



Lyle Seigler  
Executive Director

## Northwest Florida Water Management District

152 Water Management Drive, Havana, Florida 32333-4712  
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2693

Dear Water Well Contractor:

Your water well contractor license will become inactive as of August 1, 2023, if you do not renew it prior to that date. You may apply for a two (2) year renewal of your license by completing the form below and providing the appropriate fee. The renewal fee is \$50 for complete applications (signed application form with appropriate fee) received by the District prior to August 1, 2023. The fee for complete applications received by the District on or after August 1, 2023 is \$125 (the \$50 renewal fee plus a \$75 late fee).

Water well contractors must have 12 continuing education unit (CEU) credits obtained after July 31, 2021 and approved by the Florida Department of Environmental Protection's CEU Administrator in order to qualify for license renewal. Water well contractors receiving their first license within 180 days prior to July 31, 2023, do not have to obtain additional CEU credits to renew their license for the 2023-2025 license cycle.

Licenses not renewed prior to August 1, 2023, will become inactive. If a license remains inactive for one (1) year, it will expire as of August 1, 2024. Any applications for license renewal received by the District on or after August 1, 2024 will require the applicant to complete the full licensure application process.

**If you have any unresolved enforcement actions against your license, you may be required to resolve these actions prior to license renewal.**

After receipt of the application and renewal fee, the District will verify completion of the required CEU credits with the CEU Administrator. If all licensing requirements have been met, the District will issue a new license for the 2023-2025 licensing period.

Regular employees of a political subdivision or governmental entity engaged in water well drilling and licensed shall renew their license in accordance with the applicable rules but shall be exempt from paying the renewal fees.

Payments for your license renewal can be submitted online if you have an online Epermit account by logging into your account at <https://permitting.sjrwmd.com/nwep/#/ep>. Or, if submitted by mail, please type or print the information below, sign and return the bottom portion of this letter to the District with a check or money order with the appropriate fee. **DO NOT SEND CASH.**

Name of Contractor: \_\_\_\_\_ License No.: \_\_\_\_\_

I hereby make application for renewal of my water well contractor's license, pursuant to Section 373.324, Florida Statutes. I understand that I am required under Section 373.324(2) to have completed, and obtained CEU Administrator approval of, 12 hours of continuing education after July 31, 2023 in order to qualify for license renewal, unless waived by statute.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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