

**Northwest Florida Water Management District
Governing Board Meeting Minutes
Thursday, September 14, 2023
81 Water Management Drive
Havana, Florida 32333**

1. Opening Ceremonies

Called to order at 4:05 p.m.

Savannah Shell called the roll and a quorum was declared present.

Present: George Roberts, Chair; Nick Patronis, Secretary-Treasurer; John Alter; Gus Andrews; Ted Everett; Kellie Ralston

Absent: Jerry Pate, Vice Chair; Anna Upton

2. Special Thanks and Recognition

Suwannee River Water Management District Executive Director, Hugh Thomas, expressed his appreciation for our assistance to their team in the aftermath of Hurricane Idalia.

3. Changes to the Agenda

None.

4. Consideration of the following Items Collectively by Consent:

MOTIONED BY TED EVERETT, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD APPROVE ITEMS A THROUGH I IN THE CONSENT AGENDA CONTINGENT UPON LEGAL REVIEW AND OTHER ACTIONS AS REQUIRED BY FLORIDA STATUTES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

A. Approval of the Minutes for August 10, 2023

Approve the Minutes for August 10, 2023, Governing Board meeting.

B. Approval of the Financial Reports for the Month of July 2023

Approve the Financial Reports for the Month of July 2023.

C. Consideration of Resolution Nos. 927, 928, 929 and 930 to DEP for Acquisition of the Jencks-Parker, Lenas, St. Joe Gully and St. Joe North Tracts; Econfina Creek WMA (p. 17)

Approve and adopt Resolution Nos. 927, 928, 929 and 930 to the Department of Environmental Protection for the Jencks-Parker, Lenas, St. Joe Gully, and St. Joe North acquisitions in the Econfina Springs Groundwater Contribution Area.

D. Consideration of Three-Year Agreement with the Florida Department of Agriculture and Consumer Services for Northwest Florida Mobile Irrigation Lab Services

Authorize the Executive Director to execute an agreement with the Florida Department of Agriculture and Consumer Services to provide Northwest Florida Mobile Irrigation Lab services within the District for FY 2023-24, FY 2024-25, and FY 2025-26 with a maximum total compensation amount not to exceed \$213,375 or an estimated annual amount of \$71,125 each fiscal year, subject to approval and adoption of the budget for each fiscal year.

E. Consideration of Grant Funding for the Development of a State of the Watershed Report for the St. Andrew Bay Watershed

Authorize the Executive Director to enter into agreements with the Florida Department of Environmental Protection and the St. Andrew and St. Joseph Bays Estuary Program to receive and provide \$100,000 in grant funding to develop a State of the Watershed Report for the St. Andrew Bay Watershed, subject to legal counsel review and adoption of the fiscal year 2023-24 budget.

F. Consideration of Agreement with the Florida Natural Areas Inventory of Florida State University for Fall 2023 Vegetation Monitoring Services at Nine District Mitigation Sites (p. 36)

Authorize the Executive Director to execute an agreement with the Florida Natural Areas Inventory for fall 2023 vegetation monitoring services at nine District mitigation sites, for an amount not to exceed \$102,390 subject to legal counsel review and adoption of the District's fiscal year 2023-24 budget.

G. Consideration of Grant Funding for Stream Debris Assessments

Authorize the Executive Director to enter into agreements with the Florida Department of Environmental Protection and selected contractors to receive and award work for up to \$580,000 in state funding toward completion of the Stream Debris Assessments project, subject to budget authority and legal counsel review.

H. Consideration of Deer Point Lake Watershed Monitoring Contract

Authorize the Executive Director to execute a three-year contract with Bay County to continue hydrologic monitoring in the Deer Point Lake watershed beginning October 1, 2023, and ending November 15, 2026, for a total amount not to exceed \$106,119, subject to legal review and annual budget approval.

I. Consideration of Approval of the District's Internal Audit Charter for Fiscal Years 2022-23 and 2023-24 (p. 39)

Approve the continuation of the District's current Internal Audit Charter for Fiscal Year 2022-2023 and Fiscal Year 2023-24.

5. Request for Release of Fiscal Year 2023-24 State Appropriations and Authorization to Enter into Related Agreements

MOTIONED BY KELLI RALSTON, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD APPROVE AND ADOPT RESOLUTION NO. 931 TO REQUEST THE SECRETARY OF THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION TO RELEASE FUNDS FROM THE STATE OF FLORIDA'S FISCAL YEAR 2023-24 GENERAL APPROPRIATIONS ACT TO THE NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT FROM THE LAND ACQUISITION TRUST FUND IN AN AMOUNT UP TO \$12,632,231 AND FROM THE GENERAL REVENUE FUND IN AN

AMOUNT UP TO \$2,580,000, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENTS OR AMENDMENTS WITH DEP FOR THESE FUNDS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Public Hearing for Regulatory Matters

Called to order at 4:09 p.m.

A. Permit Modification

A-1 Applicant: William Long, City of Marianna
App. No.: 2B-063-56-7
Use: Public Supply

MOTIONED BY JOHN ALTER, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE APPLICATION NO. 2B-063-56-7, WILLIAM LONG, CITY OF MARIANNA, PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

A-2 Applicant: John Hallas, Talquin Electric Cooperative, Inc.
App. No.: 2B-129-199-9
Use: Public Supply

MOTIONED BY KELLI RALSTON, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE APPLICATION NO. 2B-129-199-9, JOHN HALLAS, TALQUIN ELECTRIC COOPERATIVE, INC., PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. 2023 Operation Outdoor Freedom Freshwater Fishing Event

Informational purposes only.

8. Legal Counsel Report

Breck Brannen provided a status update on the case referenced below.

Michael Lee vs. Northwest Florida Water Management District, Walton County Circuit Court Case No. 2023-CA-000266

9. Executive Director Report

Lyle Seigler recognized John Crowe for his outstanding performance at the EOC during Hurricane Idalia.

10. Internal Controls and Fraud

Sam McCall, Inspector General, gave a presentation on internal controls and fraud.

11. Public Hearing on Consideration of Fiscal Year 2023-24 Tentative Millage Rate and Tentative Budget

Called to order at 5:07 p.m.

MOTIONED BY JOHN ALTER, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD ADOPT THE PROPOSED MILLAGE RATE OF 0.0234 OF A MILL FOR FISCAL YEAR 2023-2024 AND AUTHORIZE STAFF TO PRESENT IT FOR FINAL ADOPTION AT THE PUBLIC HEARING ON THE BUDGET TO BE HELD SEPTEMBER 28, 2023, AT GULF COAST STATE COLLEGE IN PANAMA CITY. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

MOTIONED BY TED EVERETT, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD ADOPT THE DISTRICT'S TENTATIVE BUDGET FOR FISCAL YEAR 2023-2024 AND AUTHORIZE STAFF TO PRESENT THIS BUDGET FOR FINAL ADOPTION AT THE SECOND PUBLIC HEARING ON THE BUDGET TO BE HELD ON SEPTEMBER 28, 2023, AT GULF COAST STATE COLLEGE IN PANAMA CITY. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Meeting was adjourned at 5:13 p.m.

**Northwest Florida Water Management District
Governing Board Meeting Minutes
September 28, 2023
Gulf Coast State College
5230 West Highway 98
Panama City, Florida 32401**

1. Opening Ceremonies

Called to order at 5:05 p.m.

Savannah Shell called the roll and a quorum was declared present.

Present: George Roberts, Chair; Jerry Pate, Vice Chair; Nick Patronis, Secretary-Treasurer; Gus Andrews; Ted Everett; Kellie Ralston; Anna Upton

Absent: John Alter

2. Changes to the Agenda

None.

3. Adoption of the Millage Rate and Budget for Fiscal Year 2023-2024

MOTIONED BY JERRY PATE, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE THE AD VALOREM TAX MILLAGE RATE OF 0.0234 OF A MILL FOR FISCAL YEAR 2023-2024 BY ADOPTION OF RESOLUTION NUMBER 932. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

MOTIONED BY JERRY PATE, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE RESOLUTION NUMBER 933 ADOPTING THE FISCAL YEAR 2023-2024 BUDGET AS PRESENTED HEREIN. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Meeting was adjourned at 5:11 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending August 31, 2023

Balance Forward - Operating Funds \$35,074,812.04

Operating Funds Received in current month:

Revenue Receipts, Current	\$226,967.22	
Contracts Receivable	255,813.88	
Other Deposits/Refunds/Adjustments	72,990.76	
Transfers from Lands Accounts	0.00	
Total Deposits during month	555,771.86	555,771.86

Total Deposits and Balance Forward \$ 35,630,583.90

Disbursements:

Employee Salaries	502,598.46	
Employee Benefits	350,519.72	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	169,208.01	
Operating Expenses - Services	153,827.58	
Operating Expenses - Commodities	105,516.16	
Operating Capital Outlay	106,919.29	
Grants and Aids	1,419,138.28	
Total Operating Expenses during month	2,807,727.50	
Payables, Prior Year	0.00	
Other Disbursements or (Credits)	53,671.01	

Total Funds Disbursed by check during month 2,861,398.51

Bank Debits (Fees, Deposit Slips, AMEX fees, etc.) 0.00

Transfer to Land Acquisition Account 0.00

Total Funds Disbursed 2,861,398.51

Cash Balance Operating Funds at month end \$ 32,769,185.39

Operating Depositories:

Petty Cash Fund	250.25	
General Fund Checking	1,042,127.07	
Payroll Account	6,000.00	
Passthrough (EFT) Account	1,231.27	
Investment Accounts @ 5.58%		
General Fund	9,871,467.17	
Lands Fee Fund	4,297,245.84	
Ecosystem TF	54,738.65	
Water Prot. & Sust. Program TF	100,944.45	
Okaloosa Regional Reuse	1,192,116.91	
Mitigation Fund	16,203,063.78	

Total Operating Depositories at month end \$ 32,769,185.39

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending August 31, 2023

Land Acquisition Funds:

Fla. Board of Administration @ 5.58%	\$ 299,875.63	
Total Land Acquisition Funds		299,875.63

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 5.58%	41,374.60	
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Fla. Board of Administration Cypress Springs R&M Account @ 5.58%	<u>818,344.02</u>	
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Total Restricted Land Management Funds		<u>859,718.62</u>
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Total Land Acquisition, and Restricted Management Funds		<u>1,159,594.25</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END		<u><u>\$ 1,159,594.25</u></u>
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Approved: _____
Chairman or Executive Director

Date: October 12, 2023

**Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending August 31, 2023
(Unaudited)**

	Current Budget	Actuals Through 8/31/2023	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 3,792,899	\$ 3,769,171	\$ (23,728)	99%
Intergovernmental Revenues	98,388,542	13,611,299	(84,777,243)	14%
Interest on Invested Funds	49,500	1,651,053	1,601,553	3335%
License and Permit Fees	655,000	675,010	20,010	103%
Other	2,495,263	411,594	(2,083,669)	16%
Fund Balance	32,689,515		(32,689,515)	0%
Total Sources	\$ 138,070,719	\$ 20,118,127	\$ (117,952,592)	15%

	Current Budget	Expenditures	Encumbrances ¹	Available Budget	%Expended	%Obligated ²
Uses						
Water Resources Planning and Monitoring	\$ 6,034,787	\$ 2,839,083	\$ 1,995,082	\$ 1,200,622	47%	80%
Acquisition, Restoration and Public Works	88,462,460	15,088,100	32,861,461	40,512,900	17%	54%
Operation and Maintenance of Lands and Works	7,574,315	6,252,542	518,473	803,300	83%	89%
Regulation	4,373,578	3,202,457	63,489	1,107,632	73%	75%
Outreach	145,141	124,603	2,782	17,756	86%	88%
Management and Administration	2,356,536	1,878,119	45,338	433,080	80%	82%
Total Uses	\$ 108,946,817	\$ 29,384,903	\$ 35,486,625	\$ 44,075,289	27%	60%
Reserves	29,123,902			29,123,902	0%	0%
Total Uses and Reserves	\$ 138,070,719	\$ 29,384,903	\$ 35,486,625	\$ 73,199,191	21%	47%

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of August 31, 2023, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
GENERAL FUND
AUGUST 2023

RETIREMENT	08/03/2023	\$ 92,866.28
CHECKS	08/03/2023	130,236.02
ACH TRANSFERS	08/04/2023	146,366.48
DIRECT DISBURSEMENTS	08/04/2023	72,573.60
RETIREMENT	08/09/2023	755.86
CHECKS	08/10/2023	40,030.32
ACH TRANSFERS	08/10/2023	813,965.60
DIRECT DISBURSEMENTS	08/11/2023	375.00
CHECKS	08/17/2023	20,736.70
ACH TRANSFERS	08/18/2023	101,974.94
DIRECT DISBURSEMENTS	08/18/2023	180.00
CHECKS	08/24/2023	146,002.69
ACH TRANSFERS	08/25/2023	50,255.58
DIRECT DISBURSEMENTS	08/25/2023	15,390.39
RETIREMENT	08/29/2023	98,445.62
CHECKS	08/31/2023	582,355.35
ACH TRANSFERS	08/31/2023	45,940.55

\$ 2,358,450.98

Chairman or Executive Director

October 12, 2023
Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
95	AT&T	8/3/2023	349.92	PHONE SERVICES - EFO
5864	COOK-WHITEHEAD FORD INC	8/3/2023	1,553.99	WMD96274 REPAIRS AND MAINTENANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	8/3/2023	674.92	MEDICARE
3784	CULLIGAN WATER SERVICES, INC	8/3/2023	50.00	WELLS PERMIT REFUND 312151-1 OVERPAYMENT
4469	ESCAMBIA SHERIFFS OFFICE	8/3/2023	20.00	PROCESS SERVER-WELLS
2701	FLORIDA MUNICIPAL INSURANCE TRUST	8/3/2023	2,904.45	RETURN INSURANCE CLAIM FUNDS TO FMIT
5900	FLOYD W NELSON	8/3/2023	2,100.00	HAZARDOUS TREE REMOVAL - LOST LAKE CAMPSITE
3759	FORD FARMS	8/3/2023	65,250.00	PASS COST SHARE AGREEMENT
916	FPL NORTHWEST FLORIDA	8/3/2023	766.00	DEFUNIAK ELECTRIC
5591	GARCIA FOREST SERVICE, LLC	8/3/2023	34,181.98	RETURN OF PERFORMANCE BOND 23-069
410	GULF COUNTY TAX COLLECTOR	8/3/2023	1.57	PARCEL REFUNDS
410	GULF COUNTY TAX COLLECTOR	8/3/2023	10.88	PARCEL REFUNDS
410	GULF COUNTY TAX COLLECTOR	8/3/2023	1.80	PARCEL REFUNDS
3198	MILTON AUTO PARTS, INC.	8/3/2023	194.96	NEW BATTERY FOR KABOTA UTV AND GREASE GUN
71	PETTY CASH	8/3/2023	121.00	PETTY CASH
3213	SHI INTERNATIONAL CORP	8/3/2023	7,722.46	SHAREPOINT MIGRATION
5437	SRM CONCRETE	8/3/2023	1,800.00	CONCRETE - TOM JOHNS PAVILIONS AND BOAT RAMP
4832	SUN LIFE FINANCIAL	8/3/2023	5,174.82	DENTAL
4832	SUN LIFE FINANCIAL	8/3/2023	73.60	PREPAID DENTAL
4834	SUN LIFE FINANCIAL	8/3/2023	927.78	LIFE INSURANCE
4834	SUN LIFE FINANCIAL	8/3/2023	3,320.55	VOL LIFE
4834	SUN LIFE FINANCIAL	8/3/2023	77.35	EMPLOYEE ASSISTANCE PROGRAM
4833	SUN LIFE FINANCIAL	8/3/2023	1,207.98	VOL LTD
5250	SUN LIFE FINANCIAL - VISION	8/3/2023	556.29	VISION
5867	TERRY WELLS	8/3/2023	201.00	TRAVEL REIMBURSEMENT
1999	TURNER SUPPLY COMPANY	8/3/2023	593.50	LAB SUPPLIES - LOCKS
4626	WASTE PRO OF FLORIDA, INC	8/3/2023	187.04	SOLID WASTE
4626	WASTE PRO OF FLORIDA, INC	8/3/2023	212.18	DUMPSTER FOR ECONFINA OFFICE AND CANOE LAUNCH
TOTAL CHECKS			\$ 130,236.02	
3293	ANGUS G. ANDREWS, JR.	8/4/2023	8,125.00	DFO LEASE AGREEMENT - CONTRACT PO
3586	ATTACK-ONE FIRE MANAGEMENT SVCS, INC	8/4/2023	19,824.00	AGREEMENT FOR PRESCRIBED BURNI
325	BAY CO. PROPERTY APPRAISER	8/4/2023	2,536.25	4TH QTR FY 22-23
2417	BEARD EQUIPMENT COMPANY, INC.	8/4/2023	1,029.36	JOHN DEERE 650 DOZER SERVICE
1617	CAPITAL HEALTH PLAN	8/4/2023	84,928.48	MEDICAL INSURANCE
4300	DYER, RIDDLE, MILLS & PRECOURT, INC.	8/4/2023	1,760.00	SURVEYING SERVICES
4961	PETER FOLLAND	8/4/2023	126.00	TRAVEL REIMBURSEMENT
4961	PETER FOLLAND	8/4/2023	126.00	TRAVEL REIMBURSEMENT
5925	IAN WATERS	8/4/2023	126.00	TRAVEL REIMBURSEMENT
5925	IAN WATERS	8/4/2023	110.00	TRAVEL REIMBURSEMENT
5504	ANDREW JOSLYN	8/4/2023	1,037.19	TRAVEL REIMBURSEMENT
4952	LAW, REDD, CRONA & MUNROE, P.A.	8/4/2023	2,183.50	INSPECTOR GENERAL SERVICES AGREEMENT 18-051
3696	URS CORPORATION	8/4/2023	4,287.00	RISK MAP PROJECT
3696	URS CORPORATION	8/4/2023	2,000.00	111 COASTAL PANHANDLE FIRM

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5337	VANASSEE HANGEN BRUSTLIN, INC.	8/4/2023	3,240.00	AGREEMENT FOR AS NEEDED SERVIC
5218	WAGeworks, INC.	8/4/2023	158.10	FLEXIBLE SPENDING ACCOUNT ADMINISTRATION
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	8/4/2023	11,386.60	LAW ENFORCEMENT AND SECURITY
5060	EXTREME LOGISTICS GULF COAST, LLC	8/4/2023	274.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	8/4/2023	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	8/4/2023	472.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	8/4/2023	274.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	8/4/2023	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	8/4/2023	449.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	8/4/2023	274.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	8/4/2023	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	8/4/2023	350.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	8/4/2023	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	8/4/2023	390.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	8/4/2023	200.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
TOTAL ACH TRANSFERS			\$ 146,366.48	
5944	REFUND NIC	8/4/2023	35.00	WELL PERMIT REFUND 312548-1 WITHDRAWAL
5944	REFUND NIC	8/4/2023	35.00	WELL PERMIT REFUND 312310-2 OVERPAYMENT
5944	REFUND NIC	8/4/2023	50.00	WELL PERMIT REFUND 312513-1 OVERPAYMENT
5944	REFUND NIC	8/4/2023	10.00	WELL PERMIT REFUND 311896-1 OVERPAYMENT
5944	REFUND NIC	8/4/2023	100.00	WELL PERMIT REFUND 311901-1 OVERPAYMENT
5944	REFUND NIC	8/4/2023	35.00	WELLS PERMIT REFUND 311897-1 OVERPAYMENT
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	8/4/2023	3,022.67	RETIREE INSURANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	8/4/2023	69,285.93	MEDICAL INSURANCE
TOTAL DIRECT DISBURSEMENTS			\$ 72,573.60	
TOTAL AP			\$ 349,176.10	
5835	1 HOUR , INC	8/10/2023	2,425.00	SIGNS FOR CHIPOLA RIVER
5768	ALFORD BROTHERS INC	8/10/2023	55.90	MINOR REPAIRS FOR REG VEHICLES
2992	BANK OF AMERICA	8/10/2023	443.60	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	8/10/2023	1,091.81	JULY 2023 ANALYSIS STATEMENT
5954	BLU RIPPLE INC	8/10/2023	2,062.30	REPLACEMENT SPRING ENTRY STEPS - BLUE SPRINGS REC
735	CARLTON APPRAISAL COMPANY	8/10/2023	300.00	APPRAISAL QUESTION AND UPDATE
735	CARLTON APPRAISAL COMPANY	8/10/2023	400.00	NEW APPRAISAL JOHNS TRACT DUE TO ACREAGE INCREASE
5179	BERKMAN LLC	8/10/2023	4,800.00	ANNUAL SUBSCRIPTION TO LEXTREE
4748	EAST MILTON WATER SYSTEM	8/10/2023	22.42	WATER - MILTON OFFICE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	8/10/2023	190.47	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	8/10/2023	101.46	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	8/10/2023	263.75	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	8/10/2023	965.24	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	8/10/2023	97.27	KONICA MINOLTA COPIER LEASE FOR MILTON OFFICE

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5680	MCKENZIE MOTOR COMPANY	8/10/2023	159.99	MINOR REPAIRS FOR REG VEHICLES IN MILTON
5957	MEGAN MAGRATH	8/10/2023	100.00	P311572 MEGAN MAGRATH EPERMIT DISCOUNT REFUND
3406	NEECE TRUCK TIRE CENTER INC.	8/10/2023	49.65	MINOR REPAIRS FOR LAB VEHICLES
5890	NEVES PUBLISHING GROUP LLC	8/10/2023	13.79	PUBLICATION NOTICES FOR RULE MAKING - ACCESS EASEM
63	NORTHWEST FLORIDA DAILY NEWS	8/10/2023	90.75	PUBLICATION NOTICES FOR RULE MAKING - ACCESS EASM
63	NORTHWEST FLORIDA DAILY NEWS	8/10/2023	144.65	2023 WSA WORKSHOP NEWSPAPER AD
63	NORTHWEST FLORIDA DAILY NEWS	8/10/2023	154.45	LEGAL ADS-WATER USE PERMITS
63	NORTHWEST FLORIDA DAILY NEWS	8/10/2023	132.40	LEGAL ADS-WATER USE PERMITS
64	PANAMA CITY NEWS HERALD	8/10/2023	71.64	PUBLICATION NOTICES FOR RULE MAKING - ACCESS EASEM
62	PENSACOLA NEWS-JOURNAL	8/10/2023	156.10	2023 WSA WORKSHOP NEWSPAPER AD
5933	ROGERS BROTHERS LAND CLEARING LLC	8/10/2023	6,835.88	PHIPPS ROAD REPAIR MATERIALS
5646	SERVPRO OF TALLAHASSEE	8/10/2023	11,776.76	FLOOD REMEDIATION IN IT BUILDING
5764	SOUTHERN CLEANING SUPPLY LLC	8/10/2023	382.65	RECREATION SITE SUPPLIES
5956	SPEED & CUSTOM MARINE INC	8/10/2023	1,050.00	CAROLINA SKIFF REPAIR
342	THE STAR	8/10/2023	96.60	LEGAL ADS-WATER USE PERMITS
342	THE STAR	8/10/2023	99.90	LEGAL ADS-WATER USE PERMITS
105	TALLAHASSEE DEMOCRAT	8/10/2023	103.76	2023 WSA WORKSHOP NEWSPAPER AD
105	TALLAHASSEE DEMOCRAT	8/10/2023	75.14	PUBLICATION NOTICES FOR RULE MAKING - ACCESS EASEM
105	TALLAHASSEE DEMOCRAT	8/10/2023	97.40	LEGAL ADS-WATER USE PERMITS
110	TALQUIN ELECTRIC COOPERATIVE, INC.	8/10/2023	401.02	WATER/ SEWER - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	8/10/2023	89.50	SECURITY LIGHTS - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	8/10/2023	4,492.83	ELECTRIC - HQ
5855	WASTE AWAY GROUP INC	8/10/2023	236.24	DUMPSTER SERVICES FOR COTTON LANDING - CHOCTAW
TOTAL CHECKS			\$ 40,030.32	
3586	ATTACK-ONE FIRE MANAGEMENT SVCS, INC	8/10/2023	4,606.00	AGREEMENT FOR PRESCRIBED BURNI
4855	ENVIRON SERVICES INCORPORATED	8/10/2023	2,079.17	JANITORIAL SERVICES FOR HQ
3942	A & W VENTURES, L.C.	8/10/2023	250.00	PORTABLE TOILET FOR PHIPPS PARK
5925	IAN WATERS	8/10/2023	126.00	TRAVEL REIMBURSEMENT
5368	KOUNTRY RENTAL NWF, INC.	8/10/2023	11,430.00	SERVICE FOR PORTABLE TOILETS-C
5802	MURPHY CASSIDY DIESEL REPAIRS	8/10/2023	9,548.52	REPAIR WMD96273
5802	MURPHY CASSIDY DIESEL REPAIRS	8/10/2023	108.22	MINOR REPAIRS FOR REG VEHICLES
5894	ODESSA CLEANING SERVICE LLC	8/10/2023	150.00	ECONFINA FIELD OFFICE CLEANING
5947	PREVENTIA SECURITY LLC	8/10/2023	75.00	DFO SECURITY
5083	S&S ENVIRONMENTAL CONSULTANTS, LLC	8/10/2023	2,150.00	PHASE I ESA-JOHNS TRACT
5614	ZACHARY J. SELLERS	8/10/2023	971.25	DFO JANITORIAL SERVICES
3851	SOUTHEASTERN SURVEYING & MAPPING CORP	8/10/2023	7,350.00	SURVEYING SERVICES
3104	SOUTHERN WATER SERVICES, LLC	8/10/2023	250.00	QUARTERLY SAMPLING FOR ECONFINA FIELD OFFICE
4799	STAPLES CONTRACT & COMMERCIAL, INC.	8/10/2023	170.27	OFFICE SUPPLIES
4799	STAPLES CONTRACT & COMMERCIAL, INC.	8/10/2023	33.64	3 RING BINDERS FOR BUDGET SUBMISSION
5885	SYDNEY BUNCH	8/10/2023	530.90	TRAVEL REIMBURSEMENT
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	8/10/2023	4,606.90	RECREATION SITE CLEAN UP AND M
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	8/10/2023	200.00	JANITORIAL SERVICES FOR THE MILTON OFFICE
5825	THE PRINT SHOP INC	8/10/2023	2,445.00	PITT SPRING REPLACEMENT INTERPRETIVE SIGNS

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5218	WAGeworks, INC.	8/10/2023	100.00	COBRA ADMINISTRATION
5365	AARON WAITS	8/10/2023	225.00	TRAVEL REIMBURSEMENT
4618	WAKULLA COUNTY BOCC	8/10/2023	766,559.73	WAKULLA COUNTY SEWER EXPANSION
TOTAL ACH TRANSFERS			\$ 813,965.60	
5944	REFUND NIC	8/11/2023	320.00	P312837 MAUREEN RAINVILLE WITHDRAWAL REFUND
5944	REFUND NIC	8/11/2023	35.00	REFUND WELLS PERMIT #312850-1
5944	REFUND NIC	8/11/2023	10.00	REFUND WELL PERMIT #312719-4
5944	REFUND NIC	8/11/2023	10.00	REFUND WELL PERMIT #313045-1
TOTAL DIRECT DISBURSEMENTS			\$ 375.00	
TOTAL AP			\$ 854,370.92	
319	THE COUNTY RECORD	8/17/2023	31.50	LEGAL ADS-WATER USE PERMITS
4273	ROBERT T. MIXON	8/17/2023	200.00	8"" LEATHER WORK BOOTS FOR MIKE KENT RX BURNIN
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	8/17/2023	28.84	FAR AD FEES FOR BIDS AND PUBLIC NOTICES FOR ASM
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	8/17/2023	49.42	FAR AD - 2023 WSA
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	8/17/2023	19.46	FAR AD - RFP 23-003
916	FPL NORTHWEST FLORIDA	8/17/2023	341.07	MILTON ELECTRIC
2291	GULF COAST ELECTRIC COOPERATIVE,INC	8/17/2023	361.36	ELECTRIC SERVICE - EFO
4033	JOHNSTON TRUCKING, LLC	8/17/2023	4,718.56	LIMEROCK FOR WCW
4033	JOHNSTON TRUCKING, LLC	8/17/2023	513.97	REC SITE FILL MATERIAL FOR CHIPOLA AND ECONFINA
4033	JOHNSTON TRUCKING, LLC	8/17/2023	677.38	REC SITE FILL MATERIAL FOR CHIPOLA AND ECONFINA
4033	JOHNSTON TRUCKING, LLC	8/17/2023	742.04	REC SITE FILL MATERIAL FOR CHIPOLA AND ECONFINA
5680	MCKENZIE MOTOR COMPANY	8/17/2023	169.59	MINOR REPAIRS FOR REG VEHICLES IN MILTON
5680	MCKENZIE MOTOR COMPANY	8/17/2023	226.68	MINOR REPAIRS FOR REG VEHICLES IN MILTON
5965	NIC SERVICES	8/17/2023	0.93	NIC/ELECTRONIC PAYMENTS
5965	NIC SERVICES	8/17/2023	896.39	NIC/ELECTRONIC PAYMENTS
5965	NIC SERVICES	8/17/2023	948.39	NIC/ELECTRONIC PAYMENTS
5965	NIC SERVICES	8/17/2023	1,337.71	NIC/ELECTRONIC PAYMENTS
5963	NORTH FLORIDA ECONOMIC DEVELOPMENT PAR	8/17/2023	105.00	NW FLORIDA LEGISLATIVE RECEPTION
423	OKALOOSA CO. TAX COLLECTOR	8/17/2023	12.84	PARCEL REFUND
5950	PRESS PRINT GRAPHICS LLC	8/17/2023	1,164.94	REPLACEMENT SIGNS - BOYNTON LANDING
5961	SANTA ROSA MALL HOTEL LLC	8/17/2023	100.00	P16831-3 SR MALL HOTEL EPERMIT DISCOUNT REFUND
5886	SHIVER DIESEL INJECTION & TURBOCHARGER IT	8/17/2023	5,822.83	MAJOR REPAIRS TO WMD-0004
5764	SOUTHERN CLEANING SUPPLY LLC	8/17/2023	702.40	RECREATION SITE SUPPLIES
4228	SOWELL TRACTOR CO., INC.	8/17/2023	1,465.00	STIHL POLE SAWS
5737	TELECHECK SERVICES, INC.	8/17/2023	50.00	EPERMITTING FEES-TELECHECK
5737	TELECHECK SERVICES, INC.	8/17/2023	50.40	FEES FOR ONLINE PAYMENTS
TOTAL CHECKS			\$ 20,736.70	
4032	COMPUQUIP TECHNOLOGIES, LLC	8/18/2023	27,520.96	CHECKPOINT FIREWALL MAINTENANCE 2023-2024

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
45	DMS	8/18/2023	623.77	DEFUNIAK LOCAL
45	DMS	8/18/2023	1,958.04	DEFUNIAK ETHERNET AND LONG DISTANCE
45	DMS	8/18/2023	10.57	CONFERENCE CALLS
45	DMS	8/18/2023	1,555.51	HEADQUARTERS LOCAL
45	DMS	8/18/2023	24.69	HQ LONG DISTANCE
45	DMS	8/18/2023	96.32	MILTON LOCAL
45	DMS	8/18/2023	11.42	AIRCARDS AND HOTSPOTS
45	DMS	8/18/2023	9,855.51	HQ ETHERNET
45	DMS	8/18/2023	0.96	LAN PORTS AND INTRANET-INTERNET
3337	FORESTECH CONSULTING	8/18/2023	400.00	LAND MANAGEMENT DATABASE
5925	IAN WATERS	8/18/2023	110.00	TRAVEL REIMBURSEMENT
5925	IAN WATERS	8/18/2023	90.00	TRAVEL REIMBURSEMENT
3813	PENNINGTON, P.A.	8/18/2023	6,950.00	LEGAL COUNSEL
3851	SOUTHEASTERN SURVEYING & MAPPING CORP	8/18/2023	37,271.28	SURVEYING SERVICES
4799	STAPLES CONTRACT & COMMERCIAL, INC.	8/18/2023	27.51	BUSINESS CARDS FOR YAMILA POSEY
5337	VANASSEE HANGEN BRUSTLIN, INC.	8/18/2023	3,240.00	AGREEMENT FOR AS NEEDED SERVIC
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	8/18/2023	12,228.40	LAW ENFORCEMENT AND SECURITY
TOTAL ACH TRANSFERS			\$ 101,974.94	
5944	REFUND NIC	8/18/2023	100.00	P313144 JAMES CROOK EPERMIT DISCOUNT REFUND
5944	REFUND NIC	8/18/2023	10.00	REFUND WELL PERMIT #312719-3 WITHDRAWN
5944	REFUND NIC	8/18/2023	10.00	REFUND WELL PERMIT #312717-4 WITHDRAWN
5944	REFUND NIC	8/18/2023	10.00	WELL PERMIT REFUND #313047-1 WITHDRAWN
5944	REFUND NIC	8/18/2023	10.00	REFUND WELL PERMIT #312717-3 WITHDRAWN
5944	REFUND NIC	8/18/2023	10.00	REFUND WELL PERMIT #312717-2 WITHDRAWN
5944	REFUND NIC	8/18/2023	10.00	WELL PERMIT REFUND 312719-5 WITHDRAWN
5944	REFUND NIC	8/18/2023	10.00	WELL PERMIT 313059-1 WITHDRAWN
5944	REFUND NIC	8/18/2023	10.00	WELL PERMIT REFUND 312719-2 WITHDRAWN
TOTAL DIRECT DISBURSEMENTS			\$ 180.00	
TOTAL AP			\$ 122,891.64	
5768	ALFORD BROTHERS INC	8/24/2023	89.85	MINOR REPAIRS FOR REG VEHICLES
1627	BAY COUNTY CLERK OF COURT	8/24/2023	18.50	RECORD LESSOR'S LIEN NOTICE
5962	BOZARD FORD COMPANY	8/24/2023	43,605.00	2023 LANDS FORD F-150
5131	CITY OF DEFUNIAK SPRINGS	8/24/2023	217.67	WATER/SEWER DEFUNIAK SPRINGS
4676	CITY OF MILTON FLORIDA	8/24/2023	80.67	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	8/24/2023	37.24	SEWER MILTON OFFICE
5346	EXPERT TUNE	8/24/2023	1,041.72	NEW TIRES FOR WMD96874
3782	FLORIDA FORESTRY ASSOCIATION	8/24/2023	395.00	REGISTRATION FEE FOR FLORIDA FORESTRY ASSOC.
391	GADSDEN COUNTY TAX COLLECTOR	8/24/2023	239.10	TAG AND REGISTRATION FOR 2023 F-150'S
5964	GREGORY S PREBLE	8/24/2023	250.00	WILLIFORD SPRING STEP REPAIRS - REVIEW OF PLAN
5680	MCKENZIE MOTOR COMPANY	8/24/2023	85.87	MINOR REPAIRS FOR REG VEHICLES IN MILTON
5338	CLYDE R MONEYHAM, JR.	8/24/2023	30,750.00	AG COST PASS SHARE AGREEMENT

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5933	ROGERS BROTHERS LAND CLEARING LLC	8/24/2023	14,681.80	MARIANNA TRACT ROAD MATERIALS
5959	TROPICAL FORD INC	8/24/2023	51,241.49	2023 REG FORD F-150
3711	US POSTAL SERVICE-HASLER	8/24/2023	2,000.00	REPLENISH HQTRS POSTAGE METER
4557	VERIZON WIRELESS	8/24/2023	1,159.92	CELL PHONES AND JET PACKS
4038	WINDSTREAM COMMUNICATIONS	8/24/2023	108.86	800 NUMBERS & EFO LONG DISTANCE
TOTAL CHECKS			\$ 146,002.69	
4845	CALHOUN COUNTY SHERIFF'S OFFICE	8/25/2023	2,752.00	LAW ENFORCEMENT/SECURITY SERVI
97	THE DEFUNIAK HERALD	8/25/2023	50.75	LEGAL ADS-WATER USE PERMITS
1948	DELL MARKETING L.P.	8/25/2023	31,494.00	(25) DELL MOBILE PRECISION WORKSTATION 3571
4807	WEX BANK	8/25/2023	13,444.22	JULY 2023 FUEL / SERVICE PURCHASES
4807	WEX BANK	8/25/2023	1,077.30	WEX GPS TRACKING
4807	WEX BANK	8/25/2023	249.00	NEW GPS UNIT FOR RMD 2023 FORD F-150
5802	MURPHY CASSIDY DIESEL REPAIRS	8/25/2023	834.16	REPAIR WMD96271
1180	PRIDE ENTERPRISES	8/25/2023	41.31	BUSINESS CARDS-PALERMO
4799	STAPLES CONTRACT & COMMERCIAL, INC.	8/25/2023	107.04	OFFICE SUPPLIES
5885	SYDNEY BUNCH	8/25/2023	106.80	TRAVEL REIMBURSEMENT
5455	PAUL THURMAN	8/25/2023	99.00	TRAVEL REIMBURSEMENT
TOTAL ACH TRANSFERS			\$ 50,255.58	
2967	BANK OF AMERICA	8/25/2023	8,046.06	JULY 2023 P-CARD
2967	BANK OF AMERICA	8/25/2023	50.00	REG SUNPASS
2967	BANK OF AMERICA	8/25/2023	149.89	DFO VEHICLES CARWASH
2967	BANK OF AMERICA	8/25/2023	11.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	8/25/2023	11.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	8/25/2023	444.99	IPADS FOR BOARD MEMBER - AMAZON
2967	BANK OF AMERICA	8/25/2023	109.98	SINK WATER FILTERS
2967	BANK OF AMERICA	8/25/2023	170.85	AMAZON - LAB SUPPLIES
2967	BANK OF AMERICA	8/25/2023	341.21	REG OFFICE AND FIELD SUPPLIES-AMAZON
2967	BANK OF AMERICA	8/25/2023	626.20	COMBO LOCKS AND UTV TIRES - AMAZON PURCHASE
2967	BANK OF AMERICA	8/25/2023	159.99	DESK CHAIR-JONES-AMAZON
2967	BANK OF AMERICA	8/25/2023	37.90	AMAZON - OFFICE/LAB SUPPLIES
2967	BANK OF AMERICA	8/25/2023	134.10	AMAZON - EZ REACHER WITH GRIPPER CUPS
2967	BANK OF AMERICA	8/25/2023	45.24	VEHICLE SUPPLIES-AMAZON
5944	REFUND NIC	8/25/2023	50.00	REFUND WELL PERMIT #312995-1
5944	REFUND NIC	8/25/2023	100.00	REFUND LICENSE APP FEE TRINT CLARK OVERPYMT
5944	REFUND NIC	8/25/2023	4,900.00	P313317 BETHANY WOMACK OVERPMT REFUND
TOTAL DIRECT DISBURSEMENTS			\$ 15,390.39	
TOTAL AP			\$ 211,648.66	
5864	COOK-WHITEHEAD FORD INC	8/31/2023	1,616.52	REPAIRS AND MAINTENANCE OF WMD1256

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4180	BANK OF AMERICA	8/31/2023	29.95	TRANSACTION FEE FOR EPERMITTING
4180	BANK OF AMERICA	8/31/2023	30.34	MONTHLY TRANSACTION FEES
5966	BROCK BUILT HOMES LLC	8/31/2023	100.00	P313270 BROCK BUILT HOMES EPERMIT DISC. REFUND
5968	CITY OF FREEPORT	8/31/2023	1,080.00	P311904 CITY OF FREEPORT OVERPMT
3289	CITY OF TALLAHASSEE	8/31/2023	45.78	LAKESHORE & I10
20	EXECUTIVE OFFICE FURNITURE, INC	8/31/2023	3,141.00	NEW DESK FOR YAMILA POSEY
2713	FL DEPT OF AG. & CONSUMER SERVICES	8/31/2023	17,781.25	MOBILE IRRIGATION LAB FY2020-2
2713	FL DEPT OF AG. & CONSUMER SERVICES	8/31/2023	17,781.25	MOBILE IRRIGATION LAB FY2020-2
2713	FL DEPT OF AG. & CONSUMER SERVICES	8/31/2023	17,781.25	MOBILE IRRIGATION LAB FY2020-2
2713	FL DEPT OF AG. & CONSUMER SERVICES	8/31/2023	17,781.25	MOBILE IRRIGATION LAB FY2020-2
391	GADSDEN COUNTY TAX COLLECTOR	8/31/2023	119.55	TAG/REGISTRATION FOR REG 5X8 ENCLOSED TRAILER
5235	JACKSON COUNTY BOARD OF COUNTY COMMISS	8/31/2023	485,453.55	BLUE SPRINGS ROAD SEWER PROJEC
5969	LEE TRAILER SALES LLC	8/31/2023	3,381.00	TRAILER FOR REG GROUNDWATER
5899	MICHAEL'S OUTDOOR SERVICES LLC	8/31/2023	550.00	HAZARDOUS TREE REMOVAL - LONGLEAF CAMPSITE
64	PANAMA CITY NEWS HERALD	8/31/2023	108.48	LEGAL ADS-WATER USE PERMITS
71	PETTY CASH	8/31/2023	132.00	PETTY CASH
5436	QUADIENT, INC.	8/31/2023	196.00	REFILL INK FOR POSTAGE MACHINE DFS OFFICE
4626	WASTE PRO OF FLORIDA, INC	8/31/2023	212.18	DUMPSTER FOR ECONFINA OFFICE AND CANOE LAUNCH
5612	WETLAND SOLUTIONS, INC.	8/31/2023	12,944.00	HYDROLOGIC & WATER QUALITY DAT
4427	ZOHO CORPORATION	8/31/2023	2,090.00	MANAGE ENGINE COMPUTER PATCH MANAGEMENT
TOTAL CHECKS			\$ 582,355.35	
5428	CARDNO, INC	8/31/2023	18,098.00	AGREEMENT FOR AS NEEDED SERVIC
4032	COMPUQUIP TECHNOLOGIES, LLC	8/31/2023	15,331.71	VPN Appliance
1948	DELL MARKETING L.P.	8/31/2023	5,097.36	ADDITIONAL LAPTOP DOCKS AND MONITORS
2702	FISH AND WILDLIFE	8/31/2023	6,157.51	LAW ENFORCEMENT - CONTRACT NO. 11-012
2702	FISH AND WILDLIFE	8/31/2023	852.20	LAW ENFORCEMENT - CONTRACT NO. 11-012
5802	MURPHY CASSIDY DIESEL REPAIRS	8/31/2023	91.13	MINOR REPAIRS FOR REG VEHICLES
4091	THE SHOE BOX	8/31/2023	133.75	UNIFORM ORDER FOR COAKLEY TAYLOR - LANDS
5885	SYDNEY BUNCH	8/31/2023	98.79	TRAVEL REIMBURSEMENT
5885	SYDNEY BUNCH	8/31/2023	80.10	TRAVEL REIMBURSEMENT
TOTAL ACH TRANSFERS			\$ 45,940.55	
TOTAL AP			\$ 628,295.90	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
PAYROLL
AUGUST 2023

DIRECT DEPOSIT	08/11/2023	\$	245,751.47
CHECKS	08/11/2023		1,606.29
FLEX SPENDING TRANSFER	08/11/2023		1,603.95
DIRECT DEPOSIT	08/25/2023		249,692.73
CHECKS	08/25/2023		2,689.14
FLEX SPENDING TRANSFER	08/25/2023		1,603.95

\$ 502,947.53

APPROVED:

Chairman or Executive Director

October 12, 2023

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: District Inspector General
Law, Redd, Crona and Munroe, P.A.

DATE: October 12, 2023

SUBJECT: Consideration of Acceptance of Audit Reports Presented by the District's
Inspector General

Recommendation:

Staff recommends the Governing Board accept Reports 23-01, 23-02, 23-03, and the Annual Report of Inspector General Activities.

Background:

The content of Follow-up Report on District Corrective Actions Regarding Prior Internal Audit Findings Report 23-03 is confidential and exempt from public disclosure pursuant to section 281.301, Florida Statutes.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Carol L. Bert, Asset Management Administrator

DATE: September 24, 2023

SUBJECT: Consideration of ITB 24B-002 for Rental and Service of Portable and Compost/Vault
Toilets on District Lands

Background

On September 25, 2023, the District issued an Invitation to Bid (ITB) 24B-002 to prospective contractors to provide monthly rental and service of up to 15 ADA compliant portable toilet units, eight regular portable toilet units, and the servicing of one compost/vault toilets.

Sealed bids in response to 24B-002 are required to be submitted by 3:00 p.m. Eastern Time on October 10, 2023. Staff will prepare a supplement for consideration at the October 12, 2023, Governing Board Meeting.

/cb

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff

FROM: Paul Thorpe, Director, Resource Management Division

DATE: September 26, 2023

SUBJECT: Consideration of Fiscal Year 2023-24 Strategic Water Management Plan

Recommendation

Staff recommends the Governing Board approve the Fiscal Year 2023-24 update to the District Strategic Water Management Plan and authorize the Executive Director to finalize the plan pending any comments from the public and the Florida Department of Environmental Protection.

Discussion

Section 373.036, Florida Statutes (F.S.), provides the Governing Board the option of developing an annual strategic plan in lieu of a five-year District Water Management Plan. The strategic plan is intended to guide the District's strategic priorities for at least a five-year period and to identify supporting goals, strategies, success indicators, funding sources, deliverables, and milestones.

The District's Strategic Water Management Plan (SWMP) was most recently approved in November 2022. The proposed FY 2023-24 update identifies three strategic priorities that further the District's efforts consistent with the FY 2023-24 Adopted Budget:

- Watershed Protection and Restoration – Achieving continued progress on regionally significant water quality improvement projects and supporting regional resilience efforts by developing resources, data, and projects to respond to sea level rise and compound flooding.
- Minimum Flows and Minimum Water Levels – Data collection and modeling in support of technical assessments for two Outstanding Florida Springs, Jackson Blue Spring and the Gainer Spring Group; two second magnitude springs, the Sylvan Spring Group and the Williford Spring Group; and the Floridan aquifer in coastal Bay County.
- Water Supply – Alternative water supply development, including continued progress on priority reuse projects in Santa Rosa and Bay counties; water supply development assistance for underserved communities; and regional water supply planning.

The 2023-24 SWMP also incorporates the results of the District's Critical Wetlands analysis, as required by section 373.036(2)(f), Florida Statutes.

Section 373.036, F.S., further requires, as an addendum, a separate Annual Work Plan Report on the Strategic Plan's implementation. The annual work plan report is submitted each year with the District's March 1 Consolidated Annual Report.

The SWMP will be made available for public review via the District's website. In addition to this opportunity to review and comment on the plan and participation in Governing Board meetings, the public is also afforded the opportunity to participate in the development of other plans and documents, which are functional components of the SWMP. Examples include regional water supply plans, the Florida Forever Work Plan, MFL technical assessments, and District rules.

The SWMP is not a self-executing plan; specific actions and expenditures are developed for separate consideration and approval. This plan is reviewed and updated annually based on performance measures and results outlined in the annual report, direction from the Governing Board, and input from the public and DEP.

Link: [FY 2023-24 Strategic Water Management Plan](#)

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Paul Thorpe, Director, Division of Resource Management
Kathleen Coates, Deputy Director, Division of Resource Management

FROM: Paul Thurman, Chief, Bureau of Resource Evaluation

DATE: October 12, 2023

SUBJECT: Consideration of an Amendment to Joint Funding Agreement with the USGS for Streamflow Monitoring in FY 2023-24

Recommendation

Staff recommends the Governing Board authorize the Executive Director to execute an amended Joint Funding Agreement (JFA) with the U.S. Geological Survey (USGS) for monitoring at seven streamflow monitoring stations and the Spring Creek Spring Group at a cost of \$127,310 for Fiscal Year 2023-24, subject to legal review.

Discussion

The District has participated in a cooperative water resource investigation program with the U.S. Geological Survey (USGS) for the past 47 years. All five water management districts contract with the USGS for data collection services. Of the five districts, the NFWFMD cooperative program continues to have the lowest number of stations and the lowest cost.

The program provides valuable water resource information and enables the District to maintain cooperating agency status with the USGS. This provides the District access to USGS maps, records, reports, computer databases and applications, and training. The original agreement was approved by the Governing Board on August 10, 2023 and provided funding for the USGS to operate and maintain stations on the Apalachicola River, Yellow River, Telogia Creek, Juniper Creek, Lost Creek, and at the Spring Creek Spring Group. Data collected includes continuous stage, discharge, and rainfall. At the Spring Creek Spring Group, stage, salinity and temperature are monitored. The amended agreement adds temperature and conductivity (salinity) data collection along the Wakulla River. Data is updated in real-time and available on the USGS website. The data is used for resource monitoring, flood warning, and hydrologic evaluations.

The joint funding agreement includes \$127,310 in District funding which represents an increase of \$12,360 for the additional data collection being conducted. In addition, the USGS is contributing \$38,910 matching funds. Funding for this data collection work was included in the District's FY 2023-24 adopted budget.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Paul Thorpe, Director, Resource Management Division
Kathleen Coates, Deputy Director, Resource Management Division

FROM: Paul Thurman, Chief, Bureau of Resource Evaluation

DATE: October 12, 2023

SUBJECT: Consideration of 2023 Minimum Flows and Minimum Water Levels Priority List

Recommendation

Staff recommends the Governing Board authorize the Executive Director to submit the District's 2023 Minimum Flows and Minimum Water Levels Priority List, as proposed, to the Department of Environmental Protection.

Background

Section 373.042(1), Florida Statutes, requires water management districts to develop minimum flows and minimum water levels (MFLs). The minimum flow or minimum water level for a given waterbody is the limit at which further withdrawals will be significantly harmful to the water resources or ecology of the area. As part of the MFL process, water management districts must submit a priority list and schedule to the Department of Environmental Protection (DEP) for approval by November 15 of each year.

The District's MFL program began in 2013. Technical assessments have been completed for the St. Marks River Rise, Wakulla Spring, Sally Ward Spring, and the Floridan Aquifer in Coastal Planning Region II. Current MFL activities include model development and calibration for the Gainer Spring Group, Sylvan Spring Group, Williford Spring Group, and Jackson Blue Spring, with technical assessment completion on schedule (Table 1). Work on the Coastal Floridan Aquifer in Bay County will begin during FY 2023-24.

Considering the 2023 Water Supply Assessment, presently under development, as well as existing and projected consumptive uses throughout the District, it is recommended two additional waterbodies be added to the 2023 MFL priority list: Morrison Spring and the Shoal River (Table 1). Morrison Spring is a large second magnitude spring in Walton County that contributes flow to the Choctawhatchee River. The Shoal River is within Okaloosa and Walton counties and is the major tributary to the Yellow River. It has been identified by Okaloosa County and the District's

Region II Regional Water Supply Plan as a potential future water source. Proposed technical assessment completion dates for Morrison Spring and the Shoal River are 2030 and 2032 respectively.

The proposed 2023 MFL Priority List for the Northwest Florida Water Management District is provided in Table 1.

Table 1. Proposed 2023 NFWWMD MFL Priority List

Water Body	System Type	Location (County)	Technical Assessment Completion	Rule Adoption
Gainer Spring Group	Spring 1 st Mag	Bay	2024	2025
Sylvan Spring Group	Spring 2 nd Mag	Bay	2024	2025
Williford Spring Group	Spring 2 nd Mag	Washington	2024	2025
Jackson Blue Spring	Spring 1 st Mag	Jackson	2025	2026
Coastal Floridan Aquifer	Aquifer	Bay	2026	2027
Morrison Spring*	Spring 2 nd Mag	Walton	2030	2031
Shoal River*	River	Okaloosa, Walton	2032	2033

*Indicates waterbody proposed to be added to the 2023 FDEP-approved MFL Priority List

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Paul Thorpe, Director, Resource Management Division

FROM: Christina Coger, Deputy Director, Resource Management Division

DATE: September 27, 2023

SUBJECT: Pilot Distributed Wastewater Grant Program

Discussion

The FY 2023-24 General Appropriations Act included \$2,000,000 for the District to implement a Wastewater Treatment Systems Grant Program, specifically for distributed wastewater systems in areas with waterbodies not meeting water quality standards. The grant program is being developed as a pilot program so that monitoring data and cost-effectiveness of different treatment systems can be collected.

Eligible applicants include local governments, special districts, nonprofit utilities, and other nonprofit entities, likely in partnership with developers of distributed wastewater technologies. Suitability studies, design, construction/installation, monitoring, and initial operation costs are all eligible budget categories for funding. Staff opened the grant cycle on October 4, 2023, and intend to review applications in early December and present funding recommendations to the Governing Board in February 2024.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
PUBLIC HEARING FOR REGULATORY MATTERS
A G E N D A

District Headquarters
81 Water Management Drive
Havana, Florida 32333
10 Miles West of Tallahassee
U.S. Highway 90

Thursday
October 12, 2023
1:05 p.m., ET

Note: Appeal from any NFWFMD Final Agency Action requires a record of the proceedings. Although Governing Board meetings are normally recorded, affected persons are advised that it may be necessary for them to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based. Persons with disabilities or handicaps who need assistance or reasonable accommodation in order to participate in these meetings should contact the District at least 72 hours in advance of these meetings to make appropriate arrangements.

PART I — CONSENT AGENDA

• WATER USE PERMITS

A. Permit Modification

A-1 Applicant: Mark Wise, Okaloosa County Water and Sewer System
App. No.: 2B-091-3009-8
Use: Public Supply

Authorization Statement: This Permit authorizes the Permittee to make a combined average annual withdrawal of 1.5 million gallons per day (53.5 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use.

Duration Recommended: Same as previous permit (February 1, 2026)
Staff Recommendation: Approval
Public Comment Received: No

WATER USE TECHNICAL STAFF REPORT
01-Sep-2023
Application No.: 2B-091-3009-8

Owner: Mark Wise
Okaloosa County Water and Sewer
1804 Lewis Turner Blvd
Suite 200
Fort Walton Beach, FL 32547
(850) 651-7502

Applicant: Mark Wise
Okaloosa County Water and Sewer System
1804 Lewis Turner Blvd
Suite 200
Fort Walton Beach, FL 32547
(850) 651-7502

Agent: Elizabeth R Brant
Poly, Inc.
P.O. Box 841
102 Sunset Lane
Shalimar, FL 32579
(850) 609-1100

Compliance Contact: Elizabeth R Brant
Poly, Inc.
P.O. Box 841
102 Sunset Lane
Shalimar, FL 32579
(850) 609-1100

Project Name: Okaloosa County Water and Sewer System - Bluewater System
County: Okaloosa
WRCA: Water Resource Caution Area of Okaloosa and Walton counties
ARC: N/A
Objectors: No

This Permit authorizes the Permittee to make a combined average annual withdrawal of 1.5 million gallons per day (53.5 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use.

Recommendation: Approval
Reviewers: Hari Parasu; Skyler Johnson; Cindy Fischler

RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:

Staff recommends the permit expiration date remain February 1, 2026. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

WITHDRAWAL INFORMATION:

Water Use	Permitted	Requested	Recommended
Average Day (GPD)	1,500,000	1,500,000	1,500,000
Maximum Month (GAL)	53,500,000	53,500,000	53,500,000

DESCRIPTION:

Okaloosa County Water and Sewer System (OCWS) requests modification of Individual Water Use Permit (IWUP) No. 2B-091-3009-7 for the construction of an additional public supply well and for the continued authorization of groundwater withdrawals from the Floridan aquifer for public supply use without changes to the currently permitted withdrawal amounts.

OCWS withdraws water from the Floridan Aquifer to serve approximately 14,300 public supply customers within the Bluewater System service area. The recommended average daily rate is unchanged and is considered reasonable and adequate to meet the applicant's water use demands for the requested permit duration.

OCWS' groundwater withdrawals represent an existing, long-term use of the Floridan aquifer. Considering that no additional withdrawals are requested, no additional impacts to the Floridan aquifer are anticipated. No harm to existing legal uses of water or the water resources is anticipated to occur from the proposed withdrawals. However, the Permittee will be required to continue monitoring hydrologic conditions to assure the conditions for permit issuance will be met for the requested permit duration.

PERMIT APPLICATION REVIEW:

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permit Applicant's Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.

RECOMMENDATION:

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public's interest, and will not interfere with any presently existing legal use of water. This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for an average annual withdrawal of 1.5 million gallons per day (53.5 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use. Staff also recommends that the expiration date of the

permit remain February 1, 2026, and that the permit be conditioned as per the "Conditions for Issuance" included in Exhibit A of the permit document.

FACILITY INFORMATION:

Site Name: Bluewater System

Well Details								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
19204	BW#4 (Southwind)	24	415	615	800	Floridan Aquifer (Undiff)	Active	Public Supply
19205	BW#3 (Hwy 20)	24	350	550	800	Floridan Aquifer (Undiff)	Active	Public Supply
19206	BW #2 (Raintree)	18	310	489	600	Floridan Aquifer (Undiff)	Active	Public Supply
327130	BW #5 (Seminole)	24	360	625	1000	Floridan Aquifer (Undiff)	Proposed	Public Supply

Monitoring Well Details						
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Source Name	Status
15309	SCC #8	6	300	460	Floridan Aquifer (Undiff)	Active

WATER USE PERMIT

PERMIT NO.:	2B-091-3009-8	DATE ISSUED:	
PROJECT NAME:	Okaloosa County Water and Sewer System - Bluewater System	DATE RECEIVED:	August 18, 2023

A PERMIT AUTHORIZING:

This Permit authorizes the Permittee to make a combined average annual withdrawal of 1.5 million gallons per day (53.5 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use.

LOCATION:

STR: Sections 15, 23, 24 and 26, Township 1 South, Range 22 West

Okaloosa County

ISSUED TO:

Okaloosa County Water and Sewer System
1804 Lewis Turner Blvd
Suite 200
Fort Walton Beach, FL 32547

Permittee agrees to hold and save the Northwest Florida Water Management District and its successors harmless from any and all damages, claims, or liabilities which may arise from permit issuance. Said application, including all maps and specifications attached thereto, is by reference made a part hereof.

This permit does not convey to the Permittee any property rights nor any rights or privileges other than those specified herein, nor relieve the Permittee from complying with any law, regulation or requirement affecting the rights of other bodies or agencies.

This permit may be revoked, modified or transferred at any time pursuant to the appropriate provisions of Chapter 373, Florida Statutes, and Chapter 40A-2, Florida Administrative Code.

PERMIT IS CONDITIONED UPON:

See conditions on attached "Exhibit A," dated _____.

AUTHORIZED BY: Northwest Florida Water Management District
Division of Regulatory Services

By: _____
Signature

"EXHIBIT A"
CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-091-3009-8
Okaloosa County Water and Sewer System - Bluewater System
DATED _____

Specific Conditions

1. This permit shall expire on February 1, 2026.
2. This Permit authorizes the Permittee to make a combined average annual withdrawal of 1.5 million gallons per day (53.5 million gallons per month maximum) of groundwater from the Floridan Aquifer for public supply use. The individual facilities authorized to make this combined withdrawal are shown in the table below. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.
3. Individual Withdrawal Facility Authorization

Facility ID #	FLUWID	Location SEC,TWN,RNG
BW #2 (Raintree)	AAA5173	Sec. 26, T01S, R22W
BW #3 (Hwy 20)	AAA5175	Sec. 15, T01S, R22W
BW #4 (Southwind)	AAA5174	Sec. 23, T01S, R22W
BW #5 (Seminole)	To be determined	Sec. 15, T01S, R22W

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAA5174 for BW #4) when submitting reports or otherwise corresponding with the District.
5. The Permittee, by January 31 of each year, shall submit a water use report for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required on Water Use Summary Reporting Form (Form 172). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com. The next report is due by January 31, 2024.
6. Upon construction of well BW #5, the Permittee shall install and maintain, in working order, an in-line totalizing flow meter at the well head. The Permittee shall maintain, in working order, in-line totalizing flow meters at the well heads on all production wells. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of meter installation, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.
7. The Permittee, by October 31, 2025, and at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy rating to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com.

8. The Permittee, by December 31, 2025, and at the time of permit renewal or modification shall provide a map showing areas where service is actually provided as well as the overall franchise area allocated to the utility by the county, Public Service Commission or other authorizing entity. Definable areas within a service area that are served by domestic potable wells shall be delineated as non-served unless the area will be supplied by the utility within the term of the permit. The Permittee shall submit the map in digital format compatible with ESRI ArcGIS software, if available.
9. The Permittee, by July 31 every year, shall conduct and submit to the District the results of a comprehensive evaluation of water use practices in the Permittee's service area and a list of measures that provide for the enhancement of water conservation/efficiency measures, reduce water demand and water losses, and prevent exceedance of the authorized amounts. The list shall include but is not limited to:
 - a. The evaluation undertaken to identify/detect leaks and inaccurate flow meters and verify treatment losses;
 - b. The basis of the determinations made;
 - c. Other water conservation practices the Permittee determines are feasible to implement within a year of permit issuance or renewal;
 - d. Any water conservation/efficiency measures planned for future implementation; and,
 - e. Installation of equipment which supports conservation.

The Permittee shall include the measures implemented during the previous year. If the Permittee determines that any of the listed measures are no longer feasible, the report shall describe the specific reasons they cannot be implemented.

10. The Permittee shall ensure its Water Conservation and Efficiency Program achieves the goals listed below. The Permittee, by March 31 of each year and at the time of permit modification or renewal, shall report to the District its performance regarding each element of the Water Conservation and Efficiency Program during the previous calendar year.
 - a. Achieve and maintain total and real water losses less than or equal to 10 percent of the distribution system, unless the Permittee demonstrates using American Water Works Association (AWWA) methods that a higher loss rate is appropriate for the distribution system. The Permittee shall report water losses each year, compare estimated water losses to the goal(s), and briefly describe ongoing or planned water loss reduction measures.
 - b. Maintain average residential per capita daily water use of 110 gallons or less. The residential per capita water use shall be calculated as the amount of water used by residential dwelling units divided by the residential population served. The residential population served can be estimated as the number of residential dwelling units served multiplied by the average persons per household derived from US Census data. Adjustments to account for seasonal or tourist populations can be made, if adequately documented. The Permittee shall report a summary description of status regarding the per capita use goal.
 - c. Initiation or continued implementation and enhancement of a public education and information campaign to promote water conservation and efficiency. The campaign shall consist of activities such as informative billing, periodic mail outs to customers, website announcements, newspaper notices, etc. Public education and information efforts shall be implemented at least annually. The Permittee shall provide a description of the public education and information campaign. The Permittee shall utilize a strategy designed to regularly reach year-round and part-time residents and tourists. The campaign shall consist of newspaper notices and articles, periodic radio and television announcements, periodic mail-outs to customers and the posting of signs and informational brochures in the rooms

of hotels, motels and rental property. The campaign shall be oriented to emphasize the program being implemented and water conservation in general, and on at least an annual basis, shall also specifically inform existing customers of ways to save water, ways to detect leaks, reduce demands, enhance efficiency, and detail the automatic irrigation shut-off requirement of Chapter 373.62, Florida Statutes. The Permittee shall provide a description of the public education and information campaign to the District by March 31 of each year.

- d. The Permittee shall submit a copy of its rate structure annually. The Permittee shall perform a rate structure evaluation with the intended purpose of creating or maintaining a structure to promote water use efficiency and discourage waste while providing for a lifeline initial rate. Any refinements shall take into consideration the water use characteristics of the service area and provide financial incentives to customers to conserve and use water efficiently.

11. The Permittee, by March 31 of each year, shall report to the District the following information for the previous calendar year:

a.

Use Type	Average Number of Active Meter Connections	Annual Average Water Use (Gallons per Day)
1. Residential (also complete table below)		
2. Commercial and Industrial Uses		
3. Agricultural Uses		
4. Non-Residential Recreational/Aesthetic Uses		
5. Water Sold/Transferred to Other Utilities		
6. Institutional Uses (schools, hospitals, etc.)		
7. Fire Protection and Other Utility Uses		
8. Other _____ (describe)		
TOTAL (Add items 1 through 8)		

b.

Residential Water Service Category	Number of Metered Connections	Number of Dwelling Units	Population Served (if available)	Annual Average Metered Use (Gallons per Day)
1. Single Family Dwelling Units				
2. Multiple Family Dwelling Units				
3. Mobile Home Dwelling Units				
TOTAL (Add items 1 through 3)				

12. The Permittee shall submit to the District in a single electronic submittal the following information by January 31, April 30, July 31 and October 31 of each year:

Static water level measurements for monitor well SCC #8 (AAA4844) and all Floridan production wells conducted during the first two weeks of December, March, June, and September (e.g. measurements for January, February, and March shall be submitted by April 30) using a District-approved water level measuring device. Water levels shall be taken following a 24-hour non-pumping period, as much as is practicable, reported as depth-to-water below a pre-defined measuring point. All measurements shall be taken from the same measuring point. If the measuring point is different from land surface elevation, then the Permittee shall provide the measuring point distance above or below land surface. All static water level reports shall include the date and time the well was turned off, date and time the measurement was taken, method and device used, and the water level measurement to 0.01 foot for steel/electric tape and 1.0 foot precision for airline methods, respectively. The Permittee, if utilizing the airline method, shall also report airline length, gauge reading, linear distance of the airline terminus from land surface, and a description of where the airline terminates (e.g. land surface, pump base, pressure gauge, etc.).

13. The Permittee shall collect water quality samples for laboratory analyses from BW #2 (AAA5173) and BW #4 (AAA5174) within the first two weeks of March, June, September, and December in each year. Prior to sampling, the Permittee shall purge a minimum of three well volumes and report, with each set of test results: the duration of purging, purge volume, and purge rates used. All sampling and analysis methodologies used shall conform to standards established in Chapter 62-160, F.A.C., Quality Assurance. Furthermore, all water quality analysis shall be conducted by a laboratory with National Environmental Laboratory Accreditation Program (NELAP) and Florida Department of Health Rule 64E-1, F.A.C., certification for the constituents of concern. The water quality analyses shall include the following constituents: chloride, sodium, and total dissolved solids. The Permittee shall submit results from tests by the last day of the month following the sampling. At the time of modification or renewal, the Permittee shall submit a summary and analysis of the water quality data collected for the wells for the entire period of record.
14. In the Water Resource Caution Area, new and expanded uses of the Floridan Aquifer System for golf course, recreation, or landscape irrigation, or other non-potable uses, are determined not to be consistent with the public interest and are prohibited under Section 40A-2.802(1)(b), F.A.C.
15. The Permittee shall encourage and provide for the efficient and non-wasteful use of water, and shall implement water conservation measures, including a proactive leak detection program, designed to enhance water use efficiency and reduce water demand and water losses.

Standard Conditions

16. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.
17. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
18. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.

19. The Permittee shall notify the District in writing within 30 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the Project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
20. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
21. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.
22. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.
23. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water, offsite land use, or water resources and associated environmental features that existed at the time of permit application.
24. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
25. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall modify or revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.
26. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services

rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: October 3, 2023

1. *Michael Lee vs. Northwest Florida Water Management District*, Walton County Circuit Court Case No. 2023-CA-000266

This is a personal injury suit brought by Michael Lee, plaintiff. The Plaintiff alleges that he was riding his bicycle on September 28, 2022, when he was struck and injured by a District vehicle. The complaint was filed in March 2023 and served on June 19, 2023. The complaint was forwarded to the District's liability insurance carrier and a claim was made. The insurance carrier has retained the Coppins Monroe law firm in Tallahassee as defense counsel for the District.

Through defense counsel, the District has answered the complaint, denied the allegations, and raised affirmative defenses and has served initial discovery (interrogatories and request for production) on the plaintiff. Responses to the District's discovery requests were received by defense counsel today (October 3). Defense counsel will set the plaintiff's deposition soon. The Court has not set a trial date or any other deadlines at this time.

2. *William G. Merryman, Petitioner*, Petition for Declaratory Statement

This petition for declaratory statement was filed with the District in accordance with Section 120.565, Florida Statutes, on October 2, 2023. In the petition, the petitioner the opinion of the District regarding the interpretation of Rule 62-330.301, F.A.C., Environmental Resource Permit Applicant's Handbook Volume I, s. 373.430, Fla. Stat., and s. 373.219, Fla. Stat. The petitioner apparently owns property in Clay County, Florida, which he contends is impacted by a project permitted by the St. Johns River Water Management District. Similar, if not identical, petitions appear to have been filed in each water management district and in DEP.

The District has 90 days within which to issue its statement or deny the petition. The petition and surrounding circumstances are under review.