

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

REQUEST FOR QUOTES

November 14, 2022

CONTRACTUAL SERVICES FOR HURRICANE RECOVERY EFFORTS AND DEBRIS REDUCTION/CLEARANCE SERVICES
FROM PRE-QUALIFIED VENDORS AWARDED CONTRACTS
VIA REQUEST FOR PROPOSAL 20-001.

OVERVIEW

This Request for Quotes (RFQ) is for recovery efforts and debris reduction clearance and removal services (debris services), in accordance with NFWFMD Requests for Proposal (RFP) 20-001, and the Agreements that resulted from RFP 20-001. The pre-qualified contractors selected through RFP 20-001 are the only entities permitted to submit a quote in response to this RFQ.

The specified Work involves hurricane debris cleanup services on four debris cleanup Work Groups to be completed by **March 31, 2023**. These Work Groups are in Bay and Washington Counties in the Econfinia Creek Water Management Area (WMA). Work will be awarded to Contractors by Task Order (TO), a draft copy of which is included in this RFQ. The TO will be adjusted according to the award of the Work.

Unit 1 : Debris Reduction- Contractors will provide a per acre price for debris cleanup services on Unit 1. Quoted prices per Work Group/Unit shall not exceed the Ceiling Rates for Upland Managed Areas provided in response to RFP 20-001 and contained within the Contractor's Agreement by reference.

Units 2-4: Recreation Site Debris Removal and Cleanup- Contractors will provide a lump sum price for all work specified in the individual Work Group/Unit according to the Work Operation Instructions in Table 1 and shall include all components required to complete the work including labor and equipment rates as well as disposal fees and all other related costs included in the lump sum bid.

For all Work Group items listed above the Work will be awarded by **Work Group/Unit** and in the manner that best serves the District to ensure completion of the specified services within the specified timeframe. Work Group/Unit pricing will be the primary factor that determines how the Work will be awarded but is not the sole factor. At its sole discretion, the District may elect to not award all Work Groups and may negotiate pricing with companies submitting quotes.

SUBMITTING QUOTES

- Please send quote via email **by 10:00 AM ET on November 30, 2022**.
- Companies are not required to quote all Work Groups/Units.
- Companies not submitting a quote for any of the Work Groups must submit a **"No Quote"** response.
- Submit Quotes on the attached one-page Excel Quote Sheet to Benjamin.Faure@nfwfwater.com
Excel Quote Sheet must be returned as a pdf.

QUOTE SHEET-NOVEMBER 2022 RFQ

NFWFMD RECOVERY EFFORTS AND DEBRIS REDUCTION CLEARANCE SERVICES

	Company:					
	Quote Prepared by:					
	Date:					
Unit #	Work Group/ Unit Name	Contract Acres	Work Operation Instructions	Existing Vegetation	Per Acre Rate	Unit Total
1	Jelk Tract	38.00	Vegetative Debris Removal (Preserve Residual Trees)	Mixed Hardwood & Pine/ Standing and Downed Debris		
Unit #	Work Group/ Unit Name	Work Type	Work Operation Instructions	Special Instructions	N/A	Lump Sum Bid (All Items Below)
2	Rattlesnake Lake South	Recreation Site Debris Removal and Cleanup (10 Acres)	Remove all live and dead standing or downed sand pine within the Project Area (including stumps) Remove all other dead standing and down trees within the Project Area (including limbs) Remove all fencing material within the Project Area Mow and Reduce <u>all other</u> vegetative debris within the project Area to include grasses, saw palmetto, bushes, shrubs and trees (trees with a DBH of 6" or less).	Haul Away all Construction Debris; Haul Away or Pile and Burn all vegetative debris; Preserve all Live Oak, Slash Pine, and Longleaf Pine with a DBH of 6" or greater)	N/A	
3	Rattlesnake Lake North	Recreation Site Debris Removal and Cleanup (13 Acres)	Cut & Remove all Live Oak Trees within the Project Area <u>except those marked to remain</u> Grind All stumps below ground level Remove all other dead standing and down trees within the Project Area Remove all fencing material within the Project Area Mow and Reduce <u>all other</u> vegetative debris within the Project Area to include grasses, saw palmetto, bushes, shrubs and trees (trees with a DBH of 6" or Less)	Haul Away all Construction Debris; Haul Away all vegetative debris; Preserve all Live Oak which have been marked to keep; as well as Slash Pine and Longleaf Pine with a DBH of 6" or greater)	N/A	
4	Whitewater Lake	Recreation Site Debris Removal and Cleanup (3 Acres)	Demolish and Remove Camping Platform and Restroom Platform Demolish and Remove Boardwalk and Dock adjacent to Camping Platform Remove all live and dead standing or downed sand pine within the project area (including stumps) Remove all other dead standing and down trees within the Project Area Remove all fencing material within the Project Area Mow and Reduce <u>all other</u> vegetative debris within the Project Area to include grasses, saw palmetto, bushes, shrubs and trees (trees with a DBH of 6" or less).	Haul Away all Construction Debris; Haul Away all vegetative debris; Preserve all Live Oak, Slash Pine, and Longleaf Pine with a DBH of 6" or greater)	N/A	
Authorized Signature:						

Submit this sheet to: Benjamin.Faure@nfwfwater.com by 10 AM E.T. November 30, 2022

Draft Task Order

(Final Task Order acreages and Contractor unit assignments will be adjusted according to the award of the Work)

General Description and Location

This Task Order (TO) is for debris reduction and removal services within the Econfina Creek Water Management Area in Bay and Washington Counties. Four Work units totaling 64 acres have been identified and delineated on the Exhibit Maps. The Work units will be reviewed by the CONTRACTOR and agreed upon prior to the operations with assistance from the DISTRICT. All Work is to be conducted in accordance with NFWFMD Agreements issued as the result of RFP 20-001, and any additional schedules and specifications contained in the TO.

The objectives for the four debris removal units are to reduce vegetative debris and/or remove damaged recreation site debris and to reduce wildfire fuel accumulation and safety hazards without damaging residual trees and facilities. Contractors are encouraged, but not required, to utilize removed vegetation for fiber production, fuelwood, or other beneficial use.

Contact Persons

The District's contact persons are:

Sean Creel (Site Manager) who can be reached at 850-867-3205 (Cell); 850-722-9919 (office) and email at Sean.Creel@nwfwater.com

Benjamin Faure (Project Manager) who can be reached at 850-722-9919 (office), 850-539-5999 (cell/text), or via email at Benjamin.Faure@nwfwater.com

Carol Bert (Contract Manager) who can be reached at 850-539-5999 (office switchboard), 850-539-2634 (office direct), or via email at Carol.Bert@nwfwater.com

Hunting/Public Use Information

District lands are open to public use year-round, including hunting. Contractors must be aware of public users and plan and execute their work accordingly. Sites with public recreation amenities may be closed to protect public safety. Placement of signage before and during the work is allowed and encouraged. Hunting seasons, quota hunt dates, and other information and regulations can be found online at:

<http://myfwc.com/hunting/wma-brochures>

Work Completed and Billing

Unit 1-The District anticipates monthly billing with measured stages of completion. For the five debris cleanup Work units, completion will be measured in acreage. For acres where debris is gathered and ready for processing, the Work will be considered 50 percent complete. Acreage where debris has been completely reduced/removed in accordance with the specifications herein will be considered 100 percent complete. After the Contractor has notified the District that a portion of a unit is complete, District field staff will inspect the unit for contract compliance. Only those acres within a unit determined to meet debris clearance and reduction goals as specified will be authorized for billing and payment. The Contractor or District staff will map the area(s), quantify the acres cleared and debris acres reduced. The Contractor will provide invoices based on this measurement. The District may also employ the use of aerial drone photography and/or video to document the Work progress and completion.

Units 2-4 The District anticipates a lump sum invoice for the completion of all work in accordance with all specifications provided in the Work Group/Unit Instructions. Upon completion of the work, the Contractor will submit an Invoice for payment and District Staff will inspect the completion of the work for billing and payment.

Task Order Performance Bond

The Contractor shall provide a Task Order Performance Bond in the amount of twenty five percent (25%) of the Task Order amount to be held by the District to insure contract compliance and to pay any damages sustained by the District due to the Contractor's negligence or breach of contract. A Notice to Proceed shall be issued for the TO Work only after the District has received the Contractor's Task Order Performance Bond and other required paperwork. Task Order Performance Bonds provided by a check will be deposited and the amount will be returned to the Contractor within 30 days of successful completion of all terms and conditions of the TO.

SCOPE OF WORK

The scope of work below will be adapted to and included in each Task Order issued for the Work units contained in this RFQ.

Background

Hurricane Michael severely impacted District-owned land areas in Bay and Washington Counties. Within the Bay and Washington County portion of Econfinia Creek Water Management Area, the District has identified four Work Groups totaling approximately 64 acres that currently require

hurricane debris management and recovery services. The Work units are illustrated on the attached Exhibit Maps.

Description of Work

- A.** For Unit 1 with the Work Operation specified as **“Preserve Residual Trees”** in Table 1, the Contractor shall remove from the project area:
- All downed trees greater than 4” (four inches) in diameter;
 - All standing dead trees greater than 4” (four inches) in diameter at breast height (DBH) (including all standing stems broken off above the base);
 - All standing live trees greater than 4” (four inches) DBH that are leaning more than 25 degrees from vertical (exception for hardwoods naturally growing at an angle);
 - All vegetative debris greater than 4” (four inches) in diameter that is either down or is felled during the work.
- B.** For Units 2-4, with the Work Operation specified as **“Recreation Site Debris Removal and Cleanup”** in Table 1, the Contractor shall remove from the project area all specified debris according to the Work Operation Instructions and specifications and Special Instructions provided within Table 1. All vegetative debris in these units must be removed and disposed of offsite. Pile burning may only be authorized in Unit 2 (Rattlesnake Lake South Unit)

ALL WORK MUST BE COMPLETED BY MARCH 31, 2023.

Table 1

Unit #	Work Group/ Unit Name	Contract Acres	Work Operation Instructions	Existing Vegetation
1	Jelk Tract	38.00	Vegetative Debris Removal (Preserve Residual Trees)	Mixed Hardwood & Pine/ Standing and Downed Debris
Unit #	Work Group/ Unit Name	Work Type	Work Operation Instructions	Special Instructions
2	Rattlesnake Lake South	Recreation Site Debris Removal and Cleanup (10 Acres)	Remove all live and dead standing or downed sand pine within the Project Area (including stumps) Remove all other dead standing and down trees within the Project Area (including limbs) Remove all fencing material within the Project Area Mow and Reduce <u>all other</u> vegetative debris within the project Area to include grasses, saw palmetto, bushes, shrubs and trees (trees with a DBH of 6" or less).	Haul Away all Construction Debris; Haul Away <u>or Pile and Burn</u> all vegetative debris; Preserve all Live Oak, Slash Pine, and Longleaf Pine with a DBH of 6" or greater)
3	Rattlesnake Lake North	Recreation Site Debris Removal and Cleanup (13 Acres)	Cut & Remove all Live Oak Trees within the Project Area <u>except those marked to remain</u> Grind All stumps below ground level Remove all other dead standing and down trees within the Project Area Remove all fencing material within the Project Area Mow and Reduce all other vegetative debris within the Project Area to include grasses, saw palmetto, bushes, shrubs and trees (trees with a DBH of 6" or Less)	Haul Away all Construction Debris; Haul Away all vegetative debris; Preserve all Live Oak which have been marked to keep; as well as Slash Pine and Longleaf Pine with a DBH of 6" or greater)
4	Whitewater Lake	Recreation Site Debris Removal and Cleanup (3 Acres)	Demolish and Remove Camping Platform and Restroom Platform Demolish and Remove Boardwalk and Dock adjacent to Camping Platform Remove all live and dead standing or downed sand pine within the project area (including stumps) Remove all other dead standing and down trees within the Project Area Remove all fencing material within the Project Area Mow and Reduce <u>all other</u> vegetative debris within the Project Area to include grasses, saw palmetto, bushes, shrubs and trees (trees with a DBH of 6" or less).	Haul Away all Construction Debris; Haul Away all vegetative debris; Preserve all Live Oak, Slash Pine, and Longleaf Pine with a DBH of 6" or greater)

Methods

1) Debris Removal

- a) For Unit 1 (Jelk Tract Work Group), the Contractor will select the most efficient method or combination of methods for removing specified trees and vegetative debris, including such techniques such as cut and haul to an approved disposal or reuse facility; onsite chipping with removal, onsite chipping/mulching with distribution of chips, etc. The special conditions in Table 2 must be taken into consideration for any selected vegetative debris management method.

- b) For the Units 2-4 (Rattlesnake Lake South, Rattlesnake Lake North and Whitewater Lake) debris cleanup Work areas, the Contractor will select the most efficient method or combination of methods for removing the trees and vegetative debris. Special care shall be given to protect all remaining trees within the project area. All vegetative debris in these units must be removed and disposed of offsite. Pile burning may only be authorized in Unit 2 (Rattlesnake Lake South Unit)

Special Conditions (All Work Groups)

1. All specified vegetative debris in the project areas shall be processed according to the Work operation instructions provided in Table 1 above.
2. The Contractor must take care not to damage fences, overhead and underground utilities, gates, and any other items of value owned by the District or neighboring property owners. Contractor will be held responsible for all damages.
3. The Contractor shall not bury onsite any debris, garbage, trash, or other materials resulting from or associated with the Work. Ash piles from burning operations may remain onsite for Unit 1 & 2 only, provided that it is not in piles or disposed of in a manner that would prevent vegetation from growing.
4. Work will occur only during daylight hours, unless otherwise approved by District.
5. The Work area is located on public lands within the Econfina Creek WMA. The Contractor shall be responsible for posting appropriate construction site closure and “No Trespassing” signs at appropriate locations within the Work areas as needed, which shall be removed after completion of the Work. The Contractor may utilize any existing District gates and may place temporary gates, fences and/or barricades, if needed. Contractor may place their own padlocks on District gate(s) and shall ensure that the District’s locks and the locks of other authorized users on the gates remain functional for access by District staff and other authorized users. The Contractor shall be responsible for all site and equipment security and may place a temporary residence (RV/Motorhome, etc.) for security purposes and/or construction trailer, equipment storage lockers, etc., as needed, within an area approved by the District’s Site Manager. There is no electricity, running water, or sewage disposal within the Work area. Trespassing, theft, vandalism and other illegal activities shall be immediately reported to local law enforcement authorities.
6. The Contractor must exercise care to prevent damage to all residual live trees located within the project areas. Special care shall be given to prevent any damage to any trees not designated for removal by the District. To prevent soil compaction and damage to residual

tree root systems, heavy equipment shall not enter the dripline of the residual trees except when necessary to remove targeted trees and vegetative debris. Standing trees not intended for removal will not be used in any manner to facilitate the Contractor's operations.

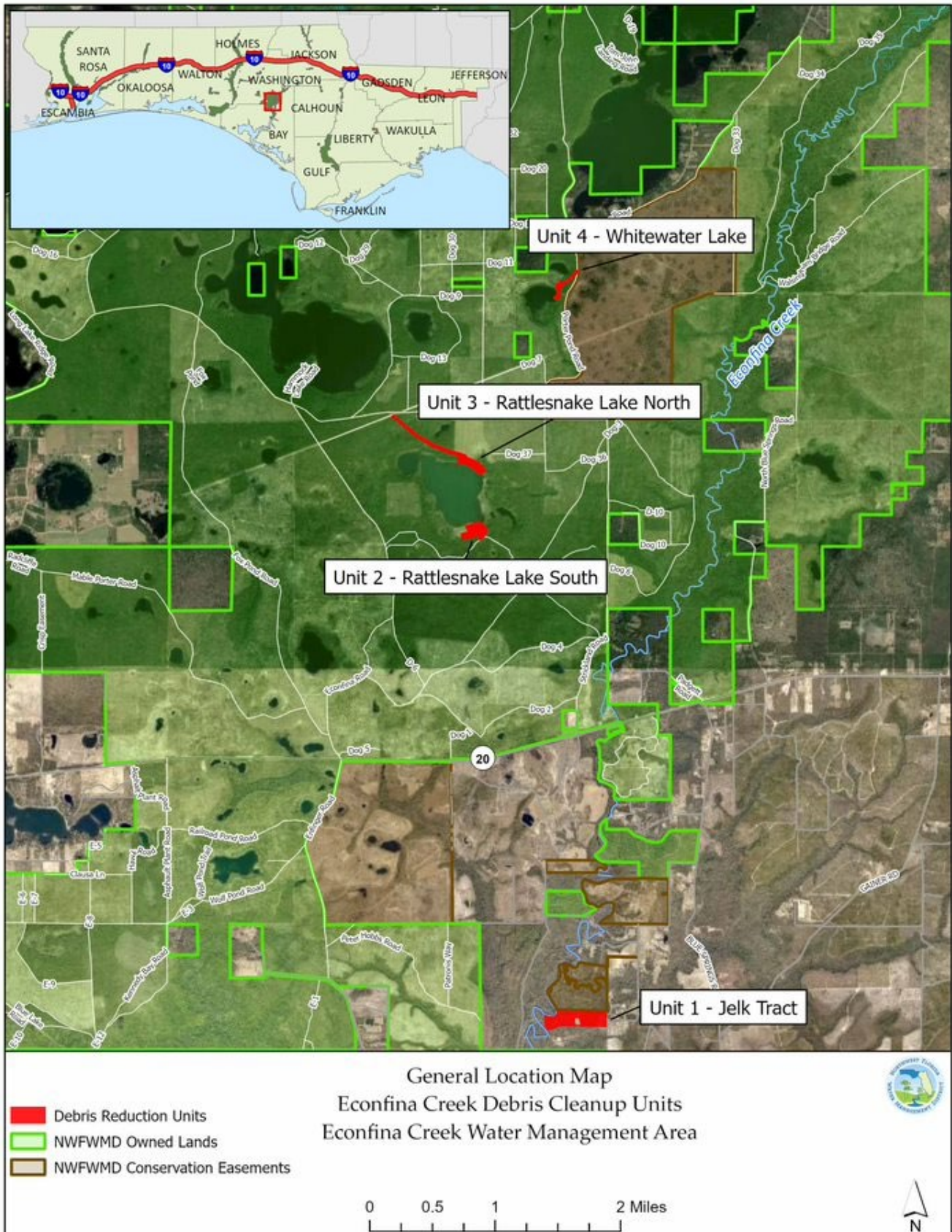
7. Mulch debris remaining onsite for Unit 1 shall not be piled nor left gathered around or near the base of remaining live trees. All vegetative debris shall be removed from Units 2-4 as specified in Table 1.
8. Stumps, *which have not been identified to be removed in Table 1*, shall be cut as close to the ground as possible and shall not be higher than six inches (6") above the ground in upland areas and 1' above ground for wetland areas except where otherwise authorized by the District. Felled trees with root balls attached shall be cut as close to the root ball as possible.
9. All "lodged" trees shall be freed and removed.
10. The District retains the right to close down operations in inclement weather if soil disturbance in the project area or damage to roads is deemed by the District to be too severe.
11. The Contractor shall adhere to and implement all applicable federal, state, and local environmental laws and regulations as well as applicable best management practices (BMPs) for silvicultural operations as outlined in the latest version of the Florida Silviculture Best Management Practices Manual. The Contractor is responsible for securing any forestry authorizations that may be required under Chapter 40A-44, Florida Administrative Code, and/or any other local, state, or federal permit or authorization that may be required to conduct the vegetation and debris removal operations and shall remain in full compliance with all governing regulations during the course of the Work. All burning operations shall be managed by a burn manager certified by the Florida Forest Service, shall be authorized as certified burns by the Florida Forest Service and shall be performed in accordance with Chapter 590, Florida Statutes and Chapters 62-256 and 5I-2, FAC.
12. The Contractor shall accept roads in their present condition and accept responsibility and expenses for any improvements in roads necessary to cut, haul, manage, and/or remove the designated vegetation. During operations the Contractor shall maintain all roads in a usable condition, suitable for the vehicular traffic to which the road is normally subjected. The Contractor is solely responsible for maintaining the roads and making them serviceable prior to use, as approved by the District. Ruts on roads will be back bladed by the Contractor upon completion of the Work and when requested by the District during the Work. The

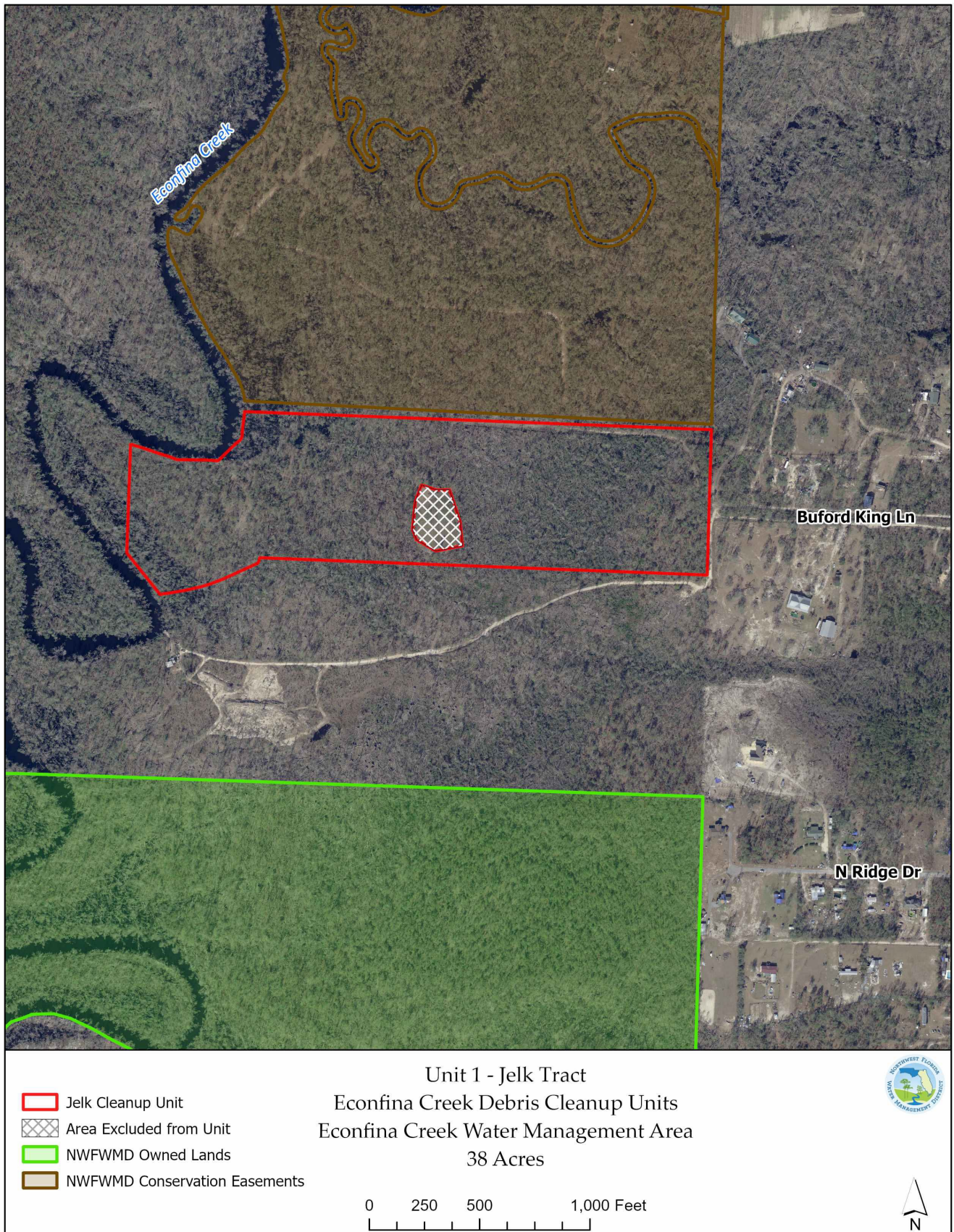
District retains the right to close down the operations in inclement weather if damage to roads or the project area is deemed by the District as becoming too severe.

13. Maintenance of equipment may be conducted on-site only if all product containers, fluids and waste, including used oil, hydraulic oil and all other disposable products, are properly captured and contained, and removed from the site for proper disposal. Petroleum-based fluid spills smaller than 5 (five) gallons that occur from equipment must also be reported to the District, treated with appropriate absorbent and/or other neutralizing agent, and followed by removal and proper disposal of affected soils. Petroleum-based fluid spills 5 (five) gallons or greater in a concentrated spot shall be reported to the District and cleaned up properly. Spills that are 25 gallons or greater must be reported to the Florida Department of Environmental Protection (“DEP”) with a field inspection made by DEP, and the Contractor must handle such spills according to DEP instructions. ***Spills must not be buried with soil and/or sand and left untreated.*** Equipment that constantly leaks fluid and/or causes other problems on site shall be shut down by a District representative and the Contractor may be required to remove the problem equipment from the site.
14. The Contractor shall be responsible for seeing that the Work area shall remain free from any litter such as oil cans, drums, paper, foam products and other refuse.
15. The Contractor shall provide at least one portable toilet for use by its employees and subcontractors and shall ensure that the portable toilet is serviced on a weekly or more frequent basis.
16. To minimize the possibility of transporting and spreading exotic plant species, equipment must be cleaned of all dirt and plant material prior to moving onto District land.
17. If warranted by the specific operations employed by the Contractor, the Contractor shall provide and maintain a minimum of two (2) signs stating: “Trucks Entering and Leaving Highway” (or similar acceptable language) and place the signs in appropriate locations.
18. Gopher tortoises are a protected species and may be present within the project areas and in other areas throughout the property. Work crews must prevent impacts to tortoises and their burrows by avoiding burrow aprons and tunnels and watching out for individual tortoises during all operations. Gopher tortoises shall not be injured, captured, moved or removed from District project areas.
19. For Unit 1- Project progress shall be measured on a per-acre basis and invoices shall be approved only for Work completed and measured by District staff using a GPS unit to determine and delineate acreage completed in accordance with the specifications contained herein.

- 20.** The Vegetative Debris Management Cost Per Acre and Lump Sum Prices are inclusive of all costs affiliated with completing the Work, including but not limited to employee pay, benefit costs, insurance, bonds, fuel, vehicles, transportation, mobilization and demobilization, equipment, communication equipment, GPS units, cameras, PPE, power tools, hand tools, and any other costs necessary for the contractor to meet project specifications. Any needed fireline preparation and rehabilitation and all planning, permitting, administrative, contract management, and invoicing costs are included.

Exhibit Maps







Rattlesnake Lake South Unit

Unit 2 - Rattlesnake Lake South
Econfina Creek Debris Cleanup Units
Econfina Creek Water Management Area
10 Acres



0 150 300 600 Feet





Rattlesnake Lake North Unit

Unit 3 - Rattlesnake Lake North
 Econfinia Creek Debris Cleanup Units
 Econfinia Creek Water Management Area
 13 Acres



0 250 500 1,000 Feet





- Whitewater Lake Unit
- NFWFMD Owned Lands
- NFWFMD Conservation Easements
- Out Parcel

Unit 4 - Whitewater Lake Unit
 Econfinia Creek Debris Cleanup Units
 Econfinia Creek Water Management Area
 3 Acres

