

**Northwest Florida Water Management District
Governing Board Meeting Minutes
Thursday, May 11, 2023
81 Water Management Drive
Havana, Florida 32333**

1. Opening Ceremonies

Called to order at 1:06 p.m.

Savannah Shell called the roll and a quorum was declared present.

Present: George Roberts, Chair; Jerry Pate, Vice Chair; Nick Patronis, Secretary-Treasurer; John Alter; Gus Andrews; Ted Everett; Kellie Ralston; Anna Upton

Absent: None.

2. Special Thanks and Recognition

Chair Roberts recognized Ed Smith, David Ragsdale, and Andrew Clemet from the Department of Environmental Protection.

3. Changes to the Agenda

None.

4. Consideration of the following Items Collectively by Consent:

MOTIONED BY TED EVERETT, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD APPROVE ITEMS A, B, C, AND D IN THE CONSENT AGENDA CONTINGENT UPON LEGAL REVIEW AND OTHER ACTIONS AS REQUIRED BY FLORIDA STATUTES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

A. Approval of the Minutes for April 13, 2023

Approve the Minutes for April 13, 2023, Governing Board meeting.

B. Approval of the Financial Reports for the Month of March 2023

Approve the Financial Reports for the Month of March 2023.

C. Consideration of Resolution No. 918 Committing Fund Balances for the Fiscal Year Ending September 30, 2022, as Required By GASB Statement No. 54

Approve and adopt Resolution No. 918 to commit fund balances for Fiscal Year 2021-2022.

D. Approval of Resolution Nos. 919 and 920 to the Department of Environmental Protection for Acquisition of the Lane and McRae Land and Timber Tracts; Econfina Creek WMA

Approve and adopt Resolution Nos. 919 and 920 to the Department of Environmental Protection for the Lane and McRae Land and Timber acquisitions in the Econfina Springs Groundwater Contribution Area.

5. Consideration of Resolution No. 921 Declaring May 14-20, 2023, as Water Reuse Week

MOTIONED BY JOHN ALTER, SECONDED BY JERRY PATE, THAT THE GOVERNING BOARD APPROVE RESOLUTION NO. 921 DECLARING MAY 14-20, 2023, AS WATER REUSE WEEK. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Consideration of Acceptance of the Audited Financial Statements for Fiscal Year 2021-2022

MOTIONED BY JERRY PATE, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD ACCEPT THE DISTRICT'S FISCAL YEAR ENDING SEPTEMBER 30, 2022, AUDITED FINANCIAL STATEMENTS AS PRESENTED. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of Amendment No. 4 to the Fiscal Year 2022-2023 Budget Adjusting Beginning Fund Balances

MOTIONED BY TED EVERETT, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE AMENDMENT NO. 4 TO THE FISCAL YEAR 2022-2023 BUDGET ADJUSTING FUND BALANCES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Consideration of Acceptance of the Appraisals and Approval of the Contract for Sale and Purchase of 11.4 Acres; Choctawhatchee River WMA

MOTIONED BY KELLIE RALSTON, SECONDED BY JERRY PATE, THAT THE GOVERNING BOARD ACCEPT THE APPRAISAL PREPARED BY BELL, GRIFFITH AND ASSOCIATES, INC., AND THE REVIEW APPRAISAL PREPARED BY CARROLL APPRAISAL COMPANY, INC., FOR THE SURPLUS TRACT IN WALTON COUNTY, AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE CONTRACT FOR SALE AND PURCHASE AND ALL CLOSING DOCUMENTS, INCLUDING THE DEED OF CONVEYANCE TO A PRIVATE ENTITY, ON BEHALF OF THE DISTRICT FOR THE SALE OF THE TRACT TO BE ENCUMBERED BY A CONSERVATION EASEMENT, FOR \$17,000 SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT, APPROVAL OF THE AGREEMENT BY LEGAL COUNSEL AND APPROVAL BY THE PURCHASER. IN ADDITION, STAFF RECOMMENDS THAT THE GOVERNING BOARD RESERVE THE INTEREST IN THE PROPERTY'S PHOSPHATE, MINERALS, METALS, AND PETROLEUM, IF ANY. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Consideration of Acceptance of Appraisals and Approval of Purchase and Sale Agreement for the Purchase of the Johns Parcel; Econfina Creek WMA

MOTIONED BY KELLIE RALSTON, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD (1) ACCEPT THE APPRAISAL PREPARED BY CARLTON APPRAISAL COMPANY AND REVIEW APPRAISAL PREPARED BY CARROLL APPRAISAL COMPANY, INC., FOR THE JOHNS PARCEL IN WASHINGTON COUNTY (2) APPROVE THE PURCHASE AND SALE AGREEMENT AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PURCHASE AND SALE AGREEMENT AND ALL CLOSING DOCUMENTS ON BEHALF OF THE DISTRICT, SUBJECT TO THE TERMS AND

CONDITIONS OF THE AGREEMENT AND APPROVAL OF THE AGREEMENT BY LEGAL COUNSEL. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. Consideration of ITB 23B-007 for Sand Pine Eradication Services

MOTIONED BY ANNA UPTON, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD APPROVE THE SECOND LOWEST BID (LOWEST BID WAS WITHDRAWN) RECEIVED IN RESPONSE TO INVITATION TO BID 23B-007 FOR SAND PINE ERADICATION SERVICES AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH GARCIA FOREST SERVICE, LLC, IN AN AMOUNT UP TO \$136,727.91 TO FACILITATE THIS WORK, SUBJECT TO LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

11. Consideration of Fiscal Year 2023-2024 Annual Work Plan and Budget for the Sand Hill Lakes Mitigation Bank Cooperative Management Agreement

MOTIONED BY ANNA UPTON, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD APPROVE THE FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION FISCAL YEAR 2023-2024 ANNUAL WORK PLAN AND BUDGET FOR THE SAND HILL LAKES MITIGATION BANK COOPERATIVE MANAGEMENT AGREEMENT, SUBJECT TO APPROVAL OF THE DISTRICT'S FISCAL YEAR 2023-2024 BUDGET. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

12. Consideration of Contractual Services with Auburn University to Support the Algae Harvesting and Biomass Reuse Agricultural Demonstration Project

MOTIONED BY KELLIE RALSTON, SECONDED BY JERRY PATE, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH AUBURN UNIVERSITY FOR AN AMOUNT NOT TO EXCEED \$197,090 TO PROVIDE CONTRACTUAL SERVICES IN SUPPORT OF THE ALGAE HARVESTING AND BIOMASS AGRICULTURAL DEMONSTRATION PROJECT. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

13. Legislative Overview

Informational purposes only.

14. Legal Counsel Report

Breck Brannen stated there are no pending cases in which the District is a party.

15. Executive Director Report

Lyle Seigler thanked Ed Smith, David Ragsdale, and Andrew Clemet for attending the meeting.

Meeting was adjourned at 1:51 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending April 30, 2023

Balance Forward - Operating Funds		\$40,330,613.40	
Operating Funds Received in current month:			
Revenue Receipts, Current	\$335,643.37		
Contracts Receivable	1,103,974.49		
Other Deposits/Refunds/Adjustments	22,835.66		
Transfers from Lands Accounts	0.00		
Total Deposits during month		<u>1,462,453.52</u>	
Total Deposits and Balance Forward			\$ 41,793,066.92
Disbursements:			
Employee Salaries		455,873.38	
Employee Benefits		350,339.64	
Employee Flexible Spending Account		0.00	
Contractual Services (Professional)		631,667.48	
Operating Expenses - Services		88,518.33	
Operating Expenses - Commodities		100,646.92	
Operating Capital Outlay		36,500.00	
Grants and Aids		<u>375,293.78</u>	
Total Operating Expenses during month		2,038,839.53	
Payables, Prior Year		0.00	
Other Disbursements or (Credits)		<u>27,895.57</u>	
Total Funds Disbursed by check during month		2,066,735.10	
Bank Debits (Fees, Deposit Slips, etc.)		0.00	
Transfer to Land Acquisition Account		<u>0.00</u>	
Total Funds Disbursed			<u>2,066,735.10</u>
Cash Balance Operating Funds at month end			\$ 39,726,331.82
Operating Depositories:			
Petty Cash Fund		250.25	
General Fund Checking		1,628,146.29	
Payroll Account		6,000.00	
Passthrough (EFT) Account		1.27	
Investment Accounts @ 5.06%			
General Fund		16,627,978.50	
Lands Fee Fund		4,220,167.51	
Ecosystem TF		60,198.78	
Water Prot. & Sust. Program TF		100,420.41	
Okaloosa Regional Reuse		1,170,734.28	
Mitigation Fund		<u>15,912,434.53</u>	
Total Operating Depositories at month end	\$	39,726,331.82	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending April 30, 2023

Land Acquisition Funds:

Fla. Board of Administration @ 5.06%	\$	294,496.84	
Total Land Acquisition Funds			294,496.84

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 5.06%		40,632.50	
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Fla. Board of Administration Cypress Springs R&M Account @ 5.06%		<u>803,665.66</u>	
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Total Restricted Land Management Funds			<u>844,298.16</u>
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Total Land Acquisition, and Restricted Management Funds			<u>1,138,795.00</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END			<u>\$ 40,865,126.82</u>
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Approved: _____
Chairman or Executive Director

Date: June 8, 2023

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending April 30, 2023
(Unaudited)

	Current Budget	Actuals Through 4/30/2023	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 3,792,899	\$ 3,522,564	\$ (270,335)	93%
Intergovernmental Revenues	98,388,542	3,829,649	(94,558,893)	4%
Interest on Invested Funds	49,500	1,009,119	959,619	2039%
License and Permit Fees	655,000	415,135	(239,865)	63%
Other	2,495,263	327,664	(2,167,599)	13%
Fund Balance	29,459,952		(29,459,952)	0%
Total Sources	\$ 134,841,156	\$ 9,104,131	\$ (125,737,025)	7%

	Current Budget	Expenditures	Encumbrances ¹	Available Budget	%Expended	%Obligated ²
Uses						
Water Resources Planning and Monitoring	\$ 6,034,787	\$ 1,773,769	\$ 2,002,346	\$ 2,258,672	29%	63%
Acquisition, Restoration and Public Works	88,462,460	6,262,462	30,009,137	52,190,860	7%	41%
Operation and Maintenance of Lands and Works	7,574,315	4,365,654	1,316,565	1,892,095	58%	75%
Regulation	4,373,578	1,895,129	195,871	2,282,577	43%	48%
Outreach	145,141	79,000	638	65,503	54%	55%
Management and Administration	2,356,536	1,136,205	61,396	1,158,935	48%	51%
Total Uses	\$ 108,946,817	\$ 15,512,220	\$ 33,585,954	\$ 59,848,643	14%	45%
Reserves	25,894,339			25,894,339	0%	0%
Total Uses and Reserves	\$ 134,841,156	\$ 15,512,220	\$ 33,585,954	\$ 85,742,982	12%	36%

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of April 30, 2023, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
GENERAL FUND
APRIL 2023

VOIDED CHECKS	04/04/2023	\$	-970.00
RETIREMENT	04/06/2023		81,968.31
CHECKS	04/06/2023		255,543.51
ACH TRANSFERS	04/07/2023		303,445.64
DIRECT DISBURSMENTS	04/07/2023		1,348.72
CHECKS	04/13/2023		94,662.25
ACH TRANSFERS	04/14/2023		65,395.25
CHECKS	04/20/2023		131,091.70
ACH TRANSFERS	04/21/2023		61,728.94
DIRECT DISBURSEMENTS	04/21/2023		92,938.74
CHECKS	04/27/2023		381,744.84
ACH TRANSFERS	04/27/2023		49,107.72
RETIREMENT	04/28/2023		81,218.07
		\$	<u>1,599,223.69</u>

Chairman or Executive Director

June 8, 2023

Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5922	AGL SUBDIVISION LLC	4/6/2023	100.00	AGL SUBDIVISION P310677 EPERMIT DISCOUNT REFUND
5635	CAMPLIFE, INC	4/6/2023	16,416.00	CAMPLIFE RESERVATION SYSTEM MAINTENACE
5635	CAMPLIFE, INC	4/6/2023	585.00	CAMPLIFE RESERVATION SYSTEM MAINTENACE
5243	CARROLL APPRAISAL COMPANY, INC.	4/6/2023	1,400.00	REVIEW APPRAISAL OF DISTRICT SURPLUS TRACT
3538	CITY OF APALACHICOLA	4/6/2023	1,500.00	CONSTRUCTION OF STORMWATER RET
2241	DEPT. OF THE INTERIOR - USGS	4/6/2023	58,110.00	USGS JOINT FUNDNG AGREEMENT- 0
3424	MIDTOWN PRINT CO.	4/6/2023	25.00	DRILLER STICKERS
4748	EAST MILTON WATER SYSTEM	4/6/2023	12.26	WATER - MILTON OFFICE
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	4/6/2023	29.96	LEGAL ADS FOR GOVERNING BOARD
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	4/6/2023	28.70	FAR AD - ITB 23B-005 - 2024 LONGLEAF PINE TUBELING
916	FPL NORTHWEST FLORIDA	4/6/2023	636.42	DEFUNIAK ELECTRIC
5566	JAMIE ALLEN GREEN	4/6/2023	23,210.00	AG PASS COST SHARE AGREEMENT
1395	KETCHAM APPRAISAL GROUP, P. A.,INC.	4/6/2023	1,200.00	APPRAISAL REVIEW OF MICKEY TRACT
5858	LUCIOUS WILLIAMS JR	4/6/2023	1,430.00	AG PASS COST SHARE AGREEMENT
5175	MCARTHUR FARMS	4/6/2023	41,855.00	AG PASS COST SHARE AGREEMENT
5680	MCKENZIE MOTOR COMPANY	4/6/2023	34.86	MINOR REPAIRS FOR REG VEHICLES IN MILTON
5680	MCKENZIE MOTOR COMPANY	4/6/2023	79.49	MINOR REPAIRS FOR REG VEHICLES IN MILTON
3406	NEECE TRUCK TIRE CENTER INC.	4/6/2023	58.65	MINOR SERVICE FOR WMD-96277
5841	PATRICIA WILLIAMS	4/6/2023	9,483.65	AG PASS COST SHARE AGREEMENT
5860	ROBERT E JACKSON	4/6/2023	8,368.80	AG PASS COST SHARE AGREEMENT
5857	ROOSEVELT WILLIAMS III	4/6/2023	9,499.60	AG PASS COST SHARE AGREEMENT
5861	SHEDRICK MCGRIFF	4/6/2023	18,593.85	AG PASS COST SHARE AGREEMENT
3213	SHI INTERNATIONAL CORP	4/6/2023	519.38	SHAREPOINT MIGRATION
519	SOUTHSIDE MOWER & MAGNETO RPR., INC	4/6/2023	467.49	STIHL EXTENDED REACH HEDGER
5929	STANLEY JACKSON	4/6/2023	2,407.90	AG PASS COST SHARE AGREEMENT
5590	KENNETH N STOUTAMIRE	4/6/2023	6,876.10	AG PASS COST SHARE AGREEMENT
4832	SUN LIFE FINANCIAL	4/6/2023	5,206.96	DENTAL
4832	SUN LIFE FINANCIAL	4/6/2023	63.50	PREPAID DENTAL
4834	SUN LIFE FINANCIAL	4/6/2023	970.00	LIFE INSURANCE
4834	SUN LIFE FINANCIAL	4/6/2023	938.28	LIFE INSURANCE
4834	SUN LIFE FINANCIAL	4/6/2023	3,332.31	VOL LIFE
4834	SUN LIFE FINANCIAL	4/6/2023	78.20	EMPLOYEE ASSISTANCE PROGRAM
4833	SUN LIFE FINANCIAL	4/6/2023	1,217.50	VOL LTD
5250	SUN LIFE FINANCIAL - VISION	4/6/2023	621.82	VISION
75	WALTON COUNTY PROPERTY APPRAISER	4/6/2023	2,566.21	3RD QTR FY 22-23
5855	WASTE AWAY GROUP INC	4/6/2023	137.17	DUMPSTER SERVICES FOR COTTON LANDING - CHOCTAW
5612	WETLAND SOLUTIONS, INC.	4/6/2023	11,326.00	HYDROLOGIC & WATER QUALITY DAT
5280	HORACE WILLIAMS	4/6/2023	18,732.45	AG PASS COST SHARE AGREEMENT
5565	JAMES H WILLIAMS	4/6/2023	7,425.00	AG PASS COST SHARE AGREEMENT
TOTAL CHECKS			\$ 255,543.51	
3293	ANGUS G. ANDREWS, JR.	4/7/2023	8,125.00	DFO LEASE AGREEMENT - CONTRACT PO
5843	AQUATIC INFORMATICS INC	4/7/2023	72,320.00	AQUARIUS SAAS RENEWAL

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
3586	ATTACK-ONE FIRE MANAGEMENT SVCS, INC	4/7/2023	16,951.00	AGREEMENT FOR PRESCRIBED BURNI
3638	B & B DUGGER, INC	4/7/2023	23,887.50	AGREEMENT FOR PRESCRIBED BURNI
1617	CAPITAL HEALTH PLAN	4/7/2023	91,955.22	MEDICAL INSURANCE
3078	GEORGIA-FLORIDA BURGLAR ALARM CO, INC	4/7/2023	1,710.00	HQ MONITORING AND MAINTENANCE
5159	L & R TRACTOR INC.	4/7/2023	6,502.00	EASTERN REGION PAVILION INSTALLATION PROJECT
76	LEON COUNTY PROPERTY APPRAISER	4/7/2023	2,398.67	3RD QTR FY 22-23
5928	LIVE FLYER INC	4/7/2023	16,642.00	2023 WILLIFORD SPRINGS REPAIR
5728	MERIT FIRST LLC	4/7/2023	47,100.00	HURRICANE SERVICE DEBRIS
5802	MURPHY CASSIDY DIESEL REPAIRS	4/7/2023	84.97	MINOR REPAIRS FOR REG VEHICLES
4600	MYTHICS, INC.	4/7/2023	6,494.20	ORACLE LICENSE SUPPORT
5651	SGS TECHNOLOGIE, LLC	4/7/2023	373.33	HOSTING & MAINTAINING DIST WEBSITE CON # 19-022
4091	THE SHOE BOX	4/7/2023	179.00	SAFETY BOOTS-HUTTO
4091	THE SHOE BOX	4/7/2023	262.75	UNIFORM ORDER J. KUCALA
5337	VANASSEE HANGEN BRUSTLIN, INC.	4/7/2023	8,460.00	AGREEMENT FOR AS NEEDED SERVIC
TOTAL ACH TRANSFERS			\$ 303,445.64	
5707	REFUND PAYEEZY	4/7/2023	15.00	REFUND WELL PERMIT 310585 OVERPAYMENT
5707	REFUND PAYEEZY	4/7/2023	15.00	REFUND WELL PERMIT 310575 OVERPAYMENT
5707	REFUND PAYEEZY	4/7/2023	50.00	REFUND WELL PERMIT 310608 APP WAS WITHDRAWN
5707	REFUND PAYEEZY	4/7/2023	50.00	REFUND WELL PERMIT 310606 - NO DRILL AREA
5707	REFUND PAYEEZY	4/7/2023	100.00	JEFF HELMS P288880-2 EPERMIT DISCOUNT REFUND
5707	REFUND PAYEEZY	4/7/2023	50.00	REFUND WELL PERMIT 310699 FOR OVERPAYMENT
5707	REFUND PAYEEZY	4/7/2023	750.00	MARION RUCKEL SKALICKI P9416-11 OVERPMT REFUND
5707	REFUND PAYEEZY	4/7/2023	218.72	REFUND - ONLINE PAYMENTS
5707	REFUND PAYEEZY	4/7/2023	100.00	MARK SINER P310809 EPERMIT DISCOUNT REFUND
TOTAL DIRECT DISBURSEMENTS			\$ 1,348.72	
TOTAL AP			\$ 560,337.87	
5835	1 HOUR , INC	4/13/2023	75.00	DEDICATION SIGN FOR S LIVINGSTON WOLF POND SOUTH
5835	1 HOUR , INC	4/13/2023	1,251.00	SIGN FOR WOLF POND SOUTH EQUESTRIAN
5835	1 HOUR , INC	4/13/2023	2,400.49	SIGNS FOR WOLF POND SOUTH EQUESTRIAN
3158	BELL,GRIFFITH & ASSOCIATES, INC.	4/13/2023	2,400.00	APPRAISAL OF MICKEY TRACT; JACKSON COUNTY
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	4/13/2023	6,832.50	LABORATORY ANALYSIS - GW QUALITY TREND NETWORK
2241	DEPT. OF THE INTERIOR - USGS	4/13/2023	58,110.00	USGS JOINT FUNDNG AGREEMENT- 0
3759	FORD FARMS	4/13/2023	13,932.05	AG PASS COST SHARE AGREEMENT
916	FPL NORTHWEST FLORIDA	4/13/2023	231.86	MILTON ELECTRIC
5872	FUSION FLEET SERVICES LLC	4/13/2023	458.10	GPS INSTALL/REMOVAL FOR TWO 2023 FLEET VEHICLES
5790	GADSDEN COUNTY TIMES	4/13/2023	78.75	LEGAL ADS-WATER USE PERMITS
5474	HATCHER PUBLISHING INC	4/13/2023	31.50	LEGAL ADS-WATER USE PERMITS
3406	NEECE TRUCK TIRE CENTER INC.	4/13/2023	143.80	MINOR SERVICES AND TIRE SWAP ON FLEET VEHICLES

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
3406	NEECE TRUCK TIRE CENTER INC.	4/13/2023	137.80	MINOR SERVICES AND TIRE SWAP ON FLEET VEHICLES
3406	NEECE TRUCK TIRE CENTER INC.	4/13/2023	119.49	MINOR SERVICES AND TIRE SWAP ON FLEET VEHICLES
288	OKALOOSA CO. PROPERTY APPRAISER	4/13/2023	1,732.69	3RD QTR FY 22-23
5930	SHANNON GODWIN	4/13/2023	2,686.75	AG PASS COST SHARING AGREEMENT
110	TALQUIN ELECTRIC COOPERATIVE, INC.	4/13/2023	353.38	WATER / SEWER - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	4/13/2023	3,597.59	ELECTRIC - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	4/13/2023	89.50	SECURITY LIGHTS - HQ
TOTAL CHECKS			\$ 94,662.25	
5871	AVS SYSTEMS INC	4/14/2023	75.00	DFO SECURITY
3638	B & B DUGGER, INC	4/14/2023	29,704.25	AGREEMENT FOR PRESCRIBED BURNI
5243	CARROLL APPRAISAL COMPANY, INC.	4/14/2023	3,600.00	REVIEW APPRAISAL OF DISTRICT & GILL-JOHNSON PARCEL
97	THE DEFUNIAK HERALD	4/14/2023	50.75	LEGAL ADS-WATER USE PERMITS
4855	ENVIRON SERVICES INCORPORATED	4/14/2023	2,079.17	JANITORIAL SERVICES FOR HQ
2702	FISH AND WILDLIFE	4/14/2023	2,147.93	LAW ENFORCEMENT - CONTRACT NO. 11-012
4961	PETER FOLLAND	4/14/2023	110.00	TRAVEL REIMBURSEMENT
3337	FORESTECH CONSULTING	4/14/2023	400.00	LAND MANAGEMENT DATABASE
3942	A & W VENTURES, L.C.	4/14/2023	250.00	PORTABLE TOILET FOR PHIPPS PARK
5368	KOUNTRY RENTAL NWF, INC.	4/14/2023	8,305.00	SERVICE FOR PORTABLE TOILETS-C
5894	ODESSA CLEANING SERVICE LLC	4/14/2023	225.00	ECONFINA FIELD OFFICE CLEANING
3813	PENNINGTON, P.A.	4/14/2023	9,200.00	LEGAL COUNSEL
3813	PENNINGTON, P.A.	4/14/2023	75.00	TITLE EXAM AND COMMITMENT-LAKE JACKSON FACILITY
5614	ZACHARY J. SELLERS	4/14/2023	971.25	DFO JANITORIAL SERVICES
4091	THE SHOE BOX	4/14/2023	87.00	WORK UNIFORM SHIRTS FOR SYDNEY ARMSTRONG
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	4/14/2023	4,481.90	RECREATION SITE CLEAN UP AND M
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	4/14/2023	200.00	JANITORIAL SERVICES FOR THE MILTON OFFICE
5884	TRE INDUSTRIES LLC	4/14/2023	50.00	LABORATORY TESTING
5060	EXTREME LOGISTICS GULF COAST, LLC	4/14/2023	274.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	4/14/2023	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	4/14/2023	472.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	4/14/2023	274.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	4/14/2023	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	4/14/2023	449.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	4/14/2023	274.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	4/14/2023	350.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	4/14/2023	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	4/14/2023	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	4/14/2023	390.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	4/14/2023	200.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
TOTAL ACH TRANSFERS			\$ 65,395.25	
TOTAL AP			\$ 160,057.50	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5502	CODY ALAN ALFORD	4/20/2023	24,337.50	AG PASS COST SHARE AGREEMENT
3158	BELL, GRIFFITH & ASSOCIATES, INC.	4/20/2023	3,800.00	APPRAISAL OF SURPLUS TRACT; WALTON CO.
5859	CALVIN WILLIAMS	4/20/2023	24,494.80	AG PASS COST SHARE AGREEMENT
4676	CITY OF MILTON FLORIDA	4/20/2023	23.80	SEWER MILTON OFFICE
4676	CITY OF MILTON FLORIDA	4/20/2023	80.67	DUMPSTER SERVICE
5522	CITY OF PANAMA CITY BEACH	4/20/2023	5,720.85	PANAMA CITY BEACH GRAND LAGOON
5931	EDWARD GODWIN	4/20/2023	2,211.00	AG PASS COST SHARE AGREEMENT
3399	FLORIDA STORMWATER ASSOC., INC.	4/20/2023	840.00	CONFERENCE REGISTRATION
5872	FUSION FLEET SERVICES LLC	4/20/2023	472.90	INSTALL/REMOVAL OF GPS UNITS IN FLEET VEHICLES
5789	GERMAINE WILLIAMS	4/20/2023	9,625.00	AG PASS COST SHARE AGREEMENT
2291	GULF COAST ELECTRIC COOPERATIVE, INC.	4/20/2023	407.18	ELECTRIC SERVICE - EFO
3193	INSURANCE INFORMATION EXCHANGE	4/20/2023	81.85	BACKGROUND SCREENING
666	JEFFERSON COUNTY PROPERTY APPRAISER	4/20/2023	223.90	1ST QTR FY 22-23
666	JEFFERSON COUNTY PROPERTY APPRAISER	4/20/2023	223.90	3RD QTR FY 22-23
666	JEFFERSON COUNTY PROPERTY APPRAISER	4/20/2023	223.90	2ND QTR FY 22-23
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/20/2023	190.47	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/20/2023	190.47	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/20/2023	101.46	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/20/2023	253.01	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/20/2023	147.97	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/20/2023	167.36	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/20/2023	56.48	KONICA MINOLTA COPIER LEASE FOR MILTON OFFICE
5294	KRONOS, INCORPORATED	4/20/2023	253.94	KRONOS RENEWAL
3266	LOWE'S COMPANIES INC.	4/20/2023	79.76	RAT TRAPS FOR SHOP
3266	LOWE'S COMPANIES INC.	4/20/2023	293.51	SHOP SUPPLIES
4715	PINE ENVIRONMENTAL SERVICES, INC.	4/20/2023	1,789.72	IN-SITU LEVEL TROLL 500 TRANSDUCER
5764	SOUTHERN CLEANING SUPPLY LLC	4/20/2023	880.80	RECREATION SITE SUPPLIES
5737	TELECHECK SERVICES, INC.	4/20/2023	50.00	FEES FOR ONLINE PAYMENTS
5737	TELECHECK SERVICES, INC.	4/20/2023	62.40	EPERMITTING FEES-TELECHECK
4358	UNIVERSITY OF FLORIDA (IFAS)	4/20/2023	19,301.93	EPA FARMER TO FARMER GRANT
4358	UNIVERSITY OF FLORIDA (IFAS)	4/20/2023	17,193.17	EPA FARMER TO FARMER GRANT
5612	WETLAND SOLUTIONS, INC.	4/20/2023	17,312.00	HYDROLOGIC & WATER QUALITY DAT
TOTAL CHECKS			\$ 131,091.70	
3638	B & B DUGGER, INC	4/21/2023	7,600.00	AGREEMENT FOR PRESCRIBED BURNI
5824	DAVID STANFORD	4/21/2023	146.00	TRAVEL REIMBURSEMENT
45	DMS	4/21/2023	661.83	DEFUNIAK LOCAL PHONE
45	DMS	4/21/2023	1,962.72	DEFUNIAK ETHERNET & LONG DISTANCE
45	DMS	4/21/2023	96.56	MILTON LOCAL
45	DMS	4/21/2023	3.17	LAN PORTS AND INTRANET/INTERNET
45	DMS	4/21/2023	1,556.89	HQ LOCAL

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
45	DMS	4/21/2023	23.50	CONFERENCE CALLS
45	DMS	4/21/2023	13.75	AIR CARDS & HOTSPOTS
45	DMS	4/21/2023	23.28	HQ LONG DISTANCE
45	DMS	4/21/2023	9,855.51	HQ ETHERNET
45	DMS	4/21/2023	0.10	MILTON LONG DISTANCE
4961	PETER FOLLAND	4/21/2023	212.00	TRAVEL REIMBURSEMENT
3337	FORESTECH CONSULTING	4/21/2023	10,000.00	RETURN OF PERFORMANCE BOND - 20-081
5925	IAN WATERS	4/21/2023	110.00	TRAVEL REIMBURSEMENT
2268	INNOVATIVE OFFICE SOLUTIONS, INC	4/21/2023	837.00	PHONE SYSTEM MAINTANANCE CONTRACT 07-037
1695	JAMES MOORE & COMPANY	4/21/2023	5,000.00	INDEPENDANT AUDITOR SERVICES
1695	JAMES MOORE & COMPANY	4/21/2023	2,450.00	GASB 96 ASSESSMENT
2293	LANE'S OUTDOOR EQUIPMENT, INC	4/21/2023	176.49	WMD 1256 PUMPER UNIT ENGINE REPAIR AND SERVICE
5590	KENNETH N STOUTAMIRE	4/21/2023	20,723.59	AG PASS COST SHARE AGREEMENT
5935	THOMAS CALLAWAY	4/21/2023	220.00	TRAVEL REIMBURSEMENT
5218	WAGEWORKS, INC.	4/21/2023	56.55	COBRA ADMINISTRATION
TOTAL ACH TRANSFERS			\$ 61,728.94	
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	4/21/2023	81,114.87	EMPLOYEE MEDICAL INSURANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	4/21/2023	3,526.73	RETIREE INSURANCE
5707	REFUND PAYEEZY	4/21/2023	10.00	WELLS PERMIT REFUND 310822-2 WITHDRAWN
5707	REFUND PAYEEZY	4/21/2023	150.00	WUP REFUND 6400-3 OVERPAYMENT
5707	REFUND PAYEEZY	4/21/2023	35.00	WELL PERMIT REFUND 311016-1 CANCELLED PERMIT
2967	BANK OF AMERICA	4/21/2023	5,408.49	MARCH 2023 P-CARD
2967	BANK OF AMERICA	4/21/2023	162.88	DFO VEHICLES CARWASH
2967	BANK OF AMERICA	4/21/2023	50.00	REG SUNPASS
2967	BANK OF AMERICA	4/21/2023	11.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	4/21/2023	11.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	4/21/2023	510.15	VEHICLE BATTERY CHARGER FOR SHOP
2967	BANK OF AMERICA	4/21/2023	96.78	AMAZON - OFFICE SUPPLIES
2967	BANK OF AMERICA	4/21/2023	149.67	OFFICE/FIELD SUPPLIES-AMAZON
2967	BANK OF AMERICA	4/21/2023	700.97	AMAZON ORDER IT/LANDS
2967	BANK OF AMERICA	4/21/2023	110.92	AMAZON - LAB SUPPLIES
2967	BANK OF AMERICA	4/21/2023	888.30	AMAZON - LAB SUPPLIES
TOTAL DIRECT DISBURSEMENTS			\$ 92,938.74	
TOTAL AP			\$ 285,759.38	
5835	1 HOUR , INC	4/27/2023	50.00	DEDICATION SIGN FOR S GATES WOLF POND SOUTH
4522	AECOM TECHNICAL SERVICES, INC	4/27/2023	215,000.00	EPA FARMER TO FARMER GRANT
5127	ALAN JAY FLEET SALES	4/27/2023	36,500.00	2023 RMD FORD EXPLORER 2.3 V4 4WD
4923	JOHN ALTER	4/27/2023	56.07	TRAVEL REIMBURSEMENT

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
95	AT&T	4/27/2023	348.06	PHONE SERVICES - EFO
2992	BANK OF AMERICA	4/27/2023	454.91	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	4/27/2023	1,032.91	MARCH 2023 ANALYSIS STATEMENT
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	4/27/2023	719.00	MEDICARE
5849	CAROL ALFORD	4/27/2023	30,937.50	AG PASS COST SHARE AGREEMENT
3289	CITY OF TALLAHASSEE	4/27/2023	45.78	LAKESHORE & I-10
3289	CITY OF TALLAHASSEE	4/27/2023	315.00	3 PARKING PASSES FOR KLEMAN PLAZA
319	THE COUNTY RECORD	4/27/2023	27.00	LEGAL ADS-WATER USE PERMITS
5938	DANIEL ZEKE WILLIAMS	4/27/2023	11,854.15	2023 AG PASS COST SHARE AGREEM
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	4/27/2023	1,185.26	INTEREST EARNING QE MAR 2023
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	4/27/2023	849.79	INTEREST EARNINGS QE MAR 2023
5917	DRAYTON ARNOLD	4/27/2023	36,447.00	PASS COST SHARE AGREEMENT
5298	TED EVERETT	4/27/2023	66.75	TRAVEL REIMBURSEMENT
3689	FLORIDA GROUND WATER ASSOCIATION	4/27/2023	120.00	TABLE AT FGWA CONVENTION
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	4/27/2023	29.26	FAR AD - ITB 23B-004 - 2023 ECONFINA CREEK TIMBER
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	4/27/2023	8.40	LEGAL ADS FOR GOVERNING BOARD
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	4/27/2023	30.24	FAR AD - ITB 23B-006 - 2023 PERDIDO RIVER/DUTEX
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	4/27/2023	29.12	FAR AD - ITB 23B-007 - 2023 SAND PINE ERADICATION
391	GADSDEN COUNTY TAX COLLECTOR	4/27/2023	119.55	TAG AND REGISTRATION FOR 2023 RMD EXPLORER
5926	JEFFREY CLAUDE PITTMAN JR	4/27/2023	22,748.55	AG PASS COST SHARE AGREEMENT
4873	MAIN STREET AUTOMOTIVE, INC.	4/27/2023	1,052.75	TIRES-2414
3406	NEECE TRUCK TIRE CENTER INC.	4/27/2023	119.49	OIL CHANGE AND TIRE ROTATION FOR WMD-96375
423	OKALOOSA CO. TAX COLLECTOR	4/27/2023	2.93	PARCEL REFUND
4849	NICK PATRONIS	4/27/2023	89.00	TRAVEL REIMBURSEMENT
5876	TED BRUNER	4/27/2023	20,192.69	2023 AG PASS COST SHARE AGREEM
4557	VERIZON WIRELESS	4/27/2023	1,125.37	CELL PHONES AND JET PACKS
4626	WASTE PRO OF FLORIDA, INC	4/27/2023	129.18	SOLID WASTE DUMPSTER - FL RIVER
4038	WINDSTREAM COMMUNICATIONS	4/27/2023	59.13	800 NUMBERS & EFO LONG DISTANCE
TOTAL CHECKS			\$ 381,744.84	
3293	ANGUS G. ANDREWS, JR.	4/28/2023	106.80	TRAVEL REIMBURSEMENT
5089	ATKINS NORTH AMERICA, INC.	4/28/2023	7,831.50	PEA ENGINEERING SERVICES
5089	ATKINS NORTH AMERICA, INC.	4/28/2023	4,592.25	PEA ENGINEERING SERVICES
5089	ATKINS NORTH AMERICA, INC.	4/28/2023	3,292.25	PEA ENGINEERING SERVICES
4845	CALHOUN COUNTY SHERIFF'S OFFICE	4/28/2023	1,024.00	LAW ENFORCEMENT/SECURITY SERVI
5824	DAVID STANFORD	4/28/2023	110.00	TRAVEL REIMBURSEMENT
97	THE DEFUNIAK HERALD	4/28/2023	84.00	LEGAL AD-NOTICE OF INTENTION TO SELL IN WALTON
4807	WEX BANK	4/28/2023	17,047.75	MARCH 2023 FUEL / SERVICE PURCHASES
4807	WEX BANK	4/28/2023	1,037.40	WEX GPS TRACKING
2702	FISH AND WILDLIFE	4/28/2023	2,313.42	LAW ENFORCEMENT - CONTRACT NO. 11-012
4952	LAW, REDD, CRONA & MUNROE, P.A.	4/28/2023	7,592.00	INSPECTOR GENERAL SERVICES AGREEMENT 18-051
5802	MURPHY CASSIDY DIESEL REPAIRS	4/28/2023	250.35	MINOR REPAIRS FOR WMD-96279 AND WMD-96203
2663	PATIENTS FIRST LAKE ELLA MEDICAL CENTER	4/28/2023	49.00	LABORATORY TESTING

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
3960	GEORGE ROBERTS	4/28/2023	89.00	TRAVEL REIMBURSEMENT
3851	SOUTHEASTERN SURVEYING & MAPPING CORP	4/28/2023	3,388.00	SURVEYING SERVICES
3104	SOUTHERN WATER SERVICES, LLC	4/28/2023	300.00	CARTER CHECK STATION WATER TESTING
TOTAL ACH TRANSFERS			<u>\$ 49,107.72</u>	
TOTAL AP			<u><u>\$ 430,852.56</u></u>	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
PAYROLL
APRIL 2023

DIRECT DEPOSIT	04/06/2023	\$	231,867.80
CHECKS	04/07/2023		724.13
FLEX SPENDING TRANSFER	04/07/2023		1,603.95
DIRECT DEPOSIT	04/22/2022		231,382.24
CHECKS	04/22/2022		329.34
FLEX SPENDING TRANSFER	04/22/2022		1,603.95

\$ 467,511.41

APPROVED:

Chairman or Executive Director

June 8, 2023

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Carlos Herd, Director, Division of Resource Management
Kathleen Coates, Chief, Bureau of Resource Evaluation

FROM: Steve Costa, Program Manager, Hydrologic Data Services

DATE: May 23, 2023

SUBJECT: Consideration of Revenue Contract with the Florida Department of Environmental Protection for Continued Integrated Water Resource Monitoring

Recommendation

Staff recommends the Governing Board authorize the Executive Director to execute an agreement or an amendment to the current agreement for continuation of the Integrated Water Resources Monitoring program with a contract amount of up to \$150,000 for the period of July 1, 2023, through June 30, 2024.

Background

The Florida Department of Environmental Protection (DEP) created the Integrated Water Resources Monitoring program in 1996: a multi-resource, comprehensive, integrated program to monitor surface water and groundwater quality. The District has participated in the program since its inception. The large volume of water quality data produced has supported timely, accurate assessment of the quality of the District's water resources. This data is available to the public through DEP's water quality databases.

This contract consists of two projects for the collection of surface water and groundwater quality data from sites across the District.

- The Water Quality Status Project consists of the annual collection of 85 samples from five resource types: confined aquifers, rivers, large lakes, streams, and unconfined aquifers. A new set of random sample sites are selected for each resource every year.
- The Groundwater Quality Temporal Variability Project involves monthly sampling of seven wells and one first magnitude spring at five fixed monitoring locations and is designed to track water quality changes over time.

The Florida Department of Environmental Protection will compensate the District up to \$150,000 for this data collection on a fee schedule/cost reimbursement basis.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Carol L. Bert, Asset Management Administrator

DATE: May 22, 2023

SUBJECT: Approval of Resolution Nos. 922, 923, and 924 to the Florida Department of Environmental Protection for Acquisition of the Batten, Benenati and Smith Tracts; Econfina Creek WMA

Recommendation:

Staff recommends approval and adoption of Resolution Nos. 922, 923, and 924 to the Florida Department of Environmental Protection (DEP) for the Batten, Benenati and Smith acquisitions in the Econfina Springs Groundwater Contribution Area.

Background:

Resolution Nos. 922, 923, and 924, if approved, will allow the District to request funding from DEP for the purchase of the Batten, Benenati and Smith tracts. A Purchase and Sale Agreement was approved for all three tracts by the Governing Board on April 13, 2023. All three purchases will be made with funds from the Land Acquisition Trust Fund and will also have additional acquisition related costs. These costs include, but are not limited to, appraisal, review appraisal, boundary map, environmental site assessment, title insurance, and legal fees.

/cb



Lyle Seigler
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 922
TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR
THE BATTEN TRACT ACQUISITION;
ECONFINA SPRINGS GROUNDWATER CONTRIBUTION AREA

WHEREAS, the Governing Board of the Northwest Florida Water Management District (hereinafter referred to as the "District") has the duty and responsibility under Chapter 373, Florida Statutes, for the management of water and related land resources and for preservation of natural resources, fish and wildlife; and

WHEREAS, the Legislature provided funds to the Florida Department of Environmental Protection for distribution to the Northwest Florida Water Management District in Fiscal Year 2015-2016 General Appropriations Act, line item 1639 (General Revenue and LATF), Fiscal Year 2017-2018 General Appropriations Act, line item 1606 (LATF) and Fiscal Year 2019-2020 General Appropriations Act, Section 61 (LATF), created pursuant to section 375.041, Florida Statutes, for land acquisition of properties for springs restoration, protection and management; and

WHEREAS, the District has pursued the purchase of the Batten Tract for the purposes of water management, water supply, and the conservation and protection of water resources consistent with section 373.59, Florida Statutes, and with the District's Five Year Plan of Acquisition as filed with the Secretary of the Florida Department of Environmental Protection and the Florida Legislature; and

WHEREAS, the Batten Tract is within the Econfina Springs Groundwater Contribution Area; and

WHEREAS, the District entered into a Purchase and Sale Agreement dated April 13, 2023, for the District's acquisition of the Batten Tract; and

WHEREAS, closing on the Batten Tract is scheduled for July 31, 2023, or before; and

WHEREAS, a general location map and legal description depicting the location of the Batten Tract is attached hereto as Exhibit A and made a part hereof by reference; and

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

NICK PATRONIS
Secretary
Panama City

JOHN W. ALTER
Malone

GUS ANDREWS
DeFuniak Springs

TED EVERETT
Chipley

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

WHEREAS, the per acre purchase price for the Batten Tract is \$3,600.00. Additional associated costs will be requested under this resolution at a later date with the submission of a District invoice and appropriate documentation; and

WHEREAS, the legal interest to be acquired is fee simple; and

WHEREAS, the District certifies as to the following:

- (1) That the Batten Tract is within the Econfina Springs Groundwater Contribution Area;
- (2) That the lands acquired are consistent with the District's updated Five Year Plan of Acquisition as filed on or before February 9, 2023, pursuant to section 373.199, Florida Statutes, and are identified for acquisition using funding from the Land Acquisition Trust Fund;
- (3) That funds are to be used only for acquisition costs and fees associated with such acquisition;
- (4) That a copy of the certified appraisals which have been approved by this Governing Board is transmitted herewith;
- (5) That the purchase price is less than 100 percent of the appraised value used to determine the value of the property; and

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Northwest Florida Water Management District does hereby request payment from the Land Acquisition Trust Fund of the State of Florida for the purchase of the fee simple interest in the above-described lands and that the warrant be issued by the Department of Financial Services of the State of Florida to the Northwest Florida Water Management District. Additional associated costs are not being requested under this resolution at this time, but will be requested at a later date under this same resolution with a District invoice and supporting documentation.

ADOPTED AND APPROVED this 8th day of June A.D., 2023.

The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

George Roberts, Chair

ATTEST:

Nick Patronis, Secretary/Treasurer

EXHIBIT A

The land referred to herein below is situated in the County of Washington, State of Florida, and described as follows:

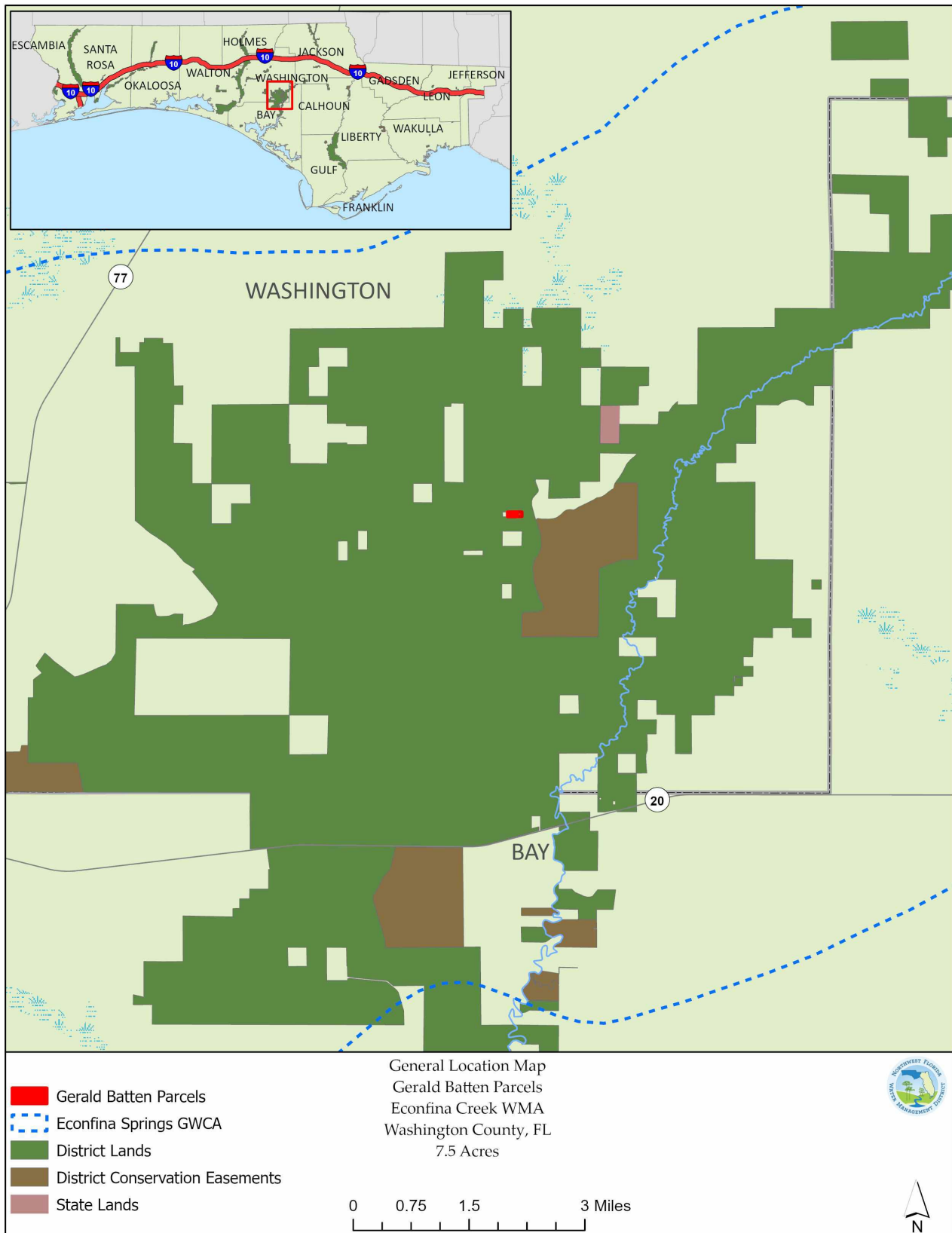
East $\frac{1}{2}$ of the West $\frac{1}{2}$ of the North Half of the South Half of the Southeast Quarter of the Northeast Quarter of Section 17, Township 1 North, Range 13 West, Washington County, Florida.

AND

West $\frac{1}{2}$ of the East $\frac{1}{2}$ of the North Half of the South Half of the Southeast Quarter of the Northeast Quarter of Section 17, Township 1 North, Range 13 West, Washington County, Florida.

AND

East $\frac{1}{2}$ of the East $\frac{1}{2}$ of the North Half of the South Half of the Southeast Quarter of the Northeast Quarter of Section 17, Township 1 North, Range 13 West, Washington County, Florida.





Lyle Seigler
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 923 TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR THE BENENATI TRACT ACQUISITION; ECONFINA SPRINGS GROUNDWATER CONTRIBUTION AREA

WHEREAS, the Governing Board of the Northwest Florida Water Management District (hereinafter referred to as the "District") has the duty and responsibility under Chapter 373, Florida Statutes, for the management of water and related land resources and for preservation of natural resources, fish and wildlife; and

WHEREAS, the Legislature provided funds to the Department of Environmental Protection for distribution to the Northwest Florida Water Management District in Fiscal Year 2015-2016 General Appropriations Act, line item 1639 (General Revenue and LATF), Fiscal Year 2017-2018 General Appropriations Act, line item 1606 (LATF) and Fiscal Year 2019-2020 General Appropriations Act, Section 61 (LATF), created pursuant to section 375.041, Florida Statutes, for land acquisition of properties for springs restoration, protection and management; and

WHEREAS, the District has pursued the purchase of the Benenati Tract for the purposes of water management, water supply, and the conservation and protection of water resources consistent with section 373.59, Florida Statutes, and with the District's Five Year Plan of Acquisition as filed with the Secretary of the Florida Department of Environmental Protection and the Florida Legislature; and

WHEREAS, the Benenati Tract is within the Econfina Springs Groundwater Contribution Area; and

WHEREAS, the District entered into a Purchase and Sale Agreement dated April 13, 2023, for the District's acquisition of the Benenati Tract; and

WHEREAS, closing on the Benenati Tract is scheduled for July 31, 2023, or before; and

WHEREAS, a general location map and legal description depicting the location of the Benenati Tract is attached hereto as Exhibit A and made a part hereof by reference; and

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

NICK PATRONIS
Secretary
Panama City

JOHN W. ALTER
Malone

GUS ANDREWS
DeFuniak Springs

TED EVERETT
Chipley

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

WHEREAS, the per acre purchase price for the Benenati Tract is \$3,600.00. Additional associated costs will be requested under this resolution at a later date with the submission of a District invoice and appropriate documentation; and

WHEREAS, the legal interest to be acquired is fee simple; and

WHEREAS, the District certifies as to the following:

- (1) That the Benenati Tract is within the Econfinia Springs Groundwater Contribution Area;
- (2) That the lands acquired are consistent with the District's updated Five Year Plan of Acquisition as filed on or before February 9, 2023, pursuant to section 373.199, Florida Statutes, and are identified for acquisition using funding from the Land Acquisition Trust Fund;
- (3) That funds are to be used only for acquisition costs and fees associated with such acquisition;
- (4) That a copy of the certified appraisals which have been approved by this Governing Board is transmitted herewith;
- (5) That the purchase price is less than 100 percent of the appraised value used to determine the value of the property; and

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Northwest Florida Water Management District does hereby request payment from the Land Acquisition Trust Fund of the State of Florida for the purchase of the fee simple interest in the above-described lands and that the warrant be issued by the Department of Financial Services of the State of Florida to the Northwest Florida Water Management District. Additional associated costs are not being requested under this resolution at this time, but will be requested at a later date under this same resolution with a District invoice and supporting documentation.

ADOPTED AND APPROVED this 8th day of June A.D., 2023.

The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

George Roberts, Chair

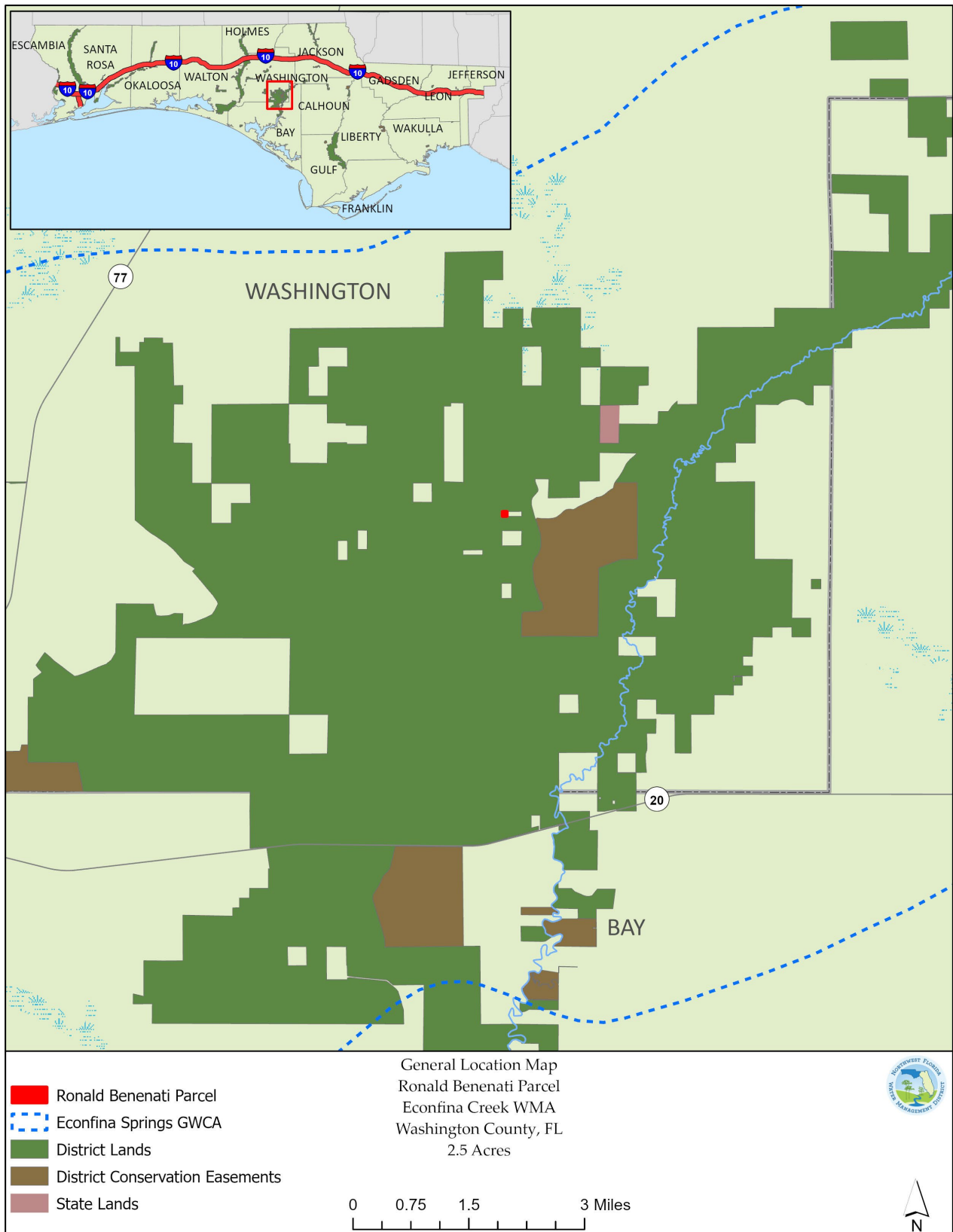
ATTEST:

Nick Patronis, Secretary/Treasurer

EXHIBIT A

The land referred to herein below is situated in the County of Washington, State of Florida, and described as follows:

The West 1/2 of the West 1/2 of the North 1/2 of the South 1/2 of the Southeast 1/4 of the Northeast 1/4 of Section 17, Township 1 North, Range 13 West, Washington County, Florida.





Lyle Seigler
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 924 TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR THE SMITH TRACT ACQUISITION; ECONFINA SPRINGS GROUNDWATER CONTRIBUTION AREA

WHEREAS, the Governing Board of the Northwest Florida Water Management District (hereinafter referred to as the "District") has the duty and responsibility under Chapter 373, Florida Statutes, for the management of water and related land resources and for preservation of natural resources, fish and wildlife; and

WHEREAS, the Legislature provided funds to the Florida Department of Environmental Protection for distribution to the Northwest Florida Water Management District in Fiscal Year 2015-2016 General Appropriations Act, line item 1639 (General Revenue and LATF), Fiscal Year 2017-2018 General Appropriations Act, line item 1606 (LATF) and Fiscal Year 2019-2020 General Appropriations Act, Section 61 (LATF), created pursuant to section 375.041, Florida Statutes, for land acquisition of properties for springs restoration, protection and management; and

WHEREAS, the District has pursued the purchase of the Smith Tract for the purposes of water management, water supply, and the conservation and protection of water resources consistent with section 373.59, Florida Statutes, and with the District's Five Year Plan of Acquisition as filed with the Secretary of the Florida Department of Environmental Protection and the Florida Legislature; and

WHEREAS, the Smith Tract is within the Econfina Springs Groundwater Contribution Area; and

WHEREAS, the District entered into a Purchase and Sale Agreement dated April 13, 2023, for the District's acquisition of the Smith Tract; and

WHEREAS, closing on the Smith Tract is scheduled for July 31, 2023, or before; and

WHEREAS, a general location map and legal description depicting the location of the Smith Tract is attached hereto as Exhibit A and made a part hereof by reference; and

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

NICK PATRONIS
Secretary
Panama City

JOHN W. ALTER
Malone

GUS ANDREWS
DeFuniak Springs

TED EVERETT
Chipley

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

WHEREAS, the per acre purchase price for the Smith Tract is \$1,507.50. Additional associated costs will be requested under this resolution at a later date with the submission of a District invoice and appropriate documentation; and

WHEREAS, the legal interest to be acquired is fee simple; and

WHEREAS, the District certifies as to the following:

- (1) That the Smith Tract is within the Econfinna Springs Groundwater Contribution Area;
- (2) That the lands acquired are consistent with the District's updated Five Year Plan of Acquisition as filed on or before February 9, 2023, pursuant to section 373.199, Florida Statutes, and are identified for acquisition using funding from the Land Acquisition Trust Fund;
- (3) That funds are to be used only for acquisition costs and fees associated with such acquisition;
- (4) That a copy of the certified appraisals which have been approved by this Governing Board is transmitted herewith;
- (5) That the purchase price is less than 100 percent of the appraised value used to determine the value of the property; and

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Northwest Florida Water Management District does hereby request payment from the Land Acquisition Trust Fund of the State of Florida for the purchase of the fee simple interest in the above-described lands and that the warrant be issued by the Department of Financial Services of the State of Florida to the Northwest Florida Water Management District. Additional associated costs are not being requested under this resolution at this time, but will be requested at a later date under this same resolution with a District invoice and supporting documentation.

ADOPTED AND APPROVED this 8th day of June A.D., 2023.

The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

George Roberts, Chair

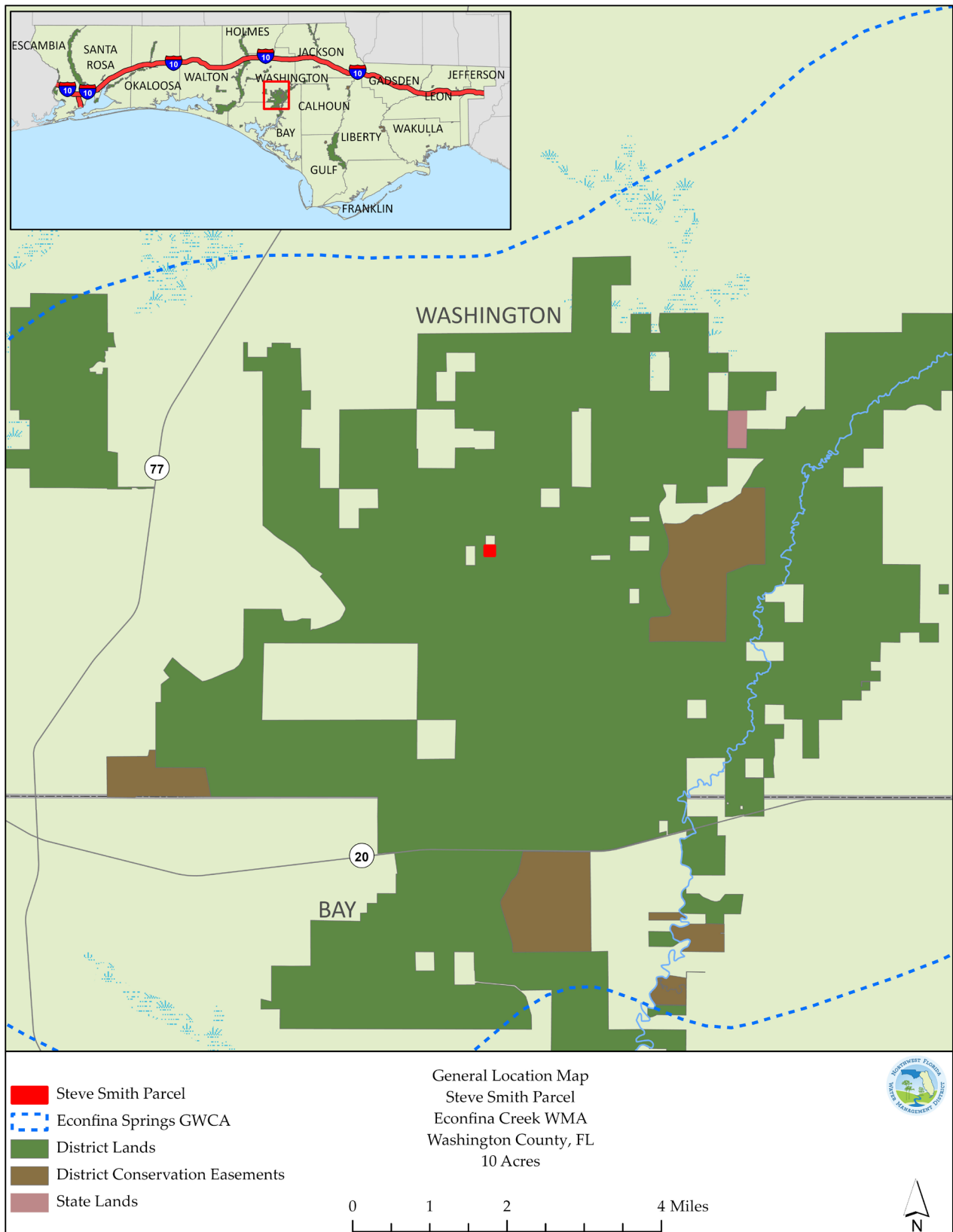
ATTEST:

Nick Patronis, Secretary/Treasurer

EXHIBIT A

The land referred to herein below is situated in the County of Washington, State of Florida, and described as follows:

The NE $\frac{1}{4}$ of SE $\frac{1}{4}$ of SE $\frac{1}{4}$ of Section 13, Township 1 North, Range 14 West, Washington County, Florida.



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Carol L. Bert, Asset Management Administrator

DATE: May 22, 2023

SUBJECT: Overview of Payment in Lieu of Taxes for 2022

Section 373.59, Florida Statutes, requires the District to make Payment in Lieu of Taxes (PILT) annually on District land purchases to qualifying counties. The payment reflects the ad valorem tax losses incurred as a result of these purchases. A county qualifies if its population is 150,000 people or fewer. Since 1992 and including this calendar year, the District will have paid \$2.139 million to qualifying counties.

Counties that qualify include the following along with their respective payment for the 2022 calendar year.

<u>County</u>	<u>PILT Amount for 2022</u>
Calhoun	\$ 5,828.71
Holmes	\$ 1,997.13
Jackson	\$ 9,281.89
Liberty	\$ 7,533.05
Wakulla	\$ 3,273.43
Walton	\$ 19,338.24
Washington	<u>\$ 41,615.07</u>
TOTAL	\$ 88,867.52

/cb

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff

FROM: Jack Furney, Director, Division of Administrative Services

DATE: May 31, 2023

SUBJECT: Consideration of Inflationary Pay Increase

Recommendation

Staff recommends the Governing Board approve a 5% inflationary pay increase for District Full-Time Equivalent positions.

Background

The State of Florida's General Appropriations Act is expected to be signed into law by Governor DeSantis in June, 2023. Within the state budget, effective July 1, 2023, is a 5% salary increase for state employees to address elevated inflation and provide a competitive pay adjustment.

Historically, when these pay increases have occurred, the state's five water management districts have followed what the state has done. Additionally, staff have determined these increases could be absorbed within the District's current-year budget. Therefore, in order to be consistent with the state and contingent on this provision becoming law, staff recommend implementing the 5% inflationary pay increase effective July 1, 2023.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Carlos Herd, Director, Division of Resource Management

FROM: Paul Thorpe, Deputy Director, Resource Management Division

DATE: May 23, 2023

SUBJECT: Consideration of Grant Agreement Extension for the North Bay Wastewater Reuse Project

Recommendation

Staff recommends the Governing Board approve extending the grant agreement for the Bay County North Bay Wastewater Reuse Project to December 31, 2024.

Discussion

In 2017, the Governing Board awarded \$500,000 in grant funding to Bay County for construction of the North Bay Wastewater Reuse Project. The project was developed as a cooperative effort between Bay County and Gulf Power Company to install approximately six miles of wastewater reuse line from the North Bay Wastewater Treatment Facility to Gulf Power's Lansing Smith Electric Generating Plant. In 2020, the Governing Board approved a request to extend the agreement end date to December 31, 2021.

In October 2021, the Florida Power and Light Company (FPL, the successor to Gulf Power for the Lansing Smith facility) informed Bay County that it determined reclaimed water is no longer a preferred source of cooling water for the plant and that FPL will not proceed with its role in construction of the project. The Governing Board subsequently approved the County's request to extend the agreement to June 30, 2023, to allow additional time for engineering, permitting, and construction.

Since 2021, the County has developed a revised concept for moving forward with the project to serve County facilities and other uses within the County. Additionally, Bay County has worked with the Florida Department of Environmental Protection to address associated permit requirements for the North Bay Wastewater Treatment Facility. To support the engineering and permitting needed for the revised scope of work and to allow additional time for construction, the County has requested that the District extend the associated grant agreement through December 31, 2024.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Starsky Harrell, Deputy Director, Division of Asset Management

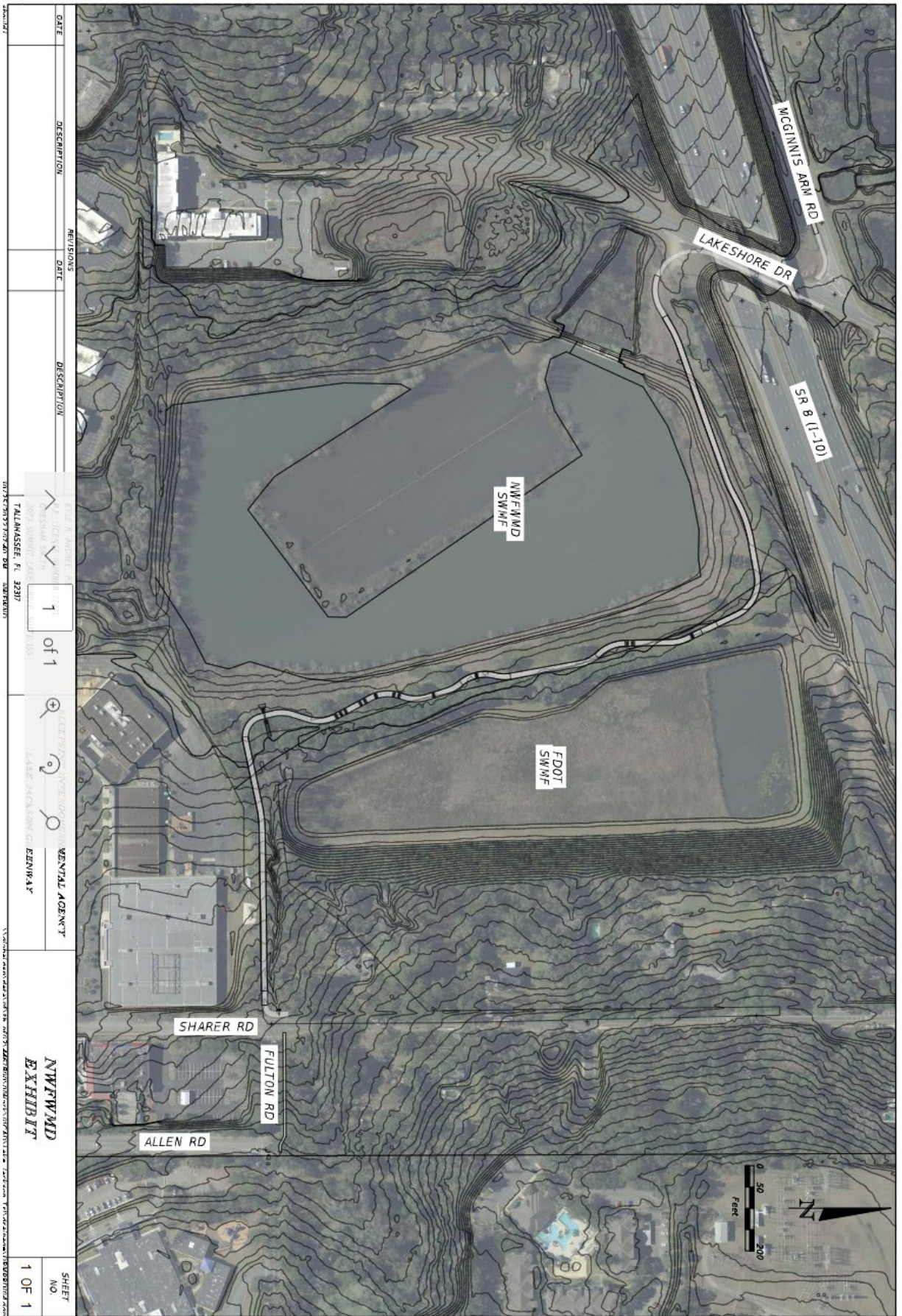
DATE: May 30, 2023

SUBJECT: Consideration of the Lake Jackson Greenway Shared-Use Trail Across District-Owned Property

On December 8, 2022, the Blueprint Intergovernmental Agency (Blueprint) presented information and requested authorization to construct a shared-use trail across District-owned property in Leon County, Florida.

The requested shared-use trail is a segment of the Lake Jackson Greenway. The Lake Jackson Greenway creates a multimodal connection from Lake Ella to Lake Jackson Mounds Archaeological State Park by providing sidewalks, trails, shared-use paths for bicyclists, pedestrians, and other non-motorized users, thereby connecting neighborhoods to several existing parks and destinations.





NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Starsky Harrell, Deputy Director, Division of Asset Management

DATE: May 25, 2023

SUBJECT: Consideration of the Report on Properties Reviewed by the Land Management Review Team

Recommendation

Staff recommends the Governing Board accept this memo and the available report on the East Region Land Management Plan Reviews as the report on land management review team findings.

Background

The District is required by section 373.591, F.S., to establish management review teams that conduct periodic reviews to determine whether District lands are being managed for the purposes for which they were acquired and in accordance with land management objectives. By October 1 of each year, the District is to provide its governing board with a report indicating which properties have been reviewed and the review team's findings.

The District has three land management plans in place as well as restoration plans for eight sites used for mitigation. These include:

Sand Hill Lakes Mitigation Bank (Washington County). The Florida Fish and Wildlife Conservation Commission (FWC) provides the District an annual report on the wildlife management activities and results for the Sand Hill Lakes Mitigation Bank. In addition, comprehensive semi-annual and annual monitoring reports describe the results of quantitative vegetation sampling and wildlife occurrence on site. Site inspections for compliance and habitat quality are conducted annually by the U.S. Army Corps of Engineers (ACOE) and Florida Department of Environmental Protection (FDEP) in conjunction with a mitigation review team (MRT) consisting of representatives of the FWC, U.S. Fish and Wildlife Service, Florida Department of Transportation, National Marine Fisheries Service, and U.S. Environmental Protection Agency.

The District's mitigation program also has detailed, active mitigation plans for seven additional projects on other District-owned lands. Although not typical land management plans, the mitigation plans are more robust in their nature. These mitigation plans were approved by the ACOE, FDEP and MRT as described above. The mitigation plans are inspected and monitored at least annually and reviewed by District staff every six months for compliance with restoration and management goals. The periodicity of monitoring reports varies based on permit requirements. Most sites are monitored twice for the first year and annually thereafter.

East Region (Chipola River, Apalachicola River, and Elinor Klapp-Phipps Park). The East Region Land Management Plan was adopted by the Governing Board on September 26, 2019.

- Elinor Klapp-Phipps Park and E. Guy Revell, Jr. Nature Trail Conservation Area was reviewed on October 26, 2022.
- Apalachicola River WMA and Chipola River WMA were reviewed on April 29 and April 30, 2023.

West Region (Perdido River, Escambia River, Blackwater River, Yellow River, and Garcon Point). The West Region Land Management Plan was adopted by the Governing Board on June 25, 2020. Below is the tentative schedule for the West Region reviews.

- Garcon Point WMA and Blackwater River WMA - first quarter of 2024
- Yellow River WMA - second quarter of 2024
- Perdido River WMA - third quarter of 2024
- Escambia River WMA - fourth quarter of 2024

Central Region (Econfina Creek and Choctawhatchee River). The Central Region Land Management Plan was adopted by the Governing Board on December 9, 2021. The Central Region reviews will be scheduled for 2026.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: June 1, 2023

There are no pending cases in which the District is a party.