

**Northwest Florida Water Management District
Governing Board Meeting Minutes
Thursday, November 10, 2022
700 US Highway 331 South
DeFuniak Springs, FL 32435**

1. Opening Ceremonies

Called to order at 1:00 p.m.

Savannah Shell called the roll and a quorum was declared present.

Present: Jerry Pate, Vice Chair; Nick Patronis, Secretary-Treasurer; John Alter; Kellie Ralston; Anna Upton

Absent: George Roberts, Chair; Gus Andrews; Ted Everett

2. Special Thanks and Recognition

None.

3. Changes to the Agenda

Removed: 4. C. and 13.

4. Consideration of the following Items Collectively by Consent:

MOTIONED BY NICK PATRONIS, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD APPROVE ITEMS A, B, AND D IN THE CONSENT AGENDA CONTINGENT UPON LEGAL REVIEW AND OTHER ACTIONS AS REQUIRED BY FLORIDA STATUTES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

A. Approval of the Minutes for October 13, 2022

Approve the Minutes for October 13, 2022, Governing Board meeting.

B. Approval of the Financial Reports for the Month of September 2022

Approve the Financial Reports for the Month of September 2022.

C. Approval of the 2023 Governing Board Meeting Schedule

Removed.

D. Consideration of Joint Funding Agreement with U.S. Geological Survey for Streamflow Monitoring in FY 2022-2023

Authorize the Executive Director to execute a Joint Funding Agreement with the U.S. Geological Survey for continued monitoring at six streamflow monitoring stations and the Spring Creek Spring Group at a cost of \$99,423 for Fiscal Year 2022-23, subject to legal counsel review.

5. Consideration of Resolution No. 911 Amending the Fiscal Year 2021-2022 Budget - Amendment No. 6

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 911 AMENDING THE FISCAL YEAR 2021-2022 BUDGET AND ALLOW STAFF TO REALIGN REVENUES AND RESERVES TO MAINTAIN THE PROPER BALANCE IN EACH FUND. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Consideration of ITB 22B-006; 2023 Hand Planting Services for Reforestation and Groundcover Restoration

MOTIONED BY NICK PATRONIS, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD APPROVE THE BIDS SUBMITTED IN RESPONSE TO ITB 22B-006 FOR 2023 HAND PLANTING SERVICES FOR REFORESTATION AND GROUNDCOVER RESTORATION AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH THE LOWEST BIDDER, EXPRESS FORESTRY SERVICE, LLC, IN THE AMOUNT OF \$96,012.63 TO FACILITATE THIS WORK. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of Three Grant Donations for Reforestation and Habitat Enhancement Efforts on District Lands

MOTIONED BY NICK PATRONIS, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH ARBOR DAY FOUNDATION TO RECEIVE A REIMBURSABLE GRANT IN AN AMOUNT UP TO \$269,396.82 TO SUPPORT DISTRICT REFORESTATION EFFORTS; APPROVE A GRANT DONATION OF UP TO \$10,000.00 FROM THE NATURE CONSERVANCY TO SUPPORT LABOR COSTS ASSOCIATED WITH REFORESTATION EFFORTS; AND APPROVE A GRANT DONATION FROM THE NATIONAL WILD TURKEY FEDERATION IN AN AMOUNT UP TO \$40,000.00 TO SUPPORT PRESCRIBED BURNING EFFORTS TO IMPROVE TURKEY HABITAT ON THE CHOCTAWHATCHEE RIVER WATER MANAGEMENT AREA. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Consideration of Fiscal Year 2022-23 Strategic Water Management Plan

MOTIONED BY ANNA UPTON, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE FISCAL YEAR 2022-23 UPDATE TO THE DISTRICT STRATEGIC WATER MANAGEMENT PLAN AND AUTHORIZE THE EXECUTIVE DIRECTOR TO FINALIZE THE PLAN PENDING ANY COMMENTS FROM THE PUBLIC AND THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Consideration of Consultant Selections and Agreements for Aquatic Restoration Support

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE SELECTION COMMITTEE'S RESULTS PROVIDED IN TABLE 1 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AGREEMENTS WITH ALL THREE FIRMS.

Table 1 - Consultant Selection Scores- RFP 23-001

Firm	Total Score	Avg. Score
Dewberry Engineers Inc.	258	86.000
Tetra Tech	257	85.667
Sea & Shoreline LLC	253	84.333

NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. Consideration of Consultant Selections and Agreements for Water Resources Engineering, Assessment, and Design Support

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE SELECTION COMMITTEE'S RESULTS PROVIDED IN TABLE 1 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AGREEMENTS WITH THE FIVE HIGHEST-RANKED FIRMS.

Table 1 - Consultant Selection Scores- RFP 22-003

Firm	Total Score	Avg. Score
*Halff Associates, Inc.	350	116.667
*Dewberry Engineers Inc.	344	114.667
*Kimley-Horn and Associates	340	113.333
*Resource Environmental Solutions, LLC	330	110.000
*Gemini-Waggoner, LLC	326	108.667
Tetra Tech	324	108.000
The Balmoral Group, LLC	319	106.333
Geosyntec Consultants, Inc.	313	104.333
American Infrastructure Development, Inc.	300	100.000
Eutaw, Inc.	291	97.000

***Highest Ranked Firms**

NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

11. Consideration of Grant Funding for Construction of the Santa Rosa County Regional Reuse System Phase IV

MOTIONED BY NICK PATRONIS, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENTS WITH THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION AND SANTA ROSA COUNTY TO RECEIVE AND PROVIDE \$2.5 MILLION IN GRANT FUNDING TO SUPPORT PHASE IV OF THE SOUTH SANTA ROSA REUSE INITIATIVE, SUBJECT TO BUDGET AUTHORITY AND LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

12. Rulemaking Update - 40A-1.2026, F.A.C. – Ingress and Egress Easements Across District Lands

Informational purposes only.

13. Presentation by Blueprint Intergovernmental Agency

Removed.

14. Legal Counsel Report

Breck Brannen provided a status update on the case referenced below.

Northwest Florida Water Management District, Plaintiff, vs. GHD Construction Services, Inc., Defendant, Walton County Circuit Court Case No. 21CA137

Meeting was adjourned at 1:42 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending October 31, 2022

Balance Forward - Operating Funds \$45,290,156.54

Operating Funds Received in current month:

Revenue Receipts, Current	\$165,320.45	
Contracts Receivable	571,606.21	
Other Deposits/Refunds/Adjustments	51,493.89	
Transfers from Lands Accounts	0.00	
Total Deposits during month	788,420.55	788,420.55

Total Deposits and Balance Forward \$ 46,078,577.09

Disbursements:

Employee Salaries	469,250.88	
Employee Benefits	186,291.92	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	969,375.10	
Operating Expenses - Services	209,206.30	
Operating Expenses - Commodities	43,407.74	
Operating Capital Outlay	61,528.00	
Grants and Aids	1,527,161.50	
Total Operating Expenses during month	3,466,221.44	
Payables, Prior Year	83,171.70	
Other Disbursements or (Credits)	40,963.01	
Total Funds Disbursed by check during month	3,590,356.15	
Bank Debits (Fees, Deposit Slips, etc.)	0.00	
Transfer to Land Acquisition Account	0.00	
Total Funds Disbursed	3,590,356.15	3,590,356.15

Cash Balance Operating Funds at month end \$ 42,488,220.94

Operating Depositories:

Petty Cash Fund	250.25	
Bank of America:		
General Fund Checking	851,077.13	
Payroll Account	6,000.00	
Passthrough (EFT) Account	0.00	
Investment Accounts:		
Fla. Board of Administration @ 3.15%		
General Fund	20,809,488.79	
Lands Fee Fund	4,761,614.17	
Ecosystem TF	72,572.28	
Water Prot. & Sust. Program TF	101,376.85	
Okaloosa Regional Reuse	1,144,527.17	
Mitigation Fund	14,741,314.30	
	42,488,220.94	

Total Operating Depositories at month end \$ 42,488,220.94

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending October 31, 2022

Land Acquisition Funds:

Fla. Board of Administration @ 3.15%	\$	303,713.17	
Total Land Acquisition Funds			303,713.17

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 3.15%		42,446.68	
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Fla. Board of Administration Cypress Springs R&M Account @ 3.15%		<u>850,795.25</u>	
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Total Restricted Land Management Funds			<u>893,241.93</u>
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Total Land Acquisition, and Restricted Management Funds			<u>1,196,955.10</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END			<u><u>\$ 4,787,311.25</u></u>
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Approved: _____
Chairman or Executive Director

Date: December 8, 2022

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending October 31, 2022
(Unaudited)

	Current Budget	Actuals Through 10/31/2022	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 3,792,899	\$ -	\$ (3,792,899)	0%
Intergovernmental Revenues	93,788,620	131,276	(93,657,344)	0%
Interest on Invested Funds	49,500	116,324	66,824	235%
License and Permit Fees	655,000	48,120	(606,880)	7%
Other	5,394,046	-	(5,394,046)	0%
Fund Balance	29,459,952		(29,459,952)	0%
Total Sources	\$ 133,140,017	\$ 295,720	\$ (132,844,297)	0%

	Current Budget	Expenditures	Encumbrances ¹	Available Budget	%Expended	%Obligated ²
Uses						
Water Resources Planning and Monitoring	\$ 6,095,261	\$ 108,852	\$ 381,286	\$ 5,605,122	2%	8%
Acquisition, Restoration and Public Works	86,734,666	34,987	598,229	86,101,450	0%	1%
Operation and Maintenance of Lands and Works	7,518,827	113,350	2,893,202	4,512,275	2%	40%
Regulation	4,378,607	158,975	250,689	3,968,943	4%	9%
Outreach	145,141	4,945	-	140,196	3%	3%
Management and Administration	2,377,045	98,838	60,977	2,217,231	4%	7%
Total Uses	\$ 107,249,547	\$ 519,948	\$ 4,184,383	\$ 102,545,217	0%	4%
Reserves	25,890,470			25,890,470	0%	0%
Total Uses and Reserves	\$ 133,140,017	\$ 519,948	\$ 4,184,383	\$ 128,435,687	0%	4%

¹ Encumbrances represent unexpended balances of open purchase orders and contracts.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of October 31, 2022, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
GENERAL FUND
OCTOBER 2022

CHECKS	10/06/2022	\$ 42,405.61
CHECKS	10/06/2022	51,521.68
ACH TRANSFERS	10/07/2022	96,886.22
ACH TRANSFERS	10/07/2022	598,613.72
DIRECT DISBURSEMENTS	10/07/2022	76,186.33
DIRECT DISBURSEMENTS	10/07/2022	35.00
RETIREMENT	10/07/2022	83,171.70
CHECKS	10/13/2022	91,447.43
CHECKS	10/13/2022	78,015.45
ACH TRANSFERS	10/14/2022	10,023.99
ACH TRANSFERS	10/14/2022	622,124.46
DIRECT DISBURSEMENTS	10/14/2022	8,899.36
CHECKS	10/20/2022	4,176.70
CHECKS	10/20/2022	462,666.07
ACH TRANSFERS	10/21/2022	2,546.53
ACH TRANSFERS	10/21/2022	265,866.70
DIRECT DISBURSEMENTS	10/21/2022	570.00
DIRECT DISBURSEMENTS	10/21/2022	385.00
VOID CHECK	10/26/2022	-800.00
CHECKS	10/27/2022	18,312.98
CHECKS	10/27/2022	539,100.77
ACH TRANSFERS	10/28/2022	2,902.65
ACH TRANSFERS	10/28/2022	55,330.83

\$ 3,110,389.18

Chairman or Executive Director

December 8, 2022
Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	10/6/2022	719.00	MEDICARE
2701	FLORIDA MUNICIPAL INSURANCE TRUST	10/6/2022	29,447.00	FIRST INSTALLMENT FY 22-23
4832	SUN LIFE FINANCIAL	10/6/2022	5,916.86	DENTAL
4832	SUN LIFE FINANCIAL	10/6/2022	80.10	PREPAID DENTAL
4834	SUN LIFE FINANCIAL	10/6/2022	3,387.16	VOL LIFE
4834	SUN LIFE FINANCIAL	10/6/2022	992.46	LIFE INSURANCE
4833	SUN LIFE FINANCIAL	10/6/2022	1,182.65	VOL LTD
5250	SUN LIFE FINANCIAL - VISION	10/6/2022	680.38	VISION
TOTAL CHECKS			\$ 42,405.61	
5871	AVS SYSTEMS INC	10/7/2022	75.00	DFO SECURITY
1617	CAPITAL HEALTH PLAN	10/7/2022	90,768.01	MEDICAL INSURANCE
2453	ESCAMBIA COUNTY PROPERTY APPRAISER	10/7/2022	3,644.54	1ST QTR FY 22-23
76	LEON COUNTY PROPERTY APPRAISER	10/7/2022	2,398.67	1ST QTR FY 22-23
TOTAL ACH TRANSFERS			\$ 96,886.22	
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	10/7/2022	2,714.77	RETIREE INSURANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	10/7/2022	73,471.56	EMPLOYEE MEDICAL INSURANCE
TOTAL DIRECT DISBURSEMENTS			\$ 76,186.33	
TOTAL AP			\$ 215,478.16	
5835	1 HOUR , INC	10/6/2022	1,134.55	SIGN FABRICATION SERVICES
95	AT&T	10/6/2022	351.48	PHONE SERVICE - EFO
4528	BACK FORTY SOLUTIONS, INC	10/6/2022	10,716.00	2022 GROUND SITE HERBISIDE TRE
4528	BACK FORTY SOLUTIONS, INC	10/6/2022	23,332.95	RETURN OF PERFORMANCE BOND 22-087
4778	BENSON'S HEATING AND AIR CONDITIONING, INC.	10/6/2022	150.00	MAINTENANCE ON LIEBERT
5006	BROWN'S REFRIGERATION & EQUIPMENT CO., INC.	10/6/2022	186.50	DIAGNOSTIC FEE FOR ICE MACHINE
735	CARLTON APPRAISAL COMPANY	10/6/2022	3,819.00	APPRAISAL
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	10/6/2022	912.00	LABORATORY ANALYSIS - ECONFINA
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	10/6/2022	912.00	LABORATORY ANALYSIS - ECONFINA
4963	ECOLOGICAL RESOURCE CONSULTANTS, INC.	10/6/2022	8,160.00	AGREEMENT FOR ECOLOGICAL SERVI
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	10/6/2022	67.06	LEGAL ADS FOR GOVERNING BOARD
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	10/6/2022	26.74	FAR AD - ITB 22B-006 - 2023 HA

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	10/6/2022	24.36	RULEMAKING NOTICES
916	FPL NORTHWEST FLORIDA	10/6/2022	764.04	ELECTRIC DEFUNIAK OFFICE
5638	GULF COAST STATE COLLEGE	10/6/2022	35.00	RENTAL FEE FOR MEETING ROOM
5626	NATIONAL TIRE BROKERS CORPORATION	10/6/2022	160.00	MINOR REPAIRS FOR DFO VEHICLES
5865	RICHARD HIGDON SMITH P.A.	10/6/2022	400.00	LEGAL COUNSEL
4128	ROLLSRITE TRAILERS, INC	10/6/2022	200.00	ROLLS RITE TRAILER DELIVERY
5801	TALQUIN PORTABLE RESTROOMS, INC	10/6/2022	170.00	ADA PORTABLE TOILET FOR REVELL
TOTAL CHECKS			\$ 51,521.68	
3586	ATTACK-ONE FIRE MANAGEMENT SVCS, INC	10/7/2022	8,930.50	AGREEMENT FOR PRESCRIBED BURNI
3638	B & B DUGGER, INC	10/7/2022	6,912.50	AGREEMENT FOR PRESCRIBED BURNI
4559	CITY OF CARRABELLE	10/7/2022	206,388.89	LIGHTHOUSE ESTATES SEPTIC TO S
4559	CITY OF CARRABELLE	10/7/2022	338,193.62	SEPTIC TANK ABATEMENT-PHASE II
5824	DAVID STANFORD	10/7/2022	90.00	TRAVEL REIMBURSEMENT
5824	DAVID STANFORD	10/7/2022	110.00	TRAVEL REIMBURSEMENT
2702	FISH AND WILDLIFE	10/7/2022	6,478.79	LAW ENFORCEMENT - CONTRACT NO.
4961	PETER FOLLAND	10/7/2022	90.00	TRAVEL REIMBURSEMENT
5504	ANDREW JOSLYN	10/7/2022	91.67	TRAVEL REIMBURSEMENT
5146	MICHAEL CORRIE MANNION	10/7/2022	23,469.60	STAFF AUGMENTATION FOR CUSTOM
5728	MERIT FIRST LLC	10/7/2022	7,050.00	HURRICANE SERVICE DEBRIS
4091	THE SHOE BOX	10/7/2022	532.30	RMD UNIFORM ORDER
4799	STAPLES CONTRACT & COMMERCIAL, INC.	10/7/2022	270.89	HP LAST JET CARTRIDGE
4799	STAPLES CONTRACT & COMMERCIAL, INC.	10/7/2022	205.28	OFFICE SUPPLIES ACCOUNTING
4799	STAPLES CONTRACT & COMMERCIAL, INC.	10/7/2022	(200.32)	RETURN
TOTAL ACH TRANSFERS			\$ 598,613.72	
5707	REFUND PAYEEZY	10/7/2022	35.00	REFUND WELL PERMIT #307700-1
TOTAL DIRECT DISBURSEMENTS			\$ 35.00	
TOTAL AP			\$ 650,170.40	
5691	GUARDIAN PEST CONTROL	10/13/2022	430.00	DFO PEST CONTROL
4834	SUN LIFE FINANCIAL	10/13/2022	84.62	EMPLOYEE ASSISTANCE PROGRAM
3941	TYLER TECHNOLOGIES, INC.	10/13/2022	90,552.66	MUNIS LICENSE AND SUPPORT

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4626	WASTE PRO OF FLORIDA, INC	10/13/2022	174.15	SOLID WASTE - HQ
4626	WASTE PRO OF FLORIDA, INC	10/13/2022	206.00	DUMPSTER FOR ECONFINA OFFICE & CANOE LAUNCH
TOTAL CHECKS			\$ 91,447.43	
3293	ANGUS G. ANDREWS, JR.	10/14/2022	8,125.00	DFO LEASE AGREEMENT - CONTRACT PO
3078	GEORGIA-FLORIDA BURGLAR ALARM CO	10/14/2022	1,710.00	HQ MONITORING AND MAINTENANCE
4091	THE SHOE BOX	10/14/2022	188.99	SAFETY BOOTS-PARASU
TOTAL ACH TRANSFERS			\$ 10,023.99	
TOTAL AP			\$ 101,471.42	
2992	BANK OF AMERICA	10/13/2022	999.16	AUGUST 2022 ANALYSIS STATEMENT
2992	BANK OF AMERICA	10/13/2022	439.55	ONLINE ACCESS TO BANK ACCOUNT
4227	CHARLES GARNER	10/13/2022	2,400.00	PITT SPRING ENTRANCE GATE & FENCE PAINTING
4748	EAST MILTON WATER SYSTEM	10/13/2022	35.02	WATER - MILTON OFFICE
916	FPL NORTHWEST FLORIDA	10/13/2022	573.10	MILTON ELECTRIC
5469	GARBER FORD INC.	10/13/2022	29,889.00	2022 FORD EXPLORER
5469	GARBER FORD INC.	10/13/2022	29,889.00	2022 FORD EXPLORER
4109	BOARD OF COUNTY COMMISSIONERS	10/13/2022	7,487.50	LIGHTHOUSE UTILITIES FACILITIE
374	HOLMES COUNTY TIMES - ADVERTISER	10/13/2022	81.00	LEGAL ADS-WATER USE PERMITS
3193	INSURANCE INFORMATION EXCHANGE	10/13/2022	201.60	BACKGROUND SCREENING
61	ALABAMA COMMUNITY NEWSPAPERS	10/13/2022	78.25	LEGAL ADS-WATER USE PERMITS
277	LIBERTY CO. PROPERTY APPRAISER	10/13/2022	221.90	3RD QTR FY 21-22
2299	LIBERTY COUNTY SOLID WASTE	10/13/2022	40.00	SOLID WASTE DUMPSTER - FL RIVER
4873	MAIN STREET AUTOMOTIVE, INC.	10/13/2022	776.99	VEHICLE REPAIR 96273
105	TALLAHASSEE DEMOCRAT	10/13/2022	110.12	LEGAL ADS- WATER USE PERMITS
110	TALQUIN ELECTRIC COOPERATIVE, INC.	10/13/2022	84.40	SECURITY LIGHTS - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	10/13/2022	476.38	WATER/SEWER - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	10/13/2022	4,005.24	ELECTRIC - HQ
5855	WASTE AWAY GROUP INC	10/13/2022	227.24	DUMPSTER SERVICES FOR COTTON L
TOTAL CHECKS			\$ 78,015.45	
5428	CARDNO, INC	10/14/2022	28,865.34	AGREEMENT FOR AS NEEDED SERVIC

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5428	CARDNO, INC	10/14/2022	32,538.00	AGREEMENT FOR AS NEEDED SERVIC
3978	CHRISTINA COGER	10/14/2022	365.79	TRAVEL REIMBURSEMENT
45	DMS	10/14/2022	1,180.90	OFFSITE DATA STORAGE
45	DMS	10/14/2022	1,180.90	OFFSITE DATA STORAGE
45	DMS	10/14/2022	1,180.90	OFFSITE DATA STORAGE
45	DMS	10/14/2022	1,180.90	OFFSITE DATA STORAGE
45	DMS	10/14/2022	1,180.90	OFFSITE DATA STORAGE
45	DMS	10/14/2022	1,180.90	OFFSITE DATA STORAGE
45	DMS	10/14/2022	1,180.90	OFFSITE DATA STORAGE
45	DMS	10/14/2022	1,180.90	OFFSITE DATA STORAGE
45	DMS	10/14/2022	1,181.12	OFFSITE DATA STORAGE
5749	DUMPSTER SERVICES LLC	10/14/2022	15,120.00	ROAD REPAIR MATERIALS
2702	FISH AND WILDLIFE	10/14/2022	18,429.83	COOPERATIVE MGMT AGREEMENT # 1
3337	FORESTECH CONSULTING	10/14/2022	400.00	LAND MANAGEMENT DATABASE
3337	FORESTECH CONSULTING	10/14/2022	400.00	LAND MANAGEMENT DATABASE
3942	A & W VENTURES, L.C.	10/14/2022	225.00	PORTABLE HANDICAPPED TOILET FO
5368	KOUNTRRY RENTAL NWF, INC.	10/14/2022	8,446.67	SERVICE FOR PORTABLE TOILETS-C
4305	DANA PALERMO	10/14/2022	151.88	TRAVEL REIMBURSEMENT
3813	PENNINGTON, P.A.	10/14/2022	10,260.00	LEGAL COUNSEL
5434	PRESIDIO NETWORKED SOLUTIONS LLC	10/14/2022	567.69	WIRELESS NETWORKING UPGRADE
5330	RESEARCH PLANNING, INC.	10/14/2022	8,587.00	AGREEMENT FOR ECOLOGICAL SERVI
4091	THE SHOE BOX	10/14/2022	262.00	ADMIN UNIFORM ORDER
4091	THE SHOE BOX	10/14/2022	299.45	UNIFORM ORDER FOR LANDS AND IT
4955	TERRY'S HOME & LAWN MAINTENANCE	10/14/2022	4,606.90	RECREATION SITE CLEAN UP AND M
4955	TERRY'S HOME & LAWN MAINTENANCE	10/14/2022	200.00	JANITORIAL SERVICES FOR THE MI
4618	WAKULLA COUNTY BOCC	10/14/2022	342,421.49	MAGNOLIA GARDEN SEWER SYSTEM
4618	WAKULLA COUNTY BOCC	10/14/2022	137,770.00	WAKULLA COUNTY SEWER EXPANSION
5060	EXTREME LOGISTICS GULF COAST, LLC	10/14/2022	290.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/14/2022	170.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/14/2022	530.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/14/2022	290.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/14/2022	170.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/14/2022	340.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/14/2022	290.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/14/2022	340.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/14/2022	170.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/14/2022	170.00	PORTABLE AND COMPOST TOILETS
TOTAL ACH TRANSFERS			\$ 622,124.46	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
2967	BANK OF AMERICA	10/14/2022	7,246.01	SEPTEMBER 2022 P-CARD
2967	BANK OF AMERICA	10/14/2022	50.00	REG SUNPASS
2967	BANK OF AMERICA	10/14/2022	9.99	DIGITAL SUBSCRIPTION TO THE GA
2967	BANK OF AMERICA	10/14/2022	27.72	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	10/14/2022	11.99	DIGITAL SUBSCRIPTION TO TALLAH
2967	BANK OF AMERICA	10/14/2022	15.96	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	10/14/2022	11.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	10/14/2022	9.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	10/14/2022	162.88	DFO VEHICLES CARWASH
2967	BANK OF AMERICA	10/14/2022	56.23	REG FIELD/OFFICE SUPPLIES-AMAZON
2967	BANK OF AMERICA	10/14/2022	1,145.40	RAPID SSL WILDCARD CERTIFICATE RENEWAL 1YR
2967	BANK OF AMERICA	10/14/2022	151.20	AMAZON - FIELD NOTEBOOKS
TOTAL DIRECT DISBURSEMENTS			\$ 8,899.36	
TOTAL AP			\$ 709,039.27	
5768	ALFORD BROTHERS INC	10/20/2022	15.00	MINOR REPAIRS FOR REG VEHICLES
349	GADSDEN COUNTY PROPERTY APPRAISER	10/20/2022	615.63	1ST QTR FY 22-23
391	GADSDEN COUNTY TAX COLLECTOR	10/20/2022	239.10	TAG AND REGISTRATIONS FOR 2022 FORD EXPLORERS
5875	GIBBS EQUIPMENT LLC	10/20/2022	3,066.97	REPAIRS TO BOBCAT ID#01769
5444	PENSACOLA SHOE HOSPITAL & BOOT STORE	10/20/2022	200.00	SAFETY BOOTS-BRUTON
4465	SHERIFF OF SANTA ROSA COUNTY	10/20/2022	40.00	PROCESS SERVER-WELLS
TOTAL CHECKS			\$ 4,176.70	
5159	L & R TRACTOR INC.	10/21/2022	2,488.50	ROAD REPAIR MATERIALS
4799	STAPLES CONTRACT & COMMERCIAL, INC.	10/21/2022	58.03	OFFICE SUPPLIES
TOTAL ACH TRANSFERS			\$ 2,546.53	
5707	REFUND PAYEEZY	10/21/2022	100.00	JASON JOWERS P307416 EPERMIT DISCOUNT REFUND
5707	REFUND PAYEEZY	10/21/2022	100.00	C. GECI P307586 EPERMIT DISCOUNT OVERPMT REFUND
5707	REFUND PAYEEZY	10/21/2022	50.00	REFUND WELL PERMIT #307597

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5707	REFUND PAYEEZY	10/21/2022	320.00	PATRICK JEHLE P307514 DOUBLE PMT REFUND
TOTAL DIRECT DISBURSEMENTS			\$ 570.00	
TOTAL AP			\$ 7,293.23	
4522	AECOM TECHNICAL SERVICES, INC	10/20/2022	370,211.00	LAKE MUNSON HARMFUL ALGAE BLOO
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	10/20/2022	8,210.60	LABORATORY ANALYSIS - GW QUALI
5457	FDOT TURNPIKE ENTERPRISE	10/20/2022	4.00	TOLL FEE FOR GW SAMPLING
349	GADSDEN COUNTY PROPERTY APPRAISER	10/20/2022	505.95	1ST QTR FY 21-22
349	GADSDEN COUNTY PROPERTY APPRAISER	10/20/2022	505.95	2ND QTR FY 21-22
349	GADSDEN COUNTY PROPERTY APPRAISER	10/20/2022	505.95	3RD QTR FY 21-22
349	GADSDEN COUNTY PROPERTY APPRAISER	10/20/2022	505.95	4TH QTR FY 21-22
2291	GULF COAST ELECTRIC COOPERATIVE, INC	10/20/2022	311.88	ELECTRIC SERVICE - EFO
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	10/20/2022	190.47	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	10/20/2022	316.54	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	10/20/2022	190.47	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	10/20/2022	101.46	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	10/20/2022	106.38	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	10/20/2022	177.88	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	10/20/2022	183.48	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	10/20/2022	167.36	KONICA MINOLTA COPIER LEASE RE
277	LIBERTY CO. PROPERTY APPRAISER	10/20/2022	221.90	4TH QTR FY 21/22
4924	ROWE DRILLING COMPANY, INC.	10/20/2022	61,210.00	MONITOR WELL CONSTRUCT & AQUIF
5737	TELECHECK SERVICES, INC.	10/20/2022	63.60	EPERMITTING FEES-TELECHECK
5737	TELECHECK SERVICES, INC.	10/20/2022	50.00	FEES FOR ONLINE PAYMENTS
5336	TETRA TECH, INC	10/20/2022	700.00	AGREEMENT FOR AS NEEDED SERVIC
5336	TETRA TECH, INC	10/20/2022	1,123.75	AGREEMENT FOR AS NEEDED SERVIC
5840	NATIONAL EC SERVICES, INC	10/20/2022	5,365.00	SERVICES AS NEEDED
5840	NATIONAL EC SERVICES, INC	10/20/2022	11,736.50	SERVICES AS NEEDED
TOTAL CHECKS			\$ 462,666.07	
5340	APPLIED TECHNOLOGY AND MANAGEMENT	10/21/2022	814.00	ANALYSIS OF FRESHWATER & ESTUA
5428	CARDNO, INC	10/21/2022	39,909.00	AGREEMENT FOR AS NEEDED SERVIC
3771	CHOCTAWHATCHEE BASIN ALLIANCE	10/21/2022	198,626.02	LIVE OAK POINT LIVING SHORELIN
4855	ENVIRON SERVICES INCORPORATED	10/21/2022	2,079.13	JANITORIAL SERVICES FOR HQ

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4961	PETER FOLLAND	10/21/2022	146.00	TRAVEL REIMBURSEMENT
5614	ZACHARY J. SELLERS	10/21/2022	925.00	DFO JANITORIAL SERVICES
5337	VANASSEE HANGEN BRUSTLIN, INC.	10/21/2022	10,440.00	AGREEMENT FOR AS NEEDED SERVIC
5218	WAGEWORKS, INC.	10/21/2022	56.55	COBRA ADMINISTRATION
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	10/21/2022	12,871.00	LAW ENFORCEMENT AND SECURITY
TOTAL ACH TRANSFERS			\$ 265,866.70	
5707	REFUND PAYEEZY	10/21/2022	385.00	REFUND PAYMT PAID - ERROR TO THE DISTRICT
TOTAL DIRECT DISBURSEMENTS			\$ 385.00	
TOTAL AP			\$ 728,917.77	
5131	CITY OF DEFUNIAK SPRINGS	10/27/2022	217.67	WATER/ SEWER DEFUNIAK SPRINGS
5679	DRH INC.CONTROLLED DISB ACCT.	10/27/2022	3,500.00	DR HORTON P296656-2 OVERPMT REFUND
3399	FLORIDA STORMWATER ASSOC., INC.	10/27/2022	850.00	FSA MEMBERSHIP
5872	FUSION FLEET SERVICES LLC	10/27/2022	434.84	GPS INSTALL/REMOVAL FOR WMD-96843
5294	KRONOS, INCORPORATED	10/27/2022	5,678.40	KRONOS RENEWAL
3266	LOWE'S COMPANIES INC.	10/27/2022	151.39	SHOP SUPPLIES
3266	LOWE'S COMPANIES INC.	10/27/2022	102.54	SHOP SUPPLIES
1205	OFFICE DEPOT, INC.	10/27/2022	6.25	DIVISION OF ADMINISTRATIVE SERVICES SUPPLIES
1205	OFFICE DEPOT, INC.	10/27/2022	29.99	DIVISION OF ADMINISTRATIVE SERVICES SUPPLIES
4577	SOUTHERN TIRE MART, LLC	10/27/2022	1,427.76	TRUCK REPAIR WMD96379 PROP ID# 01871
3568	THOMPSON TRACTOR CO., INC.	10/27/2022	5,914.14	CAT D5 DOZER SERVICE AND REPAIRS
TOTAL CHECKS			\$ 18,312.98	
5702	AUTO ALLEY INC	10/28/2022	179.32	MINOR REPAIRS FOR LAB VEHICLES
5749	DUMPSTER SERVICES LLC	10/28/2022	2,100.00	SANDY CLAY FOR ROAD REPAIRS
5651	SGS TECHNOLOGIE, LLC	10/28/2022	373.33	HOSTING & MAINTAINING DIST WEBSITE CON # 19-022
3104	SOUTHERN WATER SERVICES, LLC	10/28/2022	250.00	QUARTERLY SAMPLING FOR ECONFINA FIELD OFFICE
TOTAL ACH TRANSFERS			\$ 2,902.65	
TOTAL AP			\$ 21,215.63	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4180	BANK OF AMERICA	10/27/2022	639.86	TRANSACTION FEES FOR E-PERMITT
4180	BANK OF AMERICA	10/27/2022	35.47	MONTHLY TRANSACTION FEES
4676	CITY OF MILTON FLORIDA	10/27/2022	80.67	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	10/27/2022	23.80	SEWER MILTON OFFICE
5522	CITY OF PANAMA CITY BEACH	10/27/2022	494,900.00	PCB PARKWAY REUSE TRANSMISSION
3289	CITY OF TALLAHASSEE	10/27/2022	45.78	LAKESHORE & I-10
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	10/27/2022	404.04	INTEREST EARNINGS QE SEPTEMBER 2022
2241	DEPT. OF THE INTERIOR - USGS	10/27/2022	22,125.00	JOINT FUNDING AGREEMENT JFA001
2241	DEPT. OF THE INTERIOR - USGS	10/27/2022	4,956.00	GW WATER LEVEL MONITORING 0000
5294	KRONOS, INCORPORATED	10/27/2022	12.89	KRONOS RENEWAL
5884	TRE INDUSTRIES LLC	10/27/2022	50.00	LABORATORY TESTING
4557	VERIZON WIRELESS	10/27/2022	1,210.36	CELL PHONES AND JET PACKS
5612	WETLAND SOLUTIONS, INC.	10/27/2022	14,562.00	HYDROLOGIC & WATER QUALITY DAT
4038	WINDSTREAM COMMUNICATIONS	10/27/2022	54.90	800 NUMBERS & EFO LONG DISTANCE
TOTAL CHECKS			\$ 539,100.77	
4845	CALHOUN COUNTY SHERIFF'S OFFICE	10/28/2022	1,664.00	LAW ENFORCEMENT/SECURITY SERVI
3126	DEWBERRY ENGINEERS, INC	10/28/2022	1,750.00	WATER RESOURCES PROJECT SUPPOR
45	DMS	10/28/2022	661.99	DEFUNIAK LOCAL
45	DMS	10/28/2022	1,963.38	DEFUNIAK ETHERNET & LONG DISTANCE
45	DMS	10/28/2022	23.44	CONFERENCE CALLS
45	DMS	10/28/2022	25.66	HQ LONG DISTANCE
45	DMS	10/28/2022	96.68	MILTON LOCAL
45	DMS	10/28/2022	0.28	MILTON LONG DISTANCE
45	DMS	10/28/2022	20.27	AIRCARDS & HOTSPOTS
45	DMS	10/28/2022	9,574.12	HQ ETHERNET
45	DMS	10/28/2022	3.62	LAN PORTS AND INTRANET/INTERNET
45	DMS	10/28/2022	1,557.58	HQ LOCAL
4045	ECONFINA CREEK CANOE LIVERY, LLC	10/28/2022	800.00	LANDS - CANOE RENTALS FOR TOUR
4807	WEX BANK	10/28/2022	999.00	WEX GPS TRACKING
4807	WEX BANK	10/28/2022	242.00	NEW GPS UNIT FOR WMD-96843
4807	WEX BANK	10/28/2022	16,370.12	SEPTEMBER 2022 FUEL / SERVICE PURCHASES
2702	FISH AND WILDLIFE	10/28/2022	2,012.45	LAW ENFORCEMENT - CONTRACT NO.
2702	FISH AND WILDLIFE	10/28/2022	7,856.84	COOPERATIVE MGMT AGREEMENT # 1
2702	FISH AND WILDLIFE	10/28/2022	7,792.25	LAW ENFORCEMENT - CONTRACT NO.
3002	FLORIDA STATE UNIVERSITY	10/28/2022	451.15	OFFSITE DATA STORAGE

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
2268	INNOVATIVE OFFICE SOLUTIONS, INC	10/28/2022	837.00	PHONE SYSTEM MAINTANANCE CONTR
2663	PATIENTS FIRST LAKE ELLA MEDICAL CENTER	10/28/2022	49.00	LABORATORY TESTING
2663	PATIENTS FIRST LAKE ELLA MEDICAL CENTER	10/28/2022	49.00	LABORATORY TESTING
2663	PATIENTS FIRST LAKE ELLA MEDICAL CENTER	10/28/2022	49.00	LABORATORY TESTING
4968	WANTMAN GROUP, INC.	10/28/2022	482.00	PROFESSIONAL SURVEYING SERVICE
TOTAL ACH TRANSFERS			\$ 55,330.83	
TOTAL AP			\$ 594,431.60	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

OCTOBER 2022

DIRECT DEPOSIT	10/07/2022	\$	238,538.88
CHECKS	10/07/2022		275.45
FLEX SPENDING EFT	10/07/2022		1,679.08
DIRECT DEPOSIT	10/21/2022		236,975.12
CHECKS	10/21/2022		819.36
FLEX SPENDING EFT	10/21/2022		1,679.08
			<hr/>
			\$ <u><u>479,966.97</u></u>

APPROVED:

Chairman or Executive Director

December 8, 2022

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff

FROM: Savannah Shell, Executive Assistant

DATE: November 30, 2022

SUBJECT: Approval of the 2023 Governing Board Meeting Schedule

January 12, 2023

February 9, 2023 (Jackson County)

March 9, 2023

April 13, 2023

May 11, 2023

June 8, 2023 (Franklin County)

July 13, 2023

August 10, 2023

September 14, 2023 (4:00 p.m.)

September 28, 2023 (Final Budget Hearing, 5:05 p.m., Bay County)

October 12, 2023

November 9, 2023 (Walton County)

December 14, 2023

All meetings are scheduled to begin at 1:00 p.m., at District Headquarters, unless otherwise indicated.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: District Inspector General
Law, Redd, Crona and Munroe, P.A.

DATE: December 8, 2022

SUBJECT: Consideration of Acceptance of Audit Reports and Approval of Work Plans

Recommendation:

Staff recommends the Governing Board accept Report No. 23-01 and the Annual Report of District Inspector General Activities for the 2021-22 Fiscal Year.

Staff recommends approval of the Inspector General's Three-Year Audit Work Plan for Fiscal Years 2022-23 through 2024-25 and the Annual Internal Audit Work Plan for Fiscal Year 2022-23.

Background:

Mr. Jon Ingram with Law, Redd, Crona & Munroe, P.A. will present the following items to the Governing Board:

1. Annual Report of District Inspector General Activities for the 2021-22 Fiscal Year
2. Report No. 23-01, Follow-up Report on District Corrective Actions Regarding Auditor General Audit Report No. 2022-201
3. Three Year Internal Audit Plan for the Fiscal Years Ending September 30, 2023 through September 30, 2025
4. 2023 Annual Internal Audit Work Plan

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
THREE YEAR INTERNAL AUDIT PLAN
FOR THE FISCAL YEARS ENDING SEPTEMBER 30, 2023 THROUGH SEPTEMBER 30, 2025**

I. 2023

- A. Use of Restricted Funds – District policies and procedures for ensuring that restricted fund expenditures are properly accounted for and comply with fund restrictions.
- B. Emergency Management – District provisions for restoration of business operations during emergency conditions and compliance with legal and regulatory emergency management requirements (other than IT-related disaster recovery planning, which has been addressed in previous internal audits).
- C. Follow-up on Unresolved Prior Audit Findings*

II. 2024

- A. Cybersecurity – Selected controls for ensuring the confidentiality, integrity, and availability of District data and information technology resources. Specific security functions to be included in the audit scope will be determined based on Fall 2023 risk assessment activities. We performed a comprehensive cybersecurity audit in the 2019- 20 fiscal year and follow-up audits of specific items in subsequent fiscal years. Section 20.055(6)(i), Florida Statutes, provides that inspector general audit plans shall include a cybersecurity audit plan.

Note: This replaces a previously recommended audit of the District's Purchasing Card (P-Card) Program scheduled for the 2023-24 fiscal year in the approved 2022-2025 three-year internal audit plan. P-Cards were included in the scope of the Auditor General's operational audit of the District that was completed in June 2022. Pursuant to Section 20.055, Florida Statutes, we completed a six-month follow-up on the Auditor General's report in November 2022.

- B. Cash Receipts – Online Payment Portal
- C. Follow-up on Unresolved Prior Audit Findings*

III. 2025

- A. Procurement Process – District purchasing policies and procedures for ensuring compliance with Chapter 287, Florida Statutes, including the District's solicitation and award process.
- B. Grant Management – District policies, procedures, and controls for providing reasonable assurance of compliance with federal and state grants.
- C. Follow-up on Unresolved Prior Audit Findings*

* includes prior internal audit findings and, when applicable, findings of the Auditor General

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
2023 INTERNAL AUDIT WORK PLAN**

Audit Area	Tentative Work Plan	Planned Start Date	Estimated Hours
Planning	<ul style="list-style-type: none"> – Meetings with District management – Make inquiries and perform other procedures as necessary to identify recent changes or events at the District, if any, relevant to the internal audit risk assessment – Identify areas of concern – Design specific audit procedures – Present audit plans to District Governing Board 	November 2022	20
Six-Month Follow-up on AG Operational Audit Report	<ul style="list-style-type: none"> – As required in Section 20.055(6)(h), Florida Statutes, determine the status of District corrective actions taken on the finding and recommendation in the Auditor General's Operational Audit Report No. 2022-201, dated June 2022. 	October 2022 (Completed November 11, 2022)	10
Use of Restricted Funds	<ul style="list-style-type: none"> – Review District financial statements, chart of accounts, and other documentation to obtain an understanding of the District's fund structure, including any funds established with spending restrictions – Review District policies, procedures, and controls for ensuring that restricted fund expenditures are properly accounted for and comply with fund restrictions – Perform data analytics of District spending from restricted funds and other testing as necessary to evaluate District controls designed to ensure that fund expenditures comply with fund restrictions 	January 2023	70
Emergency Management	<ul style="list-style-type: none"> – Make inquiries of District personnel to obtain an understanding of its plans and provisions for ensuring continuity of business operations during emergency conditions; processes for reviewing, updating, and testing the plans; and policies and procedures for ensuring compliance with legal and regulatory emergency management responsibilities. – Review the District's continuity of operations plan (COOP) and other emergency management policies and procedures. – Conduct tests as necessary to ascertain if plans, policies, and procedures are being followed. 	March 2023	60
Follow-up on Prior Internal Audit Findings	<ul style="list-style-type: none"> – Review status of District corrective actions toward observations and recommendations made in previous internal audit reports. 	May 2023	10
Discretionary	<ul style="list-style-type: none"> – Reserved for procedures to be performed at the discretion of the inspector general without the prior knowledge of management – Perform additional procedures as deemed necessary as a result of other procedures performed or at the request of the District's Governing Board, management, and/or external auditor 	January – September 2023	30
Reporting	<ul style="list-style-type: none"> – Preparation of internal audit reports – Presentation of draft reports to District Executive Director – Presentation of final audit reports to Governing Board – Presentation of Annual Report of IG Activities to Governing Board 	January – September 2023	100

Total Hours 300.00

Estimated Blended Hourly Rate \$ 147.75

Estimated Fee \$44,325.00

**ESTIMATED BLENDED
HOURLY RATE**

	<u>Hourly Rate</u>	<u>Percent Utilized</u>	<u>Extension</u>
Inspector General	\$ 220.00	5%	\$ 11.00
Partner-in-Charge	\$ 220.00	15%	\$ 33.00
Audit Manager/IT Audit Manager (\$155-165 blended)	\$ 160.00	25%	\$ 40.00
Senior Auditor	\$ 125.00	35%	\$ 43.75
Staff Auditor	\$ 100.00	20%	\$ 20.00
Blended Rate			<u>\$ 147.75</u>

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff

FROM: Jack Furney, Director, Division of Administrative Services

DATE: December 8, 2022

SUBJECTS: Consideration of Fiscal Year 2023-2024 Preliminary Budget

Recommendation

Staff recommends the Governing Board approve the Fiscal Year 2023-2024 Preliminary Budget as presented and allow staff to make changes based on collaboration with the Executive Office of the Governor (EOG) and Department of Environmental Protection (DEP) and submit the final document to the Legislature by January 15, 2023.

Background

Pursuant to Chapter 373, Florida Statutes, the District is to submit a Preliminary Budget for the next fiscal year to the Legislature annually by January 15. A draft copy is scheduled to be provided to the EOG and DEP for initial review. The Preliminary Budget will be the basis for preparing the District's Tentative Budget, which must be presented to the Governing Board no later than July 15, 2023, and submitted to the Governor and Legislature by August 1, 2023.

The Fiscal Year (FY) 2023-2024 Preliminary Budget is \$113,770,560, which represents an increase of \$6,521,013 (6.1 percent) from the FY 2022-2023 Adopted Budget. The proposed budget includes new potential grant funding of \$6,688,541 for springs restoration and protection projects and \$2,000,000 for alternative water supply efforts, based on prior annual allocations from DEP. Offsetting these increases are reductions from progress made on water resource development, watershed, and springs grant projects already underway.

The Preliminary Budget prioritizes funding on water quality projects that help maximize nutrient reductions, consistent with Executive Order 19-12. Additionally, this budget will provide adequate fiscal resources to effectively implement the District's core mission addressing water quality, water supply, natural systems, and flood protection, including:

- \$66.5 million for springs projects. This funding will enable the District to implement or continue restoration projects for Wakulla Spring, Jackson Blue Spring, and springs associated with the St. Marks River, Chipola River, Econfinia Creek, and Holmes Creek.

- \$15.1 million for alternative water supply development, water supply development assistance, and water resource development. Alternative water supply development funding includes support for cooperative, multijurisdictional efforts to expand reuse of reclaimed water in northwest Florida. Water resource development activities include water resource evaluations and hydrogeologic investigations, as well as continuing technical assistance for water use efficiency in the Jackson Blue Spring groundwater contribution area.
- \$6.4 million for watershed restoration. This funding will facilitate continued efforts to protect and restore water quality and aquatic habitats through cooperative water quality improvement projects and best management practices. Funded projects include stormwater retrofits and septic tank abatement benefitting St. Joseph Bay, Apalachicola Bay, and St. Andrew Bay; innovative technology to address harmful algal blooms and nutrient enrichment in the Wakulla Spring contribution area and St. Marks River watershed; and a dedicated assessment of water quality and freshwater inflow in St. Joseph Bay, Lake Wimico, and East Bay.
- \$4.4 million for Hurricane Michael recovery efforts and reforestation. This funding will continue debris clean-up on District lands with a focus on those areas deemed catastrophically or severely damaged, reforestation with prescribed burns and tree planting, and repairs and maintenance efforts for public access and recreational amenities on District lands.
- \$2.1 million for data collection and Minimum Flows and Minimum Water Levels technical assessments for Jackson Blue Spring, the Gainer Spring Group, Sylvan Spring Group, and Williford Spring Group.

The following charts summarize the budget by revenue, expenditure, program, and activity with prior year figures for comparison purposes.

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
FY 2023-2024 PRELIMINARY BUDGET COMPARISON
REVENUE CATEGORIES**

	FY 2020-21 Actuals	FY 2021-22 Est. Actuals	FY 2022-23 Adopted	FY 2023-24 Preliminary	Preliminary O/(U) Adopted Budget	
Ad Valorem Tax	3,606,253	3,679,286	3,792,899	3,792,899	0	0.0%
Federal Revenue	1,626,748	655,339	5,297,905	5,517,961	220,056	4.2%
State Revenue	17,891,590	15,250,532	88,334,555	94,742,113	6,407,558	7.3%
Local Revenue	124,004	47,774	156,160	153,371	(2,789)	-1.8%
Permit Fees	730,680	803,990	655,000	655,000	0	0.0%
Timber Sales	1,044,751	20,745	600,000	250,000	(350,000)	-58.3%
Miscellaneous	333,148	1,254,135	4,843,546	4,098,327	(745,219)	-15.4%
w/o Fund Balance	25,357,174	21,711,801	103,680,065	109,209,671	5,529,606	5.3%
Fund Balance	(2,871,996)	2,241,176	3,569,482	4,560,889	991,407	27.8%
w/Fund Balance	22,485,178	23,952,977	107,249,547	113,770,560	6,521,013	6.1%

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
FY 2022-2023 PRELIMINARY BUDGET COMPARISON
EXPENSE CATEGORIES**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Preliminary O/(U)	
	Actuals	Est. Actuals	Adopted	Preliminary	Adopted Budget	
Salaries & Benefits	8,319,529	8,841,308	10,721,979	10,963,906	241,927	2.3%
Other Personal Services	228,584	248,244	167,291	171,112	3,821	2.3%
Contracted Services	7,752,493	7,297,656	13,471,007	13,738,582	267,575	2.0%
Operating Expense	2,257,519	2,375,799	2,849,478	2,848,004	(1,474)	-0.1%
Operating Capital Outlay	293,438	273,162	1,176,204	1,149,204	(27,000)	-2.3%
Operating Categories	18,851,563	19,036,169	28,385,959	28,870,808	484,849	1.7%
Fixed Capital Outlay	443,553	456,289	11,627,497	11,548,552	(78,945)	-0.7%
Grants	3,190,063	4,460,519	67,236,091	73,351,200	6,115,109	9.1%
Non-Operating Categories	3,633,616	4,916,808	78,863,588	84,899,752	6,036,164	7.7%
GRAND TOTAL	22,485,179	23,952,977	107,249,547	113,770,560	6,521,013	6.1%

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
FY 2023-2024 PRELIMINARY BUDGET COMPARISON
PROGRAM LEVEL**

Program	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Preliminary O/(U)	
	Actuals	Est. Actuals	Adopted	Preliminary	Adopted Budget	
1 Water Resource Plan & Monitoring	4,266,304	3,530,222	6,095,261	6,843,624	748,363	12.3%
2 Land Acq, Restoration & Public Works	6,763,515	8,672,353	86,734,666	92,108,286	5,373,620	6.2%
3 Operation & Maint of Works & Lands	5,963,527	5,926,809	7,518,827	7,744,450	225,623	3.0%
4 Regulation	3,425,854	3,578,072	4,378,607	4,483,779	105,172	2.4%
5 Outreach	128,094	135,081	145,141	148,623	3,482	2.4%
6 Management & Administration	1,937,884	2,110,440	2,377,045	2,441,798	64,753	2.7%
GRAND TOTAL	22,485,179	23,952,977	107,249,547	113,770,560	6,521,013	6.1%

Combined Outreach and Management & Administration as a Percent of Total Budget	2,590,421 2.3%
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**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
FY 2023-2024 PRELIMINARY BUDGET COMPARISON
PROGRAM AND ACTIVITY LEVEL**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Preliminary O/(U)	
	Actuals	Est. Actuals	Adopted	Preliminary	Adopted Budget	
1.0 Water Resources Planning and Monitoring						
1.1 - District Water Management Planning						
1.1.1 Water Supply Planning	94,843	34,676	167,143	116,906	(50,237)	-30.1%
1.1.2 Minimum Flows & Levels	1,077,187	895,926	1,630,885	2,088,368	457,483	28.1%
1.1.3 Other Water Resources Planning	540,002	597,732	628,049	650,967	22,918	3.6%
1.2 - Rsch, Data Collec. /Analysis / Monitor.	667,349	819,064	1,135,724	1,159,100	23,376	2.1%
1.3 - Technical Assistance	1,381,807	724,664	1,943,829	2,232,676	288,847	14.9%
1.5 - Technology & Information Services	505,116	458,160	589,631	595,607	5,976	1.0%
Total	4,266,304	3,530,222	6,095,261	6,843,624	748,363	12.3%
2.0 Acquisition, Restoration and Public Works						
2.1 - Land Acquisition	430,947	464,960	10,436,917	10,395,192	(41,725)	-0.4%
2.2 - Water Source Development						
2.2.1 Water Resource Development Projects	134,983	666,769	988,545	1,023,856	35,311	3.6%
2.2.2 Water Supply Development Assistance	1,517,949	546,160	13,900,629	15,022,487	1,121,858	8.1%
2.3 - Surface Water Projects	4,006,803	6,256,874	58,986,938	63,635,160	4,648,222	7.9%
2.5 - Facilities Constr. and Major Renov.	0	0	50,000	50,000	0	0.0%
2.6 - Other Acquisition and Restor. Activities	611,624	664,086	2,296,413	1,905,463	(390,950)	-17.0%
2.7 - Technology & Information Services	61,209	73,505	75,224	76,128	904	1.2%
Total	6,763,515	8,672,353	86,734,666	92,108,286	5,373,620	6.2%
3.0 Operation and Maintenance of Lands and Works						
3.1 - Land Management	5,208,386	5,072,827	6,351,567	6,670,660	319,093	5.0%
3.2 - Works	690	1,474	106,285	6,251	(100,034)	-94.1%
3.3 - Facilities	361,308	401,213	420,380	439,693	19,313	4.6%
3.6 - Fleet Services	20,698	85,388	165,441	145,441	(20,000)	-12.1%
3.7 - Technology & Information Services	372,445	365,907	475,154	482,405	7,251	1.5%
Total	5,963,527	5,926,809	7,518,827	7,744,450	225,623	3.0%

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
FY 2022-2023 PRELIMINARY BUDGET COMPARISON
PROGRAM AND ACTIVITY LEVEL (Continued)**

	FY 2020-21 Actuals	FY 2021-22 Est. Actuals	FY 2022-23 Adopted	FY 2023-24 Preliminary	Preliminary O/(U) Adopted Budget	
4.0 Regulation						
4.1 - Consumptive Use Permitting	420,205	449,252	544,957	551,816	6,859	1.3%
4.2 - Water Well Constr. Permitting and Contractor Licensing	899,792	946,626	1,062,727	1,097,491	34,764	3.3%
4.3 - Env. Resource and Surface Water Permitting	1,188,161	1,292,048	1,668,937	1,691,365	22,428	1.3%
4.4 - Other Reg. and Enforcement Activities	229,702	320,909	345,318	379,021	33,703	9.8%
4.5 - Technology & Information Services	687,994	569,237	756,668	764,086	7,418	1.0%
Total	3,425,854	3,578,072	4,378,607	4,483,779	105,172	2.4%
5.0 Outreach						
5.2 - Public Information	123,619	130,631	135,916	139,323	3,407	2.5%
5.4 - Lobbying / Legis. & Cabinet Affairs	4,475	4,450	9,225	9,300	75	0.8%
Total	128,094	135,081	145,141	148,623	3,482	2.4%
6.0 District Management and Administration						
6.1 - Administrative and Operations Support						
6.1.1 - Executive Direction	665,055	685,164	723,755	731,629	7,874	1.1%
6.1.4 - Administrative Support	852,094	952,542	1,080,522	1,128,374	47,852	4.4%
6.1.7 - Human Resources	120,722	133,474	163,877	167,802	3,925	2.4%
6.1.9 - Technology & Information Services	247,011	283,794	351,141	356,243	5,102	1.5%
6.4 - Other (Tax Collector/Prop. Appr. Fees)	53,002	55,465	57,750	57,750	0	0.0%
Total	1,937,884	2,110,440	2,377,045	2,441,798	64,753	2.7%
Total District Expenditure Budget	22,485,179	23,952,977	107,249,547	113,770,560	6,521,013	6.1%

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Carol L. Bert, Asset Management Administrator

DATE: November 28, 2022

SUBJECT: Consideration of Resolution No. 912 Declaring Approximately 11 Acres of District Land Surplus; Choctawhatchee River WMA

Recommendation:

Staff recommends approval of Resolution No. 912 declaring approximately 11 acres of District land located north of Highway 181-C as surplus as outlined in this resolution.

Background:

Resolution No. 912, if approved, will declare the fee simple interest in approximately 11 acres in Walton County, Florida and part of the Choctawhatchee River WMA as surplus; however, the District will retain a conservation easement to protect the natural resources associated with the property. This 11-acre tract was acquired from Mutual of New York utilizing Preservation 2000 funds and was part of a bigger acquisition that consisted of over 15,000 acres. In 2013, the District declared 38 acres, that was contiguous on the northwest corner to this parcel, as surplus and the 38-acre tract sold in 2019 for \$42,000. The timber was sold prior to the surplus of the tract and the District collected \$54,003 in timber revenue. By declaring this tract surplus, the District will eliminate a small, isolated parcel on the north side of Highway 181-C.

According to section 373.089(6)(c), Florida Statutes, all lands vested in the governing board prior to July 1, 1999, shall be deemed to have been acquired for conservation purposes. This tract was acquired in 1992 and therefore was acquired for conservation purposes. A determination that this tract is no longer required for conservation purposes and may be disposed by the District requires a two-thirds or greater vote by the Governing Board.

cb



Lyle Seigler
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 912

TO FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR DECLARING APPROXIMATELY 11 ACRES AS SURPLUS; CHOCTAWHATCHEE RIVER WMA

WHEREAS, the Governing Board of the Northwest Florida Water Management District (hereinafter referred to as the "District") has the duty and responsibility under Chapter 373, Florida Statutes, for the management of water and related land resources and for preservation of natural resources, fish and wildlife; and

WHEREAS, the District is governed by a governing board (hereinafter called the "Governing Board") as provided in Section 373.073, Florida Statutes; and

WHEREAS, the District owns certain real property; and

WHEREAS, the District has determined that it is in the best interest of the District to surplus the fee simple interest in approximately 11 acres of real property (the "Property"), but retain a conservation easement on the Property, shown on the attached maps, Exhibit A; and

WHEREAS, Section 373.089, Florida Statutes, authorizes the District to surplus and sell real property provided certain requirements are met; and

WHEREAS, the legal interest to be surplusd is a fee simple title; however, the District will retain a conservation easement on the Property ; and

WHEREAS, such statutory requirements have been met or will be met prior to closing and the Governing Board wishes to enter into a contract and complete the sale as set out therein; and

NOW THEREFORE, BE IT RESOLVED by the Governing Board of Northwest Florida Water Management District as follows:

1. The Governing Board has determined by a two-thirds or greater vote that (i) fee simple ownership of the Property is no longer needed for conservation purposes; (ii) the Property is hereby determined to be surplus and may be disposed of by the District; and (iii) upon disposition, the District will retain a conservation easement to protect the natural resources associated with the Property.
2. A certified appraisal shall show that the selling price set out in the Contract is not less than the appraised value of the Property.
3. Walton County has a population less than 100,000.

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Chipley

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

4. The sale of the Property will meet the requirements of Section 373.089, Florida Statutes.
5. The Executive Director of the District, the District attorney, and all other officers and employees of the District are hereby authorized and directed to do all things necessary to complete the surplus of this tract as outlined in this resolution.
 - a. Execute, on behalf of the District, the deed, closing statements, closing affidavits, disclosures, and other documents reasonably required for closing.
 - b. Comply with all of the requirements of Section 373.089, Florida Statutes, which have yet to be fulfilled including:
 - i. Causing a notice of intent to sell the fee simple interest of the Property, yet retain a conservation easement, shall be published in a newspaper in the county in which the Property is situated once each week for three successive weeks, the first publication of which shall be not less than 30 days but not more than 360 days before any sale is approved by the District, and must include a description of lands, or interest or rights in lands, to be offered for sale.
 - ii. Closing the sale of the Property as set out in the Contract within 360 days after the above referenced certified appraisal was obtained or obtaining an updated or additional certified appraisal.
 - iii. Withholding execution and delivery of the deed of conveyance until full payment of the selling price is paid according to the terms of the Contract.

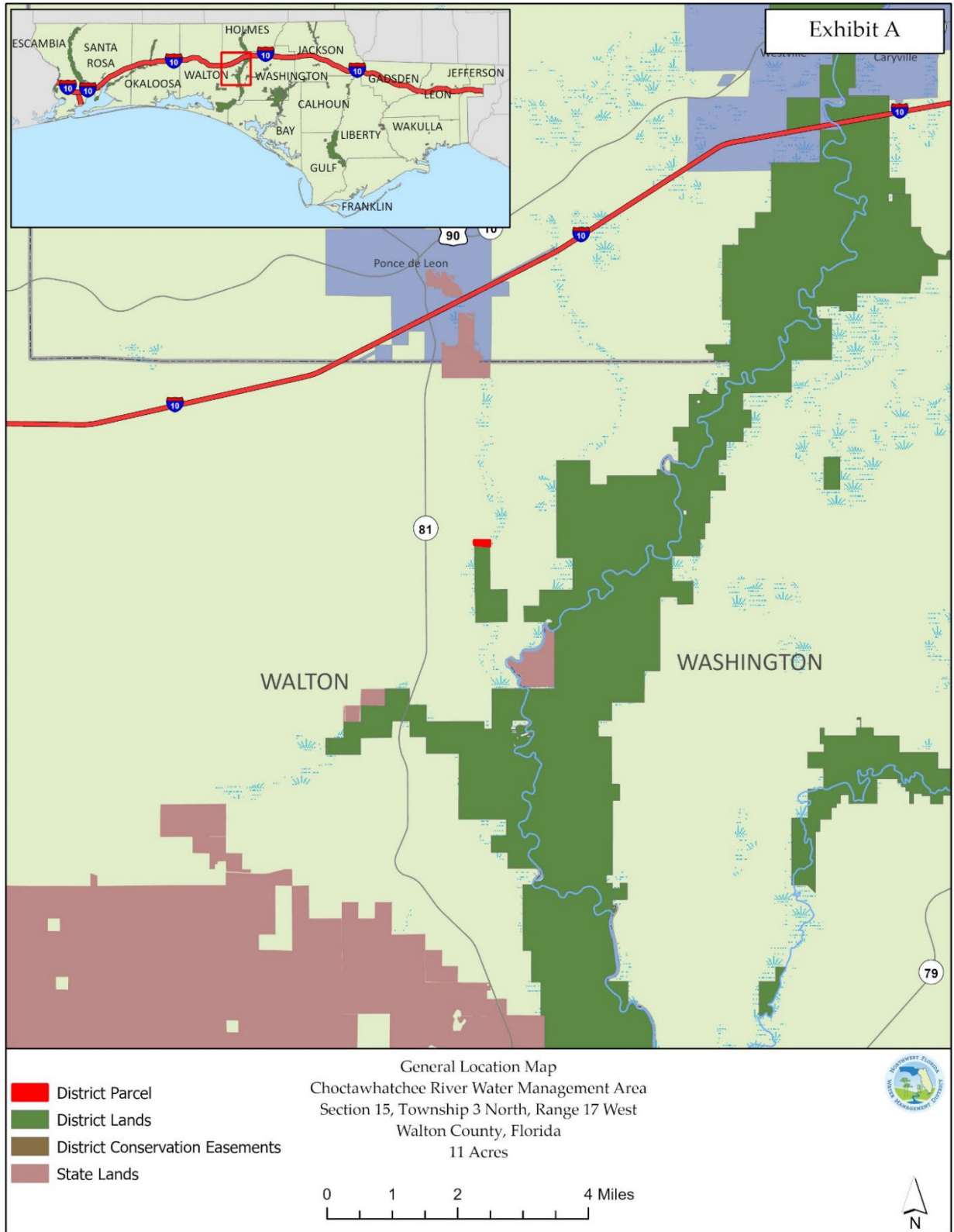
ADOPTED AND APPROVED this 8th day of December, 2022, A.D.

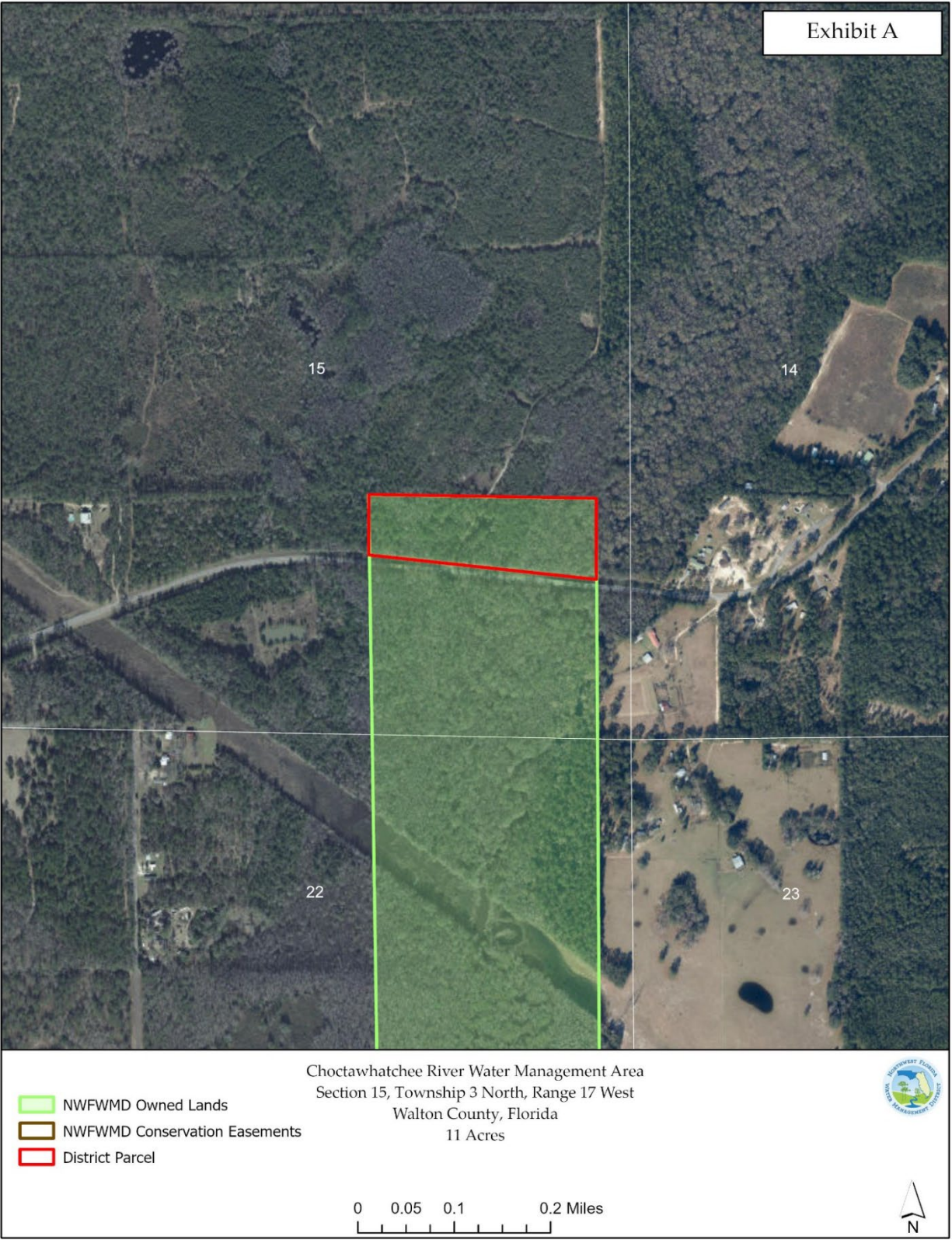
The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

George Roberts, Chair

ATTEST:

Nick Patronis, Secretary/Treasurer





NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Benjamin Faure, Bureau Chief, Bureau of Land Management Operations

DATE: December 1, 2022

SUBJECT: 2023 Operation Outdoor Freedom Hunt

Background

Led by the Florida Forest Service, the Operation Outdoor Freedom program provides recreational and rehabilitative opportunities to wounded veterans on state and private lands throughout Florida at no cost to the veterans. Since its inception in 2009, Operation Outdoor Freedom has hosted more than 500 events and served approximately 4,100 wounded veterans.

The Northwest Florida Water Management District has been privileged to be able to partner with the Florida Forest Service and the Florida Fish and Wildlife Conservation Commission to host a hunt event at Econfina Creek Water Management Area the past nine years. This year's event will take place February 1-3, 2023 and mark our 10th year hosting a hunt.

These hunts serve our veterans with service-connected disabilities and offer a unique recreational opportunity on District lands. Recent studies have shown outdoor activities such as this provide a form of outdoor recreational therapy in a natural and peaceful setting, allowing our veterans to relax, recreate and "re-create" their minds, thus lowering their physiological responses to stress.

Last year's event was a huge success with four veterans harvesting six deer over the three-day event. This year, the land management staff look forward to hosting up to six veterans, providing them with all meals and necessary support during the event.

In order to host the event each year, the District depends on donations from our local community businesses and individual sponsors to provide the necessary meals and supplies to these well deserving veterans. Tax deductible donations can be made payable to "Friends of Florida State Forest- NFWFMD OOF Hunt" or may be made online at:

<https://floridastateforests.org/product/operation-outdoor-freedom-donation/> .

Thank you for your Support!

BF/



OPERATION OUTDOOR FREEDOM

The Northwest Florida Water Management District will host its 10th Operation Outdoor Freedom hunt on February 1-3, 2023, inviting six wounded veterans and their assistants/guest to spend a weekend hunting on District land.

• SPONSORSHIPS • FOOD • HUNTING SUPPLIES •

***These hunts would not be possible
without the support from generous
donors like YOU!***

Your donation allows servicemen and servicewomen wounded in combat to participate in hunting activities.

For more information or to donate please contact:

PUBLIC.INFORMATION@NFWWATER.COM

(850) 539-5999

**Donate
Today!**

DONATIONS TO THE FRIENDS OF FLORIDA STATE FORESTS ARE
100% TAX DEDUCTIBLE AS A CHARITABLE CONTRIBUTION

Make checks payable to: "Friends of Florida State Forest - NFWWMD OOF Hunt"

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: December 1, 2022

Northwest Florida Water Management District, Petitioner, vs. GHD Construction Services, Inc., Defendant, Walton County Circuit Court Case No. 21CA137

The District continues to litigate its Petition for Enforcement against GHD Construction Services, Inc. (“GHD”), stemming from GHD’s violation of a Consent Order and of District statutes and rules. The District is seeking an injunction against GHD to require its compliance with the Consent Order and to cease violating statutes and rules. The District is also seeking the statutory monetary penalties associated with such violations.

GHD is the holder of an environmental resource permit known as a “10/2 Self-Certification” for the development and construction of residential units in DeFuniak Springs. In February 2020, the District determined that GHD was not complying with its permit and was violating District statutes and rules by adversely impacting wetlands. The District and GHD entered into a Consent Order in February 2020, whereby GHD agreed to pay a penalty and remediate the impacted wetlands. GHD eventually paid the penalty, but it never began the required remediation. After many failed attempts to motivate GHD to perform the required remediation, the District was forced to file the Petition for Enforcement in April 2021; discovery and motion practice ensued.

The District has filed a motion for partial summary judgment, seeking judgment by the Court that GHD is in violation of the Consent Order and imposing statutory monetary penalties and an injunction mandating GHD’s immediate compliance with the Consent Order.

A hearing on the motion for partial summary judgment has been set by the Court for December 6, 2022, at 10:30AM CST.

Trial has been set for one day on March 8, 2023, at 9:00AM CST.