

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Jon Steverson, Executive Director

FROM: Cleta Wolverson, Budget and Fiscal Analyst
Division of Administration

DATE: March 3, 2014

SUBJECT: Consideration of Resolution 784 Amending the Fiscal Year 2013-2014 Budget

Amendment No. 1 to the Fiscal Year 2013-2014 District Budget realigns the budget within and across funds, programs, activities, and projects. The analysis of current year expenditure and projected needs indicate this action is required to properly reflect budgetary needs and accurately assign costs to applicable activities. In addition, the amendment requests an increase in spending authority of \$35,000 in Operating Capital Outlay (OCO).

Information Technology

Realign \$155,811 across the seven information technology projects, which are assigned to specific program areas and the Bureau of Information Technology, to provide for the expenditure of Contractual Services from the appropriate budget entity and transfer \$110,000 from operating expense to OCO for the purchase of hardware costing more than \$1,000.

Salary and Benefits

Realign salary and benefit budget across projects to provide adequate budget based on the current year work activities.

Other Capital Outlay (furniture and equipment costing over \$1,000)

Realign \$3,700 of OCO budget from the Division of Administration (Program 6) to Operations & Maintenance of Administrative Facilities (Program 3) for the purchase of equipment.

Increase OCO spending authority by \$34,912 in order to purchase a pool vehicle (Truck-SUV) using a portion of funds previously received and unassigned from the sale of surplus vehicles.

Summary of Fund Impacts:

<u>Fund</u>	<u>Increase Amount</u>	<u>Decrease Amount</u>	<u>Net Impact</u>
General Fund	304,423	113,700	190,723
Capital Improvement and Land Acquisition	15,178	0	15,178
Projects	0	48,421	(48,421)
Lands Management	0	30,178	(30,178)
Regulation	0	42,500	(42,500)
Mitigation	0	49,890	(49,890)
Grand Total	<u>319,601</u>	<u>284,689</u>	<u>34,912</u>

Summary

The net effect of the changes is an increase in spending authority to the General Fund of \$34,912.

Staff recommends that the Governing Board approve Resolution No. 784 amending the Fiscal Year 2013-2014 Budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.



Jonathan P. Steverson
Executive Director

Northwest Florida Water Management District

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(U.S. Highway 90, 10 miles west of Tallahassee)

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RESOLUTION NO. 784

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AMENDING THE FISCAL YEAR 2013-2014 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 781, after a public hearing on September 26, 2013, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2013 through September 30, 2014; and

WHEREAS, in accordance with section 189.418(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that increases or decreases total appropriated Fund amounts in the Budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE, be it resolved by the Governing Board of the District, that:

The Budget is hereby amended as summarized in the memorandum dated March 3, 2014 requesting Amendment No. 1 to the Fiscal Year 2013-2014 budget. Budget amendment No. 1 reallocates budget authority across funds and projects to properly reflect activities performed and accurately assign costs with no increase to the total District budget. The amendment also increases spending authority by \$34,912 to purchase a pool vehicle.

GEORGE ROBERTS
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Panama City

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Vice Chair
Pensacola

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Panama City Beach

GARY CLARK
Chipley

JON COSTELLO
Tallahassee

NICK PATRONIS
Panama City Beach

BO SPRING
Port Saint Joe

PASSED AND ADOPTED this 13th day of March, 2014, A.D.

The Governing Board of the
NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

George Roberts, Chair

ATTEST:

Secretary/Treasurer