

**Northwest Florida Water Management District
Governing Board Meeting Minutes
Thursday, October 12, 2023
81 Water Management Drive
Havana, Florida 32333**

1. Opening Ceremonies

Called to order at 1:01 p.m.

Savannah Shell called the roll and a quorum was declared present.

Present: George Roberts, Chair; Nick Patronis, Secretary-Treasurer; John Alter; Gus Andrews; Ted Everett; Kellie Ralston; Anna Upton

Absent: Jerry Pate, Vice Chair

2. Special Thanks and Recognition

Dana Palermo received the employee of the quarter award.

3. Changes to the Agenda

None.

4. Approval of the Minutes for September 14, 2023, and September 28, 2023

MOTIONED BY NICK PATRONIS, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR SEPTEMBER 14, 2023, AND SEPTEMBER 28, 2023. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Approval of the Financial Reports for the Month of August 2023

MOTIONED BY NICK PATRONIS, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF AUGUST 2023. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Consideration of Acceptance of Audit Reports Presented by the District's Inspector General

MOTIONED BY JOHN ALTER, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD ACCEPT REPORTS 23-02, 23-03, AND THE ANNUAL REPORT OF INSPECTOR GENERAL ACTIVITIES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of ITB 24B-002 for Rental and Service of Portable and Compost/Vault Toilets on District Lands

MOTIONED BY NICK PATRONIS, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD AWARD THE RENTAL AND SERVICE OF PORTABLE AND COMPOST/VAULT TOILETS ON DISTRICT LANDS FOR ITB 24B-002 TO XTREME PLUMBING AND SEPTIC, LLC FOR THE PERIOD OF NOVEMBER 1, 2023 THROUGH SEPTEMBER 30, 2026, IN AN AMOUNT NOT TO EXCEED \$141,540.00 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH XTREME PLUMBING AND SEPTIC, LLC, SUBJECT TO LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Consideration of Fiscal Year 2023-24 Strategic Water Management Plan

MOTIONED BY KELLIE RALSTON, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE FISCAL YEAR 2023-24 UPDATE TO THE DISTRICT STRATEGIC WATER MANAGEMENT PLAN AND AUTHORIZE THE EXECUTIVE DIRECTOR TO FINALIZE THE PLAN PENDING ANY COMMENTS FROM THE PUBLIC AND THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Consideration of an Amendment to Joint Funding Agreement with the USGS for Stream Monitoring in FY 2023-24

MOTIONED BY KELLIE RALSTON, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDED JOINT FUNDING AGREEMENT WITH THE U.S. GEOLOGICAL SURVEY FOR MONITORING AT SEVEN STREAMFLOW MONITORING STATIONS AND THE SPRING CREEK SPRING GROUP AT A COST OF \$127,310 FOR FISCAL YEAR 2023-24, SUBJECT TO LEGAL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. Consideration of 2023 Minimum Flows and Minimum Water Levels Priority List

MOTIONED BY NICK PATRONIS, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO SUBMIT THE DISTRICT'S 2023 MINIMUM FLOWS AND MINIMUM WATER LEVELS PRIORITY LIST, AS PROPOSED, TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

11. Pilot Distributed Wastewater Grant Program

Informational purposes only.

12. Public Hearing for Regulatory Matters

Called to order at 1:38 p.m.

A. Permit Modification

A-1 Applicant: Mark Wise, Okaloosa County Water and Sewer System
App. No.: 2B-091-3009-8
Use: Public Supply

MOTIONED BY JOHN ALTER, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE APPLICATION NO. 2B-091-3009-8, MARK WISE, OKALOOSA COUNTY WATER AND SEWER SYSTEM, PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

13. Legal Counsel Report

Breck Brannen provided a status update on the cases referenced below.

Michael Lee vs. Northwest Florida Water Management District, Walton County Circuit Court Case No. 2023-CA-000266

William G. Merryman, Petitioner, Petition for Declaratory Statement

14. Executive Director Report

Meeting was adjourned at 1:50 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending September 30, 2023

Balance Forward - Operating Funds		\$32,769,185.39	
Operating Funds Received in current month:			
Revenue Receipts, Current	\$192,435.24		
Contracts Receivable	1,441,400.00		
Other Deposits/Refunds/Adjustments	22,910.54		
Transfers from Lands Accounts	0.00		
Total Deposits during month		<u>1,656,745.78</u>	
Total Deposits and Balance Forward			\$ 34,425,931.17
Disbursements:			
Employee Salaries		507,845.50	
Employee Benefits		275,215.51	
Employee Flexible Spending Account		0.00	
Contractual Services (Professional)		374,103.57	
Operating Expenses - Services		140,181.42	
Operating Expenses - Commodities		52,391.01	
Operating Capital Outlay		142,277.34	
Grants and Aids		<u>1,433,766.18</u>	
Total Operating Expenses during month		2,925,780.53	
Payables, Prior Year		0.00	
Other Disbursements or (Credits)		<u>20,556.58</u>	
Total Funds Disbursed by check during month		2,946,337.11	
Bank Debits (Fees, Deposit Slips, etc.)		0.00	
Transfer to Land Acquisition Account		<u>0.00</u>	
Total Funds Disbursed			<u>2,946,337.11</u>
Cash Balance Operating Funds at month end			\$ 31,479,594.06
Operating Depositories:			
Petty Cash Fund		250.25	
General Fund Checking		1,112,223.08	
Payroll Account		6,000.00	
Passthrough (EFT) Account		0.00	
Investment Accounts @ 5.59%			
General Fund		8,412,670.08	
Lands Fee Fund		4,316,981.65	
Ecosystem TF		54,990.05	
Water Prot. & Sust. Program TF		101,408.06	
Okaloosa Regional Reuse		1,197,591.90	
Mitigation Fund		<u>16,277,478.99</u>	
Total Operating Depositories at month end			\$ 31,479,594.06

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending September 30, 2023

Land Acquisition Funds:

Fla. Board of Administration @ 5.59%	\$ 301,252.85	
Total Land Acquisition Funds		301,252.85

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 5.59%	41,564.62	
--	-----------	--

Fla. Board of Administration Cypress Springs R&M Account @ 5.59%	<u>822,102.38</u>	
---	-------------------	--

Total Restricted Land Management Funds		<u>863,667.00</u>
--	--	-------------------

Total Land Acquisition, and Restricted Management Funds		<u>1,164,919.85</u>
--	--	---------------------

TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END		<u><u>\$ 1,164,919.85</u></u>
---	--	-------------------------------

Approved: _____
Chairman or Executive Director

Date: _____ November 9, 2023

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending September 30, 2023
(Nonfinal and Unaudited)*

	Current Budget	Actuals Through 9/30/2023	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 3,792,899	\$ 3,768,680	\$ (24,219)	99%
Intergovernmental Revenues	98,388,542	16,684,448	(81,704,094)	17%
Interest on Invested Funds	49,500	1,795,792	1,746,292	3628%
License and Permit Fees	655,000	719,740	64,740	110%
Other	2,495,263	411,714	(2,083,549)	16%
Fund Balance	32,689,515		(32,689,515)	0%
Total Sources	\$ 138,070,719	\$ 23,380,373	\$ (114,690,346)	17%

	Current Budget	Expenditures	Encumbrances ¹	Available Budget	%Expended	%Obligated ²
Uses						
Water Resources Planning and Monitoring	\$ 6,034,787	\$ 3,554,973	\$ 1,602,330	\$ 877,484	59%	85%
Acquisition, Restoration and Public Works	88,462,460	17,104,332	31,019,479	40,338,649	19%	54%
Operation and Maintenance of Lands and Works	7,574,315	6,742,172	228,532	603,612	89%	92%
Regulation	4,373,578	3,621,616	27,323	724,639	83%	83%
Outreach	145,141	140,614	3,323	1,203	97%	99%
Management and Administration	2,356,536	2,145,416	25,774	185,347	91%	92%
Total Uses	\$ 108,946,817	\$ 33,309,123	\$ 32,906,761	\$ 42,730,933	31%	61%
Reserves	29,123,902			29,123,902	0%	0%
Total Uses and Reserves	\$ 138,070,719	\$ 33,309,123	\$ 32,906,761	\$ 71,854,835	24%	48%

¹ Encumbrances represent unexpended balances of open purchase orders and contracts.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of September 30, 2023, and covers the interim period since the most recent audited financial statements.

*** This financial statement is nonfinal. There are unrecorded revenues, expenditures and year end adjusting entries which are not reflected in the numbers above.**

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
GENERAL FUND
SEPTEMBER 2023

CHECKS	09/08/2023	\$	78,993.79
ACH TRANSFERS	09/08/2023		147,765.84
DIRECT DISBURSEMENTS	09/08/2023		69,934.82
VOIDED CHECKS	09/13/2023		-1,184.94
CHECKS	09/14/2023		1,324,894.95
ACH TRANSFERS	09/15/2023		51,534.19
DIRECT DISBURSEMENTS	09/15/2023		59,267.60
CHECKS	09/21/2023		75,958.96
ACH TRANSFERS	09/22/2023		92,284.51
DIRECT DISBURSEMENTS	09/22/2023		10,825.60
VOIDED CHECKS	09/26/2023		-5,828.71
CHECKS	09/28/2023		358,698.91
ACH TRANSFER	09/27/2023		56,995.51
RETIREMENT	09/28/2023		101,834.78

\$ 2,421,975.81

Chairman or Executive Director

November 9, 2023

Date

**NORTHWEST FLORIDA WATER MANAGMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5127	ALAN JAY FLEET SALES	9/8/2023	47,793.00	2023 RMD FORD F-150 4WD V6 WITH TOPPER
95	AT&T	9/8/2023	719.50	PHONE SERVICES - EFO
2924	BAY COUNTY HEALTH DEPARTMENT	9/8/2023	215.00	LIMITED USE WATER PERMIT FOR ECONFINA
5954	BLU RIPPLE INC	9/8/2023	2,145.43	REPLACEMENT SPRING ENTRY STEPS - PITT SPRINGS REC
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	9/8/2023	674.92	MEDICARE
5522	CITY OF PANAMA CITY BEACH	9/8/2023	3,125.00	PANAMA CITY BEACH GRAND LAGOON
916	FPL NORTHWEST FLORIDA	9/8/2023	863.76	DEFUNIAK ELECTRIC
5872	FUSION FLEET SERVICES LLC	9/8/2023	461.12	GPS INSTALL/REMOVAL INTO 2023 FLEET VEHICLES
5958	JHCC HOLDINGS LLC	9/8/2023	3,265.21	REPAIR TO WMD-96866 HOOD DAMAGES
4033	JOHNSTON TRUCKING, LLC	9/8/2023	6,160.00	LIMEROCK FOR WCW
5973	SNS IRON ROCK LLC	9/8/2023	1,800.00	SNS IRON ROCK P297554-5 OVERPAYMENT REFUND
5764	SOUTHERN CLEANING SUPPLY LLC	9/8/2023	215.60	RECREATION SITE SUPPLIES
4832	SUN LIFE FINANCIAL	9/8/2023	5,166.92	DENTAL
4832	SUN LIFE FINANCIAL	9/8/2023	73.60	PREPAID DENTAL
4834	SUN LIFE FINANCIAL	9/8/2023	79.05	EMPLOYEE ASSISTANCE PROGRAM
4834	SUN LIFE FINANCIAL	9/8/2023	948.78	LIFE INSURANCE
4834	SUN LIFE FINANCIAL	9/8/2023	3,320.55	VOL LIFE
4833	SUN LIFE FINANCIAL	9/8/2023	1,207.98	VOL LTD
5250	SUN LIFE FINANCIAL - VISION	9/8/2023	570.23	VISION
4557	VERIZON WIRELESS	9/8/2023	1.10	SIM CHIPS TESTING
4626	WASTE PRO OF FLORIDA, INC	9/8/2023	187.04	SOLID WASTE - HQ
TOTAL CHECKS			\$ 78,993.79	
3293	ANGUS G. ANDREWS, JR.	9/8/2023	8,125.00	DFO LEASE AGREEMENT - CONTRACT PO
5089	ATKINS NORTH AMERICA, INC.	9/8/2023	10,904.91	PEA ENGINEERING SERVICES
4845	CALHOUN COUNTY SHERIFF'S OFFICE	9/8/2023	64.00	LAW ENFORCEMENT/SECURITY SERVI
1617	CAPITAL HEALTH PLAN	9/8/2023	90,895.35	MEDICAL INSURANCE
1948	DELL MARKETING L.P.	9/8/2023	18,473.74	DELL REPLACEMENT SWITCHES
5749	DUMPSTER SERVICES LLC	9/8/2023	550.00	30 YARD ROLL OFF CONTAINER
4961	PETER FOLLAND	9/8/2023	90.00	TRAVEL REIMBURSEMENT
4961	PETER FOLLAND	9/8/2023	110.00	TRAVEL REIMBURSEMENT
3942	A & W VENTURES, L.C.	9/8/2023	250.00	PORTABLE TOILET FOR PHIPPS PARK
5925	IAN WATERS	9/8/2023	110.00	TRAVEL REIMBURSEMENT
5600	JUPITER'S CALL, LLC	9/8/2023	2,000.00	CONTRACTED SERVICES FOR SOLAR RADIATION / ET DATA
1180	PRIDE ENTERPRISES	9/8/2023	6,792.06	RECREATION SITE SUPPLIES
5651	SGS TECHNOLOGIE, LLC	9/8/2023	373.33	HOSTING & MAINTAINING DIST WEBSITE CON # 19-022
3104	SOUTHERN WATER SERVICES, LLC	9/8/2023	350.00	DISINFECT & RESAMPLE LP WELL AT THE ECONFINA OFFIC
3104	SOUTHERN WATER SERVICES, LLC	9/8/2023	350.00	DISINFECT & RESAMPLE 2ND TIME - LP WELL AT ECONFIN
4799	STAPLES CONTRACT & COMMERCIAL, INC.	9/8/2023	55.51	RMD BUSINESS CARDS
4799	STAPLES CONTRACT & COMMERCIAL, INC.	9/8/2023	20.51	RMD BUSINESS CARDS
4799	STAPLES CONTRACT & COMMERCIAL, INC.	9/8/2023	20.51	RMD BUSINESS CARDS
4799	STAPLES CONTRACT & COMMERCIAL, INC.	9/8/2023	20.51	RMD BUSINESS CARDS
4799	STAPLES CONTRACT & COMMERCIAL, INC.	9/8/2023	20.51	RMD BUSINESS CARDS
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	9/8/2023	4,606.90	RECREATION SITE CLEAN UP AND M
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	9/8/2023	200.00	JANITORIAL SERVICES FOR THE MILTON OFFICE
5060	EXTREME LOGISTICS GULF COAST, LLC	9/8/2023	274.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	9/8/2023	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	9/8/2023	472.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS

**NORTHWEST FLORIDA WATER MANAGMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5060	EXTREME LOGISTICS GULF COAST, LLC	9/8/2023	274.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	9/8/2023	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	9/8/2023	449.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	9/8/2023	274.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	9/8/2023	350.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	9/8/2023	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	9/8/2023	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	9/8/2023	390.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	9/8/2023	200.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
TOTAL ACH TRANSFERS			\$ 147,765.84	
5944	REFUND NIC	9/8/2023	100.00	MARK SINER P313350 EPERMIT DISCOUNT REFUND
5944	REFUND NIC	9/8/2023	1,080.00	DAVID FITZPATRICK P310633 OVERPAYMENT REFUND
5944	REFUND NIC	9/8/2023	50.00	WELL PERMIT REFUND 313362-1 WITHDRAWN
5944	REFUND NIC	9/8/2023	50.00	REFUND FOR WELL PERMIT 313137-1 WITHDRAWN
5944	REFUND NIC	9/8/2023	50.00	LICENSE RENEWAL FOR SEAN RYAN REFUND
5944	REFUND NIC	9/8/2023	30.00	WELL PERMIT REFUND 313455-1 OVERPAYMENT
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	9/8/2023	3,022.67	RETIREE INSURANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	9/8/2023	65,552.15	MEDICAL INSURANCE
TOTAL DIRECT DISBURSEMENTS			69,934.82	
TOTAL AP			\$ 296,694.45	
4522	AECOM TECHNICAL SERVICES, INC	9/14/2023	147,964.14	EPA FARMER TO FARMER GRANT
5768	ALFORD BROTHERS INC	9/14/2023	41.50	MINOR REPAIRS FOR REG VEHICLES
5972	COASTAL EQUIPMENT AND HYDRAULICS	9/14/2023	4,181.41	NEW HYDRAULIC PUMP ON DUMP TRAILER WMD 0066
5107	CONSOLIDATED PIPE & SUPPLY COMPANY, INC.	9/14/2023	8,354.45	GATE VALVE REPLACEMENT AT LAKE JACKSON FACILITY
2241	DEPT. OF THE INTERIOR - USGS	9/14/2023	24,855.75	JOINT AGREEMENT FOR STREAMFLOW
4748	EAST MILTON WATER SYSTEM	9/14/2023	19.83	WATER - MILTON OFFICE
4518	ENGINEERED COOLING SERVICES, INC.	9/14/2023	322.50	AC DIAGNOSTIC/REPAIR
4518	ENGINEERED COOLING SERVICES, INC.	9/14/2023	667.50	AC DIAGNOSTIC/REPAIR
916	FPL NORTHWEST FLORIDA	9/14/2023	455.10	MILTON ELECTRIC
5872	FUSION FLEET SERVICES LLC	9/14/2023	193.56	GPS INSTALL/REMOVAL INTO 2023 FLEET VEHICLES
5872	FUSION FLEET SERVICES LLC	9/14/2023	461.12	GPS INSTALL/REMOVAL INTO 2023 FLEET VEHICLES
3193	INSURANCE INFORMATION EXCHANGE	9/14/2023	122.30	BACKGROUND SCREENING
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/14/2023	243.82	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/14/2023	190.47	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/14/2023	101.46	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/14/2023	167.36	KONICA MINOLTA COPIER LEASE RENEWAL
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/14/2023	97.27	KONICA MINOLTA COPIER LEASE FOR MILTON OFFICE
63	NORTHWEST FLORIDA DAILY NEWS	9/14/2023	117.70	LEGAL ADS-WATER USE PERMITS
1205	OFFICE DEPOT, INC.	9/14/2023	109.57	OFFICE DEPOT ORDER DFS OFFICE
1205	OFFICE DEPOT, INC.	9/14/2023	2.94	OFFICE DEPOT ORDER DFS OFFICE
4432	OKALOOSA COUNTY	9/14/2023	1,122,098.80	EGLIN AFB/NICEVILLE RECLAIMED
62	PENSACOLA NEWS-JOURNAL	9/14/2023	109.30	PUBLICATION NOTICES FOR RULE MAKING - ACCESS
5950	PRESS PRINT GRAPHICS LLC	9/14/2023	1,164.94	REPLACEMENT SIGNS - BOYNTON LANDING

**NORTHWEST FLORIDA WATER MANAGMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
3213	SHI INTERNATIONAL CORP	9/14/2023	1,884.88	SHAREPOINT MIGRATION
5971	SOUTHERN MARINE AND EQUIPMENT OF NWFL	9/14/2023	5,640.00	PITT SPRINGS SEDIMENT REMOVAL
519	SOUTHSIDE MOWER & MAGNETO RPR., INC	9/14/2023	153.68	2.5 GAL GAS TANK AND CASE OF 2 STROKE OIL
110	TALQUIN ELECTRIC COOPERATIVE, INC.	9/14/2023	4,253.73	ELECTRIC - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	9/14/2023	390.22	WATER / SEWER - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	9/14/2023	88.50	SECURITY LIGHTS - HQ
5700	JOSH TATUM	9/14/2023	99.00	TRAVEL REIMBURSEMENT
5855	WASTE AWAY GROUP INC	9/14/2023	242.15	DUMPSTER SERVICES FOR COTTON LANDING - CHOCTAW
5974	YRR LLC	9/14/2023	100.00	YRR, LLC P16987-7 EPERMIT DISCOUNT REFUND
TOTAL CHECKS			\$ 1,324,894.95	
5980	CLAYTON PARTLOW	9/15/2023	1,457.96	TUITION REIMBURSEMENT
45	DMS	9/15/2023	9,855.51	HQ ETHERNET
45	DMS	9/15/2023	3.80	CONFERENCE CALLS
45	DMS	9/15/2023	97.12	MILTON LOCAL
45	DMS	9/15/2023	1.53	LAN PORTS AND INTRANET/INTERNET
45	DMS	9/15/2023	619.81	DEFUNIAK LOCAL PHONE
45	DMS	9/15/2023	12.77	AIR CARDS AND HOTSPOTS
45	DMS	9/15/2023	1,958.04	DEFUNIAK ETHERNET AND LONG DISTANCE
45	DMS	9/15/2023	1,560.11	HQ LOCAL
45	DMS	9/15/2023	21.26	HQ LONG DISTANCE
4855	ENVIRON SERVICES INCORPORATED	9/15/2023	2,079.17	JANITORIAL SERVICES FOR HQ
3337	FORESTECH CONSULTING	9/15/2023	400.00	LAND MANAGEMENT DATABASE
2268	INNOVATIVE OFFICE SOLUTIONS, INC	9/15/2023	837.00	PHONE SYSTEM MAINTANANCE CONTRACT 07-037
2268	INNOVATIVE OFFICE SOLUTIONS, INC	9/15/2023	837.00	PHONE SYSTEM MAINTANANCE CONTRACT 07-037
5368	KOUNTRY RENTAL NWF, INC.	9/15/2023	11,430.00	SERVICE FOR PORTABLE TOILETS-C
5146	MICHAEL CORRIE MANNION	9/15/2023	5,451.60	STAFF AUGMENTATION FOR CUSTOM APPLICATE #18-066
5435	NV5 GEOSPATIAL INC	9/15/2023	7,638.40	PARCEL DATA
5894	ODESSA CLEANING SERVICE LLC	9/15/2023	150.00	ECONFINA FIELD OFFICE CLEANING
5083	S&S ENVIRONMENTAL CONSULTANTS, LLC	9/15/2023	1,950.00	PHASE I ESA OF JENCKS-PARKER & LENAS TRACTS
5083	S&S ENVIRONMENTAL CONSULTANTS, LLC	9/15/2023	1,800.00	PHASE I ESA OF THE ST. JOE GULLY POND TRACT; WASHI
5614	ZACHARY J. SELLERS	9/15/2023	971.25	DFO JANITORIAL SERVICES
5651	SGS TECHNOLOGIE, LLC	9/15/2023	1,800.00	CHARGES FOR DEBUGGING ONLINE PAYMENT
4091	THE SHOE BOX	9/15/2023	301.35	ADMIN SHIRTS
4091	THE SHOE BOX	9/15/2023	195.49	SAFETY BOOTS FOR STARSKY HARRELL
4799	STAPLES CONTRACT & COMMERCIAL, INC.	9/15/2023	34.51	REG BUSINESS CARDS
4799	STAPLES CONTRACT & COMMERCIAL, INC.	9/15/2023	20.51	REG BUSINESS CARDS
5884	TRE INDUSTRIES LLC	9/15/2023	50.00	LABORATORY TESTING
TOTAL ACH TRANSFERS			\$ 51,534.19	
4605	PENNINGTON LAW FIRM TRUST ACCOUNT	9/15/2023	59,267.60	CLOSING FUNDS FOR THE JOHNS ACQUISITION
TOTAL DIRECT DISBURSEMENTS			\$ 59,267.60	
TOTAL AP			\$ 1,435,696.74	

**NORTHWEST FLORIDA WATER MANAGMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5970	ARTIC MECHANICAL SERVICES LLC	9/21/2023	25,000.00	2 5-TON AC UNIT INSTALLATION IN SERVER ROOM
5670	ASPEN SYSTEMS, INC	9/21/2023	10,321.00	COMPUTER NODE EXPANSION
2992	BANK OF AMERICA	9/21/2023	447.37	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	9/21/2023	1,080.12	AUGUST 2023 ANALYSIS STATEMENT
5978	CLIFFORD TAYLOR	9/21/2023	50.00	WELL PERMIT REFUND 310455-1 WITHDRAWN
5978	CLIFFORD TAYLOR	9/21/2023	50.00	WELL PERMIT REFUND 310453-1 WITHDRAWN
3659	COASTAL MACHINERY COMPANY	9/21/2023	2,350.21	SERVICE TO KUBOTA ID#00759 - SEE ATTACHED QUOTE
5951	D3 AIR AND SPACE OPERATIONS INC	9/21/2023	12,000.00	PROFESSIONAL STAFF AUG
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	9/21/2023	24.36	RULEMAKING NOTICES-FAR
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	9/21/2023	32.62	LEGAL ADS FOR GOVERNING BOARD
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	9/21/2023	10.64	LEGAL ADS FOR GOVERNING BOARD
391	GADSDEN COUNTY TAX COLLECTOR	9/21/2023	119.55	TAG/REGISTRATION FOR 2023 LAB FORD F-150
2291	GULF COAST ELECTRIC COOPERATIVE,INC	9/21/2023	451.91	ELECTRIC SERVICE - EFO
5979	HARTS OUTDOOR INC	9/21/2023	6,420.00	JON BOAT AND TRAILER
4822	KING AIR SYSTEMS	9/21/2023	683.50	AC REPAIR MFO
5294	KRONOS, INCORPORATED	9/21/2023	3.94	KRONOS RENEWAL
4516	ROBERT A MILLER	9/21/2023	2,300.00	TREE REMOVAL AT HQ
5965	NIC SERVICES	9/21/2023	958.50	NIC/ELECTRONIC PAYMENTS
423	OKALOOSA CO. TAX COLLECTOR	9/21/2023	18.24	PARCEL
5011	SERVICE PLUS OFFICE MACHINES, INC.	9/21/2023	693.00	PLOTTER MAINTENANCE 09/23-09/24
5612	WETLAND SOLUTIONS, INC.	9/21/2023	12,944.00	HYDROLOGIC & WATER QUALITY DAT
TOTAL CHECKS			\$ 75,958.96	
4125	KATHLEEN COATES	9/20/2023	99.00	TRAVEL REIMBURSEMENT
45	DMS	9/20/2023	12.77	AIR CARDS AND HOTSPOTS
45	DMS	9/20/2023	3.80	CONFERENCE CALLS
45	DMS	9/20/2023	1,958.04	DEFUNIAK ETHERNET AND LONG DISTANCE
45	DMS	9/20/2023	619.81	DEFUNIAK LOCAL PHONE
45	DMS	9/20/2023	9,855.51	HQ ETHERNET
45	DMS	9/20/2023	1,560.11	HQ LOCAL
45	DMS	9/20/2023	21.26	HQ LONG DISTANCE
45	DMS	9/20/2023	1.53	LAN PORTS AND INTRANET / INTERNET
45	DMS	9/20/2023	97.12	MILTON LOCAL
2972	EDWARDS FIRE PROTECTION, INC.	9/20/2023	1,311.20	ANNUAL MAINT/INSPECTIONS OF FIRE EXTINGUISHERS
2702	FISH AND WILDLIFE	9/20/2023	6,911.83	LAW ENFORCEMENT - CONTRACT NO. 11-012
2702	FISH AND WILDLIFE	9/20/2023	1,013.76	LAW ENFORCEMENT - CONTRACT NO. 11-012
2702	FISH AND WILDLIFE	9/20/2023	6,159.88	LAW ENFORCEMENT - CONTRACT NO. 11-012
5802	MURPHY CASSIDY DIESEL REPAIRS	9/20/2023	101.93	MINOR REPAIRS FOR REG VEHICLES
3185	YAMILA POSEY	9/20/2023	99.00	TRAVEL REIMBURSEMENT
5330	RESEARCH PLANNING, INC.	9/20/2023	32,162.00	AGREEMENT FOR ECOLOGICAL SERVI
5083	S&S ENVIRONMENTAL CONSULTANTS LLC	9/20/2023	1,950.00	PHASE I ESA OF THE ST. JOE GULLY POND TRACT; WASHI
4091	THE SHOE BOX	9/20/2023	166.49	SAFETY BOOTS - GARY CHEW
4799	STAPLES CONTRACT & COMMERCIAL, INC.	9/20/2023	87.52	TONER CARTRIDGE FOR COPIER FOR FACILITIES OFFICE
5336	TETRA TECH, INC	9/20/2023	15,370.00	AGREEMENT FOR AS NEEDED SERVIC
5336	TETRA TECH, INC	9/20/2023	1,522.50	AGREEMENT FOR AS NEEDED SERVIC
5336	TETRA TECH, INC	9/20/2023	1,963.75	AGREEMENT FOR AS NEEDED SERVIC
2630	ERIC TOOLE	9/20/2023	109.00	TRAVEL REIMBURSEMENT
5218	WAGeworks, INC.	9/20/2023	158.10	FLEXIBLE SPENDING ACCOUNT ADMINISTRATION

**NORTHWEST FLORIDA WATER MANAGMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5218	WAGeworks, INC.	9/20/2023	100.00	COBRA ADMINISTRATION
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	9/20/2023	8,868.60	LAW ENFORCEMENT AND SECURITY
TOTAL ACH TRANSFERS			\$ 92,284.51	
4605	PENNINGTON LAW FIRM TRUST ACCOUNT	9/20/2023	2.00	CLOSING FUNDS FOR JOHNS ACQ.
5944	REFUND NIC	9/22/2023	50.00	WELL PERMIT REFUND 313324-1 WITHDRAWN
5944	REFUND NIC	9/22/2023	1,000.00	WUP PERMIT REFUND 5905-7 WITHDRAWN
5944	REFUND NIC	9/22/2023	250.00	WUP PERMIT REFUND 252-8 WITHDRAWN
5944	REFUND NIC	9/22/2023	50.00	WUP PERMIT REFUND 3202-7 WITHDRAWN
5944	REFUND NIC	9/22/2023	180.00	P301167-2 JENNY BAEZ OVERPMT REFUND
2967	BANK OF AMERICA	9/22/2023	5,469.29	AUG 2023 P-CARD
2967	BANK OF AMERICA	9/22/2023	11.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	9/22/2023	11.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	9/22/2023	195.97	AMAZON - OFFICE/LAB SUPPLIES
2967	BANK OF AMERICA	9/22/2023	133.94	AMAZON ORDER REG DIV.
2967	BANK OF AMERICA	9/22/2023	215.97	REG SUPPLIES-AMAZON
2967	BANK OF AMERICA	9/22/2023	895.00	SHAREPOINT ONLINE TRAINING FOR MORGAN COOK
2967	BANK OF AMERICA	9/22/2023	588.71	BOOTS, CHAINSAW PARTS, WATER FILTER - AMAZON
2967	BANK OF AMERICA	9/22/2023	338.72	AMAZON - OFFICE CHAIR REPLACE & OFFICE SUPPLIES
2967	BANK OF AMERICA	9/22/2023	306.66	AMAZON - LAB SUPPLIES
2967	BANK OF AMERICA	9/22/2023	556.99	REG OFFICE/VEHICLE SUPPLIES-AMAZON
2967	BANK OF AMERICA	9/22/2023	518.37	REG OFFICE/FIELD SUPPLIES-AMAZON
2967	BANK OF AMERICA	9/22/2023	50.00	REG SUNPASS
TOTAL DIRECT DISBURSEMENTS			\$ 10,825.60	
TOTAL AP			\$ 179,069.07	
5768	ALFORD BROTHERS INC	9/28/2023	90.80	OIL CHANGE FOR WMD-96279
2197	A J TROPHIES & AWARDS INC	9/28/2023	528.16	EMPLOYEE ANNIVERSARY RECOGNITION PLAQUES/COINS
767	CALHOUN COUNTY TAX COLLECTOR	9/28/2023	5,828.71	PILT FOR CY 2022.
5689	WILLIAM D JONES	9/28/2023	196.00	REPLACEMENT OF SECTION PVC PIPE AT LAKE JACKSON
5981	CASE PILCHER	9/28/2023	258.00	TRAVEL REIMBURSEMENT
5131	CITY OF DEFUNIAK SPRINGS	9/28/2023	217.67	WATER/SEWER DEFUNIAK SPRINGS
4676	CITY OF MILTON FLORIDA	9/28/2023	37.24	SEWER MILTON OFFICE
4676	CITY OF MILTON FLORIDA	9/28/2023	80.67	DUMPSTER SERVICE
3289	CITY OF TALLAHASSEE	9/28/2023	45.90	LAKESHORE & I10
97	THE DEFUNIAK HERALD	9/28/2023	54.25	LEGAL ADS-WATER USE PERMITS
2241	DEPT. OF THE INTERIOR - USGS	9/28/2023	24,855.75	JOINT AGREEMENT FOR STREAMFLOW
4518	ENGINEERED COOLING SERVICES, INC.	9/28/2023	265.00	DRIER FILTER REPLACEMENT FOR ADMIN AC
4518	ENGINEERED COOLING SERVICES, INC.	9/28/2023	772.00	DRIER FILTER REPLACEMENT FOR ADMIN AC
5945	FURRIN AUTO ALLEY	9/28/2023	730.38	MAJOR REPAIRS TO WMD-96202
5945	FURRIN AUTO ALLEY	9/28/2023	225.80	MINOR REPAIRS FOR HQ REG VEHICLES
5872	FUSION FLEET SERVICES LLC	9/28/2023	145.40	INSTALLATION OF DRIVER ID KIT INTO WMD-96867
5982	GARY CHEW	9/28/2023	258.00	TRAVEL REIMBURSEMENT
4112	IN-SITU, INC.	9/28/2023	1,426.00	DATA LOGGERS
5795	JACKSON COUNTY BOARD OF COUNTY COMMIS	9/28/2023	291,633.63	INDIAN SPRINGS SEWER PROJECT

**NORTHWEST FLORIDA WATER MANAGMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
63	NORTHWEST FLORIDA DAILY NEWS	9/28/2023	117.70	LEGAL ADS-WATER USE PERMITS
64	PANAMA CITY NEWS HERALD	9/28/2023	95.52	LEGAL ADS-WATER USE PERMITS
5861	SHEDRICK MCGRIFF	9/28/2023	16,908.75	AG PASS COST SHARE AGREEMENT
3213	SHI INTERNATIONAL CORP	9/28/2023	12,121.36	SHAREPOINT MIGRATION
4378	P.M. MARINE ENGINE SERVICE, INC.	9/28/2023	551.45	BOAT MOTOR SERVICE
4557	VERIZON WIRELESS	9/28/2023	1,144.37	CELL PHONES AND JET PACKS
4038	WINDSTREAM COMMUNICATIONS	9/28/2023	110.40	800 NUMBERS & EFO LONG DISTANCE
TOTAL CHECKS			\$ 358,698.91	
5589	ASSETWORKS USA, INC	9/27/2023	8,173.20	FIXED ASSET SOFTWARE ANNUAL SUBSCRIPTION-RENEWAL
4125	KATHLEEN COATES	9/27/2023	230.00	TRAVEL REIMBURSEMENT
4807	WEX BANK	9/27/2023	19,505.46	AUGUST 2023 FUEL / SERVICE PURCHASES
4807	WEX BANK	9/27/2023	1,097.25	WEX GPS TRACKING
5925	IAN WATERS	9/27/2023	126.00	TRAVEL REIMBURSEMENT
4952	LAW, REDD, CRONA & MUNROE, P.A.	9/27/2023	6,821.50	INSPECTOR GENERAL SERVICES AGREEMENT 18-051
2516	HAINES J. LAYFIELD JR.	9/27/2023	99.00	TRAVEL REIMBURSEMENT
2663	PATIENTS FIRST LAKE ELLA MEDICAL CENTER,	9/27/2023	49.00	LABORATORY TESTING
3813	PENNINGTON, P.A.	9/27/2023	6,744.09	LEGAL COUNSEL
1180	PRIDE ENTERPRISES	9/27/2023	2,116.00	PICNIC TABLES
4607	QUADIENT LEASING USA, INC	9/27/2023	1,087.65	MAILING SYSTEMS FOR HQ AND DEF
5083	S&S ENVIRONMENTAL CONSULTANTS LLC	9/27/2023	1,950.00	PHASE I ESA OF JENCKS-PARKER & LENAS TRACTS
5867	TERRY WELLS	9/27/2023	201.00	TRAVEL REIMBURSEMENT
5935	THOMAS CALLAWAY	9/27/2023	90.00	TRAVEL REIMBURSEMENT
3696	URS CORPORATION	9/27/2023	8,705.36	RISK MAP PROJECT
TOTAL ACH TRANSFERS			\$ 56,995.51	
TOTAL AP			\$ 415,694.42	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
PAYROLL
SEPTEMBER 2023

DIRECT DEPOSIT	09/08/2023	\$	251,054.79
CHECKS	09/08/2023		1,789.43
FLEX SPENDING TRANSFER	09/08/2023		1,603.95
DIRECT DEPOSIT	09/22/2023		267,142.94
CHECKS	09/22/2023		1,166.24
FLEX SPENDING TRANSFER	09/22/2023		1,603.95

\$ 524,361.30

APPROVED:

Chairman or Executive Director

November 9, 2023

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff

FROM: Jack Furney, Director, Division of Administrative Services

DATE: October 25, 2023

SUBJECT: Consideration of Resolution No. 934 Amending the Fiscal Year
2022-2023 Budget - Amendment No. 5

Recommendation

Staff recommends the Governing Board adopt Resolution No. 934 amending the Fiscal Year 2022-2023 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

District procedures allow for budget amendments to occur within 60 days following the end of a fiscal year (FY). Based on expenditures paid that count toward the FY 2022-2023 budget, one change is requested to properly align budget with these costs. Amendment No. 5 realigns budget categories of Operating Expenses and Fixed Capital Outlay within funds and categories. This amendment does not increase or decrease the total District budget.

Budget realignments include:

1. \$10,000 in budget transfers from Fixed Capital Outlay to Operating Expenses for renovations to the IT building at the District Headquarters facility.

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	10,000	(10,000)	0



Lyle Seigler
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 934 AMENDMENT NUMBER 5 TO FISCAL YEAR 2022-2023 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 910, after a public hearing on September 22, 2022, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2022, through September 30, 2023; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated October 25, 2023, requesting Amendment No. 5 to the Fiscal Year 2022-2023 budget. Amendment No. 5 provides for a cost-neutral expense budget transfer in the amount of \$10,000 and provides for a reallocation of expense budget within funds and categories to properly reflect activities performed and accurately assign costs with no increase or decrease to the total District budget.

ADOPTED AND APPROVED this 9th day of November 2023, A.D.

ATTEST:

Chair

Secretary-Treasurer

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

NICK PATRONIS
Secretary
Panama City

JOHN W. ALTER
Malone

GUS ANDREWS
DeFuniak Springs

TED EVERETT
Chipley

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Paul Thorpe, Director, Resource Management Division

FROM: Jerrick Saquibal, Chief, Bureau of Resource Projects and Planning

DATE: October 25, 2023

SUBJECT: Consideration of Three-Year Agreement with the University of Florida Board of Trustees to Continue Support for the Sod-Based Crop Rotation System

Recommendation

Staff recommends the Governing Board authorize the Executive Director to execute an agreement with the University of Florida Board of Trustees to continue support for implementation of sod-based crop rotation for Fiscal Years 2023-24, 2024-25, and 2025-26, with a maximum total compensation not to exceed \$160,000 and estimated annual amounts of \$40,000 in FY 2023-24, \$60,000 in FY 2024-25, and \$60,000 in FY 2025-26, subject to approval of the budget for each fiscal year.

Background

The District began funding research to determine the benefits of sod-based rotation in 2005. Documented benefits of the practice include higher crop yields at a lower cost and reduced impacts on the quality and quantity of surface and groundwater resources. The University of Florida Institute of Food and Agricultural Sciences (IFAS) has been researching this system in Gadsden and Jackson counties since 2000 and has demonstrated achievement of more than a 60% reduction in irrigation demand, a 50% reduction in nitrogen demand, and up to a 40% increase in crop yields. District funding contributes to staffing and operational expenses and has historically ranged between \$37,000 and \$64,000 annually.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Carol L. Bert, Asset Management Administrator

DATE: October 19, 2023

SUBJECT: Consideration of Grant of Right-of-Way Easement to Escambia River Electric Cooperative, Inc.; Escambia River WMA

Recommendation:

Staff recommends the Governing Board (1) make a determination that the area needed for this right-of-way easement is not required strictly for District conservation purposes but can also be used to provide a right-of-way easement for general communication and commercial public telecommunication purposes and (2) in furtherance thereof, grant the right-of-way easement to EREC, subject to legal counsel review.

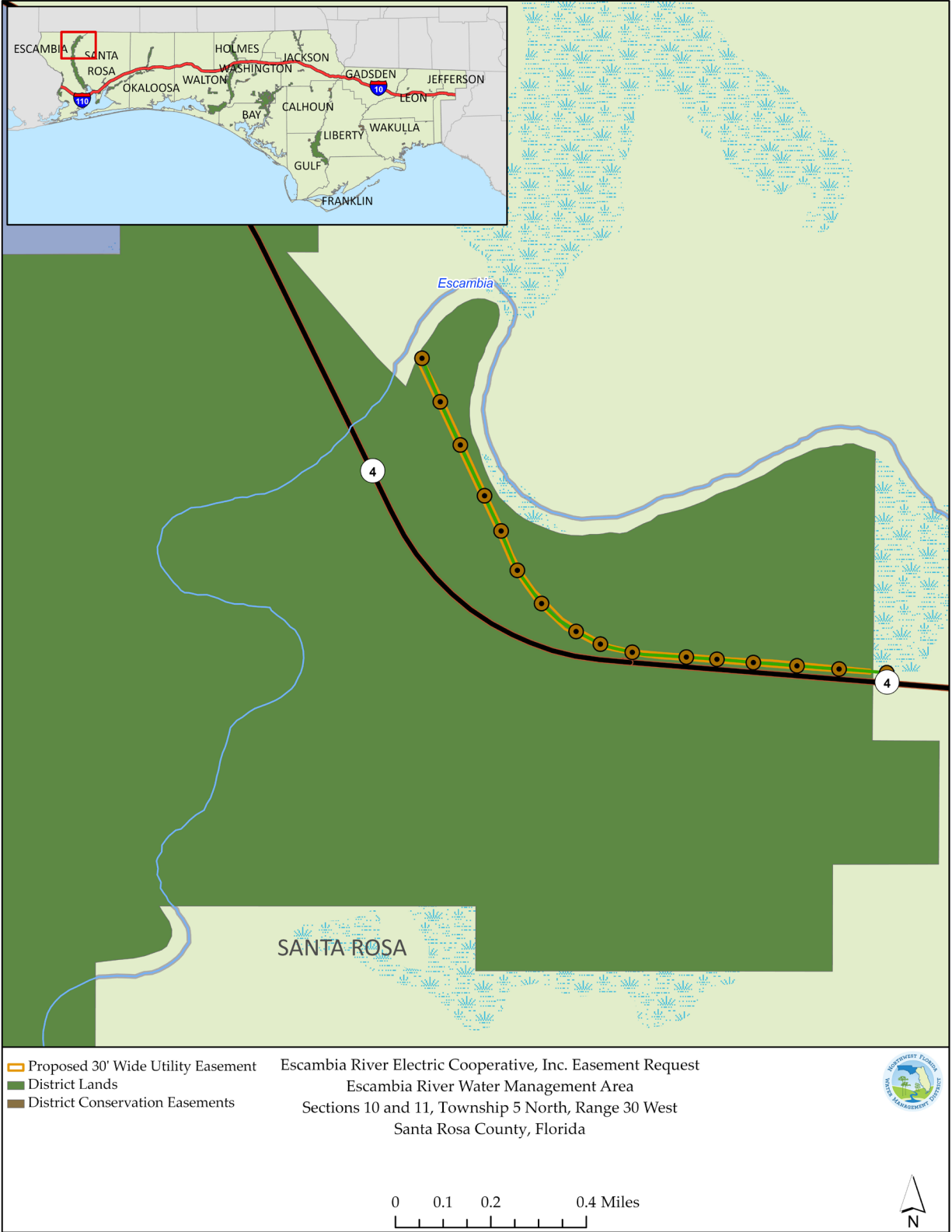
Background:

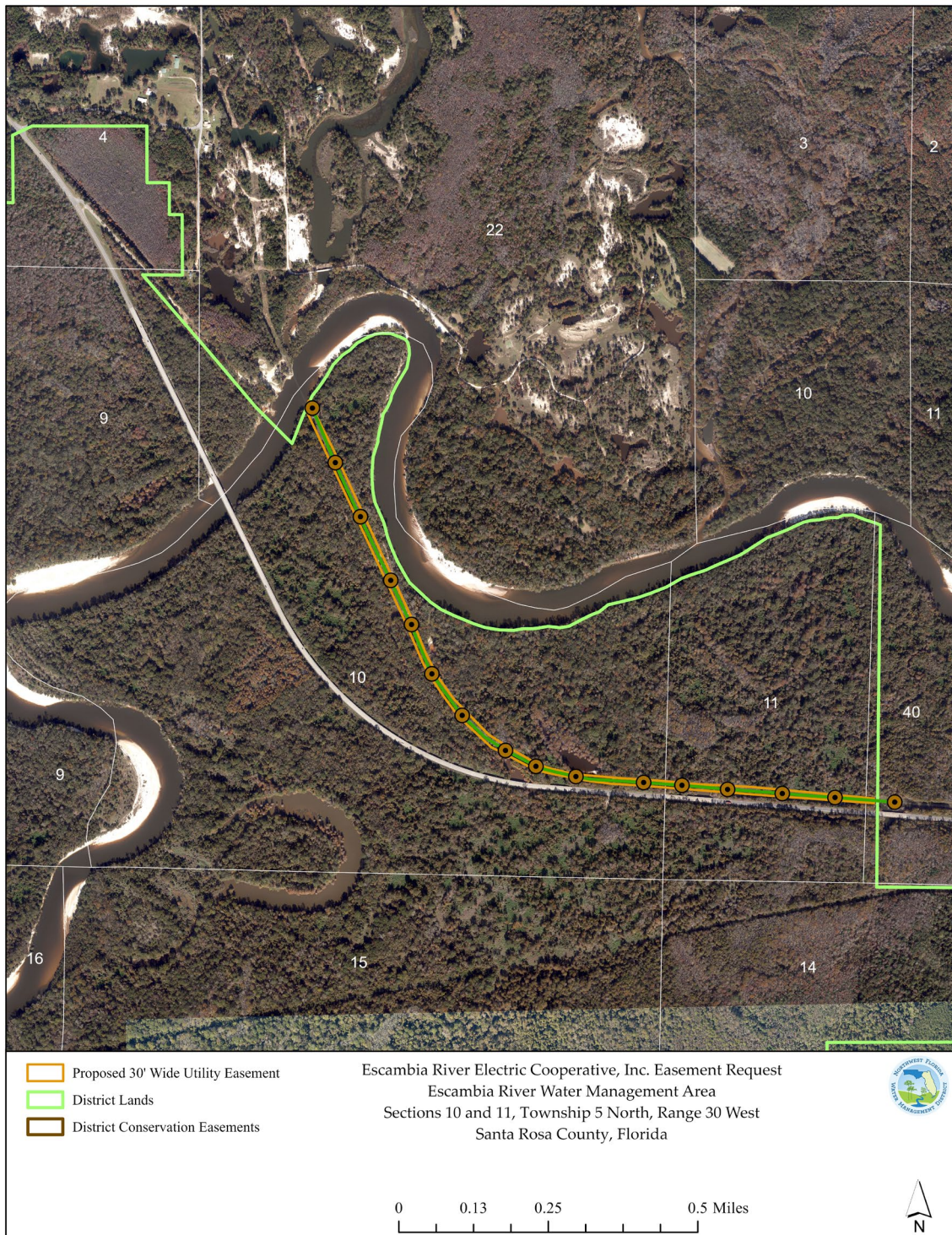
Escambia River Electric Cooperative, Inc. (EREC) has requested a 30-foot wide Right-of-Way Easement for general communication and commercial public telecommunication purposes, being located on District land in Sections 10 and 11, Township 5 North, Range 30 West, Santa Rosa County in the Escambia River Water Management Area (see attached maps) within an existing powerline easement.

In 2012, the District's Governing Board approved the relocation of a transmission line located in Section 10 to PowerSouth Energy Cooperative. The easement request in Section 10 would be located on land the District received from the Florida Department of Transportation (FDOT) in 1994 as a donation. Because FDOT was mitigating for impacts of certain road projects, this land is also encumbered by a conservation easement to the Florida Department of Environmental Protection (FDEP). The conservation easement states that uses generally associated with rights of way, such as a utility corridor, are permitted. In 2012, FDOT indicated that as long as there were no permanent impacts to the conservation easement, it had no issue with the proposed PowerSouth Energy Cooperative easement relocation. At that time, District legal counsel also concurred that

the relocation was within the terms of the conservation easement and concurs that the current request is within the terms of the conservation easement. Staff checked with FDEP regarding the current easement request and received approval of the proposed easement in Section 10. The land in Section 11 was purchased from Champion International Corporation in 1994 and is not encumbered with a Conservation Easement.

/cb





NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Benjamin Faure, Chief, Bureau of Land Management Operations

DATE: October 25, 2023

SUBJECT: Consideration of Three Grant Donations for Reforestation and Habitat Enhancement Efforts on District lands

Recommendation

Staff recommends the Governing Board authorize the Executive Director to execute an agreement with The Arbor Day Foundation to receive a reimbursable grant in an amount up to \$141,984.00 to support District reforestation efforts; approve a grant donation of up to \$30,000.00 from The Nature Conservancy to support labor costs associated with reforestation efforts; and approve a grant donation from the National Wild Turkey Federation in an amount up to \$60,000.00 to support prescribed burning and sand pine eradication efforts..

Background

The Arbor Day Foundation provides grant funding for various types of tree-planting programs throughout the U.S., including resource-restoration efforts at the District.

In 2022, the District applied for and was awarded \$269,396.82 to plant 1,282,842 trees within the Econfina Creek and Chipola River water management areas. Subject to approval of this agreement from the Governing Board, this fiscal year's grant award will provide up to \$141,984.00 for the purchase and installation of 550,000 longleaf pine tubelings within the Apalachicola River, Chipola River, Econfina Creek and Perdido River water management areas.

As a member of the Apalachicola Regional Stewardship Alliance, the District regularly receives support and resources from The Nature Conservancy. Upon approval from the Governing Board, this will allow the District to receive a donation of up to \$30,000.00 toward labor costs associated with tree planting in support of the District's reforestation efforts.

The National Wild Turkey Federation provides grant funding assistance through the Florida Fish & Wildlife Conservation Commission to support wildlife habitat conservation and

enhancement projects throughout Florida. Upon approval from the Governing Board, this will allow the District to receive a grant donation of up to \$60,000.00 toward contract prescribed burning of 902 acres in the Choctawhatchee River WMA and the eradication of 281 acres of sand pine within the Econfina Creek WMA. Both projects will provide significant habitat improvement for the wild turkey.

Together, the above grant donation programs will provide a total of \$231,984.00 in support of the District's resource restoration program.

BF/

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
PUBLIC HEARING FOR REGULATORY MATTERS
A G E N D A

District Service Office
700 US Highway 331 South
DeFuniak Springs, FL 32435

Thursday
November 9, 2023
1:05 p.m., CT

Note: Appeal from any NFWMD Final Agency Action requires a record for the proceedings. Although Governing Board meetings are normally recorded, affected persons are advised that it may be necessary for them to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based. Persons with disabilities or handicaps who need assistance or reasonable accommodation in order to participate in these meetings should contact the District at least 72 hours in advance of these meetings to make appropriate arrangements.

PART I – CONSENT AGENDA

• WATER USE PERMITS

A. Permit Modification

A-1 Applicant: Allen Woerner, South Juniper Properties, LLC
 App. No.: 2B-013-305502-3
 Use: Agricultural

Authorization Statement: This Permit authorizes the Permittee to make an average annual withdrawal of 1.502 million gallons per day (109.7 million gallons per month maximum) of groundwater from the Floridan aquifer for agricultural use and an average annual withdrawal of 8,900 gallons per day (0.270 million gallons per month maximum) of groundwater from the surficial aquifer for agricultural use.

Duration Recommended: Same as previous permit (August 1, 2042)
Staff Recommendation: Approval
Public Comment Received: No

WATER USE TECHNICAL STAFF REPORT
06-Oct-2023
Application No.: 2B-013-305502-3

Owner: Allen Woerner
South Juniper Properties, LLC
110 East Azalea Avenue
Foley, AL 36535
251-943-4520

Applicant: Allen Woerner
South Juniper Properties, LLC
110 East Azalea Avenue
Foley, AL 36535
251-943-4520

Agent: Justin Strickland
E.P.I.C., LLC
305 Honeysuckle Drive
Havana, FL 32333
850-509-9472

**Compliance
Contact:** James Burkett
Woerner Farms LLC
5357 State Road 20 West
Youngstown, FL 32466
850-674-1301

Project Name: South Juniper Properties, LLC
County: Calhoun
WRCA: N/A
ARC: N/A
Objectors: No

Authorization Statement:

This Permit authorizes the Permittee to make an average annual withdrawal of 1.502 million gallons per day (109.7 million gallons per month maximum) of groundwater from the Floridan aquifer for agricultural use and an average annual withdrawal of 8,900 gallons per day (0.270 million gallons per month maximum) of groundwater from the surficial aquifer for agricultural use.

Recommendation: Approval
Reviewers: Hari Parasu; Skyler Johnson; Cindy Fischler

RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:

Staff recommends the permit expiration date remain August 1, 2042. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

WITHDRAWAL INFORMATION:

Floridan Aquifer Water Use	Permitted	Requested	Recommended
Average Day (GPD)	760,000	1,502,000	1,502,000
Maximum Month (GAL)	55,146,000	109,700,000	109,700,000
Surficial Aquifer Water Use	Permitted	Requested	Recommended
Average Day (GPD)	5,600	8,900	8,900
Maximum Month (GAL)	171,000	270,000	270,000

DESCRIPTION:

South Juniper Properties, LLC (SJP) requests modification of Individual Water Use Permit (IWUP) No. 2E-013-305502-1 for an increase to the currently permitted withdrawal amounts from the surficial and Floridan aquifers for agricultural use due to an increase in farmed acres.

SJP is currently permitted to irrigate 393.27 acres of sod, wet and harvest 47.34 acres of bahia grass in the spring and fall, provide potable water to six employees, and utilize water for other minor uses (chemical mixing/spraying and equipment washdown). SJP plans to increase the irrigated acreage to 775.44 acres of sod, and wet and harvest 124.23 acres of bahia grass in the spring and fall while continuing to provide potable water to six employees, and utilize water for other minor uses (chemical mixing/spraying and equipment washdown). Floridan aquifer water will be used for the irrigation of sod, grass harvesting, and minor potable use. Surficial aquifer water will be used for other minor uses.

Staff used the Agricultural Field Scale Irrigation Requirements Simulation (AFSIRS) to determine the irrigation demand associated with 775.44 acres of sod. Water needs for employees is based on the Water Use Permit Applicant's Handbook, and other water needs are based on application documents. Staff recommends authorization of the AFSIRS derived amounts added to the water need for grass harvesting, employees, and other minor uses.

District staff used the program DRAWDOWN to analyze potential impact to the Floridan aquifer associated with the average daily withdrawal over the 20-year permit period. Drawdowns of approximately 11.2 feet and 10.2 feet were simulated at distances of one-half mile and one mile, respectively, from the center of pumping. The minor water uses from the surficial aquifer and the Floridan aquifer drawdowns are not anticipated to interfere with existing legal uses.

PERMIT APPLICATION REVIEW:

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permit Applicant's Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.

RECOMMENDATION:

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public's interest, and will not interfere with any presently existing legal use of water. This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for an average annual withdrawal of 1.502 million gallons per day (109.7 million gallons per month maximum) of groundwater from the Floridan aquifer for agricultural use and an average annual withdrawal of 8,900 gallons per day (0.270 million gallons per month maximum) of groundwater from the surficial aquifer for agricultural use. Staff also recommends that the expiration date of the permit remain August 1, 2042, and that the permit be conditioned as per the "Conditions for Issuance" included in Exhibit A of the permit document.

FACILITY INFORMATION:

Site Name: South Juniper Properties, LLC

Well Details								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
314692	SJP #1	12	256	748	1250	Floridan Aquifer	Active	Agricultural
314708	SJP #2	12	265	560	1250	Floridan Aquifer	Active	Agricultural
314709	SJP #3	12	257	600	1250	Floridan Aquifer	Active	Agricultural
314710	SJP #4	12	260	600	1250	Floridan Aquifer	Active	Agricultural
314711	SJP #5	12	260	600	1250	Floridan Aquifer	Proposed	Agricultural
314716	OW #5	4	260	500	60	Floridan Aquifer	Active	Agricultural
314721	OW #6	4	60	120	60	Surficial	Active	Agricultural
314726	OW #7	4	57	97	60	Surficial	Active	Agricultural
314733	OW #10	4	60	100	60	Surficial	Proposed	Agricultural

Monitoring Well Details						
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Source Name	Status
314713	OW #4	4	260	500	Floridan Aquifer	Active
314731	OW #8	4	46	66	Surficial	Active
314732	OW #9	4	59	79	Surficial	Active

WATER USE PERMIT

PERMIT NO.:	<u>2B-013-305502-3</u>	DATE ISSUED:	<u></u>
PROJECT NAME:	<u>South Juniper Properties, LLC</u>	DATE RECEIVED:	<u>July 18, 2023</u>

A PERMIT AUTHORIZING:

This Permit authorizes the Permittee to make an average annual withdrawal of 1.502 million gallons per day (109.7 million gallons per month maximum) of groundwater from the Floridan aquifer for agricultural use and an average annual withdrawal of 8,900 gallons per day (0.270 million gallons per month maximum) of groundwater from the surficial aquifer for agricultural use.

LOCATION:

STR: Sections 27, 28, 33 and 34, Township 1 North, Range 11 West

Calhoun County

ISSUED TO:

South Juniper Properties, LLC
110 East Azalea Avenue
Foley, AL 36535

Permittee agrees to hold and save the Northwest Florida Water Management District and its successors harmless from any and all damages, claims, or liabilities which may arise from permit issuance. Said application, including all maps and specifications attached thereto, is by reference made a part hereof.

This permit does not convey to the Permittee any property rights nor any rights or privileges other than those specified herein, nor relieve the Permittee from complying with any law, regulation or requirement affecting the rights of other bodies or agencies.

This permit may be revoked, modified or transferred at any time pursuant to the appropriate provisions of Chapter 373, Florida Statutes, and Chapter 40A-2, Florida Administrative Code.

PERMIT IS CONDITIONED UPON:

See conditions on attached "Exhibit A," dated _____.

AUTHORIZED BY: Northwest Florida Water Management District
Division of Regulatory Services

By: _____
Signature

"EXHIBIT A"
CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-013-305502-3
South Juniper Properties, LLC
DATED _____

Specific Conditions

1. This permit shall expire on August 1, 2042.
2. This Permit authorizes the Permittee to make an average annual withdrawal of 1.502 million gallons per day (109.7 million gallons per month maximum) of groundwater from the Floridan aquifer for agricultural use and an average annual withdrawal of 8,900 gallons per day (0.270 million gallons per month maximum) of groundwater from the surficial aquifer for agricultural use. The individual facilities authorized to make this combined withdrawal are shown in the table below in the following condition. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.
3. Individual Withdrawal Facility Authorization

Facility ID #	FLUWID	Location SEC,TWN,RNG
SJP #1	AAR6071	Sec. 28, T1N, R11W
SJP #2	To be assigned	Sec. 28, T1N, R11W
SJP #3	To be assigned	Sec. 34, T1N, R11W
SJP #4	To be assigned	Sec. 34, T1N, R11W
SJP #5	To be assigned	Sec. 28, T1N, R11W
OW #5	To be assigned	Sec. 33, T1N, R11W
OW #6	To be assigned	Sec. 28, T1N, R11W
OW #7	To be assigned	Sec. 34, T1N, R11W
OW #10	To be assigned	Sec. 28, T1N, R11W

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAR6071 for SJP #1) when submitting reports or otherwise corresponding with the District.
5. The Permittee, by January 31 of each year, shall submit a water use report of total water usage for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required on Water Use Summary Reporting Form (Form 172). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com. The next report is due by January 31, 2024.
6. The Permittee, by January 31 of each year, shall submit a status report using Form 168, Annual Crop Summary Report Form. The report shall include: type and acreage of crop(s) planted and irrigated; type(s) of irrigation system(s); and the number of livestock being watered.

7. Upon completion or conversion of the well (whichever occurs first), the Permittee shall install and maintain, in working order, an in-line totalizing flow meter at the well head on production well SJP #5. The Permittee shall maintain, in working order, in-line totalizing flow meters at the well heads on production wells SJP #1, SJP #2, SJP #3, and SJP #4. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of meter installation/well completion, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.
8. The Permittee, by October 31, in years 2027, 2032, 2037, and at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy ratings for all flow meters to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com.
9. The Permittee, by October 31, 2027, 2032, and 2037, shall provide a description of water conservation and efficiency measures currently implemented or planned to be implemented during the permit duration to minimize groundwater and surface water withdrawals. Measures may include, but are not limited to: irrigation system evaluation using the Mobile Irrigation Lab (MIL); irrigation systems upgrades to improve efficiency; improvements to the operation and management of irrigation systems; enhancing reuse and recycling; limiting irrigation to early morning or evening hours to minimize evaporative losses; and other Best Management Practices.
10. The Permittee shall maximize the use of surface water and/or stormwater prior to the use of groundwater. The Permittee shall also maximize the use of groundwater from the surficial aquifer wells prior to the use of groundwater from the Floridan aquifer wells.
11. The Permittee shall submit to the District in a single electronic submittal the following information by January 31, April 30, July 31 and October 31 of each year:

Static water level measurements for monitor wells OW #4, OW #8, and OW #9 conducted during the first two weeks of each month for the previous three months (e.g. measurements for January, February, and March shall be submitted by April 30) using a District-approved water level measuring device. Water levels shall be taken following a 24-hour non-pumping period, as much as is practicable, reported as depth-to-water below a pre-defined measuring point. All measurements shall be taken from the same measuring point. If the measuring point is different from land surface elevation, then the Permittee shall provide the measuring point distance above or below land surface. All static water level reports shall include the date and time the well was turned off, date and time the measurement was taken, method and device used, and the water level measurement to 0.01 foot for steel/electric tape and 1.0 foot precision for airline methods, respectively. The Permittee, if utilizing the airline method, shall also report airline length, gauge reading, linear distance of the airline terminus from land surface, and a description of where the airline terminates (e.g. land surface, pump base, pressure gauge, etc.).

12. The Permittee shall annually evaluate the efficiency of each of its irrigation units and undertake necessary maintenance, repairs and upgrades to provide for the proper efficiency of its equipment. The Permittee shall maintain and repair the irrigation system to avoid the inefficient use of or loss of water through pipe leaks, broken sprinkler heads, and clogged emitters. The Permittee shall maintain the irrigation system to prevent wasteful runoff from the property associated with irrigation.
13. The Permittee shall equip the well and irrigation system with an anti-siphoning device if chemicals are to be applied through the irrigation system, as required by section 487.064, F.S.

14. The Permittee, prior to the construction, alteration and/or enhancement of any surface water withdrawal, diversion, or management system, shall contact the District to determine if a permit will be required. A permit would be required by the District for activities including creek sandbagging, sump excavation, and any maintenance beyond that considered routine or custodial.
15. The Permittee shall ensure that any new irrigation system(s) purchased is/are of an efficiency rating of 90% or greater.
16. The Permittee shall maximize the use of reclaimed water if it is available and its use is environmentally, economically and technically feasible.

Standard Conditions

17. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.
18. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
19. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
20. The Permittee shall notify the District in writing within 45 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
21. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
22. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.
23. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.
24. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water, offsite land use, or water resources and associated environmental features that existed at the time of permit application.

25. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
26. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall modify or revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.
27. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: November 2, 2023

1. *Michael Lee vs. Northwest Florida Water Management District*, Walton County Circuit Court Case No. 2023-CA-000266

This is a personal injury suit brought by Michael Lee, plaintiff. The Plaintiff alleges that he was riding his bicycle on September 28, 2022, when he was struck and injured by a District vehicle. The complaint was filed in March 2023 and served on June 19, 2023. The complaint was forwarded to the District's liability insurance carrier and a claim was made. The insurance carrier has retained the Coppins Monroe law firm in Tallahassee as defense counsel for the District.

Through defense counsel, the District has answered the complaint, denied the allegations, and raised affirmative defenses and has served initial discovery (interrogatories and request for production) on the plaintiff. Responses to the District's discovery requests have been received by defense counsel. Defense counsel has set the plaintiff's deposition for January 11, 2024. The Court has not set a trial date or any other deadlines at this time.

2. *William G. Merryman, Petitioner*, Petition for Declaratory Statement

This petition for declaratory statement was filed with the District in accordance with Section 120.565, Florida Statutes, on October 2, 2023. In the petition, the petitioner the opinion of the District regarding the interpretation of Rule 62-330.301, F.A.C., Environmental Resource Permit Applicant's Handbook Volume I, s. 373.430, Fla. Stat., and s. 373.219, Fla. Stat. The petitioner apparently owns property in Clay County, Florida, which he contends is impacted by a project permitted by the St. Johns River Water Management District. Similar, if not identical, petitions appear to have been filed in each water management district and in DEP.

The District has 90 days within which to issue its statement or deny the petition. The petition and surrounding circumstances are under review.

3. William G. Merryman, petitioner vs. St. Johns River Water Management District, England-Thims & Miller, Loblolly Partners, LLC, Alterra Group, LLC, Lyndsay Keller, Esq., Lewis Ritter, Esq., and William Pyburn, respondents Petition for Administrative Hearing

This petition seeks a hearing on the previously filed Petition for Declaratory Statement filed by the same Petitioner. A petitioner for declaratory statement is not entitled to a hearing. Consequently, this petition has been dismissed without prejudice.