



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SOLICITATION ADDENDUM

Northwest Florida Water Management District Attn: Procurement Officer 81 Water Management Drive Havana, FL 32333	Request for Proposal (RFP) No.: 23-003
	ADDENDUM NUMBER: 1
	DATE: July 14, 2023
Project Title: Contractual Services – Stream Debris Assessments	
Deadline For Proposal Submission Remains July 24, 2023 at 2:00 P.M. ET	

This **ADDENDUM NO. 1** is issued for the Contractual Services – Stream Debris Assessments **RFP 23-003** to provide answers to questions received during the inquiry period. Attached are the questions and answers.

Responses to Questions

Question 1: Is a boat needed to conduct stream debris assessments?

Answer: The District does not specify the approach contractors use to conduct stream debris assessments.

Question 2: What may be focal areas for the project (i.e., bridge crossings)?

Answer: Focal areas are the in-stream areas for the segments of streams/waterbodies that are selected for analysis. Some examples of waterbodies that may be assessed include Bear, Bayou George, and Cedar creeks in Bay County; Wetappo Creek in Gulf County; upper and lower Econfina Creek in Washington and Bay counties; and the lower Chipola River in Calhoun County.

Question 3: Can you clarify a section of the above-referenced RFP? Exhibit A – Agreement For Contractual Services, Attachment A Schedule of Costs, Section A. states -“Work completed on a cost reimbursement basis will be compensated using the Schedule of Costs in Attachment A.” and also - “The reimbursement to the Contractor for any direct expenses (ODCs) required for completion of a Task Order will be billed at actual cost without mark-up and must be identified and pre-approved by the District in the Task Order. All travel expenses shall be in accordance with s.112.061, F.S., and must be pre-approved by the District.”

For clarification, does this mean that ODCs such as lodging, per diem and mileage do not have to be submitted as part of the Contractor’s proposal for this RFP, but can be included in the proposal for each individual Task Order?

Answer: The District does not specify how contractors determine their schedule of costs to be used in the evaluation of submitted proposals. ODCs are task specific and would be determined as part of any Task Order issued, as applicable.

Question 4: **Regarding “financial consequences” for not producing the work as specified to be determined on each task order, sound like liquidated damages. Can we get a better idea of what this refers to?**

Answer: An example of a financial consequence in a Task Order could be for failure to complete a deliverable within the specified timeframe.
