

Summary of Fund Impact to Expense Budget:

<b><u>Fund Source</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>	<b><u>Impact</u></b>
General Fund	55,000	(95,000)	(40,000)
Land Acquisition Fund	27,000	(0)	27,000
Projects Fund	3,700	(23,700)	(20,000)
Lands Management Fund	225,680	(192,680)	33,000
Regulation Fund	43,000	(43,000)	0
Mitigation Fund	0	(0)	0
	<u>354,380</u>	<u>(354,380)</u>	<u>0</u>



Lyle Seigler  
Executive Director

# Northwest Florida Water Management District

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## RESOLUTION NO. 904 AMENDMENT NUMBER 3 TO FISCAL YEAR 2021-2022 BUDGET

**WHEREAS**, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

**WHEREAS**, by Resolution No. 897, after a public hearing on September 23, 2021, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2021 through September 30, 2022; and

**WHEREAS**, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

**WHEREAS**, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

**WHEREAS**, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

**NOW THEREFORE BE IT RESOLVED** by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated April 27, 2022, requesting Amendment No. 3 to the Fiscal Year 2021-2022 budget. Amendment No. 3 provides for budget transfers in the amount of \$354,380 and the replacement of budgeted timber revenue by the same amount of available Land Management Fund Balance Reserves. This amendment recognizes the reallocation of budget authority within and across funds, programs, projects, and budget categories to properly reflect activities performed and estimated costs. This amendment does not increase or decrease the District's total budget.

**ADOPTED AND APPROVED** this 12<sup>th</sup> day of May, 2022, A.D.

**ATTEST:**

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George Roberts, Chair

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Nick Patronis, Secretary-Treasurer

GEORGE ROBERTS  
Chair  
Panama City

JERRY PATE  
Vice Chair  
Pensacola

NICK PATRONIS  
Secretary  
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