

DEMANDSTAR FAQ



How is the District's vendor bid submission changing?

*Beginning October 1, 2023, through December 31, 2023, the District will continue to receive bids using the current method as well through the new online DemandStar service. However, **beginning JANUARY 1, 2024, all bid submissions will be accepted through DemandStar only.** This will provide three months to ensure a smooth transition.*

Beginning October 1, 2023, each individual bid solicitation will contain specific language regarding the new submission process.

Why is the District moving to an online-only submission format for bids?

To streamline its bid system and to enhance the integrity of its bid openings, the District is switching to an online service with DemandStar for competitive solicitations issued on or after October 1, 2023. This will simplify the current process and enhance the transparency of all contracts administered by the District.

Can I still submit hard copies?

The District will still accept hard copies from October 1, 2023, through December 31, 2023. However, beginning January 1, 2024, bids for contracts will only be considered if they are submitted through the DemandStar service.

Will there be a cost to subscribe to the service?

There is no cost for vendors to subscribe to the DemandStar service. There is a paid option that vendors can utilize for alerts on new postings; however, the District will continue to post and advertise upcoming contracts in the same manner it has before.

District bid documents are completely free to download when you set up a DemandStar account and select the Northwest Florida Water Management District as your free agency.

If you do not want to join DemandStar but you still want our bid documents, you can download them directly from DemandStar for \$5 or go to the District website to download them for free.

How do I register?

To register, please visit the DemandStar website at:

www.demandstar.com/app/registration or click here: [DemandStar](#)

More information on the DemandStar service can be found at: [FAQ - DemandStar | Government Contract Bids, RFPs & Procurement](#).

If you have additional questions, please contact Candice Costello, District Procurement Specialist, at (850) 539-5999 or by email to Candice.Costello@nwfwater.com.