

**Northwest Florida Water Management District
Governing Board Meeting Minutes
Thursday, December 8, 2022
81 Water Management Drive
Havana, Florida 32333**

1. Opening Ceremonies

Called to order at 1:00 p.m.

Savannah Shell called the roll and a quorum was declared present.

Present: Jerry Pate, Vice Chair; Nick Patronis, Secretary-Treasurer; John Alter; Gus Andrews; Ted Everett; Kellie Ralston; Anna Upton

Absent: George Roberts, Chair

2. Special Thanks and Recognition

Mr. Sam Palmer thanked the District for participating in Toys for Tots.

3. Changes to the Agenda

None.

4. Approval of the Minutes for November 10, 2022

MOTIONED BY JOHN ALTER, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR NOVEMBER 10, 2022. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Approval of the Financial Reports for the Month of October 2022

MOTIONED BY KELLIE RALSTON, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF OCTOBER 2022. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Approval of the 2023 Governing Board Meeting Schedule

MOTIONED BY JOHN ALTER, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD APPROVE THE 2023 GOVERNING BOARD MEETING SCHEDULE. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of Acceptance of Audit Reports and Approval of Work Plans

MOTIONED BY GUS ANDREWS, SECONDED BY ANNA UPTON, THAT THE GOVERNING BOARD ACCEPT REPORT NO. 23-01 AND THE ANNUAL REPORT OF DISTRICT INSPECTOR GENERAL ACTIVITIES FOR THE 2021-22 FISCAL YEAR AND APPROVE OF THE INSPECTOR GENERAL'S THREE-YEAR AUDIT WORK PLAN FOR FISCAL YEARS 2022-

23 THROUGH 2024-25 AND THE ANNUAL INTERNAL AUDIT WORK PLAN FOR FISCAL YEAR 2022-23. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Consideration of Fiscal Year 2023-2024 Preliminary Budget

MOTIONED BY KELLIE RALSTON, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD APPROVE THE FISCAL YEAR 2023-2024 PRELIMINARY BUDGET AS PRESENTED AND ALLOW STAFF TO MAKE CHANGES BASED ON COLLABORATION WITH THE EXECUTIVE OFFICE OF THE GOVERNOR AND DEPARTMENT OF ENVIRONMENTAL PROTECTION AND SUBMIT THE FINAL DOCUMENT TO THE LEGISLATURE BY JANUARY 15, 2023. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Consideration of Resolution No. 912 Declaring Approximately 11 Acres of District Land Surplus; Choctawhatchee River WMA

MOTIONED BY JOHN ALTER, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD APPROVE RESOLUTION NO. 912 DECLARING APPROXIMATELY 11 ACRES OF DISTRICT LAND LOCATED NORTH OF HIGHWAY 181-C AS SURPLUS AS OUTLINED IN THIS RESOLUTION. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. Grant Cycles for Springs and Alternative Water Supply Development

Informational purposes only.

11. 2023 Operation Outdoor Freedom Hunt

Informational purposes only.

12. Presentation by Blueprint Intergovernmental Agency

Informational purposes only.

13. Executive Director's Performance Evaluation

MOTIONED BY GUS ANDREWS, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD ACCEPT THE EVALUATIONS AND CONTINUE LYLE SEIGLER'S EMPLOYMENT ON HIS CURRENT TERMS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

14. Legal Counsel Report

Breck Brannen provided a status update on the case referenced below.

Northwest Florida Water Management District, Plaintiff, vs. GHD Construction Services, Inc., Defendant, Walton County Circuit Court Case No. 21CA137

Meeting was adjourned at 2:11 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending November 30, 2022

Balance Forward - Operating Funds \$42,488,220.94

Operating Funds Received in current month:

Revenue Receipts, Current	\$764,875.58	
Contracts Receivable	692,293.76	
Other Deposits/Refunds/Adjustments	40,167.57	
Transfers from Lands Accounts	0.00	
Total Deposits during month		<u>1,497,336.91</u>

Total Deposits and Balance Forward \$ 43,985,557.85

Disbursements:

Employee Salaries	581,820.28	
Employee Benefits	269,295.40	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	325,004.44	
Operating Expenses - Services	118,818.75	
Operating Expenses - Commodities	33,557.65	
Operating Capital Outlay	0.00	
Grants and Aids	35,062.00	
Total Operating Expenses during month	1,363,558.52	
Payables, Prior Year	74,068.50	
Other Disbursements or (Credits)	15,584.34	
Total Funds Disbursed by check during month	1,453,211.36	
Bank Debits (Fees, Deposit Slips, etc.)	0.00	
Transfer to Land Acquisition Account	0.00	
Total Funds Disbursed		<u>1,453,211.36</u>

Cash Balance Operating Funds at month end \$ 42,532,346.49

Operating Depositories:

Petty Cash Fund	250.25	
Bank of America:		
General Fund Checking	1,763,079.58	
Payroll Account	6,602.30	
Passthrough (EFT) Account	0.00	
Investment Accounts:		
Fla. Board of Administration @ 3.94%		
General Fund	19,873,666.66	
Lands Fee Fund	4,777,014.71	
Ecosystem TF	72,806.99	
Water Prot. & Sust. Program TF	101,704.74	
Okaloosa Regional Reuse	1,148,228.93	
Mitigation Fund	14,788,992.33	

Total Operating Depositories at month end \$ 42,532,346.49

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending November 30, 2022

Land Acquisition Funds:

Fla. Board of Administration @ 3.94%	\$ 304,695.47	
Total Land Acquisition Funds		304,695.47

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 3.94%	42,583.98	
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Fla. Board of Administration Cypress Springs R&M Account @ 3.94%	<u>853,547.00</u>	
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Total Restricted Land Management Funds		<u>896,130.98</u>
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Total Land Acquisition, and Restricted Management Funds		<u>1,200,826.45</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END		<u><u>\$ 1,200,826.45</u></u>
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Approved: _____
Chairman or Executive Director

Date: January 12, 2023

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending November 30, 2022
(Unaudited)

	Current Budget	Actuals Through 11/30/2022	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 3,792,899	\$ 545,541	\$ (3,247,358)	14%
Intergovernmental Revenues	93,788,620	238,812	(93,549,808)	0%
Interest on Invested Funds	49,500	250,636	201,136	506%
License and Permit Fees	655,000	133,904	(521,096)	20%
Other	5,394,046	550	(5,393,496)	0%
Fund Balance	29,459,952		(29,459,952)	0%
Total Sources	\$ 133,140,017	\$ 1,169,443	\$ (131,970,574)	1%

	Current Budget	Expenditures	Encumbrances ¹	Available Budget	%Expended	%Obligated ²
Uses						
Water Resources Planning and Monitoring	\$ 6,095,261	\$ 324,333	\$ 870,887	\$ 4,900,042	5%	20%
Acquisition, Restoration and Public Works	86,734,666	296,948	529,508	85,908,210	0%	1%
Operation and Maintenance of Lands and Works	7,518,827	434,700	3,252,233	3,831,894	6%	49%
Regulation	4,378,607	472,316	264,865	3,641,425	11%	17%
Outreach	145,141	23,151	1,008	120,982	16%	17%
Management and Administration	2,377,045	260,883	117,909	1,998,253	11%	16%
Total Uses	\$ 107,249,547	\$ 1,812,331	\$ 5,036,410	\$ 100,400,806	2%	6%
Reserves	25,890,470			25,890,470	0%	0%
Total Uses and Reserves	\$ 133,140,017	\$ 1,812,331	\$ 5,036,410	\$ 126,291,276	1%	5%

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of November 30, 2022, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
GENERAL FUND
NOVEMBER 2022

CHECKS	11/03/2022	\$	19,934.41
CHECKS	11/03/2022		73,477.60
ACH TRANSFERS	11/04/2022		100,122.63
ACH TRANSFERS	11/04/2022		47,931.37
DIRECT DISBURSEMENTS	11/04/2022		100.00
RETIREMENT	11/04/2022		82,958.88
CHECKS	11/10/2022		69,056.01
ACH TRANSFERS	11/10/2022		34,614.90
DIRECT DISBURSEMENTS	11/10/2022		75,896.22
CHECKS	11/17/2022		78,834.53
ACH TRANSFERS	11/18/2022		110,634.82
DIRECT DISBURSEMENTS	11/18/2022		100.00
CHECKS	11/22/2022		113,119.78
DIRECT DISBURSEMENTS	11/22/2022		7,379.98
ACH TRANSFERS	11/23/2022		25,647.51
ACH TRANSFERS	11/30/2022		11,165.00

\$ 850,973.64

Chairman or Executive Director

January 12, 2023
Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4923	JOHN ALTER	11/3/2022	56.07	TRAVEL REIMBURSEMENT
5676	ARBOR TREE CARE LLC	11/3/2022	2,100.00	HAZARDOUS TREE REMOVAL EFO
95	AT&T	11/3/2022	347.04	PHONE SERVICE - EFO
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	11/3/2022	719.00	MEDICARE
3424	MIDTOWN PRINT CO.	11/3/2022	75.00	BUSINESS CARDS
2701	FLORIDA MUNICIPAL INSURANCE TRUST	11/3/2022	234.88	WC DEDUCTIBLE
26	FL. SECRETARY OF STATE DIV OF ADMIN SER	11/3/2022	30.24	LEGAL ADS FOR GOVERNING BOARD
26	FL. SECRETARY OF STATE DIV OF ADMIN SER	11/3/2022	33.60	FAR AD - ITB 23B-001 - 2023 WILLIFORD STEP REPAIRS
26	FL. SECRETARY OF STATE DIV OF ADMIN SER	11/3/2022	40.04	FAR ADS - RFP 22-003 & 23-001
916	FPL NORTHWEST FLORIDA	11/3/2022	764.25	DEFUNIAK ELECTRIC
5764	SOUTHERN CLEANING SUPPLY LLC	11/3/2022	689.95	SUPPLIES
4832	SUN LIFE FINANCIAL	11/3/2022	5,836.78	DENTAL
4832	SUN LIFE FINANCIAL	11/3/2022	80.10	PREPAID DENTAL
4834	SUN LIFE FINANCIAL	11/3/2022	3,365.15	VOL LIFE
4834	SUN LIFE FINANCIAL	11/3/2022	85.00	EMPLOYEE ASSISTANCE PROGRAM
4834	SUN LIFE FINANCIAL	11/3/2022	1,055.04	LIFE INSURANCE
4833	SUN LIFE FINANCIAL	11/3/2022	1,182.65	VOL LTD
5250	SUN LIFE FINANCIAL - VISION	11/3/2022	673.41	VISION
75	WALTON COUNTY PROPERTY APPRAISER	11/3/2022	2,566.21	1ST QTR FY 21-22
TOTAL CHECKS			\$ 19,934.41	
3293	ANGUS G. ANDREWS, JR.	11/4/2022	8,125.00	DFO LEASE AGREEMENT - CONTRACT PO
5702	AUTO ALLEY INC	11/4/2022	262.37	MINOR REPAIRS FOR LAB VEHICLES
1617	CAPITAL HEALTH PLAN	11/4/2022	91,028.75	MEDICAL INSURANCE
3960	GEORGE ROBERTS	11/4/2022	89.00	TRAVEL REIMBURSEMENT
4799	STAPLES CONTRACT & COMMERCIAL, INC.	11/4/2022	45.36	2023 ADMIN CALENDAR ORDER
2808	THAT BOOT STORE	11/4/2022	174.60	SAFETY BOOTS-MEREDITH
5218	WAGEWORKS, INC.	11/4/2022	142.80	FLEXIBLE SPENDING ACCOUNT ADMINISTRATION
5218	WAGEWORKS, INC.	11/4/2022	254.75	FLEXIBLE SPENDING ACCOUNT ADMINISTRATION
TOTAL ACH TRANSFERS			\$ 100,122.63	
TOTAL AP			\$ 120,057.04	
4923	JOHN ALTER	11/3/2022	56.07	TRAVEL REIMBURSEMENT
5522	CITY OF PANAMA CITY BEACH	11/3/2022	10,062.00	PCB PARKWAY REUSE SYSTEM EXTEN
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	11/3/2022	7.00	LEGAL ADS FOR GOVERNING BOARD
410	GULF COUNTY TAX COLLECTOR	11/3/2022	1.15	PARCEL REFUNDS
61	ALABAMA COMMUNITY NEWSPAPERS	11/3/2022	324.00	TRIM ADVERTISEMENT
61	ALABAMA COMMUNITY NEWSPAPERS	11/3/2022	180.00	TRIM ADVERTISEMENT

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
2098	JOHNSTONE SUPPLY - TALLAHASSEE	11/3/2022	81.24	AIR FILTERS FOR HQ
63	NORTHWEST FLORIDA DAILY NEWS	11/3/2022	1,529.98	TRIM ADVERTISEMENT
64	PANAMA CITY NEWS HERALD	11/3/2022	728.80	TRIM ADVERTISEMENT
4849	NICK PATRONIS	11/3/2022	89.00	TRAVEL REIMBURSEMENT
62	PENSACOLA NEWS-JOURNAL	11/3/2022	2,242.50	TRIM ADVERTISEMENT
4924	ROWE DRILLING COMPANY, INC.	11/3/2022	55,250.00	MONITOR WELL CONSTRUCT & AQUIF
105	TALLAHASSEE DEMOCRAT	11/3/2022	2,125.86	TRIM ADVERTISEMENT
3711	US POSTAL SERVICE-HASLER	11/3/2022	800.00	DEFUNIAK SPRINGS POSTAGE REFILL
TOTAL CHECKS			\$ 73,477.60	
3293	ANGUS G. ANDREWS, JR.	11/4/2022	138.84	TRAVEL REIMBURSEMENT
5089	ATKINS NORTH AMERICA, INC.	11/4/2022	11,101.12	RISK MAP PROGRAM SUPPORT
4742	BRECK BRANNEN	11/4/2022	87.22	TRAVEL REIMBURSEMENT
5428	CARDNO, INC	11/4/2022	8,997.58	AGREEMENT FOR AS NEEDED SERVIC
3771	CHOCTAWHATCHEE BASIN ALLIANCE	11/4/2022	25,000.00	ALLIANCE OF NW STATE COLLEGE
4300	DYER, RIDDLE, MILLS & PRECOURT, INC.	11/4/2022	444.35	SURVEYING SERVICES
5775	KELLIE RALSTON	11/4/2022	87.22	TRAVEL REIMBURSEMENT
4952	LAW, REDD, CRONA & MUNROE, P.A.	11/4/2022	1,820.50	INSPECTOR GENERAL SERVICES AGR
4090	JERRY PATE	11/4/2022	165.54	TRAVEL REIMBURSEMENT
3960	GEORGE ROBERTS	11/4/2022	89.00	TRAVEL REIMBURSEMENT
TOTAL ACH TRANSFERS			\$ 47,931.37	
5707	REFUND PAYEEZY	11/4/2022	100.00	R CULTON P307489 EPERMIT DISCOUNT REFUND
TOTAL DIRECT DISBURSEMENTS			\$ 100.00	
TOTAL AP			\$ 121,508.97	
5888	LEWIS CLYDE JOHNSON	11/10/2022	150.00	REFUND CLYDE JOHNSON #2356
4748	EAST MILTON WATER SYSTEM	11/10/2022	18.17	WATER - MILTON OFFICE
4888	ESPOSITO GARDEN CENTER	11/10/2022	259.59	TIRE FOR FERRIS LAWN MOWER
2171	ESRI, INCORPORATED	11/10/2022	62,090.00	ESRI LICENSE AND MAINTENANCE
288	OKALOOSA CO. PROPERTY APPRAISER	11/10/2022	1,732.69	1ST QTR FY 22-23
110	TALQUIN ELECTRIC COOPERATIVE, INC.	11/10/2022	531.88	WATER/SEWER - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	11/10/2022	3,802.95	ELECTRIC - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	11/10/2022	84.40	SECURITY LIGHTS - HQ
4626	WASTE PRO OF FLORIDA, INC	11/10/2022	174.15	SOLID WASTE - HQ
4626	WASTE PRO OF FLORIDA, INC	11/10/2022	212.18	DUMPSTER FOR ECONFINA OFFICE AND CANOE LAUNCH
TOTAL CHECKS			\$ 69,056.01	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5702	AUTO ALLEY INC	11/10/2022	69.90	MINOR REPAIRS FOR POOL VEHICLES AT HQ
5702	AUTO ALLEY INC	11/10/2022	145.16	MINOR REPAIRS FOR POOL VEHICLES AT HQ
5871	AVS SYSTEMS INC	11/10/2022	75.00	DFO SECURITY
3337	FORESTECH CONSULTING	11/10/2022	400.00	LAND MANAGEMENT DATABASE
3942	A & W VENTURES, L.C.	11/10/2022	250.00	PORTABLE TOILET FOR PHIPPS PARK
5368	KOUNTRY RENTAL NWF, INC.	11/10/2022	8,105.00	SERVICE FOR PORTABLE TOILETS-C
5016	LOBBYTOOLS, INC.	11/10/2022	4,300.00	LOBBYTOOLS SUBSCRIPTION RENEWAL
4090	JERRY PATE	11/10/2022	165.54	TRAVEL REIMBURSEMENT
3813	PENNINGTON, P.A.	11/10/2022	10,640.00	LEGAL COUNSEL
5618	PRESSRELATIONS, INC.	11/10/2022	2,399.40	MEDIA CLIPS TRACKING SERVICE
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	11/10/2022	4,481.90	RECREATION SITE CLEAN UP AND M
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	11/10/2022	200.00	JANITORIAL SERVICES FOR THE MILTON OFFICE
5060	EXTREME LOGISTICS GULF COAST, LLC	11/10/2022	274.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	11/10/2022	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	11/10/2022	472.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	11/10/2022	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	11/10/2022	449.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	11/10/2022	274.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	11/10/2022	350.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	11/10/2022	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	11/10/2022	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	11/10/2022	390.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	11/10/2022	200.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	11/10/2022	274.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
TOTAL ACH TRANSFERS			\$ 34,614.90	
5707	REFUND PAYEEZY	11/10/2022	50.00	REFUND WELL PERMIT #308079-1
5707	REFUND PAYEEZY	11/10/2022	50.00	REFUND WELL PERMIT # 308303-1
5707	REFUND PAYEEZY	11/10/2022	1,080.00	DANIELLE STAYER P307469 OVERPAYMENT REFUND
5707	REFUND PAYEEZY	11/10/2022	50.00	REFUND WELL PERMIT #308363
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	11/10/2022	2,714.77	RETIREE INSURANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	11/10/2022	71,951.45	EMPLOYEE MEDICAL INSURANCE
TOTAL DIRECT DISBURSEMENTS			\$ 75,896.22	
TOTAL AP			\$ 179,567.13	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
2992	BANK OF AMERICA	11/17/2022	439.94	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	11/17/2022	1,080.29	OCTOBER 2022 ANALYSIS STATEMENT
5006	BROWN'S REFRIGERATION & EQUIPMENT CO.	11/17/2022	575.00	DIAGNOSTIC/REPAIR TO BOTTLE FILLER AT HQ
3269	CDW GOVERNMENT, INC.	11/17/2022	17,261.00	OKTA MFA RENEWAL
2241	DEPT. OF THE INTERIOR - USGS	11/17/2022	56,807.50	JOINT FUNDING AGREEMENT JFA002
3424	MIDTOWN PRINT CO.	11/17/2022	60.00	BUSINESS CARDS FOR DANNY AND STARKY
4518	ENGINEERED COOLING SERVICES, INC.	11/17/2022	424.50	ANNUAL MAINTENANCE ON LIEBERT A/C SERVER ROOM
916	FPL NORTHWEST FLORIDA	11/17/2022	471.08	MILTON ELECTRIC
5872	FUSION FLEET SERVICES LLC	11/17/2022	294.84	GPS INTALLS INTO 2022 FORD EXPLORERS
2291	GULF COAST ELECTRIC COOPERATIVE, INC.	11/17/2022	284.75	ELECTRIC SERVICE - EFO
3193	INSURANCE INFORMATION EXCHANGE	11/17/2022	53.80	BACKGROUND SCREENING
2299	LIBERTY COUNTY SOLID WASTE	11/17/2022	40.00	SOLID WASTE DUMPSTER - FL RIVER
63	NORTHWEST FLORIDA DAILY NEWS	11/17/2022	83.40	PUBLISH NORD NOTICE
64	PANAMA CITY NEWS HERALD	11/17/2022	110.47	LEGAL ADS-WATER USE PERMITS
64	PANAMA CITY NEWS HERALD	11/17/2022	68.68	PUBLISH NORD NOTICE
62	PENSACOLA NEWS-JOURNAL	11/17/2022	104.10	PUBLISH NORD NOTICE
5011	SERVICE PLUS OFFICE MACHINES, INC.	11/17/2022	167.40	PAPER FOR GIS PLOTTER
4577	SOUTHERN TIRE MART, LLC	11/17/2022	323.00	TIRE REPAIR T100 TRACTOR
105	TALLAHASSEE DEMOCRAT	11/17/2022	68.78	PUBLISH NORD NOTICE
5737	TELECHECK SERVICES, INC.	11/17/2022	66.00	EPERMITTING FEES-TELECHECK
5737	TELECHECK SERVICES, INC.	11/17/2022	50.00	FEES FOR ONLINE PAYMENTS
TOTAL CHECKS			\$ 78,834.53	
5702	AUTO ALLEY INC	11/18/2022	116.85	MINOR REPAIRS FOR POOL VEHICLES AT HQ
5702	AUTO ALLEY INC	11/18/2022	73.79	MINOR REPAIRS FOR POOL VEHICLES AT HQ
5702	AUTO ALLEY INC	11/18/2022	287.28	MINOR REPAIRS FOR HQ REG VEHICLES
3638	B & B DUGGER, INC	11/18/2022	70,500.00	AGREEMENT FOR PRESCRIBED BURNI
4845	CALHOUN COUNTY SHERIFF'S OFFICE	11/18/2022	1,280.00	LAW ENFORCEMENT/SECURITY SERVI
5721	CARASOFT TECHNOLOGY CORPORATION	11/18/2022	7,347.17	DOCUSIGN ELECTRONIC SIGNATURE SOFTWARE
5824	DAVID STANFORD	11/18/2022	146.00	TRAVEL REIMBURSEMENT
5824	DAVID STANFORD	11/18/2022	146.00	TRAVEL REIMBURSEMENT
4855	ENVIRON SERVICES INCORPORATED	11/18/2022	2,079.17	JANITORIAL SERVICES FOR HQ
4807	WEX BANK	11/18/2022	979.05	WEX GPS TRACKING
4807	WEX BANK	11/18/2022	467.00	2 NEW GPS UNITS FOR 2022 FORD EXPLORERS
4807	WEX BANK	11/18/2022	12,780.47	OCTOBER 2022 FUEL / SERVICE PURCHASES
2702	FISH AND WILDLIFE	11/18/2022	1,488.62	LAW ENFORCEMENT - CONTRACT NO. 11-012
4961	PETER FOLLAND	11/18/2022	146.00	TRAVEL REIMBURSEMENT
4961	PETER FOLLAND	11/18/2022	146.00	TRAVEL REIMBURSEMENT
839	FORESTRY SUPPLIERS, INC.	11/18/2022	2,078.16	GENERAL OPERATING SUPPLIES
839	FORESTRY SUPPLIERS, INC.	11/18/2022	103.87	GENERAL OPERATING SUPPLIES
2268	INNOVATIVE OFFICE SOLUTIONS, INC	11/18/2022	837.00	PHONE SYSTEM MAINTANANCE CONTRACT 07-037

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
61	ALABAMA COMMUNITY NEWSPAPERS	11/18/2022	54.85	PUBLISH NORD NOTICE
5614	ZACHARY J. SELLERS	11/18/2022	925.00	DFO JANITORIAL SERVICES
4091	THE SHOE BOX	11/18/2022	135.99	SAFETY BOOTS-THOMAS
5337	VANASSEE HANGEN BRUSTLIN, INC.	11/18/2022	8,460.00	AGREEMENT FOR AS NEEDED SERVIC
5218	WAGeworks, INC.	11/18/2022	56.55	COBRA ADMINISTRATION
TOTAL ACH TRANSFERS			\$ 110,634.82	
5707	REFUND PAYEEZY	11/18/2022	50.00	REFUND WELL PERMIT #308335-2
5707	REFUND PAYEEZY	11/18/2022	50.00	REFUND WELL PERMIT #308278-1
TOTAL DIRECT DISBURSEMENTS			\$ 100.00	
TOTAL AP			\$ 189,569.35	
5676	ARBOR TREE CARE LLC	11/22/2022	2,100.00	HAZARDOUS TREE REMOVAL - SPARKLEBERRY
5131	CITY OF DEFUNIAK SPRINGS	11/22/2022	217.67	WATER/ SEWER DEFUNIAK SPRINGS
4676	CITY OF MILTON FLORIDA	11/22/2022	80.67	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	11/22/2022	23.80	SEWER MILTON OFFICE
3289	CITY OF TALLAHASSEE	11/22/2022	45.78	LAKESHORE & I-10
4875	DEPARTMENT OF ECONOMIC OPPORTUNITY	11/22/2022	175.00	ANNUAL SPECIAL DISTRICT FEE
3662	FL DEPT OF ENVIRONMENTAL PROTECTION	11/22/2022	330.00	SHLMB FDEP CREDIT RELEASE FEE (CHECK)
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	11/22/2022	190.47	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	11/22/2022	101.46	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	11/22/2022	190.47	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	11/22/2022	251.80	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	11/22/2022	177.88	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	11/22/2022	183.48	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	11/22/2022	111.58	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	11/22/2022	167.36	KONICA MINOLTA COPIER LEASE RENEWAL
5314	UNITED RENTALS (NORTH AMERICA), INC.	11/22/2022	107,536.16	POND PUMP DOWN
4557	VERIZON WIRELESS	11/22/2022	1,182.66	CELL PHONES AND JET PACKS
4038	WINDSTREAM COMMUNICATIONS	11/22/2022	53.54	800 NUMBERS & EFO LONG DISTANCE
TOTAL CHECKS			\$ 113,119.78	
3771	CHOCTAWHATCHEE BASIN ALLIANCE	11/23/2022	1,780.00	LOPLS FALL 2022 MONITORING
2497	ROGER A. COUNTRYMAN II	11/23/2022	421.26	TRAVEL REIMBURSEMENT
5749	DUMPSTER SERVICES LLC	11/23/2022	550.00	30 YARD ROLL OFF CONTAINER
5516	JAMES LAMAR	11/23/2022	705.29	TUITION REIMBURSEMENT
4952	LAW, REDD, CRONA & MUNROE, P.A.	11/23/2022	8,152.00	INSPECTOR GENERAL SERVICES AGR

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5885	SYDNEY ARMSTRONG	11/23/2022	246.53	TRAVEL REIMBURSEMENT
5455	PAUL THURMAN	11/23/2022	183.43	TRAVEL REIMBURSEMENT
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	11/23/2022	13,609.00	LAW ENFORCEMENT AND SECURITY
TOTAL ACH TRANSFERS			\$ 25,647.51	
2967	BANK OF AMERICA	11/22/2022	5,655.89	OCTOBER 2022 P-CARD
2967	BANK OF AMERICA	11/22/2022	50.00	REG SUNPASS
2967	BANK OF AMERICA	11/22/2022	225.00	LAB SUPPLIES AMAZON - USB ADAPTERS
2967	BANK OF AMERICA	11/22/2022	162.88	DFO VEHICLES CARWASH
2967	BANK OF AMERICA	11/22/2022	18.94	ICE SCOOP FOR DFO-AMAZON
2967	BANK OF AMERICA	11/22/2022	284.22	AMAZON - ASSET MGMT. 2023 CALENDAR ORDER
2967	BANK OF AMERICA	11/22/2022	292.55	BOOM SPRAYER FROM AMAZON
2967	BANK OF AMERICA	11/22/2022	180.35	SAFETY BOOTS-WAITS AND FIELD SUPPLIES: AMAZON
2967	BANK OF AMERICA	11/22/2022	326.97	AMAZON ORDER
2967	BANK OF AMERICA	11/22/2022	91.54	REG OFFICE SUPPLIES-AMAZON
2967	BANK OF AMERICA	11/22/2022	29.95	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	11/22/2022	27.72	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	11/22/2022	9.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	11/22/2022	11.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	11/22/2022	11.99	DIGITAL NEWSPAPER SUBSCRIPTION
TOTAL DIRECT DISBURSEMENTS			\$ 7,379.98	
TOTAL AP			\$ 146,147.27	
3813	PENNINGTON, P.A.	11/30/2022	225.00	TITLE SEARCH & COMMITMENT FOR 7 PARCELS
3813	PENNINGTON, P.A.	11/30/2022	10,940.00	LEGAL THROUGH 11/20
TOTAL ACH TRANSFERS			\$ 11,165.00	
TOTAL AP			\$ 11,165.00	

VOID ICMA CHECK	11/01/2022	\$ -602.30
DIRECT DEPOSIT	11/04/2022	237,227.69
CHECKS	11/04/2022	275.45
FLEX SPENDING TRANSFER	11/04/2022	1,568.66
DIRECT DEPOSIT	11/10/2022	126,408.12
DIRECT DEPOSIT	11/18/2022	233,880.10
CHECKS	11/18/2022	2,011.34
FLEX SPENDING TRANSFER	11/18/2022	1,468.66
		<hr/>
		\$ 602,237.72

Chairman or Executive Director

13

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Benjamin Faure, Bureau Chief, Land Management Operations

DATE: December 15, 2022

SUBJECT: Consideration of ITB 23B-001 for Williford Spring Step Repairs

Recommendation

Staff recommends the Governing Board approve the bid received in response to Invitation to Bid (ITB) 23B-001 for the Repair of the Williford Spring steps and authorize the Executive Director to execute an agreement with Live Flyer, Inc., in an amount up to \$116,000.00 to complete this work.

Background

Located within the Econfinia Creek Water Management Area, Williford Spring Recreation Area is one of the busiest recreation sites within the Northwest Florida Water Management District. Over the past several years, the stair access to Williford Spring has been undergoing erosion and undermining due to heavy visitor use and sediment disturbance at the base of the steps.

In June of 2020, the District contracted with Dewberry Engineers to develop design plans to address the erosion problem. The proposed design plans include the removal of loose sediment under the base of the existing steps, installing a new “pour in place” concrete footer at the base of the steps to meet the top of the bedrock or 18 inches below existing grade, installing two new access ladders with handrails to help prevent further sediment erosion under the repaired footer, and grooving the existing submerged steps for visitor safety.

On October 5, 2022, the District issued ITB 23B-001 for the 2023 Williford Spring Step Repairs. The ITB was advertised on the District’s procurement website, the My Florida Market Place Vendor Information Portal, and posted in the Florida Administrative Register. In addition, District staff contacted every advertised marine contractor within a 50-mile radius to inform them of the bid opportunity.

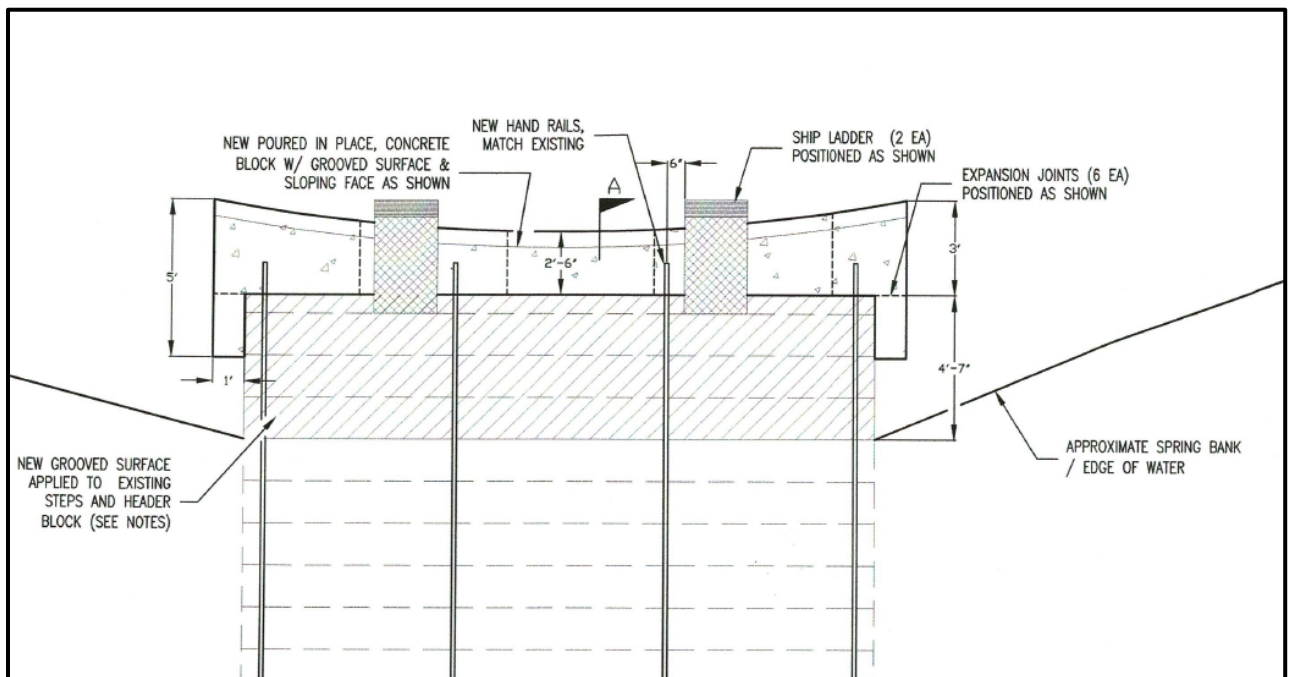
On October 31, 2022, the District received one sealed bid from Live Flyer, Inc. in the amount of \$138,736.

Per District Policy and Procedures Manual 6.3.10 “If less than two responsive bids, proposals, or replies for commodities or contractual services for purchases over \$35,000 are received, the District may negotiate on the best terms and conditions. The District shall document the reasons that such action is in the best interest of the District in lieu of resoliciting competitive sealed bids, proposals, or replies, and maintain the documentation in the contract’s file.” The following paragraph shall document the reasons this action is in the best interest of the District in lieu of resoliciting competitive sealed bids.

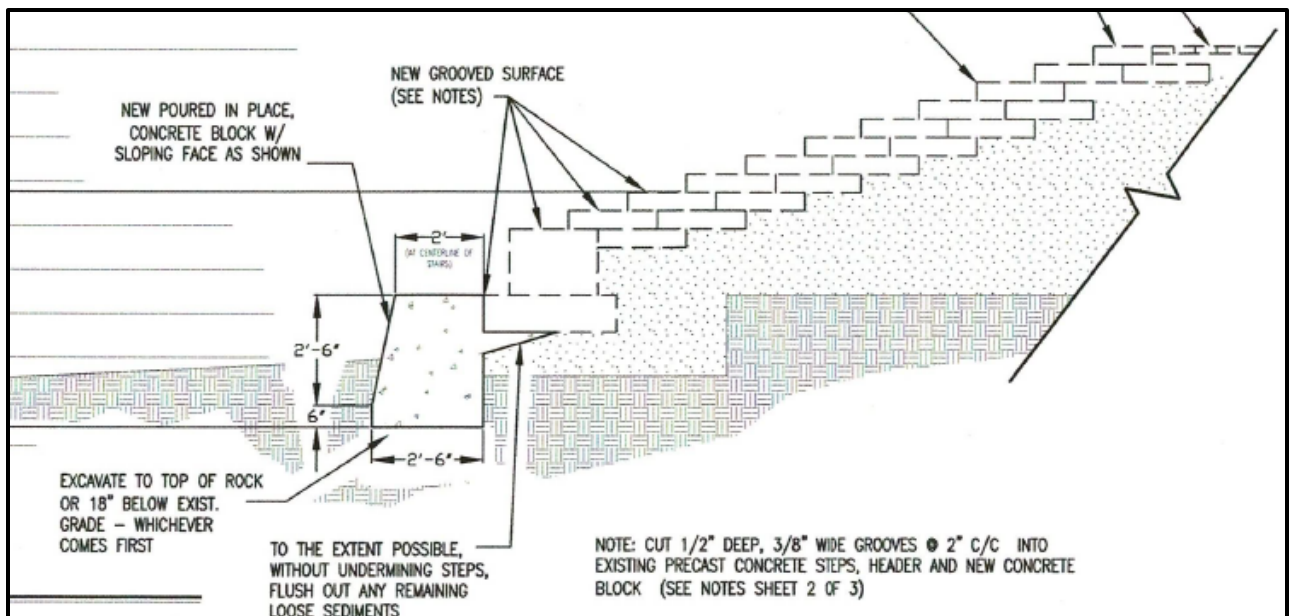
It is in the opinion of District staff that due to the shortage of qualified contractors available to complete the work and contractor rates increasing, as well as the timeframe needed to complete the work prior to the busy summer season, it is in the best interest of the District to move forward with awarding the work to Live Flyer, Inc. It is important to complete this work to prevent further erosion and undermining of the steps. District staff reviewed the contractors Schedule of Values and Deliverables and feels the estimates are reasonable and necessary based on the Scope of Work as outlined in the construction plans. In addition, the District was able to negotiate with the contractor and received a revised bid of \$116,000 on December 15, 2022 for the necessary repairs, which is a reduction of \$22,736 from the original bid of \$138,736. Live Flyer, Inc., has provided a number of agency references demonstrating the contractor’s performance and attention to detail.

BF/

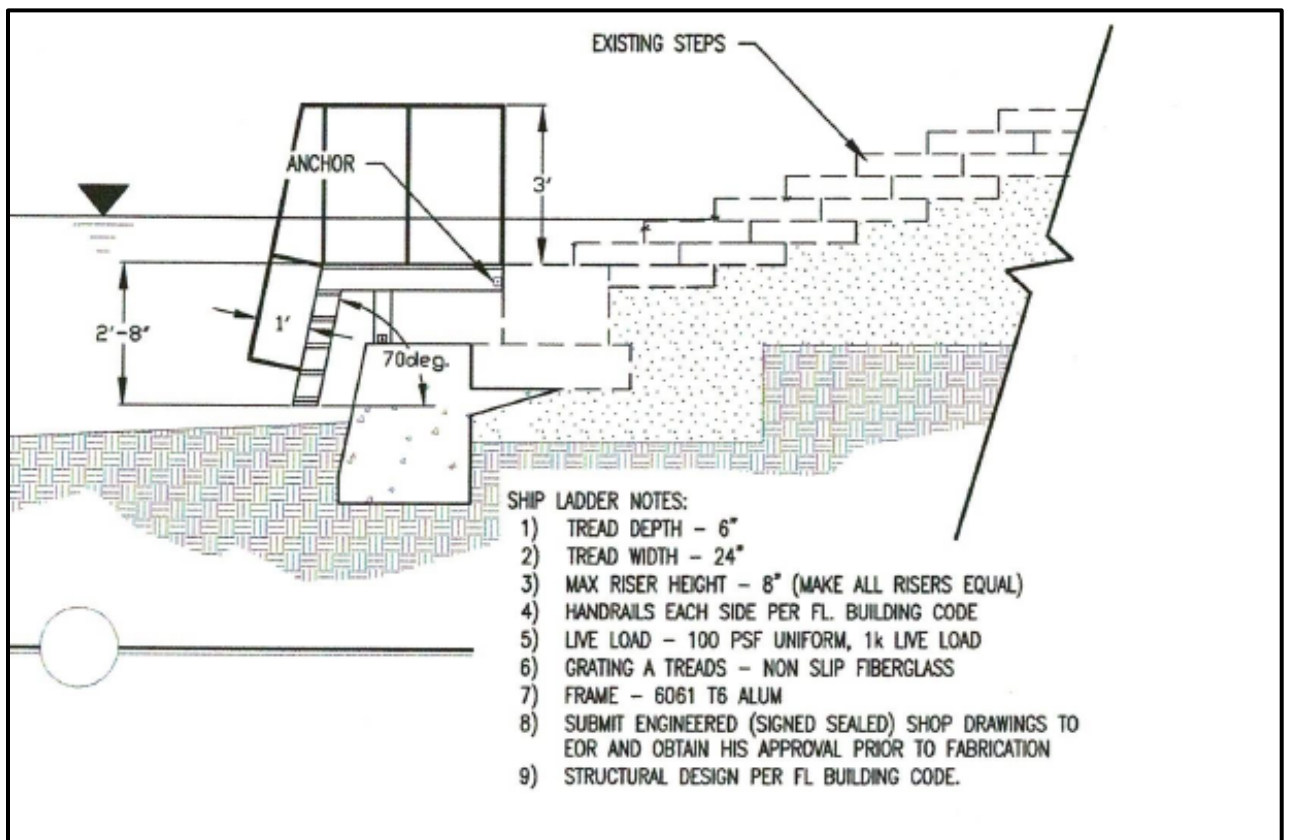
Enclosures: Design Drawings of Repairs



Plan View of Step Repairs



Cross Section View



Stairway Ladder Detail

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Carlos Herd, Director, Resource Management Division
Paul Thorpe, Deputy Director, Resource Management Division

FROM: Jerrick Saquibal, Chief, Bureau of Resource Projects & Planning

DATE: December 16, 2022

SUBJECT: Consideration of Consultant Selections and Agreements for Prescribed Burning and Vegetation Management for District-owned Restoration Properties

Background

On November 15, 2022, the District issued a Request for Proposals (RFP) for Prescribed Burning and Vegetation Management for District-owned Restoration Properties (RFP 23-002). This RFP was issued to provide contractual services for turnkey prescribed burning (dormant season, growing season, and site preparation burns) and vegetation management services on District-owned lands.

Sealed proposals for RFP 23-002 are due by 2:00 p.m. Eastern Time on December 20, 2022. District staff will prepare a supplement for your consideration at the January 12, 2023 Governing Board Meeting.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
PUBLIC HEARING FOR REGULATORY MATTERS
A G E N D A

District Headquarters
81 Water Management Drive
Havana, Florida 32333
10 Miles West of Tallahassee
U.S. Highway 90

Thursday
January 12, 2022
1:05 p.m., ET

Note: Appeal from any NFWMD Final Agency Action requires a record of the proceedings. Although Governing Board meetings are normally recorded, affected persons are advised that it may be necessary for them to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based. Persons with disabilities or handicaps who need assistance or reasonable accommodation in order to participate in these meetings should contact the District at least 72 hours in advance of these meetings to make appropriate arrangements.

PART I — CONSENT AGENDA

• WATER USE PERMITS

A. Permit Renewal with Modification

A-1 Applicant: Scott Taylor, International Paper Company
App. No.: 2B-033-2435-10
Use: Industrial

Authorization Statement: This Permit authorizes the Permittee to make an average annual withdrawal of 25.40 million gallons per day (847.0 million gallons per month maximum) of groundwater from the sand-and-gravel aquifer for industrial use.

Duration Recommended: 20 Years
Staff Recommendation Approval
Public Comment Received: No

WATER USE TECHNICAL STAFF REPORT
14-December-2022
Application No.: 2B-033-2435-10

Owner: Scott Taylor
International Paper Company
375 Muscogee Road
Cantonment, FL 32533
(850) 968-2121

Applicant: Scott Taylor
International Paper Company
375 Muscogee Road
Cantonment, FL 32533
(850) 968-2121

Agent: Not Applicable

**Compliance
Contact:** Carey Oberholtzer
International Paper Company
375 Muscogee Road
Cantonment, FL 32533
(850) 937-4837

Project Name: International Paper Company
County: Escambia
WRCA: N/A
ARC: N/A
Objectors: No

This Permit authorizes the Permittee to make an average annual withdrawal of 25.40 million gallons per day (847.0 million gallons per month maximum) of groundwater from the sand-and-gravel aquifer for industrial use.

Recommendation: Approval
Reviewers: Kristine Locke

RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:

Staff recommends the permit expiration date be February 1, 2043. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

WITHDRAWAL INFORMATION:

Water Use	Permitted	Requested	Recommended
Average Day (GPD)	25,500,000	25,400,000	25,400,000
Maximum Month (GAL)	850,000,000	847,000,000	847,000,000

DESCRIPTION:

International Paper Company requests renewal and modification of Individual Water Use Permit (IWUP) No. 2B-033-2435-9 for the continued authorization of groundwater withdrawals from the sand-and-gravel aquifer for industrial use with a reduction to the currently permitted withdrawal amounts.

International Paper Company's Pensacola Mill is located in Cantonment, Florida, began operation in the early 1940s, and has been in operation since that time. Groundwater use is required for the Mill's operations but has been augmented with the use of 5 million gallons per day of reclaimed water as part of a partnership with the Emerald Coast Utilities Authority since 2011. The requested reduction to the currently permitted withdrawal amounts is a result of no longer utilizing water for irrigation.

International Paper Company's Pensacola Mill uses water to produce fluff pulp and linerboard. The fluff pulp is used by customers to make consumer products such as diapers and feminine hygiene products, and the linerboard is used to manufacture containers at box plants. The containers may be used as packaging for food products, so quality control is a focus for the Mill.

International Paper Company's Pensacola Mill has been operating under an IWUP for 37 years. Considering that withdrawals at the Mill represent a long-term use of the sand-and gravel aquifer and a reduction to the currently permitted withdrawal amounts is requested, staff does not anticipate any additional impacts to water resources or existing legal uses.

PERMIT APPLICATION REVIEW:

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permit Applicant's Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.

RECOMMENDATION:

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public's interest, and will not interfere with any presently existing legal use of water. This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for an average annual withdrawal of 25.40 million gallons per day (847.0 million gallons per month maximum) of groundwater from the sand-and-gravel aquifer for industrial use. Staff also recommends that the expiration date of the permit be February 1, 2043, and that the permit be conditioned as per the "Conditions for Issuance" included in Exhibit A of the permit document.

FACILITY INFORMATION:

Site Name: International Paper Company

Well Details								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
14652	CI #01	10	300	440	1,000	Sand-and-gravel aquifer	Active	Industrial
14653	CI #02	16	255	410	1,000	Sand-and-gravel aquifer	Active	Industrial
14654	CI #12RA	18	295	411	1,000	Sand-and-gravel aquifer	Active	Industrial
14655	CI #05R	16	105	329	1,000	Sand-and-gravel aquifer	Active	Industrial
14656	CI #06	10	321	391	1,000	Sand-and-gravel aquifer	Active	Industrial
14658	CI #08	16	304	372	1,000	Sand-and-gravel aquifer	Active	Industrial
14659	CI #09	16	109	292	1,000	Sand-and-gravel aquifer	Active	Industrial
14705	CI #11	16	323	398	1,000	Sand-and-gravel aquifer	Active	Industrial
14708	CI #14	18	275	430	1,000	Sand-and-gravel aquifer	Active	Industrial
14709	CI #15	24	375	468	1,000	Sand-and-gravel aquifer	Active	Industrial
14710	CI #16	24	385	475	1,000	Sand-and-gravel aquifer	Active	Industrial
14711	CI #17	16	369	445	1,000	Sand-and-gravel aquifer	Active	Industrial
14713	CI #22R	18	150	316	1,000	Sand-and-gravel aquifer	Active	Industrial
14715	CI #23R	18	275	475	1,000	Sand-and-gravel aquifer	Active	Industrial
14716	CI #25RA	24	385	472	1,000	Sand-and-gravel aquifer	Active	Industrial
14717	CI #29	18	212	324	1,000	Sand-and-gravel aquifer	Active	Industrial
14718	CI #30	12	370	436	2,000	Sand-and-gravel aquifer	Active	Industrial
14719	CI #31	12	394	465	1,000	Sand-and-gravel aquifer	Active	Industrial
14782	CI #33	20	242	306	1,000	Sand-and-gravel aquifer	Active	Industrial
14784	CI #35	24	370	480	1,000	Sand-and-gravel aquifer	Active	Industrial
15823	CI #10R	24	270	405	1,000	Sand-and-gravel aquifer	Active	Industrial
15938	CI #20R	24	365	468	1,000	Sand-and-gravel aquifer	Active	Industrial

Well Details								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
16801	CI #07R	24	305	403	1,000	Sand-and-gravel aquifer	Active	Industrial
293598	CI #32R	18	390	470	1,000	Sand-and-gravel aquifer	Active	Industrial
293599	CI #34R	18	355	455	1,000	Sand-and-gravel aquifer	Active	Industrial
293601	CI #13RA	18	310	410	1,000	Sand-and-gravel aquifer	Active	Industrial

Monitoring Well Details						
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Source Name	Status
319920	MW-10	2	18	28	Surficial aquifer	Active
319953	MW-1	2	24	34	Surficial aquifer	Active
319954	MW-5A	2	33	43	Surficial aquifer	Active

WATER USE PERMIT

PERMIT NO.:	<u>2B-033-2435-10</u>	DATE ISSUED:	<u></u>
PROJECT NAME:	<u>International Paper Company</u>	DATE RECEIVED:	<u>May 27, 2022</u>

A PERMIT AUTHORIZING:

This Permit authorizes the Permittee to make an average annual withdrawal of 25.40 million gallons per day (847.0 million gallons per month maximum) of groundwater from the sand-and-gravel aquifer for industrial use.

LOCATION:

STR: Sections 2 and 3, Township 1 South, Range 31 West; Sections 10, 11, 12, 14, 15, 16, 24, 28, 3, 36, 37, 4 and 9, Township 1 North, Range 31 West

Escambia County

ISSUED TO:

International Paper Company
375 Muscogee Road
Cantonment, FL 32533

Permittee agrees to hold and save the Northwest Florida Water Management District and its successors harmless from any and all damages, claims, or liabilities which may arise from permit issuance. Said application, including all maps and specifications attached thereto, is by reference made a part hereof.

This permit does not convey to the Permittee any property rights nor any rights or privileges other than those specified herein, nor relieve the Permittee from complying with any law, regulation or requirement affecting the rights of other bodies or agencies.

This permit may be revoked, modified or transferred at any time pursuant to the appropriate provisions of Chapter 373, Florida Statutes, and Chapter 40A-2, Florida Administrative Code.

PERMIT IS CONDITIONED UPON:

See conditions on attached "Exhibit A," dated _____.

AUTHORIZED BY: Northwest Florida Water Management District
Division of Regulatory Services

By:

Signature

"EXHIBIT A"
CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-033-2435-10
International Paper Company
DATED _____

Specific Conditions

1. This permit shall expire on February 1, 2043.
2. This Permit authorizes the Permittee to make an average annual withdrawal of 25.40 million gallons per day (847.0 million gallons per month maximum) of groundwater from the sand-and-gravel aquifer for industrial use. The individual facilities authorized to make this combined withdrawal are shown in the table below in the following condition. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.
3. Individual Withdrawal Facility Authorization

Facility ID #	FLUWID	Location SEC,TWN,RNG
CI #01	AAA5252	Sec. 14, T1N, R31W
CI #02	AAA5251	Sec. 14, T1N, R31W
CI #05R	AAA5253	Sec. 11, T1N, R31W
CI #06	AAA5254	Sec. 3, T1N, R31W
CI #07R	AAP1514	Sec. 3, T1N, R31W
CI #08	AAA5256	Sec. 3, T1N, R31W
CI #09	AAA5257	Sec. 3, T1N, R31W
CI #10R	AAN5624	Sec. 3, T1N, R31W
CI #11	AAA5259	Sec. 3, T1N, R31W
CI #12RA	AAN0990	Sec. 9, T1N, R31W
CI #13RA	AAP9159	Sec. 9, T1N, R31W
CI #14	AAK2679	Sec. 15, T1N, R31W
CI #15	AAP1513	Sec. 15, T1N, R31W
CI #16	AAP3465	Sec. 15, T1N, R31W
CI #17	AAA5250	Sec. 14, T1N, R31W
CI #20R	AAN7947	Sec. 15, T1N, R31W
CI #22R	To be assigned	Sec. 15, T1N, R31W
CI #23R	AAB2800	Sec. 15, T1N, R31W
CI #25RA	AAP3464	Sec. 24, T1N, R31W
CI #29	AAA5243	Sec. 24, T1N, R31W

Facility ID #	FLUWID	Location SEC,TWN,RNG
CI #30	AAA5264	Sec. 16, T1N, R31W
CI #31	AAA5263	Sec. 16, T1N, R31W
CI #32R	AAP9160	Sec. 16, T1N, R31W
CI #33	AAA5242	Sec. 24, T1N, R31W
CI #34R	AAP9161	Sec. 16, T1N, R31W
CI #35	AAA5265	Sec. 16, T1N, R31W

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAA5252 for CI #01) when submitting reports or otherwise corresponding with the District.
5. The Permittee, by January 31 of each year, shall submit a water use report for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required including total water usage on Water Use Summary Reporting Form (Form 172) by each individual well. The Permittee, prior to the installation of flow meters at the wellheads, shall record the water usage based on pump run time or other approved methods. The Permittee shall include and report the amount of reclaimed water received from Emerald Coast Utilities Authority. The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com. The next report is due by January 31, 2023.
6. The Permittee, by February 28, 2025, shall install and maintain, in working order, in-line totalizing flow meters at the well head of every production well. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of meter installation, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.
7. The Permittee, by October 31, in years 2030, 2035, 2040, and at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy ratings for all flow meters to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com.
8. The Permittee shall maximize the use of reclaimed water, surface water, and stormwater prior to the use of the sand-and-gravel aquifer wells.
9. The Permittee shall submit to the District in a single electronic submittal the following information by January 31, April 30, July 31, and October 31 of each year:

Static water level measurements for production wells CI #09, CI #22R, CI #32R, CI #33, and CI #35 and for monitor wells MW-1, MW-5A, and MW-10 conducted during the first two weeks of

each month for the previous three months (e.g. measurements for January, February, and March shall be submitted by April 30) using a District-approved water level measuring device. Water levels shall be taken following a 24-hour non-pumping period, as much as is practicable, reported as depth-to-water below a pre-defined measuring point. All measurements shall be taken from the same measuring point. If the measuring point is different from land surface elevation, then the Permittee shall provide the measuring point distance above or below land surface. All static water level reports shall include the date and time the well was turned off, date and time the measurement was taken, method and device used, and the water level measurement to 0.01 foot for steel/electric tape and 1.0 foot precision for airline methods, respectively. The Permittee, if utilizing the airline method, shall also report airline length, gauge reading, linear distance of the airline terminus from land surface, and a description of where the airline terminates (e.g. land surface, pump base, pressure gauge, etc.).

The Permittee may submit the report electronically via digital media or, if preferred, by e-mailing it to compliance@nwfwater.com. The Permittee, at the time of modification or renewal, shall submit a summary and analysis of the water level data collected for the wells for the entire period of record.

10. The Permittee shall submit a compliance report by February 28, 2033. At a minimum, the compliance report must include sufficient information to demonstrate continued reasonable assurance that the Permittee's use of water will continue to meet the conditions for permit issuance set forth in Rule 40A-2 for the remaining duration of the permit. The compliance report shall also include:

No Quantity or Quality Changes: Documentation that continued use of the withdrawal quantities authorized under this permit will not cause quantity or quality changes that adversely impact the water resources, including both surface water and groundwater.

Conservation: Documentation that use of the permitted withdrawal quantities is efficient and that the Permittee is implementing reasonable and feasible water conservation measures.

No Impacts to Existing Legal Uses: Documentation that the continued use of the withdrawal quantities authorized under this permit will not adversely impact existing legal uses.

No Impacts to Water Resources: Documentation that the continued use of the withdrawal quantities authorized under this permit will not adversely impact wetlands, springs, surface waters, or groundwater.

Saline Water Intrusion: Documentation that the continued use of the withdrawal quantities authorized under this permit will not significantly induce saline water intrusion.

Lowest Quality Source of Water: Documentation demonstrating that the lowest quality source of water (reclaimed water or other alternative water source) is being used.

11. The Permittee shall maximize the use of reclaimed water if it is available and its' use is environmentally, economically, and technically feasible. As the availability of reclaimed water increases and is feasible to use, the Permittee shall utilize reclaimed water for its use and reduce its groundwater withdrawals proportionately, except as an emergency back-up supply. The

Permittee, by March 31 of each year, shall report to the District the results of a feasibility study to increase the use of reclaimed water if available from Emerald Coast Utilities Authority to meet non-potable water demands and offset groundwater withdrawals. As part of the annual feasibility report, the Permittee shall describe any water quality limitations or other constraints to increasing reuse and offsetting ground water withdrawals.

12. The Permittee shall submit to the District in a single electronic submittal the following information by January 31, April 30, July 31, and October 31 of each year:
 - a. Discharge measurements for Elevenmile Creek at Kingsfield Road (SR 186). The Permittee shall perform a minimum of three measurements per quarter with successive measurements being at least 10 days apart. The measurements shall be taken to reflect a variety of streamflow conditions with the intent to develop a stream flow rating curve. The number of measurements will depend on the amount of data needed to develop the stream flow rating curve. The Permittee shall take the measurement in the same location each time, in accordance with United States Geological Survey standards as referenced in Scientific Investigations Report 2005-5004. Discharge measurements shall be used to develop a rating curve for the streamflow monitoring site. The Permittee, at the time of modification or renewal, shall submit the rating curve and supporting analysis to the District.
 - b. Daily stage recorder readings for Elevenmile Creek at Kingsfield Road (SR 186) for the previous three months (i.e. measurements for January, February and March shall be submitted by April 30). The reports shall be submitted electronically in Comma Separated Value (CSV) or ASCII delimited text file format and readings shall be referenced to NAVD 88. Acceptable methods of electronic submission includes compact disc (CD) or electronic mail to compliance@nwfwater.com.
13. Lithologic logs shall be obtained for any new production wells constructed and shall be submitted to the District upon completion of construction.
14. The Permittee shall conduct and submit to the District by February 28, 2033, a quantitative analysis of hydrologic monitoring results over the duration of the 10-year permit period (2023-2033) to include hydrographs. Specifically, the evaluation shall address any observed impacts to water level(s) and water quality. The analysis shall evaluate impacts to water levels and water quality by analyzing available water level data, water quality data, pumping data, rainfall data, and hydrogeological data. The Permittee shall discuss any observable trends in the data and provide an evaluation of whether observed trends are a potential result of the Permittee's water use.
15. Upon renewal or modification, the Permittee shall conduct and submit to the District, a quantitative analysis of hydrologic monitoring results over the duration of the entire permit period (2023-2043) to include hydrographs. Specifically, the evaluation shall address any observed impacts to water level(s) and water quality. The analysis shall evaluate impacts to water levels and water quality by analyzing available water level data, water quality data, pumping data, rainfall data, and hydrogeological data. The Permittee shall discuss any observable trends in the data and provide an evaluation of whether observed trends are a potential result of the Permittee's water use.

16. The Permittee shall collect water quality samples for laboratory analyses from CI #35 within the first two weeks of January, April, July, and October in each year. Prior to sampling, the Permittee shall purge a minimum of three well volumes and report, with each set of test results: the duration of purging, purge volume, and purge rates used. All sampling and analysis methodologies used shall conform to standards established in Chapter 62-160, F.A.C., Quality Assurance. Furthermore, all water quality analysis shall be conducted by a laboratory with National Environmental Laboratory Accreditation Program (NELAP) and Florida Department of Health Rule 64E-1, F.A.C., certification for the constituents of concern. The water quality analyses shall include the following constituents: chloride, sodium, and total dissolved solids. The Permittee shall submit results from tests by the last day of the month following each sampling. At the time of modification or renewal, the Permittee shall submit a summary and analysis of the water quality data collected for the wells for the entire period of record.
17. The Permittee, by July 31 every year, shall conduct and submit to the District the results of a comprehensive evaluation of water use practices at the facility and a list of measures that provide for the enhancement of water conservation/efficiency measures, including water reuse and recycling, reduce water demand and water losses, and prevent exceedance of the authorized amounts. The list shall include but is not limited to:
 - a. The evaluation undertaken, identifying/detecting leaks and inaccurate flow meters and verify treatment losses;
 - b. The basis of the determinations made;
 - c. Other water conservation practices the Permittee determines are feasible to implement within a year of permit issuance or renewal;
 - d. Any planned for future implementation; and
 - e. Installation of equipment which support conservation.The Permittee shall include the measures implemented during the previous year. If the Permittee determines that any of the listed measures are no longer feasible, the report shall describe the specific reasons they cannot be implemented.
18. The Permittee shall encourage and provide for the efficient and non-wasteful use of water, and shall implement water conservation measures, including a proactive leak detection program, designed to enhance water use efficiency and reduce water demand and water losses.
19. The Permittee, prior to the construction, alteration and/or enhancement of any surface water withdrawal, diversion, or management system, shall contact the District to determine if a permit will be required. A permit would be required by the District for activities including creek sandbagging, sump excavation, and any maintenance beyond that considered routine or custodial.
20. The Permittee shall not utilize water to fill or augment the level of water bodies for aesthetic purposes.

Standard Conditions

21. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.

22. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
23. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
24. The Permittee shall notify the District in writing within 45 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
25. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
26. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.
27. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.
28. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water, offsite land use, or water resources and associated environmental features that existed at the time of permit application.
29. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
30. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall modify or revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.

31. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: January 3, 2023

Northwest Florida Water Management District, Petitioner, vs. GHD Construction Services, Inc., Defendant, Walton County Circuit Court Case No. 21CA137

The District continues to litigate its Petition for Enforcement against GHD Construction Services, Inc. (“GHD”), stemming from GHD’s violation of a Consent Order and of District statutes and rules. The District is seeking an injunction against GHD to require its compliance with the Consent Order and to cease violating statutes and rules. The District is also seeking the statutory monetary penalties associated with such violations.

GHD is the holder of an environmental resource permit known as a “10/2 Self-Certification” for the development and construction of residential units in DeFuniak Springs. In February 2020, the District determined that GHD was not complying with its permit and was violating District statutes and rules by adversely impacting wetlands. The District and GHD entered into a Consent Order in February 2020, whereby GHD agreed to pay a penalty and remediate the impacted wetlands. GHD eventually paid the penalty, but it never began the required remediation. After many failed attempts to motivate GHD to perform the required remediation, the District was forced to file the Petition for Enforcement in April 2021; discovery and motion practice ensued.

A hearing was held on December 6, 2022, on the District’s motion for partial summary judgment. Just before the hearing, the defendant filed a motion for leave to amend its answer and affirmative defenses. The Court allowed the amendment and a hearing on the District’s motion has been rescheduled to January 18, 2023, at 9:15AM CST. Trial remains set for one day on March 8, 2023, at 9:00AM CST.